



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

Cabinet Quarterly Work Programme

October 2024 – December 2024



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Forward Work Programme: October 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
October	Draft Vale of Glamorgan Council Corporate Plan 2025-30.	To seek Cabinet endorsement of the draft Corporate Plan 2020-25 as the basis for consultation.	Leader	Yes (All Scrutiny Committees, Community Liaison Committee and Voluntary Sector Joint Liaison Committee)	No	Reported to Cabinet 10/10/24 Min. No. C131 https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-10/Draft-VoG-Council-Corporate-Plan.pdf
October	Reshaping Programme Update	To seek Cabinet approval for the next phase of the Council's transformational change programme, Reshaping	Leader	Yes (Corporate Performance and Resources Scrutiny Committee)	No	Reported to Cabinet 10/10/24 Min. No. C132 https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-10/Reshaping-Programme-Update.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
October	Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2024/25.	To present quarter 1 performance results for the period 1st April 2024 to 30th June 2024 in delivering the Council's 2024/25 Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	Yes (All Scrutiny Committees)	No	Reported to Cabinet 10/10/24 Min. No. C133 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-10-10/ADP-Q1-Performance-Monitoring.pdf
October	Final Draft Vale of Glamorgan Council Annual-Self Assessment Report 2023/24	To seek Cabinet endorsement of the Final Draft Vale of Glamorgan Annual Self-Assessment Report 2023/24, incorporating the key findings from engagement with our key stakeholders.	Leader	Yes (All Scrutiny Committees and Governance and Audit Committee)	Yes	Reported to Cabinet 10/10/24 Min. No. C134 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-10-10/Final-Draft-VoG-Council-Annual-Self-Assessment-Report.pdf
October	Cabinet Quarterly Work Programmes – July to September 2024 and October to December 2024.	To involve, engage and consult Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period July to	Leader	No	No	Reported to Cabinet 10/10/24 Min. No. C135

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
		September 2024 and to confirm the Quarterly Work Programme for October to December 2024.				https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-10/Quarterly-Work-Programmes.pdf
October	Draft Capital Investment Strategy 2025/26 and Initial Capital Programme Proposals 2025/26 to 2029/30.	To gain approval for the Initial Capital Programme Proposals for 2025/26 to 2029/30 so that they may be submitted to Scrutiny Committees for consultation and to set out the Draft Capital Investment Strategy for Cabinet Members to consider.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet 24/10/24 Min. No. C158 https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-24/Draft-Capital-Investment-Strategy-and-Initial-Capital-Programme-Proposals.pdf
October	Disposal of Former Toilet Block Site at Llantwit Major Beach.	To advise on the proposals received for alternative uses of the former Toilet Block site located at Llantwit Major Beach.	Neighbourhood and Building Services	No	No	Reported to Cabinet 10/10/24 Min. No. C136 & C142 https://www.valeofglamorgan.gov.uk

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						v.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-10/Disposal-of-Llantwit-Major-Toilet-Block.pdf
October	Revised Highway Maintenance Three Year Resurfacing Plan 2024 - 2027.	To advise Cabinet of the changes used to identify priority locations for resurfacing works and to agree the plan for 2024 – 2027.	Neighbourhood and Building Services	Yes (Environment and Regeneration)	No	Reported to Cabinet 24/10/24 Min. No. C159 https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-24/24-10-24-Revised-Highway-Maintenance-3-Year-Resurfacing-Plan.pdf
October	Social Care Records System.	To update with respect to the procurement of a replacement social care system for CareDirector (WCCIS) and for Cabinet to approve the agreement with the supplier detailed in a separate Part II report submitted to the Cabinet meeting.	Social Care and Health	Yes (Healthy Living and Social Care)	No	Reported to Cabinet 10/10/24 Min. No. C140 & C144 https://www.valeofglamorgan.gov.uk/Documents

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						/_Committee%20Reports/Cabinet/2024/24-10-10/Urgent-Item-Social-Care-Records-System.pdf
October	Contract for the Provision of Supported Accommodation for Children and Young People in the Vale of Glamorgan.	To seek authority to undertake a tender process relating to the provision of the above services and seek delegated authority to award the contract to the successful provider(s).	Social Care and Health	No	No	Reported to Cabinet 24/10/24 Min. No. C160 https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-24/Contract-Provision-for-Children-and-Young-People.pdf
October	Vale of Glamorgan Local Development Plan 2011-2026: Sixth Annual Monitoring Report 2023/2024.	To report to Cabinet the findings of the Council's sixth Local Development Plan Annual Monitoring Report and to seek approval to submit it to the Welsh Government by 31st October 2024.	Community Engagement, Equalities and Regulatory Services	Yes (Environment and Regeneration)	No	Reported to Cabinet 10/10/24 Min. No. C137 https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						10/VoG-LDG-6th-Annual-Monitoring-Report.pdf
October	Update to Affordable Housing Supplementary Planning Guidance – Consultation Feedback, Proposed Changes and Adoption.	To advise Cabinet of the results of the consultation undertaken on the updated Affordable Housing Supplementary Planning Guidance (SPG) and seek approval to apply the proposed changes and adopt the updated SPG.	Community Engagement, Equalities and Regulatory Services	No	No	Reported to Cabinet 10/10/24 Min. No. C138 https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-10/Affordable-Housing-SPG.pdf
October	Shared Regulatory Services (SRS) - Amendment to the Joint Working Agreement (JWA).	To recommend and seek approval for a change to the Joint Working Agreement between the partner Councils for the provision of Regulatory Services. The change would see the addition of the Public Health (Wales) Act 2017 to the list of functions delegated to the Shared Regulatory Services (SRS) Joint Committee.	Community Engagement, Equalities and Regulatory Services	No	Yes	Reported to Cabinet 24/10/24 Min. No. C161 https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-24/Amendment-to-the-SRS-JWA.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
October	Future Management Proposals for Community Centres.	To seek approval to implement alternative delivery models for the management of community Centres.	Leisure, Sport and Wellbeing	Yes	No	<i>Report now due for consideration in at a future Cabinet cycle.</i>

Forward Work Programme: November 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
November	Q2 Sickness Absence Report 2024/2025. <i>Report deferred for consideration in the November cycle rather than October.</i>	To update Cabinet on the sickness absence statistics for the 6-month period from 1st April, 2024 to 31st September, 2024.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet 28/11/24 Min. No. C178 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-11-28/Q2-Sickness-Absence.pdf
November	Quarter 2 Revenue Monitoring 2024/25.	To advise Cabinet of the Quarter 2 Revenue Monitoring position for 2024/25.	Leader	No	No	Reported to Cabinet 28/11/24 Min. No. C179 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-11-28/Q2-Revenue-Monitoring.pdf
November	Capital Monitoring for the Period 1st April to 30th September, 2024.	To advise Cabinet of the progress on the 2024/25 Capital Programme for the period 1st April, 2024 to 30th September, 2025 and to request changes to the Capital Programme.	Leader	Yes (Corporate Performance and Resources Scrutiny)	No	Reported to Cabinet 28/11/24 Min. No. C180 https://www.valeof

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
				Committee)		glamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2024/24-11-28/Capital-Monitoring.pdf
November	Treasury Management Mid-Year Report 2024/25.	To provide a mid-year report on the Authority's Treasury Management operations for the period 1st April, 2024 to 30th September, 2024.	Leader	No	Yes	Reported to Cabinet 28/11/24 Min. No. C181 https://www.valeof glamorgan.gov.uk/ Documents/ Com mittee%20Reports /Cabinet/2024/24-11-28/Treasury-Management-Mid-Year-Report.pdf
November	Initial Housing Revenue Account (HRA) Budget Revised Budget 2024/25 and Proposals 2025/26.	To gain Cabinet approval for the Housing Revenue Account revised budget for 2024/25 and the initial budget proposals for 2025/26 and to take the proposals forward for consultation with Homes and Safe Communities and Corporate Performance and Resources Scrutiny Committees.	Leader	Yes (Homes and Safe Communities and Corporate Performance and Resources Scrutiny Committee)	No	Reported to Cabinet 28/11/24 Min. No. C182 https://www.valeof glamorgan.gov.uk/ Documents/ Com mittee%20Reports /Cabinet/2024/24-11-28/HRA-Revised-2024-25-and-Initial-2025-26.pdf

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November	Medium Term Financial Plan 2025/26 to 2029/30 Refresh and Update <i>Report now due for consideration in the November cycle rather than October.</i>	To refresh the assumptions in the Medium Term Financial Plan and provide an update on the Chancellor's UK Budget announcement and progress on the 2025/26 budget	Leader	Yes (All Scrutiny Committees)	Final decision will be taken by Full Council	Reported to Cabinet 28/11/24 Min. No. C183 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-11-28/MTFP-Refresh-and-Update.pdf
November	Final Vale of Glamorgan Draft Self-Assessment Report.2023/24 (Post Governance & Audit).	To seek Cabinet endorsement of the Final Draft Vale of Glamorgan Annual Self-Assessment Report 2023/24, incorporating the key recommendations from Governance & Audit Committee.	Leader	Yes (Governance and Audit Committee and Full Council)	Yes	Report no longer required. Completed by reference to Council from Cabinet on 07/11
November	Performance Panel Assessment.	To report the outcomes of the Performance Panel Assessment undertaken in October.	Leader	Yes (Corporate Performance and Resources)	No	Assessments were held in November so the report will be considered in the new year.
November	Shared Prosperity Fund. <i>Report was due for consideration in the November cycle.</i>	Shared Prosperity Fund update.	Deputy Leader and Cabinet Member for Sustainable Places	Yes (Environment and Regeneration)	No	An awaited announcement of transition year funding means that the Cabinet

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						report is delayed and will be combined with an update on spend to date on the current SPF programme, subject to guidance on transition year from UK Govt.
November	Co-ordinated Admission Arrangements Scheme 2027-2028.	To seek Cabinet approval to consult on the Local Authority's Co-ordinated admission arrangements scheme for the academic year 2027-2028.	Education, Arts and the Welsh Language	No	No	Reported to Cabinet 07/11/24 Min. No. C168 https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2024/24-11-07/Co-ordinated-Admissions-Scheme.pdf
November	Responding to the Conclusions of Welsh Government's Middle Tier Review – Future Direction for School Improvement Services.	The purpose of this report is to seek Cabinet approval about the future direction for school improvement services in the Vale of Glamorgan.	Education, Arts and the Welsh Language	No	No	Reported to Cabinet 28/11/24 Min. No. C184 https://www.valeofglamorgan.gov.uk/Documents/ Com

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						mittee%20Reports /Cabinet/2024/24-11-28/School-Improvement-Reconfiguration.pdf
November	Housing Development Programme – Forecast Final Account for the Development of Heol Croeso Temporary Accommodation Project, Llantwit Major.	To inform Cabinet of a proposal to agree the Forecast Final Account with Wates Residential Ltd (Wates) after the completion of the contract to deliver the Heol Croeso Temporary Accommodation Project at Llantwit Major (the Scheme).	Public Sector Housing and Tenant Engagement	No	No	Reported to Cabinet 28/11/24 Min. Nos. C185 & C189 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-11-28/Housing-Development-Programme.pdf
November	Housing PAS2035 Retrofit Scheme 2024/25.	To advise Cabinet of a request to accept the most advantageous tender and execute the contract for the Housing PAS2035 Retrofit Scheme 2024/25.	Public Sector Housing and Tenant Engagement	No	No	Reported to Cabinet 28/11/24 Min. No. C186 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-11-28/Housing-PAS2035-Retrofit-Scheme.pdf

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November	Local Air Quality Management Annual Progress Report 2024.	To seek approval for the 2024 Local Air Quality Management Annual Progress Report (APR) on air quality undertaken in 2024 to enable its submission to Welsh Government.	Community Engagement, Equalities and Regulatory Services	No	No	Reported to Cabinet 28/11/24 Min. Nos. C187 & C190 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-11-28/Local-Air-Quality-Management.pdf

Forward Work Programme: December 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
December	Use of the Chief Executive's Emergency Powers.	To notify Cabinet of the exercising of Emergency Powers by the Chief Executive since the last report on 05th September, 2024.	Leader	No	No	Reported to Cabinet 05/12/24 Min. No. C195 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-12-05/Use-of-CX-Emergency-Powers.pdf
December	Council Tax Base 2025/26.	To seek approval for the Council Tax Base for 2025/26.	Leader	No	No	Reported to Cabinet 19/12/24 Min. No. C204 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-12-19/Council-Tax-Base-2025-26.pdf
December	Council Tax Premiums on Long Term Empty Properties and Second Homes.	To seek approval for the policy to be adopted for Council Tax Long Term Empty Properties and Second Homes for 2025/26.	Leader	No	Yes	Reported to Cabinet 19/12/24 Min. No. C205 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						12-19/Council-Tax-Premiums-on-Long-Term-Empty-Properties.pdf
December	Precept Payment Dates 2025/26.	To seek approval for the payment of precepts for 2025/26.	Leader	No	Yes	Reported to Cabinet 19/12/24 Min. No. C206 https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-12-19/Council-Tax-Precept-Dates-2025-26.pdf
December	Council Tax Reduction Scheme. <i>Report now due for consideration in the December cycle rather than November</i>	To confirm the re-adoption of the Council Tax Reduction National Scheme for 2025/2026 based on regulations and to reconfirm the Council's discretions.	Leader	No	Final decision by Full Council	Reported to Cabinet 19/12/24 Min. No. C207 https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-12-19/Council-Tax-Reduction-Scheme.pdf
December	Cardiff and Vale Housing Partnership	update Cabinet on the outcome of the joint procurement between Cardiff Council and the Vale of Glamorgan Council to procure a Development Partner to deliver the	Leader	No	No	Late Urgent Item Reported to Cabinet 19/12/24 Min. Nos. C215 & C219

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		Council's Housing Development Programme.				https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/ Cabinet/2024/24-12-19/Urgent-Item-Cardiff-and-Vale-Housing-Partnership.pdf
December	Quarter 2 Revenue Monitoring 2024/25 Update Report	To advise Cabinet of the Updated Quarter 2 Revenue Monitoring position for 2024/25 in the context of additional Welsh Government Funding.	Leader	No	No	Late Urgent Item Reported to Cabinet 19/12/24 Min. No. C214 https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/ Cabinet/2024/24-12-19/Urgent-Item-Revenue-Monitoring-Q2-2024-25-Update.pdf
December	School Admission Arrangements 2026-2027. <i>Report now due for consideration in the December cycle rather than November</i>	To seek Cabinet approval to consult on the Local Authority's school admission arrangements as required by the Welsh Government's School Admission Code issued in July 2013.	Education, Arts and the Welsh Language	Yes (Learning and Culture)	No	Reported to Cabinet 05/12/24 Min. No. C196 https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/ Cabinet/2024/24-12-05/Use-of-CX-

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						Emergency-Powers.pdf
December	Housing Support Grant Annual Delivery Plan.	To adopt the draft Housing Support Grant Delivery Plan and seek authorisation for its submission to Welsh Government.	Public Sector Housing and Tenant Engagement	Yes (Homes and Safe Communities)	No	<i>Report now due for consideration in the February cycle rather than December</i>
December	Corporate Safeguarding Mid Year Summary Report – November 2024.	To provide a summary on the activity that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council. To provide assurance around safeguarding activity taking place across the Council.	Social Care & Health	Yes (ALL)	No	Reported to Cabinet 19/12/24 Min. No. C208 https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/ Cabinet/2024/24-12-19/Corporate-Safeguarding-Mid-Year-Summary.pdf
December	Appropriation of Two Properties from Housing Stock to the Social Services Directorate.	To seek Cabinet approval to appropriate two properties from Housing to Social Services.	Social Care & Health	No	No	Reported to Cabinet 19/12/24 Min. Nos. C209 & C217 https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/ Cabinet/2024/24-12-19/Appropriation-of-two-Properties.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
December	Local Government (Miscellaneous Provisions) Act - Section 65 Power to Fix Fares for Hackney Carriages - Applications to Vary the Hackney Carriage Fares Tariff.	To determine an application received from Vale Taxis Unite to vary the current Vale of Glamorgan Council's rate of hackney carriage fares.	Community Engagement, Equalities and Regulatory Services	No	No	Reported to Cabinet 19/12/24 Min. No. C210 https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-12-19/Hackney-Carriage-Fares-Tariff.pdf
December	Replacement Local Development Plan 2021-2036 Deposit Plan.	To obtain Member approval for the Replacement Local Development Plan Deposit Plan, Integrated Sustainability Appraisal and Habitats Regulations Assessment to be subject to a public consultation exercise.	Community Engagement, Equalities and Regulatory Services	Yes (Environment and Regeneration)	Yes	<i>Report now due for consideration in early 2025 rather than the December cycle</i>
December	Holm View Leisure Centre, Barry.	To seek authority to market the property for a range of community uses.	Leisure, Sport and Wellbeing	No	No	Reported to Cabinet 19/12/24 Min. No. C211 https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-12-19/Holm-View-Leisure-Centre-Barry.pdf
December	Proposed Improvements to the Colcot and Buttrills Recreation	To provide an update on the proposals for Colcot and Buttrills	Leisure, Sport and Wellbeing	No	No	Reported to Cabinet 19/12/24

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	Sites, Barry	recreation sites, Barry, following public consultation and grant application submissions.				Min. No. C212 https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-12-19/Proposed-Improvement-Works-to-Colcot.pdf