

**Service Plan contributions to the Annual Delivery Plan (2024-25) commitments and Corporate Plan (2020-25) Well-being Objectives as aligned to the remit of Corporate Performance & Resources Scrutiny Committee**

In relation to **Well-being Objective 1, 'Work with and for our communities'**, there are 16 Annual Delivery Plan actions for 2024/25 aligned to 7 Corporate Plan commitments. The Service Plan activities identified below will contribute towards achieving these commitments.

<b>Our Corporate Plan commitments:</b>
<ul style="list-style-type: none"> <li>• <b>Improve how we involve, engage and communicate with others about our work and decisions</b></li> <li>• <b>Work innovatively, using technology, resources and our assets to transform our services so they are sustainable for the future</b></li> <li>• <b>Develop our strong culture of good customer service aligned to the Council's values of being ambitious, open, together and proud</b></li> <li>• <b>Promote equality of opportunity and work with the community to ensure we are responsive to the diverse needs of our customers</b></li> <li>• <b>Promote the use of the Welsh Language and contribute to the Welsh Government target of 1 million Welsh speakers by 2050</b></li> <li>• <b>Support the development and well-being of our staff and recognise their contribution to the work of the Council</b></li> <li>• <b>Ensure we have robust governance and scrutiny arrangements in place and support our elected members to fulfil their roles</b></li> </ul>

The cross-cutting and integrated nature of the Annual Delivery Plan means that actions from multiple service areas contribute to the delivery of an ADP action that falls within the remit of a Scrutiny Committee. The tables below reflect this by highlighting all service contributions to our ADP actions.

<b>ADP1: Deliver our Public Participation Strategy including the use of place making to improve how we involve, communicate and consult with people and ensure citizens have the opportunity to have their voices heard.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Strategic Advisory Groups	Deliver the Public Participation Strategy Action Plan for 2024-25 to increase the capacity and capability of both our officer network and elected champions to support the council's participation work. (SAG/A001) (also contributes towards ADP2, ADP3 and ADP13)
Strategic Advisory Groups	Develop the use of online social media community mapping techniques to allow the Council to better reach a wider range of citizens online. (SAG/A002) (also contributes towards ADP6)
Regeneration	Utilise tools and methods to enable us to engage effectively with a representative group of residents and businesses as possible to inform our work and Council decisions via digital, social media and in-person methods. (RG/A001) (also contributes towards ADP6 and ADP7)
Neighbourhood Services and Transport	Involve, engage and consult residents and other stakeholders including the voluntary sector and town and community councils in redesigning waste, flood risk management, trees, transport and active travel services, ensuring that those

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Service Plan	Service Plan Action 2024/25
	who are seldom heard have the opportunity to be involved. This will include the development of school Active Travel Plans, active travel consultations and a public transport opinion survey (2024). (NS/A001) (also contributes to ADP/2)
Neighbourhood Services and Transport	<p>Strengthen our knowledge and understanding of community needs by increasing opportunities for our engagement activities to capture the views of diverse and 'hard to reach' groups and residents that that are not digitally accessible. Engagement programme for 2024/5 includes:</p> <ul style="list-style-type: none"> <li>• Post -16 transport.</li> <li>• Active Travel initiatives.</li> <li>• Waste service change proposals for flats and apartments.</li> <li>• Car parking including residents parking.</li> <li>• Public Spaces Protection Orders and Enforcement Policy.</li> <li>• Community Centre Management Committees.</li> <li>• Schools Sports survey.</li> <li>• Leisure Centres customer satisfaction survey by Legacy Leisure.(NS/A002) (also contributes to ADP/2)</li> </ul>
Children and Young People Services	Strengthen service user involvement and the 'lived experience' as part of embedding the 'Building on Strengths' approach to inform how we plan, develop and deliver services. (CS/A001)
Shared Regulatory Services	Improve engagement and consultation with stakeholders including service users and residents and review the effectiveness of current mechanisms used to access Shared Regulatory Services. (SRS/A001) (also contributes towards ADP37)
Sustainable Development	Identify more opportunities to engage our service users in new ways, using different methodologies and technologies including use of digital tools such as social media during consultations to maximise engagement with diverse groups including all age ranges, protected groups and traditionally hard to reach groups. (SD/A001) (also contributes towards ADP6, ADP7 and ADP8)
Strategy Community Learning & Resources	Foster a culture of collective ownership to enhance engagement/participation of those who rely on our services to help shape our service policy design, development and delivery. (SCL/A005) (also contributes towards ADP2)
Standards & Provision Service	Strengthen and further develop engagement with children and young people and other partners. (SPS/A001) (also contributes towards ADP2 and ADP17)
Additional Learning Needs & Well-being	Develop the participation of parents/carers and children and young people, so they are actively engaged to shape/inform policy, practice and strategic direction. (ALN/A004)
Housing & Building Services	Strengthen tenant and public participation in Housing & Building Services engagement work by incorporating the use of community mapping tools, the housing market assessment alongside other engagement methods (including the biennial STAR survey and community conversations on the new WHQS 2023) to inform service priorities and delivery models for the future. (HS/A001) (also contributes towards ADP2)
Finance	Continue to improve public awareness and understanding of the Council and its finances as part of implementing the Public Participation Strategy. (FS/A001) (also contributes towards ADP2)
Finance	Strengthen our understanding of the drivers of demand and engage with service users and our communities, particularly those seldom heard and from protected groups, to redesign and co-produce services where appropriate through the Medium Term Financial Plan planning process. (FS/A002)

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<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Finance	Collaborate externally with partners on engagement work to increase local insight to inform our decisions. (FS/A003)
Digital	Develop our capability to ensure residents' views and needs are reflected in the design of our services. (DS/A001) (also contributes towards ADP6)
Legal & Democratic Services	Deliver the annual Canvass for 2024. (LD/A001)
Resources Management & Safeguarding	Strengthen service user involvement and the 'lived experience' to inform how we plan, develop and deliver services. (RMS/A001) (also contributes towards ADP2)
Resources Management & Safeguarding	Introduce a quality assurance framework to support service performance evaluation that drives effective, accountable and evidence-based practice and informs service improvement.(RMS/A002) (also contributes towards ADP2)
Resources Management & Safeguarding	Implement the Performance Management Framework & Quality Assurance framework to enhance the services ability to drive service improvement. (RMS/A003)
Adult Services	Identify more opportunities to engage our service users in new ways, using different methodologies and technologies, including how we gain service user feedback to inform service developments. (AS/A001) (also contributes towards ADP2)

**ADP2: Improve how we provide information about our work and the impact we are having using different methods that reach people in a timely way that meets their needs.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Strategic Advisory Groups	Refine existing and develop new methods for communicating the work of the council and its impact with citizens, thereby enhancing citizens' understanding of how the Council takes decisions and delivers its services. (SAG/A022)
Sustainable Development	Provide regular updates on performance of the Planning Teams to Planning Committee and appropriate Scrutiny Committees, and via the corporate performance monitoring process as per Audit Wales recommendations. (SD/A024)

**ADP3: Progress placemaking plans in Barry, Cowbridge, Llantwit Major and Penarth putting the future needs of town centres and communities at the heart of decision making and maximising the impact of a range of funding streams.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. Contributory actions identified below.</i></b>	
Legal & Democratic Services	Provide legal and governance representation/support on the placemaking project team and supporting the development of the Plans. (LD/A002)

**ADP4: Develop a new five year Corporate Plan for 2025-2030 showing how the next phase of the Council's Reshaping Programme will transform our work to meet future needs.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Strategic Advisory Groups	Develop a new Corporate Plan for 2025-30 and put in place the associated performance management arrangements to monitor delivery and enable effective scrutiny. (SAG/A020)

<b>ADP4: Develop a new five year Corporate Plan for 2025-2030 showing how the next phase of the Council's Reshaping Programme will transform our work to meet future needs.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Strategic Advisory Groups	Co-ordinate the Annual Self-Assessment process and the Peer Panel Assessment of the Council and ensure that the findings are addressed. (SAG/A023)
Strategic Advisory Groups	Support the implementation of a new Reshaping Programme which will deliver a new Target Operating Model, transform services, strengthen communities, increase economic resilience and embrace digital technology. (SAG/A021)
Legal & Democratic Services	Support the review of associated performance management arrangements to monitor delivery and enable effective scrutiny. (LD/A020)

<b>ADP5: Engage with and strengthen our relationships with the third sector, social enterprises and town and community councils to help shape and deliver local priorities including a review of the Town and Community Council Charter and the Voluntary Sector Compact.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Falls within multiple Scrutiny Committee remits, and picked up by Environment and Regeneration Committee, Corporate Performance and Resources Committee and Homes and Safe Communities Committee. Contributory actions identified below.</i></b>	
Regeneration	Work with and support third sector, social enterprises and businesses to identify funding opportunities for delivery of local priorities. (RG/A003)
Strategic Advisory Groups	Undertake a programme of engagement with third sector partners, social enterprises and Town and Community Councils to inform the new Corporate Plan and the Council's transformation programme and how we work together, including supporting the production of a reviewed Town and Community Council Charter and Voluntary Sector Compact. (SAG/A003)
Children and Young People Services	Work in collaboration with our Third Sector partners to maximise and further develop the use of children's residential provision across the Vale to ensure sufficiency of placements within the community. (CS/A002)
Sustainable Development	Increase engagement with the third sector in respect of public rights of way and RLDP work. (SD/A003)
Strategy Community Learning & Resources	Review services and service delivery models to reflect changes in need in an evolving landscape to ensure sustainability both now and in the future. (SCL/A009) (also contributes towards ADP12 and ADP18)
Strategy Community Learning & Resources	Implement changes to arts and culture services to broaden access to activities and ensure full cost recovery of services. (SCL/A012) (also contributes towards ADP12)
Strategy Community Learning & Resources	Implement the Libraries Strategy and in so doing ensure full cost recovery of services where appropriate. (SCL/A013) (also contributes towards ADP12)
Standards & Provision Service	Review services and service delivery models to reflect changes in need in an evolving landscape and to support the implementation of our SEMH and Wellbeing Strategy to ensure sustainability of services both now and in the future. (SPS/A010) (also contributes towards ADP18 and ADP12)
Standards & Provision Service	Explore opportunities with third sector partners and social enterprises to look at ways we can further expand partnerships to enhance service delivery. (SPS/A013)

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<b><i>Falls within multiple Scrutiny Committee remits, and picked up by Environment and Regeneration Committee, Corporate Performance and Resources Committee and Homes and Safe Communities Committee. Contributory actions identified below.</i></b>	
Housing & Building Services	Work in partnership via the Regional Partnership Board delivery model to respond to the care and support needs within our local communities with a focus on social prescribing, volunteering, training, community development and funding. Develop a framework of projects to take advantage of external funding opportunities. (HS/A005) (also contributes towards ADP25)
Digital	Consider, and where possible, work with health, social care and third sector partners to design and deliver services, continuing development of the Wellbeing Matters concept and implementation to improve services and outcomes for residents. (DS/A002)
Resources Management & Safeguarding	Improve awareness of the Carers Gateway and our response for unpaid carers. (RMS/A005) (also contributes towards ADP1)
Resources Management & Safeguarding	Implement a Section 16 Forum to promote social enterprises, co-operatives, user-led services and other third sector organisations for the provision of care and support and preventative services in the Vale of Glamorgan. (RMS/A005)

**ADP6: Take forward the new Digital Strategy and provide a more positive experience for customers by incorporating user-centred approaches to service design, improving accessibility and responsiveness.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Digital	Commence and progress the 'Now' elements of the Digital Strategy, acknowledging that some elements are ongoing substantial pieces of work. (DS/A003)
Digital	Further embed the sustainable development principle in the management of our digital infrastructure. (DS/A004)
Digital	Support the implementation of the Data Strategy through the design and build of a suitable data environment that facilitates directorates to access data and create insight. (DS/A005)
Digital	Support the Council to utilise advanced digital technology to reduce costs and improve operational efficiency. (DS/A006) (also contributes towards ADP12)
Human Resources & Organisational Development	Continue to embed Oracle Fusion and maximise its use across the Council with support from HR and Finance. (HR/A001)
Human Resources & Organisational Development	Roll out the Cority occupational health system across the Council. (HR/A002)
Human Resources & Organisational Development	Progress work to address the needs of staff in the new digital work environment including development of internal capacity and digital literacy across the Council. (HR/A003)

**ADP6: Take forward the new Digital Strategy and provide a more positive experience for customers by incorporating user-centred approaches to service design, improving accessibility and responsiveness.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Human Resources & Organisational Development	Support services across the Council to use HR data and insights to inform decision making. (HR/A004)
Regeneration	Identify and maximise opportunities to streamline processes and make better use of digital technology to deliver efficiencies across the service. (RG/A004)
Strategic Advisory Groups	Develop and deliver a Data Strategy that supports an integrated approach to our use of data to inform work across the Council. (SAG/A004)
Strategic Advisory Groups	Improve sharing of digital platform performance analytics and intelligence to support service transformation and corporate performance. (SAG/A005)
Neighbourhood Services and Transport	Develop and implement a phased approach to expand on-line services such as parking permits, waste and leisure services as well as automated systems for fleet and public transport and an asset management system for parks and other neighbourhood assets. (NS/A003)
Children and Young People Services	Enhance citizens access/entry points to services via digital means, including development and publicising of a digital one stop shop approach to the provision of information to the public and professionals about what support is available. (CS/A003)
Children and Young People Services	Contribute to preparatory work for a replacement system for WCCIS. (CS/A004)
Shared Regulatory Services	Explore options for introducing newer technologies that ensure officers can operate more efficiently and where possible reduce operating costs, for example strengthening the ICT interface between the partner authorities and introduction of mobile devices for inspections. (SRS/A002) (also contributes towards ADP12)
Sustainable Development	Continue to focus on developing the digital delivery of services focusing on productivity and customer experience, with reference to Development management, Development Plan, Building control and Countryside functions. (SD/A004)
Strategy Community Learning & Resources	Develop a new sustainable model for ICT/data reflective of the Council's Data Strategy and of school's improvement priorities and contribute nationally to Digital Learning Wales. (SCL/A001) (also contributes towards ADP17)
Strategy Community Learning & Resources	Ensure that our existing infrastructure and digital professional learning is effectively upskilling our Council staff and work with our partners to ensure that training and development is meeting the needs of school staff and learners. (SCL/A007)
Additional Learning Needs & Well-being	Develop our systems to ensure data is used to inform our knowledge/ understanding of the progress of all learners. (ALN/A006) (also contributes towards ADP7, ADP17 and ADP50)
Housing & Building Services	Complete the third phase of the implementation of the customer portal as part of the Digital Transformation Strategy for Housing & Building Services, ensuring services are fit for purpose and deliver improved customer experience. (HS/A006)
Finance	Carry out the end to end review of income and recovery and implement any improvements. (FS/A004)
Legal & Democratic Services	Continue to support the Digital Strategy by further extending online management of appointment booking, payments and ceremonies. (LD/A003)
Legal & Democratic Services	Continue to embed and promote awareness of the Council's Multi Location Meeting Policy and hybrid meeting solution in conjunction with ICT colleagues.(LD/A004) (also contributes towards ADP1)

<b>ADP6: Take forward the new Digital Strategy and provide a more positive experience for customers by incorporating user-centred approaches to service design, improving accessibility and responsiveness.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Resources Management & Safeguarding	Collaborate on undertaking preparatory work for a replacement system for WCCIS. (RMS/A006)
Resources Management & Safeguarding	Develop automated and refresh existing reports to assist the assessment and care management process across all social services. (RMS/A007)
Resources Management & Safeguarding	Continue to review and enhance current information on Staffnet, Dewis and the public facing website. (RMS/A008)
Resources Management & Safeguarding	Continue to enhance the digital skills of colleagues, with a focus on WCCIS users and residential care staff. (RMS/A009) (also contributes towards ADP15)
Resources Management & Safeguarding	Secure a digital financial system that supports financial assessments, billing and budget monitoring. (RMS/A010)
Adult Services	Monitor the Telecare Service and develop further options for service delivery. (AS/A002)
Adult Services	Collaborate on undertaking preparatory work for a replacement system for WCCIS. Ensure that a replacement system has improved functionality to enable effective recording of protected characteristics across Adult Services. (AS/A003) (also contributes towards ADP7)
Adult Services	Alongside reviewing and improving current information on Staffnet, Dewis and the public facing website, further enhance citizens access/entry points to services via digital means including exploring the use of artificial intelligence (AI). (AS/A004)
Adult Services	Progress work on implementing Shared care records to enhance collaborative working across partners organisations and enable safer and more personalised care, improved experience and continuity of care for service users. (AS/A005)

<b>ADP7: Deliver the commitments in the Strategic Equality Plan reflecting the LGBTQ+ Plan and Anti Racist Wales Action Plan and emerging disability work.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. Contributory actions identified below</i></b>	
Strategic Advisory Groups	Review the remit and membership of the Equalities Consultative Forum and further develop the relationship between the Participate Programme and the Equalities Consultative Forum. (SAG/A006)
Strategic Advisory Groups	Scope and develop a new strategic equality plan that aligns the Council's inclusion work with the emerging national policies agendas resulting from Welsh Government's Anti-Racist Wales Action Plan, LGBTQ+ Action Plan, Locked Out report, and How Fair is Wales report. (SAG/A007) (also contributes towards ADP8)
Strategic Advisory Groups	Support the establishment of Abl and continue to support and develop staff networks to support colleagues to improve inclusivity in the workplace and explore how they can inform future service design and delivery. (SAG/A008)
Digital	Work with representational staff groups and organisations to ensure digital services are accessible to all. (DS/A007)

**ADP8: Work in partnership to develop and deliver our Age Friendly Action Plan as part of our work to become an age friendly community where everyone in the Vale has the opportunity to age well.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Strategic Advisory Groups	Co-ordinate the work of the PSB to develop and deliver an Age Friendly action plan as part of being an Age Friendly Vale. (SAG/A009)
Adult Services	Work collaboratively with Council colleagues, partner organisations and community groups in the development of dementia friendly communities across the Vale of Glamorgan. (AS/A007) (also contributes towards ADP3)

**ADP9: Increase the use of the Welsh Language within the Council and the community and support bilingualism through the delivery of the Council's Welsh Language Promotion Strategy and the Welsh in Education Strategic Plan (WESP).**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. Contributory actions identified below</i></b>	
Strategic Advisory Groups	Align and implement the Welsh Language Promotion Strategy Action Plan with processes to deliver the Welsh in Education Strategic Plan (WESP). (SAG/A010)
Digital	Ensure customer facing services are designed to promote engagement through the medium of Welsh. (DS/A008)
Legal & Democratic Services	Continue to provide simultaneous translation for relevant hybrid Council meetings.(LD/A005)

**ADP10: Work in partnership to deliver the 2024-25 Armed Forces Delivery Plan to strengthen support for the Armed Forces Community in line with the principles of the Armed Forces Covenant.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Finance	Continue to promote the support available under the Armed Forces Covenant with specific focus on housing and council tax benefits. (FS/A005)
Digital	Work with partners to develop and promote the support available under the Armed Forces Covenant. (DS/A009)

**ADP11: Develop our new partnership arrangements for procurement with an increasing emphasis on social value and climate change.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Finance	Develop the social value approach that outlines the Council's approach for embedding social value building on the Targets, Output and Measures framework in the Strategy. (FS/A006)
Finance	Pilot contract clauses linked to our Corporate Plan well-being objectives in all our public sector contracts incorporating social value measures to capture impact following the update to Contract Procedure Rules. (FS/A007)
Finance	Strengthen capacity and streamline processes within the procurement function and promote a proactive approach to procurement. (FS/A008)
Finance	Review the sustainable ethical procurement policy that incorporates the Council's expectations on decarbonisation, supply chain sustainability and employee recruitment and retention. (FS/A009)



<b>ADP12: Deliver a balanced 2024/25 budget and sustainable medium term financial plan recognising the growing financial pressures (revenue and capital) on the Council, particularly in education and social care and the need to maximise our use of external funding</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Finance	Continue to lobby Welsh Government for genuine multi-year settlement to enable effective financial planning for the long term. (FS/A010)
Finance	Develop and publish a rolling five-year medium term financial plan (revenue and capital). (FS/A011)
Finance	Make use of the newly reframed reserves to support the Council to deliver transformational change, mitigate risks and invest in areas of the community to support key organisational priorities. (FS/A012)
Finance	Promote the Non-Treasury Investment Strategy and work to develop the pipeline with the Regeneration Team. (FS/A013)
Finance	Improve recovery of Council Tax and Non-Domestic Rates and improve the Council's Income Collection Function. (FS/A014)
Finance	Continue to put a thorough framework in place to ensure delivery of the savings programme agreed in the 2024/25 Budget. (FS/A015)
Finance	Continue to deliver the budget and savings programme as part of wider Budget Strategy to 2026/27. (FS/A016)
Human Resources & Organisational Development	Explore opportunities for efficiencies through digital packages and more innovative, efficient ways of working. (HR/A005)
Regeneration	Adopt a prudent long term planning approach for the use of Place reserves with a view to maximising levered funding with particular regard to opportunities from Welsh and UK Government including Levelling Up, transforming towns and LTPT. (RG/A005)
Regeneration	Review governance structures with regards to the investment plan, asset management, enterprise zone, placemaking, Levelling Up and towns fund. (RG/A006)
Regeneration	Promote the Non-Treasury Investment Strategy and work to develop the pipeline with the Finance Team. (RG/A007)
Strategic Advisory Groups	Improve public awareness and understanding of the Council and its finances. (SAG/A011)
Strategic Advisory Groups	Use wider range of insight gathered through the year-round work of participate network to better inform the budget setting process. (SAG/A012)
Neighbourhood Services and Transport	Work to make identified savings for 2024/25, contain service pressures and maximise income where possible. (NS/A006)
Neighbourhood Services and Transport	Map the delivery of future services in light of the ongoing year on year financial pressures. (NS/A007)
Neighbourhood Services and Transport	Identify and implement innovative solutions to mitigate supply and cost pressures associated with construction materials, vehicle parts, skills shortages in HGV drivers and technical engineers. (NS/A008)
Neighbourhood Services and Transport	Implement moving traffic offences for the Council. (NS/A009)

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<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Neighbourhood Services and Transport	Continue to monitor budgets to enable delivery of the National Waste agenda through effective use of grants and resources to exceed the National Domestic Waste Recycling Target for 2024 /2025. (NS/A010)
Neighbourhood Services and Transport	Work collaboratively with our partners to help shape and deliver sustainable leisure services, including ongoing monitoring of the leisure contract for value for money for customers, the exploration of community centre management committees and determining the future development of the Buttrills and Colcot Sports Centre, Barry. (NS/A011)
Children and Young People Services	Deliver the agreed savings programme. (CS/A007)
Children and Young People Services	Develop and implement proposals for our new operating model that includes the rationalisation of our physical office use. (CS/A08)
Children and Young People Services	Continue to maintain oversight of our referrals at the front door to ensure we respond effectively to manage demand. (CS/A009)
Children and Young People Services	Continue to strengthen Early Help pathway from South Wales Police for all early intervention notifications to support families in need of early support and prevent escalation to Children's Services 'front door.' (CS/A010)
Children and Young People Services	Continue to work in partnership with Foster Wales, to increase the number and diversity of foster carers in the Vale of Glamorgan. (CS/A011)
Children and Young People Services	Complete an annual external placement audit in relation to children and young people who need care and support to ensure service quality and value for money. (CS/A012)
Shared Regulatory Services	Maximise options for cost recovery and income generation to ensure this approach underpins sustainable service delivery. (SRS/A004)
Sustainable Development	Undertake horizon scanning to obtain funding to continue grant aided posts. (SD/A006)
Sustainable Development	Continue to lobby Welsh Government for regular planning a fee updates that reflect the actual cost of providing and support the service. (SD/A007)
Sustainable Development	Review building control fee regimes to ensure fees reflect the actual cost of providing the service and make the service self-funding. (SD/A008)
Strategy Community Learning & Resources	Maximise use of cost neutral grants to contribute to corporate priorities and support statutory and core service delivery and discriminate against funding sources that create challenges around sustainability and don't assist delivery of core functions. (SCL/A006) (also contributes towards ADP18)
Strategy Community Learning & Resources	Leverage opportunities that the Budget Forum presents in changing behaviours and operational considerations in schools. (SCL/A008) (also contributes towards ADP18)
Strategy Community Learning & Resources	Identify and diversify income streams for our ACL programmes to facilitate full cost recovery for our services. (SCL/A014)
Additional Learning Needs & Well-being	Continue to work with colleagues in Finance and HTs to support a review of the Special School Funding model. (ALN/A014) (also contributes towards ADP18)

<b>ADP12: Deliver a balanced 2024/25 budget and sustainable medium term financial plan recognising the growing financial pressures (revenue and capital) on the Council, particularly in education and social care and the need to maximise our use of external funding</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Housing & Building Services	Implement a Rapid Rehousing Homelessness service to reduce our use of bed and breakfast and temporary accommodation solutions. (HS/A008)
Housing & Building Services	Undertake annual benchmarking of housing services to demonstrate efficiency and value for money in provision. (HS/A009)
Housing & Building Services	Implement the remodelled business support function for the Environment & Housing Directorate to facilitate delivery of improved outcomes for customers and citizens. (HS/A010)
Digital	Proactively understand the needs of the Council's digital requirements and develop a more robust 5 year forecast of costs, reflecting the changing nature in service provision. (DS/A010)
Digital	Undertake horizon scanning to adopt technology effectively to reduce costs. (DS/A011)
Digital	Support services across the Council to achieve financial savings via digital transformation. (DS/A012)
Digital	Make use of the digital reserve to support the Council to deliver transformational change, mitigate risks and support key organisational priorities. (FS/A013)
Legal & Democratic Services	Support relevant service areas in recovering debt owed to the Council. (LD/A006)
Legal & Democratic Services	Review existing structures, service delivery processes and continue to explore income generating opportunities. (LD/A007)
Legal & Democratic Services	Workshops with key members of staff to facilitate discussion to inform the model of service delivery, opportunities for collaboration in the context of budget pressures. (LD/A008) (also contributes towards ADP15)
Legal & Democratic Services	Continue to increase performance in service delivery through the Lexcel standard and achieve the Lexcel accreditation. (LD/A009)
Legal & Democratic Services	Continue to explore and exploit marketing opportunities in order to increase the number of marriage and civil partnership ceremonies taking place in the Vale of Glamorgan. (LD/A010)
Resources Management & Safeguarding	Deliver the agreed savings plan. (RMS/A013)
Resources Management & Safeguarding	Maximise opportunities to access external funding sources to support key projects/work programmes into the longer term through the appointment of a Capital Project Manager. (RMS/A014)
Resources Management & Safeguarding	Work in partnership with Cardiff and Vale UHB to monitor the impact of our approach of early settlement of uplift fees on stabilising and encouraging confidence in the social care market. (RMS/A015)
Resources Management & Safeguarding	Work with Social Services and Health partners to develop a new model and external funding for the Bay reablement unit. (RMS/A016)
Resources Management & Safeguarding	Implement the Social Services Performance Management Framework and develop data sets that will enable us to streamline our approach to managing and monitoring performance and compliance with our statutory obligations. (RMS/A017)

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<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Adult Services	Undertake a review of Letters of Understanding (LOUs) and contracts in relation to Adult Services to ensure they are fit for purpose. (AS/A009)
Adult Services	Deliver the agreed savings programme. (AS/A010)
Adult Services	Continue to support the development of domiciliary care to increase its availability through the Your Choice scheme and micro-enterprises for care and support. (AS/A011)
Adult Services	Develop a Day Opportunities Board to review and shape our future delivery model in partnership with our members. (AS/A012)
Adult Services	Continue to develop capital opportunities that will contribute to the provision of better and more local services while reducing ongoing revenue costs (AS/A013)

<b>ADP13: Review the future of our building and land assets with a view to maximising their economic and community benefits and ensure the most appropriate model of ownership and service delivery is in place.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Regeneration	Opportunities continue to be explored to expand shared working space and make better use of the Council's property portfolio in a more efficient way especially for co-working/co-location and possible asset transfer and development of strategic land and assets. (RG/A008) (also contributes towards ADP32)
Regeneration	Provide Project Management support across the Council in respect of the delivery of key Council projects. (RG/A009)
Neighbourhood Services and Transport	Develop the Confirm and AMX Asset Management system to ensure it remains fit for purpose and supports the strategic management of our key assets. (NS/A012)
Sustainable Development	Continue to explore opportunities to expand shared working space and make better use of the Council's property portfolio in a more efficient way especially for co-working/co-location. (SD/A009)
Housing & Building Services	Develop and submit a planning application that supports the future use of Cadoxton House (subject to service users being relocated). (HS/A011)
Finance	Finalise the programme for updating condition surveys for all remaining Council assets over financial year 2024/25 and 2025/26. (FS/A035)
Finance	Procure up to date CAAD survey plans across the remainder of the corporate estate (School sites have already been completed). (FS/A034)
Finance	Procure suitability surveys for the remainder of the corporate estate (school sites have already been commissioned). (FS/A036)
Finance	Report the Annual Corporate Asset Management Plan update to Cabinet by March 2025. (FS/A017)
Finance	Consider and report any future phases of Eich Ile rationalisation project with proposals subject to budget availability. (FS/A018)
Digital	To provide the tools and technology that facilitate a modern approach to work. (DS/A014) (also contributes towards ADP51)
Resources Management & Safeguarding	Establish our future physical office space requirements and how our preferred operating model fits. (RMS/A018)

**ADP13: Review the future of our building and land assets with a view to maximising their economic and community benefits and ensure the most appropriate model of ownership and service delivery is in place.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Adult Services	Contribute to the development and implementation of proposals for our new operating model that includes the rationalisation of our physical office use to maximise our use of resources to best meet the needs of our citizens. (AS/A014)
Adult Services	Work with our health partners to develop proposals for using our spaces/assets more innovatively in the context of the integrating services. (AS/A015)

**ADP14: Adopt a new model of working to manage the Council's buildings focusing on sustainability, compliance, and efficiency.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Children and Young People Services	Work with colleagues and partners to identify capital improvement and development projects to respond to the requirements to grow services in line with market stability report. (CS/A013)
Housing & Building Services	Continue to participate in the development of a corporate landlord model for our building assets and utilise the findings to inform future service delivery models for Housing & Building Services. (HS/A012)
Finance	Develop an Investment Strategy for our physical assets with a focus on net zero/low carbon and long-term sustainability as part of Project Zero. (FS/A033) (also contributes towards ADP51)
Adult Services	Contribute to evolving work with colleagues and partners across Cardiff & the Vale of Glamorgan in response to the requirements of the Social Care Market Stability report 2022. (AS/A016)

**ADP15: Deliver our People Strategy including work on staff well-being to improve recruitment, retention and well-being across the organisation with a particular focus on work with social services and to attract and retain a younger and more diverse workforce.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Human Resources & Organisational Development	Evaluate and further review Pay and Grading Structures, including a wider reward Strategy and benefits offering that also support staff with the cost of living. (HR/A006) (also contributes towards ADP7 and ADP29)
Human Resources & Organisational Development	Implement our Employee Brand and Recruitment and Attraction Strategy, to become an employer of choice and increase our diversity. (HR/A007)
Human Resources & Organisational Development	Increase development opportunities to support future skills and the development of a learning culture and foster innovation and transformation through the Learning Café. (HR/A008)
Human Resources & Organisational Development	Develop and implement opportunities to improve strategic workforce planning. (HR/A009)
Human Resources & Organisational Development	Review the absence management scheme and support services to implement improvements across the Council. (HR/A010)
Human Resources & Organisational Development	Create carers pathways that are supported by the resources and mechanisms provided by Welsh Government. (HR/A011)

**ADP15: Deliver our People Strategy including work on staff well-being to improve recruitment, retention and well-being across the organisation with a particular focus on work with social services and to attract and retain a younger and more diverse workforce.**

Service Plan	Service Plan Action 2024/25
Human Resources & Organisational Development	Support the Council to make effective use of agency provision. (HR/A012)
Human Resources & Organisational Development	Support services across the Council to transform service delivery in line with Reshaping and our Target Operating Model. (HR/A013)
Human Resources & Organisational Development	Develop internal capacity to support innovation and deliver directorate and corporate projects, including the introduction of an Innovation Lab approach making use of the Infuse programme's learning and provide opportunities for Infuse alumni to develop their skills further. (HR/A014)
Human Resources & Organisational Development	Support the continuation of the Wellbeing Champion Network to build resilience and reduce work related stress and burnout. (HR/A015) (also contributes towards ADP33)
Human Resources & Organisational Development	Develop a Wellbeing Strategy to support the wellbeing of our staff. (HR/A019) (also contributes towards ADP33)
Regeneration	Promote staff involvement and engagement, continue to support workforce and succession planning and ensure that all staff are equipped with the skills required to deliver the services of the future. (RG/A010)
Regeneration	Continue to develop a more flexible approach to recruitment including around advertisements and selection. (RG/A011)
Neighbourhood Services and Transport	Continue to improve service workforce planning to ensure all critical posts are covered. (NS/A013)
Neighbourhood Services and Transport	Contribute to corporate initiatives to improve staff welfare and morale. (NS/A014)
Neighbourhood Services and Transport	Introduce a cloud-based time recording system that will promote agile working, allow the remote booking of annual leave and protect staff from working excessive hours. (NS/A015)
Neighbourhood Services and Transport	Continue to engage with staff to seek their ideas about the future delivery and sustainability of services. (NS/A016)
Neighbourhood Services and Transport	Deliver a programme of in-house training to ensure current and future officers are equipped with the skills required to manage services of the future (specifically technical engineers and HGV drivers). (NS/A017)
Neighbourhood Services and Transport	Continue to build our capacity to work with volunteers so that collectively we are able to deliver sustainable services to our communities, particularly in relation to community transport, waste management, cleansing, parks and leisure services. (NS/A018)

**ADP15: Deliver our People Strategy including work on staff well-being to improve recruitment, retention and well-being across the organisation with a particular focus on work with social services and to attract and retain a younger and more diverse workforce.**

Service Plan	Service Plan Action 2024/25
Children and Young People Services	Support increased numbers of staff to have access to social work training (grow our own) and be supported with placements and study. Consider backfill for staff whilst they complete their studies to minimise the impact for the team they 'leave' whilst training. (CS/A014)
Children and Young People Services	Update our supervision arrangements and ensure consistent practice is in place. (CS/A015)
Children and Young People Services	Contribute to the capacity planning workstream of the Reshaping Programme to further our approaches to increase the recruitment and retention of critical posts within Children and Young People Services. (CS/A016)
Shared Regulatory Services	Review mechanisms for engagement with staff to seek their ideas about the future delivery of services and opportunities to further improve staff wellbeing. (SRS/A005)
Shared Regulatory Services	Produce a Workforce Development plan for the service that addresses recruitment and retention pressures and incorporates the identification of staff learning and development needs and other HR approaches. (SRS/A006)
Sustainable Development	Promote and encourage staff involvement in directorate and corporate staff engagement and well-being initiatives, proactively support staff to work at home and in different ways and pursue more flexible and innovative methods of recruitment, with particular emphasis on recruiting a younger and more diverse workforce. (SD/A010)
Sustainable Development	Develop a structured approach to long term workforce planning, including training and mentoring and continuing to attend and actively engage with the Management Development Programme. (SD/A011)
Strategy Community Learning & Resources	Further strengthen and embed our self-assessment processes with schools to evaluate the wellbeing of our school-based staff to inform and drive improvements around wellbeing. (SCL/A017)
Strategy Community Learning & Resources	Work with HR partner to continue to review opportunities for the development of colleagues to inform succession planning. (SCL/A018)
Standards & Provision Service	Work with HR to continue to review opportunities for the development of colleagues to inform succession planning. (SPS/A015)
Additional Learning Needs & Well-being	Work with HR partner to continue to review opportunities for the development of colleagues to inform succession planning. (ALN/A009)
Housing & Building Services	Work with Human Resources & Organisational Development partners to review and address issues with single status pay rates with a focus on Housing & Building Services. (HS/A013)
Housing & Building Services	Work with Human Resources & Organisational Development partners to improve workforce planning to ensure that all critical posts are covered and implement a succession planning programme that supports workforce upskilling, increases workforce diversity and provides competitive opportunities to attract talent into roles for the long term with a specific focus on the business-critical areas of Housing & Building Services. (HS/A014)
Housing & Building Services	Undertake work with Human Resources & Organisational Development partners to improve staff welfare and morale. (HS/A015)
Housing & Building Services	Increase the number of apprenticeship and staff training opportunities especially in areas with harder to fill posts within Housing & Building Services, funding dependent. (HS/A016)
Finance	Annually review the Strategic workforce plan. (FS/A019)
Finance	Continue to review absence management. (FS/A020)

<b>ADP15: Deliver our People Strategy including work on staff well-being to improve recruitment, retention and well-being across the organisation with a particular focus on work with social services and to attract and retain a younger and more diverse workforce.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Finance	Continue to look for opportunities to increase the diversity of our workforce supported by our staff networks. (FS/A021)
Finance	Lobby Welsh Government to allow structural changes to career pathways in hard to recruit/retain public sector services in Finance and Property to make them more attractive and sustainable career options. (FS/A037)
Finance	Address the recruitment and retention challenges within the Financial Services Division. (FS/A022)
Finance	Review approach to hard to recruit to posts in Property (notwithstanding Corporate Landlord Review). (FS/A023)
Finance	Promote and encourage staff involvement in directorate and corporate staff engagement and well-being initiatives and proactively support staff to work at the office, at home and in different ways. (FS/A024)
Digital	Design and implementation of a target operating model that reflects the needs of the Digital Strategy. (DS/A015)
Digital	Design and implementation of staff development that creates high performing, supported teams. (DS/A016)
Legal & Democratic Services	Promote and encourage staff involvement in directorate and corporate staff engagement and well-being initiatives and proactively support staff to work at home and in different ways. (LD/A011)
Legal & Democratic Services	Build on our collaborative approach with the Division's workforce and HR colleagues to strengthen processes to support employee well-being and mental health and address the barriers associated with maintaining a hybrid workplace culture. (LD/A012)
Legal & Democratic Services	Develop and implement opportunities to improve Strategic workforce planning. (LD/A013)
Legal & Democratic Services	Deliver workforce planning with a focus on alternative service delivery and workforce implications ensuring reliance on small numbers of key staff is managed effectively. (LD/A014)
Legal & Democratic Services	Continue to develop the division's skillsets including digital capacity to support the next phase of the Council's Reshaping Programme within the new digital work environment. (LD/A015)
Legal & Democratic Services	Work with colleagues in HR and OD to further develop succession planning arrangements in Legal and Democratic Services in order to retain expertise and skills especially in business-critical areas for the long term. (LD/A016)
Resources Management & Safeguarding	Continue to work with our local training team and facilitate care staff to undertake the necessary training. (RMS/A019)
Resources Management & Safeguarding	Address recruitment and retention challenges (including consideration of short-term grant funded posts and overseas workers) across the Directorate through progressing our capacity planning workstream and working with HR & OD Partners. (RMS/A020)
Resources Management & Safeguarding	Implement new Supervision Policy and ensure consistent practice is in place across the service. (RMS/A021)
Adult Services	Continue to develop our local training team and facilitate care staff to undertake the necessary training. (AS/A017)
Adult Services	Further develop and support increased numbers of staff to access training via 'Grow our own' Social Work schemes within Adult Services and enhance Approved Mental Health Practitioner course recruitment to support retention and succession planning. (AS/A018)
Adult Services	Address Adult Services recruitment and retention challenges through contributing to the revision of the OT Social Work Careers Progression Framework. (AS/A019)
Adult Services	Update our new supervision arrangements and ensure consistent practice is in place across the service. (AS/A020)



<b>ADP15: Deliver our People Strategy including work on staff well-being to improve recruitment, retention and well-being across the organisation with a particular focus on work with social services and to attract and retain a younger and more diverse workforce.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Adult Services	Develop the digital skills of our workforce to ensure that we can operate services in more efficient and cost-effective ways. (AS/A021)
Adult Services	Implement the next phase of leadership development and succession planning to ensure that we develop the skillsets of our workforce to be resourceful and resilient to changing policy landscape. (AS/A022)
Adult Services	Progress our capacity planning workstream to develop and implement targeted initiatives to address recruitment/retention challenges across Adult Services, including use of apprenticeships, supported employment and specialised job training opportunities. (AS/A023)

<b>ADP16: Increase the understanding of the role of elected members and scrutiny committees through the delivery of the scrutiny action plan, work of member champions and the Public Participation Strategy.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Legal & Democratic Services	Continue to embed the 13 Principles to Effective Scrutiny action plan to enhance the effectiveness of our scrutiny arrangements and increase public participation in the decision-making process. (LD/A017) (also contributes towards ADP1 and ADP12)

In relation to **Well-being Objective 2, 'Support learning, employment and sustainable economic growth'**, there are 12 Annual Delivery Plan actions for 2024/25 aligned to 8 Corporate Plan commitments. The Service Plan activities identified below will contribute towards achieving these commitments.

<b>Our Corporate Plan commitments:</b>
<ul style="list-style-type: none"> <li>• <b>Ensure there is appropriate access to quality early years, nursery and education provision enabling people to achieve their best possible outcomes whatever their age</b></li> <li>• <b>Invest in our schools to provide the right learning environment for the 21st century and facilities which benefit the wider community</b></li> <li>• <b>Work with schools, families and others to improve the services and support for those with additional learning needs</b></li> <li>• <b>Work with education, training providers, businesses and other agencies to provide a range of advice, support and training opportunities which improve people's skills and readiness for work</b></li> <li>• <b>Work with partners to ensure people can access appropriate money advice, information and debt support relating to housing, benefits, education, training and employment</b></li> <li>• <b>Support and promote volunteering and community learning recognising the range of benefits to individuals and the community</b></li> <li>• <b>Work as part of the Cardiff Capital Region to progress strategic planning and transport initiatives and promote sustainable economic growth and employment</b></li> <li>• <b>Support economic growth through regeneration, improved infrastructure and support for town centres, tourism and industry</b></li> </ul>

The cross-cutting and integrated nature of the Annual Delivery Plan means that actions from multiple service areas contribute to the delivery of an ADP action that falls within the remit of a Scrutiny Committee. The tables below reflect this by highlighting all service contributions to our ADP actions.

<b>ADP17: Work with schools and other partners to ensure schools are effectively supported to maximise outcomes for all learners.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.</i>	

<b>ADP18: Work with our schools and partners and explore new service delivery models to address budgetary challenges and the increasing demand and complexity of children and young people’s social, emotional and mental well-being at primary and secondary levels.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up Learning and Culture Committee. Contributory actions identified below.</i>	
Finance	Continue to work with the Learning and Skills Directorate to make the case for efficient resources in our schools. (FS/A025)

<b>ADP19: Support our schools to facilitate the phased implementation of Additional Learning Needs (ALN) reform including work around self-evaluation.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.</i>	

<b>ADP20: Work with our partners to reach those pupils who are disengaged and support our schools to minimise exclusions and improve attendance and engagement.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.</i>	

<b>ADP21: Work in partnership to address issues of cost and availability of school transport services, promoting the use of active and other sustainable travel options for school journeys where feasible.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee and Environment and Regeneration Committee. No contributory actions identified.</i>	

<b>ADP22: Develop a new school investment programme and progress the expansion of Ysgol Y Deri, and new buildings for Ysgol Iolo Morganwg and St Richard Gwyn as part of the Sustainable Communities for Learning Programme.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.</i>	

<b>ADP23: Work with a range of partners to support employment and the development of skills for the future and improve links between schools and local colleges and business.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.</i>	

**ADP24: Promote the opportunities and benefits of apprenticeships to assist people into employment and to work for the Council via the Council's Apprenticeship Scheme.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Human Resources & Organisational Development	Advocate across the Council for the benefits of using the Council's Apprenticeship scheme. (HR/A016)

**ADP25: Deliver a Business Development Grant, enabling businesses to apply for funding to innovate, decarbonise and grow.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i>	

**ADP26: Maximise the potential of the UK government's 10 year £20 million long-term investment plan for Barry and Levelling up award as part of whole town regeneration and Placemaking work.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Regeneration	Work to deliver the Barry Making Waves Levelling Up award alongside the formation of a new Barry Town Board to administer the Towns Fund awarded by UK Government. (RG/A014)

**ADP27: Maximise the use of grant and loan funding, supported by enforcement measures to reduce the number of vacant properties across all four of our town centres.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i>	

**ADP28: Work with Cardiff Capital Region (CCR) and Welsh Government to support the development of the former Aberthaw Power Station site and the Bro Tathan and Cardiff Airport Enterprise Zone to support economic resilience and quality job creation.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i>	

In relation to **Well-being Objective 3, 'Support people at home and in their community'**, there are 22 Annual Delivery Plan actions for 2024/25 aligned to 12 Corporate Plan commitments. The Service Plan activities identified below will contribute towards achieving these commitments.

<b>Our Corporate Plan commitments:</b>	
<ul style="list-style-type: none"> <li>• Encourage people of all ages to have active and healthy lifestyles to promote better physical and mental well-being</li> <li>• Provide more opportunities for cycling and walking and develop a range of travel options to encourage people out of their cars</li> <li>• Promote leisure, art and cultural activities which meet a diverse range of needs</li> <li>• Work in partnership to provide more seamless health and social care services</li> <li>• Provide care and support to children and families in need which reflects their individual strengths and circumstances</li> <li>• Provide person-centred care and support to adults in need</li> <li>• Work with our partners to ensure timely and appropriate mental health and emotional well-being support</li> <li>• Undertake our safeguarding duties to protect people from harm</li> <li>• Work in partnership to develop cohesive communities and promote community safety</li> <li>• Keep people safe through strong and resilient emergency planning and regulatory services which protect the public, consumers and business</li> <li>• Increase the supply of good quality, accessible and affordable housing by working in partnership to address housing need</li> <li>• Provide housing advice and support to prevent homelessness</li> </ul>	

The cross-cutting and integrated nature of the Annual Delivery Plan means that actions from multiple service areas contribute to the delivery of an ADP action that falls within the remit of a Scrutiny Committee. The tables below reflect this by highlighting all service contributions to our ADP actions.

<b>ADP29: Develop and support initiatives in response to the cost of living crisis and the associated issues of housing, energy costs, food poverty, period poverty, debt and access to benefits, employment, and training.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Strategic Advisory Groups	Develop and support activities in response to the cost of living crisis with a particular focus on work around food poverty, warm spaces and administering relevant funding schemes. (SAG/A013)
Regeneration	Provide PME support with Social Services to maximise potential of grant funding through the RPB, delivering targets related to the cost of living through the SPF and the SCGF, supporting residents to access energy efficiency measures in their homes via eco4 flex. (RG/A017) (also contributes towards ADP49)
Neighbourhood Services and Transport	Work in partnership to facilitate and promote inclusive opportunities for leisure, play and sports development with a particular focus on tackling inequalities, working with groups in areas with low participation rates and reviewing the locations of activities so that residents facing cost of living challenges can better access these and our services. (NS/A021)
Neighbourhood Services and Transport	Work in partnership to deliver a comprehensive play programme that improves the well-being of children and their families with a particular focus on developing and promoting no and low cost activity schemes (which include food provision) and ensuring ease of access to these schemes for residents facing cost of living challenges. (NS/A022)

**ADP29: Develop and support initiatives in response to the cost of living crisis and the associated issues of housing, energy costs, food poverty, period poverty, debt and access to benefits, employment, and training.**

Service Plan	Service Plan Action 2024/25
Shared Regulatory Services	Continue to raise awareness of illegal money lending and support individuals to access responsible lenders and debt advice; work with landlords to improve energy efficiency in rental properties; and protect the elderly and vulnerable from rogue traders. (SRS/A008)
Sustainable Development	Work with the Learning and Skills directorate to support the delivery of a range of education and employment facilities/land that meets local need, in accessible locations. (SD/A013)
Strategy Community Learning & Resources	Continue to support poverty and health inequality initiatives and support our schools and council services to be responsive to community needs and strengthen our integration with health and social care in delivering these commitments. (SCL/A011) (also contributes towards ADP33)
Additional Learning Needs & Well-being	Continue to support the development and sustainability of the childcare market by building on the findings of the Childcare Sufficiency Assessment. (ALN/A012)
Additional Learning Needs & Well-being	Continue support poverty related initiatives by maximising our use of grant funding for period dignity and to further embed our community POD model. (ALN/A016)
Housing & Building Services	Continue to provide residents with advice, support and information on a range of issues including housing, debt, fuel poverty, benefits, employment, and training through services including the One Stop Shop and money advice team. (HS/A018)
Housing & Building Services	Support our residents health and well-being, reduce social isolation and improve skills by promoting the Value in the Vale Volunteering Service and increasing the number of partner organisations and volunteering opportunities. This work is funding dependent. (HS/A019)
Housing & Building Services	Refresh and Implement the new Community Investment Strategy which incorporates our financial inclusion commitments to tenants and residents. (HS/A020)
Finance	Work collaboratively across sectors to address the long-term challenge of meeting the legacy costs of the pandemic and cost of living crisis. (FS/A026)
Digital	Support partners to explore opportunities to support digital inclusion with a focus on data poverty and cost of living. (DS/A017)
Digital	Design services to ensure that no resident is excluded from Council support services and the democratic process. (DS/A018)
Resources Management & Safeguarding	Continue to support delivery of key cost-of-living/poverty initiatives across the council and monitor the signposting of children and adults using our IAA Service to appropriate organisations/ schemes. (RMS/A022)
Adult Services	Embed our approach to signposting and how we undertake assessments being mindful of the impact of Cost of Living on our citizens. (AS/A024)
Adult Services	Implement a sustainable and integrated model for single point of access to Well-being Matters services (via the Contact Centre). (AS/A025)

**ADP30: Work in partnership through the Public Services Board to take forward work in our most deprived communities with an initial programme of engagement and community mapping.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Regeneration	Deliver targeted project in the 3 LSOA of Buttrills 2, Gibbonsdown 2 and Court 3 to work with our most deprived communities. (RG/A018)
Strategic Advisory Groups	Work in partnership through the Public Services Board to take forward work in our most deprived communities with an initial programme of engagement and community mapping. (SAG/A018)

**ADP31: Work in partnership to progress work around community focused schools recognising the important role of schools within the local community and the potential to build on successful initiatives including the Big Bocs Bwyd model.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.</i></b>	

**ADP32: Work with local organisations and communities to help sustain local facilities for example, sports grounds, community halls, parks, allotments and public conveniences, transferring ownership or working more closely in partnership where appropriate and enabling access to funding such as the UK Government Community Ownership Fund.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Neighbourhood Services and Transport	Continue to review and implement options for community organisations to operate facilities such as sports grounds, parks, open spaces, allotments, local car parks and public conveniences to ensure their sustainability. (NS/A023)
Neighbourhood Services and Transport	Continue the single use sports asset transfers and review the suitability of other building related assets for similar transfers. (NS/A024)
Sustainable Development	Ensure that planning permissions deliver open space and S106 agreement to support new developments and address existing need. (SD/A014)
Sustainable Development	Use the RLDP to review, development management decisions to better equip communities to access services and facilities in a sustainable and economical way. (SD/A015)
Finance	To work with services to support them in transferring assets to the community where appropriate. (FS/A027)

**ADP33: Work in partnership to promote inclusive opportunities for leisure, play and sports development and implement the Cardiff and Vale Move More, Eat Well Plan, with a particular focus on work in schools and children and young people's mental health and well-being.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Falls within the Corporate Resources &amp; Performance Scrutiny Committee and Healthy Living &amp; Social Care Scrutiny Committee remits. Contributory actions identified below.</i></b>	
Strategic Advisory Groups	Work with relevant council services and partners via the Amplifying Prevention Board to assist in the delivery of the Cardiff and Vale Move More, Eat Well Plan and to promote vaccinations and screening with a particular focus on reaching people in our more deprived communities. (SAG/A019) (also contributes towards ADP35)
Neighbourhood Services and Transport	Continue to work in partnership with the Public Services Board to implement the Move More, Eat Well Plan, ensuring planned activities for 2024/25 reflect the impact of the cost of living challenges facing our residents. (NS/A025)

<b>ADP33: Work in partnership to promote inclusive opportunities for leisure, play and sports development and implement the Cardiff and Vale Move More, Eat Well Plan, with a particular focus on work in schools and children and young people's mental health and well-being.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Additional Learning Needs & Well-being	Continue to work in partnership with Health and other partners to support and promote the Move More Eat Well Plan in the Vale. (ALN/A011)
Resources Management & Safeguarding	Families Information Service will engage with the Sports and Play Team, to ensure their schemes and events including the Families First Holiday Club are promoted to parents and carers. (RMS/A023) (also contributes towards ADP29)

<b>ADP34: Improve opportunities for leisure activities by investing in our leisure centres and our large outdoor recreational sites such as Barry Sports Centre and the Butrills playing fields.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. No contributory actions identified.</i></b>	

<b>ADP35: Work in partnership with the Public Services Board to address health inequities, promote vaccination and screening with a particular focus on reaching people in our more deprived communities.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Children and Young People Services	Continue to promote key health messages to parents/carers on uptake of childhood vaccinations and healthy lifestyle choices through all interactions, setting and one to one interventions with a particular focus in our Flying Start areas (including expansion areas). (CS/A017)
Strategy Community Learning & Resources	Continue to engage with partners at the national level on public health related issues and support schools with changing risk assessments arising from Public Health Wales. (SCL/A021)
Resources Management & Safeguarding	Promote childhood vaccinations to parents and carers across the Vale of Glamorgan. (RMS/A024)
Adult Services	Continue to be an active partner in the Pan Cluster Planning Group and the Accelerated Cluster Development (SCD) programme to support identifying and meeting the needs of our population as outlined in the Population Needs Assessment. (AS/A026)

<b>ADP36: Work with partners to promote and enhance community safety and safeguarding with a specific focus on tackling anti-social behaviour in our towns and implementing the regional Violence Against Women and Domestic Abuse and Sexual Violence Strategy.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.</i></b>	

<b>ADP37: Work regionally as part of Shared Regulatory Services (SRS) to safeguard the health, safety and economic wellbeing of consumers, businesses and residents through our work on environmental health, trading standards and licensing as detailed in the SRS business plan.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.</i></b>	

<b>ADP38: Implement the new Independent Living Policy and a new Discretionary Adaptations Grant to support people to live well in their own homes.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee Remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.</i>	

<b>ADP39: Work collaboratively across the public and private sector to improve the number of households successfully prevented from becoming homeless and deliver effective interventions for young people at risk of homelessness.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.</i>	

<b>ADP40: Implement a Local Housing Strategy to address current and projected housing need and to increase the supply of good quality, accessible and affordable housing.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.</i>	

<b>ADP41: Deliver 73 new Council homes in the Barry area at Clos Holm View Phase 2 (31 units), Coldbrook Road East (20 units), the former Colcot Clinic (12 units) and Olive Lodge (10 units), these schemes will also include new accessible/adapted homes.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.</i>	

<b>ADP42: Appoint a developer to the Cardiff &amp; Vale Housing Partnership to deliver the Council's housing development programme in the long term, this will include housing for open market sale to generate additional income to support development of new sites.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.</i>	

<b>ADP43: Resettle vulnerable households into the Vale of Glamorgan and provide the services and support they require including progressing the Eagleswell Road site in Llantwit Major.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.</i>	

<b>ADP44: Progress our work as a County of Sanctuary to provide support, dignity and a welcome for current and future residents of the Vale.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Overall action not within Scrutiny Committee remit, picked up Homes and Safe Communities Committee. Contributory actions identified below.</i>	
Strategic Advisory Groups	Develop the County of Sanctuary strategy and deliver the associated actions. (SAG/A014)



**ADP44: Progress our work as a County of Sanctuary to provide support, dignity and a welcome for current and future residents of the Vale.**

Service Plan	Service Plan Action 2024/25
Legal & Democratic Services	Contribute to the safeguarding agenda, by delivering the Legal and Democratic Services elements of the Corporate Safeguarding Group Work Plan. (LD/A018)

**ADP45: Strengthen existing partnership arrangements with the Cardiff and Vale University Health Board in particular through delivery of a digital integration project to share data and intelligence.**

Service Plan	Service Plan Action 2024/25
Children and Young People Services	Continue to work in partnership with Cardiff & Vale University Health Board to promote early help for families through ongoing development of the Emotional Health and Well-being Single Point of Access (SPOA) for children and young people and access to services through outreach opportunities in communities including schools and GP practices. (CS/A019)
Digital	Support data sharing arrangements including the replacement system for WCCIS. (DS/A019)
Digital	Work with Social Services and Cardiff and Vale UHB to deliver improved service experience for residents through Wellbeing Matters. (DS/A020)
Resources Management & Safeguarding	Focus on further developing the quality assurance tool to monitor the joint regional contract for residential care. (RMS/A026)
Resources Management & Safeguarding	Support the work of the Digital Care Region to deliver the vision of a shared care record, with a focus on the development of shared datasets to improve service delivery and share best practice data models. (RMS/A027)
Adult Services	Review our intermediate care services to ensure we are integrated with Health Services. (AS/A030)

**ADP46: Develop and implement the Vale Alliance Model to provide more integrated care.**

Service Plan	Service Plan Action 2024/25
<i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. No contributory actions identified.</i>	

**ADP47: Progress the expansion of 'Your Choice' to enhance the individual's voice and control over their care in their own home.**

Service Plan	Service Plan Action 2024/25
<i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. No contributory actions identified.</i>	

**ADP48: Work co-productively with children and their families through a strengths-based model/plan, to empower and improve outcomes and wellbeing.**

Service Plan	Service Plan Action 2024/25
<i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. No contributory actions identified.</i>	

**ADP49: Develop additional accommodation within the Vale to support our children looked after to enable them to remain within the area.**

Service Plan	Service Plan Action 2024/25
<i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. No contributory actions identified.</i>	

**ADP50: Establish a local safeguarding operational group to improve arrangements to protect children and adults at risk of neglect, abuse and exploitation in the Vale.**

Service Plan	Service Plan Action 2024/25
<i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. No contributory actions identified.</i>	

.In relation to **Well-being Objective 4, ‘Respect, enhance and enjoy our environment’**, there are 17 Annual Delivery Plan actions for 2024/25 aligned to 8 Corporate Plan commitments. The Service Plan activities identified below will contribute towards achieving these commitments.

**Our Corporate Plan commitments:**

- **Work to reduce the organisation’s carbon emissions to net zero before 2030 and encourage others to follow our lead as part of minimising the negative impact of our activities on the environment**
- **Work with and empower community groups and other partners to sustain local facilities including public toilets, libraries, parks, play areas and community centres**
- **Protect, preserve and where possible enhance our natural and built environment and cultural heritage**
- **Work with the community and partners to ensure the local environment is clean, attractive and well managed**
- **Work with the community, developers and others to ensure that new developments are sustainable and that developers mitigate their impacts, integrate with local communities and provide necessary infrastructure**
- **Provide effective waste management services and work with our residents, partners and businesses to minimise waste and its impact on the environment**
- **Minimise pollution recognising the detrimental impact it may have on the environment and people’s well-being**
- **Work to reduce the impact of erosion, flooding and pollution on our coastal areas and watercourses**

The cross-cutting and integrated nature of the Annual Delivery Plan means that actions from multiple service areas contribute to the delivery of an ADP action that falls within the remit of a Scrutiny Committee. The tables below reflect this by highlighting all service contributions to our ADP actions.

**ADP51: Implement Project Zero, our Climate Change Challenge Plan and work with the community and other stakeholders to reduce carbon emissions, focusing work on procurement, energy use, housing, transport, land and food, ensuring that our response to the climate and nature emergencies is integral to all decisions.**

Service Plan	Service Plan Action 2024/25
Regeneration	Work with communities, businesses and the third sector via administration of the Shared Prosperity Fund’s mix of grant schemes, commissioned projects and expressions of interest to support achievement of the Project Zero Climate Change priorities. (RG/A021)

**ADP51: Implement Project Zero, our Climate Change Challenge Plan and work with the community and other stakeholders to reduce carbon emissions, focusing work on procurement, energy use, housing, transport, land and food, ensuring that our response to the climate and nature emergencies is integral to all decisions.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Human Resources & Organisational Development	Provide Learning opportunities to improve awareness and understanding of elements of Project Zero incl. carbon literacy and biodiversity across the Council. (HR/A017)
Strategic Advisory Groups	Lead on the engagement, communications, evidence and food systems challenges in the Climate Challenge Plan. (SAG/A015)
Strategic Advisory Groups	Manage the programme of activity to ensure delivery of the Project Zero Challenge Plan including regular progress reports. (SAG/A016)
Strategic Advisory Groups	Work with our PSB partners to take action in response to the climate and nature emergencies and encourage behaviour change within our organisations and the local community in line with commitments outlined in the PSB Wellbeing Plan. (SAG/A017) (also contributes towards ADP52)
Neighbourhood Services and Transport	Build momentum around the Climate Change Community Conversation and the nature emergency involving different stakeholders with a focus on waste service change proposals for flats and apartments, and Fields in Trust to protect open space. (NS/A027)
Neighbourhood Services and Transport	Implement the relevant Neighbourhood Services & Transport actions of Project Zero, focusing on using more sustainable forms of transport including the council's vehicle fleet, reducing waste and flooding and promoting the use of electric/ reduced carbon vehicles by staff. (NS/A028)
Neighbourhood Services and Transport	Review the way journeys are undertaken by staff including the use of electric pool cars and continue to promote the Public Services Board's Staff Healthy Travel Charter, encouraging staff to use their cars less and to be more active. (NS/A029)
Shared Regulatory Services	Engage with landlords and lettings agents to improve the energy performance ratings of private rented properties under the Minimum Energy Efficiency Standard (MEES) Regulations.(SRS/A011)
Sustainable Development	Implement and lead upon the relevant commitments (focussing on planning, regeneration, community economic growth, green infrastructure and transport) of the Project Zero Action Plan to mitigate the effects of climate change and reduce the negative impact on the environment. (SD/A019) (also contributes towards ADP52)
Housing & Building Services	Deliver a sustainable alternative sewage arrangement for residents at Channel View, Marcross and Croft John, Penmark. (HS/A037)
Finance	Work collaboratively with key stakeholders and engage with our communities to identify opportunities including innovative funding approaches to support the decarbonisation of our assets and delivery of major projects. (FS/A028)
Finance	Provide an update on the implementation of the actions within the adopted Carbon Management Plan 2024-2031. (FS/A029)
Finance	Review and revise our Contract Management and Procurement policies and practices to ensure they support our ambition to reduce waste and carbon emissions. (FS/A030)
Digital	Design and implementation of digital infrastructure that meets the needs of the council using lower energy consumption provision. (DS/A021)
Digital	Design and implement a procurement process that maximises the potential to reduce carbon emissions and energy usage. (DS/A022)

**ADP51: Implement Project Zero, our Climate Change Challenge Plan and work with the community and other stakeholders to reduce carbon emissions, focusing work on procurement, energy use, housing, transport, land and food, ensuring that our response to the climate and nature emergencies is integral to all decisions.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Legal & Democratic Services	Support the Council's work to take collective action to tackle climate and nature emergencies and implement our Climate Change Challenge Plan. (LD/A019)
Resources Management & Safeguarding	Review the impact of the use of electric vehicles/ bikes by care staff as part of a pilot scheme. (RMS/A031)
Adult Services	Contribute to the corporate work on reviewing, identifying and progressing opportunities for improving the energy efficiency of our buildings to reduce our carbon footprint. (AS/A036)
Adult Services	Explore sustainable transport alternatives for our service providers to help reduce the carbon footprint of our services. (AS/A037)
Adult Services	Consolidate the hybrid model of working for Adult Services within the context of the Council's new Transformation agenda and the 'Eich Lle'- 'Your Space' project. (AS/A038)

**ADP52: Work with our partners to respond to the nature emergency including developing and implementing a new Green Infrastructure Strategy, a Tree Strategy, encouraging biodiversity enhancements on all developments and delivery of the new Biodiversity Forward Plan.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i></b>	

**ADP53: Progress the review of the Council's Local Development Plan with a focus on the assessment of candidate sites, a Preferred Strategy and preparation of a deposit draft of the replacement plan following consultation, and including consideration of the findings of an expert report on the viability of requiring all new dwellings to be zero carbon.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i></b>	

**ADP54: Continue to ensure Section 106 payments from developers are negotiated in areas where development is approved and ensure that we secure the necessary investment in education, sustainable transport, community facilities, arts and culture and challenge developers through legal process when developers do not deliver on commitments to the community.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i></b>	

**ADP55: Contribute to the Welsh Government's 'Towards Zero Waste' National Waste Strategy with a greater focus on the circular economy, recycling and reuse and meet the statutory recycling target of 70% of waste to be used, recycled or composted through effective service delivery and engagement.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i></b>	

<b>ADP56: Develop a ‘pride in our community’ campaign and work with community groups and other partners to take care of the environment, reduce litter and increase opportunities for environmental activities e.g. through growing spaces.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i>	

<b>ADP57: Encourage and support changes to how people travel by increasing opportunities for active travel (walking and cycling) including reviewing how we can change some road use to create more cycle lanes.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i>	

<b>ADP58: Facilitate and support an increase in the network of locally accessible electric vehicle charging points including in Council car parks.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. Contributory actions identified below.</i>	
Finance	Support services to explore opportunities to increase the network of locally accessible electric vehicle charging points. (FS/A031)

<b>ADP59: Assist the current Greenlinks Community Transport Service and other community based transport in the Vale by working with the Cardiff Capital Region (CCR) to agree a way forward for the use of electric taxi vehicles that would be provided to the Council by CCR.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified</i>	

<b>ADP60: Work with Welsh Government, Transport for Wales and other partners to help to ensure high quality and timely local public transport services in the context of diminishing national budgets.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified</i>	

<b>ADP61: Implement the Road Surfacing Plan (2022 to 2025) to assist in maintaining the condition of the highway for users including buses, pedestrians and cyclists.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified</i>	

<b>ADP62: Develop more sustainable transport options for the Council’s vehicle fleet and staff including cycle to work schemes and the use of e-bikes, electric, hybrid and alternatively fuelled vehicles and implementation of the Level 2 Healthy Travel Charter.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. Contributory actions identified below.</i>	
Human Resources & Organisational Development	Explore further opportunities beyond cycle to work to support staff around active travel. (HR/A018)

**ADP63: Work with Cardiff Capital Region and partners to develop and implement a Vale Local Area Energy Plan (LAEP) to help shape a future energy system.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

**ADP64: Invest in carbon reduction measures across our building assets including the school estate with the continued use of Salix and other grant opportunities such as Low Carbon Heat Grant.**

Service Plan	Service Plan Action 2024/25
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Finance	Apply for any available grant opportunities to support carbon reduction across our building estates. (FS/A032)
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**ADP65: Progress work to reduce the environmental impact of our housing stock by ensuring all new council house building achieves a minimum A rating for energy performance and meets the new WHQS 23 standards whilst retrofitting the existing council housing stock by taking a 'fabric first' approach and utilising appropriate technology to improve thermal efficiency.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.*

**ADP66: Produce and implement a Flood Risk Strategy and work with communities at risk from flooding to develop local solutions.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

**ADP67: Undertake local air quality assessments and take necessary action to ensure that national air quality objectives continue to be achieved.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

## Service Plan contributions to the Annual Delivery Plan (2024-25) commitments and Corporate Plan (2020-25) Well-being Objectives as aligned to the remit of Environment & Regeneration Scrutiny Committee

In relation to **Well-being Objective 1, 'Work with and for our communities'**, there are 16 Annual Delivery Plan actions for 2024/25 aligned to 7 Corporate Plan commitments. The Service Plan activities identified below will contribute towards achieving these commitments.

Our Corporate Plan commitments:
<ul style="list-style-type: none"> <li>• Improve how we involve, engage and communicate with others about our work and decisions</li> <li>• Work innovatively, using technology, resources and our assets to transform our services so they are sustainable for the future</li> <li>• Develop our strong culture of good customer service aligned to the Council's values of being ambitious, open, together and proud</li> <li>• Promote equality of opportunity and work with the community to ensure we are responsive to the diverse needs of our customers</li> <li>• Promote the use of the Welsh Language and contribute to the Welsh Government target of 1 million Welsh speakers by 2050</li> <li>• Support the development and well-being of our staff and recognise their contribution to the work of the Council</li> <li>• Ensure we have robust governance and scrutiny arrangements in place and support our elected members to fulfil their roles</li> </ul>

The cross-cutting and integrated nature of the Annual Delivery Plan means that actions from multiple service areas contribute to the delivery of an ADP action that falls within the remit of a Scrutiny Committee. The tables below reflect this by highlighting all service contributions to our ADP actions.

ADP1: Deliver our Public Participation Strategy including the use of place making to improve how we involve, communicate and consult with people and ensure citizens have the opportunity to have their voices heard.	
Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. Contributory actions identified below.</i></b>	
Neighbourhood Services and Transport	Involve, engage and consult residents and other stakeholders including the voluntary sector and town and community councils in redesigning waste, flood risk management, trees, transport and active travel services, ensuring that those who are seldom heard have the opportunity to be involved. This will include the development of school Active Travel Plans, active travel consultations and a public transport opinion survey (2024). (NS/A001) (also contributes towards ADP2)
Neighbourhood Services and Transport	Strengthen our knowledge and understanding of community needs by increasing opportunities for our engagement activities to capture the views of diverse and 'hard to reach' groups and residents that that are not digitally accessible. Engagement programme for 2024/5 includes: <ul style="list-style-type: none"> <li>• Post -16 transport.</li> <li>• Active Travel initiatives.</li> </ul>

**ADP1: Deliver our Public Participation Strategy including the use of place making to improve how we involve, communicate and consult with people and ensure citizens have the opportunity to have their voices heard.**

Service Plan	Service Plan Action 2024/25
	<ul style="list-style-type: none"> <li>• Waste service change proposals for flats and apartments.</li> <li>• Car parking including residents parking.</li> <li>• Public Spaces Protection Orders and Enforcement Policy.</li> <li>• Community Centre Management Committees.</li> <li>• <del>Schools Sports survey.</del></li> <li>• <del>Leisure Centres customer satisfaction survey by Legacy Leisure.</del> (NS/A002) (also contributes towards ADP2)</li> </ul>
Regeneration	Utilise tools and methods to enable us to engage effectively with a representative group of residents and businesses as possible to inform our work and Council decisions via digital, social media and in-person methods. (RG/A001) (also contributes towards ADP6 and ADP7)
Sustainable Development	Identify more opportunities to engage our service users in new ways, using different methodologies and technologies including use of digital tools such as social media during consultations to maximise engagement with diverse groups including all age ranges, protected groups and traditionally hard to reach groups. (SD/A001) (also contributes towards ADP6, ADP7 and ADP8)

**ADP2: Improve how we provide information about our work and the impact we are having using different methods that reach people in a timely way that meets their needs.**

Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. Contributory actions identified below.</i></b>	
Neighbourhood Services and Transport	Involve, engage and consult residents and other stakeholders including the voluntary sector and town and community councils in redesigning waste, flood risk management, trees, transport and active travel services, ensuring that those who are seldom heard have the opportunity to be involved. This will include the development of school Active Travel Plans, active travel consultations and a public transport opinion survey (2024). (NS/A001) (also contributes towards ADP1)
Neighbourhood Services and Transport	<p>Strengthen our knowledge and understanding of community needs by increasing opportunities for our engagement activities to capture the views of diverse and 'hard to reach' groups and residents that that are not digitally accessible. Engagement programme for 2024/5 includes:</p> <ul style="list-style-type: none"> <li>• Post -16 transport.</li> <li>• Active Travel initiatives.</li> <li>• Waste service change proposals for flats and apartments.</li> <li>• Car parking including residents parking.</li> <li>• Public Spaces Protection Orders and Enforcement Policy.</li> <li>• Community Centre Management Committees.</li> <li>• <del>Schools Sports survey.</del></li> <li>• <del>Leisure Centres customer satisfaction survey by Legacy Leisure.</del> (NS/A002) (also contributes towards ADP1)</li> </ul>



<b>ADP3: Progress placemaking plans in Barry, Cowbridge, Llantwit Major and Penarth putting the future needs of town centres and communities at the heart of decision making and maximising the impact of a range of funding streams</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Regeneration	Develop Placemaking Plans for each of the Vale's town centres in accordance with the Welsh Government Place Making Charter, with a focus on identifying key priorities and proposals to improve their unique physical, cultural and social identities to enable them to thrive for the long term, starting with Barry. (RG/A002)
Sustainable Development	Support the development and implementation of placemaking plans alongside the Regeneration Team, ensuring that Planning and Countryside Team outcomes have a focus on placemaking. (SD/A002)
Strategy Community Learning & Resources	Work in collaboration with Place Directorate to progress projects in relation to Kymin, Old Hall, Arts Central and other projects related to Arts, Culture and ACL. (SCL/A022)
Housing & Building Services	Contribute to development of vibrant town centres as part of the Council's placemaking work, with a focus on the Barry Town Centre Gateway Regeneration project and the delivery of a mix of affordable and private housing in the Western end of Barry town centre. (HS/A002)
Housing & Building Services	Work with partners to develop and adopt a Safer Vale Town Centre Policing Strategy to help make Vale town centres safer. (HS/A003) (also contributes towards ADP36)
Housing & Building Services	Contribute to the evolving corporate approach to engaging with the third sector and other key partners as part of the Strengthening Communities theme of the Reshaping Services programme with a focus on sustainable community delivery model projects aligned to food poverty, community assets and the Llantwit Major community hub project via the Shared Prosperity Fund. (HS/A004) (also contributes towards ADP29)
Legal & Democratic Services	Provide legal and governance representation/support on the placemaking project team and supporting the development of the Plans. (LD/A002)

<b>ADP4: Develop a new five year Corporate Plan for 2025-2030 showing how the next phase of the Council's Reshaping Programme will transform our work to meet future needs.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.</i></b>	

<b>ADP5: Engage with and strengthen our relationships with the third sector, social enterprises and town and community councils to help shape and deliver local priorities including a review of the Town and Community Council Charter and the Voluntary Sector Compact.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Falls within multiple Scrutiny Committee remits, picked up by Environment and Regeneration Committee, Corporate Performance and Resources Committee and Homes and Safe Communities Committee. Contributory actions identified below.</i></b>	
Regeneration	Work with and support third sector, social enterprises and businesses to identify funding opportunities for delivery of local priorities. (RG/A003)
Strategic Advisory Groups	Undertake a programme of engagement with third sector partners, social enterprises and Town and Community Councils to inform the new Corporate Plan and the Council's transformation programme and how we work together, including supporting the production of a reviewed Town and Community Council Charter and Voluntary Sector Compact. (SAG/A003)

**ADP5: Engage with and strengthen our relationships with the third sector, social enterprises and town and community councils to help shape and deliver local priorities including a review of the Town and Community Council Charter and the Voluntary Sector Compact.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Children and Young People Services	Work in collaboration with our Third Sector partners to maximise and further develop the use of children's residential provision across the Vale to ensure sufficiency of placements within the community. (CS/A002)
Sustainable Development	Increase engagement with the third sector in respect of public rights of way and RLDP work. (SD/A003)
Strategy Community Learning & Resources	Review services and service delivery models to reflect changes in need in an evolving landscape to ensure sustainability both now and in the future. (SCL/A009) (also contributes towards ADP12 and ADP18)
Strategy Community Learning & Resources	Implement changes to arts and culture services to broaden access to activities and ensure full cost recovery of services. (SCL/A012) (also contributes towards ADP12)
Strategy Community Learning & Resources	Implement the Libraries Strategy and in so doing ensure full cost recovery of services where appropriate. (SCL/A013) (also contributes towards ADP12)
Standards & Provision Service	Review services and service delivery models to reflect changes in need in an evolving landscape and to support the implementation of our SEMH and Wellbeing Strategy to ensure sustainability of services both now and in the future. (SPS/A010) (also contributes towards ADP18 and ADP12)
Standards & Provision Service	Explore opportunities with third sector partners and social enterprises to look at ways we can further expand partnerships to enhance service delivery. (SPS/A013)
Housing & Building Services	Work in partnership via the Regional Partnership Board delivery model to respond to the care and support needs within our local communities with a focus on social prescribing, volunteering, training, community development and funding. Develop a framework of projects to take advantage of external funding opportunities. (HS/A005) (also contributes towards ADP25)
Digital	Consider, and where possible, work with health, social care and third sector partners to design and deliver services, continuing development of the Wellbeing Matters concept and implementation to improve services and outcomes for residents. (DS/A002)
Resources Management & Safeguarding	Improve awareness of the Carers Gateway and our response for unpaid carers. (RMS/A005) (also contributes towards ADP1)
Resources Management & Safeguarding	Implement a Section 16 Forum to promote social enterprises, co-operatives, user-led services and other third sector organisations for the provision of care and support and preventative services in the Vale of Glamorgan. (RMS/A005)

<b>ADP6: Take forward the new Digital Strategy and provide a more positive experience for customers by incorporating user-centred approaches to service design, improving accessibility and responsiveness.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. Contributory actions identified below.</i></b>	
Regeneration	Identify and maximise opportunities to streamline processes and make better use of digital technology to deliver efficiencies across the service. (RG/A004)
Neighbourhood Services and Transport	Develop and implement a phased approach to expand on-line services such as parking permits, waste and leisure services as well as automated systems for fleet and public transport and an asset management system for parks and other neighbourhood assets. (NS/A003)
Sustainable Development	Continue to focus on developing the digital delivery of services focusing on productivity and customer experience, with reference to Development management, Development Plan, Building control and Countryside functions. (SD/A004)

<b>ADP7: Deliver the commitments in the Strategic Equality Plan reflecting the LGBTQ+ Plan and Anti Racist Wales Action Plan and emerging disability work.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up Learning and Culture Committee. Contributory actions identified below.</i></b>	
Sustainable Development	Ensure that the Replacement Local Development Plan (deposit draft), Development Management decisions and countryside services support the Strategic Equality Plan and creation of an age friendly Vale. (SD/A005) (also contributes towards ADP8)

<b>ADP8: Work in partnership to develop and deliver our Age Friendly Action Plan as part of our work to become an age friendly community where everyone in the Vale has the opportunity to age well.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.</i></b>	

<b>ADP9: Increase the use of the Welsh Language within the Council and the community and support bilingualism through the delivery of the Council's Welsh Language Promotion Strategy and the Welsh in Education Strategic Plan (WESP).</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee.</i></b>	

<b>ADP10: Work in partnership to deliver the 2024-25 Armed Forces Delivery Plan to strengthen support for the Armed Forces Community in line with the principles of the Armed Forces Covenant.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. No contributory actions identified.</i></b>	

**ADP11: Develop our new partnership arrangements for procurement with an increasing emphasis on social value and climate change.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.*

**ADP12: Deliver a balanced 2024/25 budget and sustainable medium term financial plan recognising the growing financial pressures (revenue and capital) on the Council, particularly in education and social care and the need to maximise our use of external funding**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. Contributory actions identified below.*

Regeneration	Adopt a prudent long term planning approach for the use of Place reserves with a view to maximising levered funding with particular regard to opportunities from Welsh and UK Government including Levelling Up, transforming towns and LTPT. (RG/A005)
Regeneration	Review governance structures with regards to the investment plan, asset management, enterprise zone, placemaking, Levelling Up and towns fund. (RG/A006)
Regeneration	Promote the Non-Treasury Investment Strategy and work to develop the pipeline with the Finance Team. (RG/A007)
Neighbourhood Services and Transport	Map the delivery of future services in light of the ongoing year on year financial pressures. (NS/A007)
Neighbourhood Services and Transport	Identify and implement innovative solutions to mitigate supply and cost pressures associated with construction materials, vehicle parts, skills shortages in HGV drivers and technical engineers. (NS/A008)
Neighbourhood Services and Transport	Implement moving traffic offences for the Council. (NS/A009)
Neighbourhood Services and Transport	Continue to monitor budgets to enable delivery of the National Waste agenda through effective use of grants and resources to exceed the National Domestic Waste Recycling Target for 2024 /2025. (NS/A010)
Sustainable Development	Undertake horizon scanning to obtain funding to continue grant aided posts. (SD/A006)
Sustainable Development	Continue to lobby Welsh Government for regular planning a fee updates that reflect the actual cost of providing and support the service. (SD/A007)
Sustainable Development	Review building control fee regimes to ensure fees reflect the actual cost of providing the service and make the service self-funding. (SD/A008)

**ADP13: Review the future of our building and land assets with a view to maximising their economic and community benefits and ensure the most appropriate model of ownership and service delivery is in place.**

Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, picked up Corporate Performance and Resources Committee. Contributory actions identified below.</i></b>	
Regeneration	Opportunities continue to be explored to expand shared working space and make better use of the Council's property portfolio in a more efficient way especially for co-working/co-location and possible asset transfer and development of strategic land and assets. (RG/A008) (also contributes towards ADP32)
Regeneration	Provide Project Management support across the Council in respect of the delivery of key Council projects. (RG/A009)
Neighbourhood Services and Transport	Develop the Confirm and AMX Asset Management system to ensure it remains fit for purpose and supports the strategic management of our key assets. (NS/A012)
Sustainable Development	Continue to explore opportunities to expand shared working space and make better use of the Council's property portfolio in a more efficient way especially for co-working/co-location. (SD/A009)

**ADP14: Adopt a new model of working to manage the Council's buildings focusing on sustainability, compliance, and efficiency.**

Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.</i></b>	

**ADP15: Deliver our People Strategy including work on staff well-being to improve recruitment, retention and well-being across the organisation with a particular focus on work with social services and to attract and retain a younger and more diverse workforce.**

Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, picked up Corporate Performance and Resources Committee. Contributory actions identified below.</i></b>	
Regeneration	Promote staff involvement and engagement, continue to support workforce and succession planning and ensure that all staff are equipped with the skills required to deliver the services of the future. (RG/A010)
Regeneration	Continue to develop a more flexible approach to recruitment including around advertisements and selection. (RG/A011)
Neighbourhood Services and Transport	Continue to improve service workforce planning to ensure all critical posts are covered. (NS/A013)
Neighbourhood Services and Transport	Contribute to corporate initiatives to improve staff welfare and morale. (NS/A014)
Neighbourhood Services and Transport	Introduce a cloud-based time recording system that will promote agile working, allow the remote booking of annual leave and protect staff from working excessive hours. (NS/A015)
Neighbourhood Services and Transport	Continue to engage with staff to seek their ideas about the future delivery and sustainability of services. (NS/A016)

<b>ADP15: Deliver our People Strategy including work on staff well-being to improve recruitment, retention and well-being across the organisation with a particular focus on work with social services and to attract and retain a younger and more diverse workforce.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Neighbourhood Services and Transport	Deliver a programme of in-house training to ensure current and future officers are equipped with the skills required to manage services of the future (specifically technical engineers and HGV drivers). (NS/A017)
Neighbourhood Services and Transport	Continue to build our capacity to work with volunteers so that collectively we are able to deliver sustainable services to our communities, particularly in relation to community transport, waste management, cleansing, parks and leisure services. (NS/A018)
Sustainable Development	Promote and encourage staff involvement in directorate and corporate staff engagement and well-being initiatives, proactively support staff to work at home and in different ways and pursue more flexible and innovative methods of recruitment, with particular emphasis on recruiting a younger and more diverse workforce. (SD/A010)
Sustainable Development	Develop a structured approach to long term workforce planning, including training and mentoring and continuing to attend and actively engage with the Management Development Programme. (SD/A011)

<b>ADP16: Increase the understanding of the role of elected members and scrutiny committees through the delivery of the scrutiny action plan, work of member champions and the Public Participation Strategy.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.</i></b>	

In relation to **Well-being Objective 2, 'Support learning, employment and sustainable economic growth'**, there are 12 Annual Delivery Plan actions for 2024/25 aligned to 8 Corporate Plan commitments. The Service Plan activities identified below will contribute towards achieving these commitments.

<b>Our Corporate Plan commitments:</b>
<ul style="list-style-type: none"> <li>• <b>Ensure there is appropriate access to quality early years, nursery and education provision enabling people to achieve their best possible outcomes whatever their age</b></li> <li>• <b>Invest in our schools to provide the right learning environment for the 21st century and facilities which benefit the wider community</b></li> <li>• <b>Work with schools, families and others to improve the services and support for those with additional learning needs</b></li> <li>• <b>Work with education, training providers, businesses and other agencies to provide a range of advice, support and training opportunities which improve people's skills and readiness for work</b></li> <li>• <b>Work with partners to ensure people can access appropriate money advice, information and debt support relating to housing, benefits, education, training and employment</b></li> <li>• <b>Support and promote volunteering and community learning recognising the range of benefits to individuals and the community</b></li> <li>• <b>Work as part of the Cardiff Capital Region to progress strategic planning and transport initiatives and promote sustainable economic growth and employment</b></li> <li>• <b>Support economic growth through regeneration, improved infrastructure and support for town centres, tourism and industry</b></li> </ul>

The cross-cutting and integrated nature of the Annual Delivery Plan means that actions from multiple service areas contribute to the delivery of an ADP action that falls within the remit of a Scrutiny Committee. The tables below reflect this by highlighting all service contributions to our ADP actions.

<b>ADP17: Work with schools and other partners to ensure schools are effectively supported to maximise outcomes for all learners.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.</i>	
<b>ADP18: Work with our schools and partners and explore new service delivery models to address budgetary challenges and the increasing demand and complexity of children and young people’s social, emotional and mental well-being at primary and secondary levels.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.</i>	
<b>ADP19: Support our schools to facilitate the phased implementation of Additional Learning Needs (ALN) reform including work around self-evaluation.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.</i>	
<b>ADP20: Work with our partners to reach those pupils who are disengaged and support our schools to minimise exclusions and improve attendance and engagement.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.</i>	
<b>ADP21: Work in partnership to address issues of cost and availability of school transport services, promoting the use of active and other sustainable travel options for school journeys where feasible.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Neighbourhood Services and Transport	Continue undertaking route optimisation of school transport services to ensure pupil safety, increase service efficiency and reduce carbon emissions. (NS/A019)
Neighbourhood Services and Transport	Deliver further school street closures. (NS/A020)
Strategy Community Learning & Resources	Work in partnership across the Council to establish sustainable solutions for school transport services and where possible make use of public transport where feasible. (SCL/A015)

<b>ADP22: Develop a new school investment programme and progress the expansion of Ysgol Y Deri, and new buildings for Ysgol Iolo Morganwg and St Richard Gwyn as part of the Sustainable Communities for Learning Programme.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.</i>	
<b>ADP23: Work with a range of partners to support employment and the development of skills for the future and improve links between schools and local colleges and business.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Overall action not within Scrutiny Committee remit, picked up Learning and Culture Committee.</i>	
Regeneration	Work with a range of partners and CCR/CJC to support employment and the development of skills for the future and improve links between schools and local colleges and business. (RG/A012) (also contributes towards ADP24)
<b>ADP24: Promote the opportunities and benefits of apprenticeships to assist people into employment and to work for the Council via the Council's Apprenticeship Scheme.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee and Corporate Performance and Resources Committee.</i>	
<b>ADP25: Deliver a Business Development Grant, enabling businesses to apply for funding to innovate, decarbonise and grow.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Regeneration	Support businesses through projects, advice and grant funding. (RG/A013)
<b>ADP26: Maximise the potential of the UK government's 10 year £20 million long-term investment plan for Barry and Levelling up award as part of whole town regeneration and Placemaking work.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Regeneration	Work to deliver the Barry Making Waves Levelling Up award alongside the formation of a new Barry Town Board to administer the Towns Fund awarded by UK Government. (RG/A014)
<b>ADP27: Maximise the use of grant and loan funding, supported by enforcement measures to reduce the number of vacant properties across all four of our town centres.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Regeneration	Work with colleagues across the Council and Welsh Government to deliver the Empty Property Management Support Programme (Enforcement Action Plan). (RG/A015)
<b>ADP28: Work with Cardiff Capital Region (CCR) and Welsh Government to support the development of the former Aberthaw Power Station site and the Bro Tathan and Cardiff Airport Enterprise Zone to support economic resilience and quality job creation.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Regeneration	Work with UK & Welsh Governments and Cardiff Capital Region to secure funding to deliver regeneration and business support projects and programmes. (RG/A016)
Sustainable Development	Work with the Cardiff Capital Region, Welsh and UK Governments to develop regional and local strategies for transport, planning and economic development including the transport interchange for Barry and major projects like the



<b>ADP28: Work with Cardiff Capital Region (CCR) and Welsh Government to support the development of the former Aberthaw Power Station site and the Bro Tathan and Cardiff Airport Enterprise Zone to support economic resilience and quality job creation.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
	energy park at Aberthaw, the Barry Gateway and the continued growth of the Bro Tathan and Cardiff Airport Enterprise Zone. (SD/A012)

In relation to **Well-being Objective 3, 'Support people at home and in their community'**, there are 22 Annual Delivery Plan actions for 2024/25 aligned to 12 Corporate Plan commitments. The Service Plan activities identified below will contribute towards achieving these commitments.

<b>Our Corporate Plan commitments:</b>
<ul style="list-style-type: none"> <li>• <b>Encourage people of all ages to have active and healthy lifestyles to promote better physical and mental well-being</b></li> <li>• <b>Provide more opportunities for cycling and walking and develop a range of travel options to encourage people out of their cars</b></li> <li>• <b>Promote leisure, art and cultural activities which meet a diverse range of needs</b></li> <li>• <b>Work in partnership to provide more seamless health and social care services</b></li> <li>• <b>Provide care and support to children and families in need which reflects their individual strengths and circumstances</b></li> <li>• <b>Provide person-centred care and support to adults in need</b></li> <li>• <b>Work with our partners to ensure timely and appropriate mental health and emotional well-being support</b></li> <li>• <b>Undertake our safeguarding duties to protect people from harm</b></li> <li>• <b>Work in partnership to develop cohesive communities and promote community safety</b></li> <li>• <b>Keep people safe through strong and resilient emergency planning and regulatory services which protect the public, consumers and business</b></li> <li>• <b>Increase the supply of good quality, accessible and affordable housing by working in partnership to address housing need</b></li> <li>• <b>Provide housing advice and support to prevent homelessness</b></li> </ul>

The cross-cutting and integrated nature of the Annual Delivery Plan means that actions from multiple service areas contribute to the delivery of an ADP action that falls within the remit of a Scrutiny Committee. The tables below reflect this by highlighting all service contributions to our ADP actions.

<b>ADP29: Develop and support initiatives in response to the cost of living crisis and the associated issues of housing, energy costs, food poverty, period poverty, debt and access to benefits, employment, and training.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Strategic Advisory Groups	Develop and support activities in response to the cost of living crisis with a particular focus on work around food poverty, warm spaces and administering relevant funding schemes. (SAG/A013)
Regeneration	Provide PME support with Social Services to maximise potential of grant funding through the RPB, delivering targets related to the cost of living through the SPF and the SCGF, supporting residents to access energy efficiency measures in their homes via eco4 flex. (RG/A017) (also contributes towards ADP49)
Neighbourhood Services and Transport	Work in partnership to facilitate and promote inclusive opportunities for leisure, play and sports development with a particular focus on tackling inequalities, working with groups in areas with low participation rates and reviewing the locations of activities so that residents facing cost of living challenges can better access these and our services. (NS/A021)

**ADP29: Develop and support initiatives in response to the cost of living crisis and the associated issues of housing, energy costs, food poverty, period poverty, debt and access to benefits, employment, and training.**

Service Plan	Service Plan Action 2024/25
Neighbourhood Services and Transport	Work in partnership to deliver a comprehensive play programme that improves the well-being of children and their families with a particular focus on developing and promoting no and low cost activity schemes (which include food provision) and ensuring ease of access to these schemes for residents facing cost of living challenges. (NS/A022)
Shared Regulatory Services	Continue to raise awareness of illegal money lending and support individuals to access responsible lenders and debt advice; work with landlords to improve energy efficiency in rental properties; and protect the elderly and vulnerable from rogue traders. (SRS/A008)
Sustainable Development	Work with the Learning and Skills directorate to support the delivery of a range of education and employment facilities/land that meets local need, in accessible locations. (SD/A013)
Strategy Community Learning & Resources	Continue to support poverty and health inequality initiatives and support our schools and council services to be responsive to community needs and strengthen our integration with health and social care in delivering these commitments. (SCL/A011) (also contributes towards ADP33)
Additional Learning Needs & Well-being	Continue to support the development and sustainability of the childcare market by building on the findings of the Childcare Sufficiency Assessment. (ALN/A012)
Additional Learning Needs & Well-being	Continue support poverty related initiatives by maximising our use of grant funding for period dignity and to further embed our community POD model. (ALN/A016)
Housing & Building Services	Continue to provide residents with advice, support and information on a range of issues including housing, debt, fuel poverty, benefits, employment, and training through services including the One Stop Shop and money advice team. (HS/A018)
Housing & Building Services	Support our residents health and well-being, reduce social isolation and improve skills by promoting the Value in the Vale Volunteering Service and increasing the number of partner organisations and volunteering opportunities. This work is funding dependent. (HS/A019)
Housing & Building Services	Refresh and Implement the new Community Investment Strategy which incorporates our financial inclusion commitments to tenants and residents. (HS/A020)
Finance	Work collaboratively across sectors to address the long-term challenge of meeting the legacy costs of the pandemic and cost of living crisis. (FS/A026)
Digital	Support partners to explore opportunities to support digital inclusion with a focus on data poverty and cost of living. (DS/A017)
Digital	Design services to ensure that no resident is excluded from Council support services and the democratic process. (DS/A018)
Resources Management & Safeguarding	Continue to support delivery of key cost-of-living/poverty initiatives across the council and monitor the signposting of children and adults using our IAA Service to appropriate organisations/ schemes. (RMS/A022)
Adult Services	Embed our approach to signposting and how we undertake assessments being mindful of the impact of Cost of Living on our citizens. (AS/A024)
Adult Services	Implement a sustainable and integrated model for single point of access to Well-being Matters services (via the Contact Centre). (AS/A025)

**ADP30: Work in partnership through the Public Services Board to take forward work in our most deprived communities with an initial programme of engagement and community mapping.**

Service Plan	Service Plan Action 2024/25
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***Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. Contributory actions identified below.***

Regeneration	Deliver targeted project in the 3 LSOA of Buttrills 2, Gibbonsdown 2 and Court 3 to work with our most deprived communities. (RG/A018)
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**ADP31: Work in partnership to progress work around community focused schools recognising the important role of schools within the local community and the potential to build on successful initiatives including the Big Bocs Bwyd model.**

Service Plan	Service Plan Action 2024/25
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***Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.***

**ADP32: Work with local organisations and communities to help sustain local facilities for example, sports grounds, community halls, parks, allotments and public conveniences, transferring ownership or working more closely in partnership where appropriate and enabling access to funding such as the UK Government Community Ownership Fund.**

Service Plan	Service Plan Action 2024/25
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Neighbourhood Services and Transport	Continue to review and implement options for community organisations to operate facilities such as sports grounds, parks, open spaces, allotments, local car parks and public conveniences to ensure their sustainability. (NS/A023)
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Neighbourhood Services and Transport	Continue the single use sports asset transfers and review the suitability of other building related assets for similar transfers. (NS/A024)
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Sustainable Development	Ensure that planning permissions deliver open space and S106 agreement to support new developments and address existing need. (SD/A014)
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Sustainable Development	Use the RLDP to review, development management decisions to better equip communities to access services and facilities in a sustainable and economical way. (SD/A015)
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Finance	To work with services to support them in transferring assets to the community where appropriate. (FS/A027)
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**ADP33: Work in partnership to promote inclusive opportunities for leisure, play and sports development and implement the Cardiff and Vale Move More, Eat Well Plan, with a particular focus on work in schools and children and young people's mental health and well-being.**

Service Plan	Service Plan Action 2024/25
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***Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee, Corporate Performance and Resources Committee and Learning and Culture Committee.***

***No contributory actions identified.***

**ADP34: Improve opportunities for leisure activities by investing in our leisure centres and our large outdoor recreational sites such as Barry Sports Centre and the Buttrills playing fields.**

Service Plan	Service Plan Action 2024/25
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***Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. No contributory actions identified.***

<b>ADP35: Work in partnership with the Public Services Board to address health inequities, promote vaccination and screening with a particular focus on reaching people in our more deprived communities.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.</i>	

<b>ADP36: Work with partners to promote and enhance community safety and safeguarding with a specific focus on tackling anti-social behaviour in our towns and implementing the regional Violence Against Women and Domestic Abuse and Sexual Violence Strategy.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.</i>	

<b>ADP37: Work regionally as part of Shared Regulatory Services (SRS) to safeguard the health, safety and economic wellbeing of consumers, businesses and residents through our work on environmental health, trading standards and licensing as detailed in the SRS business plan.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.</i>	

<b>ADP38: Implement the new Independent Living Policy and a new Discretionary Adaptations Grant to support people to live well in their own homes.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up Homes and Safe Communities Committee. Contributory actions identified below.</i>	
Regeneration	Continue to work across Directorates to establish a new joint independent living team. (RG/A019)

<b>ADP39: Work collaboratively across the public and private sector to improve the number of households successfully prevented from becoming homeless and deliver effective interventions for young people at risk of homelessness.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee Remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.</i>	

<b>ADP40: Implement a Local Housing Strategy to address current and projected housing need and to increase the supply of good quality, accessible and affordable housing.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up Homes and Safe Communities Committee. Contributory actions identified below.</i>	
Sustainable Development	Increase the supply of good quality, accessible and affordable housing in the areas of need, by maximising opportunities through the planning system and by working in partnership with housing colleagues. (SD/A016)

<b>ADP41: Deliver 73 new Council homes in the Barry area at Clos Holm View Phase 2 (31 units), Coldbrook Road East (20 units), the former Colcot Clinic (12 units) and Olive Lodge (10 units), these schemes will also include new accessible/adapted homes.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee Remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.</i>	

**ADP42: Appoint a developer to the Cardiff & Vale Housing Partnership to deliver the Council's housing development programme in the long term, this will include housing for open market sale to generate additional income to support development of new sites.**

Service Plan	Service Plan Action 2024/25
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***Not within Scrutiny Committee Remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.***

**ADP43: Resettle vulnerable households into the Vale of Glamorgan and provide the services and support they require including progressing the Eagleswell Road site in Llantwit Major.**

Service Plan	Service Plan Action 2024/25
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***Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. Contributory actions identified below.***

Sustainable Development	Support delivery of temporary accommodation through the planning system while ensuring the amenities of existing communities are safeguarded. (SD/A017)
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**ADP44: Progress our work as a County of Sanctuary to provide support, dignity and a welcome for current and future residents of the Vale.**

Service Plan	Service Plan Action 2024/25
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***Not within Scrutiny Committee remit, picked up Homes and Safe Communities Committee. Contributory actions identified below.***

Regeneration	Ensure local people are involved in developing projects, using resources in the area to address local challenges to enhance community safety and social cohesion and work with departments to ensure new residents have information on leisure and tourism. (RG/A020)
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**ADP45: Strengthen existing partnership arrangements with the Cardiff and Vale University Health Board in particular through delivery of a digital integration project to share data and intelligence.**

Service Plan	Service Plan Action 2024/25
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***Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. No contributory actions identified.***

**ADP46: Develop and implement the Vale Alliance Model to provide more integrated care.**

Service Plan	Service Plan Action 2024/25
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***Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. No contributory actions identified.***

**ADP47: Progress the expansion of 'Your Choice' to enhance the individual's voice and control over their care in their own home.**

Service Plan	Service Plan Action 2024/25
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***Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. No contributory actions identified.***

Sustainable Development	Support delivery of additional care related accommodation through the planning system while ensuring the amenities of existing communities are safeguarded. (SD/A018)
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<b>ADP48: Work co-productively with children and their families through a strengths-based model/plan, to empower and improve outcomes and wellbeing</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. No contributory actions identified.</i>	

<b>ADP49: Develop additional accommodation within the Vale to support our children looked after to enable them to remain within the area.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. No contributory actions identified.</i>	

<b>ADP50: Establish a local safeguarding operational group to improve arrangements to protect children and adults at risk of neglect, abuse and exploitation in the Vale.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. Contributory actions identified below.</i>	
Neighbourhood Services and Transport	Contribute to the delivery of the Corporate Safeguarding Work Plan and ensure staff remain up to date on safeguarding training. (NS/A026)

In relation to **Well-being Objective 4, 'Respect, enhance and enjoy our environment'**, there are 17 Annual Delivery Plan actions for 2024/25 aligned to 8 Corporate Plan commitments. The Service Plan activities identified below will contribute towards achieving these commitments.

- Our Corporate Plan commitments:**
- **Work to reduce the organisation's carbon emissions to net zero before 2030 and encourage others to follow our lead as part of minimising the negative impact of our activities on the environment**
  - **Work with and empower community groups and other partners to sustain local facilities including public toilets, libraries, parks, play areas and community centres**
  - **Protect, preserve and where possible enhance our natural and built environment and cultural heritage**
  - **Work with the community and partners to ensure the local environment is clean, attractive and well managed**
  - **Work with the community, developers and others to ensure that new developments are sustainable and that developers mitigate their impacts, integrate with local communities and provide necessary infrastructure**
  - **Provide effective waste management services and work with our residents, partners and businesses to minimise waste and its impact on the environment**
  - **Minimise pollution recognising the detrimental impact it may have on the environment and people's well-being**
  - **Work to reduce the impact of erosion, flooding and pollution on our coastal areas and watercourses**

The cross-cutting and integrated nature of the Annual Delivery Plan means that actions from multiple service areas contribute to the delivery of an ADP action that falls within the remit of a Scrutiny Committee. The tables below reflect this by highlighting all service contributions to our ADP actions.

**ADP51: Implement Project Zero, our Climate Change Challenge Plan and work with the community and other stakeholders to reduce carbon emissions, focusing work on procurement, energy use, housing, transport, land and food, ensuring that our response to the climate and nature emergencies is integral to all decisions.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Regeneration	Work with communities, businesses and the third sector via administration of the Shared Prosperity Fund's mix of grant schemes, commissioned projects and expressions of interest to support achievement of the Project Zero Climate Change priorities. (RG/A021)
Human Resources & Organisational Development	Provide Learning opportunities to improve awareness and understanding of elements of Project Zero incl. carbon literacy and biodiversity across the Council. (HR/A017)
Strategic Advisory Groups	Lead on the engagement, communications, evidence and food systems challenges in the Climate Challenge Plan. (SAG/A015)
Strategic Advisory Groups	Manage the programme of activity to ensure delivery of the Project Zero Challenge Plan including regular progress reports. (SAG/A016)
Strategic Advisory Groups	Work with our PSB partners to take action in response to the climate and nature emergencies and encourage behaviour change within our organisations and the local community in line with commitments outlined in the PSB Wellbeing Plan. (SAG/A017) (also contributes towards ADP52)
Neighbourhood Services and Transport	Build momentum around the Climate Change Community Conversation and the nature emergency involving different stakeholders with a focus on waste service change proposals for flats and apartments, and Fields in Trust to protect open space. (NS/A027)
Neighbourhood Services and Transport	Implement the relevant Neighbourhood Services & Transport actions of Project Zero, focusing on using more sustainable forms of transport including the council's vehicle fleet, reducing waste and flooding and promoting the use of electric/ reduced carbon vehicles by staff. (NS/A028)
Neighbourhood Services and Transport	Review the way journeys are undertaken by staff including the use of electric pool cars and continue to promote the Public Services Board's Staff Healthy Travel Charter, encouraging staff to use their cars less and to be more active. (NS/A029)
Shared Regulatory Services	Engage with landlords and lettings agents to improve the energy performance ratings of private rented properties under the Minimum Energy Efficiency Standard (MEES) Regulations.(SRS/A011)
Sustainable Development	Implement and lead upon the relevant commitments (focussing on planning, regeneration, community economic growth, green infrastructure and transport) of the Project Zero Action Plan to mitigate the effects of climate change and reduce the negative impact on the environment. (SD/A019) (also contributes towards ADP52)
Housing & Building Services	Deliver a sustainable alternative sewage arrangement for residents at Channel View, Marcross and Croft John, Penmark. (HS/A037)
Finance	Work collaboratively with key stakeholders and engage with our communities to identify opportunities including innovative funding approaches to support the decarbonisation of our assets and delivery of major projects. (FS/A028)
Finance	Provide an update on the implementation of the actions within the adopted Carbon Management Plan 2024-2031. (FS/A029)
Finance	Review and revise our Contract Management and Procurement policies and practices to ensure they support our ambition to reduce waste and carbon emissions. (FS/A030)

**ADP51: Implement Project Zero, our Climate Change Challenge Plan and work with the community and other stakeholders to reduce carbon emissions, focusing work on procurement, energy use, housing, transport, land and food, ensuring that our response to the climate and nature emergencies is integral to all decisions.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Digital	Design and implementation of digital infrastructure that meets the needs of the council using lower energy consumption provision. (DS/A021)
Digital	Design and implement a procurement process that maximises the potential to reduce carbon emissions and energy usage. (DS/A022)
Legal & Democratic Services	Support the Council's work to take collective action to tackle climate and nature emergencies and implement our Climate Change Challenge Plan. (LD/A019)
Resources Management & Safeguarding	Review the impact of the use of electric vehicles/ bikes by care staff as part of a pilot scheme. (RMS/A031)
Adult Services	Contribute to the corporate work on reviewing, identifying and progressing opportunities for improving the energy efficiency of our buildings to reduce our carbon footprint. (AS/A036)
Adult Services	Explore sustainable transport alternatives for our service providers to help reduce the carbon footprint of our services. (AS/A037)
Adult Services	Consolidate the hybrid model of working for Adult Services within the context of the Council's new Transformation agenda and the 'Eich Lle'- 'Your Space' project. (AS/A038)

**ADP52: Work with our partners to respond to the nature emergency including developing and implementing a new Green Infrastructure Strategy, a Tree Strategy, encouraging biodiversity enhancements on all developments and delivery of the new Biodiversity Forward Plan.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Regeneration	Placemaking Plans will include a focus on green spaces and infrastructure. (RG/A022)
Sustainable Development	Publish a Green Infrastructure Strategy and develop related action planning with other service areas and regionally, and work with our partners including the Local Nature Partnership to respond to the nature emergency, and implement the Tree Strategy. (SD/A020)
Sustainable Development	Deliver the Biodiversity Forward Plan with an emphasis on increasing staff awareness about the importance of embedding biodiversity across the work of the Council. (SD/A021)

**ADP53: Progress the review of the Council's Local Development Plan with a focus on the assessment of candidate sites, a Preferred Strategy and preparation of a deposit draft of the replacement plan following consultation, and including consideration of the findings of an expert report on the viability of requiring all new dwellings to be zero carbon.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Sustainable Development	Progress the review of the Council's Local Development Plan with a focus on the assessment of candidate sites, and the preparation of deposit plan following the preferred strategy consultation. (SD/A022)



**ADP54: Continue to ensure Section 106 payments from developers are negotiated in areas where development is approved and ensure that we secure the necessary investment in education, sustainable transport, community facilities, arts and culture and challenge developers through legal process when developers do not deliver on commitments to the community.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Neighbourhood Services and Transport	Invest in sustainable transport including community facilities and parks as a result of negotiating Section 106 payments from developers. (NS/A030)
Sustainable Development	Support delivery of investment in education, sustainable transport, community facilities, affordable housing and green infrastructure as a result of negotiating Section 106 payments from developers in areas where development has occurred (as detailed in the annual Section 106 report). (SD/A023)

**ADP55: Contribute to the Welsh Government's 'Towards Zero Waste' National Waste Strategy with a greater focus on the circular economy, recycling and reuse and meet the statutory recycling target of 70% of waste to be used, recycled or composted through effective service delivery and engagement.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Neighbourhood Services and Transport	Review the commercial waste service to establish a greater market share. (NS/A031)
Neighbourhood Services and Transport	Stop all co-mingled domestic waste collections from flats and apartments. (NS/A032)
Neighbourhood Services and Transport	Explore the development of a refuse and recycling vehicle parking area at the Atlantic Trading Estate. (NS/A033)
Neighbourhood Services and Transport	Work with Project Gwyrdd partners, Viridor and other stakeholders to help deliver the Council's commitment to achieve the statutory recycling target of 70% by 2024 and contribute to Welsh Government's 'Towards Zero' agenda. (NS/A034)
Neighbourhood Services and Transport	Work in partnership with Cardiff Council and Dwr Cymru to deliver organic waste treatment services that support the Council's sustainable waste management commitments. (NS/A035)
Neighbourhood Services and Transport	Review the Vale of Glamorgan Waste Management Strategy 2022-2032 and supporting action plan in line with Welsh Government statutory guidance and the Well-Being of Future Generations (Wales) Act 2015. (NS/A036)
Neighbourhood Services and Transport	Improve access to the Household Waste Recycling Centre in the Western Vale near Llandow. (NS/A037)
Neighbourhood Services and Transport	Promote recycling and reuse across the Vale of Glamorgan through Recycling Officers and via social media and other campaigns. (NS/A038)
Housing & Building Services	Deliver and embed circular economy activities through a range of Community and Development projects. (HS/A038)

**ADP56: Develop a ‘pride in our community’ campaign and work with community groups and other partners to take care of the environment, reduce litter and increase opportunities for environmental activities e.g. through growing spaces.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Neighbourhood Services and Transport	Work with partners including not for private-profit, voluntary and community organisations including, Keep Wales Tidy, Greenlinks volunteers, Tidy Towns voluntary litter pick groups, tree forums and groups and the probation service to deliver a variety of activities to improve Local Environmental Quality (LEQ) including litter prevention and awareness and environmental and parking enforcement. (NS/A039)
Neighbourhood Services and Transport	Maintain environmental standards by retaining our coastal awards for 2024, in partnership with community groups and our partners. (NS/A040)
Housing & Building Services	Work collaboratively with residents and our tenant champions to deliver community led environmental projects to improve the local area and neighbourhoods with a focus on the Tree Strategy, Green Infrastructure Strategy and the WHQS environmental requirements. (HS/A039) (also contributes towards ADP52 and ADP65)

**ADP57: Encourage and support changes to how people travel by increasing opportunities for active travel (walking and cycling) including reviewing how we can change some road use to create more cycle lanes.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Neighbourhood Services and Transport	Continue to work with partners including the Cardiff Capital Region, Welsh Government and landowners to develop sustainable transport links to residential, employment and leisure areas including cycle, bus and rail links. (NS/A041)
Neighbourhood Services and Transport	Continue to implement cycle and pedestrian facilities in accordance with the Approved Active Travel Network Maps for the Vale of Glamorgan (2023) and ensure all transport improvement schemes include active travel measures. (NS/A042)

**ADP58: Facilitate and support an increase in the network of locally accessible electric vehicle charging points including in Council car parks.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Finance	Support services to explore opportunities to increase the network of locally accessible electric vehicle charging points. (FS/A031)

**ADP59: Assist the current Greenlinks Community Transport Service and other community based transport in the Vale by working with the Cardiff Capital Region (CCR) to agree a way forward for the use of electric taxi vehicles that would be provided to the Council by CCR.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>

<b>ADP60: Work with Welsh Government, Transport for Wales and other partners to help to ensure high quality and timely local public transport services in the context of diminishing national budgets.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Neighbourhood Services and Transport	Contribute to development work with the Cardiff Capital Region and Transport for Wales on a transport interchange for Cogan. (NS/A043)
Neighbourhood Services and Transport	Work with Passenger Transport operators and the City Region to deliver bus services and infrastructure provision. (NS/A044)

<b>ADP61: Implement the Road Surfacing Plan (2022 to 2025) to assist in maintaining the condition of the highway for users including buses, pedestrians and cyclists.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Neighbourhood Services and Transport	Keep under review the Highway Asset Management Plan and the Highways 3 Year Resurfacing Plan. (NS/A045)
Neighbourhood Services and Transport	Review the contracts for highway resurfacing and maintenance to encourage sustainable and innovative management systems. (NS/A046)

<b>ADP62: Develop more sustainable transport options for the Council's vehicle fleet and staff including cycle to work schemes and the use of e-bikes, electric, hybrid and alternatively fuelled vehicles and implementation of the Level 2 Healthy Travel Charter.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Human Resources & Organisational Development	Explore further opportunities beyond cycle to work to support staff around active travel. (HR/A018)
Regeneration	Consider support for sustainable transport options through the Shared Prosperity Fund. (RG/A023)

<b>ADP63: Work with Cardiff Capital Region and partners to develop and implement a Vale Local Area Energy Plan (LAEP) to help shape a future energy system.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Regeneration	Contribute to the Local Area Energy Plan report being developed on behalf of the Cardiff Capital Region and support colleagues across the Council and external stakeholders to take forward the recommendations of the final report. (RG/A024)

<b>ADP64: Invest in carbon reduction measures across our building assets including the school estate with the continued use of Salix and other grant opportunities such as Low Carbon Heat Grant.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.</i>	

**ADP65: Progress work to reduce the environmental impact of our housing stock by ensuring all new council house building achieves a minimum A rating for energy performance and meets the new WHQS 23 standards whilst retrofitting the existing council housing stock by taking a ‘fabric first’ approach and utilising appropriate technology to improve thermal efficiency.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.</i>	

**ADP66: Produce and implement a Flood Risk Strategy and work with communities at risk from flooding to develop local solutions.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Neighbourhood Services and Transport	Implement the revised Local Flood Risk Management Strategy including specific schemes alongside the Shoreline Management Plan and coastal monitoring. (NS/A047)
Neighbourhood Services and Transport	Progress the Llanmaes Flood Risk Management Scheme subject to achieving Welsh Government funding. (NS/A048)
Neighbourhood Services and Transport	Monitor and assess changes in coastal morphology, including the beach and cliffs, in accordance with the appropriate Shoreline Management Plans. (NS/A049)
Neighbourhood Services and Transport	Sustain the Sustainable Drainage Approval Body (SAB) service to cover enforcement activities and ensure compliance with legislation. (NS/A050)

**ADP67: Undertake local air quality assessments and take necessary action to ensure that national air quality objectives continue to be achieved.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Shared Regulatory Services	Undertake local air quality assessments and review the data to ensure that national air quality objectives continue to be achieved. (SRS/A012)

## Service Plan contributions to the Annual Delivery Plan (2024-25) commitments and Corporate Plan (2020-25) Well-being Objectives as aligned to the remit of Homes & Safe Communities Scrutiny Committee

In relation to **Well-being Objective 1, 'Work with and for our communities'**, there are 16 Annual Delivery Plan actions for 2024/25 aligned to 7 Corporate Plan commitments. The Service Plan activities identified below will contribute towards achieving these commitments.

Our Corporate Plan commitments:
<ul style="list-style-type: none"> <li>• Improve how we involve, engage and communicate with others about our work and decisions</li> <li>• Work innovatively, using technology, resources and our assets to transform our services so they are sustainable for the future</li> <li>• Develop our strong culture of good customer service aligned to the Council's values of being ambitious, open, together and proud</li> <li>• Promote equality of opportunity and work with the community to ensure we are responsive to the diverse needs of our customers</li> <li>• Promote the use of the Welsh Language and contribute to the Welsh Government target of 1 million Welsh speakers by 2050</li> <li>• Support the development and well-being of our staff and recognise their contribution to the work of the Council</li> <li>• Ensure we have robust governance and scrutiny arrangements in place and support our elected members to fulfil their roles</li> </ul>

The cross-cutting and integrated nature of the Annual Delivery Plan means that actions from multiple service areas contribute to the delivery of an ADP action that falls within the remit of a Scrutiny Committee. The tables below reflect this by highlighting all service contributions to our ADP actions.

ADP1: Deliver our Public Participation Strategy including the use of place making to improve how we involve, communicate and consult with people and ensure citizens have the opportunity to have their voices heard.	
Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. Contributory actions identified below.</i></b>	
Shared Regulatory Services	Improve engagement and consultation with stakeholders including service users and residents and review the effectiveness of current mechanisms used to access Shared Regulatory Services. (SRS/A001) (also contributes towards ADP37)
Housing & Building Services	Strengthen tenant and public participation in Housing & Building Services engagement work by incorporating the use of community mapping tools, the housing market assessment alongside other engagement methods (including the biennial STAR survey and community conversations on the new WHQS 2023) to inform service priorities and delivery models for the future. (HS/A001) (also contributes towards ADP2)

**ADP2: Improve how we provide information about our work and the impact we are having using different methods that reach people in a timely way that meets their needs.**

Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.</i></b>	

**ADP3: Progress placemaking plans in Barry, Cowbridge, Llantwit Major and Penarth putting the future needs of town centres and communities at the heart of decision making and maximising the impact of a range of funding streams**

Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i></b>	
Housing & Building Services	Contribute to development of vibrant town centres as part of the Council's placemaking work, with a focus on the Barry Town Centre Gateway Regeneration project and the delivery of a mix of affordable and private housing in the Western end of Barry town centre. (HS/A002)
Housing & Building Services	Work with partners to develop and adopt a Safer Vale Town Centre Policing Strategy to help make Vale town centres safer. (HS/A003) (also contributes towards ADP36)
Housing & Building Services	Contribute to the evolving corporate approach to engaging with the third sector and other key partners as part of the Strengthening Communities theme of the Reshaping Services programme with a focus on sustainable community delivery model projects aligned to food poverty, community assets and the Llantwit Major community hub project via the Shared Prosperity Fund. (HS/A004) (also contributes towards ADP29)

**ADP4: Develop a new five year Corporate Plan for 2025-2030 showing how the next phase of the Council's Reshaping Programme will transform our work to meet future needs.**

Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.</i></b>	

**ADP5: Engage with and strengthen our relationships with the third sector, social enterprises and town and community councils to help shape and deliver local priorities including a review of the Town and Community Council Charter and the Voluntary Sector Compact.**

Service Plan	Service Plan Action 2024/25
<b><i>Falls within multiple Scrutiny Committee remits, and picked up by Environment and Regeneration Committee, Corporate Performance and Resources Committee and Homes and Safe Communities Committee. Contributory actions identified below.</i></b>	
Regeneration	Work with and support third sector, social enterprises and businesses to identify funding opportunities for delivery of local priorities. (RG/A003)
Strategic Advisory Groups	Undertake a programme of engagement with third sector partners, social enterprises and Town and Community Councils to inform the new Corporate Plan and the Council's transformation programme and how we work together, including supporting the production of a reviewed Town and Community Council Charter and Voluntary Sector Compact. (SAG/A003)
Children and Young People Services	Work in collaboration with our Third Sector partners to maximise and further develop the use of children's residential provision across the Vale to ensure sufficiency of placements within the community. (CS/A002)

**ADP5: Engage with and strengthen our relationships with the third sector, social enterprises and town and community councils to help shape and deliver local priorities including a review of the Town and Community Council Charter and the Voluntary Sector Compact.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Sustainable Development	Increase engagement with the third sector in respect of public rights of way and RLDP work. (SD/A003)
Strategy Community Learning & Resources	Review services and service delivery models to reflect changes in need in an evolving landscape to ensure sustainability both now and in the future. (SCL/A009) (also contributes towards ADP12 and ADP18)
Strategy Community Learning & Resources	Implement changes to arts and culture services to broaden access to activities and ensure full cost recovery of services. (SCL/A012) (also contributes towards ADP12)
Strategy Community Learning & Resources	Implement the Libraries Strategy and in so doing ensure full cost recovery of services where appropriate. (SCL/A013) (also contributes towards ADP12)
Standards & Provision Service	Review services and service delivery models to reflect changes in need in an evolving landscape and to support the implementation of our SEMH and Wellbeing Strategy to ensure sustainability of services both now and in the future. (SPS/A010) (also contributes towards ADP18 and ADP12)
Standards & Provision Service	Explore opportunities with third sector partners and social enterprises to look at ways we can further expand partnerships to enhance service delivery. (SPS/A013)
Housing & Building Services	Work in partnership via the Regional Partnership Board delivery model to respond to the care and support needs within our local communities with a focus on social prescribing, volunteering, training, community development and funding. Develop a framework of projects to take advantage of external funding opportunities. (HS/A005) (also contributes towards ADP25)
Digital	Consider, and where possible, work with health, social care and third sector partners to design and deliver services, continuing development of the Wellbeing Matters concept and implementation to improve services and outcomes for residents. (DS/A002)
Resources Management & Safeguarding	Improve awareness of the Carers Gateway and our response for unpaid carers. (RMS/A005) (also contributes towards ADP1)
Resources Management & Safeguarding	Implement a Section 16 Forum to promote social enterprises, co-operatives, user-led services and other third sector organisations for the provision of care and support and preventative services in the Vale of Glamorgan. (RMS/A005)

**ADP6: Take forward the new Digital Strategy and provide a more positive experience for customers by incorporating user-centred approaches to service design, improving accessibility and responsiveness.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. Contributory actions identified below.</i></b>	

<b>ADP6: Take forward the new Digital Strategy and provide a more positive experience for customers by incorporating user-centred approaches to service design, improving accessibility and responsiveness.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Shared Regulatory Services	Explore options for introducing newer technologies that ensure officers can operate more efficiently and where possible reduce operating costs, for example strengthening the ICT interface between the partner authorities and introduction of mobile devices for inspections. (SRS/A002) (also contributes towards ADP12)
Housing & Building Services	Complete the third phase of the implementation of the customer portal as part of the Digital Transformation Strategy for Housing & Building Services, ensuring services are fit for purpose and deliver improved customer experience. (HS/A006)

<b>ADP7: Deliver the commitments in the Strategic Equality Plan reflecting the LGBTQ+ Plan and Anti Racist Wales Action Plan and emerging disability work.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up Learning and Culture Committee. Contributory actions identified below.</i></b>	
Shared Regulatory Services	Work in partnership to safeguard the vulnerable to ensure that children are protected from harmful substances and products, older people are protected from rogue traders and scams and vulnerable people are not subject to exploitation. (SRS/A003) (also contributes towards ADP8 and ADP29)
Housing & Building Services	Complete Phase 2 of the tenant profiling exercise to provide key insights and data to effectively support decisions and targeting of services to meet needs. (HS/A007)

<b>ADP8: Work in partnership to develop and deliver our Age Friendly Action Plan as part of our work to become an age friendly community where everyone in the Vale has the opportunity to age well.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.</i></b>	

<b>ADP9: Increase the use of the Welsh Language within the Council and the community and support bilingualism through the delivery of the Council's Welsh Language Promotion Strategy and the Welsh in Education Strategic Plan (WESP).</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.</i></b>	

<b>ADP10: Work in partnership to deliver the 2024-25 Armed Forces Delivery Plan to strengthen support for the Armed Forces Community in line with the principles of the Armed Forces Covenant.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. No contributory actions identified.</i></b>	



**ADP11: Develop our new partnership arrangements for procurement with an increasing emphasis on social value and climate change.**

Service Plan	Service Plan Action 2024/25
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***Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.***

**ADP12: Deliver a balanced 2024/25 budget and sustainable medium term financial plan recognising the growing financial pressures (revenue and capital) on the Council, particularly in education and social care and the need to maximise our use of external funding**

Service Plan	Service Plan Action 2024/25
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***Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. Contributory actions identified.***

Housing & Building Services	Implement a Rapid Rehousing Homelessness service to reduce our use of bed and breakfast and temporary accommodation solutions. (HS/A008)
Housing & Building Services	Undertake annual benchmarking of housing services to demonstrate efficiency and value for money in provision. (HS/A009)
Housing & Building Services	Implement the remodelled business support function for the Environment & Housing Directorate to facilitate delivery of improved outcomes for customers and citizens. (HS/A010)
Shared Regulatory Services	Maximise options for cost recovery and income generation to ensure this approach underpins sustainable service delivery. (SRS/A004)

**ADP13: Review the future of our building and land assets with a view to maximising their economic and community benefits and ensure the most appropriate model of ownership and service delivery is in place.**

Service Plan	Service Plan Action 2024/25
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***Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. Contributory actions identified.***

Housing & Building Services	Develop and submit a planning application that supports the future use of Cadoxton House (subject to service users being relocated). (HS/A011)
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**ADP14: Adopt a new model of working to manage the Council's buildings focusing on sustainability, compliance, and efficiency.**

Service Plan	Service Plan Action 2024/25
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***Not within Scrutiny Committee remit, picked up Corporate Performance and Resources Committee. No contributory actions identified below.***

Housing & Building Services	Continue to participate in the development of a corporate landlord model for our building assets and utilise the findings to inform future service delivery models for Housing & Building Services. (HS/A012)
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**ADP15: Deliver our People Strategy including work on staff well-being to improve recruitment, retention and well-being across the organisation with a particular focus on work with social services and to attract and retain a younger and more diverse workforce.**

Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. Contributory actions identified below.</i></b>	
Shared Regulatory Services	Review mechanisms for engagement with staff to seek their ideas about the future delivery of services and opportunities to further improve staff wellbeing. (SRS/A005)
Shared Regulatory Services	Produce a Workforce Development plan for the service that addresses recruitment and retention pressures and incorporates the identification of staff learning and development needs and other HR approaches. (SRS/A006)
Housing & Building Services	Work with Human Resources & Organisational Development partners to review and address issues with single status pay rates with a focus on Housing & Building Services. (HS/A013)
Housing & Building Services	Work with Human Resources & Organisational Development partners to improve workforce planning to ensure that all critical posts are covered and implement a succession planning programme that supports workforce upskilling, increases workforce diversity and provides competitive opportunities to attract talent into roles for the long term with a specific focus on the business-critical areas of Housing & Building Services. (HS/A014)
Housing & Building Services	Undertake work with Human Resources & Organisational Development partners to improve staff welfare and morale. (HS/A015)
Housing & Building Services	Increase the number of apprenticeship and staff training opportunities especially in areas with harder to fill posts within Housing & Building Services, funding dependent. (HS/A016)

**ADP16: Increase the understanding of the role of elected members and scrutiny committees through the delivery of the scrutiny action plan, work of member champions and the Public Participation Strategy.**

Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.</i></b>	

In relation to **Well-being Objective 2, 'Support learning, employment and sustainable economic growth'**, there are 12 Annual Delivery Plan actions for 2024/25 aligned to 8 Corporate Plan commitments. The Service Plan activities identified below will contribute towards achieving these commitments.

<b>Our Corporate Plan commitments:</b>
<ul style="list-style-type: none"> <li>• <b>Ensure there is appropriate access to quality early years, nursery and education provision enabling people to achieve their best possible outcomes whatever their age</b></li> <li>• <b>Invest in our schools to provide the right learning environment for the 21st century and facilities which benefit the wider community</b></li> <li>• <b>Work with schools, families and others to improve the services and support for those with additional learning needs</b></li> <li>• <b>Work with education, training providers, businesses and other agencies to provide a range of advice, support and training opportunities which improve people's skills and readiness for work</b></li> <li>• <b>Work with partners to ensure people can access appropriate money advice, information and debt support relating to housing, benefits, education, training and employment</b></li> <li>• <b>Support and promote volunteering and community learning recognising the range of benefits to individuals and the community</b></li> <li>• <b>Work as part of the Cardiff Capital Region to progress strategic planning and transport initiatives and promote sustainable economic growth and employment</b></li> <li>• <b>Support economic growth through regeneration, improved infrastructure and support for town centres, tourism and industry</b></li> </ul>

The cross-cutting and integrated nature of the Annual Delivery Plan means that actions from multiple service areas contribute to the delivery of an ADP action that falls within the remit of a Scrutiny Committee. The tables below reflect this by highlighting all service contributions to our ADP actions.

<b>ADP17: Work with schools and other partners to ensure schools are effectively supported to maximise outcomes for all learners.</b>	
Service Plan	Service Plan Action 2024/25
<i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.</i>	

<b>ADP18: Work with our schools and partners and explore new service delivery models to address budgetary challenges and the increasing demand and complexity of children and young people's social, emotional and mental well-being at primary and secondary levels.</b>	
Service Plan	Service Plan Action 2024/25
<i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.</i>	

<b>ADP19: Support our schools to facilitate the phased implementation of Additional Learning Needs (ALN) reform including work around self-evaluation.</b>	
Service Plan	Service Plan Action 2024/25
<i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.</i>	

<b>ADP20: Work with our partners to reach those pupils who are disengaged and support our schools to minimise exclusions and improve attendance and engagement.</b>	
Service Plan	Service Plan Action 2024/25
<i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.</i>	
<b>ADP21: Work in partnership to address issues of cost and availability of school transport services, promoting the use of active and other sustainable travel options for school journeys where feasible.</b>	
Service Plan	Service Plan Action 2024/25
<i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.</i>	
<b>ADP22: Develop a new school investment programme and progress the expansion of Ysgol Y Deri, and new buildings for Ysgol Iolo Morganwg and St Richard Gwyn as part of the Sustainable Communities for Learning Programme.</b>	
Service Plan	Service Plan Action 2024/25
<i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.</i>	
<b>ADP23: Work with a range of partners to support employment and the development of skills for the future and improve links between schools and local colleges and business.</b>	
Service Plan	Service Plan Action 2024/25
<i>Falls within multiple Scrutiny Committee remits, and picked up by Learning and Culture Committee, Homes and Safe Communities and Environment &amp; Regeneration. Contributory actions identified below.</i>	
Housing & Building Services	Enhance people's skills and readiness for work through community investment opportunities including the Council housebuilding programme and Supporting People Scheme. (HS/A017)
<b>ADP24: Promote the opportunities and benefits of apprenticeships to assist people into employment and to work for the Council via the Council's Apprenticeship Scheme.</b>	
Service Plan	Service Plan Action 2024/25
<i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee and Corporate Performance and Resources Committee. No contributory actions identified.</i>	
<b>ADP25: Deliver a Business Development Grant, enabling businesses to apply for funding to innovate, decarbonise and grow.</b>	
Service Plan	Service Plan Action 2024/25
<i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i>	
<b>ADP26: Maximise the potential of the UK government's 10 year £20 million long-term investment plan for Barry and Levelling up award as part of whole town regeneration and Placemaking work.</b>	
Service Plan	Service Plan Action 2024/25
<i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i>	

**ADP27: Maximise the use of grant and loan funding, supported by enforcement measures to reduce the number of vacant properties across all four of our town centres.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

**ADP28: Work with Cardiff Capital Region (CCR) and Welsh Government to support the development of the former Aberthaw Power Station site and the Bro Tathan and Cardiff Airport Enterprise Zone to support economic resilience and quality job creation.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

In relation to **Well-being Objective 3, 'Support people at home and in their community'**, there are 22 Annual Delivery Plan actions for 2024/25 aligned to 12 Corporate Plan commitments. The Service Plan activities identified below will contribute towards achieving these commitments.

**Our Corporate Plan commitments:**

- Encourage people of all ages to have active and healthy lifestyles to promote better physical and mental well-being
- Provide more opportunities for cycling and walking and develop a range of travel options to encourage people out of their cars
- Promote leisure, art and cultural activities which meet a diverse range of needs
- Work in partnership to provide more seamless health and social care services
- Provide care and support to children and families in need which reflects their individual strengths and circumstances
- Provide person-centred care and support to adults in need
- Work with our partners to ensure timely and appropriate mental health and emotional well-being support
- Undertake our safeguarding duties to protect people from harm
- Work in partnership to develop cohesive communities and promote community safety
- Keep people safe through strong and resilient emergency planning and regulatory services which protect the public, consumers and business
- Increase the supply of good quality, accessible and affordable housing by working in partnership to address housing need
- Provide housing advice and support to prevent homelessness

The cross-cutting and integrated nature of the Annual Delivery Plan means that actions from multiple service areas contribute to the delivery of an ADP action that falls within the remit of a Scrutiny Committee. The tables below reflect this by highlighting all service contributions to our ADP actions.

**ADP29: Develop and support initiatives in response to the cost of living crisis and the associated issues of housing, energy costs, food poverty, period poverty, debt and access to benefits, employment, and training.**

Service Plan	Service Plan Action 2024/25
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Strategic Advisory Groups	Develop and support activities in response to the cost of living crisis with a particular focus on work around food poverty, warm spaces and administering relevant funding schemes. (SAG/A013)
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**ADP29: Develop and support initiatives in response to the cost of living crisis and the associated issues of housing, energy costs, food poverty, period poverty, debt and access to benefits, employment, and training.**

Service Plan	Service Plan Action 2024/25
Regeneration	Provide PME support with Social Services to maximise potential of grant funding through the RPB, delivering targets related to the cost of living through the SPF and the SCGF, supporting residents to access energy efficiency measures in their homes via eco4 flex. (RG/A017) (also contributes towards ADP49)
Neighbourhood Services and Transport	Work in partnership to facilitate and promote inclusive opportunities for leisure, play and sports development with a particular focus on tackling inequalities, working with groups in areas with low participation rates and reviewing the locations of activities so that residents facing cost of living challenges can better access these and our services. (NS/A021)
Neighbourhood Services and Transport	Work in partnership to deliver a comprehensive play programme that improves the well-being of children and their families with a particular focus on developing and promoting no and low cost activity schemes (which include food provision) and ensuring ease of access to these schemes for residents facing cost of living challenges. (NS/A022)
Shared Regulatory Services	Continue to raise awareness of illegal money lending and support individuals to access responsible lenders and debt advice; work with landlords to improve energy efficiency in rental properties; and protect the elderly and vulnerable from rogue traders. (SRS/A008)
Sustainable Development	Work with the Learning and Skills directorate to support the delivery of a range of education and employment facilities/land that meets local need, in accessible locations. (SD/A013)
Strategy Community Learning & Resources	Continue to support poverty and health inequality initiatives and support our schools and council services to be responsive to community needs and strengthen our integration with health and social care in delivering these commitments. (SCL/A011) (also contributes towards ADP33)
Additional Learning Needs & Well-being	Continue to support the development and sustainability of the childcare market by building on the findings of the Childcare Sufficiency Assessment. (ALN/A012)
Additional Learning Needs & Well-being	Continue support poverty related initiatives by maximising our use of grant funding for period dignity and to further embed our community POD model. (ALN/A016)
Housing & Building Services	Continue to provide residents with advice, support and information on a range of issues including housing, debt, fuel poverty, benefits, employment, and training through services including the One Stop Shop and money advice team. (HS/A018)
Housing & Building Services	Support our residents health and well-being, reduce social isolation and improve skills by promoting the Value in the Vale Volunteering Service and increasing the number of partner organisations and volunteering opportunities. This work is funding dependent. (HS/A019)
Housing & Building Services	Refresh and Implement the new Community Investment Strategy which incorporates our financial inclusion commitments to tenants and residents. (HS/A020)
Finance	Work collaboratively across sectors to address the long-term challenge of meeting the legacy costs of the pandemic and cost of living crisis. (FS/A026)
Digital	Support partners to explore opportunities to support digital inclusion with a focus on data poverty and cost of living. (DS/A017)
Digital	Design services to ensure that no resident is excluded from Council support services and the democratic process. (DS/A018)

<b>ADP29: Develop and support initiatives in response to the cost of living crisis and the associated issues of housing, energy costs, food poverty, period poverty, debt and access to benefits, employment, and training.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Resources Management & Safeguarding	Continue to support delivery of key cost-of-living/poverty initiatives across the council and monitor the signposting of children and adults using our IAA Service to appropriate organisations/ schemes. (RMS/A022)
Adult Services	Embed our approach to signposting and how we undertake assessments being mindful of the impact of Cost of Living on our citizens. (AS/A024)
Adult Services	Implement a sustainable and integrated model for single point of access to Well-being Matters services (via the Contact Centre). (AS/A025)

<b>ADP30: Work in partnership through the Public Services Board to take forward work in our most deprived communities with an initial programme of engagement and community mapping.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.</i>	

<b>ADP31: Work in partnership to progress work around community focused schools recognising the important role of schools within the local community and the potential to build on successful initiatives including the Big Bocs Bwyd model.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.</i>	

<b>ADP32: Work with local organisations and communities to help sustain local facilities for example, sports grounds, community halls, parks, allotments and public conveniences, transferring ownership or working more closely in partnership where appropriate and enabling access to funding such as the UK Government Community Ownership Fund.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee, Corporate Performance and Resources Committee and Learning and Culture Committee. No contributory actions identified.</i>	

<b>ADP33: Work in partnership to promote inclusive opportunities for leisure, play and sports development and implement the Cardiff and Vale Move More, Eat Well Plan, with a particular focus on work in schools and children and young people's mental health and well-being.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee, Corporate Performance and Resources Committee and Learning and Culture Committee. No contributory actions identified.</i>	

**ADP34: Improve opportunities for leisure activities by investing in our leisure centres and our large outdoor recreational sites such as Barry Sports Centre and the Butrills playing fields.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>

**ADP35: Work in partnership with the Public Services Board to address health inequities, promote vaccination and screening with a particular focus on reaching people in our more deprived communities.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee.</i>	

**ADP36: Work with partners to promote and enhance community safety and safeguarding with a specific focus on tackling anti-social behaviour in our towns and implementing the regional Violence Against Women and Domestic Abuse and Sexual Violence Strategy.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Children and Young People Services	Work with partners Via the Youth Justice and Early Support Service to enhance young people's outcomes, with a particular focus on prevention. (CS/A018)
Housing & Building Services	Progress work with Police and Crime Commissioner partners to identify opportunities for establishing longer term funding arrangements for delivery of the Community Safety function. (HS/A021)
Housing & Building Services	Implement the Regional Violence against Women, Domestic Abuse and Sexual Violence Strategy (VAWDASV). (HS/A022) (also contributes towards ADP1 and ADP2)
Housing & Building Services	Work with partners to deliver the 2023-2028 Safer Vale Strategy and annual review action Plan including priorities for social cohesion and community protection. (HS/A023) (also contributes towards ADP2 and ADP52)
Housing & Building Services	Progress work with partners to deliver pathways and provide advice and support to people who experience abuse, harassment and stalking, hate crime, including women from ethnic minorities, disabled women, women with complex needs, children and young people and men. (HS/A024)

**ADP37: Work regionally as part of Shared Regulatory Services (SRS) to safeguard the health, safety and economic wellbeing of consumers, businesses and residents through our work on environmental health, trading standards and licensing as detailed in the SRS business plan.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Shared Regulatory Services	Deliver Shared Regulatory Services (SRS) to safeguard the health, safety and economic wellbeing of consumers, businesses and residents through our work on environmental health, trading standards and licensing as detailed in the SRS Business Plan 2024/25. (SRS/A010)
Shared Regulatory Services	Review all future service delivery options in light of the ongoing year on year financial pressures. (SRS/A009) (also contributes towards ADP12)
Shared Regulatory Services	Protect public health through the delivery of actions set out within the Food and Feed Law Service Plan, Communicable Disease and Health Service Plan and Health and Safety Enforcement Plan. (SRS/A007)



<b>ADP38: Implement the new Independent Living Policy and a new Discretionary Adaptations Grant to support people to live well in their own homes.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Regeneration	Continue to work across Directorates to establish a new joint independent living team. (RG/A019)
Housing & Building Services	Continue to implement the Older Person Accommodation with Care, Care Ready and Support Strategy to meet the needs of older people including: <ul style="list-style-type: none"> <li>- Completing the review of the Council's Sheltered Housing Accommodation Service;</li> <li>- Collaborating with the Property Division to appoint a land agent to collate and assess new land opportunities for the provision of older persons housing in the Vale.</li> </ul> Progressing the Extra Care facility in Penarth.  (HS/A025)
Adult Services	Contribute to a cross-Directorate review of the adaptations service to produce an Adaptations Policy and establish a new operational approach. (AS/A027)

<b>ADP39: Work collaboratively across the public and private sector to improve the number of households successfully prevented from becoming homeless and deliver effective interventions for young people at risk of homelessness.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Housing & Building Services	Work with partners to reduce homelessness and implement a Housing Support Programme Strategy. (HS/A026)
Housing & Building Services	Expand the in-house Homeless Leasing Scheme to support people to exit homelessness and stabilise in housing as quickly and efficiently as possible. (HS/A027)
Housing & Building Services	Work in partnership to identify opportunities for joint funding and improved support to better meet increasingly diverse needs e.g. young homeless and unaccompanied asylum seeking children. (HS/A028)

<b>ADP40: Implement a Local Housing Strategy to address current and projected housing need and to increase the supply of good quality, accessible and affordable housing.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Sustainable Development	Increase the supply of good quality, accessible and affordable housing in the areas of need, by maximising opportunities through the planning system and by working in partnership with housing colleagues. (SD/A016)
Housing & Building Services	Continue to work with Planning colleagues to identify and deliver a potential Gypsy and Traveller site informed by the findings of the 2023 Gypsy and Traveller Accommodation Needs Assessment. (HS/A029)
Housing & Building Services	Identify and progress joint ventures with the private sector to invest in social housing, such as Package Deals, S106 affordable housing opportunities whilst also, maximizing ad hoc opportunities for developing smaller sites outside of existing partnerships. (HS/A030)
Housing & Building Services	Maximise opportunities to increase affordable housing provision in the Vale of Glamorgan via the Affordable Housing Partnership. (HS/A031)
Adult Services	Contribute to the Council's Housing Strategy and the capital programme work to undertake an analysis of need to support future planning and development of suitable accommodation. (AS/A028)

<b>ADP40: Implement a Local Housing Strategy to address current and projected housing need and to increase the supply of good quality, accessible and affordable housing.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Adult Services	Work in partnership to maximise grant opportunities to increase supported living options available to residents in line with our commitment to support independent living and reduce pressures on health and social care services. (AS/A029)

<b>ADP41: Deliver 73 new Council homes in the Barry area at Clos Holm View Phase 2 (31 units), Coldbrook Road East (20 units), the former Colcot Clinic (12 units) and Olive Lodge (10 units), these schemes will also include new accessible/adapted homes.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Housing & Building Services	Progress the council house building programme with completion of schemes at Hayeswood Road, Barry; the former Colcot Clinic, Barry; Coldbrook Road East, Barry; Clos Holm View Phase 2, Barry and the conversion of Olive Lodge, Barry into temporary accommodation. (HS/A032) (also contributes towards ADP52)

<b>ADP42: Appoint a developer to the Cardiff &amp; Vale Housing Partnership to deliver the Council's housing development programme in the long term, this will include housing for open market sale to generate additional income to support development of new sites.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>

<b>ADP43: Resettle vulnerable households into the Vale of Glamorgan and provide the services and support they require including progressing the Eagleswell Road site in Llantwit Major.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Sustainable Development	Support delivery of temporary accommodation through the planning system while ensuring the amenities of existing communities are safeguarded. (SD/A017)
Housing & Building Services	Determine a sustainable resettlement model for the Vale of Glamorgan to meet the needs of vulnerable households. (HS/A033)
Resources Management & Safeguarding	Provide a statutory response to safeguarding/ social care needs as appropriate. (RMS/A025)

<b>ADP44: Progress our work as a County of Sanctuary to provide support, dignity and a welcome for current and future residents of the Vale.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Regeneration	Ensure local people are involved in developing projects, using resources in the area to address local challenges to enhance community safety and social cohesion and work with departments to ensure new residents have information on leisure and tourism. (RG/A020)
Strategic Advisory Groups	Develop the County of Sanctuary strategy and deliver the associated actions. (SAG/A014)
Standards & Provision Service	Continue to progress the work of schools to be awarded 'School of Sanctuary' status. (SPS/A016)

<b>ADP44: Progress our work as a County of Sanctuary to provide support, dignity and a welcome for current and future residents of the Vale.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Housing & Building Services	Contribute to the development of the County of Sanctuary Strategy and deliver the associated actions. (HS/A034)
Legal & Democratic Services	Contribute to the safeguarding agenda, by delivering the Legal and Democratic Services elements of the Corporate Safeguarding Group Work Plan. (LD/A018)

<b>ADP45: Strengthen existing partnership arrangements with the Cardiff and Vale University Health Board in particular through delivery of a digital integration project to share data and intelligence.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. No contributory actions identified.</i>	

<b>ADP46: Develop and implement the Vale Alliance Model to provide more integrated care.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. No contributory actions identified.</i>	

<b>ADP47: Progress the expansion of 'Your Choice' to enhance the individual's voice and control over their care in their own home.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. No contributory actions identified.</i>	

<b>ADP48: Work co-productively with children and their families through a strengths-based model/plan, to empower and improve outcomes and wellbeing</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. No contributory actions identified.</i>	

<b>ADP49: Develop additional accommodation within the Vale to support our children looked after to enable them to remain within the area.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. Contributory actions identified below.</i>	
Housing & Building Services	Work with Social Services (as part of the Children and Young People who need Care and Support Strategy 2024-28) to develop improved accommodation options and housing support that reflects the local needs of children looked after to help them remain in the County. (HS/A035)

<b>ADP50: Establish a local safeguarding operational group to improve arrangements to protect children and adults at risk of neglect, abuse and exploitation in the Vale.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. Contributory actions identified below.</i></b>	
Housing & Building Services	Contribute to the safeguarding agenda, by delivering the Housing and Building Services elements of the Corporate Safeguarding Group Work Plan. (HS/A036)

In relation to **Well-being Objective 4, 'Respect, enhance and enjoy our environment'**, there are 17 Annual Delivery Plan actions for 2024/25 aligned to 8 Corporate Plan commitments. The Service Plan activities identified below will contribute towards achieving these commitments.

<b>Our Corporate Plan commitments:</b>	
<ul style="list-style-type: none"> <li>• <b>Work to reduce the organisation's carbon emissions to net zero before 2030 and encourage others to follow our lead as part of minimising the negative impact of our activities on the environment</b></li> <li>• <b>Work with and empower community groups and other partners to sustain local facilities including public toilets, libraries, parks, play areas and community centres</b></li> <li>• <b>Protect, preserve and where possible enhance our natural and built environment and cultural heritage</b></li> <li>• <b>Work with the community and partners to ensure the local environment is clean, attractive and well managed</b></li> <li>• <b>Work with the community, developers and others to ensure that new developments are sustainable and that developers mitigate their impacts, integrate with local communities and provide necessary infrastructure</b></li> <li>• <b>Provide effective waste management services and work with our residents, partners and businesses to minimise waste and its impact on the environment</b></li> <li>• <b>Minimise pollution recognising the detrimental impact it may have on the environment and people's well-being</b></li> <li>• <b>Work to reduce the impact of erosion, flooding and pollution on our coastal areas and watercourses</b></li> </ul>	

The cross-cutting and integrated nature of the Annual Delivery Plan means that actions from multiple service areas contribute to the delivery of an ADP action that falls within the remit of a Scrutiny Committee. The tables below reflect this by highlighting all service contributions to our ADP actions.

<b>ADP51: Implement Project Zero, our Climate Change Challenge Plan and work with the community and other stakeholders to reduce carbon emissions, focusing work on procurement, energy use, housing, transport, land and food, ensuring that our response to the climate and nature emergencies is integral to all decisions.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Human Resources & Organisational Development	Provide Learning opportunities to improve awareness and understanding of elements of Project Zero incl. carbon literacy and biodiversity across the Council. (HR/A017)
Strategic Advisory Groups	Lead on the engagement, communications, evidence and food systems challenges in the Climate Challenge Plan. (SAG/A015)
Strategic Advisory Groups	Manage the programme of activity to ensure delivery of the Project Zero Challenge Plan including regular progress reports. (SAG/A016)

**ADP51: Implement Project Zero, our Climate Change Challenge Plan and work with the community and other stakeholders to reduce carbon emissions, focusing work on procurement, energy use, housing, transport, land and food, ensuring that our response to the climate and nature emergencies is integral to all decisions.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Strategic Advisory Groups	Work with our PSB partners to take action in response to the climate and nature emergencies and encourage behaviour change within our organisations and the local community in line with commitments outlined in the PSB Wellbeing Plan. (SAG/A017) (also contributes towards ADP52)
Neighbourhood Services and Transport	Build momentum around the Climate Change Community Conversation and the nature emergency involving different stakeholders with a focus on waste service change proposals for flats and apartments, and Fields in Trust to protect open space. (NS/A027)
Neighbourhood Services and Transport	Implement the relevant Neighbourhood Services & Transport actions of Project Zero, focusing on using more sustainable forms of transport including the council's vehicle fleet, reducing waste and flooding and promoting the use of electric/ reduced carbon vehicles by staff. (NS/A028)
Neighbourhood Services and Transport	Review the way journeys are undertaken by staff including the use of electric pool cars and continue to promote the Public Services Board's Staff Healthy Travel Charter, encouraging staff to use their cars less and to be more active. (NS/A029)
Shared Regulatory Services	Engage with landlords and lettings agents to improve the energy performance ratings of private rented properties under the Minimum Energy Efficiency Standard (MEES) Regulations.(SRS/A011)
Sustainable Development	Implement and lead upon the relevant commitments (focussing on planning, regeneration, community economic growth, green infrastructure and transport) of the Project Zero Action Plan to mitigate the effects of climate change and reduce the negative impact on the environment. (SD/A019) (also contributes towards ADP52)
Housing & Building Services	Deliver a sustainable alternative sewage arrangement for residents at Channel View, Marcross and Croft John, Penmark. (HS/A037)
Finance	Work collaboratively with key stakeholders and engage with our communities to identify opportunities including innovative funding approaches to support the decarbonisation of our assets and delivery of major projects. (FS/A028)
Finance	Provide an update on the implementation of the actions within the adopted Carbon Management Plan 2024-2031. (FS/A029)
Finance	Review and revise our Contract Management and Procurement policies and practices to ensure they support our ambition to reduce waste and carbon emissions. (FS/A030)
Digital	Design and implementation of digital infrastructure that meets the needs of the council using lower energy consumption provision. (DS/A021)
Digital	Design and implement a procurement process that maximises the potential to reduce carbon emissions and energy usage. (DS/A022)
Legal & Democratic Services	Support the Council's work to take collective action to tackle climate and nature emergencies and implement our Climate Change Challenge Plan. (LD/A019)
Resources Management & Safeguarding	Review the impact of the use of electric vehicles/ bikes by care staff as part of a pilot scheme. (RMS/A031)
Adult Services	Contribute to the corporate work on reviewing, identifying and progressing opportunities for improving the energy efficiency of our buildings to reduce our carbon footprint. (AS/A036)

**ADP51: Implement Project Zero, our Climate Change Challenge Plan and work with the community and other stakeholders to reduce carbon emissions, focusing work on procurement, energy use, housing, transport, land and food, ensuring that our response to the climate and nature emergencies is integral to all decisions.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Adult Services	Explore sustainable transport alternatives for our service providers to help reduce the carbon footprint of our services. (AS/A037)
Adult Services	Consolidate the hybrid model of working for Adult Services within the context of the Council's new Transformation agenda and the 'Eich Lle'- 'Your Space' project. (AS/A038)

**ADP52: Work with our partners to respond to the nature emergency including developing and implementing a new Green Infrastructure Strategy, a Tree Strategy, encouraging biodiversity enhancements on all developments and delivery of the new Biodiversity Forward Plan.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i></b>	

**ADP53: Progress the review of the Council's Local Development Plan with a focus on the assessment of candidate sites, a Preferred Strategy and preparation of a deposit draft of the replacement plan following consultation, and including consideration of the findings of an expert report on the viability of requiring all new dwellings to be zero carbon.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i></b>	

**ADP54: Continue to ensure Section 106 payments from developers are negotiated in areas where development is approved and ensure that we secure the necessary investment in education, sustainable transport, community facilities, arts and culture and challenge developers through legal process when developers do not deliver on commitments to the community.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i></b>	

**ADP55: Contribute to the Welsh Government's 'Towards Zero Waste' National Waste Strategy with a greater focus on the circular economy, recycling and reuse and meet the statutory recycling target of 70% of waste to be used, recycled or composted through effective service delivery and engagement.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Overall action not within Scrutiny Committee remit, picked up Environment and Regeneration Committee. Contributory actions identified below.</i></b>	
Housing & Building Services	Deliver and embed circular economy activities through a range of Community and Development projects. (HS/A038)

<b>ADP56: Develop a 'pride in our community' campaign and work with community groups and other partners to take care of the environment, reduce litter and increase opportunities for environmental activities e.g. through growing spaces.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Overall action not within Scrutiny Committee remit, picked up Environment and Regeneration Committee. Contributory actions identified below.</i></b>	
Housing & Building Services	Work collaboratively with residents and our tenant champions to deliver community led environmental projects to improve the local area and neighbourhoods with a focus on the Tree Strategy, Green Infrastructure Strategy and the WHQS environmental requirements. (HS/A039) (also contributes towards ADP52 and ADP65)

<b>ADP57: Encourage and support changes to how people travel by increasing opportunities for active travel (walking and cycling) including reviewing how we can change some road use to create more cycle lanes.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i></b>	

<b>ADP58: Facilitate and support an increase in the network of locally accessible electric vehicle charging points including in Council car parks.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i></b>	

<b>ADP59: Assist the current Greenlinks Community Transport Service and other community based transport in the Vale by working with the Cardiff Capital Region (CCR) to agree a way forward for the use of electric taxi vehicles that would be provided to the Council by CCR.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i></b>	

<b>ADP60: Work with Welsh Government, Transport for Wales and other partners to help to ensure high quality and timely local public transport services in the context of diminishing national budgets.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i></b>	

<b>ADP61: Implement the Road Surfacing Plan (2022 to 2025) to assist in maintaining the condition of the highway for users including buses, pedestrians and cyclists.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i></b>	

<b>ADP62: Develop more sustainable transport options for the Council's vehicle fleet and staff including cycle to work schemes and the use of e-bikes, electric, hybrid and alternatively fuelled vehicles and implementation of the Level 2 Healthy Travel Charter.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i></b>	

**ADP63: Work with Cardiff Capital Region and partners to develop and implement a Vale Local Area Energy Plan (LAEP) to help shape a future energy system.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

**ADP64: Invest in carbon reduction measures across our building assets including the school estate with the continued use of Salix and other grant opportunities such as Low Carbon Heat Grant.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.*

**ADP65: Progress work to reduce the environmental impact of our housing stock by ensuring all new council house building achieves a minimum A rating for energy performance and meets the new WHQS 23 standards whilst retrofitting the existing council housing stock by taking a 'fabric first' approach and utilising appropriate technology to improve thermal efficiency.**

Service Plan	Service Plan Action 2024/25
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Housing & Building Services	Continue maintenance work in line with WHQS standards and progress phased delivery of the requirements of the new Welsh Housing Quality Standard 2023 with a particular focus on decarbonisation, poverty and biodiversity. Council to comply with standards by 2034 including the following key milestones: <ul style="list-style-type: none"><li>• Water Efficiency by 2024</li><li>• Whole Stock Assessment survey by 2027</li><li>• Energy Performance Certificate rating C by 2030</li><li>• Energy Performance Certificate rating A by 2034</li></ul>
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(HS/A040) (also contributes towards ADP52, ADP41 and ADP42)

**ADP66: Produce and implement a Flood Risk Strategy and work with communities at risk from flooding to develop local solutions.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

**ADP67: Undertake local air quality assessments and take necessary action to ensure that national air quality objectives continue to be achieved.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*



## Service Plan contributions to the Annual Delivery Plan (2024-25) commitments and Corporate Plan (2020-25) Well-being Objectives as aligned to the remit of Healthy Living & Social Care Scrutiny Committee

In relation to **Well-being Objective 1, 'Work with and for our communities'**, there are 16 Annual Delivery Plan actions for 2024/25 aligned to 7 Corporate Plan commitments. The Service Plan activities identified below will contribute towards achieving these commitments.

Our Corporate Plan commitments:
<ul style="list-style-type: none"> <li>• Improve how we involve, engage and communicate with others about our work and decisions</li> <li>• Work innovatively, using technology, resources and our assets to transform our services so they are sustainable for the future</li> <li>• Develop our strong culture of good customer service aligned to the Council's values of being ambitious, open, together and proud</li> <li>• Promote equality of opportunity and work with the community to ensure we are responsive to the diverse needs of our customers</li> <li>• Promote the use of the Welsh Language and contribute to the Welsh Government target of 1 million Welsh speakers by 2050</li> <li>• Support the development and well-being of our staff and recognise their contribution to the work of the Council</li> <li>• Ensure we have robust governance and scrutiny arrangements in place and support our elected members to fulfil their roles</li> </ul>

The cross-cutting and integrated nature of the Annual Delivery Plan means that actions from multiple service areas contribute to the delivery of an ADP action that falls within the remit of a Scrutiny Committee. The tables below reflect this by highlighting all service contributions to our ADP actions.

ADP1: Deliver our Public Participation Strategy including the use of place making to improve how we involve, communicate and consult with people and ensure citizens have the opportunity to have their voices heard.	
Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. Contributory actions identified below.</i></b>	
Children and Young People Services	Strengthen service user involvement and the 'lived experience' as part of embedding the 'Building on Strengths' approach to inform how we plan, develop and deliver services. (CS/A001)
Standards & Provision Service	Strengthen and further develop engagement with children and young people and other partners. (SPS/A001) (also contributes towards ADP2 and ADP17)
Resources Management & Safeguarding	Strengthen service user involvement and the 'lived experience' to inform how we plan, develop and deliver services. (RMS/A001) (also contributes towards ADP2)

<b>ADP1: Deliver our Public Participation Strategy including the use of place making to improve how we involve, communicate and consult with people and ensure citizens have the opportunity to have their voices heard.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Resources Management & Safeguarding	Introduce a quality assurance framework to support service performance evaluation that drives effective, accountable and evidence-based practice and informs service improvement.(RMS/A002) (also contributes towards ADP2)
Resources Management & Safeguarding	Implement the Performance Management Framework & Quality Assurance framework to enhance the services ability to drive service improvement. (RMS/A003)
Adult Services	Identify more opportunities to engage our service users in new ways, using different methodologies and technologies, including how we gain service user feedback to inform service developments. (AS/A001) (also contributes towards ADP2)

<b>ADP2: Improve how we provide information about our work and the impact we are having using different methods that reach people in a timely way that meets their needs.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. Contributory actions identified.</i></b>	
Children & Young people Services	Strengthen service user involvement and the 'lived experience' as part of embedding the 'Building on Strengths' approach to inform how we plan, develop and deliver services. (also contributes towards ADP1)
Adult Services	Identify more opportunities to engage our service users in new ways, using different methodologies and technologies, including how we gain service user feedback to inform service developments. (also contributes towards ADP1)
Resource Management & Safeguarding	Strengthen service user involvement and the 'lived experience' to inform how we plan, develop and deliver services. (also contributes towards ADP1)
Resource Management & Safeguarding	Introduce a quality assurance framework to support service performance evaluation that drives effective, accountable and evidence-based practice and informs service improvement. (also contributes towards ADP1)
Neighbourhood Services & Transport	Strengthen our knowledge and understanding of community needs by increasing opportunities for our engagement activities to capture the views of diverse and 'hard to reach' groups and residents that that are not digitally accessible. Engagement programme for 2024/5 includes: <ul style="list-style-type: none"> <li>• Post -16 transport.</li> <li>• Active Travel initiatives.</li> <li>• <del>Waste service change proposals for flats and apartments.</del></li> <li>• <del>Car parking including residents parking.</del></li> <li>• <del>Public Spaces Protection Orders and Enforcement Policy.</del></li> <li>• Community Centre Management Committees.</li> <li>• Schools Sports survey.</li> <li>• Leisure Centre customer satisfaction survey by Legacy Leisure. ( also contributes to ADP1)</li> </ul>

<b>ADP3: Progress placemaking plans in Barry, Cowbridge, Llantwit Major and Penarth putting the future needs of town centres and communities at the heart of decision making and maximising the impact of a range of funding streams</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i>	

<b>ADP4: Develop a new five year Corporate Plan for 2025-2030 showing how the next phase of the Council’s Reshaping Programme will transform our work to meet future needs.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.</i>	

<b>ADP5: Engage with and strengthen our relationships with the third sector, social enterprises and town and community councils to help shape and deliver local priorities including a review of the Town and Community Council Charter and the Voluntary Sector Compact.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, falls within multiple Scrutiny Committee remits and picked up by Environment and Regeneration Committee, Corporate Performance and Resources Committee and Homes and Safe Communities Committee. Contributory actions identified below.</i>	
Children and Young People Services	Work in collaboration with our Third Sector partners to maximise and further develop the use of children’s residential provision across the Vale to ensure sufficiency of placements within the community. (CS/A002)
Standards & Provision Service	Review services and service delivery models to reflect changes in need in an evolving landscape and to support the implementation of our SEMH and Wellbeing Strategy to ensure sustainability of services both now and in the future. (SPS/A010) (also contributes towards ADP18 and ADP12)
Resources Management & Safeguarding	Improve awareness of the Carers Gateway and our response for unpaid carers. (RMS/A005) (also contributes towards ADP1)
Resources Management & Safeguarding	Implement a Section 16 Forum to promote social enterprises, co-operatives, user-led services and other third sector organisations for the provision of care and support and preventative services in the Vale of Glamorgan. (RMS/A005)

<b>ADP6: Take forward the new Digital Strategy and provide a more positive experience for customers by incorporating user-centred approaches to service design, improving accessibility and responsiveness.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. Contributory actions identified below.</i>	
Children and Young People Services	Enhance citizens access/entry points to services via digital means, including development and publicising of a digital one stop shop approach to the provision of information to the public and professionals about what support is available. (CS/A003)
Children and Young People Services	Contribute to preparatory work for a replacement system for WCCIS. (CS/A004)

<b>ADP6: Take forward the new Digital Strategy and provide a more positive experience for customers by incorporating user-centred approaches to service design, improving accessibility and responsiveness.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Resources Management & Safeguarding	Collaborate on undertaking preparatory work for a replacement system for WCCIS. (RMS/A006)
Resources Management & Safeguarding	Develop automated and refresh existing reports to assist the assessment and care management process across all social services. (RMS/A007)
Resources Management & Safeguarding	Continue to review and enhance current information on Staffnet, Dewis and the public facing website. (RMS/A008)
Resources Management & Safeguarding	Continue to enhance the digital skills of colleagues, with a focus on WCCIS users and residential care staff. (RMS/A009) (also contributes towards ADP15)
Resources Management & Safeguarding	Secure a digital financial system that supports financial assessments, billing and budget monitoring. (RMS/A010)
Adult Services	Monitor the Telecare Service and develop further options for service delivery. (AS/A002)
Adult Services	Collaborate on undertaking preparatory work for a replacement system for WCCIS. Ensure that a replacement system has improved functionality to enable effective recording of protected characteristics across Adult Services. (AS/A003) (also contributes towards ADP7)
Adult Services	Alongside reviewing and improving current information on Staffnet, Dewis and the public facing website, further enhance citizens access/entry points to services via digital means including exploring the use of artificial intelligence (AI). (AS/A004)
Adult Services	Progress work on implementing Shared care records to enhance collaborative working across partners organisations and enable safer and more personalised care, improved experience and continuity of care for service users. (AS/A005)

<b>ADP7: Deliver the commitments in the Strategic Equality Plan reflecting the LGBTQ+ Plan and Anti Racist Wales Action Plan and emerging disability work.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up Learning and Culture Committee. Contributory actions identified below.</i></b>	
Children and Young People Services	Drive improvements to achieve accessible and 'child friendly' paperwork that supports embedding of the 'Building on Strengths' approach. (CS/A005)
Resources Management & Safeguarding	Monitor and improve the recording of data sets to assess how we are capturing data on our service users with protected characteristics and support the work of the Anti-Racist Wales Action Plan. (RMS/A011)
Adult Services	Review the makeup of our workforce to ensure we enhance the recruitment of a diverse workforce that is reflective of our population and support existing staff to access the Council's Diversity networks. (AS/A006) (also contributes towards ADP15)

<b>ADP8: Work in partnership to develop and deliver our Age Friendly Action Plan as part of our work to become an age friendly community where everyone in the Vale has the opportunity to age well.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. Contributory actions identified below.</i></b>	
Adult Services	Work collaboratively with Council colleagues, partner organisations and community groups in the development of dementia friendly communities across the Vale of Glamorgan. (AS/A007) (also contributes towards ADP3)

<b>ADP9: Increase the use of the Welsh Language within the Council and the community and support bilingualism through the delivery of the Council's Welsh Language Promotion Strategy and the Welsh in Education Strategic Plan (WESP).</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. Contributory actions identified below.</i></b>	
Children and Young People Services	Ensure that CYPS staff meet the requirements of the Mwy Na Geiriau and comply with the Welsh Language Standards. (CS/A006)
Resources Management & Safeguarding	Ensure that Social Care staff meet the requirements of the Mwy Na Geiriau and compliance with the Welsh Language Standards. (RMS/A012)
Adult Services	In line with the Welsh Language Standards and Digital Service Standards for Wales, ensure digitalisation of service delivery promotes and enables ease of access bi-lingually. (AS/A008)
Neighbourhood Services and Transport	Progress bi-lingual technology with Legacy Leisure, ensuring digitalisation of service delivery promotes and enables ease of access bi-lingually. (NS/A004)

<b>ADP10: Work in partnership to deliver the 2024-25 Armed Forces Delivery Plan to strengthen support for the Armed Forces Community in line with the principles of the Armed Forces Covenant.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Neighbourhood Services and Transport	Continue to provide free access to leisure centres for armed forces personnel. (NS/A005)
Strategy Community Learning & Resources	Continue to support transient groups of people to ensure their children have access to school places and services that meet their need. (SCL/A023) (also contributes towards ADP43)
Standards & Provision Service	Continue to support delivery of the Armed Forces Delivery Plan to ensure our services children can achieve best possible outcomes. (SPS/A014)
Finance	Continue to promote the support available under the Armed Forces Covenant with specific focus on housing and council tax benefits. (FS/A005)
Digital	Work with partners to develop and promote the support available under the Armed Forces Covenant. (DS/A009)

**ADP11: Develop our new partnership arrangements for procurement with an increasing emphasis on social value and climate change.**

Service Plan	Service Plan Action 2024/25
<i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.</i>	

**ADP12: Deliver a balanced 2024/25 budget and sustainable medium term financial plan recognising the growing financial pressures (revenue and capital) on the Council, particularly in education and social care and the need to maximise our use of external funding**

Service Plan	Service Plan Action 2024/25
<i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. Contributory actions identified below.</i>	
Neighbourhood Services and Transport	Work collaboratively with our partners to help shape and deliver sustainable leisure services, including ongoing monitoring of the leisure contract for value for money for customers, the exploration of community centre management committees and determining the future development of the Buttrills and Colcot Sports Centre, Barry. (NS/A011)
Children and Young People Services	Deliver the agreed savings programme. (CS/A007)
Children and Young People Services	Develop and implement proposals for our new operating model that includes the rationalisation of our physical office use. (CS/A08)
Children and Young People Services	Continue to maintain oversight of our referrals at the front door to ensure we respond effectively to manage demand. (CS/A009)
Children and Young People Services	Continue to strengthen Early Help pathway from South Wales Police for all early intervention notifications to support families in need of early support and prevent escalation to Children's Services 'front door.' (CS/A010)
Children and Young People Services	Continue to work in partnership with Foster Wales, to increase the number and diversity of foster carers in the Vale of Glamorgan. (CS/A011)
Children and Young People Services	Complete an annual external placement audit in relation to children and young people who need care and support to ensure service quality and value for money. (CS/A012)
Resources Management & Safeguarding	Deliver the agreed savings plan. (RMS/A013)
Resources Management & Safeguarding	Maximise opportunities to access external funding sources to support key projects/work programmes into the longer term through the appointment of a Capital Project Manager. (RMS/A014)
Resources Management & Safeguarding	Work in partnership with Cardiff and Vale UHB to monitor the impact of our approach of early settlement of uplift fees on stabilising and encouraging confidence in the social care market. (RMS/A015)
Resources Management & Safeguarding	Work with Social Services and Health partners to develop a new model and external funding for the Bay reablement unit. (RMS/A016)

**ADP12: Deliver a balanced 2024/25 budget and sustainable medium term financial plan recognising the growing financial pressures (revenue and capital) on the Council, particularly in education and social care and the need to maximise our use of external funding.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Resources Management & Safeguarding	Implement the Social Services Performance Management Framework and develop data sets that will enable us to streamline our approach to managing and monitoring performance and compliance with our statutory obligations. (RMS/A017)
Adult Services	Undertake a review of Letters of Understanding (LOUs) and contracts in relation to Adult Services to ensure they are fit for purpose. (AS/A009)
Adult Services	Deliver the agreed savings programme. (AS/A010)
Adult Services	Continue to support the development of domiciliary care to increase its availability through the Your Choice scheme and micro-enterprises for care and support. (AS/A011)
Adult Services	Develop a Day Opportunities Board to review and shape our future delivery model in partnership with our members. (AS/A012)
Adult Services	Continue to develop capital opportunities that will contribute to the provision of better and more local services while reducing ongoing revenue costs (AS/A013)

**ADP13: Review the future of our building and land assets with a view to maximising their economic and community benefits and ensure the most appropriate model of ownership and service delivery is in place.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up Corporate Performance and Resources Committee. Contributory actions identified below.</i></b>	
Resources Management & Safeguarding	Establish our future physical office space requirements and how our preferred operating model fits. (RMS/A018)
Adult Services	Contribute to the development and implementation of proposals for our new operating model that includes the rationalisation of our physical office use to maximise our use of resources to best meet the needs of our citizens. (AS/A014)
Adult Services	Work with our health partners to develop proposals for using our spaces/assets more innovatively in the context of the integrating services.(AS/A015)

**ADP14: Adopt a new model of working to manage the Council's buildings focusing on sustainability, compliance, and efficiency.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up Corporate Performance and Resources Committee. Contributory actions identified below.</i></b>	
Children and Young People Services	Work with colleagues and partners to identify capital improvement and development projects to respond to the requirements to grow services in line with market stability report. (CS/A013)
Adult Services	Contribute to evolving work with colleagues and partners across Cardiff & the Vale of Glamorgan in response to the requirements of the Social Care Market Stability report 2022. (AS/A016)

**ADP15: Deliver our People Strategy including work on staff well-being to improve recruitment, retention and well-being across the organisation with a particular focus on work with social services and to attract and retain a younger and more diverse workforce.**

Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, picked up Corporate Performance and Resources Committee. Contributory actions identified below.</i></b>	
Neighbourhood Services and Transport	Continue to improve service workforce planning to ensure all critical posts are covered. (NS/A013)
Neighbourhood Services and Transport	Contribute to corporate initiatives to improve staff welfare and morale. (NS/A014)
Neighbourhood Services and Transport	Introduce a cloud-based time recording system that will promote agile working, allow the remote booking of annual leave and protect staff from working excessive hours. (NS/A015)
Neighbourhood Services and Transport	Continue to engage with staff to seek their ideas about the future delivery and sustainability of services. (NS/A016)
Neighbourhood Services and Transport	Deliver a programme of in-house training to ensure current and future officers are equipped with the skills required to manage services of the future (specifically technical engineers and HGV drivers). (NS/A017)
Neighbourhood Services and Transport	Continue to build our capacity to work with volunteers so that collectively we are able to deliver sustainable services to our communities, particularly in relation to community transport, waste management, cleansing, parks and leisure services. (NS/A018)
Children and Young People Services	Support increased numbers of staff to have access to social work training (grow our own) and be supported with placements and study. Consider backfill for staff whilst they complete their studies to minimise the impact for the team they 'leave' whilst training. (CS/A014)
Children and Young People Services	Update our supervision arrangements and ensure consistent practice is in place. (CS/A015)
Children and Young People Services	Contribute to the capacity planning workstream of the Reshaping Programme to further our approaches to increase the recruitment and retention of critical posts within Children and Young People Services. (CS/A016)
Resources Management & Safeguarding	Continue to work with our local training team and facilitate care staff to undertake the necessary training. (RMS/A019)
Resources Management & Safeguarding	Address recruitment and retention challenges (including consideration of short-term grant funded posts and overseas workers) across the Directorate through progressing our capacity planning workstream and working with HR & OD Partners. (RMS/A020)
Resources Management & Safeguarding	Implement new Supervision Policy and ensure consistent practice is in place across the service. (RMS/A021)
Adult Services	Continue to develop our local training team and facilitate care staff to undertake the necessary training. (AS/A017)



<b>ADP15: Deliver our People Strategy including work on staff well-being to improve recruitment, retention and well-being across the organisation with a particular focus on work with social services and to attract and retain a younger and more diverse workforce.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Adult Services	Further develop and support increased numbers of staff to access training via 'Grow our own' Social Work schemes within Adult Services and enhance Approved Mental Health Practitioner course recruitment to support retention and succession planning. (AS/A018)
Adult Services	Address Adult Services recruitment and retention challenges through contributing to the revision of the OT Social Work Careers Progression Framework. (AS/A019)
Adult Services	Update our new supervision arrangements and ensure consistent practice is in place across the service. (AS/A020)
Adult Services	Develop the digital skills of our workforce to ensure that we can operate services in more efficient and cost-effective ways. (AS/A021)
Adult Services	Implement the next phase of leadership development and succession planning to ensure that we develop the skillsets of our workforce to be resourceful and resilient to changing policy landscape. (AS/A022)
Adult Services	Progress our capacity planning workstream to develop and implement targeted initiatives to address recruitment/retention challenges across Adult Services, including use of apprenticeships, supported employment and specialised job training opportunities. (AS/A023)

<b>ADP16: Increase the understanding of the role of elected members and scrutiny committees through the delivery of the scrutiny action plan, work of member champions and the Public Participation Strategy.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.</i></b>	

In relation to **Well-being Objective 2, 'Support learning, employment and sustainable economic growth'**, there are 12 Annual Delivery Plan actions for 2024/25 aligned to 8 Corporate Plan commitments. The Service Plan activities identified below will contribute towards achieving these commitments.

**Our Corporate Plan commitments:**

- Ensure there is appropriate access to quality early years, nursery and education provision enabling people to achieve their best possible outcomes whatever their age
- Invest in our schools to provide the right learning environment for the 21st century and facilities which benefit the wider community
- Work with schools, families and others to improve the services and support for those with additional learning needs
- Work with education, training providers, businesses and other agencies to provide a range of advice, support and training opportunities which improve people's skills and readiness for work
- Work with partners to ensure people can access appropriate money advice, information and debt support relating to housing, benefits, education, training and employment
- Support and promote volunteering and community learning recognising the range of benefits to individuals and the community
- Work as part of the Cardiff Capital Region to progress strategic planning and transport initiatives and promote sustainable economic growth and employment
- Support economic growth through regeneration, improved infrastructure and support for town centres, tourism and industry

The cross-cutting and integrated nature of the Annual Delivery Plan means that actions from multiple service areas contribute to the delivery of an ADP action that falls within the remit of a Scrutiny Committee. The tables below reflect this by highlighting all service contributions to our ADP actions.

**ADP17: Work with schools and other partners to ensure schools are effectively supported to maximise outcomes for all learners.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.*

**ADP18: Work with our schools and partners and explore new service delivery models to address budgetary challenges and the increasing demand and complexity of children and young people's social, emotional and mental well-being at primary and secondary levels.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.*

**ADP19: Support our schools to facilitate the phased implementation of Additional Learning Needs (ALN) reform including work around self-evaluation.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.*

**ADP20: Work with our partners to reach those pupils who are disengaged and support our schools to minimise exclusions and improve attendance and engagement.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.*

**ADP21: Work in partnership to address issues of cost and availability of school transport services, promoting the use of active and other sustainable travel options for school journeys where feasible.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.*

**ADP22: Develop a new school investment programme and progress the expansion of Ysgol Y Deri, and new buildings for Ysgol Iolo Morganwg and St Richard Gwyn as part of the Sustainable Communities for Learning Programme.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.*

**ADP23: Work with a range of partners to support employment and the development of skills for the future and improve links between schools and local colleges and business.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.*

**ADP24: Promote the opportunities and benefits of apprenticeships to assist people into employment and to work for the Council via the Council's Apprenticeship Scheme.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Learning and Culture Committee and Corporate Performance and Resources Committee. No contributory actions identified.*

**ADP25: Deliver a Business Development Grant, enabling businesses to apply for funding to innovate, decarbonise and grow.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

**ADP26: Maximise the potential of the UK government's 10 year £20 million long-term investment plan for Barry and Levelling up award as part of whole town regeneration and Placemaking work.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

**ADP27: Maximise the use of grant and loan funding, supported by enforcement measures to reduce the number of vacant properties across all four of our town centres.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

**ADP28: Work with Cardiff Capital Region (CCR) and Welsh Government to support the development of the former Aberthaw Power Station site and the Bro Tathan and Cardiff Airport Enterprise Zone to support economic resilience and quality job creation.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

In relation to **Well-being Objective 3, 'Support people at home and in their community'**, there are 22 Annual Delivery Plan actions for 2024/25 aligned to 12 Corporate Plan commitments. The Service Plan activities identified below will contribute towards achieving these commitments.

<b>Our Corporate Plan commitments:</b>	
<ul style="list-style-type: none"> <li>• Encourage people of all ages to have active and healthy lifestyles to promote better physical and mental well-being</li> <li>• Provide more opportunities for cycling and walking and develop a range of travel options to encourage people out of their cars</li> <li>• Promote leisure, art and cultural activities which meet a diverse range of needs</li> <li>• Work in partnership to provide more seamless health and social care services</li> <li>• Provide care and support to children and families in need which reflects their individual strengths and circumstances</li> <li>• Provide person-centred care and support to adults in need</li> <li>• Work with our partners to ensure timely and appropriate mental health and emotional well-being support</li> <li>• Undertake our safeguarding duties to protect people from harm</li> <li>• Work in partnership to develop cohesive communities and promote community safety</li> <li>• Keep people safe through strong and resilient emergency planning and regulatory services which protect the public, consumers and business</li> <li>• Increase the supply of good quality, accessible and affordable housing by working in partnership to address housing need</li> <li>• Provide housing advice and support to prevent homelessness</li> </ul>	

The cross-cutting and integrated nature of the Annual Delivery Plan means that actions from multiple service areas contribute to the delivery of an ADP action that falls within the remit of a Scrutiny Committee. The tables below reflect this by highlighting all service contributions to our ADP actions.

<b>ADP29: Develop and support initiatives in response to the cost of living crisis and the associated issues of housing, energy costs, food poverty, period poverty, debt and access to benefits, employment, and training.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Strategic Advisory Groups	Develop and support activities in response to the cost of living crisis with a particular focus on work around food poverty, warm spaces and administering relevant funding schemes. (SAG/A013)
Regeneration	Provide PME support with Social Services to maximise potential of grant funding through the RPB, delivering targets related to the cost of living through the SPF and the SCGF, supporting residents to access energy efficiency measures in their homes via eco4 flex. (RG/A017) (also contributes towards ADP49)
Neighbourhood Services and Transport	Work in partnership to facilitate and promote inclusive opportunities for leisure, play and sports development with a particular focus on tackling inequalities, working with groups in areas with low participation rates and reviewing the locations of activities so that residents facing cost of living challenges can better access these and our services. (NS/A021)
Neighbourhood Services and Transport	Work in partnership to deliver a comprehensive play programme that improves the well-being of children and their families with a particular focus on developing and promoting no and low cost activity schemes (which include food provision) and ensuring ease of access to these schemes for residents facing cost of living challenges. (NS/A022)

**ADP29: Develop and support initiatives in response to the cost of living crisis and the associated issues of housing, energy costs, food poverty, period poverty, debt and access to benefits, employment, and training.**

Service Plan	Service Plan Action 2024/25
Shared Regulatory Services	Continue to raise awareness of illegal money lending and support individuals to access responsible lenders and debt advice; work with landlords to improve energy efficiency in rental properties; and protect the elderly and vulnerable from rogue traders. (SRS/A008)
Sustainable Development	Work with the Learning and Skills directorate to support the delivery of a range of education and employment facilities/land that meets local need, in accessible locations. (SD/A013)
Strategy Community Learning & Resources	Continue to support poverty and health inequality initiatives and support our schools and council services to be responsive to community needs and strengthen our integration with health and social care in delivering these commitments. (SCL/A011) (also contributes towards ADP33)
Additional Learning Needs & Well-being	Continue to support the development and sustainability of the childcare market by building on the findings of the Childcare Sufficiency Assessment. (ALN/A012)
Additional Learning Needs & Well-being	Continue support poverty related initiatives by maximising our use of grant funding for period dignity and to further embed our community POD model. (ALN/A016)
Housing & Building Services	Continue to provide residents with advice, support and information on a range of issues including housing, debt, fuel poverty, benefits, employment, and training through services including the One Stop Shop and money advice team. (HS/A018)
Housing & Building Services	Support our residents health and well-being, reduce social isolation and improve skills by promoting the Value in the Vale Volunteering Service and increasing the number of partner organisations and volunteering opportunities. This work is funding dependent. (HS/A019)
Housing & Building Services	Refresh and Implement the new Community Investment Strategy which incorporates our financial inclusion commitments to tenants and residents. (HS/A020)
Finance	Work collaboratively across sectors to address the long-term challenge of meeting the legacy costs of the pandemic and cost of living crisis. (FS/A026)
Digital	Support partners to explore opportunities to support digital inclusion with a focus on data poverty and cost of living. (DS/A017)
Digital	Design services to ensure that no resident is excluded from Council support services and the democratic process. (DS/A018)
Resources Management & Safeguarding	Continue to support delivery of key cost-of-living/poverty initiatives across the council and monitor the signposting of children and adults using our IAA Service to appropriate organisations/ schemes. (RMS/A022)
Adult Services	Embed our approach to signposting and how we undertake assessments being mindful of the impact of Cost of Living on our citizens. (AS/A024)
Adult Services	Implement a sustainable and integrated model for single point of access to Well-being Matters services (via the Contact Centre). (AS/A025)

**ADP30: Work in partnership through the Public Services Board to take forward work in our most deprived communities with an initial programme of engagement and community mapping.**

Service Plan	Service Plan Action 2024/25
<i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.</i>	

**ADP31: Work in partnership to progress work around community focused schools recognising the important role of schools within the local community and the potential to build on successful initiatives including the Big Bocs Bwyd model.**

Service Plan	Service Plan Action 2024/25
<i>Not within Scrutiny Committee remit, picked up by Learning and Culture Committee. No contributory actions identified.</i>	

**ADP32: Work with local organisations and communities to help sustain local facilities for example, sports grounds, community halls, parks, allotments and public conveniences, transferring ownership or working more closely in partnership where appropriate and enabling access to funding such as the UK Government Community Ownership Fund.**

Service Plan	Service Plan Action 2024/25
<i>Not within Scrutiny Committee remit, falls within multiple Scrutiny Committee remits picked up by Environment and Regeneration Committee, Corporate Performance and Resources Committee and Learning and Culture Committee. Contributory actions identified below.</i>	
Neighbourhood Services and Transport	Continue to review and implement options for community organisations to operate facilities such as sports grounds, parks, open spaces, allotments, local car parks and public conveniences to ensure their sustainability. (NS/A023)
Neighbourhood Services and Transport	Continue the single use sports asset transfers and review the suitability of other building related assets for similar transfers. (NS/A024)

**ADP33: Work in partnership to promote inclusive opportunities for leisure, play and sports development and implement the Cardiff and Vale Move More, Eat Well Plan, with a particular focus on work in schools and children and young people's mental health and well-being.**

Service Plan	Service Plan Action 2024/25
Strategic Advisory Groups	Work with relevant council services and partners via the Amplifying Prevention Board to assist in the delivery of the Cardiff and Vale Move More, Eat Well Plan and to promote vaccinations and screening with a particular focus on reaching people in our more deprived communities. (SAG/A019) (also contributes towards ADP35)
Neighbourhood Services and Transport	Continue to work in partnership with the Public Services Board to implement the Move More, Eat Well Plan, ensuring planned activities for 2024/25 reflect the impact of the cost of living challenges facing our residents. (NS/A025)
Additional Learning Needs & Well-being	Continue to work in partnership with Health and other partners to support and promote the Move More Eat Well Plan in the Vale. (ALN/A011)
Resources Management & Safeguarding	Families Information Service will engage with the Sports and Play Team, to ensure their schemes and events including the Families First Holiday Club are promoted to parents and carers. (RMS/A023) (also contributes towards ADP29)

**ADP34: Improve opportunities for leisure activities by investing in our leisure centres and our large outdoor recreational sites such as Barry Sports Centre and the Buttrills playing fields.**

Service Plan	Service Plan Action 2024/25
Neighbourhood Services & Transport	Work collaboratively with our partners to help shape and deliver sustainable leisure services, including ongoing monitoring of the leisure contract for value for money for customers, the exploration of community centre management committees and determining the future development of the Buttrills and Colcot Sports Centre, Barry. (NS/A011) (also contributes wards ADP/12, ADP/5)

**ADP35: Work in partnership with the Public Services Board to address health inequities, promote vaccination and screening with a particular focus on reaching people in our more deprived communities.**

Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. Contributory actions identified below.</i></b>	
Children and Young People Services	Continue to promote key health messages to parents/carers on uptake of childhood vaccinations and healthy lifestyle choices through all interactions, setting and one to one interventions with a particular focus in our Flying Start areas (including expansion areas). (CS/A017)
Resources Management & Safeguarding	Promote childhood vaccinations to parents and carers across the Vale of Glamorgan. (RMS/A024)
Adult Services	Continue to be an active partner in the Pan Cluster Planning Group and the Accelerated Cluster Development (SCD) programme to support identifying and meeting the needs of our population as outlined in the Population Needs Assessment. (AS/A026)

**ADP36: Work with partners to promote and enhance community safety and safeguarding with a specific focus on tackling anti-social behaviour in our towns and implementing the regional Violence Against Women and Domestic Abuse and Sexual Violence Strategy.**

Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. Contributory actions identified below.</i></b>	
Children and Young People Services	Work with partners Via the Youth Justice and Early Support Service to enhance young people's outcomes, with a particular focus on prevention. (CS/A018)

**ADP37: Work regionally as part of Shared Regulatory Services (SRS) to safeguard the health, safety and economic wellbeing of consumers, businesses and residents through our work on environmental health, trading standards and licensing as detailed in the SRS business plan.**

Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.</i></b>	

<b>ADP38: Implement the new Independent Living Policy and a new Discretionary Adaptations Grant to support people to live well in their own homes.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Overall action not within Scrutiny Committee remit, picked up Homes and Safe Communities Committee. Contributory actions identified below.</i></b>	
Adult Services	Contribute to a cross-Directorate review of the adaptations service to produce an Adaptations Policy and establish a new operational approach. (AS/A027)

<b>ADP39: Work collaboratively across the public and private sector to improve the number of households successfully prevented from becoming homeless and deliver effective interventions for young people at risk of homelessness.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.</i></b>	

<b>ADP40: Implement a Local Housing Strategy to address current and projected housing need and to increase the supply of good quality, accessible and affordable housing.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. Contributory actions identified below.</i></b>	
Adult Services	Contribute to the Council's Housing Strategy and the capital programme work to undertake an analysis of need to support future planning and development of suitable accommodation. (AS/A028)
Adult Services	Work in partnership to maximise grant opportunities to increase supported living options available to residents in line with our commitment to support independent living and reduce pressures on health and social care services. (AS/A029)

<b>ADP41: Deliver 73 new Council homes in the Barry area at Clos Holm View Phase 2 (31 units), Coldbrook Road East (20 units), the former Colcot Clinic (12 units) and Olive Lodge (10 units), these schemes will also include new accessible/adapted homes.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified below.</i></b>	

<b>ADP42: Appoint a developer to the Cardiff &amp; Vale Housing Partnership to deliver the Council's housing development programme in the long term, this will include housing for open market sale to generate additional income to support development of new sites.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified below.</i></b>	

<b>ADP43: Resettle vulnerable households into the Vale of Glamorgan and provide the services and support they require including progressing the Eagleswell Road site in Llantwit Major.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up Homes and Safe Communities Committee. Contributory actions identified below.</i></b>	



**ADP43: Resettle vulnerable households into the Vale of Glamorgan and provide the services and support they require including progressing the Eagleswell Road site in Llantwit Major.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Resources Management & Safeguarding	Provide a statutory response to safeguarding/ social care needs as appropriate. (RMS/A025)

**ADP44: Progress our work as a County of Sanctuary to provide support, dignity and a welcome for current and future residents of the Vale.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.</i></b>	

**ADP45: Strengthen existing partnership arrangements with the Cardiff and Vale University Health Board in particular through delivery of a digital integration project to share data and intelligence.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Children and Young People Services	Continue to work in partnership with Cardiff & Vale University Health Board to promote early help for families through ongoing development of the Emotional Health and Well-being Single Point of Access (SPOA) for children and young people and access to services through outreach opportunities in communities including schools and GP practices. (CS/A019)
Digital	Support data sharing arrangements including the replacement system for WCCIS. (DS/A019)
Digital	Work with Social Services and Cardiff and Vale UHB to deliver improved service experience for residents through Wellbeing Matters. (DS/A020)
Resources Management & Safeguarding	Focus on further developing the quality assurance tool to monitor the joint regional contract for residential care. (RMS/A026)
Resources Management & Safeguarding	Support the work of the Digital Care Region to deliver the vision of a shared care record, with a focus on the development of shared datasets to improve service delivery and share best practice data models. (RMS/A027)
Adult Services	Review our intermediate care services to ensure we are integrated with Health Services. (AS/A030)

**ADP46: Develop and implement the Vale Alliance Model to provide more integrated care.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Adult Services	Further extend the local cluster multi-disciplinary teams in the Vale to provide early information, advice and assistance to people with complex needs. (AS/A031)
Adult Services	Review the wider Vale of Glamorgan Integrated Falls Service, informed by the learnings from the rapid response service piloted with St John's Ambulance Service. (AS/A032)

<b>ADP47: Progress the expansion of 'Your Choice' to enhance the individual's voice and control over their care in their own home.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Sustainable Development	Support delivery of additional care related accommodation through the planning system while ensuring the amenities of existing communities are safeguarded. (SD/A018)
Resources Management & Safeguarding	Work collaboratively with other services to continue to roll out the Your Choice model as part of a phased approach including exploring opportunities to enhance domiciliary care capacity.(RMS/A028)
Adult Services	Continue to enhance opportunities to ensure that conversations between our social care staff and citizens and providers identify and co-produce personal outcomes. (AS/A033)
Adult Services	Extend the roll out of domiciliary care in relation to Learning Disability and mental health in line with the 'Your Choice' programme. (AS/A034)

<b>ADP48: Work co-productively with children and their families through a strengths-based model/plan, to empower and improve outcomes and wellbeing</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Children and Young People Services	Continue to focus on participation in the local authority reductions programme to manage demand for placements within Children and Young People Services. (CS/A020)
Children and Young People Services	Build our 'Developing Services Together' work stream to support the embedding of 'Building on Strengths' across the system, delivering best practice across CYPS. (CS/A021)

<b>ADP49: Develop additional accommodation within the Vale to support our children looked after to enable them to remain within the area.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Housing & Building Services	Work with Social Services (as part of the Children and Young People who need Care and Support Strategy 2024-28) to develop improved accommodation options and housing support that reflects the local needs of children looked after to help them remain in the County. (HS/A035)
Resources Management & Safeguarding	Work with colleagues in CYPS to support with securing capital funding and provide project management support (development of additional CLA accommodation). (RMS/A030)

<b>ADP50: Establish a local safeguarding operational group to improve arrangements to protect children and adults at risk of neglect, abuse and exploitation in the Vale.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Neighbourhood Services and Transport	Contribute to the delivery of the Corporate Safeguarding Work Plan and ensure staff remain up to date on safeguarding training. (NS/A026)
Children and Young People Services	Contribute to the safeguarding agenda, by focussing on local multi agency arrangements in a regional policy context.. (CS/A022)
Additional Learning Needs & Well-being	Further strengthen and embed a safeguarding culture across policies, procedures and practice for all. (ALN/A005)
Housing & Building Services	Contribute to the safeguarding agenda, by delivering the Housing and Building Services elements of the Corporate Safeguarding Group Work Plan. (HS/A036)
Resources Management & Safeguarding	Collaborate with our local multiagency partners to understand and deliver appropriate responses to Vale of Glamorgan citizens to protect children and adults at risk of neglect, abuse and exploitation. (RMS/A029)
Adult Services	Contribute to the safeguarding agenda, by delivering Adult Services elements of the Corporate Safeguarding Group Work Plan. (AS/A035)

In relation to **Well-being Objective 4, 'Respect, enhance and enjoy our environment'**, there are 17 Annual Delivery Plan actions for 2024/25 aligned to 8 Corporate Plan commitments. The Service Plan activities identified below will contribute towards achieving these commitments.

### Our Corporate Plan commitments:

- Work to reduce the organisation’s carbon emissions to net zero before 2030 and encourage others to follow our lead as part of minimising the negative impact of our activities on the environment
- Work with and empower community groups and other partners to sustain local facilities including public toilets, libraries, parks, play areas and community centres
- Protect, preserve and where possible enhance our natural and built environment and cultural heritage
- Work with the community and partners to ensure the local environment is clean, attractive and well managed
- Work with the community, developers and others to ensure that new developments are sustainable and that developers mitigate their impacts, integrate with local communities and provide necessary infrastructure
- Provide effective waste management services and work with our residents, partners and businesses to minimise waste and its impact on the environment
- Minimise pollution recognising the detrimental impact it may have on the environment and people’s well-being
- Work to reduce the impact of erosion, flooding and pollution on our coastal areas and watercourses

The cross-cutting and integrated nature of the Annual Delivery Plan means that actions from multiple service areas contribute to the delivery of an ADP action that falls within the remit of a Scrutiny Committee. The tables below reflect this by highlighting all service contributions to our ADP actions.

### ADP51: Implement Project Zero, our Climate Change Challenge Plan and work with the community and other stakeholders to reduce carbon emissions, focusing work on procurement, energy use, housing, transport, land and food, ensuring that our response to the climate and nature emergencies is integral to all decisions.

Service Plan	Service Plan Action 2024/25
Human Resources & Organisational Development	Provide Learning opportunities to improve awareness and understanding of elements of Project Zero incl. carbon literacy and biodiversity across the Council. (HR/A017)
Strategic Advisory Groups	Lead on the engagement, communications, evidence and food systems challenges in the Climate Challenge Plan. (SAG/A015)
Strategic Advisory Groups	Manage the programme of activity to ensure delivery of the Project Zero Challenge Plan including regular progress reports. (SAG/A016)
Strategic Advisory Groups	Work with our PSB partners to take action in response to the climate and nature emergencies and encourage behaviour change within our organisations and the local community in line with commitments outlined in the PSB Wellbeing Plan. (SAG/A017) (also contributes towards ADP52)
Neighbourhood Services and Transport	Build momentum around the Climate Change Community Conversation and the nature emergency involving different stakeholders with a focus on waste service change proposals for flats and apartments, and Fields in Trust to protect open space. (NS/A027)
Neighbourhood Services and Transport	Review the way journeys are undertaken by staff including the use of electric pool cars and continue to promote the Public Services Board’s Staff Healthy Travel Charter, encouraging staff to use their cars less and to be more active. (NS/A029)
Shared Regulatory Services	Engage with landlords and lettings agents to improve the energy performance ratings of private rented properties under the Minimum Energy Efficiency Standard (MEES) Regulations.(SRS/A011)

**ADP51: Implement Project Zero, our Climate Change Challenge Plan and work with the community and other stakeholders to reduce carbon emissions, focusing work on procurement, energy use, housing, transport, land and food, ensuring that our response to the climate and nature emergencies is integral to all decisions.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Resources Management & Safeguarding	Review the impact of the use of electric vehicles/ bikes by care staff as part of a pilot scheme. (RMS/A031)
Adult Services	Contribute to the corporate work on reviewing, identifying and progressing opportunities for improving the energy efficiency of our buildings to reduce our carbon footprint. (AS/A036)
Adult Services	Explore sustainable transport alternatives for our service providers to help reduce the carbon footprint of our services. (AS/A037)
Adult Services	Consolidate the hybrid model of working for Adult Services within the context of the Council's new Transformation agenda and the 'Eich Lle'- 'Your Space' project. (AS/A038)

**ADP52: Work with our partners to respond to the nature emergency including developing and implementing a new Green Infrastructure Strategy, a Tree Strategy, encouraging biodiversity enhancements on all developments and delivery of the new Biodiversity Forward Plan.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i></b>	

**ADP53: Progress the review of the Council's Local Development Plan with a focus on the assessment of candidate sites, a Preferred Strategy and preparation of a deposit draft of the replacement plan following consultation, and including consideration of the findings of an expert report on the viability of requiring all new dwellings to be zero carbon.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i></b>	

**ADP54: Continue to ensure Section 106 payments from developers are negotiated in areas where development is approved and ensure that we secure the necessary investment in education, sustainable transport, community facilities, arts and culture and challenge developers through legal process when developers do not deliver on commitments to the community.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i></b>	

**ADP55: Contribute to the Welsh Government's 'Towards Zero Waste' National Waste Strategy with a greater focus on the circular economy, recycling and reuse and meet the statutory recycling target of 70% of waste to be used, recycled or composted through effective service delivery and engagement.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i></b>	

**ADP56: Develop a 'pride in our community' campaign and work with community groups and other partners to take care of the environment, reduce litter and increase opportunities for environmental activities e.g. through growing spaces.**

**Service Plan** | **Service Plan Action 2024/25**

*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

**ADP57: Encourage and support changes to how people travel by increasing opportunities for active travel (walking and cycling) including reviewing how we can change some road use to create more cycle lanes.**

**Service Plan** | **Service Plan Action 2024/25**

*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

**ADP58: Facilitate and support an increase in the network of locally accessible electric vehicle charging points including in Council car parks.**

**Service Plan** | **Service Plan Action 2024/25**

*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

**ADP59: Assist the current Greenlinks Community Transport Service and other community based transport in the Vale by working with the Cardiff Capital Region (CCR) to agree a way forward for the use of electric taxi vehicles that would be provided to the Council by CCR.**

**Service Plan** | **Service Plan Action 2024/25**

*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

**ADP60: Work with Welsh Government, Transport for Wales and other partners to help to ensure high quality and timely local public transport services in the context of diminishing national budgets.**

**Service Plan** | **Service Plan Action 2024/25**

*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

**ADP61: Implement the Road Surfacing Plan (2022 to 2025) to assist in maintaining the condition of the highway for users including buses, pedestrians and cyclists.**

**Service Plan** | **Service Plan Action 2024/25**

*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

<b>ADP62: Develop more sustainable transport options for the Council's vehicle fleet and staff including cycle to work schemes and the use of e-bikes, electric, hybrid and alternatively fuelled vehicles and implementation of the Level 2 Healthy Travel Charter.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i>	

<b>ADP63: Work with Cardiff Capital Region and partners to develop and implement a Vale Local Area Energy Plan (LAEP) to help shape a future energy system.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i>	

<b>ADP64: Invest in carbon reduction measures across our building assets including the school estate with the continued use of Salix and other grant opportunities such as Low Carbon Heat Grant.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i>	

<b>ADP65: Progress work to reduce the environmental impact of our housing stock by ensuring all new council house building achieves a minimum A rating for energy performance and meets the new WHQS 23 standards whilst retrofitting the existing council housing stock by taking a 'fabric first' approach and utilising appropriate technology to improve thermal efficiency.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee.</i>	

<b>ADP66: Produce and implement a Flood Risk Strategy and work with communities at risk from flooding to develop local solutions.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified. Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i>	

<b>ADP67: Undertake local air quality assessments and take necessary action to ensure that national air quality objectives continue to be achieved.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee.</i>	

## Service Plan contributions to the Annual Delivery Plan (2024-25) commitments and Corporate Plan (2020-25) Well-being Objectives as aligned to the remit of Learning & Culture Scrutiny Committee

In relation to **Well-being Objective 1, 'Work with and for our communities'**, there are 16 Annual Delivery Plan actions for 2024/25 aligned to 7 Corporate Plan commitments. The Service Plan activities identified below will contribute towards achieving these commitments.

Our Corporate Plan commitments:
<ul style="list-style-type: none"> <li>• Improve how we involve, engage and communicate with others about our work and decisions</li> <li>• Work innovatively, using technology, resources and our assets to transform our services so they are sustainable for the future</li> <li>• Develop our strong culture of good customer service aligned to the Council's values of being ambitious, open, together and proud</li> <li>• Promote equality of opportunity and work with the community to ensure we are responsive to the diverse needs of our customers</li> <li>• Promote the use of the Welsh Language and contribute to the Welsh Government target of 1 million Welsh speakers by 2050</li> <li>• Support the development and well-being of our staff and recognise their contribution to the work of the Council</li> <li>• Ensure we have robust governance and scrutiny arrangements in place and support our elected members to fulfil their roles</li> </ul>

The cross-cutting and integrated nature of the Annual Delivery Plan means that actions from multiple service areas contribute to the delivery of an ADP action that falls within the remit of a Scrutiny Committee. The tables below reflect this by highlighting all service contributions to our ADP actions.

ADP1: Deliver our Public Participation Strategy including the use of place making to improve how we involve, communicate and consult with people and ensure citizens have the opportunity to have their voices heard.	
Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. Contributory actions identified below</i></b>	
Strategy Community Learning & Resources	Foster a culture of collective ownership to enhance engagement/participation of those who rely on our services to help shape our service policy design, development and delivery. (SCL/A005) (also contributes towards ADP2)
Additional Learning Needs & Well-being	Develop the participation of parents/carers and children and young people, so they are actively engaged to shape/inform policy, practice and strategic direction. (ALN/A004)
Standards & Provision Service	Strengthen and further develop engagement with children and young people and other partners. (SPS/A001) (also contributes towards ADP2 and ADP17)



**ADP2: Improve how we provide information about our work and the impact we are having using different methods that reach people in a timely way that meets their needs.**

Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. Contributory actions identified below.</i></b>	
Standards & provision	Strengthen and further develop engagement with children and young people and other partners. (SPS/A001)
Strategy Community Learning & Resources	Foster a culture of collective ownership to enhance engagement/participation of those who rely on our services to help shape our service policy design, development and delivery. (SCL/A005) (also contributes towards ADP/1)
Strategy Community Learning & Resources	Actively work with the ECF and our equalities groups to ensure that our services are representative of the people we serve and are accessible to all groups. (SCL/A004) (also contributes towards ADP/7)
ALN & Well-being	Develop the participation of parents/carers and children and young people, so they are actively engaged to shape/inform policy, practice and strategic direction. (ALN/A004) (also contributes towards ADP/1)

**ADP3: Progress placemaking plans in Barry, Cowbridge, Llantwit Major and Penarth putting the future needs of town centres and communities at the heart of decision making and maximising the impact of a range of funding streams**

Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. Contributory actions identified below.</i></b>	
Strategy Community Learning & Resources	Work in collaboration with the Place Directorate to progress projects in relation to the Kymin, Old Hall, Arts Central and other projects related to Arts, Culture and ACL. (SCL/A022)

**ADP4: Develop a new five year Corporate Plan for 2025-2030 showing how the next phase of the Council's Reshaping Programme will transform our work to meet future needs.**

Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.</i></b>	

**ADP5: Engage with and strengthen our relationships with the third sector, social enterprises and town and community councils to help shape and deliver local priorities including a review of the Town and Community Council Charter and the Voluntary Sector Compact.**

Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, falls within multiple Scrutiny Committee remits and picked up by Environment and Regeneration Committee, Corporate Performance and Resources Committee and Homes and Safe Communities Committee. Contributory actions identified below</i></b>	
Strategy Community Learning & Resources	Review services and service delivery models to reflect changes in need in an evolving landscape to ensure sustainability both now and in the future. (SCL/A009) (also contributes towards ADP12 and ADP18)

**ADP5: Engage with and strengthen our relationships with the third sector, social enterprises and town and community councils to help shape and deliver local priorities including a review of the Town and Community Council Charter and the Voluntary Sector Compact.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Strategy Community Learning & Resources	Implement changes to arts and culture services to broaden access to activities and ensure full cost recovery of services. (SCL/A012) (also contributes towards ADP12)
Strategy Community Learning & Resources	Implement the Libraries Strategy and in so doing ensure full cost recovery of services where appropriate. (SCL/A013) (also contributes towards ADP12)
Standards & Provision Service	Review services and service delivery models to reflect changes in need in an evolving landscape and to support the implementation of our SEMH and Wellbeing Strategy to ensure sustainability of services both now and in the future. (SPS/A010) (also contributes towards ADP18 and ADP12)
Standards & Provision Service	Explore opportunities with third sector partners and social enterprises to look at ways we can further expand partnerships to enhance service delivery. (SPS/A013)

**ADP6: Take forward the new Digital Strategy and provide a more positive experience for customers by incorporating user-centred approaches to service design, improving accessibility and responsiveness.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. Contributory actions identified below</i></b>	
Strategy Community Learning & Resources	Develop a new sustainable model for ICT/data reflective of the Council's Data Strategy and of school's improvement priorities and contribute nationally to Digital Learning Wales. (SCL/A001) (also contributes towards ADP17)
Strategy Community Learning & Resources	Ensure that our existing infrastructure and digital professional learning is effectively upskilling our Council staff and work with our partners to ensure that training and development is meeting the needs of school staff and learners. (SCL/A007)
Additional Learning Needs & Well-being	Develop our systems to ensure data is used to inform our knowledge/ understanding of the progress of all learners. (ALN/A006) (also contributes towards ADP7, ADP17 and ADP50)

**ADP7: Deliver the commitments in the Strategic Equality Plan reflecting the LGBTQ+ Plan and Anti Racist Wales Action Plan and emerging disability work.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Strategic Advisory Groups	Review the remit and membership of the Equalities Consultative Forum and further develop the relationship between the Participate Programme and the Equalities Consultative Forum. (SAG/A006)
Strategic Advisory Groups	Scope and develop a new strategic equality plan that aligns the Council's inclusion work with the emerging national policies agendas resulting from Welsh Government's Anti-Racist Wales Action Plan, LGBTQ+ Action Plan, Locked Out report, and How Fair is Wales report. (SAG/A007) (also contributes towards ADP8)
Strategic Advisory Groups	Support the establishment of AbI and continue to support and develop staff networks to support colleagues to improve inclusivity in the workplace and explore how they can inform future service design and delivery. (SAG/A008)

<b>ADP7: Deliver the commitments in the Strategic Equality Plan reflecting the LGBTQ+ Plan and Anti Racist Wales Action Plan and emerging disability work.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Children and Young People Services	Drive improvements to achieve accessible and 'child friendly' paperwork that supports embedding of the 'Building on Strengths' approach. (CS/A005)
Shared Regulatory Services	Work in partnership to safeguard the vulnerable to ensure that children are protected from harmful substances and products, older people are protected from rogue traders and scams and vulnerable people are not subject to exploitation. (SRS/A003) (also contributes towards ADP8 and ADP29)
Sustainable Development	Ensure that the Replacement Local Development Plan (deposit draft), Development Management decisions and countryside services support the Strategic Equality Plan and creation of an age friendly Vale. (SD/A005) (also contributes towards ADP8)
Strategy Community Learning & Resources	Actively work with the ECF and our equalities groups to ensure that our services are representative of the people we serve and are accessible to all groups. (SCL/A004) (also contributes towards ADP2)
Standards & Provision Service	Deliver and monitor the objectives identified within the Strategic Equality Plan and the All Wales Anti-Racist Action Plan. (SPS/A005) (also contributes towards ADP17)
Standards & Provision Service	Further improve the performance of different groups of learners. (SPS/A006) (also contributes towards ADP17)
Additional Learning Needs & Well-being	Work in partnership with schools, Welsh Government and other partners including the third sector to ensure that school staff access the necessary professional learning and guidance to ensure pupils are happy and safe and adopt a proactive approach to all forms of discrimination. (ALN/A013) (also contributes towards ADP17 and ADP50)
Housing & Building Services	Complete Phase 2 of the tenant profiling exercise to provide key insights and data to effectively support decisions and targeting of services to meet needs. (HS/A007)
Digital	Work with representational staff groups and organisations to ensure digital services are accessible to all. (DS/A007)
Resources Management & Safeguarding	Monitor and improve the recording of data sets to assess how we are capturing data on our service users with protected characteristics and support the work of the Anti-Racist Wales Action Plan. (RMS/A011)
Adult Services	Review the makeup of our workforce to ensure we enhance the recruitment of a diverse workforce that is reflective of our population and support existing staff to access the Council's Diversity networks. (AS/A006) (also contributes towards ADP15)

<b>ADP8: Work in partnership to develop and deliver our Age Friendly Action Plan as part of our work to become an age friendly community where everyone in the Vale has the opportunity to age well.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.</i></b>	

**ADP9: Increase the use of the Welsh Language within the Council and the community and support bilingualism through the delivery of the Council's Welsh Language Promotion Strategy and the Welsh in Education Strategic Plan (WESP).**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Strategic Advisory Groups	Align and implement the Welsh Language Promotion Strategy Action Plan with processes to deliver the Welsh in Education Strategic Plan (WESP). (SAG/A010)
Neighbourhood Services and Transport	Progress bi-lingual technology with Legacy Leisure, ensuring digitalisation of service delivery promotes and enables ease of access bi-lingually. (NS/A004)
Children and Young People Services	Ensure that CYPS staff meet the requirements of the Mwy Na Geiriau and comply with the Welsh Language Standards. (CS/A006)
Strategy Community Learning & Resources	Implement year 3 of the WESP action plan to meet our Welsh Government commitment to increase the number of Welsh learners and speakers in the Vale of Glamorgan. (SCL/A016)
Standards & Provision Service	Continue to work with CSC partners and schools to improve the quality of Welsh language in English medium schools to support key aspects of the WESP delivery. (SPS/A003) (also contributes towards ADP17)
Additional Learning Needs & Well-being	Work collaboratively across the region to increase ALN provision available to Welsh medium schools to ensure sufficiency in provision as identified in our WESP. (ALN/A002) (also contributes towards ADP19)
Digital	Ensure customer facing services are designed to promote engagement through the medium of Welsh. (DS/A008)
Legal & Democratic Services	Continue to provide simultaneous translation for relevant hybrid Council meetings.(LD/A005)
Resources Management & Safeguarding	Ensure that Social Care staff meet the requirements of the Mwy Na Geiriau and compliance with the Welsh Language Standards. (RMS/A012)
Adult Services	In line with the Welsh Language Standards and Digital Service Standards for Wales, ensure digitalisation of service delivery promotes and enables ease of access bi-lingually. (AS/A008)

**ADP10: Work in partnership to deliver the 2024-25 Armed Forces Delivery Plan to strengthen support for the Armed Forces Community in line with the principles of the Armed Forces Covenant.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. Contributory actions identified below.</i></b>	
Strategy Community Learning & Resources	Continue to support transient groups of people to ensure their children have access to school places and services that meet their need. (SCL/A023) (also contributes towards ADP43)
Standards & Provision Service	Continue to support delivery of the Armed Forces Delivery Plan to ensure our services children can achieve best possible outcomes. (SPS/A014)

**ADP11: Develop our new partnership arrangements for procurement with an increasing emphasis on social value and climate change.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.</i></b>	

**ADP12: Deliver a balanced 2024/25 budget and sustainable medium term financial plan recognising the growing financial pressures (revenue and capital) on the Council, particularly in education and social care and the need to maximise our use of external funding**

Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, picked up Corporate Performance and Resources Committee. Contributory actions identified below.</i></b>	
Strategy Community Learning & Resources	Maximise use of cost neutral grants to contribute to corporate priorities and support statutory and core service delivery and discriminate against funding sources that create challenges around sustainability and don't assist delivery of core functions. (SCL/A006) (also contributes towards ADP18)
Strategy Community Learning & Resources	Leverage opportunities that the Budget Forum presents in changing behaviours and operational considerations in schools. (SCL/A008) (also contributes towards ADP18)
Strategy Community Learning & Resources	Identify and diversify income streams for our ACL programmes to facilitate full cost recovery for our services. (SCL/A014)
Additional Learning Needs & Well-being	Continue to work with colleagues in Finance and HTs to support a review of the Special School Funding model. (ALN/A014) (also contributes towards ADP18)

**ADP13: Review the future of our building and land assets with a view to maximising their economic and community benefits and ensure the most appropriate model of ownership and service delivery is in place.**

Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.</i></b>	

**ADP14: Adopt a new model of working to manage the Council's buildings focusing on sustainability, compliance, and efficiency.**

Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.</i></b>	

**ADP15: Deliver our People Strategy including work on staff well-being to improve recruitment, retention and well-being across the organisation with a particular focus on work with social services and to attract and retain a younger and more diverse workforce.**

Service Plan	Service Plan Action 2024/25
<b><i>Not within Scrutiny Committee remit, picked up Corporate Performance and Resources Committee. Contributory actions identified below.</i></b>	
Strategy Community Learning & Resources	Further strengthen and embed our self-assessment processes with schools to evaluate the wellbeing of our school-based staff to inform and drive improvements around wellbeing. (SCL/A017)
Strategy Community Learning & Resources	Work with HR partner to continue to review opportunities for the development of colleagues to inform succession planning. (SCL/A018)

<b>ADP15: Deliver our People Strategy including work on staff well-being to improve recruitment, retention and well-being across the organisation with a particular focus on work with social services and to attract and retain a younger and more diverse workforce.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Standards & Provision Service	Work with HR to continue to review opportunities for the development of colleagues to inform succession planning. (SPS/A015)
Additional Learning Needs & Well-being	Work with HR partner to continue to review opportunities for the development of colleagues to inform succession planning. (ALN/A009)

<b>ADP16: Increase the understanding of the role of elected members and scrutiny committees through the delivery of the scrutiny action plan, work of member champions and the Public Participation Strategy.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.</i>	

In relation to **Well-being Objective 2, 'Support learning, employment and sustainable economic growth'**, there are 12 Annual Delivery Plan actions for 2024/25 aligned to 8 Corporate Plan commitments. The Service Plan activities identified below will contribute towards achieving these commitments.

<b>Our Corporate Plan commitments:</b>
<ul style="list-style-type: none"> <li>• <b>Ensure there is appropriate access to quality early years, nursery and education provision enabling people to achieve their best possible outcomes whatever their age</b></li> <li>• <b>Invest in our schools to provide the right learning environment for the 21st century and facilities which benefit the wider community</b></li> <li>• <b>Work with schools, families and others to improve the services and support for those with additional learning needs</b></li> <li>• <b>Work with education, training providers, businesses and other agencies to provide a range of advice, support and training opportunities which improve people's skills and readiness for work</b></li> <li>• <b>Work with partners to ensure people can access appropriate money advice, information and debt support relating to housing, benefits, education, training and employment</b></li> <li>• <b>Support and promote volunteering and community learning recognising the range of benefits to individuals and the community</b></li> <li>• <b>Work as part of the Cardiff Capital Region to progress strategic planning and transport initiatives and promote sustainable economic growth and employment</b></li> <li>• <b>Support economic growth through regeneration, improved infrastructure and support for town centres, tourism and industry</b></li> </ul>

The cross-cutting and integrated nature of the Annual Delivery Plan means that actions from multiple service areas contribute to the delivery of an ADP action that falls within the remit of a Scrutiny Committee. The tables below reflect this by highlighting all service contributions to our ADP actions.

<b>ADP17: Work with schools and other partners to ensure schools are effectively supported to maximise outcomes for all learners.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Strategy Community Learning & Resources	Respond to recommendations arising from Estyn inspections at LGES and school level (where responsibility lies with the Local Authority). (SCL/A019)
Strategy Community Learning & Resources	Undertake a review of how we undertake professional learning across the Division and to ensure we can secure value for money and evaluate its effectiveness. (SCL/A020)
Standards & Provision Service	Work in partnership to ensure our schools receive timely and appropriate support with robust monitoring that enables us to demonstrate progress and impact against identified areas for improvement. (SPS/A004)
Standards & Provision Service	Ensure sufficiency of EOTAS provision in terms of short-term interim provision with an emphasis on those learners who are displaced/CME and/or at risk of permanent exclusion. (SPS/A008) (also contributes towards ADP20)
Standards & Provision Service	Ensure that the CSC evaluate the impact of professional learning in terms of its impact on learners as well as on practice and improvement. (SPS/A009)
Standards & Provision Service	Respond to recommendations arising from Estyn inspections at YS, LGES and school level (where responsibility lies with the Local Authority). (SPS/A017)
Additional Learning Needs & Well-being	Work collaboratively with key partners to ensure sufficiency and quality of provision for all learners. (ALN/A001) (also contributes towards ADP18 and ADP19)
Additional Learning Needs & Well-being	Embed and expand WSA practice in schools to enhance the well-being of our learners and staff. (ALN/A003) (also contributes towards ADP18, ADP20 and ADP33)
Additional Learning Needs & Well-being	Enhance our professional learning offer to school based staff that meets identified needs and ensure that we can consistently measure the impact on improving teaching and learning. (ALN/A008) (also contributes towards ADP19)
Additional Learning Needs & Well-being	Respond to recommendations arising from Estyn inspections at LGES and school level (where responsibility lies with the Local Authority). (ALN/A018)

<b>ADP18: Work with our schools and partners and explore new service delivery models to address budgetary challenges and the increasing demand and complexity of children and young people's social, emotional and mental well-being at primary and secondary levels.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Strategy Community Learning & Resources	Work collaboratively to ensure sufficiency in provision to address SEMH and develop the skills of staff to address the challenges. (SCL/A010)
Strategy Community Learning & Resources	Contribute to supporting the implementation and embedding of the SEMH and Wellbeing Strategy across Strategy, Community Learning & Resources. (SCL/A024)
Additional Learning Needs & Well-being	Review services and service delivery models to respond to changes in need in an evolving landscape. (ALN/A007)
Finance	Continue to work with the Learning and Skills Directorate to make the case for efficient resources in our schools. (FS/A025)

**ADP19: Support our schools to facilitate the phased implementation of Additional Learning Needs (ALN) reform including work around self-evaluation.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>

**ADP20: Work with our partners to reach those pupils who are disengaged and support our schools to minimise exclusions and improve attendance and engagement.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Standards & Provision Service	Further develop effective partnership working to identify opportunities to address common issues such as attendance and exclusions. (SPS/A002)

**ADP21: Work in partnership to address issues of cost and availability of school transport services, promoting the use of active and other sustainable travel options for school journeys where feasible.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Neighbourhood Services and Transport	Continue undertaking route optimisation of school transport services to ensure pupil safety, increase service efficiency and reduce carbon emissions. (NS/A019)
Neighbourhood Services and Transport	Deliver further school street closures. (NS/A020)
Strategy Community Learning & Resources	Work in partnership across the Council to establish sustainable solutions for school transport services and where possible make use of public transport where feasible. (SCL/A015)

**ADP22: Develop a new school investment programme and progress the expansion of Ysgol Y Deri, and new buildings for Ysgol Iolo Morganwg and St Richard Gwyn as part of the Sustainable Communities for Learning Programme.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Strategy Community Learning & Resources	Support schools to maximise opportunities to secure funding to reduce their carbon emissions and continue to develop the Sustainable Communities for Learning (SCfL) rolling programme reflecting current challenges around capital maintenance, asset management and Project Zero and enhance employment opportunities for people in our local communities. (SCL/A002) (also contributes towards ADP51 and ADP64)

**ADP23: Work with a range of partners to support employment and the development of skills for the future and improve links between schools and local colleges and business.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Regeneration	Work with a range of partners and CCR/CJC to support employment and the development of skills for the future and improve links between schools and local colleges and business. (RG/A012) (also contributes towards ADP24)
Standards & Provision Service	Use the findings from the Post-16 Review to further drive and develop collaboration between post-16 providers, work-based learning and employers. (SPS/A011)



**ADP23: Work with a range of partners to support employment and the development of skills for the future and improve links between schools and local colleges and business.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Standards & Provision Service	Further embed delivery of the Strive initiative to reduce the risk of those becoming NEET. (SPS/A012) (also contributes towards ADP24 and ADP29)
Additional Learning Needs & Well-being	Undertake a closer alignment and implement SPF and C4W+ programmes to ensure that they continue to meet the needs of local Vale residents. (ALN/A010)
Additional Learning Needs & Well-being	Continue to focus on developing our outreach presence by working closely with our partners to enhance employability skills. (ALN/A015) (also contributes towards ADP29)
Housing & Building Services	Enhance people's skills and readiness for work through community investment opportunities including the Council housebuilding programme and Supporting People Scheme. (HS/A017)

**ADP24: Promote the opportunities and benefits of apprenticeships to assist people into employment and to work for the Council via the Council's Apprenticeship Scheme.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Human Resources & Organisational Development	Advocate across the Council for the benefits of using the Council's Apprenticeship scheme. (HR/A016)

**ADP25: Deliver a Business Development Grant, enabling businesses to apply for funding to innovate, decarbonise and grow.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i>	

**ADP26: Maximise the potential of the UK government's 10 year £20 million long-term investment plan for Barry and Levelling up award as part of whole town regeneration and Placemaking work.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i>	

**ADP27: Maximise the use of grant and loan funding, supported by enforcement measures to reduce the number of vacant properties across all four of our town centres.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i>	

**ADP28: Work with Cardiff Capital Region (CCR) and Welsh Government to support the development of the former Aberthaw Power Station site and the Bro Tathan and Cardiff Airport Enterprise Zone to support economic resilience and quality job creation.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i>	

In relation to **Well-being Objective 3, 'Support people at home and in their community'**, there are 22 Annual Delivery Plan actions for 2024/25 aligned to 12 Corporate Plan commitments. The Service Plan activities identified below will contribute towards achieving these commitments.

<b>Our Corporate Plan commitments:</b>	
<ul style="list-style-type: none"> <li>• Encourage people of all ages to have active and healthy lifestyles to promote better physical and mental well-being</li> <li>• Provide more opportunities for cycling and walking and develop a range of travel options to encourage people out of their cars</li> <li>• Promote leisure, art and cultural activities which meet a diverse range of needs</li> <li>• Work in partnership to provide more seamless health and social care services</li> <li>• Provide care and support to children and families in need which reflects their individual strengths and circumstances</li> <li>• Provide person-centred care and support to adults in need</li> <li>• Work with our partners to ensure timely and appropriate mental health and emotional well-being support</li> <li>• Undertake our safeguarding duties to protect people from harm</li> <li>• Work in partnership to develop cohesive communities and promote community safety</li> <li>• Keep people safe through strong and resilient emergency planning and regulatory services which protect the public, consumers and business</li> <li>• Increase the supply of good quality, accessible and affordable housing by working in partnership to address housing need</li> <li>• Provide housing advice and support to prevent homelessness</li> </ul>	

The cross-cutting and integrated nature of the Annual Delivery Plan means that actions from multiple service areas contribute to the delivery of an ADP action that falls within the remit of a Scrutiny Committee. The tables below reflect this by highlighting all service contributions to our ADP actions.

<b>ADP29: Develop and support initiatives in response to the cost of living crisis and the associated issues of housing, energy costs, food poverty, period poverty, debt and access to benefits, employment, and training.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Strategic Advisory Groups	Develop and support activities in response to the cost of living crisis with a particular focus on work around food poverty, warm spaces and administering relevant funding schemes. (SAG/A013)

**ADP29: Develop and support initiatives in response to the cost of living crisis and the associated issues of housing, energy costs, food poverty, period poverty, debt and access to benefits, employment, and training.**

Service Plan	Service Plan Action 2024/25
Regeneration	Provide PME support with Social Services to maximise potential of grant funding through the RPB, delivering targets related to the cost of living through the SPF and the SCGF, supporting residents to access energy efficiency measures in their homes via eco4 flex. (RG/A017) (also contributes towards ADP49)
Neighbourhood Services and Transport	Work in partnership to facilitate and promote inclusive opportunities for leisure, play and sports development with a particular focus on tackling inequalities, working with groups in areas with low participation rates and reviewing the locations of activities so that residents facing cost of living challenges can better access these and our services. (NS/A021)
Neighbourhood Services and Transport	Work in partnership to deliver a comprehensive play programme that improves the well-being of children and their families with a particular focus on developing and promoting no and low cost activity schemes (which include food provision) and ensuring ease of access to these schemes for residents facing cost of living challenges. (NS/A022)
Shared Regulatory Services	Continue to raise awareness of illegal money lending and support individuals to access responsible lenders and debt advice; work with landlords to improve energy efficiency in rental properties; and protect the elderly and vulnerable from rogue traders. (SRS/A008)
Sustainable Development	Work with the Learning and Skills directorate to support the delivery of a range of education and employment facilities/land that meets local need, in accessible locations. (SD/A013)
Strategy Community Learning & Resources	Continue to support poverty and health inequality initiatives and support our schools and council services to be responsive to community needs and strengthen our integration with health and social care in delivering these commitments. (SCL/A011) (also contributes towards ADP33)
Additional Learning Needs & Well-being	Continue to support the development and sustainability of the childcare market by building on the findings of the Childcare Sufficiency Assessment. (ALN/A012)
Additional Learning Needs & Well-being	Continue support poverty related initiatives by maximising our use of grant funding for period dignity and to further embed our community POD model. (ALN/A016)
Housing & Building Services	Continue to provide residents with advice, support and information on a range of issues including housing, debt, fuel poverty, benefits, employment, and training through services including the One Stop Shop and money advice team. (HS/A018)
Housing & Building Services	Support our residents health and well-being, reduce social isolation and improve skills by promoting the Value in the Vale Volunteering Service and increasing the number of partner organisations and volunteering opportunities. This work is funding dependent. (HS/A019)
Housing & Building Services	Refresh and Implement the new Community Investment Strategy which incorporates our financial inclusion commitments to tenants and residents. (HS/A020)
Finance	Work collaboratively across sectors to address the long-term challenge of meeting the legacy costs of the pandemic and cost of living crisis. (FS/A026)
Digital	Support partners to explore opportunities to support digital inclusion with a focus on data poverty and cost of living. (DS/A017)
Digital	Design services to ensure that no resident is excluded from Council support services and the democratic process. (DS/A018)

**ADP29: Develop and support initiatives in response to the cost of living crisis and the associated issues of housing, energy costs, food poverty, period poverty, debt and access to benefits, employment, and training.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Resources Management & Safeguarding	Continue to support delivery of key cost-of-living/poverty initiatives across the council and monitor the signposting of children and adults using our IAA Service to appropriate organisations/ schemes. (RMS/A022)
Adult Services	Embed our approach to signposting and how we undertake assessments being mindful of the impact of Cost of Living on our citizens. (AS/A024)
Adult Services	Implement a sustainable and integrated model for single point of access to Well-being Matters services (via the Contact Centre). (AS/A025)

**ADP30: Work in partnership through the Public Services Board to take forward work in our most deprived communities with an initial programme of engagement and community mapping.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.</i>	

**ADP31: Work in partnership to progress work around community focused schools recognising the important role of schools within the local community and the potential to build on successful initiatives including the Big Bocs Bwyd model.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Strategy Community Learning & Resources	Work with the school clusters to identify opportunities to adapt their culture and broaden their use of their estates to meet community needs and address challenges associated with service delivery. (SCL/A003)
Standards & Provision Service	Continue to work across the Council and with schools, partners and WG to become more community focused in supporting our vision of schools being at the heart of their communities and offering wider community services. (SPS/A007)
Additional Learning Needs & Well-being	Engage with schools, partners and residents to deliver and promote a broad range of activities and suitable provision to support development of our community focused schools vision. (ALN/A017)

**ADP32: Work with local organisations and communities to help sustain local facilities for example, sports grounds, community halls, parks, allotments and public conveniences, transferring ownership or working more closely in partnership where appropriate and enabling access to funding such as the UK Government Community Ownership Fund.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Neighbourhood Services and Transport	Continue to review and implement options for community organisations to operate facilities such as sports grounds, parks, open spaces, allotments, local car parks and public conveniences to ensure their sustainability. (NS/A023)
Neighbourhood Services and Transport	Continue the single use sports asset transfers and review the suitability of other building related assets for similar transfers. (NS/A024)
Sustainable Development	Ensure that planning permissions deliver open space and S106 agreement to support new developments and address existing need. (SD/A014)

**ADP32: Work with local organisations and communities to help sustain local facilities for example, sports grounds, community halls, parks, allotments and public conveniences, transferring ownership or working more closely in partnership where appropriate and enabling access to funding such as the UK Government Community Ownership Fund.**

Service Plan	Service Plan Action 2024/25
Sustainable Development	Use the RLDP to review, development management decisions to better equip communities to access services and facilities in a sustainable and economical way. (SD/A015)
Finance	To work with services to support them in transferring assets to the community where appropriate. (FS/A027)

**ADP33: Work in partnership to promote inclusive opportunities for leisure, play and sports development and implement the Cardiff and Vale Move More, Eat Well Plan, with a particular focus on work in schools and children and young people's mental health and well-being.**

Service Plan	Service Plan Action 2024/25
Strategic Advisory Groups	Work with relevant council services and partners via the Amplifying Prevention Board to assist in the delivery of the Cardiff and Vale Move More, Eat Well Plan and to promote vaccinations and screening with a particular focus on reaching people in our more deprived communities. (SAG/A019) (also contributes towards ADP35)
Neighbourhood Services and Transport	Continue to work in partnership with the Public Services Board to implement the Move More, Eat Well Plan, ensuring planned activities for 2024/25 reflect the impact of the cost of living challenges facing our residents. (NS/A025)
Additional Learning Needs & Well-being	Continue to work in partnership with Health and other partners to support and promote the Move More Eat Well Plan in the Vale. (ALN/A011)
Resources Management & Safeguarding	Families Information Service will engage with the Sports and Play Team, to ensure their schemes and events including the Families First Holiday Club are promoted to parents and carers. (RMS/A023) (also contributes towards ADP29)

**ADP34: Improve opportunities for leisure activities by investing in our leisure centres and our large outdoor recreational sites such as Barry Sports Centre and the Butrills playing fields.**

Service Plan	Service Plan Action 2024/25
<i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. No contributory actions identified.</i>	

**ADP35: Work in partnership with the Public Services Board to address health inequities, promote vaccination and screening with a particular focus on reaching people in our more deprived communities.**

Service Plan	Service Plan Action 2024/25
<i>Not within Scrutiny Committee remit, picked up Corporate Performance and Resources Committee. Contributory actions identified below.</i>	
Strategy Community Learning & Resources	Continue to engage with partners at the national level on public health related issues and support schools with changing risk assessments arising from Public Health Wales. (SCL/A021)

<b>ADP36: Work with partners to promote and enhance community safety and safeguarding with a specific focus on tackling anti-social behaviour in our towns and implementing the regional Violence Against Women and Domestic Abuse and Sexual Violence Strategy.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.</i>	

<b>ADP37: Work regionally as part of Shared Regulatory Services (SRS) to safeguard the health, safety and economic wellbeing of consumers, businesses and residents through our work on environmental health, trading standards and licensing as detailed in the SRS business plan.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.</i>	

<b>ADP38: Implement the new Independent Living Policy and a new Discretionary Adaptations Grant to support people to live well in their own homes.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.</i>	

<b>ADP39: Work collaboratively across the public and private sector to improve the number of households successfully prevented from becoming homeless and deliver effective interventions for young people at risk of homelessness.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.</i>	

<b>ADP40: Implement a Local Housing Strategy to address current and projected housing need and to increase the supply of good quality, accessible and affordable housing.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.</i>	

<b>ADP41: Deliver 73 new Council homes in the Barry area at Clos Holm View Phase 2 (31 units), Coldbrook Road East (20 units), the former Colcot Clinic (12 units) and Olive Lodge (10 units), these schemes will also include new accessible/adapted homes.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.</i>	

<b>ADP42: Appoint a developer to the Cardiff &amp; Vale Housing Partnership to deliver the Council's housing development programme in the long term, this will include housing for open market sale to generate additional income to support development of new sites.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.</i>	

<b>ADP43: Resettle vulnerable households into the Vale of Glamorgan and provide the services and support they require including progressing the Eagleswell Road site in Llantwit Major.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.</i>	

<b>ADP44: Progress our work as a County of Sanctuary to provide support, dignity and a welcome for current and future residents of the Vale.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up Homes and Safe Communities Committee. Contributory actions identified below.</i>	
Standards & Provision Service	Continue to progress the work of schools to be awarded 'School of Sanctuary' status. (SPS/A016)

<b>ADP45: Strengthen existing partnership arrangements with the Cardiff and Vale University Health Board in particular through delivery of a digital integration project to share data and intelligence.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. No contributory actions identified.</i>	

<b>ADP46: Develop and implement the Vale Alliance Model to provide more integrated care.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. No contributory actions identified.</i>	

<b>ADP47: Progress the expansion of 'Your Choice' to enhance the individual's voice and control over their care in their own home.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. No contributory actions identified.</i>	

<b>ADP48: Work co-productively with children and their families through a strengths-based model/plan, to empower and improve outcomes and wellbeing</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. No contributory actions identified.</i>	

<b>ADP49: Develop additional accommodation within the Vale to support our children looked after to enable them to remain within the area.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<i>Not within Scrutiny Committee remit, picked up by Healthy Living and Social Care Committee. No contributory actions identified.</i>	

<b>ADP50: Establish a local safeguarding operational group to improve arrangements to protect children and adults at risk of neglect, abuse and exploitation in the Vale.</b>	
<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up Healthy Living and Social Care Committee. Contributory actions identified below.</i></b>	
Additional Learning Needs & Well-being	Further strengthen and embed a safeguarding culture across policies, procedures and practice for all. (ALN/A005)

In relation to **Well-being Objective 4, 'Respect, enhance and enjoy our environment'**, there are 17 Annual Delivery Plan actions for 2024/25 aligned to 8 Corporate Plan commitments. The Service Plan activities identified below will contribute towards achieving these commitments.

<b>Our Corporate Plan commitments:</b>
<ul style="list-style-type: none"> <li>• <b>Work to reduce the organisation's carbon emissions to net zero before 2030 and encourage others to follow our lead as part of minimising the negative impact of our activities on the environment</b></li> <li>• <b>Work with and empower community groups and other partners to sustain local facilities including public toilets, libraries, parks, play areas and community centres</b></li> <li>• <b>Protect, preserve and where possible enhance our natural and built environment and cultural heritage</b></li> <li>• <b>Work with the community and partners to ensure the local environment is clean, attractive and well managed</b></li> <li>• <b>Work with the community, developers and others to ensure that new developments are sustainable and that developers mitigate their impacts, integrate with local communities and provide necessary infrastructure</b></li> <li>• <b>Provide effective waste management services and work with our residents, partners and businesses to minimise waste and its impact on the environment</b></li> <li>• <b>Minimise pollution recognising the detrimental impact it may have on the environment and people's well-being</b></li> <li>• <b>Work to reduce the impact of erosion, flooding and pollution on our coastal areas and watercourses</b></li> </ul>

The cross-cutting and integrated nature of the Annual Delivery Plan means that actions from multiple service areas contribute to the delivery of an ADP action that falls within the remit of a Scrutiny Committee. The tables below reflect this by highlighting all service contributions to our ADP actions.



**ADP51: Implement Project Zero, our Climate Change Challenge Plan and work with the community and other stakeholders to reduce carbon emissions, focusing work on procurement, energy use, housing, transport, land and food, ensuring that our response to the climate and nature emergencies is integral to all decisions.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Human Resources & Organisational Development	Provide Learning opportunities to improve awareness and understanding of elements of Project Zero incl. carbon literacy and biodiversity across the Council. (HR/A017)
Strategic Advisory Groups	Lead on the engagement, communications, evidence and food systems challenges in the Climate Challenge Plan. (SAG/A015)
Strategic Advisory Groups	Manage the programme of activity to ensure delivery of the Project Zero Challenge Plan including regular progress reports. (SAG/A016)
Strategic Advisory Groups	Work with our PSB partners to take action in response to the climate and nature emergencies and encourage behaviour change within our organisations and the local community in line with commitments outlined in the PSB Wellbeing Plan. (SAG/A017) (also contributes towards ADP52)
Neighbourhood Services and Transport	Build momentum around the Climate Change Community Conversation and the nature emergency involving different stakeholders with a focus on waste service change proposals for flats and apartments, and Fields in Trust to protect open space. (NS/A027)
Neighbourhood Services and Transport	Implement the relevant Neighbourhood Services & Transport actions of Project Zero, focusing on using more sustainable forms of transport including the council's vehicle fleet, reducing waste and flooding and promoting the use of electric/ reduced carbon vehicles by staff. (NS/A028)
Neighbourhood Services and Transport	Review the way journeys are undertaken by staff including the use of electric pool cars and continue to promote the Public Services Board's Staff Healthy Travel Charter, encouraging staff to use their cars less and to be more active. (NS/A029)
Shared Regulatory Services	Engage with landlords and lettings agents to improve the energy performance ratings of private rented properties under the Minimum Energy Efficiency Standard (MEES) Regulations.(SRS/A011)
Sustainable Development	Implement and lead upon the relevant commitments (focussing on planning, regeneration, community economic growth, green infrastructure and transport) of the Project Zero Action Plan to mitigate the effects of climate change and reduce the negative impact on the environment. (SD/A019) (also contributes towards ADP52)
Housing & Building Services	Deliver a sustainable alternative sewage arrangement for residents at Channel View, Marcross and Croft John, Penmark. (HS/A037)
Finance	Work collaboratively with key stakeholders and engage with our communities to identify opportunities including innovative funding approaches to support the decarbonisation of our assets and delivery of major projects. (FS/A028)
Finance	Provide an update on the implementation of the actions within the adopted Carbon Management Plan 2024-2031. (FS/A029)
Finance	Review and revise our Contract Management and Procurement policies and practices to ensure they support our ambition to reduce waste and carbon emissions. (FS/A030)
Digital	Design and implementation of digital infrastructure that meets the needs of the council using lower energy consumption provision. (DS/A021)
Digital	Design and implement a procurement process that maximises the potential to reduce carbon emissions and energy usage. (DS/A022)

**ADP51: Implement Project Zero, our Climate Change Challenge Plan and work with the community and other stakeholders to reduce carbon emissions, focusing work on procurement, energy use, housing, transport, land and food, ensuring that our response to the climate and nature emergencies is integral to all decisions.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
Legal & Democratic Services	Support the Council's work to take collective action to tackle climate and nature emergencies and implement our Climate Change Challenge Plan. (LD/A019)
Resources Management & Safeguarding	Review the impact of the use of electric vehicles/ bikes by care staff as part of a pilot scheme. (RMS/A031)
Adult Services	Contribute to the corporate work on reviewing, identifying and progressing opportunities for improving the energy efficiency of our buildings to reduce our carbon footprint. (AS/A036)
Adult Services	Explore sustainable transport alternatives for our service providers to help reduce the carbon footprint of our services. (AS/A037)
Adult Services	Consolidate the hybrid model of working for Adult Services within the context of the Council's new Transformation agenda and the 'Eich Lle'- 'Your Space' project. (AS/A038)

**ADP52: Work with our partners to respond to the nature emergency including developing and implementing a new Green Infrastructure Strategy, a Tree Strategy, encouraging biodiversity enhancements on all developments and delivery of the new Biodiversity Forward Plan.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i></b>	

**ADP53: Progress the review of the Council's Local Development Plan with a focus on the assessment of candidate sites, a Preferred Strategy and preparation of a deposit draft of the replacement plan following consultation and including consideration of the findings of an expert report on the viability of requiring all new dwellings to be zero carbon.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i></b>	

**ADP54: Continue to ensure Section 106 payments from developers are negotiated in areas where development is approved and ensure that we secure the necessary investment in education, sustainable transport, community facilities, arts and culture and challenge developers through legal process when developers do not deliver on commitments to the community.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i></b>	

**ADP55: Contribute to the Welsh Government's 'Towards Zero Waste' National Waste Strategy with a greater focus on the circular economy, recycling and reuse and meet the statutory recycling target of 70% of waste to be used, recycled or composted through effective service delivery and engagement.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
<b><i>Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.</i></b>	

**ADP56: Develop a 'pride in our community' campaign and work with community groups and other partners to take care of the environment, reduce litter and increase opportunities for environmental activities e.g. through growing spaces.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

**ADP57: Encourage and support changes to how people travel by increasing opportunities for active travel (walking and cycling) including reviewing how we can change some road use to create more cycle lanes.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

**ADP58: Facilitate and support an increase in the network of locally accessible electric vehicle charging points including in Council car parks.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

**ADP59: Assist the current Greenlinks Community Transport Service and other community based transport in the Vale by working with the Cardiff Capital Region (CCR) to agree a way forward for the use of electric taxi vehicles that would be provided to the Council by CCR.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

**ADP60: Work with Welsh Government, Transport for Wales and other partners to help to ensure high quality and timely local public transport services in the context of diminishing national budgets.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

**ADP61: Implement the Road Surfacing Plan (2022 to 2025) to assist in maintaining the condition of the highway for users including buses, pedestrians and cyclists.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

**ADP62: Develop more sustainable transport options for the Council's vehicle fleet and staff including cycle to work schemes and the use of e-bikes, electric, hybrid and alternatively fuelled vehicles and implementation of the Level 2 Healthy Travel Charter.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

**ADP63: Work with Cardiff Capital Region and partners to develop and implement a Vale Local Area Energy Plan (LAEP) to help shape a future energy system.**

Service Plan	Service Plan Action 2024/25
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*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

**ADP64: Invest in carbon reduction measures across our building assets including the school estate with the continued use of Salix and other grant opportunities such as Low Carbon Heat Grant.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
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*Not within Scrutiny Committee remit, picked up by Corporate Performance and Resources Committee. No contributory actions identified.*

**ADP65: Progress work to reduce the environmental impact of our housing stock by ensuring all new council house building achieves a minimum A rating for energy performance and meets the new WHQS 23 standards whilst retrofitting the existing council housing stock by taking a 'fabric first' approach and utilising appropriate technology to improve thermal efficiency.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
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*Not within Scrutiny Committee remit, picked up by Homes and Safe Communities Committee. No contributory actions identified.*

**ADP66: Produce and implement a Flood Risk Strategy and work with communities at risk from flooding to develop local solutions.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
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*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*

**ADP67: Undertake local air quality assessments and take necessary action to ensure that national air quality objectives continue to be achieved.**

<b>Service Plan</b>	<b>Service Plan Action 2024/25</b>
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*Not within Scrutiny Committee remit, picked up by Environment and Regeneration Committee. No contributory actions identified.*