Date/Dyddiad

Ask for/Gofynwch Non-Domestic Rates

Telephone/Rhif ffôn 01446 709317

My Ref/Cyf e-mail/e-bost nndr@valeofglamorgan.gov.uk The Vale of Glamorgan Council Civic Offices, Holton Road, Barry CF63 4RU Telephone: (01446) 700111 Textphone: (01446) 741219 Cyngor Bro Morgannwg Swyddfeydd Dinesig, Heol Holton, Y Barri CF63 4RU Rhif ffôn: (01446) 700111 Ffôn testun: (01446) 741219 www.valeofglamorgan.gov.uk www.bromorgannwg.gov.uk



Section 44a Application Form

Please complete all information on this form and send it to the Non-Domestic Rates department by post or email as above.

Where it appears to the authority that part of a property is unoccupied and will remain so for a short period, then the authority can ask the Valuation Office for an apportionment of the rateable value and therefore charge rates on the occupied part. The maximum period of relief is 3 months (6 months for industrial properties). It should be noted that the unoccupied part may still be liable to an empty rate charge.

This application should be made at the time that the part occupation is applicable, this gives the Council an opportunity to visit the hereditament at the commencement of the period and during the period of the application. The Council cannot consider backdating before receipt of the application unless there is conclusive evidence of the vacation of part of the hereditament at that earlier date.

Account Details for which relief is being claimed		
Account Number (if known)		
Full Name of Ratepayer		
Address of property for which relief is being claimed		
Please confirm the date that the area became vacant		

Correspondence is welcomed in Welsh or English/Croesawir Gohebiaeth yn y Gymraeg neu yn Saesneg

Detail of the area(s) out of use:

When do you expect the area(s) to become occupied?

Please enclose a scale plan of the premises clearly showing the occupied and unoccupied area(s). Please also provide any other supporting evidence, this could include photographs, surveyors report etc.

Declaration I confirm that the information provided above is accurate.	
Name and Position in Business Enw a Swydd yn y Busnes	
Signature Llofnod	
Contact Number Rhif ffôn cyswllt	
Date Dyddiad	

Please note whilst your application is being processed, your current rates are due and payable.

If your circumstances change which will affect your entitlement to Section 44A relief you must notify the Non-Domestic department immediately.

Application for a reduction under Section 44A of the Local Government Finance Act 1988 (partly occupied hereditaments).

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