



# **Vale of Glamorgan Governor Training Programme Summer 2025**

This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg.

**Summer 2025  
Governor Training Programme  
Vale of Glamorgan**



# Empowering Governors Programme

## Module 1: New governor induction: roles and responsibilities of governors- 'knowing my school'

This revised **mandatory module** is aimed at new governors and **must be completed within the first year of appointment.**

It will help new governors gain the required knowledge and understanding to begin to fulfil their role effectively to support their school in raising standards.

This module will focus on:

- how the school vision shapes values across the school community and drives a culture of high expectations
- the key roles and responsibilities of governors
- the composition of governing bodies and how they work
- effective challenge and support

## Module 2: The role of data in supporting self-evaluation and improvement in schools - 'what governors need to know and why'

This updated **mandatory module for new governors** aims to develop an understanding of school progress and performance data. The session explores:

- the types of data used by schools and the role data plays in school improvement
- how data can be used by governors to challenge and support the school to improve
- how governors are accountable for the progress made by all groups of learners and how this data is gathered and used by their schools
- the types of questions governors can ask about their own school's data.



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## Module 3: Safeguarding: 'understanding and promoting a culture of vigilance'

This optional module underpins important LA training and helps governors recognise their role in promoting a culture of vigilance in their schools.

The session will help governors understand:

- their role in monitoring and promoting safeguarding across the school community
- how to be compliant: policies and record keeping
- how to create a safe and healthy culture that includes pupil and staff voice
- the spectrum of safeguarding and online safety.

## Module 4: Enabling equity and excellence: 'high aspirations for all'

This session aims to develop your understanding of why equity, excellence and wellbeing are integral to ensuring high aspirations for all learners.

You will begin to:

- recognise barriers to learning and opportunities to raise aspirations for all learners
- recognise the variety of vulnerable groups and the need to rigorously monitor their progress
- understand the implications and impact of the Equality Act 2010 in schools and how this contributes to a fairer system for all.

## Role Specific Professional learning

These online sessions focus on developing governors' knowledge, understanding, skills and confidence to undertake specific roles within the governing body.

### An Introductory Coaching Programme for Governors

Our vision at CSC is to embed a culture of coaching and mentoring across all our schools. This includes our governing bodies.

The session will introduce you to a range of coaching skills and strategies that will enrich and inform the conversations you have with your senior leadership team and other members of the school community.



### New Chairperson Induction

This is a mandatory course for new chairs of governors. It will ensure that the chairperson has the required knowledge and understanding to begin to fulfil their role effectively to support their school in raising standards and carrying out its statutory functions. The programme provides an introduction on:

- the role and skills of the chairperson
- key relationships
- how to be an effective chairperson.

This session is also an opportunity for you to raise any questions arising from the training, your role as a chairperson and to share your experiences to date.

## Vale of Glamorgan LA Training Sessions

These sessions are delivered by Vale of Glamorgan Staff Teams

### Young Carers in Schools

Young carers are children and young people under the age of 18 who provide care and support for a family member who is disabled, physically or mentally ill, or is affected by substance misuse.

Approximately 1 in 8 young people are unpaid young carers, [About Us - Caring as a Young Carer | Carers Trust](#).

The aim of this online training session is to raise awareness amongst Governors about unpaid young carers and promoting the services available in the Vale of Glamorgan, especially:

- Young Carers ID Card Scheme and Vale Youngs Carer Project – overseen by YMCA
- Carer Friendly and Young Carers in School Service - overseen by Tuvida
- Young Carer Charter and Right to request a Statutory carer's assessment and referral route [Unpaid Carers Charter – CAVRPB](#) – delivered by Vale Council

### Designated Safeguarding Governors (DSG's)

This course is specifically for Designated Safeguarding Governors (DSGs) and covers the expectation of the role, provides an understanding of the Keeping Learners Safe (KLS) Toolkit and itemises how to evidence accountability to Estyn for the quality and effectiveness of how safe the school is by updating and improving the school's safeguarding policy and procedures.

## Religion, Values and Ethics in Schools (RVE)

The aim of this training is to empower governors to support schools to meet the legislative requirements around RVE. This training will;

- Develop their knowledge of the academic subject of religion, values and ethics (RVE) in the Curriculum for Wales
- Develop awareness of how RVE differs from the daily act of collective worship (DACW) and how it needs to be distinct
- Develop awareness and confidence to support schools with the right to withdraw requests
- Develop a knowledge and understanding of the role of SACRE/SAC and how they can support governors and schools/settings
- Explore pertinent questions for governors to aid them in their 'critical friend' role for RVE

## Exclusions and the responsibilities of the Pupil Discipline Committee (PDC)

This course is aimed at governors who are members of the pupil discipline committee or who are likely to be asked to support around matters of exclusion.

The Welsh Government guidance "Exclusion from Schools and Pupil referral Units" was updated in April 2024, with a stronger emphasis on supporting pupils with ALN and a renewed focus on avoidance of exclusion, the equality act and the voice of the child or young person.

There are specific responsibilities that fall to the pupil disciplinary committee when parents and/or children or young people make appeals or representations following an exclusion and this training is for school governors in all settings, Primary, Secondary and Specialist. The updated guidance is particularly relevant, in that concerns around an exclusion (even short, fixed term exclusions of 1 or 2 days) are considered by the pupil discipline committee and should not be investigated as a complaint.

In the UK, nearly half the prison population has been permanently excluded from school in comparison to 0.01% of the non-prison population. As a consequence, there should be a rigorous consideration of all decision making around exclusions, and in particular permanent exclusions by Governors and the pupil discipline committee.



## Children Looked After (CLA)

This is an education overview of Children Looked After (CLA). The aim of the session is to enable governors to be active Corporate Parents and hear the voice of the child. The session outlines strategies to promote the achievement and well-being of CLA.



## Pupil Voice and United Nations Convention on the Rights of the Child (UNCRC)

Please note, this is an in-person course,  
and will be held at the Civic Offices, Holton Road, Barry.

The aim of this course is to provide an interactive opportunity to help governors to gain the necessary knowledge and understanding to support the development of effective pupil participation linked to Estyn's Common Inspection Framework. The training will also provide them with information about the United Nations Convention on the Rights of the Child (UNCRC), an international convention that sets out the rights of children. The training will cover relevant legislation, how to implement a children's rights approach to pupil voice in a school setting and explore the duties that schools have if enabling children and young people accessing their rights. This training is a great opportunity to support governors who link into pupil voice work and curriculum work within their school setting.

## Information Governance

Information Governance affects many aspects of work within a school. The discussion will focus on the Data Protection Act and obligations under the Act, this will include consideration of governance arrangements, handling and sharing personal data, issues around subject access requests, considerations around data breaches, which will include briefly, consideration of cyber security type issues and other requests for information such as those under the Freedom of Information Act. The course is aimed to provide an overview in these areas to ensure that Governors are aware of obligations within these areas. This area is regulated by the Information Commissioners Office, and they have wide ranging powers. They expect accountability to be transparent and evident at senior levels of all organisations, they also expect Data Protection training to be undertaken at a minimum every two years. This training is particularly relevant to governors of those schools that have undergone a Council Audit where it has been recommended that governors should attend data protection training.

Register for a course or courses by clicking on the booking form link below.

## **Vale of Glamorgan Governor Training Booking Form - Summer 2025**

### **Vale of Glamorgan Governor Support Team**

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[Governors \(valeofglamorgan.gov.uk\)](http://valeofglamorgan.gov.uk)

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## Calendar of Training Dates

Date	Time	Session
Wed 7 May	10am-12pm	Induction
Tue 13 May	1.00-3.00pm	Induction (Welsh)
Thu 15 May	10am-12pm	Safeguarding
Tue 20 May	1.00-3.00pm	Data (Welsh)
Tue 20 May	5.30-7.30pm	Induction
Wed 21 May	5.30-7.00pm	Young Carers
Mon 26 May	Half	Term week
Mon 2 Jun	4.00-6.00pm	Introductory Coaching Programme for Governors
Tue 3 Jun	10am-12pm	Data
Tue 3 Jun	10am-12pm	Safeguarding (Welsh)
Wed 4 Jun	1.00-3.00pm	New Chair
Wed 4 Jun	5.30-7.00pm	Pupil Voice/UNCRC (In-person)
Tue 10 Jun	10am-12pm	Enabling Equity & Excellence (Welsh)
Tue 10 Jun	5.30-7.30pm	Data
Thu 12 Jun	5.30-7.00pm	Religion, Values & Ethics (RVE)
Mon 16 Jun	5.30-7.30pm	Data
Tue 17 Jun	5:30-7:00pm	Information Governance
Wed 18 Jun	1.00-3.00pm	Induction
Thu 19 Jun	10am-12pm	Enabling Equity & Excellence
Tue 24 Jun	5.30-7.30pm	Safeguarding
Wed 25 Jun	5.30-7.00pm	Education Update and Briefing Session (EUBS)
Mon 30 Jun	5.30-7.00pm	Exclusions and the responsibilities of the PDC
Mon 7 Jul	5:30-6:30pm	Designated Safeguarding Governors (DSG's)
Tue 8 Jul	5.30-7.00pm	Enabling Equity & Excellence
Wed 9 Jul	5.30-7.00pm	Children Looked After (CLA)

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