



VALE of GLAMORGAN COUNCIL CABINET OFFICE

Cabinet Quarterly Work Programme

October 2018 – December 2018



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Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny / Other Committee Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
October	Revenue Monitoring	To advise Cabinet of the progress relating to revenue expenditure for the period 1 st April to 31 st August 2018	Leader	Yes	No	
October	Capital Monitoring	To advise Cabinet of the progress on the 2017/18 Capital Programme for the period 1 st April to 31 st August 2018 and to request changes to the Capital Programme	Leader	Yes	No	
October	Reshaping Services – Update on Implementation	To provide Cabinet with an overview of the progress made in the Council’s Reshaping Services Programme	Leader	Corporate Performance and Resources	No	
October	Compendium of Collaboration	To provide Cabinet with an update on collaborative working	Leader	N/A	No	
October	Strong Communities Grant Fund	To provide Cabinet with an update on the SCGF and to see approval for the award of funding from the latest round of applications.	Leader	No	No	

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October	Disabled Facilities Grants Fees	Establish a new fee Agency structure	Regeneration and Planning	No	No	
October	Housing Asset Management Strategy	To agree updates and changes to the Housing Asset Management Strategy	Housing and Building Services	Yes (Homes and Safe Communities)	No	
October	Winter Maintenance Arrangements 2018/19	To agree the winter maintenance arrangements for the 2018/19 season.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No	
October	Acceptance of Tender: Whitmore High School	Acceptance of tender	Learning and Culture	No	No	
October	Acceptance of Tender: Pencoedtre High School	Acceptance of tender	Learning and Culture	No	No	
October	Acceptance of Tender: Ysgol Gymraeg Bro Morgannwg	Acceptance of tender	Learning and Culture	No	No	
October	School Performance 2017/18	To inform Members of pupil attainment and school performance outcomes	Learning and Culture	Yes	No	
October	Assessment of Penarth Transport Projects within the	To provide an update on a range of transport projects within the Penarth Corridor	Neighbourhood Services and Transport	No	No	

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	Penarth Corridor					
October	Adoption of a Leisure Strategy	To agree a Leisure Strategy	Social Care, Health and Leisure	Yes (Social Care and Health)	No	
October	Leisure Management Contract Extension	To advise Cabinet of the arrangements for activating the 5 year extension clause contained within the Council's Leisure Management Contract.	Social Care, Health and Leisure	No	No	
October	Local Air Quality Management Annual Progress Report 2018	To seek approval for the 2018 Local Air Quality Management Annual Progress Report (APR) on air quality undertaken in 2017 to enable its submission to Welsh Government	Deputy Leader	No	No	
October	Redevelopment of 3 Hawksley Bungalows	To approve the successful Contractor following tender	Housing and Building Services	No	No	
October	Regional Collaboration Agreement	To approve formal arrangements for the VAWDASV regional partnership	Housing and Building Services	No	No	
October	Achievement of Welsh Housing Quality Standards (WHQS) to Council Stock	To advise Cabinet of the achievement of the WHQS for the Council's housing stock and to agree the content of a letter to Welsh Government advising of	Housing and Building Services	No	No	

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		the position.				
October	Disposal of Small Parcels of Housing Owned Land	To seek Cabinet approval to dispose of seven small parcels of non-operational housing land.	Housing and Building Services	No	No	
October	Water Charge Collection Agreement with Dwr Cymru Cyf (Welsh Water)	To advise Cabinet of a request to enter into an updated agreement with Dwr Cymru for the collection of water charges from Council Tenants.	Housing and Building Services	No	No	

Quarterly Work Programme: November 2018

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
November	Treasury Management	To provide a mid-year report on the Authority's treasury management operations for the period 1 st April to 30 th September 2018 which is a requirement of the 2011 edition of the CIPFA Treasury Management in the Public Services: Code of Practice	Leader	No	Yes	
November	Initial Capital Programme 2019/20 to 2023/24	To gain approval for the Initial Capital Programme Proposals for 2019/20 so that they may be submitted to Scrutiny Committees for consultation and to advise Cabinet of the progress on the 2018/19 Capital Programme for the period 1 st April to 30 th September 2018 and, to request changes to the Programme	Leader	Yes	No	

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November	Initial Revenue Budget Proposals 2019/20	To gain Cabinet's approval for the amended revenue budget for 2018/19 and to commence consultation on the initial revenue budget proposals for 2019/20	Leader	Yes	No	
November	Initial Housing Revenue Account Budget Proposals 2019/20	To gain Cabinet's approval for the Housing Revenue Account amended budget for 2018/19 and the initial budget proposals for 2019/20, so that they may be submitted to Scrutiny Committee for consultation	Leader	Yes	No	
November	Quarter 1 Performance Report 2018/19 (5 th November 2018)	To present the Council's performance against the Corporate Plan for Q1 (April to June 2018).	Leader	All Scrutiny Committees	No	
November	2019/20 NJC Pay Structure	To present the new pay structure following consultation with Trade Unions.	Leader	No	No	
November	Town Centres Framework	Monitor progress against Action Plan	Regeneration and Planning	no	no	
November	LED Street lighting Strategy	To agree the arrangements for the spend of Salix loan funding to replace the remaining conventional street lighting	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No	
November	Review of Schools Transport	To agree a number of changes to the way the	Neighbourhood Services and	Yes (Environment and	No	

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		Council provides schools transport	Transport / Learning and Culture	Regeneration)		
November	Proposal for new school for Barry Waterfront	Permission to consult on proposal	Learning and Culture	Yes	No	
November	External Funding Monitoring Report	To provide an overview of the grant funding that has been accessed and how it has been used across the Council	Leader	No	No	
November	WeITAG Stage 2 M4 Junction 34 to A48 results of consultation	To agree the final WeITAG Stage 2 report and next steps	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No	
November	Development of a Local Toilet Strategy	To agree the process and consultation for the production of a Local Toilet Strategy	Social Care, Health and Leisure / Neighbourhood Services and Transport	Yes (Environment and Regeneration and Social Care and Health)	No	
November	Draft Parking Strategy	To agree a Parking Strategy	Neighbourhood Services and Transport	Yes (Environment and Regeneration and Corporate Performance and Resources)	Yes (depending on level of investment needed)	
November	SRS Annual Report	To note the operation of the SRS partnership over the 2017/18 period	Deputy Leader	No	No	

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November	Target Hardening	To approve the continuation funding of the scheme to allow victims of domestic violence to remain in their own homes	Housing and Building Services	Yes	No	
November	Welsh Housing Quality Standard	To approve the selection of an approved contractor/s to undertake WHQS improvement works	Housing and Building Services	No	No	

Quarterly Work Programme: December 2018

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
December	Charging Policy - Discretionary	To advise Cabinet of the updates to the Council's Charging Policy for care and support services required under the Social Services and Well-being (Wales) Act 2014	Social Care, Health and Leisure	Yes	No	
December	Reshaping Services – Update on Implementation	To provide Cabinet with an overview of the progress made in the Council's Reshaping Services Programme	Leader	Corporate Performance and Resources	No	
December	Q1 Risk Register	To update Cabinet on the Quarter 1 position (April-June 2018) of risks contained within the Corporate Risk Register and to provide an overview of the emerging risk themes and issues	Leader	Audit Committee	No	
December	Countryside Service fees and charges	Review fees and charges	Regeneration and Planning	no	no	
December	Trees Strategy	To agree a strategy for the management of trees either on Council owned land or on the public highway	Social Care, Health and Leisure	Yes (Environment and Regeneration)	No	

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December	Arts Central	That Cabinet endorse the proposal to review the provision of Arts Central with a further report to be brought back to Cabinet prior to 31 st December 2018	Learning and Culture	Yes	No	
December	Review of the pilot Timebanking Scheme	To consider the effectiveness of the pilot and to consider future volunteering opportunities	Housing and Building Services	Yes	No	
December	Tenancy Ready	To review the success of the scheme and to agree an extension of funding for 12 months	Housing and Building Services	Yes	No	
December	CCTV Review	To consider an options appraisal concerning future provision of the CCTV service	Housing and Building Services	Yes	No	