

Meeting of:	Cabinet
Date of Meeting:	Monday, 20 January 2020
Relevant Scrutiny Committee:	All Scrutiny Committees
Report Title:	Cabinet Quarterly Work Programmes – October to December 2019 and January to March 2020
Purpose of Report:	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period October to December 2019 and to confirm the Quarterly Work Programme for January to March 2020 in order that the Annual Strategic Work Programme can be amended and uploaded to the website.
Report Owner:	The Leader and Cabinet Member for Performance and Resources
Responsible Officer:	Rob Thomas, Managing Director
Elected Member and Officer Consultation:	Monitoring Officer/Head of Legal and Democratic Services, Section 151 Officer and All Directors
Policy Framework:	This is a matter for Executive decision
Executive Summary:	<ul style="list-style-type: none"> • To seek Cabinet approval and any comments in respect of the progress update for the quarter October to December 2019. • To seek Cabinet approval of the updated Cabinet Quarterly Forward Work Programme from January to March 2020.

Recommendations

1. That the Cabinet Quarterly Work Programme for October to December 2019 (Appendix 1) be agreed.
2. That the Cabinet Quarterly Work Programme for January to March 2020 attached at Appendix 2 be endorsed.
3. That the Annual Strategic Cabinet Work Programme at Appendix 3 be updated in line with Recommendations (1) and (2) above and uploaded to the Council's website.

Reasons for Recommendations

1. To monitor progress.
2. To approve the Work Programme for January to March 2020.
3. To comply with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution in setting annual work programmes.

1. Background

- 1.1 The Cabinet Quarterly Work Programme for October to December 2019 (Appendix 1) and January to March 2020 (Appendix 2) set out matters that are included in the Strategic Work Programme as well as other specific items that the Executive and Council are planning to consider during the period up to March 2020.
- 1.2 In accordance with the provisions of the Local Government Act 2000 and the Council's Constitution, the Cabinet Annual Strategic Forward Work Programme sets out matters which the Executive and Council are likely to consider during the period May 2019 to April 2020. The current annual programme that was approved at Cabinet on 1 April, 2019 is attached at Appendix 3.
- 1.3 The Forward Work Programme contains information on:
 - The timetable for considering the budget and any plans forming part of the Policy Framework and requiring Council approval, and which body is to consider them;
 - The timetable for considering any plans which are the responsibility of the Executive;
 - Any individual matters which the Executive intends to consult on, in advance of taking any decision, and the timetable for consultation and decision.

2. Key Issues for Consideration

- 2.1** Appendix 1 to the report details the reports submitted for the quarter October to December 2019 and details of progress to date together with comments regarding any slippage, for Cabinet's consideration.
- 2.2** The intention of the Cabinet Forward Work Programme is to ensure clear correlation with the programming of the work of Scrutiny Committees and the Council's Corporate Management Team.
- 2.3** Appendix 2 details a Quarterly Work Programme January to March 2020 which includes those items that are included in the Annual Strategic Work Programme as well as other more specific items that the Executive are likely to consider during January to March 2020.
- 2.4** Appendix 3 to the report sets out the current Annual Strategic Forward Work Programme which following consideration/approval of Appendices 1 and 2 will be updated and uploaded to the Council's website.

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1** The Annual Strategic Work Programme provides an overview of the reports / topics the Cabinet are likely to consider over the next 12 months.
- 3.2** Developing a work programme is one of the requirements of the Local Government Act 2000.
- 3.3** The relevant Scrutiny Committees and any planned consultation with Scrutiny Committees have been identified in the work programmes.

4. Resources and Legal Considerations

Financial

- 4.1** There are no direct implications as a result of the report.

Employment

- 4.2** There are no direct implications as a result of the report.

Legal (Including Equalities)

- 4.3** The preparation / publication of a Forward Work Programme complies with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution.

5. Background Papers

Local Government Act 2000



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

Cabinet Quarterly Work Programme

October 2019 – December 2019



www.valeofglamorgan.gov.uk

Contents

Forward Work Programme: October 2019	1
Forward Work Programme: November 2019	7
Forward Work Programme: December 2019	14

Forward Work Programme: October 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
Oct	Revenue Monitoring 1 st April to 31 st August 2019	To advise Cabinet of the progress relating to revenue expenditure	Leader	Yes (All Scrutiny Committees)	No	Referred to Cabinet on 7 th October, 2019 (Min. No. C104) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-10-07/Revenue-Monitoring.pdf
Oct	Capital Monitoring 1 st April to 31 st August 2019	To advise Cabinet of the progress relating to the Capital Programme	Leader	Yes (All Scrutiny Committees)	No	Referred to Cabinet on 7 th October, 2019 (Min. No. C105) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-10-07/Capital-Monitoring.pdf
Oct	Medium Term Financial Plan	To submit the draft Medium Term Financial Plan 2019/20 to 2022/23 for consideration and approval	Leader	Yes (Corporate Performance and Resources)	No	Referred to Cabinet on 7 th October, 2019 (Min. No. C103) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-10-07/Medium-Term-Financial-Plan.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
Oct	Reshaping Services Update	To provide an update on the progress of the Reshaping Services Programme.	Leader	Yes (Corporate Performance and Resources)	No	Referred to Cabinet on 7 th October 2019 (Min. No. C106) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-10-07/Reshaping-Services-Update-on-Implementation.pdf
Oct	Quarter 1 Performance Reporting	To present the Council's performance against the Corporate Plan for Q1	Leader	Yes (Corporate Performance and Resources)	No	Referred to Cabinet on 4 th November, 2019 (Min. No. C140) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-11-04/Quarter-1-2019-20-Performance-Report.pdf
Oct	Collaboration Compendium	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved	Leader	No	No	Referred to Cabinet on 21 st October, 2019 (Min. No. C121) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-10-21/Strategic-Collaborative-Working-Initiatives-Update.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
Oct	Council Risk Register (Q4)	To present a reference from Audit Committee of the Risk Register for approval of the Council's Risk Register	Leader	No	No	Referred to Cabinet on 21 st October, 2019 (Min. No. C117) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-10-21/Ref-from-Audit-Corporate-Risk-Register-Quarter-1-Update.pdf
Oct	Revised CAT Guidance	To seek Cabinet approval of the revised CAT Guidance	Leader	No	No	Referred to Cabinet on 16 th December, 2019 (Min. No. C175) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-12-16/Community-Asset-Transfer-Guidance.pdf
Oct	Charter between Vale of Glamorgan Council and Town and Community Councils within the Vale of Glamorgan	To update Cabinet on matters relating to the Charter	Leader	No	No	Referred to Cabinet on 4 th November, 2019 (Min. No. C138) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-11-04/Ref-from-CL-Town-and-Community-Councils-Charter.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
Oct	Local Development Plan Annual Monitoring Report	To provide first Annual Monitoring Report on LDP	Legal, Regulatory and Planning Services	Yes (Environment and Regeneration)	No	Referred to Cabinet on 7 th October, 2019 (Min. No. C110) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-10-07/VoG-LDP-Annual-Monitoring-Report.pdf
Oct	Primary Education in Cowbridge Consultation	To seek Cabinet approval to consult on the Cowbridge primary education proposal	Education and Regeneration	Yes	No	Referred to Cabinet on 4 th November, 2019 (Min. No. C141) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-11-04/Proposal-to-Amalgamate-Cowbridge-Schools.pdf
Oct	Joint report with Housing – Review of Section 106 Affordable Housing Contribution Spend and House Build Programme	To review Section 106 Affordable Housing Contribution Spend and House Build Programme	Legal, Regulatory and Planning Services / Housing and Building Services	Yes (Environment and Regeneration / Homes and Safe Communities)	No	Referred to Cabinet on 4 th November, 2019 (Min. No. C142) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-11-04/Section-106-Off-Site-Affordable-Housing-Contributions.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
Oct	Approval of contract for a framework contractor (WHQS)	To approve the selection of an approved contractor(s) to undertake WHQS improvement works	Housing and Building Services	Yes (Homes and Safe Communities)	No	To be reported to Cabinet in February 2020. Carried forward to January – March Work programme
Oct	Channel View / Marcross Cesspool Replacement – Options Appraisal Part I and Part II	To consider options for sewerage treatment at Marcross	Housing and Building Services	Yes	No	Referred to Cabinet on 21 st October, 2019 (Min. Nos. C124 & C132) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-10-21/Part-I-Channel-View-Marcross-Cesspool-Replacement-Options-Appraisal.pdf
Oct	Rationalisation of Cesspool Management at Channel View (Marcross) and Croft John (Penmark) Part I and Part II	To advise Cabinet of progress in implementing a new charging regime and to seek approval to write off emptying costs incurred prior to April 2016	Neighbourhood Services and Transport	No	No	Referred to Cabinet on 21 st October, 2019 (Min. Nos. C126 & C133) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-10-21/Part-I-Rationalisation-of-Cesspool-Management-at-Channel-View-and-Croft-John.pdf
Oct	LED Street Lighting – Conversion of Main Road Lights to LED	To agree the arrangements for the spend of Salix loan funding to replace the remaining conventional street lighting	Neighbourhood Services and Transport	Yes	No	To be reported to Cabinet in February 2020. Carried forward to January – March Work programme

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
Oct	Penarth - Cardiff Barrage Sustainable Transport Corridor WelTAG Update and Next Steps	To advise of the current position with the study into the Penarth – Cardiff Barrage transport corridor and agree next steps	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No	Referred to Cabinet on 21 st October, 2019 (Min. Nos. C120 & C125) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Scrutiny-ER/2019/19-10-16/Penarth-Cardiff-Barrage-Sustainable-Transport-Corridor-WelTAG-Update-and-Next-Steps.pdf

Forward Work Programme: November 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
Nov	Treasury Management Interim 2019/20	To provide a mid-year report on the Authority's treasury management operations for the period 1 st April 2019 to 30 th September 2019	Leader	No	Yes	Referred to Cabinet on 18 th November, 2019 (Min. No. C141) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-11-18/Treasury-Management-Mid-Year-Report.pdf
Nov	Initial Capital Programme 2020/21 to 2024/25	To gain approval for the Initial Capital Programme Proposals for 2020/21 so that they may be submitted to Scrutiny Committees for consultation and amendments to the current Capital Programme	Leader	Yes (All Scrutiny Committees)	No	Referred to Cabinet on 18 th November, 2019 (Min. No. C139) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-11-18/Initial-Capital-Programme-Proposals.pdf
Nov	Initial Revenue Budget Proposals 2020/21	To gain Cabinet's approval for the amended revenue budget for 2019/20 and to commence consultation on the initial revenue budget proposals for 2020/21	Leader	Yes (All Scrutiny Committees)	No	Referred to Cabinet on 18 th November, 2019 (Min. No. C138) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-11-18/Initial-Revenue-Budget-Proposals.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
Nov	Initial Housing Revenue Account Budget Proposals 2020/21	To gain Cabinet's approval for the initial budget proposals for 2020/21 relating to the Housing Revenue Account so that the proposals may be submitted to Scrutiny Committee for consultation and to revise the 2019/20 budget	Leader	Yes (Homes and Safe Communities)	No	Referred to Cabinet on 18 th November, 2019 (Min. No. C140) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-11-18/Initial-HRA-Budget-Proposals.pdf
Nov	Welsh Government's Strategic Equality Objectives – Draft Consultation Response	Council's draft response to the Welsh Government's draft strategic equality objectives consultation.	Leader	Yes (Learning & Culture)	No	Referred to Cabinet on 18 th November, 2019 (Min. No. C143) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-11-18/WG-Strategic-Equality-Objectives.pdf
Nov	Council Risk Register (Q1)	To present a reference from Audit Committee of the Risk Register for approval the Council's Risk Register.	Leader	No	No	Referred to Cabinet on 21 st October, 2019 (Min. No. C117) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-10-21/Ref-from-Audit-Corporate-Risk-Register-Quarter-1-Update.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
Nov	Draft Vale of Glamorgan Council Strategic Equality Plan 2020-2024	To set out how the Council had developed the draft Strategic Equality Plan 2020-24.	Leader		No	Referred to Cabinet on 21 st October, 2019 (Min. No. C144) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-11-18/Draft-VoG-Strategic-Equality-Plan.pdf
Nov	Sickness Absence Report (2019/20 – Q2)	To update Cabinet on the sickness absence statistics for the 6 month period from 1 st April 2019 to 31 st September 2019	Leader	Yes (Corporate Performance and Resources)	No	Referred to Cabinet on 18 th November, 2019 (Min. No. C142) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-11-18/Q2-Sickness-Absence.pdf
Nov	Western Vale Primaries – Acceptance of Tender	To seek Cabinet approval for the acceptance of a competitive tender for the new build works at three primary schools across the Western Vale.	Education and Regeneration	No	No	Referred to Cabinet on 18 th November, 2019 (Min. No. C145 and C153) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-11-18/WVP-Acceptance-of-Tender.pdf
Nov	Penarth Leisure Centre, Acceptance of tender for electrical rewire	To seek Cabinet approval to award the contract for the electrical rewire of Penarth Leisure centre	Leisure, Arts and Culture	No	No	Referred to Cabinet on 18 th November, 2019 (Min. No. C148 and C155) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-11-18/Penarth-Leisure-Centre-Electrical-Rewire.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
No	Reshaping Services – Catering Project Update	Provide Cabinet with an update regarding the Reshaping Services Catering Project and the proposal to establish a new wholly owned local authority trading company ('LATC'), specifically the progress made following on from Year 1 of the Commercial Business Plan, including progress against the actions taken, any changes required to the underpinning assumptions & further to set out proposals relating to the governance of the company.	Education and Regeneration	No	No	Referred to Cabinet on 18 th November, 2019 (Min. No. C146 and C154) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-11-18/Catering-Project.pdf
Nov	Barry Waterfront – Contract / Cost Agreement	To seek Cabinet approval to enter into a contract with the developer to build the new school at Barry Waterfront.	Education and Regeneration	No	No	This has been delayed due to ongoing discussions with the developers of the waterfront. To be reported to Cabinet in February 2020. Carried forward to January – March Work programme
Nov	School Admission Arrangements Permission to Consult	Permission to consult	Learning and Culture	No	No	Referred to Cabinet on 02 nd December, 2019 (Min. No. C165) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-12-02/School-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
						Admission-Arrangements.pdf
Nov	Review of Fees and Charges – Neighbourhood Services and Transport	To review and agree the fees and charges for services provided by Neighbourhood Services and Transport.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No	To be reported to Cabinet in February 2020. Carried forward to January – March Work programme
Nov	Review of Schools Transport – Fare paying services	To agree a number of changes to the way the Council provides school transport	Neighbourhood Services and Transport	Yes	No	Referred to Cabinet on 16 th December, 2019 (Min. No. C182) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-12-16/Withdrawal-of-Discretionary-Funding.pdf
Nov	Acceptance of Stage 2 Tender – Pencoedtre High School (PHS)	To seek Cabinet approval to appoint contractor for PHS scheme with final cost. Part I and II reports	Education and Regeneration	No	No	To be reported to Cabinet in February 2020. Carried forward to January – March Work programme
Nov	Final Proposals: Polling – Review of Polling Districts, Polling Places and Polling Stations	To report on the outcome of the consultation exercise and recommend to Council changes (if any) to the current arrangements.	Legal, Regulatory and Planning Services	No	Yes	Referred to Cabinet on 18 th November, 2019 (Min. No. C147) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-11-18/Review-of-Polling-Districts-Places-and-Stations.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
Nov	Corporate Safeguarding Mid Term Report	To update Cabinet on the work that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council	Social Care and Health	Yes	No	Referred to Cabinet on 18 th November, 2019 (Min. No. C151) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-11-18/Corporate-Safeguarding-Summary.pdf
Nov	Reshaping Services – Day Time Opportunities for Older People	Cabinet approval following consultation exercise on the developments in day services for older people living in the Vale of Glamorgan	Social Care and Health	No	No	Referred to Cabinet on 18 th November, 2019 (Min. No. C150) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-11-18/Day-Time-Opportunities-for-Older-People.pdf
Nov	Children’s Corporate Strategy	Cabinet approval on the Development of a Corporate Strategy for Children who need Care and Support 2019-23	Social Care and Health	No	No	Referred to Cabinet on 18 th November, 2019 (Min. No. C149) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2019/19-11-18/Corporate-Strategy-for-Children-who-need-Care-and-Support.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
Nov	CCTV Review	To consider an options appraisal concerning future provision of the CCTV service (including information and analysis from SWP and other partners as part of the Safer Vale Strategy work)	Housing and Building Services	Yes	No	Delayed due to ongoing discussions with partners. To be reported to Cabinet in February 2020. Carried forward to January – March Work programme

Forward Work Programme: December 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
Dec	Chief Officer Appraisal System	To seek Cabinet approval for amendments to the Chief Officer Appraisal System	Leader	No	Yes	This has been delayed due to ongoing consideration of issues. To be reported to Cabinet in February 2020. Carried forward to January – March Work programme
Dec	External Funding Monitoring Report	To provide a review of the process for external funding monitoring	Leader	No	No	To be reported to Cabinet in February 2020. Carried forward to January – March Work programme
Dec	Review of Regional Transport Arrangements	To note the work to date on regional transport and to take decisions on any changes to the current Vale transport arrangements that could result.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No	To be reported to Cabinet in February 2020. Carried forward to January – March Work programme
Dec	Trees Strategy to include consideration of ash die-back.	To agree a strategy for the management of trees either on Council owned land or on the public highway	Neighbourhood Services and Transport	Yes	No	To be reported to a future Cabinet in the first half of 2020 and will be rolled forward into a future work programme.
Dec	Ty Deri Review	To provide Cabinet with an update on the usage of Ty Deri in order to inform a decision on the future use of this facility	Education and Regeneration	Yes	No	To be reported to Cabinet on 20 th January, 2020. Carried forward to January – March Work programme

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
Dec	Regional Common Contract for Care Homes for Older People	Cabinet approval for a Regional Common Contract between the Vale of Glamorgan Council, Cardiff County and Cardiff and Vale UHB for Care Homes for Older People	Social Care and Health	No	No	To be reported to Cabinet on 09 th March, 2020. Carried forward to January – March Work programme
Dec	Quarter 2 Performance Report	To present the Council's performance against the Corporate Plan for Q2	Leader	Yes (Corporate Performance and Resources)		To be reported to Cabinet on 20 th January, 2020. Carried forward to January – March Work programme



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

Cabinet Quarterly Work Programme

January – March 2020



Contents

Forward Work Programme: January 2020.....	3
Forward Work Programme: February 2020.....	5
Forward Work Programme: March 2020.....	9

Forward Work Programme: January 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
January	Revenue Monitoring 1 st April to 30 th November 2019	To advise Cabinet of the progress relating to revenue expenditure	Leader	Yes (All Scrutiny Committees)	No	To be reported to Cabinet on 20 th January, 2020
January	Capital Monitoring 1 st April to 30 th November 2019	To advise Cabinet of the progress relating to the Capital Programme	Leader	Yes (All Scrutiny Committees)	No	To be reported to Cabinet on 20 th January, 2020
January	Quarter 2 Performance Reporting	To present the Council's performance against the Corporate Plan for Q2	Leader	Yes (Corporate Performance and Resources)	No	To be reported to Cabinet on 20 th January, 2020
January	Cabinet Quarterly Work Programmes – October to December 2019 and January to March 2020	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period October to December 2019 and to confirm the Quarterly Work Programme for January to March 2020.	Leader	No	No	To be reported to Cabinet on 20 th January, 2020
January	Timetable of Meetings – May 2020 to May 2021	To consider a draft timetable of meetings for the period May 2020 - May 2021	Leader	No	No	To be reported to Cabinet on 20 th January, 2020
January	Pay Policy 2020-2021	To ask Cabinet to consider and endorse the annual Council's annual Pay Policy for 2020/21 as set out prior to its submission to Council for approval.	Leader	Yes (Corporate Performance and Resources)	Yes	To be reported to Cabinet on 20 th January, 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
January	Socio-Economic Duty Consultation	To provide Members with an opportunity to consider the Council's response to the Welsh Government's consultation on the commencement of the Socio-economic Duty.	Leader	No	No	To be reported to Cabinet on 20 th January, 2020
January	Ty Deri Review	To provide Cabinet with an update on the usage of Ty Deri in order to inform a decision on the future use of this facility	Education and Regeneration	Yes	No	To be reported to Cabinet on 20 th January, 2020
January	Gypsy and Traveller Site Call for Candidate Sites	To seek Cabinet approval to undertake a 'Call for Candidate Sites' in order to facilitate the delivery of a formal Council Gypsy and Traveller Site within the Vale of Glamorgan.	Joint Report – Legal, Regulatory and Planning & Housing and Building Services	No	No	To be reported to Cabinet on 20 th January, 2020
January	Reshaping Services – Review of Delivery of Arts	To seek Cabinet approval to undertake a review of the Council's Arts Service, including a programme of consultation on the way services are delivered in the future.	Leisure, Arts and Culture	Yes (Learning and Culture)	No	To be reported to Cabinet on 20 th January, 2020

Forward Work Programme: February 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
February	Final Capital Proposals 2020/21 to 2024/25	To gain approval for the Final Capital Programme Proposals for the years 2020/21 to 2024/25	Leader	No	Yes	To be reported to Cabinet on 03 rd February, 2020
February	Final Proposals for the Revenue Budget 2020/21	The purpose of this report is to set out final proposals for Cabinet Members to consider, before making their recommendations to Council, in respect of the final revenue budget for the financial year 2020/21	Leader	No	Yes	To be reported to Cabinet on 03 rd February, 2020
February	Final Housing Revenue Account Budget Proposals 2020/21	To set the HRA budget for the financial year 2020/21 and to set the rents and service charges for the forthcoming rent year beginning on 2 nd April 2020	Leader	No	Yes	To be reported to Cabinet on 03 rd February, 2020
February	Compendium of Strategic Working Initiatives	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved	Leader	No	No	To be reported to Cabinet on 03 rd February, 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
February	Treasury Management and Investment Strategy 2020/21	To provide an interim report on the Council's treasury management operations for the period 1 st April 2019 to 31 st December 2019 and to submit for consideration the proposed 2020/21 Treasury Management and Investment Strategy	Leader	Yes (Audit Committee)	Yes	To be reported to Cabinet on 03 rd February, 2020
February	Employee Pay Policy 2020/21	To ask Cabinet to consider and endorse the Council's Pay Policy for 2020/21 as set out prior to its submission to Council for final approval	Leader	Yes (Corporate Performance and Resources)	Yes	To be reported to Cabinet on 03 rd February, 2020
February	Chief Officer Appraisal System	To seek Cabinet approval for amendments to the Chief Officer Appraisal System	Leader	No	Yes	To be reported to Cabinet on 03 rd February, 2020
February	Corporate Plan	To approve a new Corporate Plan post consultation and prior to consideration by Full Council	Leader	Yes (Corporate Performance and Resources)	Yes	To be reported to Cabinet on 10 th February, 2020
February	Reshaping Services Update	To provide an update on the progress of the Reshaping Services Programme	Leader	Yes (Corporate Performance and Resources)	No	To be reported to Cabinet on 24 th February, 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
February	External Funding Monitoring Report	To provide a review of the process for external funding monitoring	Leader	No	No	To be reported to Cabinet in February 2020
February	Barry Waterfront – Contract Cost Agreement	Permission to consult	Education and Regeneration	No	No	To be reported to Cabinet in February, 2020
February	Acceptance of Stage 2 Tender – Pencoedre High School (PHS)	To seek Cabinet approval to appoint the contractor for PHS scheme with final cost. Part I and II Reports.	Education and Regeneration	No	No	To be reported to Cabinet on 03 rd February, 2020
February	Appointment of Disabled Facilities Grant Framework Contractor		Education and Regeneration	TBC	TBC	To be reported to Cabinet on 03 rd February, 2020
February	Education Consortium – Way Forward Report		Education and Regeneration	TBC	TBC	To be reported to Cabinet on 03 rd February, 2020
February	Approval of contract for a framework contractor (WHQS)	To approve the selection of an approved contractor(s) to undertake WHQS improvement works	Housing and Building Services	Yes (Homes and Safe Communities)	No	To be reported to Cabinet in February 2020. Carried forward to January – March Work programme

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
February	CCTV Review	To consider an options appraisal concerning future provision of the CCTV service (including information and analysis from SWP and other partners as part of the Safer Vale Strategy work)	Housing and Building Services	Yes	No	To be reported to Cabinet on 24 th February, 2020
February	LED Street Lighting – Conversion of Main Road Lights to LED	To agree the arrangements for the spend of Salix loan funding to replace the remaining conventional street lighting	Neighbourhood Services and Transport	Yes	No	To be reported to Cabinet on 03 rd February, 2020
February	Review of Fees and Charges	To review and agree the fees and charges for services provided by Neighbourhood Services and Transport	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No	To be reported to Cabinet in February 2020
February	Review of Regional Transport Arrangements	To note the work to date on regional transport and to take decisions on any changes to the current Vale transport arrangements that could result.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No	To be reported to Cabinet in February 2020

Forward Work Programme: March 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
March	Revenue Monitoring 1 st April 2019 to 31 st January 2020	To advise Cabinet of the progress relating to revenue expenditure	Leader	Yes (All Scrutiny Committees)	No	To be reported to Cabinet in March 2020.
March	Capital Monitoring 1 st April 2019 to 31 st January 2020	To advise Cabinet of the progress relating to the Capital Programme	Leader	Yes (All Scrutiny Committees)	No	To be reported to Cabinet in March 2020.
March	Council Annual Self-Assessment	To present the Council's Annual Self-Assessment of performance for Cabinet's consideration in line with the requirements of the Local Government Measure and Well-being of Future Generations Act	Leader	Yes (All Scrutiny Committees)	No	To be reported to Cabinet in March 2020.
March	Vale of Glamorgan Wellbeing Objectives and Improvement Plan Part 1	To present the Council's Wellbeing Objectives and Improvement Plan Part 1, the associated priority actions as reflected in Service Plans and proposed improvement targets for Cabinet's consideration in line with the requirements of the Local Government Measure and Wellbeing of Future Generations Act	Leader	Yes (All Scrutiny Committees)	Yes	To be reported to Cabinet in March 2020.

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
March	School Admissions Consultation Feedback	Outcome of consultation and adoption of policy	Education and Regeneration	No	No	To be reported to Cabinet in March 2020.
March	Proposed Events Programme for 2020 – 2021	Agreement of annual programme of events and allocation of funds	Education and Regeneration	No	No	To be reported to Cabinet in March 2020.
March	Vale of Glamorgan Strategic Equality Plan	To ensure the Council has an effective and up to date Strategic Equality Plan which reflects the work being undertaken across the Council to improve equality and fairness in the Vale of Glamorgan and which is informed by consultation.	Leisure, Arts and Culture	No	No	(Reference from 18 th November, 2019 Cabinet meeting)
March	Public Service Board Progress		Leader	Yes (Corporate Performance & Resources, Voluntary Sector Joint Liaison & Community Liaison Committees)	No	To be reported to Cabinet on 09 th March, 2020
March	Telecare Service Update	To advise Cabinet of the service developments made over the past 12 months by the Vale of Glamorgan Telecare Service and to consider the charges for	Social Care and Health	No	No	To be reported to Cabinet on 09 th March, 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
		Telecare going forward.				
March	Regional Common Contract for Care Homes for Older People	Cabinet approval for a Regional Common Contract between the Vale of Glamorgan Council, Cardiff County and Cardiff and Vale UHB for Care Homes for Older People	Social Care and Health	No	No	To be reported to Cabinet on 09 th March, 2020
March	Day Services Meals – Update Report	To advise Cabinet regarding the provision of meals within internal day services used by people accessing Adult Social Services within the Vale of Glamorgan.	Social Care and Health	TBC	No	To be reported to Cabinet on 23 rd March, 2020
March	Adult Placement Service	To update Cabinet and seek extension of the collaborative arrangement with Bridgend County Borough Council in the delivery of the Adult Placement Service.	Social Care and Health	TBC	No	To be reported to Cabinet on 30 th March, 2020



VALE of GLAMORGAN COUNCIL CABINET OFFICE

Cabinet Annual Strategic Forward Work Programme

May 2019 – April 2020



www.valeofglamorgan.gov.uk

Contents

Forward Work Programme: May 2019	1
Forward Work Programme: June 2019	4
Forward Work Programme: July 2019	5
Forward Work Programme: September 2019	10
Forward Work Programme: October 2019	13
Forward Work Programme: November 2019	14
Forward Work Programme: December 2019.....	16
Forward Work Programme: January 2020.....	17
Forward Work Programme: February 2020.....	18
Forward Work Programme: March 2020.....	20
Forward Work Programme: April 2020.....	22

Forward Work Programme: May 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
May	External Funding Monitoring Report	To provide Cabinet with an overview of the progress made in the Council's Reshaping Services Programme	Leader	Yes	No
May	Reshaping Services Review	To provide Cabinet and Scrutiny Committees with an overview of progress made to date on the programme aligned to the Council's Wellbeing Objectives	Leader	Yes (all)	No
May	The future of Porthkerry Golf Course	To seek Cabinet approval for proposed operational changes	Education and Regeneration	No	No
May	Biodiversity Forward Plan	To seek Cabinet endorsement of the new Plan as required by The Environment Act	Education and Regeneration	No	No
May	Charging Policy	To agree the proposed charges for Care and Support Services 2019/20	Social Care and Health	No	No
May	Adopting Together Service		Social Care and Health		
May	Reshaping Update – Visible Services	To update Cabinet on the current reshaping position and to seek the necessary authority to progress any new initiatives.	Neighbourhood Services and Transport / Social Care and Health	Yes (Environment and Regeneration)	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
May	Housing Investment Programme Update	To update Cabinet on the position to date with the programme and to agree future stages.	Housing and Building Services	Yes (Environment and Regeneration)	No
May	Compliance Policies Review	To agree updated policies following any amendment to legislation	Housing and Building Services	Yes	No
May	Housing Asset Management Strategy	To approve draft prior to tenant consultation	Housing and Building Services	No	No
May	New Gypsy and Traveller Site Assessment	Request for approval to undertake a new Gypsy and Traveller Site Assessment process and to call for land in private ownership	Housing and Building Services	No	No
May	CCTV Review	To consider an options appraisal concerning future provision of the CCTV service (including information and analysis from SWP and other partners as part of the Safer Vale Strategy work)	Housing and Building Services	Yes	No
May	Catering Reshaping	To provide an update on the Catering Reshaping project	Education and Regeneration	Yes (Learning and Culture)	No
May	Arts Central	This follows an earlier report where Cabinet endorsed the proposal to review the provision of Arts Central with a request for a further report to be brought back to Cabinet prior to 31 st December 2018	Leisure, Arts and Culture	Yes	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
May	Development of a Local Toilet Strategy	To agree the process and consultation for the production of a Local Toilet Strategy	Social Care and Health / Neighbourhood Services and Transport	Yes	No

Forward Work Programme: June 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
June	Sickness Absence Report (2018/19)	To update Cabinet on the sickness absence statistics for the 12 month period from 1 st April 2018 to 31 st March 2019	Leader	Yes (Corporate Performance and Resources)	No
June	Landlord Services: Updated Rent Policy	To agree an updated rental policy for public housing.	Housing and Building Services	Yes (Homes and Safe Communities)	No
June	Replacement for Town Centres Framework Scoping Report	Set out scope of replacement strategy document	Education and Regeneration	Yes (E&R)	No
June	Draft Supplementary Planning Guidance for Public Consultation: 1] Design in the Landscape; 2] Employment Sites and Premises; 3] Retailing and Town Centres; 4] Wellbeing	To agree consultation on SPG	Education and Regeneration	No	No
June	Regional Commissioning Strategy for Adults with a Learning Disability		Social Care and Health	Yes	No
June/July	Adoption Allowances		Social Care and Health		

Forward Work Programme: July 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
July	Closure of Accounts 2018/19	To inform Cabinet of the provisional financial position of the Council for the 2018/19 financial year	Leader	Yes (All Scrutiny Committees)	No
July	Revenue Monitoring 1 st April to 31 st May 2019	To advise Cabinet of the progress relating to revenue expenditure	Leader	Yes (All Scrutiny Committees)	No
July	Capital Monitoring 1 st April to 31 st May 2019	To advise Cabinet of the progress relating to the Capital Programme	Leader	Yes (All Scrutiny Committees)	No
July	Budget Strategy 2020/21	To submit the Budget Strategy for 2019/20	Leader	No	No
July	Treasury Management 2018/19	To present to Cabinet the annual review report on Treasury Management 2017/18	Leader	Yes (Audit Committee)	Yes
July	Collaboration Compendium	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved	Leader	No	No
July	Reshaping Services Update	To provide an update on the progress of the Reshaping	Leader	Yes (Corporate Performance)	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		Services Programme		and Resources)	
July	Revised Community Asset Transfer (CAT) Guidance	To seek Cabinet approval of the revised CAT Guidance	Leader	No	No
July	Charter between Vale of Glamorgan Council and Town and Community Councils within the Vale of Glamorgan	To update Cabinet on matters relating to the Charter	Leader	No	No
July	ICT Procurement 2018/2019	To seek approval to tender for ICT contracts in 2018/2019	Leader	No	No
July	AECOM Fee Cap Extension	To increase the AECOM fee cap to deliver Band B	Leader	No	No
July	Ysgol Sant Baruc (YSB) Consultation Objection Report	To seek Cabinet determination on the objections received for YSB consultation	Education and Regeneration	Yes	No
July	St. David's CIW Consultation Objection Report	To provide Cabinet with an update on the St. David's consultation. If objections have been received, Cabinet determination will be required.	Education and Regeneration	Yes	No
July	Barry Waterfront – Contract / Cost Agreement	To seek Cabinet approval to enter into contract with the developer to build the new school at Barry waterfront. Part I and II reports	Education and Regeneration	No	No
July	Acceptance of Stage 2 Tender – Ysgol Bro Morgannwg (YBM)	To seek Cabinet approval to appoint contractor for YBM scheme with final cost. Part I and II reports	Education and Regeneration	No	No
July	Acceptance of Stage 2 Tender – Whitmore High School (WHS)	To seek Cabinet approval to appoint contractor for WHS	Education and Regeneration	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		scheme with final costs. Part I and II reports			
July	21 st Century Schools Programme	To seek Cabinet approval for a revised Band B programme	Education and Regeneration	Yes	No
July	Empty Homes Strategy	To seek Cabinet approval for amendments to the Strategy	Education and Regeneration	No	No
July	Targeted Regeneration Investment Programme 2018/19 – 2020/21 Thematic Grant	To seek Cabinet endorsement for the local establishment and delivery in Barry of a new regional property based grant scheme, funded by a Thematic Grant available through TRI / Capital City Region	Education and Regeneration	No	No
July	Review _[MD1] of Polling Districts, Polling Places and Polling Stations Report	To inform Cabinet of the Electoral Registration Officer's findings, proposed changes and to seek approval for public consultation	Legal, Regulatory and Planning Services	No	Yes
July	Review of the Vale of Glamorgan Council's Electoral Arrangements	To propose a scheme for submission to the Local Democracy and Boundary Commission for Wales	Legal, Regulatory and Planning Services	No	Yes
July	Annual Section 106 Report	To report on annual S106 income and expenditure	Legal, Regulatory and Planning Services	No	No
July	Proposals for a Strategic Development Plan (SDP) for the Cardiff Capital Region	To see Cabinet endorsement to proceed with a report to Full Council seeking authorisation to formally commence with a Strategic Development Plan (SDP) for the Cardiff Capital	Legal, Regulatory and Planning Services	Yes	Yes

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		Region, with the Vale of Glamorgan Council being Responsible Authority			
July/Sep	Local Development Plan Annual Monitoring Report	To provide first annual monitoring on LDP	Legal, Regulatory and Planning	Yes (Environment and Regeneration)	No
July	Social Services Director's Annual Report – Final Version	To ensure Cabinet agree the future priorities for the service	Social Care and Health	No	No
July	Vale Adults Opportunities Review	To consider Reshaping Opportunities for Day Services	Social Care and Health	Yes	
July	Corporate Safeguarding Annual Report	To update Cabinet on the work that has been undertaken to improve corporate arrangements for safeguarding and protecting children and adults who require specific Council services and to ensure that these arrangements are effective.	Social Care and Health	Yes – All Scrutiny Committees	No
July	Tender Process for Domiciliary Care in the Western Vale	This report outlines the basis for the Intermediate Care Fund grant that has been awarded in order to improve capacity for domiciliary care in the Western Vale	Social Care and Health	No	No
July	Proposed Multi-Use Games Area, King George V Playing Field, Llandough	To seek approval to lease an area of land at King George V Playing Fields, Llandough to Llandough Community Council	Leisure, Arts and Culture	No	No
July	Winter Maintenance Arrangements 2019/20	To agree the winter maintenance arrangements for	Neighbourhood Services and	Yes (Environment and	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		the 2019/20 season.	Transport	Regeneration)	
July	Transport Grant Funding 2019/20	To note and agree the Welsh Government Transport Grant funded schemes for 2019/20 period	Neighbourhood Services and Transport	Yes	No
July	Highway Resurfacing Plan	Update report	Neighbourhood Services and Transport	Yes	No
July	Housing Asset Management Strategy	To agree updates and changes to the Housing Asset Management Strategy.	Housing and Building Services	Yes (Homes and Safe Communities)	No
July	Welsh Housing Quality Standards	To approve the selection of an approved contractor(s) to undertake WHQS improvement works	Housing and Building Services	Yes	No

Forward Work Programme: September 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
September	Medium Term Financial Plan	To submit the draft Medium Term Financial Plan 2019/20 to 2022/23 for consideration and approval	Leader	Yes (Corporate Performance and Resources)	No
September	Vale of Glamorgan Annual Report (Part 2 Improvement Plan)	To present the Council's Annual Performance Report for Cabinet's consideration and approval, including an update on progress being made against recommendations from the Council's regulators.	Leader	Yes (all) and Audit Committee	Yes
September	Council's Agency Worker provision	To present to Cabinet progress regarding the provision	Leader	Yes (Corporate Performance and Resources)	No
September	Corporate Asset Management Plan	To seek approval to adopt the new Corporate Asset Management Plan	Leader	No	No
September	Direct Payments Support Service Tender	To retender for the Direct Payments Support Service	Social Care and Health	No	
September	Ty Deri Review	To provide cabinet with an update on the usage of Ty Deri in order to inform a decision on the future use of this facility	Education and Regeneration	Yes	No
September	Primary Education in Cowbridge	To seek Cabinet approval to	Education and	Yes	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
	Consultation	consult on the Cowbridge primary education proposal	Regeneration		
September	St. Nicholas Consultation Objection Report (if any received)	To seek Cabinet determination on the objections received for St. Nicholas consultation	Education and Regeneration	Yes	No
September	Acceptance of Stage 2 Tender – Pencoedtre High School (PHS)	To seek Cabinet approval to appoint contractor for PHS scheme with final cost. Part I and II reports	Education and Regeneration	No	No
September	Joint report with Housing – Review of Section 106 Affordable Housing Contribution Spend and House Build Programme	To review Section 106 Affordable Housing Contribution Spend and House Build Programme	Education and Regeneration / Housing and Building Services	Yes (Environment and Regeneration and Homes and Safe Communities)	No
September	CCTV Review	To consider an options appraisal concerning future provision of the CCTV service (including information and analysis from SWP and other partners as part of the Safer Vale Strategy work)	Housing and Building Services	Yes	No
September	Housing Development Strategy	To introduce the Strategy for approval	Housing and Building Services	Yes	No
September	Creation of a One Stop Housing Support Shop	To request permission to tender and to set up a One Stop Shop in the centre of Barry	Housing and Building Services	No	Mo
September	Marcross Foul Waste Optional Appraisal	To consider options for sewerage treatment at Marcross	Housing and Building Services	Yes	No
September	Cesspit Rationalisation – Marcross and Croft John	To advise Cabinet of progress in implementing a new charging regime and to seek approval to	Neighbourhood Services and Transport	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		write off emptying costs incurred prior to April 2016			
September	Llanmaes Village Flood Risk Management Scheme	To advise Cabinet of progress in delivering a flood risk management scheme in the village and seek the necessary approvals to progress to construction	Neighbourhood Services and Transport	No	No
September	Review of Schools Transport	To agree a number of changes to the way the Council provides school transport	Neighbourhood Services and Transport	Yes	No
September	Trees Strategy	To agree a strategy for the management of trees either on Council owned land or on the public highway	Neighbourhood Services and Transport	Yes	No
September	LED Street Lighting	To agree the arrangements for the spend of Salix loan funding to replace the remaining conventional street lighting	Neighbourhood Services and Transport	Yes	No
September	Transport Grant Funding 2019/20	To note and agree the Welsh Government Transport Grant funded schemes for the 2019/20 period	Neighbourhood Services and Transport	Yes	Yes
September	Highway Resurfacing Plan	Update Report	Neighbourhood Services and Transport	Yes	Yes

Forward Work Programme: October 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
October	Revenue Monitoring 1 st April to 31 st August 2019	To advise Cabinet of the progress relating to revenue expenditure	Leader	Yes (All Scrutiny Committees)	No
October	Capital Monitoring 1 st April to 31 st August 2019	To advise Cabinet of the progress relating to the Capital Programme	Leader	Yes (All Scrutiny Committees)	No
October	Reshaping Services Update	To provide an update on the progress of the Reshaping Services Programme.	Leader	Yes (Corporate Performance and Resources)	No
October	Quarter 1 Performance Reporting	To present the Council's performance against the Corporate Plan for Q1	Leader	Yes (Corporate Performance and Resources)	No
October	Collaboration Compendium	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved	Leader	No	No
October	Council Risk Register (Q4)	To present a reference from Audit Committee of the Risk Register for approval of the Council's Risk Register	Leader	No	No

Forward Work Programme: November 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
November	Treasury Management Interim 2019/20	To provide a mid-year report on the Authority's treasury management operations for the period 1 st April 2019 to 30 th September 2019	Leader	No	Yes
November	Initial Capital Programme 2020/21 to 2024/25	To gain approval for the Initial Capital Programme Proposals for 2020/21 so that they may be submitted to Scrutiny Committees for consultation and amendments to the current Capital Programme	Leader	Yes (All Scrutiny Committees)	No
November	Initial Revenue Budget Proposals 2020/21	To gain Cabinet's approval for the amended revenue budget for 2019/20 and to commence consultation on the initial revenue budget proposals for 2020/21	Leader	Yes (All Scrutiny Committees)	No
November	Initial Housing Revenue Account Budget Proposals 2020/21	To gain Cabinet's approval for the initial budget proposals for 2020/21 relating to the Housing Revenue Account so that the proposals may be submitted to Scrutiny	Leader	Yes (Homes and Safe Communities)	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		Committee for consultation and to revise the 2019/20 budget			
November	Council Risk Register (Q1)	To present a reference from Audit Committee of the Risk Register for approval the Council's Risk Register.	Leader	No	No
November	Sickness Absence Report (2019/20 – Q2)	To update Cabinet on the sickness absence statistics for the 6 month period from 1 st April 2019 to 31 st September 2019	Leader	Yes (Corporate Performance and Resources)	No
November	School Admission Arrangements Permission to Consult	Permission to consult	Learning and Culture	No	No
November	Review of Fees and Charges – Neighbourhood Services and Transport	To review and agree the fees and charges for services provided by Neighbourhood Services and Transport.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No

Forward Work Programme: December 2019

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
December	Chief Officer Appraisal System	To seek Cabinet approval for amendments to the Chief Officer Appraisal System	Leader	No	Yes
December	Review of Regional Transport Arrangements	To note the work to date on regional transport and to take decisions on any changes to the current Vale transport arrangements that could result.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No
December	External Funding Monitoring Report	To provide a review of the process for external funding monitoring	Leader	No	No

Forward Work Programme: January 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
January	Revenue Monitoring 1 st April to 30 th November 2019	To advise Cabinet of the progress relating to revenue expenditure	Leader	Yes (All Scrutiny Committees)	No
January	Capital Monitoring 1 st April to 30 th November 2019	To advise Cabinet of the progress relating to the Capital Programme	Leader	Yes (All Scrutiny Committees)	No
January	Reshaping Services Update	To provide an update on the progress of the Reshaping Services Programme	Leader	Yes (Corporate Performance and Resources)	No
January	Collaboration Compendium	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved	Leader	No	No
January	Quarter 2 Performance Reporting	To present the Council's performance against the Corporate Plan for Q2	Leader	Yes (Corporate Performance and Resources)	No
January	Council Risk Register (Q2)	To present a reference from Audit Committee of the Risk Register for approval of the Council's Risk Register	Leader	No	No

Forward Work Programme: February 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
February	Final Capital Proposals 2020/21 to 2024/25	To gain approval for the Final Capital Programme Proposals for the years 2020/21 to 2024/25	Leader	No	Yes
February	Final Proposals for the Revenue Budget 2020/21	The purpose of this report is to set out final proposals for Cabinet Members to consider, before making their recommendations to Council, in respect of the final revenue budget for the financial year 2020/21	Leader	No	Yes
February	Final Housing Revenue Account Budget Proposals 2020/21	To set the HRA budget for the financial year 2020/21 and to set the rents and service charges for the forthcoming rent year beginning on 2 nd April 2020	Leader	No	Yes
February	Treasury Management and Investment Strategy 2020/21	To provide an interim report on the Council's treasury management operations for the period 1 st April 2019 to 31 st December 2019 and to submit for consideration the proposed 2020/21 Treasury Management and Investment Strategy	Leader	Yes (Audit Committee)	Yes

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
February	Employee Pay Policy 2020/21	To ask Cabinet to consider and endorse the Council's Pay Policy for 2020/21 as set out prior to its submission to Council for final approval	Leader	Yes (Corporate Performance and Resources)	Yes
February	Corporate Plan	To approve a new Corporate Plan post consultation and prior to consideration by Full Council	Leader	Yes (Corporate Performance and Resources)	Yes
February	Neighbourhood Services Fees and Charges	To set new fees and charges for the 2020/21 period.	Neighbourhood Services and Transport / Social Care and Health	Yes (Environment and Regeneration)	No

Forward Work Programme: March 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
March	Revenue Monitoring 1 st April 2019 to 31 st January 2020	To advise Cabinet of the progress relating to revenue expenditure	Leader	Yes (All Scrutiny Committees)	No
March	Capital Monitoring 1 st April 2019 to 31 st January 2020	To advise Cabinet of the progress relating to the Capital Programme	Leader	Yes (All Scrutiny Committees)	No
March	Council Annual Self-Assessment	To present the Council's Annual Self-Assessment of performance for Cabinet's consideration in line with the requirements of the Local Government Measure and Well-being of Future Generations Act	Leader	Yes (All Scrutiny Committees)	No
March	Vale of Glamorgan Wellbeing Objectives and Improvement Plan Part 1	To present the Council's Wellbeing Objectives and Improvement Plan Part 1, the associated priority actions as reflected in Service Plans and proposed improvement targets for Cabinet's consideration in line with the requirements of the Local Government Measure and Wellbeing of Future Generations Act	Leader	Yes (All Scrutiny Committees)	Yes

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
March	School Admissions Consultation Feedback	Outcome of consultation and adoption of policy	Education and Regeneration	No	No
March	Events Programme	Agreement of annual programme of events and allocation of funds	Education and Regeneration	No	No

Forward Work Programme: April 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
April	Quarter 3 Performance Reporting 2018/19	To present the Council's performance against the Corporate Plan for Q3.	Leader	Yes (All Scrutiny Committees)	No
April	Collaboration Compendium	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved	Leader	No	No
April	Reshaping Services Update	To provide an update on progress on the Reshaping Services Programme.	Leader	Yes (Corporate Performance and Resources)	Yes
April	Council Risk Register (Q3)	To present a reference from Audit Committee of the Risk Register for approval of the Council's Risk Register	Leader	No	No