



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

# Cabinet Quarterly Work Programme

**October 2024 – December 2024**



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## Forward Work Programme: October 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
October	Draft Vale of Glamorgan Council Corporate Plan 2025-30.	To seek Cabinet endorsement of the draft Corporate Plan 2020-25 as the basis for consultation.	Leader	Yes (All Scrutiny Committees, Community Liaison Committee and Voluntary Sector Joint Liaison Committee)	No
October	Reshaping Programme Update	To seek Cabinet approval for the next phase of the Council's transformational change programme, Reshaping	Leader	Yes (Corporate Performance and Resources Scrutiny Committee)	No
October	Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2024/25.	To present quarter 1 performance results for the period 1st April 2024 to 30th June 2024 in delivering the Council's 2024/25 Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	Yes (All Scrutiny Committees)	No
October	Final Draft Vale of Glamorgan Council Annual-Self Assessment Report 2023/24	To seek Cabinet endorsement of the Final Draft Vale of Glamorgan Annual Self-Assessment Report 2023/24, incorporating the key findings from engagement with our key stakeholders.	Leader	Yes (All Scrutiny Committees and Governance and Audit)	Yes

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
				Committee)	
October	Cabinet Quarterly Work Programmes – July to September 2024 and October to December 2024.	To involve, engage and consult Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period July to September 2024 and to confirm the Quarterly Work Programme for October to December 2024.	Leader	No	No
October	Disposal of Former Toilet Block Site at Llantwit Major Beach.	To advise on the proposals received for alternative uses of the former Toilet Block site located at Llantwit Major Beach.	Neighbourhood and Building Services	No	No
October	Revised Highway Maintenance Three Year Resurfacing Plan 2024 - 2027.	To advise Cabinet of the changes used to identify priority locations for resurfacing works and to agree the plan for 2024 – 2027.	Neighbourhood and Building Services	Yes (Environment and Regeneration)	No
October	Social Care Records System.	To update with respect to the procurement of a replacement social care system for CareDirector (WCCIS) and for Cabinet to approve the agreement with the supplier detailed in a separate Part II report submitted to the Cabinet meeting.	Social Care and Health	Yes (Healthy Living and Social Care)	No
October	Vale of Glamorgan Local Development Plan 2011-2026: Sixth Annual Monitoring Report 2023/2024.	To report to Cabinet the findings of the Council's sixth Local Development Plan Annual Monitoring Report and to seek approval to submit it to the Welsh Government by 31st October 2024.	Community Engagement, Equalities and Regulatory Services	Yes (Environment and Regeneration)	No
October	Update to Affordable Housing Supplementary Planning Guidance – Consultation Feedback, Proposed	To advise Cabinet of the results of the consultation undertaken on the updated Affordable Housing Supplementary	Community Engagement, Equalities and	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
	Changes and Adoption.	Planning Guidance (SPG) and seek approval to apply the proposed changes and adopt the updated SPG.	Regulatory Services		
October	<p>Future Management Proposals for Community Centres.</p> <p><i>Report now due for consideration in at a future Cabinet cycle.</i></p>	To seek approval to implement alternative delivery models for the management of community Centres.	Leisure, Sport and Wellbeing	Yes	No

## Forward Work Programme: November 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
November	Quarter 2 Revenue Monitoring 2024/25.	To advise Cabinet of the Quarter 2 Revenue Monitoring position for 2024/25.	Leader	No	No
November	Capital Monitoring for the period 1st April to 30th September, 2024.	To advise Cabinet of the progress on the 2024/25 Capital Programme for the period 1st April, 2024 to 30th September, 2025 and to request changes to the Capital Programme.	Leader	Yes (Corporate Performance and Resources Scrutiny Committee)	No
November	Treasury Management Mid-Year Report 2024/25.	To provide a mid-year report on the Authority's Treasury Management operations for the period 1st April, 2024 to 30th September, 2024.	Leader	No	Yes
November	Initial Housing Revenue Account (HRA) Budget Proposals 2025/26 and Revised Budget 2024/25.	To gain Cabinet's approval for the initial budget proposals for 2025/26 relating to the Housing Revenue Account so that the proposals may be submitted to Scrutiny Committee for consultation and to revise the 2024/25 budget.	Leader	Yes (Homes and Safe Communities)	No
November	Q2 Sickness Absence Report 2024/2025. <i>Report now due for consideration</i>	To update Cabinet on the sickness absence statistics for the 6-month period from 1st April, 2024 to 31st September, 2024.	Leader	Yes (Corporate Performance and	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
	<i>in the November cycle rather than October.</i>			Resources)	
November	Refresh of Medium Term Financial Plan 2025/26 to 2029/30.  <i>Report now due for consideration in the November cycle rather than October.</i>	To refresh spend and funding assumptions and update Cabinet on the next steps for approving the Medium Term Financial Plan and setting the 2025/26 Budget in March 2025.	Leader	Yes (All Scrutiny Committees)	Final decision will be taken by Full Council
November	Shared Prosperity Fund.	Shared Prosperity Fund update.	Deputy Leader and Cabinet Member for Sustainable Places	Yes (Environment and Regeneration)	No
November	School Admission Arrangements 2026-2027.	To seek Cabinet approval to consult on the Local Authority's school admission arrangements as required by the Welsh Governments School Admission Code issued in July 2013.	Education, Arts and the Welsh Language	Yes (Learning and Culture)	No
November	Local Air Quality Management Annual Progress Report 2024.	To seek approval for the 2024 Local Air Quality Management Annual Progress Report (APR) on air quality undertaken in 2024 to enable its submission to Welsh Government.	Community Engagement, Equalities and Regulatory Services	No	No
November	Final Vale of Glamorgan Draft Self-Assessment Report.2023/24 (Post Governance & Audit).	To seek Cabinet endorsement of the Final Draft Vale of Glamorgan Annual Self-Assessment Report 2023/24, incorporating the key recommendations from Governance & Audit Committee.	Leader	Yes (Governance and Audit Committee and Full Council)	Yes

<b>Month</b>	<b>Report Title</b>	<b>Purpose of Report (Summary)</b>	<b>Lead Cabinet Member</b>	<b>Scrutiny Consideration Yes / No</b>	<b>Council Yes / No</b>
November	Performance Panel Assessment.	To report the outcomes of the Performance Panel Assessment undertaken in October.	Leader	Yes (Corporate Performance and Resources)	
November	Corporate Safeguarding Mid Term Report.	To update Cabinet on the work that has been undertaken in relation to corporate arrangements for safeguarding across the Council.	Social Care & Health	Yes (Social Care and Health)	No



## Forward Work Programme: December 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
December	Council Tax Base 2025-26.	To seek approval for the Council Tax Base for 2025-26.	Leader	No	No
December	Precept Payment Dates 2025-26.	To seek approval for the payment of precepts for 2025-26.	Leader	No	No
December	Council Tax Premiums on Long Term Empty Properties and Second Homes.	To seek approval for the policy to be adopted for Council Tax Long Term Empty Properties and Second Homes for 2025-26.	Leader	No	No
December	Council Tax Reduction Scheme. <i>Report now due for consideration in the December cycle rather than November</i>	To confirm the re-adoption of the Council Tax Reduction National Scheme for 2025/2026 based on regulations and to reconfirm the Council's discretions.	Leader	No	Final decision by Full Council
December	Housing Support Grant Annual Delivery Plan.	To adopt the draft Housing Support Grant Delivery Plan and seek authorisation for its submission to Welsh Government.	Public Sector Housing and Tenant Engagement	Yes (Homes and Safe Communities)	No
December	Replacement Local Development Plan 2021-2036 Deposit Plan.	To obtain Member approval for the Replacement Local Development Plan Deposit Plan, Integrated Sustainability Appraisal and Habitats Regulations Assessment to be subject to a public consultation exercise.	Community Engagement, Equalities and Regulatory Services	Yes (Environment and Regeneration)	Yes