

THE VALE OF GLAMORGAN COUNCIL

Minutes of the Remote Annual Meeting held on 10th May, 2023.

The Council agenda is available [here](#).

The Meeting recording is available [here](#).

Present: Councillor Susan Lloyd Selby (Mayor); Councillors Anne Asbrey, Julie Aviet, Gareth Ball, Rhiannon Birch, Bronwen Brooks, Gillian Bruce, Ian Buckley, Lis Burnett, Samantha Campbell, George Carroll, Christine Cave, Charles Champion, Janice Charles, Millie Collins, Marianne Cowpe, Pamela Drake, Vincent Driscoll, Robert Fisher, Christopher Franks, Wendy Gilligan, Russell Godfrey, Emma Goodjohn, Ewan Goodjohn, Stephen Haines, Howard Hamilton, Sally Hanks, William Hennessy, Nic Hodges, Mark Hooper, Catherine Iannucci, Gwyn John, Dr. Ian Johnson, Belinda Loveluck-Edwards, Julie Lynch-Wilson, Kevin Mahoney, Naomi Marshallsea, Michael Morgan, Jayne Norman, Helen Payne, Elliot Penn, Sandra Perkes, Ian Perry, Joanna Protheroe, Ruba Sivagnanam, Carys Stallard, Neil Thomas, Rhys Thomas, Steffan Wiliam, Margaret Wilkinson, Edward Williams, Mark Wilson and Nicholas Wood.

1 APOLOGY FOR ABSENCE –

This was received from Councillor Anthony Ernest.

2 DECLARATIONS OF INTEREST –

No declarations of interest were received.

3 ELECTION OF MAYOR –

It was moved by Councillor Marshallsea and seconded by Councillor Loveluck-Edwards that Councillor Aviet be elected Mayor.

It was moved by Councillor Carroll and seconded by Councillor Charles that Councillor Godfrey be elected Mayor.

On the matter then being put to a vote it was

RESOLVED – T H A T Councillor J. Aviet be elected Mayor of the Council for the ensuing Municipal year.

The newly appointed Mayor made and delivered to the Chief Executive the Statutory Declaration of Acceptance of Office, was invested by the outgoing Mayor with the Chain of Office and took the Chair.

4 APPOINTMENT OF DEPUTY MAYOR –

It was moved by Councillor Sivagnanam and seconded by Councillor Neil Thomas that Councillor Penn be elected Deputy Mayor.

It was moved by Councillor Carroll and seconded by Councillor Charles that Councillor Godfrey be elected Deputy Mayor.

On the matter then being put to a vote it was

RESOLVED – T H A T Councillor E. Penn be appointed Deputy Mayor of the Council for the ensuing Municipal year.

The newly appointed Deputy Mayor made and delivered to the Chief Executive the Statutory Declaration of Acceptance of Office, was invested with the Chain of Office and took the Chair.

5 MAYOR'S ADDRESS –

As the new Mayor for the Vale of Glamorgan, Councillor Aviet thanked Councillors Marshallsea and Loveluck-Edwards for their nominations and kind words.

She stated that it was an honour and a privilege to be able to represent the Vale of Glamorgan and that she was proud of the Vale of Glamorgan's beautiful beaches, parks, and countryside and of the people in all their diversity.

The Mayor drew attention to the issues of homelessness, family breakdown, domestic abuse, sudden illness, disability, hidden disability, addiction, redundancy, post-traumatic stress disorder, isolation, loneliness, and bereavement stating that these were all things which could touch people's lives at any time.

In her term in office, she hoped to convey two messages throughout the Vale of Glamorgan which were to have pride in where we lived and to have empathy for others.

The Mayor concluded by advising that her Consort for the year in office would be her friend, Mr. Brian Morris, and her Pastor would be Rev. Cannon Pat O'Gorman.

6 VOTE OF THANKS TO RETIRING MAYOR AND RETIRING MAYOR'S ADDRESS –

The Mayor took the opportunity to thank the retiring Mayor Councillor Lloyd-Selby for the manner in which she represented the Council during her year in office and in Charing the Full Council meetings. On behalf of all the Members of the Council, officers and the residents of the Vale of Glamorgan, she also thanked Councillor

Lloyd-Selby for her commitment to civic duties and for her hard work and dedication in a particularly challenging period.

At every opportunity the Mayor said she was aware that Councillor Lloyd – Selby had thanked all the people who had supported those in need and who had given their time freely to provide care and friendship.

The Mayor wished Councillor Lloyd-Selby and her husband Mark all the best in the future and that she was honoured to follow in the role that Councillor Lloyd – Selby had undertaken with grace and she hoped that she could discharge the duty with the Council's support as competently as Councillor Lloyd-Selby had.

The retiring Mayor congratulated Councillor Aviet and the Deputy Mayor on their election to office and informed the Council that she had had a busy and enjoyable year as Mayor and thanked all who had supported her. First and foremost she thanked her husband Mark who had done such a brilliant job as consort and who had been always by her side.

The retiring Mayor also thanked the Mayor, as her Deputy Mayor and consort Brian Morris for supporting the events she had been unable to attend during the year and to her Chaplain Pastor Phil Morgan whose prayers and support had been invaluable to her.

Councillor Lloyd-Selby also extended her very grateful thanks to staff in the Democratic Services team who had done a fantastic job in advising and supporting her particularly through the requirements and responsibilities which had arisen following the death of the late Queen Elizabeth stating that the Council was fortunate to have such hard working and skilled officers.

In commenting on her year, which she said had been a historic one, she had had the privilege of leading events on behalf of the Vale to mark the death of the late Queen Elizabeth II and the proclamation of King Charles III, as well as recognising the debt owed to veterans and those currently serving through events such as Armed Forces Day, Merchant Seaman Sunday and more recently holding a minute's silence to mark a year since Russia's barbaric invasion of Ukraine.

The retiring Mayor stated that for her the role of Mayor was about service, and that it had been her pleasure to support community events across the Vale and in particular to meet so many wonderful volunteers who gave their time selflessly serving people across the County. Whether its keeping watch to ensure we're safe at sea, providing food parcels to those in financial crisis, giving children and young people wonderful opportunities through scouting and guide groups, sports activities, fundraising to support charitable activities to name but a few their commitment she said to serving others was both humbling and inspirational.

The Mayor's Foundation had also been able to support 30 groups with funding in her year of office and that she was grateful to all those who had made her welcome over the last year and given her an opportunity to share in a small way in the wonderful work being done.

The retiring Mayor concluded by wishing the Mayor a successful and enjoyable year in office.

7 EXECUTIVE ARRANGEMENTS – CABINET MEMBERSHIP AND PORTFOLIOS (CX) –

Section 4.10.1(f) of the Constitution "Council Procedure Rules - Annual Meeting of the Council" provided that the Annual Meeting would be told by the Leader of the names of Councillors chosen to be Deputy Leader and the number and names of Members to be appointed to the Cabinet and their portfolios / responsibilities, together with the Leader's confirmation that, as part of their portfolios, Cabinet Members would be designated as the Council's "Champions".

Section 5.2 of the Constitution "Form and Composition of the Executive" provided that the Cabinet would consist of the Leader of the Council and at least two, but not more than nine, other Councillors appointed to the Cabinet by the Leader.

The report recommended that the role of the following "Champion Roles" continued to be undertaken by the position-holder indicated:

- Scrutiny Champion – Chair of the Scrutiny Committee Chairs and Vice-Chairs Group;
- Member Development Champion – Chair of the Democratic Services Committee.

In presenting the report and the supplementary information the Leader commenced by advising that it was with sadness that Councillor Margaret Wilkinson had informed her that she intended to step back from her Cabinet portfolio role to focus on her health. The Leader took the opportunity to thank Councillor Wilkinson for her stalwart service in the Cabinet role and advised that that position would remain vacant with portfolio responsibilities being split between herself and Councillor Gwyn John until further notice.

RESOLVED –

(1) T H A T, as advised by the Leader, it be noted that Councillor B.E. Brooks would be Deputy Leader and the Members of the Cabinet, together with details of their portfolios as listed below, together with the designated "Champion" roles as set out in the [Supplementary Information](#) to the report, be noted:

- Councillor L. Burnett – Executive Leader and Cabinet Member for Performance and Resources
- Councillor B.E. Brooks – Deputy Leader and Cabinet Member for Sustainable Places
- Councillor R.M. Birch – Cabinet Member for Education, Arts and the Welsh Language
- Councillor G. John – Cabinet Member for Leisure, Sport and Well-being
- Councillor R. Sivagnanam – Cabinet Member for Community Engagement, Equalities and Regulatory Services

- Cabinet Member for Public Sector Housing and Tenant Engagement – (Position Vacant – portfolio to be split between Councillors Burnett and John until further notice)
- Councillor E. Williams – Cabinet Member for Social Care and Health
- Councillor M.R. Wilson – Cabinet Member for Neighbourhood and Building Services

(2) T H A T the Chair of the Scrutiny Committee Chairs and Vice-Chairs Group and the Chair of the Democratic Services Committee continue to be designated the Council's Scrutiny and Member Development Champions respectively.

(3) T H A T the Council's payments of Senior Salaries for 2023/24 as set out within paragraph 2.1 of the report be noted.

Reason for decisions

(1-3) In order to comply with the Council's Constitution.

8 SCRUTINY COMMITTEES: APPOINTMENT, MEMBERSHIP, TERMS OF REFERENCE AND ALLOCATION OF CHAIR POSITIONS (CX) –

A requirement existed, under the Local Government (Wales) Measure 2011, regarding the allocation of Scrutiny Committee Chair positions. In essence, any Group, or Groups, represented on the Cabinet were entitled (when taken together) to a proportion of Scrutiny Committee Chair positions equivalent to their total number of seats (when taken together) on the Council. Once this calculation had been done, the remaining Scrutiny Committee Chair positions become the "property" of the non-Cabinet Groups (again, to be allocated proportionate to the total number of seats held by the respective Groups on the Council).

Section 7 of the Council's Constitution set out the Terms of Reference, general role and specific functions of the Scrutiny Committees, a copy of which was attached at Appendix B to the report. The membership of the Scrutiny Committees had been circulated prior to the meeting as Supplementary Information based on information provided by Group Leaders.

RESOLVED –

(1) T H A T the Scrutiny Committees, together with their Membership and Terms of Reference as set out in Appendix B and the [Supplementary Information](#) to the report, be appointed for the ensuing Municipal year.

(2) T H A T the allocation of specific Scrutiny Committee Chairs, as notified by the relevant Group Leaders as set out in paragraphs 2.1 to 2.3 of the report and in the Supplementary Information, as shown below be noted:

- Corporate Performance and Resources Scrutiny Committee – Councillor J. Protheroe
- Environment and Regeneration Scrutiny Committee – Councillor S.D. Perkes

- Healthy Living and Social Care Scrutiny Committee – Councillor J.E. Charles
- Homes and Safe Communities Scrutiny Committee – Councillor A.M. Collins
- Learning and Culture Scrutiny Committee – Councillor R.R. Thomas.

Reason for decisions

(1-4) In order to comply with the relevant legislation.

9 QUASI-JUDICIAL COMMITTEES, COMMITTEES AND OTHER BODIES: APPOINTMENT, TERMS OF REFERENCE AND MEMBERSHIP (CX) –

The report reminded Members of the need to pay particular regard to legislation which came into force on 5th May, 2017 governing the size and composition of Planning Committees.

The Size and Composition of Local Planning Authorities Committees (Wales) Regulations 2017 brought into effect, and provided the detailed interpretation for, Section 39 of the Planning (Wales) Act 2015, so far as it related to the size and composition of Committees discharging functions.

Set out at Appendix A to the report was the calculation relating to the political balance requirement for Committees in accordance with the Local Government Act 1989. The membership of the Quasi-Judicial Committees, Committees and Other Bodies had been circulated prior to the meeting as Supplementary Information based on information provided by Group Leaders. In presenting the report the Leader drew attention to the Membership of the Equalities Consultative Forum, as noted at paragraph (v) of the Supplemental information advising that the forum would be chaired by the Cabinet Member for Community Engagement, Equalities and Regulatory Services.

RESOLVED –

(1) T H A T the Quasi-Judicial Committees, Committees and Other Bodies, together with their Terms of Reference (Appendix B) and Membership, as set out in the [Supplementary Information](#) as circulated prior to the meeting and presented with the report, be appointed for the ensuing Municipal Year.

(2) T H A T, having regard to the need to comply with the size and composition of Local Planning Authorities (Wales) Regulations 2017 in determining the size and composition of the Planning Committee, membership be agreed as outlined in paragraphs 2.3 to 2.5 of the report.

Reason for decisions

(1&2) In order to comply with the relevant legislation.

10 DATES OF ORDINARY COUNCIL MEETINGS (CX) –

RESOLVED – T H A T it be noted that ordinary meetings of the Council will be held on the following dates:

- 24th July, 2023
- 25th September, 2023
- 4th December, 2023
- 4th March, 2024
- 29th April, 2024.

11 ELECTION OF CHAIRS AND VICE-CHAIRS OF COMMITTEES (CX) –

The Committees for which Chairs and Vice-Chairs were to be appointed at the Annual Meeting included all the bodies in the political balance table (which could be found in Agenda Items Nos. 7 and 8), with the exception of those set out in Agenda Item 10 where legislative provisions, or alternative, specific arrangements currently applied.

RESOLVED –

(1) T H A T the Chairs and Vice-Chairs of Committees be appointed as set out below for the ensuing Municipal year:

<u>Appeals:</u>	Chair:	Councillor I. Buckley
	Vice-Chair:	Councillor S.C. Lloyd-Selby
<u>Community Liaison:</u>	Chair:	Councillor S.M. Hanks
	Vice-Chair:	Councillor M.R. Wilson
<u>Democratic Services:</u>	Chair:	Councillor Dr. I.J. Johnson
	Vice-Chair:	Councillor S.J. Haines
<u>Discretionary Housing Payments: Review</u>	Chair:	Councillor H.C. Hamilton
	Vice-Chair:	Councillor J. Lynch-Wilson
<u>Early Retirement/Redundancy:</u>	Chair:	Councillor P. Drake
	Vice-Chair:	Councillor H.C. Hamilton
<u>Glamorgan Heritage Coast Advisory:</u>	Chair:	Councillor C. Stallard
	Vice-Chair:	Councillor Emma Goodjohn
<u>Investigating:</u>	Chair:	Councillor H.M. Payne
	Vice-Chair:	Councillor C. Iannucci
<u>Planning:</u>	Chair:	Councillor N.C. Thomas
	Vice-Chair:	Councillor S.D. Perkes

<u>Public Protection Licensing:</u>	Chair: Vice-Chair:	Councillor P. Drake Councillor J.M. Norman
<u>Statutory Licensing</u>	Chair: Vice-Chair:	Councillor P. Drake Councillor J.M. Norman
<u>Senior Management Appointment:</u>	Chair: Vice-Chair:	Leader (Councillor L. Burnett) Deputy Leader (Councillor B.E. Brooks)
<u>Trust:</u>	Chair: Vice-Chair:	Councillor H.C. Hamilton Councillor M.R. Wilson
<u>Voluntary Sector Joint Liaison:</u>	Chair: Vice-Chair:	Councillor R.M. Birch Councillor S.C. Lloyd-Selby
	Honorary Vice- Chair	To be appointed from amongst the 7 representatives from the Voluntary and Health Sectors
<u>Welsh Church Act Estate:</u>	Chair: Vice-Chair:	Councillor M.R. Wilson Councillor P. Drake

(2) T H A T the remaining Committees and Sub Committees be dealt with as set out within the report, subject to it being noted that the Equalities Consultative Forum is to be Chaired by the Cabinet Member for Community Engagement, Equalities and Regulatory Services.

Reason for decisions

(1&2) In order to comply with specific arrangements that currently applied or the relevant legislation.