

Name of Committee:	<b>Cabinet</b>
Date of Meeting:	<b>01/07/2019</b>
Relevant Scrutiny Committee:	<b>Corporate Performance and Resources</b>
Report Title:	<b>Closure of Accounts 2018/19</b>
Purpose of Report:	The accounts are complete and this report is to inform Cabinet of the provisional financial position of the Council for the 2018/19 financial year.
Report Owner:	<b>Report of the Leader</b>
Responsible Officer:	<b>Carys Lord, Section 151 Officer</b>
Elected Member and Officer Consultation:	
Policy Framework:	This is a matter for Executive decision by Cabinet. Slippage has been approved via the use of Managing Director's emergency powers.
<p><b>Executive Summary:</b></p> <p>The year end revenue position was breakeven after net transfers to reserves of £5.836m, £4.002m to the Council Fund and £1.834m to specific reserves. The Council Fund now stands at £13.636m as at 31st March 2019.</p> <p>A revenue savings target of £6.298m was set for 2018/19 however savings of £5.172m (82%) were actually identified in year.</p> <p>The Housing Revenue Account was also able to increase the level of its ringfenced reserve to £2.668m after achieving a £1.893m surplus.</p> <p>There was capital expenditure during the year of £43.382m.</p>	

## Recommendation

1. That the report and the financial measures taken and proposed be approved.

Agenda Item:

## Reasons for Recommendations

1. To approve the report and the financial measures taken and proposed.

### 1. Background

- 1.1 Following the end of the financial year, Cabinet are provided with provisional outturn figures for the Council. The Statement of Accounts will be approved by Council before 15th September, which will normally follow the audit by Wales Audit Office.
- 1.2 Separate reports will be presented to Scrutiny Committees.

### 2. Key Issues for Consideration

#### Council Fund

- 2.1 Council on the 28th February 2018 (minute no.746) agreed the Council's budget requirement for 2018/19. This represented budgeted net expenditure for the Authority of £222.053m. Total expenditure was to be financed by Revenue Support Grant (£111.736m), National Non-Domestic Rates contribution (£40.744m) and Council Taxpayers (£69.573m). The Standard Spending Assessment (SSA) for the year was £222.84m.
- 2.2 The revenue budgets have been amended and approved by Cabinet during the financial year, however, they are at the same overall net level as the original budget of £222.053m. At year end there was a net revenue transfer to reserves of £5.836m, £4.002m to the Council Fund and £1.834m to specific reserves.
- 2.3 Appendix 1 amends the revised budgets to take account of the following adjustments. These adjustments have no overall effect on the net budget of the Council and are accounting adjustments largely outside the control of services.

IAS 19 Retirement Benefits -The purpose of this Standard is to ensure that the operating costs of providing retirement benefits to employees are recognised in the accounting period in which they are earned by the employees. Figures

Agenda Item:

provided by the actuary differ from that estimated and the movements need to be incorporated into the accounts.

Asset Rents - This charge can vary each year due to an increase / decrease in the valuation of assets. The movements need to be incorporated into the accounts.

Leave Accrual Adjustment - An accrual is made for the cost of holiday entitlements earned by employees but not taken before year end. The movement for school staff changes between years depending on when the Easter holiday falls. It has been assumed that there is no movement between years for non-school staff.

Carbon Reduction Commitment Scheme - The scheme requires the Council to report on carbon dioxide emissions associated with the use of electricity and gas within its buildings. Payment is then made to the Environment Agency to cover the charge in respect of those emissions.

Recharges - These represent changes to inter-service recharges and transfers.

- 2.4** The following table compares the amended budget and the actual expenditure, including transfers to and from reserves, for the Council. The final column shows the net transfers to reserves for each directorate which has been included within the actual expenditure figures. On 19th November 2018, as part of the 2019/20 Initial Revenue Budget Proposals report, Cabinet approved the transfer of a projected £4m underspend into the Council Fund. The Council Fund had a balance at year end of £13.636m.

Service	Original Revenue Budget	Amended Revenue Budget	Total Provisional Actual	Variance +Favourable (-) Adverse	Net Transfer to /(From) Reserve
Year - 2018/19	£000	£000	£000	£000	£000
<b>Learning and Skills</b>					
Schools	84,458	84,458	84,458	0	
Strategy, Culture, Community Learning & Resources	11,530	13,320	13,050	+270	
Directors Office	232	232	202	+30	
Achievement for All	4,650	4,661	4,969	(308)	
School Improvement	1,058	1,058	1,050	+8	
<b>Total</b>	<b>101,928</b>	<b>103,729</b>	<b>103,729</b>	<b>0</b>	<b>+66</b>
<b>Social Services</b>					
Children and Young People	15,235	15,653	15,686	(33)	
Adult Services	46,644	47,022	47,022	0	
Resource Mgt & Safeguarding	201	286	286	0	

Agenda Item:

Year - 2018/19	Original Revenue Budget	Amended Revenue Budget	Total Provisional Actual	Variance +Favourable ( ) Adverse	Net Transfer to /(From) Reserve
	£000	£000	£000	£000	£000
Youth Offending Service	728	716	683	+33	
<b>Total Service</b>	<b>62,808</b>	<b>63,677</b>	<b>63,677</b>	<b>0</b>	<b>+1,359</b>
<b>Environment and Housing</b>					
Neighbourhood & Transport Services	26,842	27,008	27,005	+3	
Building Services	0	49	46	+3	
Regulatory Services	2,239	2,112	2,112	0	
Council Fund Housing	1,383	1,409	1,407	+2	
<b>Total</b>	<b>30,464</b>	<b>30,578</b>	<b>30,570</b>	<b>+8</b>	<b>(1,306)</b>
<b>Managing Director and Resources</b>					
Resources	497	1,273	1,285	(12)	
Regeneration	2,075	2,144	2,144	0	
Development Management	1,060	1,129	1,129	0	
Private Housing	11,003	1,084	1,084	0	
<b>Total</b>	<b>14,635</b>	<b>5,630</b>	<b>5,642</b>	<b>(12)</b>	<b>+856</b>
General Policy	12,218	18,439	18,435	+4	+3,138
<b>Total Net Budget</b>	<b>222,053</b>	<b>222,053</b>	<b>222,053</b>	<b>0</b>	
Council Tax Surplus*	0	0	0	0	+1,723
<b>TOTAL</b>	<b>222,053</b>	<b>222,053</b>	<b>222,053</b>	<b>0</b>	<b>+5,836</b>

\*The 2019/20 Initial Revenue Budget Proposals report to Cabinet in November 2018 approved the transfer of the Council Tax surplus into reserves

**2.5** The main reasons for the variances are set out in the following paragraphs.

**Learning and Skills**

**2.6** Schools - Breakeven

Schools are permitted to carry forward any revenue variances through school balances. School balances increased by a net £57k in the financial year. This was as a result of 2 late and unforeseen Welsh Government (WG) grants totalling £359k being awarded to schools in March 2019 which allowed Schools to offset existing expenditure against the grant.

**2.7** Strategy, Culture, Community Learning & Resources - Favourable variance of £270k

## Agenda Item:

There have been a number of adverse variances during the year totalling £536k. The Education Transport budget sits within the Environment and Housing Directorate, however any variance is transferred to Learning and Skills at year end. The 2018/19 overspend transferred to the Learning and Skills Directorate was £99k. This adverse variance occurred as a result of extra Additional Learning Needs (ALN) routes being required and mainstream transport costs due to placing pupils out of their catchment area due to capacity issues. The schools maternity schemes made a net loss of £26k as a result of funding a higher number of teaching staff this year. It is a statutory requirement that redundancy costs are funded centrally and the cost of redundancies and early retirements in schools exceeded the budget by £44k. The non delegated budget outturned with an adverse variance mainly as a result of 21st Century Schools transitional and one off revenue costs of which £308k related to salary and legal costs at Barry Comprehensive, Pencoedtre and Bryn Hafren. There were also other small variances relating to non delegated costs of £15k. The Adult Community Learning service had an adverse variance of £21k mainly to cover building work at Cowbridge Old Hall and a shortfall on the Welsh Medium Provision. The schools Breakfast Club budget out-turned at an adverse variance of £23k and the Catering Service are working with schools to ensure that Breakfast Clubs are staffed within recommended ratios.

There have been a number of favourable variances during the year totalling £769k. The Library Service has out-turned at a favourable variance of £106k mainly due to vacant posts and core staff funded from one off grants. A number of vacancies within the Strategy and Resources section has contributed to a staffing underspend of £85k. The capital investment budget has out-turned at a favourable variance of £78k due to an underspend on prudential borrowing payments and capital charges to other authorities for pupils enrolled at Ysgol Y Deri. The Long Term Supply Scheme made a net surplus of £105k. There has been an increase in the take-up of the schools ICT SLA which has generated £26k in excess of the budget. The revenue budget for urgent school repairs was not fully utilised and out-turned with an underspend of £26k. There was a £29k favourable variance due to the reversing of a commitment from an historic grant. The budget to reimburse schools for the backfilling of teacher time spent on official union duties was not fully utilised resulting in an underspend of £7k. The Welsh Immersion budget was not required during the financial year and had a favourable variance of £40k. The Catering Service has out-turned at a favourable variance of £192k which is mainly due to the WG grant made available to fund any increase in Free School Meals as a result of the transitional arrangements under the Universal Credit. The Arts Development budget has out-turned with a favourable variance of £8k on special events and payments to arts providers. A contribution of £67k was received from St Nicholas School to transfer into the Rationalisation reserve to fund capital works.

There has been a net transfer from reserves of £37k. The redundancy overspend will be funded with £11k from the Invest to Save and Schools Deferred Pension

## Agenda Item:

reserve. £78k has been transferred into the Schools Investment Strategy reserve as a result of the favourable variance on the budget for the 21st Century Schools Programme prudential borrowing loan repayments and capital charges to other authorities for pupils enrolled at Ysgol Y Deri. £40k relating to the Welsh Immersion underspend has been transferred into the Rationalisation Reserve to fund future demand in this area as well as £67k from St Nicholas School. £281k has been utilised from the Rationalisation reserve respectively to cover one off cost for the transformation. £14k was transferred from the Adult Community Learning service reserve to cover building work at Cowbridge Old Hall and a shortfall on the Welsh Medium Provision. £21k was drawn down from the Breakfast Club reserve. £105k has been transferred into the Long Term Supply reserve.

### **2.8** Directors Office – Favourable variance of £30k

The favourable variance of £30k was due to the non-replacement of one post which has been held vacant in order to partially mitigate the directorate overspend.

### **2.9** Achievement for All – Adverse variance of £308k

There was an adverse variance of £707k. There has been a significant increase in demand to meet the needs of pupils educated other than at school (EOTAS) and the pupil referral units at Key Stages 3 and 4 for behavioural purposes. As a result, these budgets out-turned with an adverse variance of £308k. The pupil placements budget out-turned with an adverse variance of £265k. Occasionally the Council is unable to meet the needs of very complex pupils within the Vale of Glamorgan and placements are purchased from independent schools or other authorities. Unit costs are typically very high and as a result this budget can be volatile as one new pupil can have a dramatic effect on the outturn. As at 31st March 2019, there were 35 pupils in an out of county or independent placement, funded from this budget. There were 7 new starters and 4 leavers during the financial year. The budget for pupils educated in non-delegated ALN units has overspent by £88k due to an increase in pupils with complex needs requiring placement in a unit rather than a mainstream school. The Out of School tuition budget has overspent by £31k due to an increase in pupils with anxiety and other medical conditions. There was also an adverse variance on the Additional Needs budget of £15k.

There have been a number of favourable variances during the year totalling £284k. Staffing underspends within ALN, Complex Needs and Social Inclusion teams resulted in a favourable variance of £111k. This variance was mainly due to posts that were held vacant to partly mitigate the directorate's overspend. Additional Out of County (OOC) pupils at Ysgol Y Deri resulted in higher OOC income than planned and a favourable variance of £108k. The Children and Young Peoples Partnership out-turned with a favourable variance of £65k as

## Agenda Item:

salary costs have been displaced into the grant in recognition of work carried out that meets grant terms and conditions.

There has been a net transfer from reserves of £115k. £100k has been transferred from the Youth Service reserve to partly fund the EOTAS overspend. There was a transfer from the Additional Needs Fund of £15k.

### **2.10 School Improvement - Favourable variance of £8k**

There is a favourable variance of £8k due to the non-replacement of a senior post which was held vacant but was partly offset by a payment to the Central South Consortium as a contribution towards redundancy costs.

## **Social Services**

### **2.11 Children and Young People Services – Adverse Variance of £33k**

There are adverse variances of £418k. There was an adverse variance of £221k relating to the Children's External Placements budget. This is due to the higher cost of placements for children with significant complex behaviour. The number of children remanded were higher than usual and a small number required secure accommodation. The adverse variance would have been higher however WG provided a grant of £513k during December 2018 which was allocated to this budget to help cover these cost pressures. Work continues to ensure that children are placed in the most appropriate and cost effective placements. There was also an adverse variance for legal costs of £197k due to the complex court cases that required counsel.

There have been a number of favourable variances during the year totalling £385k. £190k on staffing linked to vacancies and £68k on supplies and services. A favourable variance of £127k has been achieved by providing alternative means of service provision and accommodation required for the current cohort of children, which is as a result of ongoing work to ensure that children are placed in the most appropriate and cost effective placements.

### **2.12 Adult Services –Breakeven**

There were favourable variances in the year totalling £1.113m. There was a favourable variance of £499k relating to community care packages. During the year, there has been service remodelling, focusing on services which deliver reablement and support people back into independence. Additional work has been carried out to mitigate increases such as schemes funded through the Intermediate Care Fund (ICF) and the year-end position was more favourable than projected. There were favourable variances of £572k on staffing, £42k on supplies and services. Where possible there was early implementation of future Reshaping Services savings. There had also been difficulty in recruiting to some posts which had been assumed would be filled in the months prior to year end.

## Agenda Item:

The favourable variances have allowed £1.113m to be set aside in the Social Services Legislative Changes reserve. A transfer of £75k has been made into the Telecare Reserve which is an annual planned transfer in order to set funding aside for future years to replace the equipment and to cover any additional staffing costs.

### **2.13 Resource Management and Safeguarding – Breakeven**

The majority of this budget is recharged to Children's and Adult Services.

There were adverse variances of £195k. The residential homes had an overall adverse variance of £32k due to increased costs and a significant reduction in self-funded clients in 2018/19 compared to previous years. There was an adverse variance on Deprivation of Liberty Safeguards (DOLS) of £41k. The favourable variance has meant that there has been a reduced internal recharge to Children's and Adults Services of £122k.

There is a favourable variance of £238k including £126k on staffing linked to vacancies and £83k on supplies and services. There was a favourable variance of £29k on the Delivering Transformation work undertaken jointly by Cardiff and the Vale.

This has allowed a transfer of £43k to the Social Services Legislative Changes reserve.

### **2.14 Youth Offending Service - Favourable variance of £33k**

### **2.15 There is a favourable variance of £120k on staffing linked to vacancies and £35k on supplies and services. This has enabled a transfer of £122k to Social Services Legislative Changes reserve.**

## **Environment and Housing**

### **2.16 Neighbourhood Services and Transportation - Favourable variance of £3k**

There have been adverse variances across the service of £2.885m. The Neighbourhood Services operatives staff budgets had an adverse variance of £976k, mainly resulting from the resources required for waste collection. The Waste Collection service has had to incur additional resources due to the downtime involved in travelling to Cardiff to dispose of waste and recent service changes which introduced the 2 black bag limit for residual waste. There have also been additional staff resources employed as Waste Wardens to assist residents in the change in waste collection. There have also been additional employee resources required at Barry Island due to the popularity of the resort during the period of good weather last summer. Also due to the recent restructure within Neighbourhood Services Redundancy costs have also been



## Agenda Item:

incurred in the financial year. Transport costs had an adverse variance of £204k which is mainly due to the increased cost of the fleet of food waste vehicles. Several of the original food waste vehicles were purchased via grants from Welsh Government and now these vehicles are being renewed there is an additional cost to the budget. There was also an adverse variance of £516k on the Supplies and Services budgets mainly due to the increased cost of the recycling treatment contract since China had made a decision to reject elements of mixed recycling. External income had an adverse variance of £37k which was due to lower than anticipated income from the bulky collection service as a result of a reduced level of demand. The planned drawdown from reserves for Big Fill and Patching was £294k less than budgeted. Transport costs had an adverse variance of £87k which is mainly due to the increased cost of winter maintenance vehicles. Internal income budgets for the Engineering department have an adverse variance of £330k which is mainly due to the Highways Construction team undertaking less work than anticipated on capital schemes. There was also an adverse variance of £20k for security costs incurred at car parks as planned reductions in security have not occurred.

Transportation Employee costs had an adverse variance of £22k mainly due to redundancy costs and there were other non staffing adverse variances of £24k.

The Civil Protection budget had a £5k adverse variance at year end.

£370k of the savings target budget for 2018/19 was not allocated to services and savings were not identified in the year to offset this target.

There have been favourable variances across the service of £1.293m. There has been a number of vacant posts within the service which has led to a favourable variance of £168k against the Engineering staff budget. There has been a favourable variance of £411k from external income which is mainly due to additional income being received via the Highway Development service. There has been a favourable variance of £232k against the Highways repair budgets mainly due to lower than anticipated highway patching costs. There has also been a favourable variance of income from other departments of £212k. There was a £95k favourable variance on the Leisure services mainly due to staffing vacancies pending the finalisation of the reorganisation and also from the supplies and services budget.

Transportation had a favourable variance of £175k relating to external income mainly due to increased S106 income utilised, grant income and additional funding received from other authorities for cross boundary bus routes.

There were transfers from reserves of £1.595m to cover adverse variances. There were transfers from the Neighbourhood Services reserve of £745k which is a sum that had previously been set aside to offset the known pressures within the Waste Service. £370k was used to cover the known shortfall in the savings

## Agenda Item:

target and £167k was used to fund in year redundancy costs. £313k was transferred from the Winter Maintenance reserves to cover additional costs.

There was a planned transfer of £501k from the Neighbourhood Services reserve for Big Fill and Patching. £330k has been transferred from the Neighbourhood Services reserve to the ICF Capital Fund. This is because grant income was received in 2018/19 which was used to displace capital expenditure and the drawdown from the Neighbourhood Services reserve to finance capital expenditure was therefore reduced by this sum and has become available to transfer to this new reserve. An underspend of £55k relating to the ringfenced maintenance budget for Leisure Centres has been transferred into the Council Building Fund.

### **2.17** Building Services - Favourable variance of £3k

The Building Services trading unit had a turnover of £5.2m and made a surplus of £2k. The Building Cleaning & Security trading unit had a turnover of £2.7m making a surplus of £9k. In addition the Courier Service made a surplus of £2k.

The Building Services Twin Hat function had a favourable variance of £45k at year end. This was mainly due to underspends against transport budgets and general supplies & services budgets.

All of the above were offset by a £55k transfer to the Building Services Reserve to fund the ongoing costs of apprentices within the area. This was after a planned transfer from reserves of £15k towards the costs of apprentices in 2018/19 and £13k towards the purchase of vehicles within Building Cleaning & Security.

### **2.18** Regulatory Services - Breakeven

The Regulatory Service has entered into a collaboration with Bridgend and Cardiff Councils. The Vale of Glamorgan Council has acted as host for a Shared Regulatory Service (SRS) since May 1st 2015. There was a favourable variance of £179k on the Regulatory Services base budget held by the Vale of Glamorgan Council for its own share of the service. Included within this figure is £98k which relates to the repayment to the Vale of Glamorgan of its apportionment of the underspend from the SRS during 2017/18, which was allocated following approval by the Joint Committee in September 2018.

This underspend allowed a £179k transfer to the Neighbourhood Services reserve.

### **2.19** Council Fund Housing - Favourable variance of £2k

### **2.20** There were adverse variances totalling £25k, with £10k relating to Temporary Accommodation for the Homeless and an under-recovery of £15k on the Rural

## Agenda Item:

Housing Enabler post, in the main due to a planned transfer from reserves not being actioned due to underspends elsewhere within the division.

There were favourable variances totalling £209k, with £117k relating to the Homelessness Prevention team, due to staff vacancies and expenditure being offset against additional Transitional grant funding and Cold Weather Grant. Also, staff vacancies in the Homelessness & Housing Advice team and the Housing Strategy team, resulted in a further £52k favourable variance. The Supporting People staffing budget was also £35k below budget due to staff vacancies. There were also various smaller favourable variances totalling £5k.

There has been a net transfer into reserves and provisions of £182k. A transfer of £32k was made from the Community Safety reserve to fund the overspend in year and as a result of the final underspend position across the service this allowed the transfer of £70k into the Homelessness reserve, there was a £35k top-up of the bond provision for temporary accommodation, a transfer to the Community Safety reserve of £64k towards funding the Domestic Abuse Coordinator role and other projects into 2019/20, as well as £10k for Local Homelessness Strategy development work and £35k to the Supporting People reserve.

### **Managing Director and Resources**

#### **2.21 Resources - Adverse variance of £12k**

Details by service area are shown below.

#### **2.22 Finance & ICT - Favourable variance of £17k**

There were adverse variances on general running expenses in ICT of £420k due to the cost of ICT related expenditure and training expenses.

There have been a number of favourable variances during the year totalling £711k. There were favourable variances on staff of £560k, some relate to vacant posts held pending future year savings. The variances were in Management £31k, Housing Benefits/Council Tax £82k, Exchequer £10k, Accountancy £121k, Audit £148k, Fraud £40k, Insurance £36k and ICT £92k. There were favourable variances on general running expenses of £53k, £16k arising from savings on postages and £37k from bank charges. There were also a favourable variance of £98k on income arising from Housing Benefit/Council Tax.

This has enabled a £274k transfer to reserves with £27k go into the Finance ICT Systems Reserve for the implementation of a new Income Management system, £22k to the Internal Audit Reserve and £225k to the Digital Reshaping Reserve.

**2.23** Property & Office Accommodation - Favourable variance of £75k

There have been a number of adverse variances totalling £375k. There were adverse variances of £177k on recharges to capital, £117k on the cost of security, £55k on cleaning, £10k on waste collection/recycling and £16k on the cost of fire alarms.

There have been a number of favourable variances during the year totalling £450k. There were favourable variances on staffing of £260k due to vacancies, £74k on building repairs and maintenance, £53k on utilities, £34k on Non Domestic Rates/rents, £23k on general running expenses and additional income of £6k.

**2.24** Human Resources - Breakeven position

There have been a number of adverse variances totalling £130k. There was an adverse variance on general running expenses of £127k and also an adverse variance of £3k on income.

There was a favourable variance on staff of £130k due to vacancies.

**2.25** Performance and Development - Adverse variance of £101k

There have been a number of adverse variances totalling £111k. There were adverse variances on the employee budget of £80k as the planned drawdown from reserves for the cost of graduate trainees and temporary Business Improvement posts was not required. There was an adverse variance of £31k on general running/premises expenses with £8k relating to the cost of disaster recovery in C1V, ICT related costs of £4k, C1V contract cleaning of £4k and replacing the C1V fire escape at a cost of £15k.

There was a favourable variance of £10k on departmental income.

There was also a planned drawdown from the Reshaping Reserve of £55k in the main to implement IT development work in this division.

WG late in the year provided funding of £45k for work to be undertaken as a result of the exit from the European Union. The grant terms allowed for this funding to be carried forward into 2019/20 through reserves and therefore this sum has been transferred into the Performance and Development reserve.

**2.26** Management/Legal Services/Elections – Adverse Variance of £9k

There was an adverse variance of £56k in Legal Services made up £16k on staff and £40k on supplies and services mainly attributable to the cost of printing and subscriptions.

## Agenda Item:

There was a favourable variance of £254k made up of £96k relating to income from undertaking external work for Cardiff County Council and income received in respect of various legal agreements (S38/S106/S278 income). The arrangement to undertake external legal work will continue. There was also a favourable variance of £158k on Elections mainly attributable to Individual Electoral Registration funding and central recharges.

The underspend of £158k on Elections has been transferred to the Elections Reserve. There has also been a transfer of £49k to the Legal Services Reserve for the implementation of a new Time Management system.

### **2.27** Democratic Services - Favourable Variance of £6k

There was an adverse variance totalling £28k of which £7k related to staff and £21k related to the Joint Coroner service resulting from the delay in appointing an area coroner, increased cost of pathologist fees and the cost of forensic/toxicology reports resulting from increased testing.

There were favourable variances in Democratic Services of £34k arising from savings of £5k on supplies and services and £29k additional income mainly from the Registrars service.

In addition funding was received from WG relating to Child Burials. At year end there was a surplus of £27k which was transferred into a specific reserve.

### **2.28** Regeneration - Breakeven

There have been a number of adverse variances totalling £162k. £60k relates to the Cosmeston Country Park income budget as it was not possible to achieve the proposed target for car parking fees. Planned drawdowns from reserves totalling £86k were not made as there were underspends elsewhere in the Division. There were also various smaller adverse variances totalling £16k.

There were favourable variances totalling £182k. £28k additional customer receipts were generated in the Country Parks Division, due in part to a good summer season last year and additional filming income. There were also favourable variances of £30k on the various workshop facilities budgets, managed by the Division, as income exceeded targets and premises costs were lower than anticipated. The Major Project Managers exceeded their income target by £44k as a higher than anticipated level of their work was rechargeable. The Landscape Team also exceeded their income target by £45k for the same reason. Several drawdowns from reserves (listed below) actually exceeded the planned amounts, by some £35k.

This position allowed a transfer of £20k to the Regeneration Fund.

## Agenda Item:

During the year, there was a planned drawdown from reserves of £207k. £42k of the Regeneration and Planning reserve was used as matchfunding for the Rural Development Programme and £28k was used from the Regeneration Fund. As in previous years, the budget also included a planned drawdown from reserves of £137k for Vale-wide events, including Christmas 2018.

### **2.29** Development Management - Breakeven

There was an adverse variance totalling £151k of which £134k related to Development Control income. Though workload remains high, some of the application types received did not generate the expected fees. In addition, a contribution to capital outlay of £17k for a new Building Control vehicle was also made during the year.

There have been a number of favourable variances during the year totalling £277k. There was a favourable variance of £45k relating to Building Regulation fee income as applications have once again been high in 2018/19. In addition, Planning Performance Agreement income of £30k was received during the year and pre-application planning fees showed a £20k favourable variance. As the anticipated annual monitoring review of the Local Development Plan (LDP) will not be required until Autumn 2019 this resulted in a £40k favourable variance. Staff vacancies/secondment income during the year resulted in a favourable variance of £24k, in part due to the use of planning students to backfill vacancies. A concerted effort to reduce expenditure on supplies and services within Development Control, predicting the reduction in planning fees, resulted in a £32k favourable variance. Secondment income and other staff recharges yielded the Policy Division an extra £13k. There were also other small favourable variances totalling £23k. The sum of £50k was also drawn down from the Building Control reserve for the year relating to the Trading Account.

This favourable position allowed £126k to be transferred into the LDP reserve.

### **2.30** Private Sector Housing - Breakeven

There were adverse variances totalling £67k. £15k relating to supplies and services within the Division, mostly due to additional spend required as part of historic renewal area schemes and £11k as Renewal Area fee income was lower than anticipated due to delays in the capital spend. There was also an adverse variance of £41k due to lower than planned drawdowns from reserves to fund the costs of Occupational Therapist and Empty Homes Officers.

There have been a number of favourable variances totalling £67k. Disabled Facilities Grant fee income was £45k higher than the reduced revised budget due to increased demand late in the year. There was a £7k favourable variance on staffing costs within the Division and £6k favourable variance on premises costs due mainly to the relocation of the Disabled Facilities Grants Team within the

## Agenda Item:

Dock Office. Home Loans fees were also higher than anticipated by £7k during the year. There were also other small favourable variances of £2k.

### **2.31** Rent Allowances - Breakeven

There was a £10k adverse variance made up of £3k relating to the annual audit fee and £7k relating to the administration subsidy received from the Department for Works and Pensions.

There was a favourable variance of £326k. £197k related to Discretionary Housing Payments, which are used to provide support to claimants adversely affected by some of the key welfare reforms. The grant allocation received from the Department for Work and Pensions has been fully spent. The saving is due to a lower take-up from claimants than anticipated from the top up allocation provided by the Council from its own funds. There were also favourable variances of £129k from recovered overpayments and associated subsidy on rent allowances.

This has enabled £316k to be set aside in the Neighbourhood Services for Big Fill.

### **2.32** General Policy - Favourable Variance £4k

There have been a number of favourable variances during the year totalling £3.337m. There were favourable variances relating to capital charges of £3.029m as a result of a prudent approach being required due to the uncertainty of interest rates and £308k on the Council Tax Reduction Scheme due to a lower than anticipated take-up.

This has allowed the transfer of £3.333m into reserves. A transfer of £2.2m into the Council Fund reserve was approved by Cabinet on 19th November 2018 as part of the Initial Revenue Budget Proposal and £2.279 has been transferred. There were transfers into reserves of £200k for Events and £300k has been transferred into the Reshaping Reserve to allow for the implementation of future savings. It is also possible to allocate £520k to the Neighbourhood Services reserve and also a further £34k for Big Fill in 2020/21.

### **2.33** The underspend of £105k on the Stronger Communities Fund is ringfenced for this specific purpose and has been transferred into the reserve to be utilised in future years on approved projects. There has also been a planned drawdown from the ICT reserves of £300k to cover the additional cost of Microsoft Licences.

### **2.34** Council Tax - Breakeven

The Council Tax surplus is £1.723m which is in line with the £1.8m reported to Cabinet on 19th November 2018. The Council Tax Base is initially calculated in

Agenda Item:

November of the preceding financial year. The uncertainty of the impact of the Central Government's welfare reforms required a prudent view to be taken when considering the collection rate expected. Cabinet on 19th November 2018 as part of the Initial Revenue budget proposals for 2018/19 approved the transfer of this underspend to the Council Fund.

### **Housing Revenue Account**

**2.35** Council on 28th February 2018 (minute no.744) agreed the Authority's 2018/19 Housing Revenue Account (HRA) budget.

**2.36** The 2018/19 Housing Revenue Account (HRA) resulted in a surplus of £1.893m compared to the amended budget surplus of £77k. A breakdown is shown in Appendix 2. The HRA reserve balance opened at £775k and closed at £2.668m. This level is higher than the figure projected in the current Housing Business Plan, mainly due to a reduction in the required revenue contribution to capital. The level of this balance will therefore be reviewed as part of the production of the next Housing Business Plan.

**2.37** The net favourable HRA revenue budget variance of £1.816m is identified over the following areas.

**2.38** Supervision & Management General – Favourable Variance £150k

There were adverse variances totalling £19k. £7k related to central support, £10k employee costs and £2k on premises.

There were favourable variances totalling £169k. £68k related to additional income received from the capital projects and £72k from rechargeable works income. Other favourable variances were £11k on supplies and services and £18k on Transport which related to a reduction in leased vehicle costs, garage costs and the use of pool cars.

**2.39** Supervision and Management Special Services – Favourable Variance £104k

This budget is split into three areas, Ty lolo Homeless Hostel, Vale Temporary Accommodation and Vale Special Services. The term 'Special Services' relates to communal costs for all housing areas throughout the Vale of Glamorgan, including sheltered accommodation, such as grass cutting, rubbish removal, communal lighting, security, warden salaries and environmental improvements.

There were adverse variances of £1k on Special Services which relates to the conveyance of clients.

Favourable variances totalled £105k. A favourable variance of £30k at Ty lolo was mainly due to staffing, £6k on income, £49k on premises relating to a



Agenda Item:

reduction in grounds maintenance fees and £20k favourable variance on supplies and services such as printing and stationery, furniture and hardware.

**2.40** Housing Repairs – Favourable Variance £69k

There were favourable variances on responsive maintenance mainly as a consequence of the housing stock being brought up to Welsh Housing Quality Standard. Expenditure on gas servicing, asbestos, electrical servicing and other cyclical charges have all reduced compared to previous years, resulting in a favourable variance.

**2.41** Capital Financing Costs – Favourable Variance £56k

Interest and debt management charges were lower than originally estimated due to a lower amount of borrowing required during the year to fund the Housing Investment Programme.

**2.42** Rents, Rates, Taxes and Other Charges – Favourable Variance £6k

This is due to a reduction in rates for void properties.

**2.43** Increase in the Provision for Bad and Doubtful Debts – Favourable Variance £162k

It was anticipated that the bad debt provision would need to be increased due to the impact of the introduction of Universal Credit. As the roll out of this scheme was delayed, the calculated increase was lower than expected for 2018/19. It is anticipated that the impact of further welfare reforms will put added pressure on rent collection rates in the future.

**2.44** Capital Expenditure from Revenue Account – Favourable Variance £1.339m

It was not possible to fully spend the allocated 2018/19 capital budget, in part due to some delays in the development of new builds and slippage has been requested for continuation of the Holm View and Brecon Court projects into 2019/20. The receipt from the sale of Council Houses was higher this year and contributions from leaseholders has also reduced the level of revenue contribution required to fund capital expenditure. This has led to an increased balance on the HRA Reserve but also a decrease in the prudential borrowing requirement for the 2018/19 Housing Investment Programme.

**2.45** Dwellings Rents – Adverse variance £45k

Dwelling rents collected were slightly less than budgeted.

**2.46** Non Dwelling Rents – Breakeven

## Agenda Item:

Rents collected on garages were as projected.

### 2.47 Interest Received – Favourable Variance £9k

This is due to a larger closing balance on HRA being retained compared to budgeted outturn therefore greater interest has been accrued.

### 2.48 Charges for Services and Facilities – Favourable Variance £14k

The level of income received for Services and Facilities was higher than anticipated.

### 2.49 Contribution towards expenditure – Adverse variance £65k

This adverse variance is largely due to the water commission received being less than budgeted, due to a reducing number of properties being removed from billing as a result of sales and redevelopment.

### 2.50 Other Income – Favourable Variance £17K

This favourable variance is due to additional grants totalling £5k being received and £12k relating to the sale of small pieces of land.

## Insurance Fund

- 2.51 The total Insurance Fund comprises of both a provision and a reserve. The provision represents potential liabilities on known claims and the reserve relates to claims not yet made. An assessment was made as to the level of known claims and it was considered that the level of the provision should be reduced and therefore £353k was transferred into the reserve to fund unknown potential claims in the future. A breakdown is shown in the following table.

	<b>Provision</b>	<b>Reserve</b>	<b>Total</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>
Opening Balance	<b>2,302</b>	<b>3,452</b>	<b>5,754</b>
Surplus on Insurance Transactions	0	86	86
Transfers In/(Out)	(353)	353	0
<b>Closing Balance</b>	<b>1,949</b>	<b>3,891</b>	<b>5,840</b>

## Trading Operations

Agenda Item:

**2.52** The Trading Organisations referred to in this section are made up of Building Maintenance, Caretaking & Security and Building Cleaning and Courier.

**2.53** The provisional figures for the Trading Services show an overall gross surplus of £58k. The details are shown below:

	<b>Building Mtce £000</b>	<b>Building Cleaning £000</b>	<b>Caretaking and Security £000</b>	<b>Courier £000</b>	<b>Total £000</b>
(Surplus)/ Deficit	(2)	68	(77)	(2)	(13)
			Plus: Building Maintenance Twin Hat		(45)
			<b>SURPLUS</b>		<b>(58)</b>

**2.54** Explanations of the variances are shown earlier in the report.

### **Capital**

**2.55** Council on 28th February 2018 (minute no.745) agreed the Authority's capital budget for 2018/19.

**2.56** The overall position for the revised 2018/19 Capital Programme was a variance of £12.282m. The statement at Appendix 3 details the outturn by scheme. To allow project managers to have fully approved capital budgets, capital slippage from 2018/19 to 2019/20 has been approved via Managing Director's Emergency Powers.

### **Learning and Skills**

**2.57** The overall outturn for the Directorate of Learning and Skills is a variance of £1.683m. The major variance is outlined below.

**2.58** Wick Primary Nursery and Remodel of Building - Slippage of £574k

There has been a delay to the start of the works on site. Originally the project was due to complete late May but now is on programme to complete August 2019 as agreed with the school. It has therefore been requested that £574k is carried forward into 2019/20.

### **Social Services**

Agenda Item:

- 2.59** The overall outturn for the Directorate of Social Services is a variance of £202k with no major variances.

**Environment and Housing**

- 2.60** The overall outturn for the Directorate of Environment and Housing is a variance of £9.910m. This comprises £3.456m for Housing Services and £6.454m for Neighbourhood and Transport Services. The major variances are outlined below.
- 2.61** Housing Improvement Programme – Favourable variance of £3.456m with slippage of £3.397m.
- 2.62** WHQS External Works – Accounts are currently being finalised with contractors and further works will need to be undertaken to maintenance WHQS. The Gibbonsdown External Wall Installation project has experienced delays which meant the forecasted spend was not reached. The delivery of the Hawksley bungalow scheme was delayed due to party wall issues needing to be addressed prior to procuring the scheme. The Aireys project has also contributed to the under spend due to issues in the tender process. The window replacement programme was not completed due to contractor issues. These works will continue in 2019/20 and it has therefore been requested that £1.375m is carried forward. The remaining underspend £241k is offsetting the overspend on HRA Internals heading.
- 2.63** Jenner Road - There have been outstanding issues that need to be resolved with a WHQS improvement framework contractor which has meant that final accounts and identified remedial works have been delayed which has led to spend behind profile in year. It has therefore been requested that £143k is carried forward into 2019/20. The remaining underspend of £284k is offsetting the adverse variance on Environmental Improvements.
- 2.64** Environmental Works – The Buttrills Environmental scheme ended the financial year with spend ahead of profiled budget. This is due to additional environmental phase 4 works being completed ahead of schedule e.g. new bins storage areas and pathway works and there were additional variations for unforeseen works as part of the phase 1 and 2 main contracts e.g. extra roofing, new windows, removal of flues. Additional work was released for boundary walls and fencing as a result of known underspends elsewhere in the Housing Improvement Programme. The over spend of £618k has been offset with the under spend on Jenner Road £284k, Williams Crescent £176k and £156k on Emergency works.
- 2.65** New Builds – Due to delays in signing off the planning conditions for the Holm View Phase 1 scheme, this has led to a long delay on works commencing on site which has resulted in an underspend against the forecast cash flow. It has been

Agenda Item:

requested to carry forward £1.328m into 2019/20 to allow the scheme to continue in the new year.

**2.66** Boverton Flooding – Slippage of £791k

Extremely competitive tender submissions, together with careful management, control and mitigation of contract risks during construction period resulted in the final outturn construction costs being significantly less than originally budgeted. However the final account is in the process of being agreed and it is therefore been requested that £791k is carried forward to finalise the account.

**2.67** Llanmaes Flooding - Slippage of £534k

The phase 1 element of this scheme comprises construction of downstream flood attenuation bund which was completed in 2018/19. The project is still ongoing with significant phase 2 element progressing which will incorporate the design, procurement and construction of flood alleviation works within and above Llanmaes village. It has therefore been requested that £534k is carried forward into 2019/20 to fund these works.

**2.68** Waste Grant – Slippage £3.075m

While the full value of this grant was contractually committed prior to 31st March 2019, not all items were received by that date. For example, the orders for new waste vehicles were placed prior to the year end however due to a long build time the vehicles were not delivered until the new financial year. It has therefore been requested that £3.075m be carried forward into 2019/20.

**Managing Director and Resources**

**2.69** The overall outturn for the Managing Director and Resources is a variance of £30k. The major variances are outlined below

**2.70** Five Mile Lane – Variance of £2.701m

Expenditure has been incurred ahead of the previously forecast target and it has been requested that £2.701m is carried back into 2018/19 from 2019/2020. The programme remains on track for completion in summer 2019. This change has been agreed with Welsh Government.

**2.71** Barry Regeneration Partnership – Favourable variance of £312k with slippage of £309k

A budget of £234k is required as match funding for the Barry Town Centre Gateway Regeneration Project, which is identified in the Cardiff Capital Region:

## Agenda Item:

Regional Regeneration Plan 2018-2021 as a Targeted Regeneration Investment (TRI) Strategic Project. Welsh Government guidance for TRI states that the applicant/local authority is required to cover at least 30% of the project's total cost. £25k is required to complete the final phase of the on-going works relating to the demolition of the former canteen. The remaining works (subject to planning) include the installation of fencing and bollards to secure the site and surfacing of the slab area. £3k is required for project management recharges associated with the delivery of the TRI Thematic Grant Programme (2019/20-2020/21) for Barry Town Centre. A further report will be presented to Cabinet before the recess. The report will cover the acceptance of the funding award; Service Level Agreement with the local authority; project governance; and budget management arrangements. £28k is required for complex master planning and land development regeneration project that is steadily being worked up. £4k is required to provide project design and development technical support for regeneration projects particularly relating to Barry Town Centre Gateway scheme. £15k is required for Eastern Approach Cardiff Road Gateway improvements. This work is to be slipped into 2019/20 in order for new signage design to incorporate the new style guidelines being developed in the Barry design toolkit being prepared through the HLF 'Thinking Places' project. The design work is now nearing completion which will allow this work to be implemented. It has therefore been requested that £309k is carried forward into 2019/20.

### **2.72** Penarth Heights Public Art- Slippage of £314k

This is across a range of projects, some are on target but others have been delayed. The proposed Highway scheme at Plassey Street -Windsor Road has changed in terms of preferred option and the makerspace scheme at Penarth Library is awaiting listed building approval. It has therefore been requested that £314k is carried forward into 2019/20 to allow the works to be undertaken.

### **2.73** Court Road Depot- Survey, Feasibility and Infrastructure Budget - Slippage of £349k

Currently a number of sites are being considered for the possibility of relocating Court Road Depot. It has therefore been requested that £349k is carried forward into 2019/20 to allow the works to be undertaken.

### **2.74** LiDW2 Grant for Schools and Council Network- £654k underspend

Works under this scheme have been procured by Welsh Government during 2018/19 and therefore the majority of the expenditure for this scheme has not been incurred by the Council.

### **2.75** City Deal - Slippage of £458k

Agenda Item:

The 2018/19 Cardiff Capital Region City Deal Annual Business Plan approval included budgets in respect of Year 2 costs relating to the Compound Semi-Conductor Foundry Site project. At 31st March 2019, 90% of the budget had been released to Monmouthshire County Council as Lead Authority for the Compound Semi-Conductor Foundry project. It has been requested that £458k is carried forward into 2019/20 to allow the Council to make its required contributions into this project in the coming year.

**Reserves**

- 2.76** A reserve is an appropriation from a revenue account and does not constitute a cost of service until the expenditure is eventually incurred. A reserve does not cover a present obligation or liability and is a voluntary means of setting aside monies for future requirements either capital or revenue.
- 2.77** A provision is a charge to revenue and is included as part of the cost of the relevant service at the point the provision is created. A provision covers a present obligation or liability that has occurred to a past event and is compulsory under accounting regulations.
- 2.78** As part of the 2018/19 revenue budget setting process, each specific reserve had been reviewed and considered in light of the Council's priorities. It should be noted that there are considerable commitments which will require funding from reserves in the coming years, e.g. Band B 21st Century Schools Investment Programme.
- 2.79** Attached at Appendix 4 is a schedule showing the Council's reserves as at 31st March 2019. The table below shows the net movements in reserves for 2018/19 relating to the Council Fund and for specific reserves. The table excludes the HRA reserve as this is shown in Appendix 2 and the Insurance Fund where the movement has been detailed elsewhere in this report. The value of transfers out of reserves to fund capital expenditure is £4.557m with a net transfer into reserves from revenue of £5.836m. Transfers into reserves can be used to fund future revenue or capital expenditure.

<b>Net Movement on Reserves Excluding HRA &amp; Insurance</b>	<b>Balance as at 31st March 2018 £000</b>	<b>Balance as at 31st March 2019 £000</b>	<b>Net Movement £000</b>
Council Fund	9,634	13,636	+4,002
Specific Reserves	66,085	64,005	-2,080
School Balances	2,664	2,790	+126
Reverse out Insurance Fund	(3,452)	(3,891)	(439)
<b>Total Movement</b>	<b>74,931</b>	<b>76,540</b>	<b>+1,609</b>

**Of which :-** **£000**  
Reduction in reserves for Capital expenditure (4,557)

Agenda Item:

Transfer into Capital reserve from Revenue reserve	+330
Transfers into reserves from Revenue	+5,836
<b>Net Movement</b>	<b>+1,609</b>

- 2.80** The condition of the roads in the Vale of Glamorgan is an important issue to the Council. £300k was set aside in the Neighbourhood Services reserve for additional road and pavement resurfacing works in 2019/20 as part of the Final Revenue Budget Proposals report in February 2019. The Council had committed funding for the Big Fill initiative until 31st March 2020. There are still further works to be carried out across the Vale and therefore £350k has been transferred into the Neighbourhood Services reserve to allow the Big Fill initiative to continue into 2020/21 and this will be part of the revenue budget.
- 2.81** Neighbourhood Services has large financial pressures and savings targets to achieve. It is anticipated that in the near future the reserve will reduce to an unacceptable level and therefore it is proposed that this reserve is increased by £520k.
- 2.82** The Events reserve has also been increased by £200k.
- 2.83** With the high level of savings required going forward, further work needs to be undertaken under the Reshaping Programme. One of the areas that lends itself to invest to save schemes is through digital reshaping, where investment in technology will bring longer term savings. It is therefore proposed that £300k is transferred into the Reshaping Services reserve and £225k is transferred into a new reserve for Digital Reshaping.
- 2.84** There have also been transfers into reserves for reimbursements from services for works where the initial cost was funded from that specific reserve e.g. ICT Renewal Fund, Project Fund, Vehicle Repairs and Renewals, Schools Rationalisation Fund, schools deferred pensions fund and the Energy Management Fund.
- 2.85** On 20th March 2019 Welsh Government issued a grant offer letter to the Council providing additional capital funding of £1.765m for schools. The grant funding could be used in 2018/19 to fund existing capital schemes with the displaced funding to be used in 2019/20 for investment in the improvement of schools. The drawdown from reserves to finance capital expenditure has therefore reduced in 2018/19, however, transfers have been made from the Building Fund (£1.162m), the Project Fund (£330k) and the ICT Fund (£273k) to a new reserve called the WG Schools Capital Grant fund to finance capital expenditure on schools in 2019/20.
- 2.86** Funds no longer required as specific reserves may be transferred to the Council Fund to be used for other purposes. The reserves have been reviewed and are



Agenda Item:

currently considered adequate for reported uses, subject to the adjustments detailed in this report.

**2.87** The transfers detailed above have been included in Appendix 4.

### **3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?**

**3.1** The Council's revenue budget and therefore its expenditure is incurred in order to achieved its corporate priorities as set out in the Corporate Plan 2016-2020 through the 4 well-being outcomes.

### **4. Resources and Legal Considerations**

#### **Financial**

#### **Revenue (Including Savings Targets)**

- 4.1** As part of the Final Revenue Budget Proposals for 2018/19, a savings target of £6.298m was set for the Council. Progress on the achievement of these savings has been monitored and reported to Committee during the year. Appendix 5 to this report confirms the final status of these savings at the end of 2018/19. The services have been able to find savings to the value of £5.172m which is 82% of the required target. Some of the savings have been achieved by a different means to that planned.
- 4.2** Learning and Skills - All target savings were achieved in the year.
- 4.3** Social Services - All target savings were achieved in the year.
- 4.4** Neighbourhood Services and Transport - There is a savings target this year of £951k however £199k has been achieved leaving a shortfall of £752k. Work is continuing to identify schemes to close this gap however the shortfall has been funded from the Neighbourhood Services reserve.
- 4.5** Managing Director and Resources - A saving of £700k had been allocated for 2018/19 however £640k has been identified in year. Further work is being undertaken to identify additional savings for this shortfall to be allocated during 2019/20. This shortfall has been funded from savings elsewhere in the Directorate.
- 4.6** Council Wide - The Commercial Opportunities savings target had a shortfall of £183k this year. Work continues to explore new ways of generating income.

## Agenda Item:

The Digital Strategy savings target had a shortfall at year end of £131k. Work is underway to deliver digital projects focusing on customer and employee systems. Work to enhance the website and its functionality has commenced in order to shift customers to digital channels. Work is underway within the digital employee project to make efficiencies from digital recruitment and DBS management.

### Capital

**4.7** The underspend on the revised capital programme in 2018/19 is £12.282m against a budget of £55.664m.

**4.8** The following table shows how the capital programme has been financed in 2018/19.

<b>Source of Funding</b>		<b>Outturn (£000)</b>
General Capital Funding		5,505
Housing Borrowing		937
City Deal Unsupported Borrowing		1,043
Capital Receipts – Housing		1,689
Capital Receipts – Council Fund		1,666
WG/WEFO Grants		18,204
Revenue		5,872
Reserves - Schools Investment Strategy	2,415	
- Vehicle Renewal Fund	277	
- Energy Fund	259	
- Committed Capital Schemes	18	
- Neighbourhood Services	1,550	
- Capital Fund	3	
- Coastal	33	
- School Rationalisation	2	4,557
Other e.g. Section 106		3,909
<b>TOTAL</b>		<b>43,382</b>

**4.9** General Capital Funding - Capital expenditure in the year was sufficient to cover the General Capital Funding provided by the Welsh Government. Where schemes originally planned to be financed from General Capital Funding have underspent, other schemes, planned to be funded from capital receipts or reserves, have been substituted in their place.

## Agenda Item:

- 4.10** Capital Receipts - The Council Fund capital receipts balance as at 31st March 2019 was £15.093m. This is split £7.213m for general use, £1.339m ringfenced for Social Services and £6.541m ringfenced for Education. The sum of £7.163m was received in 2018/19 as a result of the sale of assets and mortgage repayments as follows:

	£'000
Council Houses	1,689
Land and Buildings	5,474

- 4.11** As a result of the capital underspend in 2018/19, an allocation of £11.458m has been approved via Managing Director's Emergency Powers, as slippage into 2019/20. This will fund the completion of schemes as shown in Appendix 6. Of this figure, the sum of £2.278m will be funded from capital receipts and £9.180m will be provided from revenue, reserves or external sources.

- 4.12** Housing Revenue Account - £11.444m was spent on major improvements to the Council's housing stock during 2018/19. The Major Repairs Allowance (MRA) is a grant given to the Authority by the Welsh Government and can be used for capital expenditure on Housing Revenue Account (HRA) assets. The Authority's MRA for 2018/19 was £2.759m. The following table shows a breakdown of the financing of HRA expenditure in 2018/19.

<b>Source of Funding</b>	<b>Outturn (£000)</b>
Major Repairs Allowance	2,759
Housing Borrowing	937
Capital Receipts – Housing	1,689
Revenue	5,479
Other Income	580
<b>TOTAL</b>	<b>11,444</b>

### **Legal (Including Equalities)**

- 4.13** The provisional outturn figures for the Council have been used in the preparation of the Statements of Accounts, which under the Accounts and Audit Regulations, must be certified by the Section 151 Officer by 15th June 2019.

## **5. Background Papers**

	AMENDED BUDGET 2018/19	IAS 19 Retirement Benefits	Asset Rent	Leave Accrual/ Carbon Reduction/ Recharge Adjustments	FINAL AMENDED BUDGET 2018/19
	£000	£000	£000	£000	£000
<b>Learning and Skills</b>					
Schools	84,458				84,458
Strategy, Culture, Community Learning & Resources	11,081	2,425	(1)	(185)	13,320
Directors Office	232				232
Achievement for All	4,650	9	2		4,661
School Improvement	1,058				1,058
<b>Total Learning and Skills</b>	<b>101,479</b>	<b>2,434</b>	<b>1</b>	<b>(185)</b>	<b>103,729</b>
<b>Social Services</b>					
Children and Young People	15,477	174	2		15,653
Adult Services	46,271	751			47,022
Resource Management & Safeguarding	277	0		9	286
Youth Offending Service	692	24			716
<b>Total Social Services</b>	<b>62,717</b>	<b>949</b>	<b>2</b>	<b>9</b>	<b>63,677</b>
<b>Environment and Housing</b>					
Neighbourhood & Transport Services	26,543	416	14	35	27,008
Building Services	0	49			49
Regulatory Services	2,112				2,112
Council Fund Housing	1,382	29	(2)		1,409
<b>Total Environment and Housing</b>	<b>30,037</b>	<b>494</b>	<b>12</b>	<b>35</b>	<b>30,578</b>
<b>Managing Director and Resources</b>					
Resources	554	702		17	1,273
Regeneration	2,065	76	3		2,144
Development Management	1,058	71			1,129
Private Housing	1,058	26			1,084
<b>Total Managing Director and Resources</b>	<b>4,735</b>	<b>875</b>	<b>3</b>	<b>17</b>	<b>5,630</b>
General Policy	23,085	(4,752)	(18)	124	18,439
<b>TOTAL NET BUDGET</b>	<b>222,053</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>222,053</b>

<b><u>HRA Income &amp; Expenditure</u></b>	<b>Amended Budget 2018/19 £000</b>	<b>Actual Outturn 2018/19 £000</b>	<b>Variance Fav +/ Adv - £000</b>
<b>Expenditure</b>			
Supervision & Management			
– General	3,522	3,372	150
– Special	1,266	1,162	104
Housing Repairs	3,343	3,274	69
Capital Financing Costs	4,514	4,458	56
Rent, Rates, Taxes and Other Charges	200	194	6
Increase in Provision for Bad & Doubtful Debts	249	87	162
Capital Expenditure from Revenue Account (CERA)	6,818	5,479	1,339
	<b>19,912</b>	<b>18,026</b>	<b>1,886</b>
<b>Income</b>			
Dwelling Rents	-18,969	-18,924	-45
Non Dwelling Rents	-167	-167	0
Interest	-3	-12	9
Charges for Services and Facilities	-525	-539	14
Contribution towards expenditure	-244	-179	-65
Other Income	-81	-98	17
	<b>-19,989</b>	<b>-19,919</b>	<b>-70</b>
<b>(Surplus)/Deficit for the year</b>	<b>-77</b>	<b>-1,893</b>	<b>1,816</b>

<b><u>HRA Reserve</u></b>	<b>Amended Budget 2018/19 £000</b>	<b>Actual Outturn 2018/19 £000</b>
Balance Brought Forward as at 1st April 2018	-775	-775
(Surplus)/Deficit for the Year	-77	-1,893
<b>Balance Carried Forward as at 31st March 2019</b>	<b>-852</b>	<b>-2,668</b>

**CAPITAL MONITORING  
FOR THE PERIOD ENDED 31st MARCH 2019**

	<b>APPROVED PROGRAMME</b>	<b>ACTUAL SPEND</b>	<b>VARIANCE AT OUTTURN</b>		<b>COMMENTS</b>
	<b>2018/19</b>	<b>2018/19</b>	<b>2018/19</b>		
	<b>£'000</b>	<b>£'000</b>	<b>£,000</b>		
<b><u>SUMMARY</u></b>					
Directorate of Learning and Skills	9,028	7,345	1,683		
Directorate of Social Services	864	662	202		
Directorate of Environment and Housing	28,460	18,550	9,910		
Directorate of Managing Director and Resources	15,811	15,781	30		
City Deal	1,501	1,043	458		
<b>TOTAL</b>	<b>55,664</b>	<b>43,382</b>	<b>12,282</b>		

	APPROVED PROGRAMME 2018/19	ACTUAL SPEND 2018/19	VARIANCE AT OUTTURN 2018/19	PROJECT SPONSOR	COMMENTS
	£000	£000	£000		
<b>Directorate of Learning and Skills Education &amp; Schools</b>					
Llantwit Major Learning Community	79	(7)	86	P Ham	Scheme complete. Requested slippage of £86k into 2019/20 for outstanding minor works
Romilly Primary	1,088	1,140	(52)	P Ham	Scheme complete. Overspend to be funded from General Capital Funding
Band B Ysgol Gymraeg Bro Morgannwg	1,000	800	200	P Ham	Requested slippage of £200k into 2019/20 for continued implementation of the 21st Century schools Programme Band B
Band B Whitmore High School	1,203	1,236	(33)	P Ham	Requested funding of £33k to be brought forward from 2019/20 into 2018/19
Band B Pencoedre High School	692	410	282	P Ham	Requested slippage of £282k into 2019/20 for continued implementation of the 21st Century Schools Programme Band B
Band B Centre of Learning and Wellbeing	137	2	135	P Ham	Requested slippage of £135k into 2019/20 for continued implementation of the 21st Century Schools Programme Band B
Band B Schemes Waterfront	23	2	21	P Ham	Requested slippage of £21k into 2019/20 for continued implementation of the 21st Century Schools Programme Band B
Band B Schemes Primary Provision in the Western Vale	19	2	17	P Ham	Requested slippage of £17k into 2019/20 for continued implementation of the 21st Century Schools Programme Band B
Band B Schemes St Davids Primary School	4	1	3	P Ham	Requested slippage of £3k into 2019/20 for continued implementation of the 21st Century Schools Programme Band B
Band B Preparatory Works Changing Rooms etc.	750	693	57	P Ham	Scheme complete. Requested slippage of £57k into 2019/20 for finalisation of account
Bryn Hafren Comprehensive School Water Mains Renewal	35	41	(6)	P Ham	Scheme Complete. Overspend offset with the underspend on Barry Island Primary WC refurbishment
Barry Island Primary WC Refurbishment	34	16	18	P Ham	Scheme Complete. Underspend offset against overspend on Bryn Hafren Comprehensive School water mains renewal
Holton Road Primary Electrical Rewire Phase 2	60	57	3	P Ham	Requested slippage of £3k into 2019/20 for final completion of works
Peterston Super Ely Primary WC Refurbishment KS1	20	15	5	P Ham	Scheme Complete
Pupil Referral Unit, KS3, Y Daith Site Security	75	90	(15)	P Ham	Scheme complete. Overspend is being funded by WG Schools grant
Pupil Referral Unit, KS4, Y Daith, Fire Precaution Works	25	15	10	P Ham	Requested slippage of £10k into 2019/20 for the continuation of works
Rhws Primary Windows Refurbishment Phase 3	30	22	8	P Ham	Scheme Complete
St Illtyd Primary Fire Precaution Works	30	13	17	P Ham	Requested slippage of £17k into 2019/20 for the completion of works
St Josephs Primary Boiler Upgrade	34	34	0	P Ham	Scheme Complete
St Richard Gwyn R/C High Boiler Upgrade	32	28	4	P Ham	Requested slippage of £4k into 2019/20 for the completion of works
Y Bont Faen Primary Flat Roof Renewal Phase 1	5	1	4	P Ham	Requested slippage of £4k into 2019/20 to add to the scheme which will be undertaken in 2019/20
Ysgol Pen Y Garth Rewire Phase 1	75	75	0	P Ham	Scheme Complete
Ysgol Sant Curig KS1 WC Refurbishment	40	46	(6)	P Ham	Scheme Complete. Overspend offset with the underspend on Barry Island Primary WC Refurbishment
Asbestos Removal	18	14	4	P Ham	Requested slippage of £4k into 2019/20 for further inspections and asbestos removal
Radon Monitoring	23	15	8	P Ham	Requested slippage of £8k into 2019/20 for continuation of works
St Josephs Nursery and EIB	148	244	(96)	P Ham	Requested funding of £96k to be brought forward from 2019/20 into 2018/19
Llansannor Extension	15	10	5	P Ham	Requested slippage of £5k into 2019/20 to add to the scheme which will be undertaken in 2019/20
Ty Deri	767	592	175	P Ham	Scheme complete. Requested slippage of £175k into 2019/20 to finalise account
Wick Primary Nursery and Remodel of Building	788	214	574	P Ham	Requested slippage of £574k into 2019/20. Delayed start to works but now programmed to complete in August 2019
Gwenfo Primary Extension	3	2	1	P Ham	Requested slippage of £1k into 2019/20 to add to the scheme which will be undertaken in 2019/20
St Richard Gwyn R/C High Window Renewal Phase 1	121	113	8	P Ham	Requested slippage of £8k into 2019/20 for continuation of works
Education Asset Renewal - Contingency	30	0	30	P Ham	Requested slippage of £30k into 2019/20 in order to address health and safety repairs

	APPROVED PROGRAMME 2018/19	ACTUAL SPEND 2018/19	VARIANCE AT OUTTURN 2018/19	PROJECT SPONSOR	COMMENTS
	£000	£000	£000		
Oakfield/Ysgol Gwaun Y Nant Community Garden Project	37	35	2	M Goldsworthy	Scheme Complete. Requested slippage of £2k into 2019/20 for final minor works to be undertaken
Cowbridge Comprehensive school Block A Boilers	39	35	4	P Ham	Requested slippage of £4k via emergency powers into 2019/20 to finalise account
Dinas Powys Primary -External learning area and internal alterations	35	28	7	P Ham	Phase 1 complete. Requested slippage of £7k into 2019/20 to add to the scheme which will be undertaken in 2019/20
Holton Road Primary Toilets	31	34	(3)	P Ham	Scheme complete.
St Josephs Primary Windows	25	25	0	P Ham	Scheme complete.
Ysgol Y Ddraig- Outdoor trail and Gazebo	0	25	(25)	P Ham	Expenditure classed as capital therefore transferred from revenue and funded by a revenue contribution from the School
Oakfield Primary- Play Equipment	0	21	(21)	P Ham	Expenditure classed as capital therefore transferred from revenue and funded by a revenue contribution from the School
St Davids Primary Toilet Refurbishment	0	10	(10)	P Ham	Expenditure classed as capital therefore transferred from revenue and funded by a revenue contribution from the School
Ysgol Sant Baruc- outdoor Play Equipment	0	10	(10)	P Ham	Expenditure classed as capital therefore transferred from revenue and funded by a revenue contribution from the School
WPGA- ICT Additional Funding	77	73	4	P Ham	Scheme Complete
Schools IT Loans	200	8	192	P Ham	Requested slippage of £192k into 2019/20 for new applications. This is initially funded by a reserve and reimbursed by the schools
<b>Slippage</b>					
Legionella Control	21	14	7	P Ham	Requested slippage of £7k into 2019/20 for continuation of works
St Cyres Lower School Marketing & Disposal	33	27	6	P Ham	Requested slippage of £6k into 2019/20 to project manage closure of the sale contract
Eagleswell Marketing & Disposal	17	0	17	P Ham	No slippage required.
Jenner Park Multi Use Games Area	7	6	1	P Ham	Scheme complete.
Victorian Schools	790	789	1	P Ham	Requested slippage of £1k into 2019/20 to add to the scheme which will be undertaken in 2019/20
Cogan Primary Boiler Renewal	1	1	1	P Ham	Scheme complete
St Brides Expansion	10	8	2	P Ham	Scheme complete.
Cadoxton Primary Water Heater	16	16	0	P Ham	Scheme complete
Ysgol Iolo Morgannwg Boiler Renewal	38	32	6	P Ham	Requested slippage of £6k into 2019/20 to finalise account
Sully Primary Boiler Renewal	4	1	3	P Ham	Scheme complete
Palmerston Primary Electrical Rewire	2	1	1	P Ham	Scheme complete
Holton Primary Electrical Rewire Phase 1	2	1	1	P Ham	Scheme complete
Ysgol Bro Morgannwg Renew Sewage Pumps	10	4	6	P Ham	Requested slippage of £6k into 2019/20 for continuation of works
St Cyres Comprehensive Grounds Maintenance Store	1	2	(1)	P Ham	Scheme complete.
Fairfield Nursery Adaptions	2	0	2	P Ham	Scheme complete however £2k slippage requested for works to the car park
Disabled Access Improvement	4	3	1	P Ham	Requested slippage of £1k to add to budget for works in 2019/20
Penarth Learning Community	12	3	9	P Ham	Requested slippage of £9k for minor works
Modular Building Resiting Ysgol Dewi Sant	5	0	5	P Ham	Scheme complete.
Barry Comprehensive Art Block	2	0	2	P Ham	Scheme complete
Fire Precaution Works	5	1	4	P Ham	Requested slippage of £4k into 2019/20 for continuation of works
	<b>8,829</b>	<b>7,147</b>	<b>1,682</b>		
<b>Catering</b>					
Jenner Park Primary- Water Boiler	14	11	3	P Ham	Requested slippage of £3k into 2019/20 to finalise account
Ysgol Gwaun Y Nant -Building Works	0	30	(30)	P Ham	Expenditure classed as capital therefore transferred from revenue and funded by a revenue contribution from the School
	<b>14</b>	<b>41</b>	<b>(27)</b>		
<b>Library Service</b>					
Barry Library Boilers	185	154	31	P Ham	Requested slippage of £31k to finalise account
Wenvoe Community Hall Extension	0	2	(2)	P Ham	Scheme complete. Overspend to be funded by S106 monies



	APPROVED PROGRAMME 2018/19	ACTUAL SPEND 2018/19	VARIANCE AT OUTTURN 2018/19	PROJECT SPONSOR	COMMENTS
	£000	£000	£000		
<b>Total Directorate of Learning and Skills</b>	<b>9,028</b>	<b>7,345</b>	<b>1,683</b>		
<b>Directorate of Social Services</b>					
<b>Adult Services</b>					
Hen Goleg Day Centre Fire Alarm	38	26	12	A Phillips	Requested slippage of £12k into 2019/20 for continuation of works
Hen Goleg Day Centre Lighting Upgrade	26	24	2	A Phillips	Requested slippage of £2k into 2019/20 for continuation of works
Rhoose Road Fire Doors	0	11	(11)	A Phillips	Expenditure classed as capital therefore transferred from revenue and funded by a revenue contribution
ICF Ty Dewi Sant-Dementia Friendly	227	208	19	A Phillips	Requested slippage of £19k into 2019/20 for finalisation of account
ICF Southway -Dementia Friendly Environment	200	159	41	A Phillips	Requested slippage of £41k into 2019/20 for finalisation of account
ICF- Ty Dyfan	28	14	14	A Phillips	Requested slippage of £14k into 2019/20 for finalisation of account
ICF- Transition Smart House	30	8	22	A Phillips	Requested slippage of £22k into 2019/20 for continuation of works
ICF- Social Enterprise Pilot	16	16	0	A Phillips	Scheme complete
ICF- Trysor O Le	12	12	0	A Phillips	Scheme complete
ICF- Carers Hub Support	50	50	0	A Phillips	Scheme complete
<b>Slippage</b>					
Fire Precaution Works	1	2	(1)	A Phillips	Scheme complete.
ICT Infrastructure	87	1	86	A Phillips	Requested slippage of £86k into 2019/20 for equipment and IT relate projects
Residential Home Refurbishment	13	13	0	A Phillips	Scheme complete
Hen Goleg Works	17	2	15	A Phillips	Requested slippage of £15k into 2019/20 for continuation of works
	<b>745</b>	<b>546</b>	<b>199</b>		
<b>Children's Services</b>					
Flying Start - Family Centre	4	4	0	R Evans	Scheme complete.
Flying Start - Update and Upgrade ICT equipment	7	7	0	R Evans	Scheme complete.
Flying Start - Outdoor Play Area and canopy	16	16	0	R Evans	Scheme complete.
Flying Start -Ladybirds	91	89	2	R Evans	Scheme complete.
	<b>118</b>	<b>116</b>	<b>2</b>		
<b>Youth Offending Service</b>					
<b>Slippage</b>					
91 Salisbury Road Boiler Renewal	1	0	1	R Evans	Scheme complete.
	<b>1</b>	<b>0</b>	<b>1</b>		
<b>Total Directorate of Social Services</b>	<b>864</b>	<b>662</b>	<b>202</b>		

	APPROVED PROGRAMME 2018/19	ACTUAL SPEND 2018/19	VARIANCE AT OUTTURN 2018/19	PROJECT SPONSOR	COMMENTS
	£000	£000	£000		
<b>Directorate of Environment and Housing</b>					
<b>Housing Improvement Programme</b>					
HRA Internal Works	1,036	1,277	(241)	M Punter	Funding of overspend will be offset by the underspend on HRA External works
HRA External Works	6,459	4,843	1,616	M Punter	Requested slippage of £1.375m into 2019/20 for the continuation of installation of windows & doors and roof replacements, Wall repairs, external wall insulation and EWI refurbishment schemes. £241k underspend will offset the overspend on Internal works
Jenner Road	429	2	427	M Punter	Requested slippage of £143k into 2019/20 for the delivery of walls at Jenner Road. The remaining underspend £284k will offset the overspend on Environmental Improvements
Williams Crescent	274	(2)	276	M Punter	Requested slippage of £100k into 2019/20 for the delivery of the communal improvements. The remaining underspend £176k will offset the overspend on Environmental improvements
St Pauls	0	(2)	2	M Punter	Scheme is complete
Emergency Works	378	102	276	M Punter	Requested slippage of £120k into 2019/20 to support the continuation of the Glanmour Crescent and Camrose Court schemes. The remaining underspend £156k is offset against the overspend on Environmental Improvements.
Aids and Adaptations	520	394	126	M Punter	Requested slippage of £126k into 2019/20 for the continuation of the adapted extensions schemes
Common Parts	1,348	1,143	205	M Punter	Requested slippage of £205k into 2019/20 to support the delivery of the fire safety management upgrade works and communal area improvements
Environmental Improvements	1,884	2,502	(618)	M Punter	Overspend is funded by the underspend of £284k Jenner Road, £176k Williams Crescent and £156k from Emergency Works
New Build	2,466	1,138	1,328	M Punter	Requested slippage of £1.328m into 2019/20 for the continuation of Holm View Phase1 and feasibility work for new schemes and acquisition of properties/land
ICF Penarth Accommodation with Care for Older People	100	41	59	M Punter	New scheme to scope new accommodation. No slippage required.
Digital Highway in Sheltered Accommodation	6	6	(0)	M Punter	Scheme is complete
	<b>14,900</b>	<b>11,444</b>	<b>3,456</b>		
<b>Neighbourhood and Transport Services</b>					
Asset Renewal	145	149	(4)	E Reed	Scheme is complete.
Visible Services Highway Improvements	1,406	2,559	(1,153)	E Reed	The 3 year plan for resurfacing has been approved by Cabinet and works are commencing. Budget used in conjunction with budget below
WG Highway Refurbishment Fund	1,136	0	1,136	E Reed	Capital grant funding for Local Authority roads refurbishment. Grant received in 2017/18 however funding displaced to spend in 2018/19.
Highways Infrastructure Improvements	97	119	(22)	E Reed	Overspend offset with underspend on Street Lighting replacement
Street Lighting Replacement	172	22	150	E Reed	Requested slippage of £111k into 2019/20 to continue essential street lighting asset safety improvement. £22k is offset against the overspend on Highway Infrastructure Improvements and £17k is offset against the Highway Improvements and Highway Refurbishment Fund.
Flood Risk Management	183	154	29	M Clogg	Requested slippage of £29k into 2019/20 to complete essential culvert relining works in Penarth which was contractually committed during 2018/19
Coldbrook Flood Risk Management	271	249	22	E Reed	Requested slippage of £22k into 2019/20 to contribute towards finalising the account
Street Lighting Energy Reduction Strategy	100	0	100	E Reed	Requested slippage of £100k into 2019/20 as the scheme is to be delivered over 2 years
Dimming of Street Lighting/Fitting of LED lanterns	316	166	150	M Clogg	Requested slippage of £150k into 2019/20 for phase 2 of street lighting energy reduction strategy and conversion of ornamental units to LED.
Coast Protection and Land Drainage General	111	79	32	E Reed	Requested slippage of £32k into 2019/20 to complete Penarth esplanade north relining works which was contractually committed during 2018/19
Boverton Flooding	818	27	791	E Reed	Requested slippage of £791k into 2019/20 for finalisation of account
Llanmaes Flood Management Scheme	537	3	534	E Reed	Requested slippage of £446k into 2019/20 to continue essential phase 2 works for design, procurement and construction of flood alleviation
Llanmaes Flood Management Phase 1	0	88	(88)	E Reed	Additional year end grant funding was received from WG for these works
Cardiff/Vale of Glamorgan Coastal Sustainable Transport Corridors	115	87	28	E Reed	WelTag Stage 1 and 2 has been completed. Funding has been secured in 19/20 for stage 3. No slippage required
WelTag Stage Two Transport Network Appraisal for Dinas Powys	107	16	91	E Reed	No WG Grant funding secured for 2019/20 will be funded by alternative method. No slippage required

	APPROVED PROGRAMME 2018/19	ACTUAL SPEND 2018/19	VARIANCE AT OUTTURN 2018/19	PROJECT SPONSOR	COMMENTS
	£000	£000	£000		
Bigliss Roundabout to Dinas Powys Active Travel Route	85	77	8	E Reed	No slippage required
A48 Strategic Corridor and Other Primary Bus Stops	175	145	30	E Reed	Requested slippage of £30k into 2019/20 for continuation of works funded by S106.
LTF M4 to Cardiff Airport Transport Network Scheme	158	159	(1)	E Reed	Further Weltag Studies required in 2019/20 to be funded by additional WG grant
South Road Sully	100	74	26	E Reed	Scheme is complete. No slippage required
<b>Slippage</b>					
Cross Common Bridge	101	2	99	M Clogg	Requested slippage of £99k into 2019/20 to continue design and procurement of contract to enable demolition/removal
Barry Island Shelters	32	0	32	E Reed	Requested slippage of £32k into 2019/20 to enable the completion of essential engineering remedial and maintenance works
Safe Routes in Communities: Dinas Powys to Penarth via Cosmeston	106	94	12	E Reed	Works complete.
Dinas Powys Library Bridge	170	4	166	E Reed	Requested slippage of £166k into 2019/20 to continue design and procurement to implement structural improvement
Murchfield Access Bridge	44	5	39	E Reed	Requested slippage of £39k into 2019/20 to continue design and procurement to implement structural improvement
Ashpath Footpath Improvements	72	0	72	E Reed	Requested slippage of £72k into 2019/20 for works to be carried out
Court Road Car Park	20	0	20	E Reed	Requested slippage of £20k into 2019/20 to contribute towards necessary security and infrastructure improvements
	<b>6,577</b>	<b>4,276</b>	<b>2,301</b>		
<b>S106 Schemes</b>					
Pedestrian and Cycling Facilities between St Josephs School and Ash Path	111	87	24	E Reed	Scheme complete.
Maendy Pedestrian Sustainable Transport Improvement	80	0	80	E Reed	Requested slippage of £80k into 2019/20. Currently investigating alternatives for projects.
St Athan Sustainable Transport Improvements	12	12	0	E Reed	Design works complete.
Improve Pedestrian/ Public Transport/ Cycle/ Vehicular movements to Barry Island	78	73	5	E Reed	Scheme complete.
Sustainable Transport Improvements Penarth Heights	57	91	(34)	E Reed	Scheme will continue into 2019/20, overspend is funded by S106 Monies
Improve access into Cogan Primary School	30	27	3	E Reed	Scheme complete
Ogmore by Sea/St Brides Major Sustainable Transport Improvements	100	54	46	E Reed	Works complete. Requested slippage of £46k to finalise account
Fferm Goch Sustainable Transport Improvements	70	13	57	E Reed	Requested slippage of £57k into 2019/20 for continuation of works
Dinas Powys Sustainable Transport- Footpath	32	2	30	E Reed	Requested slippage of £30k into 2019/20 for continuation of works
Community POD Penarth	15	0	15	E Reed	Requested slippage of £15k into 2019/20 for works to be carried out
Rhoose Sustainable Transport	100	90	10	E Reed	Requested slippage of £10k into 2019/20 for phase 2
Wick Sustainable Transport	12	12	0	E Reed	Scheme design completed
	<b>697</b>	<b>462</b>	<b>235</b>		

	APPROVED PROGRAMME 2018/19	ACTUAL SPEND 2018/19	VARIANCE AT OUTTURN 2018/19	PROJECT SPONSOR	COMMENTS
	£000	£000	£000		
<b>Leisure</b>					
Capital Bid - Electrical Rewire Barry & Penarth Leisure Centres	307	171	136	D Knevet	Requested slippage of £136k into 2019/20 for continuation of works
Leisure Centre Improvement	901	808	93	D Knevet	Requested slippage of £93k into 2019/20 for continuation of works
Leisure Capital Bids	194	135	59	D Knevet	Requested slippage of £59k into 2019/20 for continuation of works
Improvement Works at Heol Lliardiard Community Hall	15	16	(1)	D Knevet	Scheme complete
Glyndwr Hall	45	45	0	D Knevet	Scheme complete
<b>Slippage</b>					
Leisure Centre Refurbishment	89	43	46	D Knevet	Requested slippage of £46k into 2019/20 for continuation of works
Romilly Mess Room	6	6	0	E Reed	Scheme complete
	<b>1,557</b>	<b>1,224</b>	<b>333</b>		
<b>Parks and Grounds Maintenance</b>					
Colcot Pitches	18	5	13	D Knevet	Scheme complete
Asset Renewal	159	152	7	D Knevet	Requested slippage of £7k into 2019/20 for the installation of drinks fountains and further toilet works
Lougher Place Play Area	169	158	11	D Knevet	Scheme complete
Cemetery Approach	190	7	183	J Dent	Requested slippage of £183k into 2019/20. Contractor due on site June 2019
Replacement Jenner Park Stadium Roof	2	0	2	D Knevet	Requested slippage of £2k into 2019/20 to add to the scheme which will be undertaken in 2019/20
Green Flag Parks	78	65	13	D Knevet	Requested slippage of £13k into 2019/20 for the installation of drinks fountains
	<b>616</b>	<b>388</b>	<b>228</b>		
<b>Waste Recycling and Coastal Management</b>					
Penarth Pier	23	0	23	E Reed	Requested slippage of £23k as work will be undertaken during 2019/20
Waste Grant	3,500	425	3,075	E Reed	Requested slippage of £3.075m into 2019/20 to fund the purchase of vehicles and recycling containers
	<b>3,523</b>	<b>425</b>	<b>3,098</b>		
<b>Fleet Management</b>					
Vehicles Renewal Fund	590	294	296	E Reed	Requested slippage of £296k via emergency powers into 2019/20 for the purchase of vehicles after the review of user department requirements
Brake Tester	0	37	(37)	E Reed	Expenditure classed as capital therefore transferred from revenue and funded by a revenue contribution
	<b>590</b>	<b>331</b>	<b>259</b>		
	<b>13,560</b>	<b>7,106</b>	<b>6,454</b>		
<b>Total Directorate of Environment and Housing</b>	<b>28,460</b>	<b>18,550</b>	<b>9,910</b>		
<b>Directorate of Managing Director &amp; Resources</b>					
<b>Regeneration &amp; Planning</b>					
Barry Regeneration Partnership	414	102	312	M Goldsworthy	Requested slippage of £309k into 2019/20 for match funding for Targeted Regeneration Investment programme, for final phase works and for Planning and land development regeneration project
Tackling Poverty	175	23	152	M Goldsworthy	Requested slippage of £152k into 2019/20 for continuation of works
Coastal Access Improvements	37	0	37	M Goldsworthy	Expenditure which was grant funded has been reclassified as revenue
Five Mile Lane	9,300	12,001	(2,701)	M Punter	Requested funding of £2.701m to be brought forward from 2019/20 into 2018/19

	APPROVED PROGRAMME 2018/19	ACTUAL SPEND 2018/19	VARIANCE AT OUTTURN 2018/19	PROJECT SPONSOR	COMMENTS
	£000	£000	£000		
<b>Slippage</b>					
Skills Centre - Property Conversion and Car Park	165	10	155	M Goldsworthy	Requested slippage of £155k into 2019/20 for continuation of works
RCDF Go Wild	101	93	8	P Chappell	Scheme complete
Cosmeston Medieval Village	21	21	0	P Chappell	Scheme complete
Refurbishment of Car Park and Toilets at Dunraven Bay	44	38	6	P Chappell	Scheme complete
High Street/Broad Street Traffic Management	19	6	13	P Chappell	Requested slippage of £13k into 2019/20 for finalisation of the account
Marketing and Disposal of the Innovation Quarter	31	0	31	M Goldsworthy	Requested slippage of £31k into 2019/20 for disposal of Goods Shed site
<b>S106 Funding</b>					
Maes Dyfan Open Space Improvements	40	4	36	M Goldsworthy	Requested slippage of £36k into 2019/20,. Contractor on site end of May19
Batts Field Play Area	55	54	1	M Goldsworthy	Scheme complete
Colwinston Play Area	48	7	41	M Goldsworthy	Requested slippage of £41k into 2019/20. Contractor on site beginning of June 19
Upgrade existing play area at Ceri Road Rhoose	67	67	0	M Goldsworthy	Scheme complete
Ystradowen Community Sports Association	16	16	0	M Goldsworthy	Scheme complete
Sully Affordable Housing	150	103	47	M Goldsworthy	Requested slippage of £47k into 2019/20, awaiting final cost report from housing association
Penarth Heights Public Art	323	9	314	M Goldsworthy	Requested slippage of £314k into 2019/20 for continuation of works
The Grange Play Area	4	4	0	M Goldsworthy	Technical salaries only in 2018/19, work to be carried out in 2019/20
Murch Play Area	3	3	0	M Goldsworthy	Technical salaries only in 2018/19, work to be carried out in 2019/20
Twyn yr Odyn Play Area	0	2	(2)	M Goldsworthy	Bring forward £2k from 2019/20 into 2018/19 to cover technical salaries
<b>S106 Slippage</b>					
Fferm Goch Public Open Space	44	43	1	M Goldsworthy	Scheme complete
Dochdwy Road Public Open Space	37	37	0	M Goldsworthy	Scheme complete
Badgers Brook Public Open Space Enhancement	3	0	3	M Goldsworthy	Scheme complete, requested slippage of £3k to pay final invoices
North Penarth Open Space Improvements	483	282	201	M Goldsworthy	Requested slippage of £201k into 2019/20 for implementation of Cogan Skate park and the completion of Paget Road scheme
	<b>11,580</b>	<b>12,924</b>	<b>(1,344)</b>		
<b>Private Housing</b>					
Disabled Facilities Grant	1,036	1,084	(48)	P Chappell	Bring forward £2k from 2019/20 into 2018/19 to cover adaptations
Barry Island and Cosmeston Toilets	100	3	97	P Chappell	Requested slippage of £97k into 2019/20 for works to be carried out in July 19
ENABLE Funding	161	157	4	P Chappell	Scheme complete
Castleland Renewal Area	16	13	3	P Chappell	Scheme complete
Penarth Renewal Area	11	5	6	P Chappell	Requested slippage of £6k into 2019/20 to finalise works
	<b>1,324</b>	<b>1,262</b>	<b>62</b>		

	APPROVED PROGRAMME 2018/19	ACTUAL SPEND 2018/19	VARIANCE AT OUTTURN 2018/19	PROJECT SPONSOR	COMMENTS
	£000	£000	£000		
<b>Resources</b>					
<b>Corporate Funds</b>					
Housing Regeneration Area	382	186	196	P Chappell	Requested slippage of £196k into 2019/20 for match funding for Targeted Regeneration Investment
Building Strong Communities Fund (CASH Grants)	126	109	17	C Lord	Requested slippage of £17k into 2019/20 to continue to issue grants to the community
Civic Offices Rewire/Space Project - Reduced Office accommodation	272	250	22	L Cross	Requested slippage of £22k to finalise the account
Land at Innovation Quarter	92	92	0	M Goldsworthy	Scheme complete.
Carbon Management Fund	311	263	48	D Powell	Requested slippage of £48k into 2019/20 for continuation of works at Stanwell and Ysgol Pen Y Garth
DDA adaptations to Council Buildings	50	51	(1)	L Cross	Scheme complete.
Dock Office Mechanical and Electrical	0	8	(8)	L Cross	Scheme complete.
Asset Collaboration Programme	30	30	0		Scheme complete.
Webcasting Equipment Council Chamber	0	67	(67)		Expenditure classed as capital therefore transferred from revenue and funded by a revenue contribution
HR-Talentlink Software Purchase	0	25	(25)		Expenditure classed as capital therefore transferred from revenue and funded by a revenue contribution
<b>Slippage</b>					
Alps Garage Heating Upgrade	12	11	1	L Cross	Scheme complete
Court Road Depot - Survey, Feasibility and Infrastructure Budget	350	1	349	L Cross	Requested slippage of £349k into 2019/20 to allow for continuation of feasibility
Demolition of block at Court Road Depot	3	(3)	6	L Cross	Scheme complete.
Civic Offices Partial Roof Replacement	2	(6)	8	L Cross	Scheme complete
<b>ICT Schemes</b>					
LiDW2 Grant for Schools and Council Network	702	48	654	N Wheeler	Welsh Government procured the works and therefore minimal expenditure has been incurred. No slippage required
Storage Infrastructure Refresh	200	157	43	N Wheeler	Scheme Complete. No slippage required
Server Infrastructure Refresh	100	73	27	N Wheeler	Scheme Complete. No slippage required
Direct Access	40	29	11	N Wheeler	Scheme Complete. No slippage required
Capital Bid - Alps A Block Internal Network	105	101	4	N Wheeler	Scheme Complete. No slippage required
Capital Bid - Dock Office Internal Network	130	102	28	N Wheeler	Scheme Complete. No slippage required
<b>Total Resources</b>	<b>2,907</b>	<b>1,594</b>	<b>1,313</b>		
<b>Total Managing Director &amp; Resources</b>	<b>15,811</b>	<b>15,781</b>	<b>30</b>		
<b>City Deal</b>					
City Deal	1,501	1,043	458	C Lord	Requested slippage of £458k via emergency powers into 2019/20 for continuation of City Deal schemes
<b>Total City Deal</b>	<b>1,501</b>	<b>1,043</b>	<b>458</b>		
<b>TOTAL CAPITAL PROGRAMME 2018/19</b>	<b>55,664</b>	<b>43,382</b>	<b>12,282</b>		

**ANALYSIS OF RESERVES**

<b>Name</b>	<b>Bal 31/03/18 £000</b>	<b>In £000</b>	<b>Out £000</b>	<b>Est Bal 31/03/19 £000</b>	<b>Comments</b>
<b><u>Housing Revenue Account</u></b>	<b>775</b>	<b>1,893</b>	<b>0</b>	<b>2,668</b>	The fund is ring fenced by statute for use by the Housing Revenue Account (HRA). As well as acting as a working balance for the HRA, it is also used to fund repairs and the capital programme.
<b><u>General Reserves</u></b>					
Council Fund	<b>9,634</b>	4,002	0	<b>13,636</b>	The working balance of the Authority can be used to support Council Fund expenditure or to reduce the Council Tax. The minimum recommended level in the view of the S151 Officer is £7m. £4m transferred into this reserve as part of the Initial Budget Proposals 2019/20.
<b><u>Specific Reserves</u></b>					
<b><u>Learning and Skills</u></b>					
School Invest to Save	<b>25</b>	0	-25	<b>0</b>	The reserve is used to support costs of staffing restructures and redundancies in schools.
Schools Rationalisation and Improvements	<b>763</b>	149	-283	<b>629</b>	This reserve will meet the costs of school restructuring and reorganisation and support schools in the improvement of their teaching and learning facilities including the transition of Barry Secondary schools. Transfers in also include reimbursement from schools for the capital loan scheme.
School Deferred Pensions	<b>252</b>	53	-39	<b>266</b>	To initially fund pension costs for schools staff which will be reimbursed by schools over a number of years
Sports Facilities	<b>31</b>	0	0	<b>31</b>	Funding transferred from Pen y Garth Primary School in order to provide a budget to fund ad hoc repairs and maintenance required to sports hall.
Library Fund	<b>151</b>	0	0	<b>151</b>	To finance the improvement of Library services.
Adult Community Learning	<b>89</b>	0	-14	<b>75</b>	To finance initial reshaping costs as a result of the anticipated changes in the way adult learning is funded across Wales.
Youth Service	<b>149</b>	0	-100	<b>49</b>	To assist with the implementation of the Youth Engagement & Provision Framework in schools as well as initial costs in relation to the reshaping of the Youth service.
Repairs and Renewals Catering	<b>187</b>	0	0	<b>187</b>	The primary use is to fund enhancements to premises and the replacement of Catering equipment, ensuring Environmental Health Officer requirements and Health & Safety obligations within school Catering premises are met.

**ANALYSIS OF RESERVES**

<b>Name</b>	<b>Bal 31/03/18 £000</b>	<b>In £000</b>	<b>Out £000</b>	<b>Est Bal 31/03/19 £000</b>	<b>Comments</b>
<b>Social Services</b>					
Legislative Changes	<b>4,831</b>	1,278	0	<b>6,109</b>	To cover additional burdens on the authority due to changes in legislation eg Social Services and Well-being (Wales) Act 2014 , Deprivation of Liberties Standards.
Social Services Plan	<b>980</b>	0	0	<b>980</b>	To support the approved Social Services Budget Reduction Programme.
Social Services Pressures	<b>1,913</b>	0	0	<b>1,913</b>	To cover short term childrens placements which have a high cost e.g. remand, that cannot be accommodated within the current operational budget.
Social Services Development	<b>350</b>	0	0	<b>350</b>	To cover costs of implementing service development and contingency for premises maintenance
Grant Exit Strategy	<b>630</b>	0	0	<b>630</b>	To pay potential redundancy costs if Welsh Government grants were discontinued.
Youth Offending Service	<b>174</b>	0	0	<b>174</b>	To assist with potential reductions in grant funding in future years and to carry out works at YOS building
<b>Environment and Housing</b>					
Neighbourhood Services	<b>7,200</b>	1,049	-3,663	<b>4,586</b>	To be used for initiatives to improve Neighbourhood Services, including Parks and Highway services plus any potential costs of waste disposal initiatives. Reserve increased in 2018/19 to carry forward the Highways Refurbishment grant
Waste Transfer Station	<b>1,500</b>	0	0	<b>1,500</b>	Establishment of a Waste Transfer Station.
Winter Maintenance	<b>423</b>	0	-313	<b>110</b>	To fund necessary works during periods of severe weather conditions.
Building Services Improvement	<b>249</b>	55	-28	<b>276</b>	Monies set aside for improvements to the Building Services department.
Rural Housing Needs	<b>56</b>	0	0	<b>56</b>	To be used to fund Rural Enabler post.
Homelessness and Housing	<b>522</b>	70	0	<b>592</b>	This sum will be used to support homelessness prevention work.
Housing Strategy	<b>0</b>	10	0	<b>10</b>	During 2019/20 work will commence on updating the Local Housing Strategy. This funding will be used to produce the strategy including facilitating consultation events.
Supporting People	<b>0</b>	35	0	<b>35</b>	To continue to provide housing support.
Community Safety	<b>37</b>	64	-32	<b>69</b>	To fund community safety initiatives.
Gypsy Traveller	<b>1,059</b>	0	-7	<b>1,052</b>	To support the provision of a Gypsy/Traveller site and Gypsy Liaison Officer.
Regulatory Improvements	<b>282</b>	0	0	<b>282</b>	Monies set aside for Regulatory Services issues and to be used for any future issues arising from the shared services collaboration.



**ANALYSIS OF RESERVES**

<b>Name</b>	<b>Bal 31/03/18 £000</b>	<b>In £000</b>	<b>Out £000</b>	<b>Est Bal 31/03/19 £000</b>	<b>Comments</b>
<b>Managing Director and Resources</b>					
<b>Regeneration and Planning</b>					
Disabled Facilities	31	0	-17	14	To fund an Occupational Therapist within Disabled Facilities Grant team.
Temporary Empty Homes Officer	2	0	-2	0	To be used to fund an Empty Homes Officer.
Private Sector Housing	284	0	-22	262	To fund initiatives for Private Sector Housing, including an Occupational Therapist within the DFG team.
Local Development Plan	178	126	0	304	Set aside for costs relating to the production of the Local Development Plan.
Regeneration & Planning	796	0	-42	754	Monies set aside to cover various commitments within the service.
Planning Fees	100	0	0	100	To provide for reduction in planning fees income.
Building Control	296	0	-50	246	Reserve set aside to fund future deficits on the ringfenced Building Control Trading Account.
Donations	24	21	-16	29	Income received from visitors which is used to fund general projects and to match-fund expenditure incurred by the Friends of the Heritage Coast.
<b>Resources</b>					
Welfare Reforms	756	0	0	756	To fund pressures on the Authority resulting from changes to the Welfare Benefit System. The balance required in this reserve will be assessed when more information becomes available. This reserve could be used to finance any Department for Work and Pensions projects.
Financial IT System	0	27	0	27	To fund the costs of implementing the new Income Management system.
Internal Audit	0	22	0	22	To provide training and support development of Internal Audit staff.
Legal	657	49	-4	702	To provide in house legal capacity on major projects, fund increased in house capacity which assists with income generation.
Trainee Appointments	680	0	0	680	To fund the appointment of trainees and interns to support services and the Reshaping Service programme.
Legal Claims	1,920	0	0	1,920	To fund future legal cases and judicial reviews.
Child Burial	0	27	0	27	Ring fenced grant funding received from Welsh Government.

**ANALYSIS OF RESERVES**

<b>Name</b>	<b>Bal 31/03/18 £000</b>	<b>In £000</b>	<b>Out £000</b>	<b>Est Bal 31/03/19 £000</b>	<b>Comments</b>
Human Resources	141	0	0	141	To fund transitional costs associated with the move to the new HR operating model/HR service centre, for spend to save projects i.e. reduce recruitment spend, reduce sickness absence etc and for a part time temporary post for work associated with the 16-24 agenda.
Performance and Development	343	45	0	388	To fund the purchase of hardware, software and equipment and to fund the appointment of trainees and interns to support the service. £45k transfer in relates to the grant from WG to support the Brexit process.
Democratic & Freedom of Information	48	0	0	48	To be used to fund IT and other equipment required to support department.
<b>Corporate</b>					
Election Expenses	216	158	-4	370	Set aside for the Council and other elections costs.
Corporate Governance	338	0	0	338	This reserve has been set aside in respect of local government governance and development issues e.g. collaboration, mergers. The fund is also a useful contingency provision for improvements required urgently e.g. as a result of an inspection report.
Early Retirement/Redundancy	973	0	0	973	Used to finance the cost of early retirement and redundancy as a result of restructuring, budget savings and the Reshaping Service Programme.
Events	340	200	-137	403	To provide funds to promote the Vale of Glamorgan particularly in respect of tourism and economic development.
Insurance Fund	3,452	439	0	3,891	To fund potential future claims on the Authority based upon historical evidence. This is reviewed annually. No prediction for future use has been included at present and claims can have a long lead time.
Energy Management Fund	318	162	-259	221	Energy saving schemes initially funded from this reserve and transfers in relate to the repayments to the fund from services once savings are achieved.
Reshaping Services	569	300	-55	814	To fund one off costs that will be incurred during the implementation of the Council's Reshaping Services programme.
Digital Reshaping	0	225	0	225	Invest to save funding to support the implementation of new digital ways of working and to update current systems.
Interpretation Services for Asylum Seekers	98	0	0	98	To provide support and interpretation services for asylum seekers.

**ANALYSIS OF RESERVES**

<b>Name</b>	<b>Bal 31/03/18 £000</b>	<b>In £000</b>	<b>Out £000</b>	<b>Est Bal 31/03/19 £000</b>	<b>Comments</b>
Stronger Communities Fund	<b>232</b>	105	0	<b>337</b>	To enable community groups, the voluntary sector and town and community councils to apply for revenue and capital funding that promotes initiatives within the Vale of Glamorgan consistent with the Council's vision of "Strong communities with a bright future".
Mayors Foundation	<b>0</b>	2	0	<b>2</b>	Ringfenced funding to be issued as grants.
<b>Capital</b>					
City Deal	<b>1,898</b>	0	0	<b>1,898</b>	To be used to contribute towards the City Deal which will generate significant economic growth and to improve transport and other infrastructure within the Cardiff Capital Region.
Coastal Works	<b>570</b>	0	-33	<b>537</b>	To assist in funding the ongoing liabilities that will arise following the coastal developments in the Vale, maintaining the impact of the significant investment made.
ICT Fund	<b>3,952</b>	67	-573	<b>3,446</b>	Set aside to meet the costs of replacement and renewal of computer hardware and software, telecommunication systems and infrastructure. Transfers in include the repayment back into the fund from schools and other services relating to IT loans. £273k of displaced funding was transferred to the WG School Capital Grant fund.
Capital Scheme Commitments	<b>92</b>	0	-18	<b>74</b>	Set aside to top up Barry Regeneration schemes.
School Investment Strategy	<b>11,372</b>	81	-2,415	<b>9,038</b>	To be used to fund schemes identified as part of the Schools Investment Programme including the Band B 21st Century School programme.
WG Schools Capital Grant	<b>0</b>	1,765	0	<b>1,765</b>	A £1.765m grant was received from WG and was used to displace existing capital spend in 2018/19. An equivalent sum is being carried forward through this reserve into 2019/20 to fund capital expenditure relating to schools
Capital Fund	<b>3</b>	0	-3	<b>0</b>	To assist in funding future capital commitments.
Project Fund	<b>3,180</b>	0	-330	<b>2,850</b>	This fund is to be used to finance capital and revenue projects, with repayment of such advances being credited back to the fund where appropriate. £330k of displaced funding was transferred to the WG School Capital Grant fund.
Regeneration Fund	<b>312</b>	20	-28	<b>304</b>	To fund various regeneration schemes in the Vale, including committed capital schemes.
Council Building Fund	<b>6,582</b>	55	-1,162	<b>5,475</b>	The fund is available in respect of repairs and maintenance of Council Buildings. £1.162m of displaced funding was transferred to the WG School Capital Grant fund.
Repairs and Renewals Vehicle	<b>2,414</b>	807	-277	<b>2,944</b>	This fund is primarily for the replacement of plant and vehicles. Vehicles are purchased from the fund and the transfer in represents the equivalent "rental" amount reimbursing the fund.

**ANALYSIS OF RESERVES**

<b>Name</b>	<b>Bal 31/03/18 £000</b>	<b>In £000</b>	<b>Out £000</b>	<b>Est Bal 31/03/19 £000</b>	<b>Comments</b>
Social Services Buildings	500	0	0	500	To fund the update of Social Services premises to meet the future demands of the service.
ICF Capital	0	330	0	330	To fund future projects in partnership with Health.
Telecare	565	75	0	640	Replacement fund for Telecare equipment and other service costs.
<b>TOTAL SPECIFIC RESERVES (excl HRA)</b>	<b>66,085</b>	<b>7,871</b>	<b>-9,951</b>	<b>64,005</b>	
<b>School Balances</b>					
School Balances	2,624	779	-722	2,681	These are the end of year balances retained by individual schools. They can only be used by the particular school under the Statutory LMS framework. Movements are as and when required by each school.
Additional Needs Fund	19	0	-15	4	Funding for Additional Needs for schools as a result of increasing numbers of pupils with complex needs
Schools Long Term Supply	0	105	0	105	Used to fund long term supply scheme
Breakfast Clubs	21	0	-21	0	Funding for School Breakfast clubs
<b>TOTAL SCHOOLS RESERVES</b>	<b>2,664</b>	<b>884</b>	<b>-758</b>	<b>2,790</b>	

Title of Saving	Description of Saving	Target Saving £000	Actual Saving	RAG Status	Update Comments, Issues & Actions	Relevant Scrutiny Committee	Project Manager
<b>LEARNING AND SKILLS</b>							
<b><u>Schools</u></b>							
Schools	General saving across all schools	824	824	Green	Allocated to schools via funding formula	Learning & Culture	Trevor Baker
<b>Total Schools</b>		<b>824</b>	<b>824</b>	<b>Green</b>	<b>100%</b>		
<b><u>Strategy, Culture, Community Learning &amp; Resources</u></b>							
Reshaping Tranche 3 - Procurement	More efficient and effective procurement of goods and services	37	37	Green	Savings allocated and will be achieved in-year	Learning & Culture	Trevor Baker
Reshaping Services - Tranche 2	General saving across division	50	50	Green	Savings allocated and will be achieved in-year	Learning & Culture	Trevor Baker
Reshaping Services - Tranche 1	Additional Learning Needs saving reallocated to general service savings	26	26	Green	Savings allocated and will be achieved in-year	Learning & Culture	Trevor Baker
Reshaping Tranche 3 - Establishment Review	Review of various payments to staff and efficient utilisation of staff	22	22	Green	Savings allocated and will be achieved in-year	Learning & Culture	Trevor Baker
<b>Total Strategy, Culture, Community Learning and Resources</b>		<b>135</b>	<b>135</b>	<b>Green</b>	<b>100%</b>		
<b><u>School Improvement</u></b>							
Reshaping Services - Tranche 1	Additional Learning Needs saving reallocated to general service savings	77	77	Green	Savings allocated and will be achieved in-year	Learning & Culture	Trevor Baker
Reshaping Tranche 3 - Procurement	More efficient and effective procurement of goods and services	3	3	Green	Savings allocated and will be achieved in-year	Learning & Culture	Trevor Baker
<b>Total School Improvement</b>		<b>80</b>	<b>80</b>	<b>Green</b>	<b>100%</b>		
<b><u>Directors Office</u></b>							
Reshaping Tranche 3 - Procurement	More efficient and effective procurement of goods and services	8	8	Green	Savings allocated and will be achieved in-year	Learning & Culture	Trevor Baker
<b>Total Directors Office</b>		<b>8</b>	<b>8</b>	<b>Green</b>	<b>100%</b>		

Title of Saving	Description of Saving	Target Saving £000	Actual Saving	RAG Status	Update Comments, Issues & Actions	Relevant Scrutiny Committee	Project Manager
<b><u>Achievement for All</u></b>							
Reshaping Services - Tranche 1	Additional Learning Needs saving reallocated to general service savings	63	63	Green	Savings allocated and will be achieved in-year	Learning & Culture	Trevor Baker
Reshaping Tranche 3 - Procurement	More efficient and effective procurement of goods and services	22	22	Green	Savings allocated and will be achieved in-year	Learning & Culture	Trevor Baker
Reshaping Tranche 3 - Establishment Review	Review of various payments to staff and efficient utilisation of staff	12	12	Green	Savings allocated and will be achieved in-year	Learning & Culture	Trevor Baker
<b>Total Achievement for All</b>		<b>97</b>	<b>97</b>	<b>Green</b>	<b>100%</b>		
<b>TOTAL LEARNING &amp; SKILLS</b>		<b>1,144</b>	<b>1,144</b>	<b>Green</b>	<b>100%</b>		
<b>SOCIAL SERVICES</b>							
<b><u>Childrens Services</u></b>							
Reshaping Tranche 3 - Procurement	More efficient and effective procurement of goods and services	41	41	Green	Savings allocated and will be achieved in-year	Health Living & Social Care	Rachel Evans
Reshaping Tranche 3 - Establishment Review	Review of various payments to staff and efficient utilisation of staff	61	61	Green	Savings allocated and will be achieved in-year	Health Living & Social Care	Rachel Evans
<b>Total Childrens Services</b>		<b>102</b>	<b>102</b>	<b>Green</b>	<b>100%</b>		
<b><u>Adult Services</u></b>							
Reshaping Services	Review of management of adult care packages and day services to be realised through a variety of delivery options	320	320	Green	Various initiative being undertaken	Health Living & Social Care	Suzanne Clifton
Reshaping Tranche 3 - Procurement	More efficient and effective procurement of goods and services	22	22	Green	Savings allocated and will be achieved in-year	Health Living & Social Care	Suzanne Clifton
Reshaping Tranche 3 - Establishment Review	Review of various payments to staff and efficient utilisation of staff	75	75	Green	Savings allocated and will be achieved in-year	Health Living & Social Care	Suzanne Clifton
<b>Total Adult Services</b>		<b>417</b>	<b>417</b>	<b>Green</b>	<b>100%</b>		
<b><u>Resource Management &amp;</u></b>							

Title of Saving	Description of Saving	Target Saving £000	Actual Saving	RAG Status	Update Comments, Issues & Actions	Relevant Scrutiny Committee	Project Manager
Reshaping Tranche 3 - Procurement	More efficient and effective procurement of goods and services	35	35	Green	Savings allocated and will be achieved in-year	Health Living & Social Care	Amanda Phillips
Reshaping Tranche 3 - Establishment Review	Review of various payments to staff and efficient utilisation of staff	29	29	Green	Savings allocated and will be achieved in-year	Health Living & Social Care	Amanda Phillips
<b>Total Resource Management &amp; Safeguarding</b>		<b>64</b>	<b>64</b>	<b>Green</b>	<b>100%</b>		
<b><u>Youth Offending Service</u></b>							
Reshaping Tranche 3 - Procurement	More efficient and effective procurement of goods and services	1	1	Green	Savings allocated and will be achieved in-year	Homes and Safe Communities	Rachel Evans
<b>Total Youth Offending Service</b>		<b>1</b>	<b>1</b>	<b>Green</b>	<b>100%</b>		
<b>TOTAL SOCIAL SERVICES</b>		<b>584</b>	<b>584</b>	<b>Green</b>	<b>100%</b>		
<b>ENVIRONMENT AND HOUSING</b>							
<b><u>Neighbourhood and Transport</u></b>							
Reshaping Services	Completion of the implementation of the new target operating model for service delivery for Visible Services and other service initiatives	775	147	Red	£375k of this saving is the balance of the recent restructure. The restructure was put in place from April 2018 however additional resources employed mainly within Waste Collections have offset savings made via the restructure. There is a £147k saving from Regulatory Services. Further savings are in progress however they have not been achieved in 2018/19.	Environment & Regeneration	Emma Reed
Reshaping Tranche 3 - Procurement	More efficient and effective procurement of goods and services	52	52	Green	Saving pro-rated across all areas	Environment & Regeneration	Emma Reed
Reshaping Tranche 3 - Establishment Review	Review of various payments to staff and efficient utilisation of staff	124	0	Red	Recent restructure within Neighbourhood & Transportation has limited the potential to make additional staff savings.	Environment & Regeneration	Emma Reed
<b>Total Neighbourhood and Transport</b>		<b>951</b>	<b>199</b>	<b>Red</b>	<b>21%</b>		

Title of Saving	Description of Saving	Target Saving £000	Actual Saving	RAG Status	Update Comments, Issues & Actions	Relevant Scrutiny Committee	Project Manager
<b><u>Council Fund Housing</u></b>							
Reshaping Tranche 3 - Procurement	More efficient and effective procurement of goods and services	12	12	Green	Savings allocated and will be achieved in-year	Homes and Safe Communities	Mike Ingram
Reshaping Tranche 3 - Establishment Review	Review of various payments to staff and efficient utilisation of staff	9	9	Green	Savings allocated and will be achieved in-year	Homes and Safe Communities	Mike Ingram
<b>Total Council Fund Housing</b>		<b>21</b>	<b>21</b>	<b>Green</b>	<b>100%</b>		
<b>TOTAL ENVIRONMENT AND HOUSING</b>		<b>972</b>	<b>220</b>	<b>Red</b>	<b>23%</b>		
<b>MANAGING DIRECTOR &amp; RESOURCES</b>							
<b><u>Regeneration</u></b>							
Reshaping Tranche 3 - Procurement	More efficient and effective procurement of goods and services	44	44	Green	Savings allocated and will be achieved in-year	Environment & Regeneration	Marcus Goldsworthy
Reshaping Tranche 3 - Establishment Review	Review of various payments to staff and efficient utilisation of staff	8	8	Green	Savings allocated and will be achieved in-year	Environment & Regeneration	Marcus Goldsworthy
<b>Total Regeneration</b>		<b>52</b>	<b>52</b>	<b>Green</b>	<b>100%</b>		
<b><u>Development Management</u></b>							
Reshaping Tranche 3 - Procurement	More efficient and effective procurement of goods and services	10	10	Green	Savings allocated and will be achieved in-year	Environment & Regeneration	Marcus Goldsworthy
Reshaping Tranche 3 - Establishment Review	Review of various payments to staff and efficient utilisation of staff	16	16	Green	Savings allocated and will be achieved in-year	Environment & Regeneration	Marcus Goldsworthy
<b>Total Development Management</b>		<b>26</b>	<b>26</b>	<b>Green</b>	<b>100%</b>		



Title of Saving	Description of Saving	Target Saving £000	Actual Saving	RAG Status	Update Comments, Issues & Actions	Relevant Scrutiny Committee	Project Manager
<b><u>Private Housing</u></b>							
Reshaping Tranche 3 - Procurement	More efficient and effective procurement of goods and services	3	3	Green	Savings allocated and will be achieved in-year	Homes and Safe Communities	Marcus Goldsworthy
Reshaping Tranche 3 - Establishment Review	Review of various payments to staff and efficient utilisation of staff	4	4	Green	Savings allocated and will be achieved in-year	Homes and Safe Communities	Marcus Goldsworthy
<b>Total Private Housing</b>		<b>7</b>	<b>7</b>	<b>Green</b>	<b>100%</b>		
<b><u>Resources</u></b>							
Reshaping Tranche 3 - Procurement	More efficient and effective procurement of goods and services	113	113	Green	Savings allocated and will be achieved in-year	Corporate Performance & Resources	Carys Lord
Property Costs	Savings to be achieved through the Space Project, which is currently underway and due for completion in early 2018	303	303	Green	Provincial House lease surrender in November 2017 and full year saving to be achieved this year	Corporate Performance & Resources	Carys Lord
Reshaping Tranche 3 - Establishment Review	Review of various payments to staff and efficient utilisation of staff	62	62	Green	Savings allocated and will be achieved in-year	Corporate Performance & Resources	Carys Lord
<b>Total Resources</b>		<b>478</b>	<b>478</b>	<b>Green</b>	<b>100%</b>		
<b><u>Performance and Development</u></b>							
Reshaping Tranche 3 - Procurement	More efficient and effective procurement of goods and services	35	35	Green	Savings allocated and will be achieved in-year	Corporate Performance & Resources	Carys Lord
Reshaping Tranche 3 - Establishment Review	Review of various payments to staff and efficient utilisation of staff	13	13	Green	Savings allocated and will be achieved in-year	Corporate Performance & Resources	Carys Lord
<b>Total Performance and Development</b>		<b>48</b>	<b>48</b>	<b>Green</b>	<b>100%</b>		
Reshaping Services - Tranche 2	General savings across Corporate Services	700	640	Amber	Range of initiatives implemented however work is ongoing to finalise the remaining savings required	Corporate Performance & Resources	Carys Lord
<b>TOTAL MANAGING DIRECTOR AND RESOURCES</b>		<b>1,311</b>	<b>1,251</b>	<b>Amber</b>	<b>95%</b>		

Title of Saving	Description of Saving	Target Saving £000	Actual Saving	RAG Status	Update Comments, Issues & Actions	Relevant Scrutiny Committee	Project Manager
<b><u>GENERAL POLICY AND COUNCIL WIDE</u></b>							
Reshaping Tranche 3 - Commercial Opportunities	Savings resulting from a review of charging and income management. Income Generation and Commercial Opportunities Strategy 2017 - 2020 was presented to Cabinet on 23rd October 2017	275	92	Red	Work continues to explore new ways of generating income, in addition to inflationary increases for some fees and charges. Sponsorship of the summer events programme has yielded income for the first time with follow-up interest expressed in other opportunities. Changes to concessions for bulky item collections is forecast to increase income this year, in addition to the work to increase income within registration services, filming and additional website advertising	Corporate Performance & Resources	Carys Lord
Reshaping Tranche 3 - Digital Strategy	Implementation of savings as a result of the Digital Strategy approved by Cabinet in July 2017	200	69	Red	Work is underway to deliver digital projects focusing on customer and employee systems. Work to enhance the website and its functionality has commenced in order to shift customers to digital channels. Work is underway within the digital employee project to make efficiencies from digital recruitment and DBS management.	Corporate Performance & Resources	Carys Lord
Reshaping Tranche 3 - Procurement	More efficient and effective procurement of goods and services	212	212	Green	Majority of savings achieved from a reduction in the insurance budget	Corporate Performance & Resources	Carys Lord
Minimum Revenue Provision (MRP)	Audit Committee agreed change in methodology for calculating MRP in Jan 18	1,600	1,600	Green	Methodology changed from 1st April 2018	Corporate Performance & Resources	Carys Lord
<b>TOTAL GENERAL POLICY/COUNCIL WIDE</b>		<b>2,287</b>	<b>1,973</b>	<b>Amber</b>	<b>86%</b>		
<b>COUNCIL TOTAL</b>		<b>6,298</b>	<b>5,172</b>	<b>Amber</b>	<b>82%</b>		

Green = on target to achieve in full

Amber = forecast within 20% of target

Red = forecast less than 80% of target

**1,126****SHORTFALL**

	ALLOCATION - 2019/20		
	2019/20 Final Capital Budget £	Change of Budget £	2019/20 Revised Budget £
<b><u>Learning and Skills</u></b>			
<b><u>Education and Schools</u></b>			
Llantwit Major Learning Community		86,000	86,000
Band B Ysgol Bro Morgannwg	5,105,000	200,000	5,305,000
Band B Whitmore High School	8,463,000	-33,000	8,430,000
Band B Pencoedtre High school	6,953,000	282,000	7,235,000
Band B Centre of Learning and Wellbeing	959,000	135,000	1,094,000
Band B Barry Waterfront	3,977,000	21,000	3,998,000
Band B Primary Provision in the Western Vale	2,311,000	17,000	2,328,000
Band B St Davids Primary School	4,181,000	3,000	4,184,000
Band B Preparatory Works Changing Rooms etc.		57,000	57,000
Llansannor Extension	105,000	5,000	110,000
Ty Deri		175,000	175,000
Penarth Learning Community		9,000	9,000
Asbestos Removal	10,000	4,000	14,000
Radon Monitoring	20,000	8,000	28,000
Holton Road Primary Electrical Rewire Phase 2		3,000	3,000
Pupil Referral Unit KS4 Y Daith, Fire Precaution Works		10,000	10,000
St Illtyds Primary Fire Precaution Works		17,000	17,000
St Richard Gwyn Boiler Upgrade		4,000	4,000
Y Bont Faen Primary Flat Roof Renewal Phase 1	100,000	4,000	104,000
Ysgol Bro Morgannwg Renew Sewage Pumps	85,000	6,000	91,000
Fairfield Nursery Adaptions		2,000	2,000
Ysgol Iolo Boiler Renewal		6,000	6,000
Cowbridge Comprehensive School Block A Replacement Boilers		4,000	4,000
Fire Precaution Works		4,000	4,000
Education Asset Renewal - contingency	50,000	30,000	80,000
Oakfield/Ysgol Gwaun Y Nant Community Garden Project		2,000	2,000
Gwenfo Primary Extension	70,000	1,000	71,000
Wick Primary Nursery and Remodel of Building		574,000	574,000
Dinas Powys Primary School s106 scheme	50,000	7,000	57,000
St Josephs Nursery and EIB	1,135,000	-96,000	1,039,000
Victorian Schools (and Sandstone repairs 812217 and Overboarding 812182)	600,000	1,000	601,000
Legionella		7,000	7,000
St cyres lower school Marketing & disposal		6,000	6,000
Disabled Access Improvement	16,000	1,000	17,000
St Richard Gwyn R/C High Window renewal Phase 1		8,000	8,000
Schools IT Loans	200,000	192,000	392,000
<b>Total Education and Schools</b>	<b>34,390,000</b>	<b>1,762,000</b>	<b>36,152,000</b>
<b><u>Catering</u></b>			
Jenner Park Water Boiler		3,000	3,000
<b>Total Catering Services</b>	<b>0</b>	<b>3,000</b>	<b>3,000</b>
<b><u>Library Services</u></b>			
Barry Library Boilers		31,000	31,000
<b>Total Library Services</b>	<b>0</b>	<b>31,000</b>	<b>31,000</b>
<b>Total Learning and Skills</b>	<b>34,390,000</b>	<b>1,796,000</b>	<b>36,186,000</b>

	ALLOCATION - 2019/20		
	2019/20 Final Capital Budget £	Change of Budget £	2019/20 Revised Budget £
<b><u>Social Services</u></b>			
Hen Goleg Day Centre Fire Alarm		12,000	12,000
Hen Goleg Day Centre Lighting Upgrade		2,000	2,000
ICT Infrastructure	300,000	86,000	386,000
Hen Goleg Works		15,000	15,000
ICF- Ty Dewi Sant	227,000	19,000	246,000
ICF- Southway Dementia Friendly Environment		41,000	41,000
ICF- Ty Dyfan - roof ,promenade tiles and door		14,000	14,000
ICF -Transition Smart House (6A Castle Ave)		22,000	22,000
<b>Total Social Services</b>	<b>527,000</b>	<b>211,000</b>	<b>738,000</b>
<b><u>Environment and Housing</u></b>			
<b><u>Neighbourhood Services &amp; Transport</u></b>			
Vehicle Replacement Programme	3,158,000	296,000	3,454,000
Street Lighting		111,000	111,000
Flood Risk Management	100,000	29,000	129,000
Coldbrook Flood Risk Management Construction Phase		22,000	22,000
Street Lighting Energy Reduction Strategy	287,000	100,000	387,000
Coast Protection and Land Drainage General	110,000	32,000	142,000
A48 Strategic Corridor and other Primary Bus Stops		30,000	30,000
Barry Island Shelters		32,000	32,000
Boverton Flooding		791,000	791,000
Dimming of Street Lighting/Fitting of LED lanterns	365,000	150,000	515,000
Cross Common Bridge		99,000	99,000
Dinas Powys Library Bridge		166,000	166,000
Murchfield Access Bridge		39,000	39,000
Llanmaes Flood Management Scheme	350,000	446,000	796,000
Ashpath Footpath Improvements		72,000	72,000
Court Road Car Park		20,000	20,000
Maendy Pedestrian Sustainable Transport Improvement		80,000	80,000
Rhose Sustainable Transport	483,000	10,000	493,000
Fferm Goch Sustainable Transport Improvements		57,000	57,000
Dinas Powys Footpath improvements		30,000	30,000
Community POD -Penarth		15,000	15,000
Ogmore by Sea/St Brides Major Sustainable Transport Improvements		46,000	46,000
Capital Bid - Electrical Renewal Barry & Penarth Leisure Ce	1,187,000	136,000	1,323,000
Barry and Penarth LC Upgrade Changing Rooms	865,000	93,000	958,000
Cowbridge Leisure Centre Roofing	372,000	59,000	431,000
Leisure Centre Refurbishment		46,000	46,000
Replacement of Jenner Park Roof	48,000	2,000	50,000
Green Flag Parks and Parks		13,000	13,000
Neighbourhood Services Asset Renewal including toilets, signage and benches		7,000	7,000
Cemetery Approach		183,000	183,000
Penarth Pier		23,000	23,000
Waste Grant WG		3,075,000	3,075,000
<b>Total Neighbourhood Services &amp; Transport</b>	<b>7,325,000</b>	<b>6,310,000</b>	<b>13,635,000</b>

	ALLOCATION - 2019/20		
	2019/20 Final Capital Budget £	Change of Budget £	2019/20 Revised Budget £
<b>HRA</b>			
<b>Housing Improvement Programme</b>			
Externals	2,334,000	130,000	2,464,000
General Improvements - Report as part of Externals	330,000	1,245,000	1,575,000
Individual Schemes	0	243,000	243,000
Common Parts	2,000,000	205,000	2,205,000
Emergency Works	300,000	120,000	420,000
Council Housing Aids and Adaptions	400,000	126,000	526,000
New Build	9,316,000	1,328,000	10,644,000
<b>Total Housing Improvement Programme</b>	<b>14,680,000</b>	<b>3,397,000</b>	<b>18,077,000</b>
<b>Total Environment and Housing</b>	<b>22,005,000</b>	<b>9,707,000</b>	<b>31,712,000</b>
<b>Managing Director &amp; Resources</b>			
<b>Regeneration &amp; Planning</b>			
Barry Regeneration Partnership Project Fund (Original)	324,000	309,000	633,000
Tackling Poverty 16/17		152,000	152,000
Five Mile Lane	7,985,000	-2,701,000	5,284,000
High Street/Broad Street Traffic Management		13,000	13,000
Marketing and Disposal of the Innovation Quarter		31,000	31,000
		155,000	155,000
Badgers Brook Public Open Space Enhancement		3,000	3,000
Maes Dyfan Open Space Improvements		36,000	36,000
Colwinston Play Area		41,000	41,000
Sully affordable Housing		47,000	47,000
Penarth Heights Public Art	188,000	314,000	502,000
Twyn Yr Odyn Play Area	20,000	-2,000	18,000
North Penarth Open Space Improvements		201,000	201,000
<b>Total Regeneration &amp; Planning</b>	<b>8,517,000</b>	<b>-1,401,000</b>	<b>7,116,000</b>
<b>Private Sector Housing</b>			
Disabled Facility Grants	1,200,000	-48,000	1,152,000
Barry Island and Cosmeston Toilets		97,000	97,000
Penarth Renewal Area		6,000	6,000
<b>Total Private Sector Housing</b>	<b>1,200,000</b>	<b>55,000</b>	<b>1,255,000</b>
<b>Resources</b>			
Housing Regeneration Area	300,000	196,000	496,000
Building Strong Communities Fund	30,000	17,000	47,000
Civic Offices Rewire/Space Project - Reduced Office accommodation		22,000	22,000
Carbon Management Fund		48,000	48,000
Court Road Depot - Survey, Feasibility and Infrastructure Budget		349,000	349,000
<b>Total Resources</b>	<b>330,000</b>	<b>632,000</b>	<b>962,000</b>
<b>Total Managing Director &amp; Resources</b>	<b>10,047,000</b>	<b>-714,000</b>	<b>9,333,000</b>
<b>City Deal</b>	<b>436,000</b>	<b>458,000</b>	<b>894,000</b>
<b>Total Value of Capital Programme</b>	<b>67,405,000</b>	<b>11,458,000</b>	<b>78,863,000</b>