



FREE CYCLE STANDS

Application Form



The Vale of Glamorgan Council's (VOGC) 'Secure your Cycle' free cycle stands scheme is to help with the provision of cycle parking in locations where it may be needed. Such locations may include work places, leisure facilities and other amenities used by the public.

Under the scheme eligible organisations can apply for up to 4 stands for free. The Council will purchase stands whilst the cost of installing them is met by the applicant.

The stands provided under the scheme are for installation within land or premises owned by the applicant (i.e. not on public space or highways owned by the Council). **Arrangements for installing stands provided under the scheme must therefore be made by the applicant(s).**

Please read all the information below before completing this application form. If you need advice or help in completing your application please contact VOGC on (activetravel@valeofglamorgan.gov.uk).

Please return the completed application form Active Travel, The Vale of Glamorgan Council, The Alps Depot, Quarry Road, Wenvoe CF5 6AA or activetravel@valeofglamorgan.gov.uk.

1. Your Organisation

Please complete the following:

Contact Name	
Name of Organisation	
Email address	
Telephone Number	
Address	

Please indicate how many (full time equivalent) employees/
volunteers you have.

Please indicate what type of organisation you are:

- Community group or voluntary sector
- Church or place of worship
- Small business or co-op
- Larger organisation (more than 50 employees)
- Other (please provide details)

2. Planning Permission

Secure your Cycle is not open to organisations which require cycling parking as part of a planning permission. Planning consent may be required in some situations (e.g. listed building consent).

Please indicate below:

- We do not have to install cycle parking as a planning requirement.
- Ours is not a listed building.

For any queries, please contact The Vale of Glamorgan Council's Development Control on:

Tel: 01446 704681

Email: planning@valeofglamorgan.gov.uk

Web:

https://www.valeofglamorgan.gov.uk/en/living/planning_and_building_control/Planning-and-Building-Control.aspx

3. Free Cycle Stands

The 'Secure your Cycle' scheme provides 'Sheffield' type cycle stands – standard galvanised finish. Each stand holds up to two bikes. Cyclists lean their bikes against the stand and secure them using their own D-lock or cable lock.

The stands we have available are:

Sink-in fixing: Suitable for tarmac, block paving, slabs or other, similar surfaces. Two holes are dug and the posts of the stand are concreted into position, or,

Bolt-down fixing: Suitable for all surfaces above. 4 bolts are needed as stands have baseplates (2 bolts per baseplate).

If you require further advice on this, please contact the Active Travel Team on the email or telephone number on (activetravel@valeofglamorgan.gov.uk or 02920 673137).

How many stands do you require?

Sink in fixing:-

- one
- two
- three
- four
- other

Bolt-down fixing:-

- one
- two
- three
- four
- other

Bolt down type:-



Sink in type:-



Where do you propose to site your stands? *(Please refer to the guidelines below and provide a diagram and/or as much information as possible)*

A large empty rectangular box with a black border, intended for a diagram or information regarding the proposed stand location.

Please explain why you have chosen this location:

A large empty rectangular box with a black border, intended for explaining the chosen location.

- 4. I understand the criteria for this application and confirm that the information supplied in this application is accurate.**

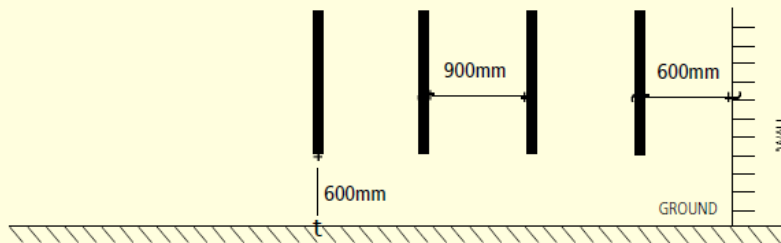
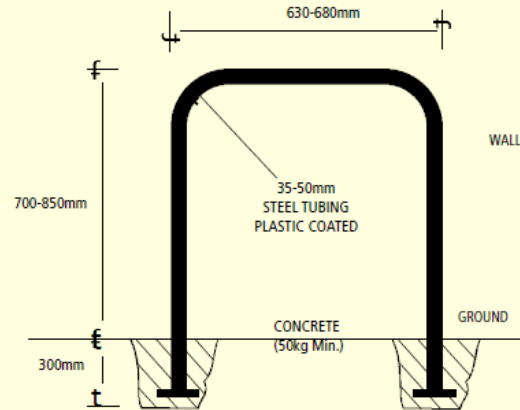
Name

Signature

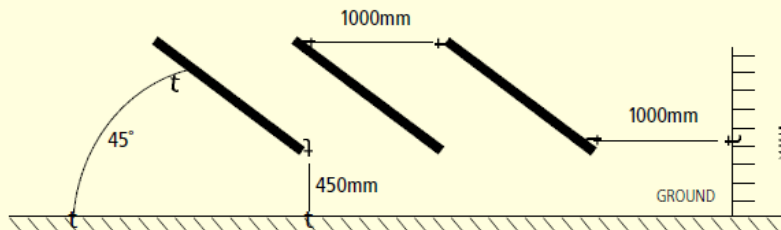
Position in organisation (Senior Manager or equivalent)

GUIDELINES

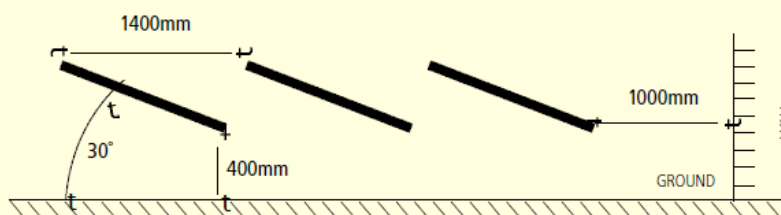
It is essential that stands are installed and spaced correctly. Please follow these guidelines. Bolt down cycle stands are suitable for use only on solid concrete surfaces and should be secured with 12mm expansion-bolts (not provided).



ARRANGEMENT PARALLEL TO WALL (As viewed from above)



ARRANGEMENT AT 45° TO WALL (As viewed from above)



ARRANGEMENT AT 30° PARALLEL TO WALL (As viewed from above)