

Meeting of:	<b>Corporate Performance and Resources Scrutiny Committee</b>
Date of Meeting:	<b>Monday, 09 March 2020</b>
Relevant Scrutiny Committee:	Corporate Performance and Resources
Report Title:	Vale of Glamorgan Council - Proposed Fees and Charges for 2020/2021
Purpose of Report:	To propose changes in service charges for functions managed by the Council in the following directorates for the financial year 2020/21: <ul style="list-style-type: none"> <li>- Environment and Housing</li> <li>- Managing Director and Resources</li> <li>- Learning and Skills</li> <li>- Social Services</li> </ul>
Report Owner:	Leader
Responsible Officer:	Managing Director
Elected Member and Officer Consultation:	Directorate of Environment and Housing Services Directorate of Social Services Directorate of Resources Directorate of Learning and Skills Committee Reports Finance Equalities
Policy Framework:	This is a matter for Executive decision by Cabinet.
<p>Executive Summary:</p> <ul style="list-style-type: none"> <li>• This report seeks Cabinet approval for fees and charges for the Vale of Glamorgan Council for 2020/21.</li> <li>• The proposed fees and charges contained in this report and associated appendices reflect an inflationary increase of 1.7% rounded to the nearest 10p. Some fees and charges have increased higher than inflation, remained the same or decreased to reflect the take up of services and the cost of delivery and rationale for doing so is outlined in the body of this report.</li> <li>• Scrutiny Committee (Corporate Performance &amp; Resources) have considered this report and the views of the Committee will be verbally reported to Cabinet when considering this report.</li> </ul>	

## **Recommendations**

1. That Cabinet notes the contents of this report.
2. That Cabinet considers the views of the Scrutiny Committee (Corporate Performance & Resources) that will be verbally reported to the meeting.
3. That Cabinet approve the proposals for amendments to fees and charges and associated policy and process changes as set out in this report and appendices to take effect from 1 April 2020.
4. That a further report be presented to Cabinet in relation to tranche 2, single use sports ground project during 2020/21.
5. That Cabinet delegates authority to the Director of Environment and Housing to vary fee levels in appropriate circumstances in respect of roundabout advertising contracts.

## **Reasons for Recommendations**

1. To make Cabinet aware of the proposed fees and charges for 2020/21.
2. To enable Cabinet to consider the views of the Scrutiny Committee when reaching a determination on these matters.
3. To obtain Cabinet's approval of the fees and charges proposed for 2020/21.
4. To provide an update on the single use sports grounds project in due course.
5. To ensure the Council are able to act commercially and generate income in respect of roundabout advertising.

## **1. Background**

- 1.1** In October 2017, Cabinet approved the Income Generation and Commercial Opportunities Strategy. The Strategy sets out that as public funding becomes increasingly constrained and under more intense scrutiny, greater emphasis has to be placed upon self-generated income and developing and presenting products and services that will resonate with paying customers. The Strategy is based around a series of strategic objectives, with associated policy principles. These objectives and principles are intended to ensure the consistent consideration and implication of income generation proposals.
- 1.2** The Council delivers a number of chargeable services. These charges are set on an annual basis and this report sets out proposals for changes to fees and charges (with associated policy/process changes) for the Council's four directorates: Environment and Housing, Managing Director and Resources, Learning & Skills and Social Services.

- 1.3** As revenue budgets have become more challenging in recent years, income from fees and charges becomes ever more important as a way of sustaining priority services. The Council has a wide range of income sources that feed into its operational budgets and these include Welsh Government grants, income from external works, fines, and a number of fees and charges that are levied to the public and the commercial sector.
- 1.4** As part of the action plan to deliver the Income Generation and Commercial Opportunities Strategy, a review of all existing fees and charges has been undertaken. At times of financial pressure, there may be a temptation to propose high fee increases. However, this would not necessarily guarantee a commensurate income increase across all areas, as patronage of certain services could reduce and/or be inconsistent with the Council's objectives.
- 1.5** This report sets out the proposed fees and charges for the range of services offered by the Council. Specific details are provided within the body of the report for Cabinet's consideration where there are significant changes to the fees and charges or associated policy/processes involved. The remaining fees and charges are detailed in the relevant appendices which show the current and proposed level of charges. It is recommended that unless mentioned in this report an increase of 1.7% (CPI September 2019) has been applied and rounded to the nearest 10p.
- 1.6** An Equalities Impact Assessment has been undertaken as part of the review of fees and charges and can be found in Appendix 5.
- 1.7** Scrutiny Committee (Corporate Performance & Resources) have considered the proposed fees and charges at a recent meeting and the views of the Committee will be reported at the Cabinet meeting to enable these views to be taken into consideration by Cabinet when reaching a decision on fees and charges.

## **2. Key Issues for Consideration**

- 2.1** The proposed charges for services for 2020/21 are set out in the appendices as follows:

### **Appendix 1 - Environment and Housing**

- 1a Neighbourhood Services
- 1b Engineering and Transportation
- 1c Porthkerry Cemetery

### **Appendix 2 - Managing Director and Resources**

- 2a Registrars
- 2b Land Charges
- 2c Legal Services
- 2d Property Services
- 2e Cosmeston Lakes

- 2f Medieval Village
- 2g Porthkerry Country Park
- 2h Glamorgan Heritage Coast
- 2i Public Rights of Way
- 2j Reptile Translocation

### **Appendix 3 - Learning and Skills**

Adult Community Learning

### **Appendix 4 - Social Services**

4a Internal Day Services

4b Telecare

- 2.2** To ensure that current charges reflect inflationary pressures, it is proposed to uplift the majority of service fees by the amounts contained within the attached appendices.
- 2.3** A number of charges are also proposed to be increased to better reflect the actual costs of service provision in a move towards full cost recovery which is one of the objectives of the Income Generation & Commercial Opportunities Strategy and to generate additional revenue where this is appropriate and the analysis of demand suggests it is possible to do so. In some instances, this requires changes to the policy/processes involved and these are detailed below.

## **ENVIRONMENT AND HOUSING**

### **Neighbourhood Services (Appendix 1a)**

- 2.4** The majority of charges for Neighbourhood Services are proposed to increase in line with inflation (or slightly more reflecting take up of services and the cost of delivery). A small number of the fees and charges have remained the same as they are deposits paid by the customer which are later refunded.
- 2.5** The following describes changes to fees and charges and associated policies and processes where an alternative approach has been followed.

#### **King Square**

- 2.6** The cost of using King Square for commercial purposes is proposed to increase at a rate higher than inflation to reflect the continued and strong demand for these facilities. It is considered that should these fees be increased as recommended, demand will not be negatively impacted and result in an overall reduction in income. This is consistent with the policy principle contained within the Income Generation and Commercial Opportunities Strategy which states that "services that have the ability to achieve or exceed full cost recovery on a consistent basis are encouraged to operate more commercially in order to reduce dependence on core funding". As such, in addition to the changes to charges for King Square, work will continue to explore other ways of utilising King Square to generate revenue. Further proposals will be developed for consideration in due course.

- 2.7** However, contrary to the above, due to poor demand from companies wishing to use the King Square for the marketing of cars over the past two years (there have been no bookings for the space in 2018/19 and 2019/20) it is proposed this charge is reduced to attract companies to utilise the area to promote their business.

### **Allotments**

- 2.8** Cabinet endorsed the Allotments Strategy in March 2012. This strategy sets out the aim of working towards achieving full cost recovery for operating these facilities over time. This is also a policy principle contained in the Council's Income Generation and Commercial Opportunities Strategy which states "the Council will work towards achieving full cost recovery unless it is determined there are legal, strategic, wellbeing, or contractual reasons for not doing so". No legal, strategic or contractual reasons have been identified for not moving towards full cost recovery in this area.

- 2.9** Allotments provide an opportunity for allotment holders to improve their well-being through exercise and the production of food. In order to balance the well-being benefits of allotments with the costs to the Council of operating these sites, it was recommended during 2019/20 that the price for allotments should increase over time towards full cost recovery and other means of delivery will also be explored therefore for 2020/21 there is a proposed higher than inflation increase. Further proposals will be developed for consideration in due course.

### **Dedications**

- 2.10** Since the decrease in fees in relation to Dedication Benches in 2019/20 there has been an increase in income compared with previous years. As such it is recommended to increase bench plaques by the CPI rate rounded to the nearest 10p for 2020/21.

- 2.11** In addition, the price of Penarth Pier plaques is proposed to increase at a rate higher than inflation to reflect the continued and strong demand for the product. It is anticipated that should Cabinet agree the proposed fee increase, demand will not be negatively impacted and result in an overall reduction in income. This is consistent with the policy principle contained within the Income Generation and Commercial Opportunities Strategy.

### **Bulky Waste**

- 2.12** It is proposed to increase bulky waste collections at a rate higher than inflation to work towards covering the operational costs associated with the service. The Council's bulky item collection service currently costs £15 per three items and it is proposed this is increased to £20. Additional items are charged at £5 each (up to a maximum of two items), and it is recommended this charge remains unchanged for 2020/21.

### **Commercial Waste**

- 2.13** A review of the commercial waste charges was undertaken in 2018/19. In order for the service to remain competitive, it is recommended that Commercial Waste charges remain the same for 2020/21.
- 2.14** New charges have been added for collecting commercial source segregated recycling to assist businesses in the move over to the new blueprint. It is proposed that a trial will take place in early 2020.

### **Replacement Keys**

- 2.15** The Council currently levies a charge for the replacement of alley gate, allotment and slipway keys. It is proposed to increase these charges above the rate of inflation to cover the costs associated with purchasing replacement keys.

### **Beach Huts**

- 2.16** It is proposed to increase the fees and charges in relation to the rental of beach huts at a rate higher than inflation to reflect the continued high demand for the service and the associated operational costs.

### **Advertising and Sponsorship**

- 2.17** The Council's agreement for roundabout and boundary sign sponsorship terminated in February 2020 and as such the Council is now running the scheme in house. The fees proposed in relation to roundabout and boundary sign sponsorship are minimum fees to reflect the anticipated demand for these services to local businesses. It is proposed that Cabinet will be requested to delegate authority to the Director of Environment and Housing to vary fee levels in appropriate circumstances in respect of roundabout advertising contracts.

### **Bowling Greens**

- 2.18** Tranche 2 of the single use sports ground project is on-going, and it is expected that some facilities will become self-managed during the course of the 2020/21 financial year.
- 2.19** Where agreements are not reached with clubs during this time it is possible further reports will be brought to Cabinet to review fees and charges for such facilities to ensure cost recovery is worked towards.

### **Temporary Highways Signage**

- 2.20** It is proposed to introduce charges for temporary signage within new housing developments (yellow signs). These fees range from £75-£150 depending upon the number of signs and duration of the signs being displayed.

## **Engineering and Transportation (Appendix 1b)**

### **Car Parks**

- 2.21** It is proposed car park charges remain as is at present due to the on-going consultation associated with the Council wide review of car parking charges.

### **Transportation**

- 2.22** With the exception of single and return School Transport fees, which are proposed to remain unchanged to encourage use of these services in line with Council policy, it is proposed that all other fees and charges in this service area are to be increased in line with inflation rounded up to the nearest 10p.

### **Porthkerry Cemetery (Appendix 1c)**

- 2.23** As in previous years, the charges proposed are those put forward by Barry Town Council who manage the Cemetery on the Council's behalf. The rates are in line with those charged by Barry Town Council at their cemetery in Barry.

## **MANAGING DIRECTOR AND RESOURCES**

### **Registrars (Appendix 2a)**

- 2.24** Details of the fixed fees charged by the Registration Service are set out in Appendix 2a. The figures for 2019/20 reflect the fixed fees which have applied and which are charged in respect of the matters set out. The fixed fees will continue to apply for 2020/21 with a standard 1.7% increase rounded to the nearest 10p and will continue to be reviewed on an annual basis.

### **Land Charges (Appendix 2b)**

- 2.25** Details of the fixed fees charged in relation to Land Charges are set out in Appendix 2b. As above, the figures for 2019/20 reflect the fixed fees which have applied and which are charged in respect of the matters set out. The fixed fees will continue to apply for 2020/21 with a standard 1.7% increase rounded to the nearest 10p and will continue to be reviewed on an annual basis.

### **Legal Services (Appendix 2c)**

- 2.26** Within Legal and Democratic Services there are a number of chargeable services. In respect of Legal Services, numerous powers exist which permit charging pursuant to section 111 of the Local Government Act 1972 and powers under section 93 and 94 of the Local Government Act 2003 to charge for discretionary services on a cost recovery basis.
- 2.27** In addition, an officer delegation has been in place since 2003 for the setting and review of the legal fees payable to the Council.
- 2.28** In respect of routine and non-urgent matters standard fixed fee charges apply and include legal work relating to conveyancing transactions, leases and licenses, amongst other matters. If a matter charged at a fixed fee becomes protracted, unduly complicated, the right is reserved to charge at an hourly rate if charging a fixed fee would not result in the Council recovering its costs.
- 2.29** Non-fixed fee work is charged at an hourly rate and usually relates to more complex or urgent work under various legislation and can include public rights of way under the application legislation, development agreements, special events,

highways work, under the applicable legislation and planning and associated work.

- 2.30** In addition, Legal services are provided under Service Level and other agreements by agreement between the service and the party to the agreement. Services provided under such agreements are charged at an hourly rate, which are determined by the level of seniority and qualification of the legal officer assigned to the work.
- 2.31** Details of the fixed fees charged by Legal Services are set out in Appendix 2c. The figures for 2019/20 reflect the fixed fees which have applied and which are charged in respect of the matters set out. The fixed fees will continue to apply for 2020/21 with a standard 1.7% increase rounded to the nearest 10p and will continue to be reviewed on an annual basis.

#### **Property Services (Appendix 2d)**

- 2.32** Details of the fixed fees charged by Property Services are set out in Appendix 2d. The figures for 2019/20 reflect the fixed fees which have applied and which are charged in respect of the matters set out. The fixed fees will continue to apply for 2020/21 with a standard 1.7% increase rounded to the nearest 10p and will continue to be reviewed on an annual basis.

#### **Cosmeston Lakes (Appendix 2e)**

- 2.33** Appendix 2e shows proposed changes to charges. In some cases, charges remain unchanged to reflect current market trends, in others they increase by around the rate of inflation or a little more, reflecting the take up of services and cost of delivery. This approach will reflect the true value of the unique facility and recognise the need to recover costs incurred to sustain the operation of the country parks.

#### **Medieval Village (Appendix 2f)**

- 2.34** Appendix 2f shows that the majority of prices have remained the same to reflect market value, in others they increase by around the rate of inflation or a little more.

#### **Porthkerry Country Park (Appendix 2g)**

- 2.35** Appendix 2g shows proposed charges for Porthkerry, showing that the majority of prices reflect those of Cosmeston. In some cases, charges remain unchanged to reflect current market trends, in others they increase by around the rate of inflation or a little more, reflecting the take up of services and cost of delivery.
- 2.36** Established car park charges are not proposed to be increased this year. Currently, car parking is only charged in peak season on weekends/bank holidays, to raise sufficient income to cover traffic management.



**2.37** However, the current consultation being undertaken regarding the Council's Car Parking Strategy may alter car park charges levied at Porthkerry Country Park, if recommendations are adopted by Council these will be addressed accordingly.

**2.38** The fees for the Golf course have been removed as the facility has been closed and re-wilded.

#### **Glamorgan Heritage Coast (Appendix 2h)**

**2.39** Proposed charges are set out in Appendix 2h, which are largely unchanged and in line with the Country Parks.

#### **Public Rights of Way (Appendix 2i)**

**2.40** Proposed charges are set out in Appendix 2i, which remain unchanged as set charges were recently introduced and the market is being gauged.

#### **Reptile Translocation (Appendix 2j)**

**2.41** The proposals set out in Appendix 2j remain unchanged as set charges were recently introduced and the market is still being gauged.

**2.42** The proposals will enable the Country Parks to plan for the future management of the sites in a sustainable manner in times of reduced funding.

### **LEARNING AND SKILLS**

#### **Adult Community Learning (Appendix 3)**

**2.43** The Council delivers a number of chargeable services through Adult Community Learning (ACL).

**2.44** The total savings required by Vale Courses for 2020/21 is approximately £29,217. The department has income sources that feed into its operational budgets and these include course fees and room rentals. The projected income for the department for 2020/21 is £331,923 with approximately £284,397 of this income coming from the fees and charges detailed within Appendix 3 to this report.

**2.45** In addition, the review of fees and charges allows the ACL service to continue to utilise the ACL Grant to deliver flexible learning opportunities in community venues for disadvantaged groups, especially those not engaged in education, employment or training.

**2.46** It also enables provision of a broader range of learning opportunities in order to attract individuals who are unable or unwilling to engage with a more traditional curriculum, and sustain the universal leisure learning offer on a cost recovery basis.

**2.47** The delivery of ACL programmes is always dependent on viable class sizes. Therefore, it is important to continue to access fee income from those who fall outside the priority groups and can afford to pay for their learning.

- 2.48** Vale Courses has been successful over the past 3 years in generating income of more than £250,000pa with over 3200 enrolments.
- 2.49** Adult Community Learning's provision is a Council Service and its core funding comes from the Welsh Assembly. The "Adult Learning in Wales" document sets out the Welsh Assembly Government's adult learning focus to support those in greatest need with a focus on:
- Support all adults to improve their Essential Skills so that they are best placed to access work opportunities or progress while in employment.
  - Support Digital Skills helping people to engage fully with technology.
  - Improve employability skills to ensure adults are 'work ready'
- 2.50** The Adult Learning in Wales policy document also outlines the need to support a curriculum of leisure and recreational courses for learners on the understanding that, where possible, learners will be expected to contribute to the cost of their learning themselves through the payment of fees.
- 2.51** The level of fees charged is aimed at ensuring learning opportunities are as affordable as possible and cost barriers to participation are minimised while recognising learners should make an appropriate contribution to the overall cost of learning, helping to alleviate financial pressures and provide more choice for customers.
- 2.52** To ensure the charges for the service better reflect the actual costs of service provision in a move towards full cost recovery it is proposed to remove the concession fee (BAND B) by the amounts shown in Appendix 3.

#### **SOCIAL SERVICES (Appendix 4)**

- 2.53** The Social Services and Well-Being (Wales) Act 2014 ('the Act') came in to force on 6th April 2016. It provides the statutory framework to deliver the Welsh Government's commitment to focus on well-being, rights and responsibilities. It brought together in to a single piece of legislation local authorities' duties and functions in relation to improving the well-being of adults who need care and support and adult carers who need support.
- 2.54** The Act provides for a single legal framework for charging adults for care and support and for charging carers for support.
- 2.55** In addition, a Code of Practice (Parts 4 & 5 Charging for Financial Assessment) ('the Guidance') was issued under S145 of the Act. When carrying out their social services functions, local authorities must act in accordance with any requirements and have regard to any guidelines contained in the Guidance.

- 2.56** The Council delivers a number of chargeable services through the Directorate of Social Services, the majority of which fall under the requirements of the Act e.g. maximum charges for non-residential care, assessed charges for residential and nursing care, day services and telecare services.
- 2.57** In March 2017, Cabinet approved the proposal that telecare charges be increased by 1% each financial year, unless further reports were submitted to Cabinet for consideration. In March 2019, a report was considered, and recommendations agreed that no additional increase would be made to telecare services in the 2019/20 financial year.
- 2.58** The same Cabinet report outlined the revised charges for internal day services from April 2017, however, it did not include an agreed annual percentage increase for them.
- 2.59** The department has a wide range of income sources that feed into its operational budgets and these include ICF grant funding and Delivering Transformation grant funding. It is anticipated the proposed increase in fees will affect a small number of service users i.e. those who currently receive services that cost less than their assessed weekly charge, or those who receive only preventative services that are charged at a weekly flat rate. It will, however, increase the amount of income that can be recharged for joint funded packages of care i.e. those funded by both Social Services and the Health Board.
- 2.60** The Act cautions against the imposition of charges that may deter people from agreeing to the provision of services. In addition, the Act seeks to encourage the use of preventative services, and any charges would need to take this consideration into account.
- 2.61** In reviewing the fees and charges for Social Services, the following objectives and policy principles contained within the Income Generation and Commercial Opportunities Strategy have been considered and the following principles relate to the proposals contained in this report:
- The Council will ensure that charging is considered where a legal power exists (or no legal barrier preventing it) to do so.
  - The Council will ensure that debt recovery procedures are followed in line with the Social Services Debt Recovery Policy.
  - The Council will ensure that any impact on demand is used to consider the level at which fees and charges are set when introducing or modifying fees and charges.
  - The Council will ensure that actions taken with regards to income generation and commercial opportunities are consistent with corporate strategies. These include the well-being outcomes, objectives and overall vision and values of the Council as set out in the Corporate Plan, the Council's Medium-Term Financial Plan and in the delivery of the Reshaping Services Programme, as well as other corporate planning documents.

- 2.62** To ensure that current costs reflect inflation (1.7% (CPI) for September 2019/20), it is proposed to uplift most service fees by the amounts shown on the attached appendices.
- 2.63** The proposed charges for services for 2020/21 are set out in the appendices as follows:  
**Appendix 4a:** Internal Day Services  
**Appendix 4b:** Telecare
- 2.64** The charges for Telecare have increased at a lower rate than the recommended percentage increase following the decision by Cabinet in March 2017.

### **3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?**

- 3.1** It is necessary to review fees on an annual basis to ensure the continuation of services in light of increasing costs. This is undertaken in the context of the Wellbeing of Future Generations Act which requires the Council to consider five ways of working when making decisions. Thinking to the longer-term is a key consideration when setting fees and charges, to minimise the impact on the Council's ability to provide services in the future that the current budgetary pressures present. The proposals also seek to further the Council's Well-being Outcomes contained within the Corporate Plan. Fees and charges have been proposed to further these objectives, within the context of the financial cost of doing so. There are no specific climate change implications arising from the fee increases proposed.

## **4. Resources and Legal Considerations**

### **Financial**

- 4.1** The fee increases outlined in this report assist in reducing to the budgetary pressures within the Directorates.

### **Employment**

- 4.2** There are no direct employment implications arising from the proposals in this report.

### **Legal (Including Equalities)**

- 4.3** Under relevant legislation the Council is permitted to charge for certain services it provides. Full details of the relevant legislation on fees and charges is contained in the Income Generation and Commercial Opportunities Strategy.
- 4.4** An equal opportunities scoping assessment has been undertaken and shows that there are no unacceptable adverse effects on the protected characteristics

identified by the assessment. It is also considered that the charges proposed will not preclude any sectors of the community from accessing the services provided. The Equality Impact Assessment scoping document can be found in Appendix 5.

### **Background Papers**

Income Generation & Commercial Opportunities Strategy

**Appendix 1a**  
**NEIGHBOURHOOD SERVICES - SERVICE CHARGES**

Where applicable, VAT will be charged at the current rate

Description	Comments	2019 / 2020	2020 / 2021
<b>FOOTBALL AND RUGBY</b>			
<b>Senior</b>			
Hire of pitch and changing facilities	Per match	£54.70	£55.60
Hire of pitch	Per match	£41.30	£42.00
Hire of pitch and changing facilities (coaching day)	Per day	£80.50	£81.90
For games organised through the Vale of Glamorgan League		£48.60 (Maximum charge to club)	£49.40 (Maximum charge to club)
		£44.40	£45.20
<b>Youth</b>			
Hire of pitch and changing facilities	Per match	£32.00	£32.50
Hire of pitch	Per match	£21.70	£22.10
Hire of pitch and changing facilities (coaching day)	Per day	£80.50	£81.90
<b>Junior (U12/U11 - 9v9) (U16/U15/U14/U13)</b>			
Hire of pitch and changing facilities	Per match	£11.40	£11.60
Hire of pitch	Per match	£7.30	£7.40
Hire of pitch and changing facilities (coaching day)	Per day	£80.50	£81.90
<b>Minis</b>			
Hire of pitch	Per game	No charge for grass pitch	No charge for grass pitch
Changing facilities (1 team)		£11.40	£11.60
Changing facilities (up to 5 mini age groups)	Per morning	£18.60	£19.00
Hire of pitch and changing facilities (coaching day)	Per day	£80.50	£81.90
<b>Wick Changing Pavilion</b>			
Changing rooms and showers - senior	Per match	£21.70	£22.10
Changing rooms and showers - juniors	Per match	£11.40	£11.60
Additional charge for use of hall and kitchen	Per match	£11.40	£11.60
General meetings and occasional hiring's (including fund raising events)	For first hour	£10.40	£10.60
	For every subsequent hour	£8.30	£8.40
Children's parties and other junior social events		£25.80	£26.20
Concessionary rate (less than 4 hours) i.e. OAP, junior and educational classes		£12.40	£12.60
All day bookings (all day use of the whole pavilion)	Per day	£58.90	£59.90
Hire of pitch and changing facilities (coaching day)	Per day	£80.50	£81.90
<b>Lacrosse</b>			
Hire of pitch and changing facilities	Per match	£58.90	£59.90
Schools	Per match	£28.90	£29.40
Hire of pitch and changing facilities (coaching day)	Per day	£80.50	£81.90
<b>Cricket - without attendant</b>			
Hire of pitch (weekday)	Per match	£56.80	£57.80
Hire of pitch (midweek evening)	Per match	£48.50	£49.30
Hire of pitch (Saturday)	Per match	£62.00	£63.10
Hire of pitch (Sunday)	Per match	£84.70	£86.10
Youth cricket	Per am / pm	£14.50	£14.80
Schools	Per am / pm	£42.40	£43.10
Deposit returnable for keys		£100.00	£101.70
<b>Allotments</b>			
Barry / Rhose	Per 25.3m2 (1 perch)	£6.20	£6.30
Cowbridge	Per 25.3m2 (1 perch)	£13.50	£13.70
<b>JENNER PARK</b>			
<b>Existing users</b>			
Barry Town United AFC First Team - Full Pitch	Per hour (excl lighting)	£36.20	£36.80
Barry Town United AFC First Team - Half	Per hour (inc reduced lights)	£23.80	£24.20
Barry and Vale Harriers	Per hour (inc reduced lights)	£23.80	£24.20
Intersensory Cycle Club		Free	Free
<b>Hire fees</b>			
Full Pitch - Football	Per Hour (excl. lights)	£72.30	£73.50
Half Pitch - Football	Per Hour (excl. lights)	£44.40	£45.20
Schools Use of Jenner Park for Sports Days			
Junior Schools - Vale		£73.30	£75.00
Senior Schools - Vale		£106.90	£110.00
Athletic Track	Per hour (inc. reduced lighting when required)	£84.70	£86.10
Commercial Hire		By negotiation	By negotiation
<b>Lighting Charges</b>			
Full Lighting (per hour)	Per hour	£34.10	£34.70

Reduced Lighting (per hour)	Per hour	£8.30	£8.40
<b>KINGS SQUARE</b>			
	<b>Comments</b>	<b>2019 / 2020</b>	<b>2020 / 2021</b>
Local or National charities	Hiring organisations to ensure all statutory permissions have been obtained at hirers cost.	By negotiation	By negotiation
Car Companies	Single pitch either sharing the square with other local or national charities or other commercial users. Hiring organisation to ensure all statutory permissions have been obtained at hirers cost. (Minimum Fee)	£500.00	£300.00
Other Commercial organisations	Single pitch either sharing the square with other local or national charities or other commercial users. Hiring organisation to ensure all statutory permissions have been obtained at hirers cost. (Minimum Fee)	£200.00	£210.00
<b>FITNESS CLASSES IN PARKS</b>			
		Licence fee by negotiation	Licence fee by negotiation
<b>DEDICATION BENCHES</b>			
	<b>Comments</b>	<b>2019 / 2020</b>	<b>2020 / 2021</b>
Shared Bench	Max 3 plaques per shared bench. Price is per plaque	£200.00	£203.50
Exclusive Bench	Single plaque	£500.00	£508.50
Placement of a new bench	With a single plaque	£1,000.00	£1,017.00
<b>DEDICATION TREES</b>			
	<b>Comments</b>	<b>2019 / 2020</b>	<b>2020 / 2021</b>
Dedication Tree	No plaques permitted	£310.00	£315.50
<b>Pier Plaques</b>			
	<b>Comments</b>	<b>2019 / 2020</b>	<b>2020 / 2021</b>
Small Pier Plaque	100mm x 12mm. (Max 20 Characters including spaces)	£40.00	£60.00
Large Pier Plaque	100mm x 36mm (Max 60 Characters including spaces)	£80.00	£100.00
<b>HIGHWAYS</b>			
	<b>Comments</b>	<b>2019 / 2020</b>	<b>2020 / 2021</b>
Café Style Licences to trade on the highway		£489.20	£497.50
Street Works Licence	For each 150 metre length of highway	£456.20	£464.00
Crane working on Highway	Per Day	£54.70	£55.60
Temporary Traffic Order		£528.40	£537.40
Emergency or 5 Days Order		£443.70	£451.20

Unauthorised skip / scaffolding / container on the highway	(plus the relevant permit charge) each occurrence for an unauthorised skip / scaffolding	£100.00	£100.00
Charge for return of illegal banners removed from public highway	Each Banner	£75.00	£100.00
Replacement of alley gate key (lost or damaged)	Per key	£16.60	£20.00
Replacement of allotment key (lost or damaged)	Per key	£16.60	£20.00
Canopy, structure or sign overhanging the highway; (Section 177 Highway Act)		£83.60	£85.00
New crossovers		£210.60	£215.00
Widen existing crossovers		£210.60	£215.00
Making excavation in the highway licence Section 171 HA 180	For each 150 metre length of highway	£452.10	£459.80
Crane 'Sail over Highway' licence	each licence	£103.20	£105.00
Skip on the Highway Permit	per month	£60.00	£61.00
Container on the Highway Permit	per month	£100.00	£101.70
Scaffolding on the Highway Permit	per month	£100.00	£101.70
Hoarding on the Highway Permit	per month	£100.00	£101.70
<b>Highways – under line 152 – suggested additional charges for temporary signs:-</b>			
Temporary Events signing on highway (max number 10) – Assessment fee	Max 10	N/A	£75.00
Temporary Events signing on highway (exceeding 10) – Assessment fee £150	Exceeding 10	N/A	£150.00
Temporary directional signing to new development for up to 6 months (per 5 no. signs) – Assessment fee £75	6 months	N/A	£75.00
Temporary directional signing to new development 6 month extension (per 5 no. signs) - Assessment fee £75	Additional 6 Months	N/A	£75.00
<b>Sponsorship</b>			
	<b>Comments</b>	<b>2019 / 2020</b>	<b>2020 / 2021</b>
Roundabout - Bronze	Min Annual Charge	N/a	£2,000.00
Roundabout - Silver	Min Annual Charge	N/a	£3,000.00
Roundabout - Gold	Min Annual Charge	N/a	£4,000.00
Gateway Sign - Platinum	Min Annual Charge	N/a	£5,000.00
<b>Commercial Waste Charges</b>			
	<b>Comments</b>	<b>2019 / 2020</b>	<b>2020 / 2021</b>
Per 25 sack bundle		£107.40	£107.40
Per 250 sack bundle		£1,073.30	£1,073.30
<b>Plastic wheeled bins</b>			
140L - Emptying charge		£5.50	£5.50
140L - Leasing charge	Weekly charge	£1.70	£1.70
240L - Emptying charge		£10.40	£10.40
240L - Leasing charge	Weekly charge	£1.90	£1.90
360L - Emptying charge		£14.70	£14.70
360L - Leasing charge	Weekly charge	£2.30	£2.30
660L - Emptying charge		£26.40	£26.40
660L - Leasing charge	Weekly charge	£4.10	£4.10
1100L - Emptying charge		£36.80	£36.80
1100L - Leasing charge	Weekly charge	£5.70	£5.70
<b>Steel Wheeled Bins</b>			
500L - Emptying charge		£19.60	£19.60
500L - Leasing charge	Weekly charge	£3.30	£3.30
660L - Emptying charge		£26.40	£26.40
660L - Leasing charge	Weekly charge	£5.20	£5.20
1100L - Emptying charge		£36.80	£36.80
1100L - Leasing charge	Weekly charge	£5.50	£5.50
1280L - Emptying charge		£39.90	£39.90
1280L - Leasing charge	Weekly charge	£6.20	£6.20
Charge for servicing any wheeled bin identified above that adopts a compaction system for handling residual waste		All prices identified above are doubled	All prices identified above are doubled
<b>Commercial Recycling Charges</b>			
<b>Commercial Recycling Sack Charges</b>			
	<b>Comments</b>	<b>2019 / 2020</b>	<b>2020 / 2021</b>
Per 25 sack bundle		£36.20	£36.20
Per 250 sack bundle		£361.20	£361.20
<b>Commercial Biodegradable Food Waste Bags</b>			
Pack of 50 Biodegradable sacks to fit a 5L kitchen caddy	Additional Liners	£2.00	£2.00
Pack of 25 Biodegradable sacks to fit a 23L kerbside caddy	Additional Liners	£3.00	£3.00
Pack of 20 Biodegradable sacks to fit a 70L bin	Additional Liners	£4.70	£4.70
<b>Plastic Wheeled bins for Dry Recycling</b>			
140L - Emptying charge		£2.00	£2.00
140L - Leasing charge	Weekly charge	£0.60	£0.60
240L - Emptying charge		£3.60	£3.60
240L - Leasing charge	Weekly charge	£0.70	£0.70
360L - Emptying charge		£5.00	£5.00
360L - Leasing charge	Weekly charge	£0.80	£0.80
660L - Emptying charge		£8.90	£8.90
660L - Leasing charge	Weekly charge	£1.40	£1.40
1100L - Emptying charge		£12.50	£12.50
1100L - Leasing charge	Weekly charge	£2.00	£2.00
<b>Steel Wheeled bins for Dry Recycling</b>			



500L - Emptying charge		£6.70	£6.70
500L - Leasing charge	Weekly charge	£1.20	£1.20
660L - Emptying charge		£8.90	£8.90
660L - Leasing charge	Weekly charge	£1.80	£1.80
1100L - Emptying charge		£12.50	£12.50
1100L - Leasing charge	Weekly charge	£1.90	£1.90
1280L - Emptying charge		£13.50	£13.50
1280L - Leasing charge	Weekly charge	£2.20	£2.20
<b>Plastic Wheeled bins for Food Waste</b>			
23L - Emptying charge	Bin liners included for the service purchased. Charge for additional liners if required.	£2.20	£2.20
23L - Leasing charge		£0.30	£0.30
23L additional Caddy - Emptying charge	Bin liners included for the service purchased. Charge for additional liners if required.	N/A	N/A
80L - Emptying charge	Bin liners included for the service purchased. Charge for additional liners if required.	£3.80	£3.80
80L - Leasing charge	Weekly charge	£0.50	£0.50
140L - Emptying charge	Bin liners included for the service purchased. Charge for additional liners if required.	£4.00	£4.00
140L - Leasing charge	Weekly charge	£0.50	£0.50
240L - Emptying charge	Bin liners included for the service purchased. Charge for additional liners if required.	£7.20	£7.20
240L - Leasing charge	Weekly charge	£0.60	£0.60
360L - Emptying charge	Bin liners included for the service purchased. Charge for additional liners if required.	£10.00	£10.00
360L - Leasing charge	Weekly charge	£0.80	£0.80
<b>Plastic Wheeled bins for Green Waste</b>			
140L - Emptying charge		£2.00	£2.00
140L - Leasing charge	Weekly charge	£0.60	£0.60
240L - Emptying charge		£3.60	£3.60
240L - Leasing charge	Weekly charge	£0.70	£0.70
360L - Emptying charge		£5.00	£5.00
360L - Leasing charge	Weekly charge	£0.80	£0.80
<b>Segregated Recycling</b>			
90l Bag	Weekly charge	N/a	£1.50
35l Glass Container	Weekly charge	N/a	£1.50
Charge for servicing any wheeled bin identified above that adopts a compaction system for handling residual waste		All prices identified above are doubled	All prices identified above are doubled
Replacement Charge for Duty of Care Note Documentation		£16.10	£16.50
<b>Domestic Recycling Services</b>			
	<b>Comments</b>	<b>2019 / 2020</b>	<b>2020 / 2021</b>
Sale re-usable 90L green polypropylene handled sacks for garden waste		£2.00	£2.00
40L / 44L Recycling Box Net Cover		£0.00	£0.00
Sale Re-usable 90L blue polypropylene handled sacks with Velcro strap (per bag)		£0.00	£0.00
40L / 44L Recycling box		£0.00	£0.00
5L Kitchen Caddy		£0.00	£0.00
35 Glass Container		N/A	£0.00
90l Blue Recycling Bag		N/A	£0.00
90L Orange Bag		N/A	£0.00
90l Blue Recycling Bag for Flats		N/A	£0.00
45l White Paper Bag		N/A	£0.00
23L Kerbside Caddy		£0.00	£0.00
Hygiene Caddy		£2.00	£2.00
Kitchen Caddy liner bags per roll		£0.00	£0.00
Blue dog poo bags pack of 100	includes VAT at 20%	£2.00	£2.00
<b>Domestic Waste Collection Services for Bulky Household Goods</b>			
	<b>Comments</b>	<b>2019 / 2020</b>	<b>2020 / 2021</b>
Bulky household goods (up to a max no.3 items) at the kerbside	Up to 3 items	£15.00	£20.00
Bulky household goods (up to a max no. 5 items) at the kerbside	Charge for an additional item (up to a maximum of 2 additional items)	£5.00	£5.00
Administration charge for issuing a HWRC van and/or trailer permit	Per permit	£15.00	£15.00
<b>Coastal Management Charges</b>			
	<b>Comments</b>	<b>2019 / 2020</b>	<b>2020 / 2021</b>
Docking charges for Waverly and Balmoral (Penarth Pier) Within normal working hours		£20.00	£20.50
<b>Slipway Permits</b>			
Slipway Permits for domestic and pleasure (Sully, Penarth & Watch Tower Bay)	Annual Charge	£55.90	£56.90
Slipway Permits for commercial use (Sully & Penarth)	Annual Charge	£121.00	£123.10
Replacement or additional slipway keys		£16.10	£20.00

<b>Beach Hut Booking Fees</b>	<b>Comments</b>	<b>2019 / 2020</b>	<b>2020 / 2021</b>
<b>Summer Season 1st April - 31st October</b>			
Large Beach Hut - Full Day 10am-8pm		£31.00	£32.00
Large Beach Hut - Half Day 2pm-8pm		£15.50	£16.00
Small Beach Hut - Full Day 10am-8pm		£18.00	£18.50
Small Beach Hut - Half Day 2pm-8pm		£10.50	£11.00
<b>Winter Season 1st November - 31st March</b>			
Large Beach Hut - Full Day 10am-8pm		£10.50	£11.00
Small Beach Hut - Full Day 10am-8pm		£5.50	£6.00
<b>Annual Pass 1st April - 31st March</b>			
Large Beach Hut		£670.80	£750.00
Small Beach Hut		£490.20	£550.00
<b>Filming on Highways</b>	<b>Comments</b>	<b>2019 / 2020</b>	<b>2020 / 2021</b>
Full Day		£300 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required	£300 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required
Per Hour		£75.00	£76.50
<b>Filming within Resorts</b>	<b>Comments</b>	<b>2019 / 2020</b>	<b>2020 / 2021</b>
Full Day		£400 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required	£400 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required
Per Hour		£100.00	£101.70
<b>Filming within Car Parks</b>	<b>Comments</b>	<b>2019 / 2020</b>	<b>2020 / 2021</b>
Full Day		£300 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required	£300 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required
Per Hour		£75 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required	£75 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required
<b>Filming within Parks and Grounds</b>	<b>Comments</b>	<b>2019 / 2020</b>	<b>2020 / 2021</b>
Full Day		£350 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required	£350 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required
Per Hour		£100 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required	£100 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required
<b>Commercial Photo Shoot</b>	<b>Comments</b>	<b>2019 / 2020</b>	<b>2020 / 2021</b>

Full Day		£550 - £1200 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required	£550 - £1200 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required
Per Hour		£85 - £150 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required	£85 - £150 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required

#### APPENDIX 1b

ENGINEERING - SERVICE CHARGES			
Where applicable, VAT will be charged at the current rate.			
Coastal car parks from 15 March to 30 September:	Comments	2019 / 2020	2020 / 2021
<b>Harbour Rd &amp; Nell's Point, Barry before 4pm</b>			
Cars (0 - 1 hour)		£1.00	£1.00
Cars (1 + hours)		£6.00	£6.00
Coaches		£12.00	£12.00
<b>Harbour Rd &amp; Nell's Point, Barry after 4pm</b>			
Cars (0 - 7 hour)		N/A	N/A
Cars (0 - 1 hour)		£1.00	£1.00
Cars (1 + hours)		£3.00	£3.00
Coaches		£6.00	£6.00
Off Season Charge Rate 1st October - 14 March	Comments	2019 / 2020	2020 / 2021
Harbour Rd & Nell's Point, Barry			
Cars (0 - 1 hour)		£1.00	£1.00
Cars (1+ hours)		£3.00	£3.00
Coaches		£6.00	£6.00
Coastal car parks (No Seasonal Variation)	Comments	2019 / 2020	2020 / 2021
Brig-Y-Don, Ogmre By Sea, Rivermouth, Ogmre By Sea, Cymlau, Southerndown Before 4pm			
Cars (0 - 1 hour)		£1.00	£1.00
Cars (1+ hours)		£6.00	£6.00
Coaches		£12.00	£12.00
Brig-Y-Don, Ogmre By Sea, Rivermouth, Ogmre By Sea, Cymlau, Southerndown After 4pm			
Cars (0 - 7 hour)		N/A	N/A
Cars (0 - 1 hour)		£1.00	£1.00
Cars (1+ hours)		£3.00	£3.00
Coaches		£6.00	£6.00
H Bar Markings Administration and Works Cost	(Free for disabled drivers)	£274.60	£279.50
Traffic Counts - supply of existing data	(Free for disabled drivers) for copy of data already held. Any additional work to be charged on a time charge basis to be agreed with applicant	£164.10	£167.00
Traffic Counts - obtaining new data		£491.30	£500.00
Permanent Traffic Order	Change Per Committee Report	£3,466.50	£3,525.00
Supply of Accident Data	(where permitted by copyright) For copy of data already held. Any additional work to be charged on a time charge basis to be agreed with applicant.	£164.10	£166.90
Adoption / Search Requiring A4 Plan		£21.70	£22.10
Complex Search		£71.30	£72.50
House Name Change		£100.00	£101.70
Proof of Address Letter		£25.00	£25.40

Change of existing street name	Once agreed by all residents	£100 for the process plus £25 per house on street	£100 for the process plus £25 per house on street
Street Name / Number Redraw		£2,098.10	£2,134.00
Technical Approval of Highway Structures	Value shown in a minimum. Any additional work to be charged on a time charge basis to be agreed with applicant	£326.20	£331.80
Tourism Sign Design, Cost Estimate, Manufacture and Erection	Non-refundable charge to prepare design and provide cost estimate. Any additional work to be charged on a time charge basis agreed with applicant. Manufacture and erection costs as agreed with applicant	£274.60	£279.30
Additional charge for 'Refreshing H Bar Markings Works Cost'		N/A	£50.00
<b>Transportation</b>	<b>Comments</b>	<b>2019 / 2020</b>	<b>2020 / 2021</b>
<b>School Transport - Fare Paying Services</b>			
Single Journey	Subject to additional review due to take place in 2019	£1.00	£1.00
Return Journey	Subject to additional review due to take place in 2019	£2.00	£2.00
Annual Travel Pass	Subject to additional review due to take place in 2019	£300.00	£305.00
Monthly Travel Pass (on agreement with operator)	Subject to additional review due to take place in 2019	£30.00	£30.50
<b>School Transport - Contracted Mainstream Services</b>			
Replacement Bus Pass	Subject to additional review due to take place in 2019	£10.00	£10.00
Annual Travel Pass (where available)	Subject to additional review due to take place in 2019	£300.00	£305.00

**Proposed Prices for Porthkerry Cemetery 2020 / 2021**

**BARRY TOWN COUNCIL - CYNGOR TREF Y BARRI.**

<b><u>Exclusive Right of Burial</u></b>	<b><u>2019 / 2020</u></b>			<b><u>Proposed 2020 / 2021</u></b>		
In any earthen grave 7' x 4' (70 years)			£488			£512
In any earthen cremated remains grave 4' x 3' (70 years)			£256			£269
<b><u>Interment Fees</u></b>						
In Graves for which an Exclusive Right of Burial has been granted.						
For an interment in an earthen grave.	1 Depth	2 Depth	3 Depth	1 Depth	2 Depth	3 Depth
Below Eighteen Years (Charged to WG MOU)	£361	£533	£729	£379	£560	£765
Eighteen years and over	£481	£676	N/A	£505	£710	N/A
For any interment of cremated remains in any earthen grave.			£255			£268
For every 1 inch or part thereof in width excavated for a grave which is to admit a coffin or casket having a greater width than 2' 6".			£69			£72
Cancellation Fee - 50% of original fee (For re-opened graves only).						
To provide a test dig for one depth			£248			£260
To provide a test dig for two depth			£349			£366
<b><u>Memorial Fees</u></b>						
For the right to erect any monument, not exceeding 4' high x 3' wide, on a full grave where an Exclusive Right of Burial has been granted:			£205			£215
For the right to erect any monument, not exceeding 2' 3" high x 2' wide, on a cremated remains grave where an Exclusive Right of Burial has been granted:			£173			£182
For the right to erect a tablet, not exceeding 18" x 12", on any grave where an Exclusive Right of Burial has been granted:			£130			£137
To carry out any additional inscription in relation to any form of memorial.			£88			£92
<b><u>Other</u></b>						
Search for, and a certified copy of an entry of burial in the register books.			£10			£11
Providing a duplicate burial deed.			£10			£11
For the assignment (transfer) of the Exclusive Right of Burial (Production of 'sealed' copy of Probate and no further assent).			£20			£21
For the assignment (transfer) of the Exclusive Right of Burial via a Statutory Declaration or further assent.			£30			£32
For the exhumation of human remains from an earthen grave.			£1,169			£1,227
For the exhumation of an urn containing cremated remains from any grave.			£289			£303
Capping fee for any earthen grave.			£183			£192

**NON RESIDENTS OF THE VALE OF GLAMORGAN ARE SUBJECT TO TRIPLE FEES ON ALL OF THE ABOVE. THIS MAY BE WAIVED AT THE DISCRETION OF THE CHIEF OFFICER / DEPUTY CHIEF OFFICER IN RELATION TO FORMER RESIDENTS OF THE VALE OF GLAMORGAN**

**Appendix 2a**

**Registrars Fees - proposed increase for 2020/21**

<b>Premises</b>	<b>Day</b>	<b>19/20 Fees</b>	<b>CPI Rate (1.7%)</b>	<b>20/21 Fee (est)</b>
De-Comms Rooms	Monday to Thursday	149	1.017	151.50
Approved Premises	Monday to Thursday	414	1.017	421.00
De-Comms Rooms	Friday	170	1.017	192.90
Approved Premises	Friday	440	1.017	447.50
De-Comms Rooms	Saturday	180	1.017	183.10
Approved Premises	Saturday	445	1.017	452.60
Approved Premises	Sunday & Bank Holiday	485	1.017	493.20

	<b>Fees 2019/20</b>	<b>Proposed Fees 2020/21</b>
<b>PLANNING AND BUILDING REGULATIONS</b>		
<b>1.1. Decisions and Pending Applications</b>		
Which of the following relating to the property have been granted, issued or refused or (where applicable) are the subject of pending applications:	£3.60	£3.70
(a) a planning permission	£3.60	£3.70
(b) a listed building consent	£3.60	£3.70
(c) a conservation area consent	£3.60	£3.70
(d) a certificate of lawfulness of existing use or development	£3.60	£3.70
(e) a certificate of lawfulness of proposed use or development	N/A – English Legislation	
(f) a certificate of lawfulness of proposed works for listed buildings	£3.60	£3.70
(g) a heritage partnership agreement	N/A – English Legislation	
(h) a listed building consent order	N/A – English Legislation	
(i) a local listed building consent order	£2.00	£2.00
(j) building regulations approval	£2.00	£2.00
(k) a building regulation completion certificate and	£2.00	£2.00
(l) any building regulations certificate or notice issued in respect of work carried out under a competent person self-certificate scheme?		
<b>1.2. Planning Designations and Proposals</b>		
What designations of land use for the property or the area, and what specific proposals for the property, are contained in any existing or proposed development plan ?	£4.00	£4.00
<b>2. ROADS AND PUBLIC RIGHTS OF WAY</b>		
<b>2.1 Which of the roads, footways and footpaths named in the application for this search (via boxes B and C) are:</b>		
(a) highways maintainable at public expense;	£2.00	£2.00
(b) subject to adoption and, supported by a bond or bond waiver	£2.00	£2.00
(c) to be made up by a local authority who will reclaim the cost from the frontagers;	£2.00	£2.00
(d) to be adopted by a local authority without reclaiming the cost from the frontagers ?	£2.00	£2.00
<b>PUBLIC RIGHTS OF WAY</b>		
2.2 Is any public right of way which abuts on, or crosses the property, shown on a definitive map or revised definitive map?	£2.00	£2.00

2.3 Are there any pending applications to record a public right of way that abuts, or crosses the property, on a definitive map or revised definitive map?	£2.00	£2.00
2.4 Are there any legal orders to stop us, divert, alter or create a public right of way which abuts, or crosses the property not yet implemented or shown on a definitive map?		
2.5 If so, please attach a plan showing the approximate route.	£2.00	£2.00
	£4.50	£4.60
<b>OTHER MATTERS</b>		
Apart from matters entered on the registers of local land charges, do any of the following matters apply to the property? If so, how can copies of relevant documents be obtained?		
<b>3.1. Land Required for Public Purposes</b>		
Is the property included in land required for public purposes?	£2.00	£2.00
<b>3.2. Land to be Acquired for Road Works</b>		
Is the property included in land required for road works?	£1.00	£1.00
<b>3.3. Drainage Matters</b>		
(a) Is the property served by a sustainable urban drainage system (SuDs)?	£1.25	£1.30
(b) Are there SuDs features within the boundary of the property? If yes is the owner responsible for maintenance?	£1.25	£1.30
(c) If the property benefits from a SuDs for which there is a charge, who bills the property for the surface water drainage charge?	£1.25	£1.30
<b>3.4 Nearby Road Schemes</b>		
Is the property (or will it be) within 200 metres of any of the following-:	£1.00	£1.00
(a) the centre line of a new trunk road or special road specified in any order, draft order or scheme;	£1.00	£1.00
(b) the centre line of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway,	£1.00	£1.00
(c) the outer limits of construction works for a proposed alteration or improvement to an existing road, involving (i) construction of a roundabout (other than a mini roundabout); or (ii) widening by construction of one or more additional traffic lanes;	£1.00	£1.00
(d) the outer limits of (i) construction of a new road to be built by a local authority; (ii) an approved alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway; or (iii) construction of a roundabout (other than a mini roundabout) or widening by construction of one or more additional traffic lanes;	£1.00	£1.00
(e) the centre line of the proposed route of a new road under proposals published for public consultation;	£1.00	£1.00
(f) the outer limits of (i) construction of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway; (ii) construction of a roundabout (other than a mini roundabout); or (iii) widening by construction of one or more additional traffic lanes, under proposals published for public consultation ?		
	£6.50	£6.60



3.5. Nearby Railway Schemes

(a) Is the property (or will it be) within 200 metres of the centre line of a proposed railway, tramway, light railway or monorail?

(b) Are there any proposals for a railway, tramway, light railway or monorail within the Local Authority's boundary?

£6.60

£6.70

3.6. Traffic Schemes

Has a local authority approved but not yet implemented any of the following for the roads, footways and footpaths (which are named in Boxes B and C) and are within 200 metres of the boundaries of the property?

(a) permanent stopping up or diversion;

(b) waiting or loading restrictions;

(c) one way driving;

(d) prohibition of driving;

(e) pedestrianisation;

(f) vehicle width or weight restriction;

(g) traffic calming works including road humps

(h) residents parking controls;

(i) minor road widening or improvement;

(j) pedestrian crossings;

(k) cycle tracks;

(l) bridge building;

(Prior to publicity programmes for schemes etc).

£0.75

£0.80

£0.75

£0.80

£0.75

£0.80

£0.75

£0.80

£0.75

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£0.80

3.7. Outstanding Notices

Do any statutory notices which relate to the following matters subsist in relation to the property other than those revealed in a response to any other enquiry in this form?

(a) building works

(b) environment

(c) health and safety

(d) housing

(e) highways

(f) public health

(g) flood and coastal erosion risk management

£3.00

£3.10

£3.00

£3.10

£3.00

£3.10

£3.00

£3.10

£3.00

£3.10

£3.00

£3.10

£3.00

£3.10

£2.00

£2.00

3.8. Contravention of Building Regulations





2. The replies will be given in the belief that they are in accordance with information presently available to the officers of the replying local authority, but none of the local authorities or their officers accepts legal responsibility for an incorrect reply, except for negligence. Any legal responsibility for negligence will be owed to the person who raised the enquiries and the person on whose behalf they were raised. It will also be owed to any other person who has knowledge (personally or through an agent) of the replies before the time when he purchases, takes a tenancy of, or lends money on the security of the property or (if earlier) the time when he becomes contractually bound to do so.

3. This form should be read in conjunction with the guidance notes available separately.

4. Area means any area in which the property is located.

5. References to the Local Authority include any predecessor Local Authority and also any Local Authority committee, sub-committee or other body or person exercising powers delegated by the Local Authority and their approval includes their decision to proceed. The replies given to certain enquiries cover knowledge and actions of both the District Local Authority and County Local Authority.

6. Where relevant, the source department for copy documents should be provided.

**£131.95**

<b>£134.50</b>

Appendix 2c – Fees and Charges 2020/21 for Legal Services

Service	Current 2019/20 Fees and Charges	Proposed 2020/21 Fees and Charges
Assignments including Licence to assign	£150	152.60
New Lettings (including Licences to underlet)	£150	152.60
Licence to Assign	£150	152.60
Licence to underlet	£150	152.60
Licence for Alteration	£140	142.40
Deed of Rectification (lease or transfer)	£50 (unless Council error	50.90
Release Right to Buy Covenant	£100 Admin Fee	101.70
Deed of Covenant	£100	101.70
Mortgage Redemption Fee	£30	30.50
Concessions	£150	152.60
Simple Workshop Tenancies	£200	203.40
Simple Grazing Licences	£50	50.90
Simple Farm Business Tenancies	£200	203.40

Appendix 2d– Fees and Charges 2020/21 for Property Services

<b>Service</b>	<b>Current 2019/20 Fees and Charges</b>	<b>Proposed 2020/21 Fees and Charges</b>
Assignments including negotiating Licence to assign	£75	£76.30
Negotiating New Lettings	£150	£152.60
Licence to underlet	£75	£76.30
Processing Licence for alteration requests	£50	£50.90
Consultation on Deed of Rectification (lease or transfer)	£25 (unless Council error)	£25.40 (unless Council error)
Release of covenant negotiations	£75 plus any external valuation fees applicable charged at cost	£76.30 plus any external valuation fees applicable charged at cost
Negotiating Sales of land to adjoining owners	£150	£152.60
Negotiating terms for other transfers (unless major site which will be on case by case basis)	£300	£305.10
Simple Grazing, concession, filming Licences	£75	£76.30
Simple Farm Business tenancies	£200	£203.40
Easements	£100	£101.70

Appendix 2e – Cosmeston Lakes Fees and Charges

Reshaping Services - Proposed Fees and Charges within the Directorate of Managing Director and Resources for 2020/21

Inclusive of VAT where applicable, unless shown otherwise. Educational prices are VAT exempt, 20% discount for Vale Council (including schools), non-profit making community use and charitable use of hired space, subject to availability.

Discounts available for multiple bookings, to be agreed by Operational Manager.

Description	Current 2019/20	Proposed 2020/21
Launching fee (boats and diving) – scouts, guides and education	£3.60 per launch / dive 1 <sup>st</sup> March – 30 <sup>th</sup> November only.	£4.00 per launch / dive 1 <sup>st</sup> March – 30 <sup>th</sup> November only.
Launching fee (boats and diving) -fee paying clubs/commercial	£7.65 1 <sup>st</sup> March – 30 <sup>th</sup> November only.	£8.00 1 <sup>st</sup> March – 30 <sup>th</sup> November only.
Annual launching fee - scouts, guides, schools and charitable organisations.	£390.00 per boat, subsequent launchings free if this option chosen.	£415.50 per boat, subsequent launchings free if this option chosen.
Annual launching fee (fee paying organisations/ commercial)	£510.00 per boat, subsequent launchings free if this option chosen.	£525.00 per boat, subsequent launchings free if this option chosen
Model boats (per launch)	£2.95 per launch	£3.00 per launch
Model boats (per year)	£355.00 subsequent launches free. Up to a maximum of 10 boats	£360.00 subsequent launches free. Up to a maximum of 10 boats
BBQ (large group)	£40.00	£40.00
BBQ (small group)	£22.00	£22.00
BBQ (deposit)	£20.00	£20.00
Horse riding (individual)	£24.00	£25.00
Horse riding (commercial)	£125 per horse, supervisor free.	£130 per horse, supervisor free.
Orienteering (Vale school)	£1.85 per pack	£1.90 per pack
Orienteering (non Vale School)	£2.55 per pack	£2.60 per pack
Orienteering (public)	£3.00 per pack	£3.05 per pack
Filming (per hour)	£250.00 per hour (maximum) Negotiable depending on special requirements with agreement of OM. Plus VAT where required.	£250.00 per hour (maximum) Negotiable depending on special requirements with agreement of OM. Plus VAT where required.
Filming (per day)	£1,000.00 - £2,500.00 (up to 12 hours) Negotiable depending on special requirements with	£1,000.00 - £2,500.00 (up to 12 hours) Negotiable depending on special requirements with

Appendix 2e – Cosmeston Lakes Fees and Charges

Reshaping Services - Proposed Fees and Charges within the Directorate of Managing Director and Resources for 2020/21

	agreement of OM. Plus VAT where required.	agreement of OM. Plus VAT where required.
Filming (set and clear down days)	£1,000.00 per day (maximum)	£1,000.00 per day (maximum)
Base unit parking (filming)	£13.00 per vehicle per night. Minimum £325.00 per night.	£13.50 per vehicle per night. Minimum £330.00 per night.
Filming bond	£500.00	£500.00
Commercial photo shoot	£85.00 - £150.00 per hour. £100.00 - £500.00 per Half day. £550.00 - £1200.00 per full day.	£85.00 - £150.00 per hour. £100.00 - £500.00 per Half day. £550.00 - £1200.00 per full day.
Dedication (tree)	£300.00 Planting cost (includes one replacement tree)	£300.00 Planting cost (includes one replacement tree)
Dedication (bench)	£1,500.00 recycled plastic memorial bench with plaque. Maintainable for 5 years.	£1,500.00 recycled plastic memorial bench with plaque. Maintainable for 5 years.
Dedication (plaque)	New – £300.00 per plaque. Plaque supplied and fitted by Countryside Services. Positioning of plaque to be agreed with Countryside Service.	New – £300.00 per plaque. Plaque supplied and fitted by Countryside Services. Positioning of plaque to be agreed with Countryside Service.
Educational talks/Ranger led visits (Vale Schools)	£2.00 per pupil, minimum £50.00 per booking	£2.00 per pupil, minimum £50.00 per booking
Educational talks/Ranger led visits (non Vale school)	£2.50 per pupil, minimum £65.00 per booking	£2.50 per pupil, minimum £65.00 per booking
Education talks (non-school)	£50.00 per group / 15 max	£50.00 per group / 15 max
Ranger led walk (adult)	£50.00 per group / 15 max	£50.00 per group / 15 max
Ranger led walk (child)	£50.00 per group / 15 max	£50.00 per group / 15 max
Teacher training days	£40.00 per teacher per day. Minimum of 8 teachers per session.	£40.00 per teacher per day. Minimum of 8 teachers per session.
Hire of new outdoor learning area	£95.00 per half day (commercial) plus staff costs if required.	£95.00 per half day (commercial) plus staff costs if required.
Hire of new outdoor learning area	£150.00 per full day (commercial) plus staff costs if required.	£150.00 per full day (commercial) plus staff costs if required.



Appendix 2e – Cosmeston Lakes Fees and Charges

Reshaping Services - Proposed Fees and Charges within the Directorate of Managing Director and Resources for 2020/21

Wedding event hire.	£1,000.00 event organisers only (2019/20). Price fixed if wedding booked in 2019/20 for 2020/21.	£1,000.00 event organisers only (2020/21). Price fixed if wedding booked in 2020/21 for 2021/22.
Trade events/fetes, etc.	£25.00 per 3m x 2m stall, minimum of £200.00 per day.	£25.00 per 3m x 2m stall, minimum of £200.00 per day.
Hire of Forest Schools woodland area (commercial)	£75.00 per day, per 500m2	£75.00 per day, per 500m2
Event - country park use (commercial)	£2.00 per participant, minimum of £250.00 per day	£2.25 per participant, minimum of £275.00 per day
Event - Lake (commercial)	£2.00 per participant, minimum of £250.00 per day	£2.25 per participant, minimum of £275.00 per day
Commercial educational activities	£3.00 per child, per day. Minimum £75.00	£3.00 per child, per day. Minimum £75.00
Commercial `Pop up` events	£200 - £400 per day, per 500m2. special requirements with agreement of OM	£200 - £400 per day, per 500m2. special requirements with agreement of OM

## Appendix 2f – Medieval Village Fees and Charges

### Reshaping Services - Proposed Fees and Charges within the Directorate of Managing Director and Resources for 2020/21

Inclusive of VAT where applicable, unless shown otherwise. Educational prices are VAT exempt, 20% discount for Vale Council (including schools), non-profit making community use and charitable use of hired space, subject to availability.

Discounts available for multiple bookings, to be agreed by Operational Manager.

Description	Current 2019/20	Proposed 2020/21
Audio Wand Tour (adult)	£5.10	£5.20
Audio Wand Tour (concession)	£3.60	£3.65
Costumed Tour	£5.10	£5.20
Costumed Tour (Concession)	£3.60	£3.65
Family ticket	New - £15.00 – 2 adults plus 2 children under 16.	New - £15.25 – 2 adults plus 2 children under 16.
Family ticket	New - £17.50 – 2 adults plus 3 children under 16.	New - £17.80 – 2 adults plus 3 children under 16.
School Tour (non Vale School)	£3.60 per pupil – Minimum of £70.00 per group	£3.60 per pupil – Minimum of £70.00 per group
School Tour (Vale School)	£2.95 per pupil– Minimum of £60.00 per group	£3.00 per pupil– Minimum of £60.00 per group
Extra school activity (e.g. bread making)	£1.00 per pupil	£1.00 per pupil
School tour and three activities (non Vale School)	£5.65 per pupil – Minimum of £75.00 per group	£5.75 per pupil – Minimum of £75.00 per group
School tour and three activities (Vale School)	£5.10 per pupil – Minimum of £75.00 per group	£5.25 per pupil – Minimum of £75.00 per group
Hire of Tithe Barn	Up to £300.00 (incl. wedding blessings) per max of 3 hours, week day. TBD by Operational Manager.	Up to £300.00 (incl. wedding blessings) per max of 3 hours, week day. TBD by Operational Manager.
Hire of Tithe Barn	Up to £150.00 (incl. wedding blessings) per max of 1 hour, week day. TBD by Operational	Up to £150.00 (incl. wedding blessings) per max of 1 hour, week day. TBD by Operational
Hire of Tithe Barn	Up to £350.00 (including wedding blessings) Per max of 3 hours, weekend day. TBD by Operational Manager.	Up to £350.00 (including wedding blessings) Per max of 3 hours, weekend day. TBD by Operational Manager.
Hire of Tithe Barn	Up to £175.00 (including wedding blessings) Per max of 1 hour, weekend day. TBD by Operational Manager.	Up to £175.00 (including wedding blessings) Per max of 1 hour, weekend day. TBD by Operational Manager.
Hire of Reeves Barn	Up to £300.00 (incl. wedding blessings) per max of 3 hours,	Up to £300.00 (incl. wedding blessings) per max of 3 hours,

Appendix 2f – Medieval Village Fees and Charges

Reshaping Services - Proposed Fees and Charges within the Directorate of Managing Director and Resources for 2020/21

	week day. TBD by Operational Manager.	week day. TBD by Operational Manager.
Hire of Reeves Barn	Up to £150.00 (incl. wedding blessings) per max of 1 hour, week day. TBD by Operational Manager.	Up to £150.00 (incl. wedding blessings) per max of 1 hour, week day. TBD by Operational Manager.
Hire of Reeves Barn	Up to £350.00 (including wedding blessings) Per max of 3 hours, weekend day. TBD by Operational Manager	Up to £350.00 (including wedding blessings) Per max of 3 hours, weekend day. TBD by Operational Manager
Hire of Reeves Barn	Up to £175.00 (including wedding blessings) Per max of 1 hour, weekend day. TBD by Operational Manager.	Up to £175.00 (including wedding blessings) Per max of 1 hour, weekend day. TBD by Operational Manager.
Filming (per hour)	£350.00 per hour (maximum). Negotiable depending on special requirements with agreement of OM. Plus VAT where required	£350.00 per hour (maximum). Negotiable depending on special requirements with agreement of OM. Plus VAT where required
Filming (per day)	£1,600.00 - £3,000.00 (up to 12 hours) Negotiable depending on special requirements with agreement of OM. Plus VAT where required.	£1,600.00 - £3,000.00 (up to 12 hours) Negotiable depending on special requirements with agreement of OM. Plus VAT where required.
Filming (set and clear down days)	£1,000.00 per day	£1,000.00 per day
Filming bond	£500.00	£500.00
Commercial photo shoot	£85 - £150 per hour. £100 - £500 per Half day. £550 - £1200 per full day.	£85 - £150 per hour. £100 - £500 per Half day. £550 - £1200 per full day.
Hire of Village for event (per day, per weekend day or bank holiday or per weekend/two days over bank holiday)	£600.00 - £1,000.00 per day or £200.00 – £400.00 per day plus 25% of ticket receipts.  Event organiser may charge entry.  Includes parking management. Plus VAT where applicable. To be agreed by OM.	£600.00 - £1,000.00 per day or £200.00 – £400.00 per day plus 25% of ticket receipts.  Event organiser may charge entry.  Includes parking management. Plus VAT where applicable. To be agreed by OM.
Hiring Bond	£500.00 To cover cleaning, damage etc.	£500.00 To cover cleaning, damage etc.

Appendix 2f – Medieval Village Fees and Charges

Reshaping Services - Proposed Fees and Charges within the Directorate of Managing Director and Resources for 2020/21

Hire of event field only (per day, per weekend day, per weekend/two days over bank holiday)	£200.00 - £400.00 per day or £100.00 – £200.00 per day plus 25% of ticket receipts.  Event organiser may charge entry.  Includes parking management. Plus VAT where applicable. To be agreed by OM.	£200.00 - £400.00 per day or £100.00 – £200.00 per day plus 25% of ticket receipts.  Event organiser may charge entry.  Includes parking management. Plus VAT where applicable. To be agreed by OM.
Hiring Bond	£200.00 To cover cleaning etc.	£200.00 To cover cleaning etc.
Trade events/fetes, etc.	£25.00 per day, per 3m x 2m stall, minimum £200.00 per day	£25.00 per day, per 3m x 2m stall, minimum £200.00 per day
Hire of Village for – Live Action Roll Play activities	January – March & October – December £1,200.00 per 5 day week & £800.00 per weekend.  April – June - £1,400.00 per 5 day week & £1,200.00 per weekend.  July – September - £1,500.00 per 5 day week & £1,500.00 per weekend	January – March & October – December £1,200.00 per 5 day week & £800.00 per weekend.  April – June - £1,400.00 per 5 day week & £1,200.00 per weekend.  July – September - £1,500.00 per 5 day week & £1,500.00 per weekend
Hiring Bond	£500.00 To cover cleaning / damage etc.	£500.00 To cover cleaning / damage etc.
Wedding event Hire	£1,000.00 to event organisers only (2019/20). Price held if wedding booked in 2019/20 for 2020/21.	£1,000.00 to event organisers only (2020/21). Price held if wedding booked in 2020/21 for 2021/22.

Appendix 2g – Porthkerry Country Park Fees and Charges

Reshaping Services - Proposed Fees and Charges within the Directorate of Managing Director and Resources for 2020/21

Inclusive of VAT where applicable, unless shown otherwise. Educational prices are VAT exempt, 20% discount for Vale Council (including schools), non-profit making community use and charitable use of hired space, subject to availability.

Discounts available for multiple bookings, to be agreed by Operational Manager.

Description	Current 2019/20	Proposed 2020/21
BBQ (large group)	£40	£40
BBQ (small group)	£22	£22
BBQ (deposit)	£20.00	£20.00
Horse riding (individual)	£24	£24.50
Horse riding (commercial)	£125 per horse, supervisor free.	£127 per horse, supervisor free.
Orienteering (Vale school)	£1.85 per pack	£1.90 per pack
Orienteering (non Vale School)	£2.55 per pack	£2.60 per pack
Orienteering (public)	£3.00 per pack	£3.05 per pack
Golf (adult)	£3.60	No longer applicable
Golf (Junior)	£2.35	No longer applicable
Golf (concession)	£2.35	No longer applicable
Golf (family)	£10.25 (2 adults plus 3 children)	No longer applicable
Golf (educational group)	£1.65 (minimum of 10)	No longer applicable
Golf (deposit)	£5.00	No longer applicable
Golf (lost ball)	£1.00	No longer applicable
Golf (pencils / tees)	Included	No longer applicable
Golf (broken club)	£20.00	No longer applicable
Golf (adult season)	£51.00	No longer applicable
Golf (junior season)	£25.50	No longer applicable
Golf (concession season)	£25.50	No longer applicable
Golf (family season)	£102.00 (2 adults plus 3 children)	No longer applicable
Car Park (car)	£2.50/day (Bank holiday and weekends, in season only)	£2.50/day (Bank holiday and weekends, in season only) – New prices could be instigated if car parking proposal accepted by Council.
Car Park (coach)	£5.00/day (Bank holiday and weekends, in season only)	£5.00/day (Bank holiday and weekends, in season only) New prices could be instigated if car parking proposal accepted by Council.
Filming (per hour)	£250.00 per hour (maximum) Negotiable depending on special requirements with agreement of OM. Plus VAT where required	£250.00 per hour (maximum) Negotiable depending on special requirements with agreement of OM. Plus VAT where required
Filming (per day)	£1,000.00 - £2,500.00 (up to 12 hours)	£1,000.00 - £2,500.00 (up to 12 hours)

Appendix 2g – Porthkerry Country Park Fees and Charges

Reshaping Services - Proposed Fees and Charges within the Directorate of Managing Director and Resources for 2020/21

	Negotiable depending on special requirements with agreement of OM. Plus VAT where required.	Negotiable depending on special requirements with agreement of OM. Plus VAT where required.
Filming (set and clear down days)	£1,000.00 per day	£1,000.00 per day
Base unit parking	£13.00 per vehicle per night. Minimum £325.00 per night	£13.50 per vehicle per night. Minimum £330.00 per night
Filming bond	£500.00	£500.00
Commercial photo shoot	£85 - £150 per hour. £100 - £500 per Half day. £550 - £1200 per full day.	£85 - £150 per hour. £100 - £500 per Half day. £550 - £1200 per full day.
Dedication (tree)	£300 Planting cost (includes one replacement tree)	£300 Planting cost (includes one replacement tree)
Dedication (bench)	£1,500.00 recycled plastic memorial bench with plaque. Maintainable for 5 years.	£1,500.00 recycled plastic memorial bench with plaque. Maintainable for 5 years.
Dedication ( plaque)	£300.00 per plaque. Plaque supplied and fitted by Countryside Services. Positioning of plaque to be agreed with Countryside Service.	£300.00 per plaque. Plaque supplied and fitted by Countryside Services. Positioning of plaque to be agreed with Countryside Service.
Educational talks/Ranger led visits (Vale Schools)	£2.00, minimum £50.00 per booking	£2.00, minimum £50.00 per booking
Educational talks/Ranger led visits (non Vale school)	£2.50. minimum £65.00 per booking	£2.50. minimum £65.00 per booking
Education talks (non school)	£50.00 per group / 15 max	£50.00 per group / 15 max
Ranger led walk (adult)	£50.00 per group / 15 max	£50.00 per group / 15 max
Ranger led walk (child)	£50.00 per group / 15 max	£50.00 per group / 15 max
Teacher training days	£40.00 per teacher per day. Minimum of 8 teachers per session.	£40.00 per teacher per day. Minimum of 8 teachers per session.
Trade events/fetes, etc.	£25.00 per 3m x 2m stall, minimum of £200.00 per	£25.00 per 3m x 2m stall, minimum of £200.00 per
Lodge hire per hour (commercial)	£45.00 per hour (commercial)	£45.00 per hour (commercial)
Lodge hire per half day (commercial)	£95 per half day (commercial) plus staff costs if required.	£95 per half day (commercial) plus staff costs if required.
Lodge hire per full day (commercial)	£150 per full day (commercial) plus staff costs if required.	£150 per full day (commercial) plus staff costs if required.
Lodge hire cleaning bond	£25.00 cleaning bond	£25.00 cleaning bond
Lodge hire (6pm – 11pm only)	£325.00 (6pm – 11pm only)	£325.00 (6pm – 11pm only)
Lodge hire bond for evening use	£100.00 bond for evening use	£100.00 bond for evening use

Appendix 2g – Porthkerry Country Park Fees and Charges

Reshaping Services - Proposed Fees and Charges within the Directorate of Managing Director and Resources for 2020/21

Commercial educational activities	£3.00 per child, per day. Minimum of £65.00	£3.00 per child, per day. Minimum of £75.00
Hire of Forest Schools woodland area (commercial / educational)	£75.00 per day, per 500m2	£75.00 per day, per 500m2
Event use of part of meadow (day time 9am – 5pm)	£200.00 - £400.00 per day or £100.00 - £200.00 per day, plus 25% of ticket receipts. Up to 25% of meadow.	£200.00 - £400.00 per day or £100.00 - £200.00 per day, plus 25% of ticket receipts. Up to 25% of meadow.
Event use of part of meadow (evening 6pm – 11pm)	£200.00 - £400.00 per evening or £100.00 - £200.00 per evening, plus 25% of ticket receipts.	£200.00 - £400.00 per evening or £100.00 - £200.00 per evening, plus 25% of ticket receipts.
Commercial `Pop up` events	£200 - £400 per day, per 500m2. special requirements with agreement of OM	£200 - £400 per day, per 500m2. special requirements with agreement of OM
Event use of meadow cleaning bond.	£200.00 hiring bond.	£200.00 hiring bond.
Nightingale Cottage meeting room hire 9am – 5pm	£80.00 per full day (commercial)	£80.00 per full day (commercial)
Nightingale Cottage meeting room hire	£55.00 per half day (commercial)	£55.00 per half day (commercial)
Cottage meeting room hire. cleaning bond.	£25.00 cleaning bond.	£25.00 cleaning bond.
Wedding event hire.	£1,000.00 event organisers only (2019/20). Price fixed if wedding booked in 2019/20 for 2020/21.	£1,000.00 event organisers only (2020/21). Price fixed if wedding booked in 2020/21 for 2021/22.

## Appendix 2h – Glamorgan Heritage Coast Fees and Charges

### Reshaping Services - Proposed Fees and Charges within the Directorate of Managing Director and Resources for 2020/21

Inclusive of VAT where applicable, unless shown otherwise. Educational prices are VAT exempt, 20% discount for Vale Council (including schools), non-profit making community use and charitable use of hired space, subject to availability.

Discounts available for multiple bookings, to be agreed by Operational Manager.

Description	Current 2019/20	Proposed 2020/21
Educational talks / visits (vale school)	£2.00, minimum £50.00 per booking	£2.00, minimum £50.00 per booking
Educational talks / visits (non vale school)	£2.50, minimum £65.00 per booking	£2.50, minimum £65.00 per booking
Car parking	£3.00/day weekends / low season only. During the summer landowner collects	£3.00/day weekends / low season only. During the summer landowner collects
Events/fetes, etc. within the Heritage coast centre.	£25.00 per 3m x 2m stall, minimum of £200.00 per day.	£25.00 per 3m x 2m stall, minimum of £200.00 per day.
Commercial `Pop up` events. within the Heritage coast centre.	£200 - £400 per day. special requirements with agreement of OM	£200 - £400 per day. special requirements with agreement of OM
Large Meeting room hire	£70.00 per full day (commercial)	£70.00 per full day (commercial)
Large Meeting room hire	£50.00 per half day (commercial)	£50.00 per half day (commercial)
Small meeting room	£40.00 per full day (commercial)	£40.00 per full day (commercial)
Small meeting room	£25.00 per half day (commercial)	£25.00 per half day (commercial)
Ranger led walks (adult)	£50.00 per group / 15 maximum	£50.00 per group / 15 maximum
Ranger led walks (child)	£50.00 per group / 15 maximum	£50.00 per group / 15 maximum
Ranger led walks (educational talks / non school)	£50.00 per group / 15 maximum	£50.00 per group / 15 maximum
Teacher training days	New - £40.00 per teacher per day. Minimum of 8 teachers per session.	New - £40.00 per teacher per day. Minimum of 8 teachers per session.
Orienteering (Vale school)	£1.85 per pack	£1.90 per pack
Orienteering (non Vale School)	£2.55 per pack	£2.60 per pack
Orienteering (public)	£3.00 per pack	£3.05 per pack



Appendix 2i – Public Rights of Way Fees and Charges

Reshaping Services - Proposed Fees and Charges within the Directorate of Managing Director and Resources for 2020/21

Description	Current 2019/20	Proposed 2020/21
kissing gate / stile.  Gift/donation/dedication	£395.00 To include kissing gate / stile kit plus installation by the Countryside team (new/replacement).  Non-commercial only. Maintainable for 3 years. Customer to supply plaque.  Subject to landowners agreement.	£395.00 To include kissing gate / stile kit plus installation by the Countryside team (new/replacement).  Non-commercial only. Maintainable for 3 years. Customer to supply plaque.  Subject to landowners agreement.
Way marker post.  Gift/donation/dedication	£150.00 - installation by the Countryside team (new/replacement).  Non-commercial only.  Maintainable for 3 years.  Customer to supply plaque.  Subject to landowners agreement.	£150.00 - installation by the Countryside team (new/replacement).  Non-commercial only.  Maintainable for 3 years.  Customer to supply plaque.  Subject to landowners agreement.
Foot bridge  Gift/donation/dedication	£2,000.00 - £3,000.00 Depending on span(new/replacement).  Installation by the Countryside team.  Non-commercial only. Maintainable for 5 years.  Customer to supply plaque.  Subject to landowners agreement	£2,000.00 - £3,000.00 Depending on span(new/replacement).  Installation by the Countryside team.  Non-commercial only. Maintainable for 5 years.  Customer to supply plaque.  Subject to landowners agreement
Restoration of a stone stile  Gift/donation/dedication	£1,000.00. Non-commercial only. Customer to supply plaque, slate only.  Subject to landowners agreement.	£1,000.00. Non-commercial only. Customer to supply plaque, slate only.  Subject to landowners agreement.

Appendix 2j – Reptile Translocation Fees and Charges

Reshaping Services - Proposed Fees and Charges within the Directorate of Managing Director and Resources for 2020/21

Description	Current 2019/20	Proposed 2020/21
<p>Translocation of reptiles.</p> <p>Surveyed population &lt;5.</p> <p>Estimated population &lt;50.</p>	<p>£10,000.00. Countryside team to maintain habitat and monitor population for a 10 year period.</p> <p>Developer to carry out all site preparation works and all reptile translocation.</p>	<p>£10,000.00. Countryside team to maintain habitat and monitor population for a 10 year period.</p> <p>Developer to carry out all site preparation works and all reptile translocation.</p>
<p>Translocation of reptiles.</p> <p>Surveyed population 5 - 10.</p> <p>Estimated population 50 - 100.</p>	<p>£15,000.00. Countryside team to maintain habitat and monitor population for a 10 year period.</p> <p>Developer to carry out all site preparation works and all reptile translocation</p>	<p>£15,000.00. Countryside team to maintain habitat and monitor population for a 10 year period.</p> <p>Developer to carry out all site preparation works and all reptile translocation</p>
<p>Translocation of reptiles.</p> <p>Surveyed population 10 - 20.</p> <p>Estimated population 101 - 500</p>	<p>£20,000.00. Countryside team to maintain habitat and monitor population for a 10 year period.</p> <p>Developer to carry out all site preparation works and all reptile translocation</p>	<p>£20,000.00. Countryside team to maintain habitat and monitor population for a 10 year period.</p> <p>Developer to carry out all site preparation works and all reptile translocation</p>
<p>Translocation of reptiles.</p> <p>Surveyed population &gt; 20</p> <p>Estimated population &gt;501</p>	<p>£30,000.00. Countryside team to maintain habitat and monitor population for a 10 year period.</p> <p>Developer to carry out all site preparation works and all reptile translocation.</p>	<p>£30,000.00. Countryside team to maintain habitat and monitor population for a 10 year period.</p> <p>Developer to carry out all site preparation works and all reptile translocation.</p>

Appendix 3 - Adult Community Learning Fees and Charges

Service	Current Fee (2019/20)	Proposed Fee (2020/21)
Full Fee (Band A) – 10 Week Course	£95	£95
Concession Fee (Band B) – 10 Week Course	£83	£95
Fitness Classes Full Fee (Band A) – 10 Week 1.5 hour session	£70	£70
Fitness Classes Concession Fee (Band B) – 10 Week 1.5 hour session	£60	£70
Fitness Classes Full Fee (Band A) – 10 Week 2 hour session	£90	£90
Fitness Classes Concession Fee (Band B) – 10 Week 2 hour session	£80	£90

**Appendix 4a**  
**INTERNAL DAY SERVICES - SERVICE CHARGES**

Where applicable, VAT will be charged at the current rate

Description	Comments	2019/20	2020/21
<b>Client Group:</b>			
Older People	Per day	£61.38	£62.40
Physical Disability	Per day	£58.31	£59.30
Learning Disability	Per day	£104.35	£106.10

**Appendix 4b**  
**TELECARE - SERVICE CHARGES**

Where applicable, VAT will be charged at the current rate

<b>Description</b>	<b>Comments</b>	<b>2019/20</b>	<b>2020/21</b>
VCAS Monitoring	Per week	£1.24	£1.24
VCAS Rental	Per week	£3.01	£3.04
TELE V Monitoring	Per week	£1.24	£1.24
TELE V Rental	Per week	£4.01	£4.05
TELE V Installation	One off	£59.50	£60.10
TELE V+ Monitoring	Per week	£1.24	£1.24
TELE V+ Rental	Per week	£7.53	£7.61

Clients may be eligible for the monitoring cost to be funded by Supporting People Grant.

# Equality Impact Assessment

Please click on headings to find [general guidance](#) or section guidance with an example. You will find supporting information in appendices at the end of the guidance.

When you start to assess your proposal, arrange to meet Tim Greaves, Equality Co-ordinator, for specific guidance. Send the completed form to him for a final check and so that he can publish it on our Vale of Glamorgan equality web pages.

Please also contact Tim Greaves if you need this equality impact assessment form in a different format.

## 1. [What are you assessing?](#)

Vale of Glamorgan Council Fees and Charges for 2020/21 (see attached draft report)
------------------------------------------------------------------------------------

## 2. [Who is responsible?](#)

<b>Name</b>	Rob Thomas	<b>Job Title</b>	Managing Director
<b>Team</b>		<b>Directorate</b>	

## 3. [When is the assessment being carried out?](#)

<b>Date of start of assessment</b>	December 2019
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## 4. [Describe the proposal?](#)

What is the purpose of the proposal?
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# Equality Impact Assessment

This report sets out the proposed fees and charges for the range of services offered by the Council. Specific details are provided within the body of the report for Cabinet's consideration where there are significant changes to the fees and charges or associated policy/processes involved. The remaining fees and charges are detailed in the relevant appendices which show the current and proposed level of charges. It is recommended that unless mentioned in this report an increase of 1.7% (CPI September 2019) has been applied and rounded to the nearest 10p.

Particular attention should be given to the following where it is proposed fees and charges are increased at a higher rate than above, decreased or to remain the same.

- To increase the price of pier plaques to reflect the continued and strong demand.
- Introduce a new charge for roundabout advertising
- The cost of recycling containers remaining the same at present.
- The cost of parking fees at the Council's Coastal Car Parks to remain the same pending the outcome of the parking consultation.
- Increase the cost of bulky collections.
- Filming and photography charges to remain the same.
- Decrease the charge for car companies advising on council land due to the decrease in demand.
- School transportation fees to remain the same.
- To increase charges to Porthkerry Cemetery as proposed by Barry Town Council
- Other proposed changes to fees and charges are being increased in line with inflation and are outlined in the appendices to the Cabinet Report.
- To withdraw concession payments for leisure courses and charge a single flat fee for all.

## **Why do you need to put it in place?**

As part of the action plan to deliver the Income Generation and Commercial Opportunities Strategy, a review of all existing fees and charges is underway throughout the Authority. At times of financial pressure, there may be a temptation to propose high fee increases. However, this would not necessarily guarantee a commensurate income increase across all areas, as patronage of certain services could reduce.

As advised in previous fees and charges reports in relation to Neighbourhood Services, this is of particular concern with outdoor sports and services used by more vulnerable sectors of our community. These considerations are consistent with the Income Strategy and have informed the proposals contained in this report.

## **Do we need to commit significant resources to it (such as money or staff time)?**

No

# Equality Impact Assessment

## What are the intended outcomes of the proposal?

The proposals for Neighbourhood Services, Engineering & Transportation and Porthkerry Cemetery fees/charges and required policy/process changes are approved. This is to ensure that consideration has been given to all fees/charges in this service area to ensure they are consistent with the principles contained within the Income Generation and Commercial Opportunities Strategy.

To enable the Vale Courses leisure learning programme to achieve a cost neutral position and continue to provide this service.

## Who does the proposal affect?

**Note:** If the proposal affects lesbian, gay, homosexual, or transgender people, ensure you explicitly include same-sex couples and use gender neutral language.

### Dedications & Filming

A review of fees and charges for memorials & Filming on Council Land and Dedication/Memorial Schemes has taken place. For filming, demand has improved since the change in pricing since 2018/19 therefore we recommend no change in price. With dedication schemes. Due to high demand on pier plaques, we recommend increasing the associated fee. The impact of the changes will continue to be monitored and through this, any impact to those with protected characteristics will be identified.

Currently no impact on protected characteristic groups has been identified

### Recycling containers

No changes are proposed so no impact on protected characteristic groups has been identified.

### Coastal Car Parks

No changes are proposed due to the parking consultation report therefore no impact on protected characteristic groups has been identified.

### Sponsorship

Due to the roundabout sponsorship scheme being run in-house from 2020, we have included a list of charges in Appendix 1.

The learner profile for the Vale Courses programme is currently:

- 763 full fee paying learners
- 889 over 60 concession learners
- 19 concessions for learners in receipt of benefits (2 x carers allowance, 2 x DLA, 8 ESA, 3 JSA, 3 working Tax Credit)
- 6 student discount concessions



## Equality Impact Assessment

By removing concessions, it is anticipated that there are no unacceptable adverse effects on protected characteristics as the charges proposed will not preclude any sectors of the community from accessing the services provided. The services were not previously offered free of charge – they have always been chargeable, but a flatter fee structure will promote equality. See appendix 3 for charges.

### **Will the proposal affect how other organisations work?**

No

### **Will the proposal affect how you deliver services?**

Demand may be impacted due to changes in fees and resources allocated to particular functions may need to change. This will be monitored following implementation of the fees.

### **Will the proposal impact on other policies or practices?**

The proposal is in line with the Income Generation and Commercial Opportunities strategy. The Strategy sets out that as public funding becomes increasingly constrained and under more intense scrutiny, greater emphasis has to be placed upon self-generated income and developing and presenting products and services that will resonate with paying customers. The Strategy is based around a series of strategic objectives, with associated policy principles. These objectives and principles are intended to ensure the consistent consideration and implication of income generation proposals.

### **Can you change the proposal so that it further promotes equality of opportunity and fosters good relations?**

As alluded to above, through the consideration of charging for certain services such as Leisure, charges are set at an affordable rather than a cost recovery rate. Some concessions are given to Juniors for use of Sport facilities to encourage grassroots sports. Charges are the same for all except for disabled persons car parking charges which are exempt.

The use of Jenner Park for the Intersensory Cycle Club is free which has a positive impact for that club.

The proposed charges for Vale Course leisure learning fees would remain below that of neighbouring authorities. Those learners in receipt of benefits concessions (currently 19 learners) can request that their fees be subsidised through the Welsh Government Adult Learning Grant funding. The WG grant money is a targeted learning /poverty intervention and can include a small % of funding for Wellbeing or Employment training for those on benefits who may need this type of training and would be considered on an individual

# Equality Impact Assessment

basis- i.e. It will consider whether the training meets the learners personal training plan/employment aims. E.G. employment and learning aim may be work as photographer and learner may need to access a digital photo manipulation course.

## How will you achieve the proposed changes?

Through Cabinet approval

## Who will deliver the proposal?

Council Staff

## How will you know whether you have achieved the proposal's purpose?

By the amount of income received and the number of users using the services. Charges can be altered in future years should there be a need to following a reassessment of demand or change in costs of providing the service.

The impact on all service users will be monitored to ensure any impact on users with protected characteristics can be identified

## 5. What evidence are you using?

Engagement (with internal and external stakeholders)

Consultation (with internal and external stakeholders)

National data and research

Local data and research

## 6. How robust is the evidence?

Does it show what the impact will be (positive and negative)?

# Equality Impact Assessment

What are the gaps?

What will you do about this?

What monitoring data will you collect?

How often will you analyse and report on this?

Where will you publish monitoring data and reports?

## 7. [Impact](#)

Is there an impact?

If there is no impact, what is the justification for thinking this? Provide evidence.

If there is likely to be an impact, what is it?

Age

Disability

**Gender reassignment, including gender identity** (ensure policies explicitly include same-sex couples and use gender neutral language)

**Marriage and civil partnership (discrimination only)**

Pregnancy and Maternity

Race

Religion and belief

Sex

**Sexual orientation** (ensure policies explicitly include same-sex couples and use gender neutral language)

# Equality Impact Assessment

Welsh language

Human rights

**How do you know?**

Explain this for each of the relevant protected characteristics as identified above.

**What can be done to promote a positive impact?**

Explain this for each of the relevant protected characteristics as identified above.

**What can be done to lessen the risk of a negative impact?**

Explain this for each of the relevant protected characteristics as identified above.

**Is there a need for more favourable treatment to achieve equal outcomes? (Disability only)**

**Will the impact be positive, negative or neutral?**

Explain this for each of the relevant protected characteristics as identified above.

## 8. [Monitoring ongoing impact](#)

Date you will monitor progress

Measures that you will monitor

# Equality Impact Assessment

Date you will review implemented proposal and its impact

## 9. Further action as a result of this equality impact assessment

Possible Outcomes	Say which applies
No major change	
Adjust the policy	
Continue the policy	
Stop and remove the policy	

## 10. Outcomes and Actions

Recommend actions to senior management team

Outcome following formal consideration of proposal by senior management team

## 11. Important Note

Where you have identified impacts, you must detail this in your Cabinet report when seeking approval for your proposal.

## 12. Publication

Where will you publish your approved proposal and equality impact assessment?

In addition to anywhere you intend to publish your approved proposal and equality impact assessment, you must send a copy to Tim Greaves, Equality Co-ordinator, to publish on the equality pages of the Vale of Glamorgan website.

# Equality Impact Assessment

## 13. Authorisation

<b>Approved by (name)</b>	
<b>Job Title (senior manager)</b>	
<b>Date of approval</b>	
<b>Date of review</b>	