

Meeting of:	Cabinet
Date of Meeting:	Monday, 15 July 2019
Relevant Scrutiny Committee:	All Scrutiny Committees
Report Title:	Cabinet Quarterly Work Programmes – April to June 2019 and July to September 2019
Purpose of Report:	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the periods April to June 2019 and to confirm the Quarterly Work Programme for July to September 2019 in order that the Annual Strategic Work Programme can be amended and uploaded to the website.
Report Owner:	Report of the Leader
Responsible Officer:	Rob Thomas, Managing Director
Elected Member and Officer Consultation:	Monitoring Officer, Section 151 officer and All Directors
Policy Framework:	This is a matter for Executive decision
Executive Summary:	<ul style="list-style-type: none"> • To seek Cabinet approval and any comments in respect of the progress update for the quarter April to June 2019. • To seek Cabinet approval of the updated Cabinet Quarterly Forward Work Programme from July to September 2019.

Recommendations

1. That the position with regard to the Work Programme for the period April to June 2019 (Appendix 1) be agreed.
2. That the Cabinet Quarterly Work Programme for July to September 2019 attached at Appendix 2 be endorsed.
3. That the Annual Strategic Cabinet Work Programme at Appendix 3 be updated in line with Recommendations (1) and (2) above and uploaded to the Council's website.

Reasons for Recommendations

1. To monitor progress.
2. To approve the Work Programme for July to September 2019.
3. To comply with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution in setting annual work programmes.

1. Background

- 1.1 The Cabinet Quarterly Work Programme for April to June 2019 (Appendix 1) and July to September 2019 (Appendix 2) set out matters that are included in the Strategic Work Programme as well as other specific items that the Executive and Council are planning to consider during the period up to September 2019.
- 1.2 In accordance with the provisions of the Local Government Act 2000 and the Council's Constitution, the Cabinet Annual Strategic Forward Work Programme sets out matters which the Executive and Council are likely to consider during the period May 2019 to April 2020. The current annual programme that was approved at Cabinet on 1st April, 2019 has been updated as attached at Appendix 3.
- 1.3 The Forward Work Programme contains information on:
 - The timetable for considering the budget and any plans forming part of the Policy Framework and requiring Council approval, and which body is to consider them;
 - The timetable for considering any plans which are the responsibility of the Executive;
 - Any individual matters which the Executive intends to consult on, in advance of taking any decision, and the timetable for consultation and decision.

2. Key Issues for Consideration

- 2.1 Appendix 1 to the report details the reports submitted for the quarter April to June 2019 and details of progress to date together with comments regarding any slippage, for Cabinet's consideration.

- 2.2 The intention of the Cabinet Forward Work Programme is to ensure clear correlation with the programming of the work of Scrutiny Committees and the Council's Corporate Management Team.
- 2.3 Appendix 2 details a Quarterly Work Programme for July to September 2019 which includes those items that are included in the Annual Strategic Work Programme as well as other more specific items that the Executive are likely to consider during July to September 2019.
- 2.4 Appendix 3 to the report sets out the current Annual Strategic Forward Work Programme which following consideration/approval of Appendices 1 and 2 will be uploaded to the Council's website.

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1 The Annual Strategic Work Programme provides an overview of the reports / topics the Cabinet are likely to consider over the next 12 months.
- 3.2 Developing a work programme is one of the requirements of the Local Government Act 2000.
- 3.3 The relevant Scrutiny Committees and any planned consultation with Scrutiny Committees have been identified in the work programmes.

4. Resources and Legal Considerations

Financial

- 4.1 There are no direct implications as a result of the report.

Employment

- 4.2 There are no direct implications as a result of the report.

Legal (Including Equalities)

- 4.3 The preparation / publication of a Forward Work Programme complies with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution.

5. Background Papers

Local Government Act 2000



VALE of GLAMORGAN COUNCIL CABINET OFFICE

Cabinet Quarterly Work Programme

April 2019 - June 2019



Contents

Quarterly Work Programme: April 2019.....	1
Quarterly Work Programme: May 2019	5
Quarterly Work Programme: June 2019	14

Quarterly Work Programme: April 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
April	Cabinet Annual Strategic Forward Work Programme May 2019 - April 2020 and Cabinet Quarterly Work Programme – April to June 2019	To inform Members of the Forward Work Programmes of the Cabinet / Council for the 12 month period May 2019 to April 2020, and the Cabinet Quarterly Work Programme from April – June 2019	Leader	No	No	Reported to Cabinet on 1 st April 2019 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-04-01/Minutes.pdf
April	Q3 Risk Register	To update cabinet on the Quarter 3 position (October - December 2018) of risks contained within the Corporate Risk Register and to provide an overview of the emerging risk themes and issues	Leader	Audit Committee	No	Reported to Cabinet on 1 st April 2019 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-04-01/Minutes.pdf
April	Q3 Performance Report 2018/19	To present the Council's performance against the Corporate Plan for Q3 (October to December 2018)	Leader	Reported to all Scrutiny Committees in March	No	Reported to Cabinet on 1 st April 2019 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-04-01/Minutes.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
						04-01/Minutes.pdf
April	Annual Improvement Plan (Part One)	To present the Annual Improvement Plan, Council's Service Plans and performance targets for 2019/20	Leader	Reported to all Scrutiny Committees in March	No	Reported to Cabinet on 1 st April 2019 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-04-01/Minutes.pdf
April	Strategic Collaborative Working Updates	To provide Cabinet with an update on progress to date	Leader	Yes	No	Reported to Cabinet on 1 st April 2019 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-04-01/Minutes.pdf
April	Staff Survey	To provide Cabinet with an overview of the results from the 2018 Staff Survey	Leader	Yes	No	Reported to Cabinet on 15 th April 2019 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-04-15/Minutes-19-04-15.pdf
April	Deed of Variation Vale, Valleys & Cardiff Collaborative	To agree entering into a Deed of Variation, copy of which is appended to the	Leader	No	No	Reported to Cabinet on 1 st April 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
	Agreement	report, in respect of the Collaborative Agreement between Vale of Glamorgan Council, Cardiff Council, Merthyr Tydfil County Borough Council and RCT County Borough Council (VVC)				https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-04-01/Minutes.pdf
April	Homelessness Prevention Strategy	To seek adoption of the updated Strategy following comments received from Members of the Homes and Safe Communities Scrutiny Committee and stakeholders during the formal 8 weeks consultation	Housing and Building Services	No	No	Reported to Cabinet on 17 th June 2019 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-06-17/Minutes.pdf
April	Events programme	To seek Cabinet approval for the funding of events for 2019/20	Education and Regeneration	No	No	Reported to Cabinet on 18 th March 2019 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-03-18/Minutes.pdf
April	Proposal to increase the number of primary Welsh medium school places in Barry	To advise Cabinet of the outcome of the consultation exercise undertaken on the proposal to increase the	Education and Regeneration	No	No	Reported to Cabinet on 1 st April 2019 https://www.valeof

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
		number of primary Welsh medium school places in Barry				glamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2019/19-04-01/Minutes.pdf
April	School Admission Arrangements	To advise Cabinet of the outcome of the Council's statutory consultation exercise on school admission arrangements for Community Schools	Education and Regeneration	No	No	Reported to Cabinet on 1 st April 2019 https://www.valeof glamorgan.gov.uk/ Documents/ Com mittee%20Reports /Cabinet/2019/19-04-01/Minutes.pdf
April	M4 Junction 34 to A48 WeITAG Stage 2 Update	Update Cabinet and seek its endorsement of the M4 Junction 34 WeITAG Stage Two consultation results, review group findings and further studies; enable the project to progress to WeITAG Stage 3	Neighbourhood Services and Transport	Yes	No	Reported to Cabinet on 1 st April 2019 https://www.valeof glamorgan.gov.uk/ Documents/ Com mittee%20Reports /Cabinet/2019/19-04-01/Minutes.pdf

Quarterly Work Programme: May 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
May	Revised CAT Guidance	To seek Cabinet approval of the revised CAT Guidance.	Leader	No	No	It is intended to report to a July Cabinet prior to recess
May	Charter between Vale of Glamorgan Council and Town and Community Councils within the Vale of Glamorgan	To update Cabinet on matters relating to the Charter	Leader	No	No	Town and Community Councils within the Vale of Glamorgan being asked to respond by the end of July, with a report to follow
May	External Funding Monitoring Report	To provide Cabinet with an overview of the progress made in the Council's Reshaping Services programme	Leader	Yes	No	Internal changes to the External Funding process have been reviewed and the process is now in place. Will be reported later in the year when data is available.
May	Reshaping Services Review	To provide Cabinet and Scrutiny Committees with an overview of progress made to date on the programme aligned to the Council's Wellbeing	Leader	Yes (all)	No	Following the change in administration a review has been undertaken and a report to

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
		Objectives				Cabinet will follow each Programme Board meeting and the next one is scheduled for July.
May	Review of Polling Districts, Polling Places and Polling Stations Report	To inform Cabinet of the Electoral Registration Officer's findings, proposed changes and to seek approval for public consultation	Legal, Regulatory and Planning Services	No	Yes	Due to European Parliamentary Election and limited resources this will now be reported to Cabinet in July
May	CCTV Review	To consider an options appraisal concerning future provision of the CCTV service (including information and analysis from SWP and other partners as part of the Safer Vale Strategy work)	Housing and Building Services	Yes	No	Details of report subject to a decision on funding taken at Cabinet on 17 th June, 2019. To be reported to Cabinet in September 2019 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-06-17/Minutes.pdf
May	New Gypsy and Traveller Site Assessment	Request for approval undertake a new Gypsy and Traveller Site Assessment process and	Housing and Building Services	No	No	Officers are still looking to identify suitable sites for

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
		to call for land in private ownership				consideration. A report to Cabinet will then follow.
May	Compliance Policies Review	To agree updated policies following any amendments to legislation	Housing and Building Services	Yes	No	Reported to Cabinet on 17 th June, 2019 https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2019/19-06-17/Minutes.pdf
May	Housing Asset Management Strategy	To approve draft prior to tenant consultation	Housing and Building Services	No	No	Reported to Cabinet on 17 th June 2019 https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2019/19-06-17/Minutes.pdf
May	Housing Investment Programme Update	To update Cabinet on the position to date with the programme and to agree future stages	Housing and Building Services	Yes	No	The report relates to WHQS and as this has now been concluded is no longer required.
May	Housing Development Strategy	To introduce the Strategy for approval	Housing and Building Services	Yes	No	To be reported to Cabinet in September 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
May	Arts Central	This follows an earlier report where Cabinet endorsed the proposal to review the provision of Arts Central with a request for a further report to be brought back to Cabinet prior to 31 st December 2018	Leisure, Arts and Culture	Yes	No	The review of Arts Central is now being considered under tranche 4 of Reshaping Services Arts Strategy following the establishment of a new Programme Board. A new Options Appraisal is being conducted and a report to Cabinet will be forthcoming once a date has been confirmed.
May	Catering Reshaping	To provide an update on the Catering Reshaping project	Education and Regeneration	Yes	No	This report will be forthcoming to Cabinet pending the return of external advice to be incorporated in an updated Business Plan. A date will be confirmed in due course.
May	The future of	To seek Cabinet approval	Education and	No	No	A decision was

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
	Porthkerry Golf Course	for proposed operational changes.	Regeneration			made to re-wild the golf course. This decision was made by the Managing Director because of ongoing flooding issues, increasing costs and a desire to improve biodiversity.
May	Empty Homes Strategy	To seek Cabinet approval for amendments to the Strategy	Education and Regeneration	No	No	Delayed to allow the introduction of the new charging regime for empty properties to take effect in April/May. Will be reported to Cabinet 15 th July, 2019 followed by Homes and Safe Communities Scrutiny Committee on 16 th July, 2019
May	Biodiversity Forward Plan	To seek Cabinet endorsement of the new Plan as required by The Environment Act	Education and Regeneration	No	No	Reported to Cabinet on 15 th April 2019 https://www.valeofglamorgan.gov.uk/Doc

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
						uments/ Committee %20Reports/Cabinet /2019/19-04-15/Minutes-19-04-15.pdf
May	Targeted Regeneration Investment Programme 2019-19 – 2020/21 Thematic Grant	To seek Cabinet endorsement for the local establishment and delivery in Barry of a new regional property based grant scheme, funded by a Thematic Grant available through TRI / Capital City Region	Education and Regeneration	No	No	Following delays in Welsh Government clarification and agreement for the grant scheme will be reported to 29 th July, 2019 Cabinet
May	Cesspit Rationalisation – Marcross and Croft John	To advise Cabinet of progress in implementing a new charging regime and to seek approval to write-off emptying costs incurred prior to April 2016.	Neighbourhood Services and Transport	No	No	Linked to report advising of alternative waste treatment options. To be reported in September 2019
May	Llanmaes Village Flood Risk Management Scheme	To advise Cabinet of progress in delivering a flood risk management scheme in the village and seek the necessary approvals to progress to construction	Neighbourhood Services and Transport	No	No	Final design for scheme has been subject to recent change. Report now delayed until September 2019
May	Transport Grant Funding 2019 / 20	To note and agree the Welsh Government Transport Grant funded schemes for the 2019/20 period	Neighbourhood Services and Transport	Yes	No	To be reported to Cabinet in July 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
May	Highway Resurfacing Plan	Update report	Neighbourhood Services and Transport	Yes	No	To be reported to Cabinet in July 2019
May	Reshaping Services – Visible Services	To update Cabinet on the current reshaping position and to seek the necessary authority to progress any new initiatives	Neighbourhood Services and Transport / Social Care and Health	Yes	No	The Reshaping Services progress report will now be Council wide and will feature this information, therefore this report is no longer required
May	Development of a Local Toilet Strategy	To agree the process and consultation for the production of a Local Toilet Strategy	Social Care and Leisure / Neighbourhood Services and Transport	Yes	No	Reported to Cabinet on 17 th June 2019 https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2019/19-06-17/Minutes.pdf
May	Charging Policy	To agree the proposed changes for Care and Support Services 2019/20	Social Care and Health	No	No	The Review concluded that discretionary charging would not be cost effective. This was considered by Scrutiny.
May	Social Services Director's Annual	To ensure Cabinet agree the future provisions for	Social Care and Health	Yes	No	As previously advised the

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
	Report - Challenge Version	the service				report does not go at this stage - due to go in July and is on the Cabinet Forward Work Programme
May	Adopting Together Service		Social Care and Health			Reported to Cabinet on 17 th June 2019 https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2019/19-06-17/Minutes.pdf
May	Review of Schools Transport	To agree a number of changes to the way the Council provides schools transport	Neighbourhood Services and Transport / Education and Regeneration	Yes	No	Removal of Discretionary Report considered earlier in 2019 and consulted on. Consultation closed 31 st May, 2019. Aiming to report consultation results to Cabinet in September 2019
May	Joint Report with Housing - Review of Section 106	To review Section 106 Affordable Housing Contribution Spend and	Education and Regeneration / Housing and	ER and HSC	No	The requirement for this report is being

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
	Affordable Housing Contribution Spend and House Build Programme	House Build Programme	Building Services			reconsidered. Report will be tabled in September if still required

Quarterly Work Programme: June 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
June	Sickness Absence Report 2018/19	To update Cabinet on the sickness absence statistics for the 12 month period from 1 st April, 2018 to 31 st March, 2019	Leader	Yes		Reported to Cabinet on 17 th June 2019 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-06-17/Minutes.pdf
June	Landlord Service - Updated Rent Policy	To agree an updated rental policy for public housing	Housing and Building Services	Yes	No	Welsh Government Rent Policy unchanged for 2019/20 so report no longer required for this financial year
June	Creation of a One Stop Housing Support Shop	To request permission to tender and to set up a One Stop Shop in the centre of Barry	Housing and Building Services	No	No	Additional work on the business case required. To be reported in September 2019
June	Marcross Foul Waste Optional Appraisal	To consider options for sewerage treatment at Marcross	Housing and Building Services	Yes	No	Delays in obtaining the final costs of an alternative

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
						scheme. To be reported in September 2019
June / July	Adoption Allowances		Social Care and Health			As advised previously, this report is going later in the year
June	Trees Strategy	To agree a strategy for the management of trees either on Council owned land or on the public highway	Neighbourhood Services and Transport	Yes	No	Revised Strategy being prepared to better manage the Council's liabilities moving forward. Anticipate September Cabinet
June	LED Street Lighting	To agree the arrangements for the spend of Salix loan funding to replace the remaining conventional street lighting	Neighbourhood Services and Transport	Yes	No	Delay in appointing consultants to determine the type of lantern required for each unit due to lack of specialist resource in-house. Also delay due to Phase 1 overrunning. Programme to be developed this month with report to be

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
						presented to Cabinet in September 2019
June	Replacement for Town Centres Framework Scoping Report	Set out scope of replacement strategy document	Education and Regeneration	Yes	No	Decision has been taken to replace Town Centre Framework with a new growth plan which is currently going through a process of development. The replacement strategy will be reported to Cabinet after the recess.
June	Annual Section 106 Report	To report on annual S106 income and expenditure	Education and Regeneration	Yes	No	Due to delays with the closure of accounts, report will now be presented to 15 th July meeting
June	Draft Supplementary Planning Guidance for public consultation: 1. Design in the landscape; 2. Employment sites and premises; 3. Retailing and	To agree consultation on SPG	Education and Regeneration	No	No	Guidance has been delayed due to ongoing workload and will be presented after recess

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Reason Not Submitted
	town centres; 4. Wellbeing					
June	Regional Commissioning Strategy for Adults with a Learning Disability		Social Care and Health	Yes	No	Reported to Cabinet on 17 th June, 2019 https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2019/19-06-17/Minutes.pdf



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

Cabinet Quarterly Work Programme

July 2019 – September 2019



www.valeofglamorgan.gov.uk

Contents

Forward Work Programme: July 2019	1
Forward Work Programme: September 2019	6

Forward Work Programme: July 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
July	Closure of Accounts 2018/19	To inform Cabinet of the provisional financial position of the Council for the 2018/19 financial year	Leader	Yes (All Scrutiny Committees)	No
July	Revenue Monitoring 1 st April to 31 st May 2019	To advise Cabinet of the progress relating to revenue expenditure	Leader	Yes (All Scrutiny Committees)	No
July	Capital Monitoring 1 st April to 31 st May 2019	To advise Cabinet of the progress relating to the Capital Programme	Leader	Yes (All Scrutiny Committees)	No
July	Budget Strategy 2020/21	To submit the Budget Strategy for 2019/20	Leader	No	No
July	Treasury Management 2018/19	To present to Cabinet the annual review report on Treasury Management 2018/19	Leader	No	Yes
July	Collaboration Compendium	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved	Leader	No	No
July	Reshaping Services Update	To provide an update on the progress of the Reshaping Services Programme	Leader	Yes (Corporate Performance and resources)	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
July	Revised CAT Guidance	To seek Cabinet approval of the revised CAT Guidance.	Leader	No	No
July	Charter between Vale of Glamorgan Council and Town and Community Councils within the Vale of Glamorgan	To update Cabinet on matters relating to the Charter	Leader	No	No
July	ICT Procurement 2018/2019	To seek approval to tender for ICT contracts in 2018/2019	Leader	No	No
July	Review of Polling Districts, Polling Places and Polling Stations Report	To inform Cabinet of the Electoral Registration Officer's findings, proposed changes and to seek approval for public consultation	Legal, Regulatory and Planning Services	No	Yes
July	Review of the Vale of Glamorgan Council's Electoral Arrangements	To propose a scheme for submission to the Local Democracy and Boundary Commission for Wales	Legal, Regulatory and Planning Services	No	Yes
July	Social Services Director's Annual Report – Final Version	To ensure Cabinet agree the future priorities for the service	Social Care and Health	No	No
July	Vale Adults Opportunities Review	To consider Reshaping Opportunities for Day Services	Social Care and Health	Yes	
July	Proposed Multi-Use Games Area, King George V Playing Field, Llandough	To seek approval to lease an area of land at King George V Playing Fields, Llandough to Llandough Community Council	Leisure Arts and Culture	No	No
July	Corporate Safeguarding Annual Report	To update Cabinet on the work that has been undertaken to improve corporate arrangements for safeguarding and protecting children and	Social Care and Health	Yes – All Scrutiny Committees	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		adults who require specific Council services and to ensure that these arrangements are effective.			
July	Tender Process for Domiciliary Care in the Western Vale	This report outlines the basis for the Intermediate Care Fund grant that has been awarded in order to improve capacity for domiciliary care in the Western Vale	Social Care and Health	No	No
July	Winter Maintenance Arrangements 2019/20	To agree the winter maintenance arrangements for the 2019/20 season.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No
July	Transport Grant Funding 2019/20	To note and agree the Welsh Government Transport Grant funded schemes for 2019/20 period	Neighbourhood Services and Transport	Yes	No
July	Highway Resurfacing Plan	Update Report	Neighbourhood Services and Transport	Yes	No
July	Housing Asset Management Strategy	To agree updates and changes to the Housing Asset Management Strategy.	Housing and Building Services	Yes (Homes and Safe Communities)	No
July	Welsh Housing Quality Standards	To approve the selection of an approved contractor(s) to	Housing and Building Services	Yes (Homes and Safe	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		undertake WHQS improvement works		Communities)	
July/Sep	Local Development Plan Annual Monitoring Report	To provide first annual monitoring on LDP	Legal, Regulatory and Planning	Yes (Environment and Regeneration)	No
July	AECOM Fee Cap Extension	To increase the AECOM fee cap to deliver Band B	Leader	No	No
July	Ysgol Sant Baruc Consultation Objection Report	To seek Cabinet determination on the objections received for YSB consultation.	Education and Regeneration	Yes	No
July	St David's CIW Consultation Objection Report	To provide Cabinet with an update on the St David's consultation. If objections have been received, Cabinet determination will be required.	Education and Regeneration	Yes	No
July	Barry Waterfront – Contract/Cost Agreement	To seek Cabinet approval to enter into contract with the developer to build the new school at Barry Waterfront. Part I and II reports.	Education and Regeneration	No	No
July	Acceptance of Stage 2 Tender – YBM	To seek Cabinet approval to appoint contractor for YBM scheme with final cost. Part I and II reports	Education and Regeneration	No	No
July	Acceptance of Stage 2 Tender – WHS	To seek Cabinet approval to appoint contractor for WHS scheme with final cost. Part I and II reports	Education and Regeneration	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
July	21 st Century Schools Programme	To seek Cabinet approval for a revised Band B Programme	Education and Regeneration	Yes	No
July	Empty Homes Strategy	To seek Cabinet approval for amendments to the Strategy	Education and Regeneration	No	No
July	Targeted Regeneration Investment Programme 2018/19 - 2020/21 Thematic Grant	To seek Cabinet endorsement for the local establishment and delivery in Barry of a new regional property based grant scheme, funded by a Thematic Grant available through TRI/Capital City Region	Education and Regeneration	No	No
July	Annual Section 106 Report	To report on annual S106 income and expenditure	Legal, Regulatory and Planning	No	No
July	Proposals for a Strategic Development Plan (SDP) for the Cardiff Capital Region	To seek Cabinet endorsement to proceed with a report to Full Council seeking authorisation to formally commence with a Strategic Development Plan (SDP) for the Cardiff Capital Region, with the Vale of Glamorgan Council being Responsible Authority	Legal, Regulatory and Planning	Yes	Yes

Forward Work Programme: September 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
September	Medium Term Financial Plan	To submit the draft Medium Term Financial Plan 2019/20 to 2022/23 for consideration and approval	Leader	Yes (Corporate Performance and Resources)	No
September	Vale of Glamorgan Annual Report (Part 2 Improvement Plan)	To present the Council's Annual Performance Report for Cabinet's consideration and approval, including an update on progress being made against recommendations from the Council's regulators.	Leader	Yes (all) and Audit Committee	Yes
September	Council's Agency Worker provision	To present to Cabinet progress regarding the provision	Leader	Yes (Corporate Performance and Resources)	No
September	Corporate Asset Management Plan	To seek approval to adopt the new Corporate Asset Management Plan	Leader	No	No
September	Direct Payments Support Service Tender	To retender for the Direct Payments Support Service	Social Care and Health	No	
September	Ty Deri Review	To provide Cabinet with an update on the usage of Ty Deri in order to inform a decision on the future use of this facility.	Education and Regeneration	Yes	No
September	Primary Education in Cowbridge Consultation	To seek Cabinet approval to consult on the Cowbridge primary education proposal.	Education and Regeneration	Yes	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
September 2019	St Nicholas Consultation Objection Report (if any received)	To seek Cabinet determination on the objections received for St Nicholas consultation.	Education and Regeneration	Yes	No
September 2019	Acceptance of Stage 2 Tender – PHS	To seek Cabinet approval to appoint contractor for PHS scheme with final cost. Part I and II reports	Education and Regeneration	No	No
September 2019	CCTV Review	To consider an options appraisal concerning future provision of the CCTV service (including information and analysis from SWP and other partners as part of the Safer Vale Strategy work)	Housing and Building Services	Yes	No
September 2019	Housing Development Strategy	To introduce the Strategy for approval	Housing and Building Services	Yes	No
September 2019	Creation of a One Stop Housing Support Shop	To request permission to tender and to set up a One Stop Shop in the centre of Barry	Housing and Building Services	No	No
September 2019	Marcross Foul Waste Optional Appraisal	To consider options for sewerage treatment at Marcross	Housing and Building Services	Yes	No
September 2019	Cesspit Rationalisation - Marcross and Croft John	To advise Cabinet of progress in implementing a new charging regime and to seek approval to write off emptying costs incurred prior to April 2016	Neighbourhood Services and Transport	No	No
September 2019	Llanmaes Village Flood Risk Management Scheme	To advise Cabinet of progress in delivering a flood risk management scheme in the village and seek the necessary approvals to progress to	Neighbourhood Services and Transport	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		construction			
September 2019	Review of Schools Transport	To agree a number of changes to the way the Council provides school transport	Neighbourhood Services and Transport	Yes	No
September 2019	Trees Strategy	To agree a strategy for the management of trees either on Council owned land or on the public highway	Neighbourhood Services and Transport	Yes	No
September 2019	LED Street Lighting	To agree the arrangements for the spend of Salix loan funding to replace the remaining conventional street lighting	Neighbourhood Services and Transport	Yes	No
September 2019	Transport Grant Funding 2019/20	To note and agree the Welsh Government Transport Grant funded schemes for the 2019/20 period	Neighbourhood Services and Transport	Yes	Yes
September 2019	Highway Resurfacing Plan	Update Report	Neighbourhood Services and Transport	Yes	Yes
September 2019	Joint Report with Housing - Review of Section 106 Affordable Housing Contribution Spend and House Build Programme	To review Section 106 Affordable Housing Contribution Spend and House Build Programme	Environment and Regeneration / Housing and Building Services	Yes (ER/HSC)	No



VALE of GLAMORGAN COUNCIL CABINET OFFICE

Cabinet Annual Strategic Forward Work Programme

May 2019 – April 2020



www.valeofglamorgan.gov.uk

Contents

Forward Work Programme: May 2019	1
Forward Work Programme: June 2019	5
Forward Work Programme: July 2019	7
Forward Work Programme: September 2019	9
Forward Work Programme: October 2019	10
Forward Work Programme: November 2019	11
Forward Work Programme: December 2019.....	13
Forward Work Programme: January 2020.....	14
Forward Work Programme: February 2020.....	155
Forward Work Programme: March 2020.....	177
Forward Work Programme: April 2020.....	199

Forward Work Programme: May 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
May	Revised Community Asset Transfer (CAT) Guidance	To seek Cabinet approval of the revised CAT Guidance	Leader	No	No
May	Charter between Vale of Glamorgan Council and Town and Community Councils within the Vale of Glamorgan	To seek Cabinet approval of the revised Charter following consultation with TCCs	Leader	No	No
May	External Funding Monitoring Report	To provide Cabinet with an overview of the progress made in the Council's Reshaping Services Programme	Leader	Yes	No
May	Reshaping Services Review	To provide Cabinet and Scrutiny Committees with an overview of progress made to date on the programme aligned to the Council's Wellbeing Objectives	Leader	Yes (all)	No
May	Review of Polling Districts, Polling Places and Polling Stations Report	To inform Cabinet of the Electoral Registration Officer's findings, proposed changes and to seek approval for public consultation	Regulatory and Legal Services	No	Yes
May	Joint report with Housing – Review of Section 106 Affordable Housing Contribution Spend and House Build Programme	To review Section 106 Affordable Housing Contribution Spend and House Build Programme	Regeneration and Planning / Housing and Building Services	ER and HSC	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
May	The future of Porthkerry Golf Course	To seek Cabinet approval for proposed operational changes	Regeneration and Planning	No	No
May	Empty Homes Strategy	To seek Cabinet approval for amendments to the Strategy	Regeneration and Planning	No	No
May	Biodiversity Forward Plan	To seek Cabinet endorsement of the new Plan as required by The Environment Act	Regeneration and Planning	No	No
May	Targeted Regeneration Investment Programme 2018/19 – 2020/21 Thematic Grant	To seek Cabinet endorsement for the local establishment and delivery in Barry of a new regional property based grant scheme, funded by a Thematic Grant available through TRI / Capital City Region	Regeneration and Planning	No	No
May	Charging Policy	To agree the proposed charges for Care and Support Services 2019/20	Social Care, Health & Leisure	No	No
May	Social Services Director's Annual Report – Challenge Version	To ensure Cabinet agree the future priorities for the service	Social Care, Health & Leisure	Yes (Healthy Living and Social Care)	No
May	Adopting Together Service		Social Care, Health & Leisure		
May	Reshaping Update VS	To update Cabinet on the current reshaping position and to seek the necessary authority to progress any new initiatives.	Neighbourhood Services and Transport / Social Care, Health & Leisure	Yes (Environment and Regeneration)	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
May	Review of Schools Transport	To agree a number of changes to the way the Council provides schools transport.	Neighbourhood Services and Transport / Learning and Culture	Yes (Environment and Regeneration)	No
May	Transport Grant Funding 2019/20	To note and agree the Welsh Government Transport Grant funded schemes for the 2019/20 period.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No
May	Cesspit Rationalisation - Marcross and Croft John	To advise Cabinet of progress in implementing a new charging regime and to seek approval to write-off emptying costs incurred prior to April 2016	Neighbourhood Services and Transport	No	No
May	Llanmaes Village Flood Risk Management Scheme	To advise Cabinet of progress in delivering a flood risk management scheme in the village and seek the necessary approvals to progress to construction	Neighbourhood Services and Transport	No	No
May	Highway Resurfacing Plan	Update report	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No
May	Housing Investment Programme Update	To update Cabinet on the position to date with the programme and to agree future stages.	Housing and Building Services	Yes (Environment and Regeneration)	No
May	Compliance Policies Review	To agree updated policies following any amendment to legislation	Housing and Building Services	Yes	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
May	Housing Asset Management Strategy	To approve draft prior to tenant consultation	Housing and Building Services	No	No
May	New Gypsy and Traveller Site Assessment	Request for approval to undertake a new Gypsy and Traveller Site Assessment process and to call for land in private ownership	Housing and Building Services	No	No
May	Housing Development Strategy	To introduce the Strategy for approval	Housing and Building Services	Yes	No
May	CCTV Review	To consider an options appraisal concerning future provision of the CCTV service (including information and analysis from SWP and other partners as part of the Safer Vale Strategy work)	Housing and Building Services	Yes	No
May	Catering Reshaping	To provide an update on the Catering Reshaping project	Learning and Culture	Yes (Learning and Culture)	No
May	Arts Central	That Cabinet endorse the proposal to review the provision of Arts Central with a further report go be brought back to Cabinet prior to 21 st December 2018	Learning and Culture	Yes	No
May	Development of a Local Toilet Strategy	To agree the process and consultation for the production of a Local Toilet Strategy	Social Care, Health and Leisure / Neighbourhood Services and Transport	Yes	No

Forward Work Programme: June 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
June	Sickness Absence Report (2018/19)	To update Cabinet on the sickness absence statistics for the 12 month period from 1 st April 2018 to 31 st March 2019	Leader	Yes (Corporate Performance and Resources)	
June	Landlord Services: Updated Rent Policy	To agree an updated rental policy for public housing.	Housing and Building Services	Yes (Homes and Safe Communities)	No
June	Creation of a One Stop Housing Support Shop	To request permission to tender and to set u a One Stop Shop in the centre of Barry	Housing and Building Services	No	No
June	Marcross Foul Waste Optional Appraisal	To consider options for sewerage treatment at Marcross	Housing and Building Services	Yes	No
June	Replacement for Town Centres Framework Scoping Report	Set out scope of replacement strategy document	Regeneration and Planning	Yes (E&R)	No
June	Annual Section 106 Report	To report on annual S106 income and expenditure	Regeneration and Planning	Yes (E&R)	No
June	Draft Supplementary Planning Guidance for Public Consultation: 1] Design in the Landscape; 2] Employment Sites and Premises; 3] Retailing and Town Centres; 4] Wellbeing	To agree consultation on SPG	Regeneration and Planning	No	No
June	Trees Strategy	To agree a strategy for the management of trees either on	Neighbourhood Services and	Yes (Environment and	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		Council owned land or on the public highway	Transport	Regeneration)	
June	LED Street Lighting	To agree the arrangements for the spend of Salix loan funding to replace the remaining conventional street lighting	Neighbourhood Services and Transport	Yes	No

Forward Work Programme: July 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
July	Closure of Accounts 2018/19	To inform Cabinet of the provisional financial position of the Council for the 2018/19 financial year	Leader	Yes (All Scrutiny Committees)	No
July	Revenue Monitoring 1 st April to 31 st May 2019	To advise Cabinet of the progress relating to revenue expenditure	Leader	Yes (All Scrutiny Committees)	No
July	Capital Monitoring 1 st April to 31 st May 2019	To advise Cabinet of the progress relating to the capital programme	Leader	Yes (All Scrutiny Committees)	No
July	Budget Strategy 2020/21	To submit the Budget Strategy for 2019/20	Leader	No	No
July	Treasury Management 2018/19	To present to Cabinet the annual review report on Treasury Management 2017/18	Leader	Yes (Audit Committee)	Yes
July	Collaboration Compendium	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved	Leader	No	No
July	Reshaping Services Update	To provide an update on the progress of the Reshaping	Leader	Yes (Corporate Performance)	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		Services Programme		and resources)	
July	Review of Polling Districts, Polling Places and Polling Stations Report	To inform Cabinet of the Electoral Registration Officer's findings, proposed changes and to seek approval for public consultation	Regulatory and Legal Services	No	Yes
July	Social Services Director's Annual Report – Final Version	To ensure Cabinet agree the future priorities for the service	Social Care, Health & Leisure	No	No
July	Vale Adults Opportunities Review		Social Care, Health & Leisure		
July	Winter Maintenance Arrangements 2019/20	To agree the winter maintenance arrangements for the 2019/20 season.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No
July	Housing Asset Management Strategy	To agree updates and changes to the Housing Asset Management Strategy.	Housing and Building Services	Yes (Homes and Safe Communities)	No
July	Welsh Housing Quality Standards	To approve the selection of an approved contractor(s) to undertake WHQS improvement works	Housing and Building Services	Yes	No
July/Sep	Local Development Plan Annual Monitoring Report	To provide first annual monitoring on LDP	Regeneration and Planning	E&R	No

Forward Work Programme: September 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
September	Medium Term Financial Plan	To submit the draft Medium Term Financial Plan 2019/20 to 2022/23 for consideration and approval	Leader	Yes (Corporate Performance and Resources)	No
September	Vale of Glamorgan Annual Report (Part 2 Improvement Plan)	To present the Council's Annual Performance Report for Cabinet's consideration and approval, including an update on progress being made against recommendations from the Council's regulators.	Leader	Yes (all) and Audit Committee	Yes
September	Council's Agency Worker provision	To present to Cabinet progress regarding the provision	Leader	Yes (Corporate Performance and Resources)	No

Forward Work Programme: October 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
October	Revenue Monitoring 1 st April to 31 st August 2019	To advise Cabinet of the progress relating to revenue expenditure	Leader	Yes (All Scrutiny Committees)	No
October	Capital Monitoring 1 st April to 31 st August 2019	To advise Cabinet of the progress relating to the capital programme	Leader	Yes (All Scrutiny Committees)	No
October	Reshaping Services Update	To provide an update on the progress of the Reshaping Services Programme.	Leader	Yes (Corporate Performance and Resources)	No
October	Quarter 1 Performance Reporting	To present the Council's performance against the Corporate Plan for Q1	Leader	Yes (Corporate Performance and Resources)	No
October	Collaboration Compendium	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved	Leader	No	No
October	Council Risk Register (Q4)	To present a reference from Audit Committee of the Risk Register for approval of the Council's Risk Register	Leader	No	No

Forward Work Programme: November 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
November	Treasury Management Interim 2019/20	To provide a mid-year report on the Authority's treasury management operations for the period 1 st April 2019 to 30 th September 2019	Leader	No	Yes
November	Initial Capital Programme 2020/21 to 2024/25	To gain approval for the Initial Capital Programme Proposals for 2020/21 so that they may be submitted to Scrutiny Committees for consultation and amendments to the current Capital Programme	Leader	Yes (All Scrutiny Committees)	No
November	Initial Revenue Budget Proposals 2020/21	To gain Cabinet's approval for the amended revenue budget for 2019/20 and to commence consultation on the initial revenue budget proposals for 2020/21	Leader	Yes (All Scrutiny Committees)	No
November	Initial Housing Revenue Account Budget Proposals 2020/21	To gain Cabinet's approval for the initial budget proposals for 2020/21 relating to the Housing Revenue Account so that the proposals may be submitted to Scrutiny	Leader	Yes (Homes and Safe Communities)	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		Committee for consultation and to revise the 2019/20 budget			
November	Council Risk Register (Q1)	To present a reference from Audit Committee of the Risk Register for approval the Council's Risk Register.	Leader	No	No
November	Sickness Absence Report (2019/20 – Q2)	To update Cabinet on the sickness absence statistics for the 6 month period from 1 st April 2019 to 31 st September 2019	Leader	Yes (Corporate Performance and Resources)	No
November	School Admission Arrangements Permission to Consult	Permission to consult	Learning and Culture	No	No
November	Review of Fees and Charges – Neighbourhood Services and Transport	To review and agree the fees and charges for services provided by Neighbourhood Services and Transport.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No

Forward Work Programme: December 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
December	Chief Officer Appraisal System	To seek Cabinet approval for amendments to the Chief Officer Appraisal System	Leader	No	Yes
December	Review of Regional Transport Arrangements	To note the work to date on regional transport and to take decisions on any changes to the current Vale transport arrangements that could result.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No
December	External Funding Monitoring Report	To provide a review of the process for external funding monitoring	Leader	No	No

Forward Work Programme: January 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
January	Revenue Monitoring 1 st April to 30 th November 2019	To advise Cabinet of the progress relating to revenue expenditure	Leader	Yes (All Scrutiny Committees)	No
January	Capital Monitoring 1 st April to 30 th November 2019	To advise Cabinet of the progress relating to the Capital Programme	Leader	Yes (All Scrutiny Committees)	No
January	Reshaping Services Update	To provide an update on the progress of the Reshaping Services Programme	Leader	Yes (Corporate Performance and Resources)	No
January	Collaboration Compendium	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved	Leader	No	No
January	Quarter 2 Performance Reporting	To present the Council's performance against the Corporate Plan for Q2	Leader	Yes (Corporate Performance and Resources)	No
January	Council Risk Register (Q2)	To present a reference from Audit Committee of the Risk Register for approval of the Council's Risk Register	Leader	No	No

Forward Work Programme: February 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
February	Final Capital Proposals 2020/21 to 2024/25	To gain approval for the Final Capital Programme Proposals for the years 2020/21 to 2024/25	Leader	No	Yes
February	Final Proposals for the Revenue Budget 2020/21	The purpose of this report is to set out final proposals for Cabinet Members to consider, before making their recommendations to Council, in respect of the final revenue budget for the financial year 2020/21	Leader	No	Yes
February	Final Housing Revenue Account Budget Proposals 2020/21	To set the HRA budget for the financial year 2020/21 and to set the rents and service charges for the forthcoming rent year beginning on 2 nd April 2020	Leader	No	Yes
February	Treasury Management and Investment Strategy 2020/21	To provide an interim report on the Council's treasury management operations for the period 1 st April 2019 to 31 st December 2019 and to submit for consideration the proposed 2020/21 Treasury Management and Investment Strategy	Leader	Yes (Audit Committee)	Yes

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
February	Employee Pay Policy 2020/21	To ask Cabinet to consider and endorse the Council's Pay Policy for 2020/21 as set out prior to its submission to Council for final approval	Leader	Yes (Corporate Performance and Resources)	Yes
February	Corporate Plan	To approve a new Corporate Plan post consultation and prior to consideration by Full Council	Leader	Yes (Corporate Performance and Resources)_	Yes
February	Neighbourhood Services Fees and Charges	To set new fees and charges for the 2020/21 period.	Neighbourhood Services and Transport / Social Care, Health and Leisure	Yes (Environment and Regeneration)	No

Forward Work Programme: March 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
March	Revenue Monitoring 1 st April 2019 to 31 st January 2020	To advise Cabinet of the progress relating to revenue expenditure	Leader	Yes (All Scrutiny Committees)	No
March	Capital Monitoring 1 st April 2019 to 31 st January 2020	To advise Cabinet of the progress relating to the Capital Programme	Leader	Yes (All Scrutiny Committees)	No
March	Council Annual Self-Assessment	To present the Council's Annual Self-Assessment of performance for Cabinet's consideration in line with the requirements of the Local Government Measure and Well-being of Future Generations Act	Leader	Yes (All Scrutiny Committees)	No
March	Vale of Glamorgan Wellbeing Objectives and Improvement Plan Part 1	To present the Council's Wellbeing Objectives and Improvement Plan Part 1, the associated priority actions as reflected in Service Plans and proposed improvement targets for Cabinet's consideration in line with the requirements of the Local Government Measure and Wellbeing of Future Generations Act	Leader	Yes (All Scrutiny Committees)	Yes

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
March	School Admissions Consultation Feedback	Outcome of consultation and adoption of policy	Learning and Culture	No	No
March	Events Programme	Agreement of annual programme of events and allocation of funds	Regeneration and Planning	No	No

Forward Work Programme: April 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
April	Quarter 3 Performance Reporting 2018/19	To present the Council's performance against the Corporate Plan for Q3.	Leader	Yes (All Scrutiny Committees)	No
April	Collaboration Compendium	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved	Leader	No	No
April	Reshaping Services Update	To provide an update on progress on the Reshaping Services Programme.	Leader	Yes (Corporate Performance and Resources)	Yes
April	Council Risk Register (Q3)	To present a reference from Audit Committee of the Risk Register for approval of the Council's Risk Register	Leader	No	No