

Meeting of:	Cabinet
Date of Meeting:	Monday, 07 September 2020
Relevant Scrutiny Committee:	All Scrutiny Committees
Report Title:	Cabinet Annual Strategic Forward Work Programme September 2020 to April 2021 and Cabinet Quarterly Work Programmes – July to September and October to December 2020
Purpose of Report:	For Members to note items that were anticipated to be reported to Cabinet on the Cabinet Quarterly Work Programmes for the period April to June 2020 that were affected by the COVID-19 pandemic, to note progress to date for meetings that have taken place in July 2020 and due to be considered in September 2020 and to confirm the Quarterly Work Programme for October to December 2020 in order that an Annual Strategic Work Programme for the remainder of the current year can be agreed and uploaded to the website.
Report Owner:	Report of the Leader
Responsible Officer:	Rob Thomas, Managing Director
Elected Member and Officer Consultation:	Monitoring Officer, Section 151 Officer and All Directors
Policy Framework:	This is a matter for Executive decision
Executive Summary:	<ul style="list-style-type: none"> • To seek Cabinet approval and any comments in respect of reports affected by the COVID-19 pandemic for the quarter April to June 2020. • To note reports that were considered by Cabinet in July 2020. • To seek Cabinet approval of the updated Cabinet Quarterly Forward Work Programmes from July to September and October to December 2020 in order to bring the Work Programmes back in line with quarterly reporting requirements. • To agree an Annual Strategic Work Programme from September 2020 to April 2021 with the resumption of meetings following the COVID-19 outbreak to bring reporting requirements back in line for the remainder of 2020/2021.

Recommendations

1. To note that usual Cabinet business had been affected by the COVID-19 pandemic since the suspension of meetings on 23 March, 2020.
2. To note that the suspension of the Work Programme due to COVID-19 affected Cabinet consideration of any formal Cabinet Quarterly Work Programme for the period April to June 2020.
3. That the Cabinet Quarterly Work Programme for July to September 2020 (Appendix 1) be endorsed and reports considered at meeting of Cabinet in July 2020 be noted.
4. That the Cabinet Quarterly Work Programme for October to December 2020 (Appendix 2) be endorsed.
5. That the Annual Strategic Cabinet Work Programme for the remainder of the current year 2020/2021 (Appendix 3) be agreed and uploaded to the Council's website.

Reasons for Recommendations

1. To note that usual Cabinet business had been affected by the COVID-19 pandemic since March 2020.
2. To note it was not possible to consider a formal Cabinet Quarterly Work Programme for the period April to June 2020 as a result of the suspension of meetings on 23 March, 2020.
3. To approve the Work Programme for July to September 2020.
4. To approve the Work Programme for October to December 2020.
5. To comply with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution in setting annual work programmes.

1. Background

- 1.1 At the Cabinet meeting dated 23rd March, 2020, Cabinet considered a 'Coronavirus Preparations, Officer Delegations and Council Working / Business Continuity' report which dealt with temporary emergency Governance arrangements implemented to ensure business continuity within the Council as a result of the implications of COVID-19 pandemic.
- 1.2 As a result of the implications of COVID-19, the Leader and Chairmen of Council Committees on 16th March, 2020 agreed that all meetings of the Council except for Cabinet on 23rd March, 2020 be cancelled for the foreseeable future.
- 1.3 The timetable of meetings for the Municipal Year that was discussed at the Cabinet Meeting on the 20th January, 2020 was subsequently suspended.
- 1.4 As such, the Cabinet Quarterly Work Programme and Annual Strategic Cabinet Work Programme were suspended as well as other specific items that the Executive and Council were planning to consider during the period up to September 2020.

- 1.5** Items that could not wait for the timetable of meetings to reconvene and were considered urgent as a result of the COVID-19 pandemic were dealt with using the Managing Director's Emergency Powers and decisions taken under Emergency Powers had been in line with the Cabinet report of the 23rd March, 2020 and regularly published on the Vale of Glamorgan Council website.
- 1.6** At its meeting of the 27th July, 2020 Cabinet considered a 'Reinstatement of Timetable of Meetings: September 2020 to May 2021' report (Minute No. 311) and agreed that the Timetable of Meetings that had been suspended as a result of the COVID-19 pandemic be re-instated from September 2020, subject to any future changes in arrangements for meetings deemed appropriate by the Mayor of the Council or the relevant Committee Chairman.
- 1.7** In accordance with the provisions of the Local Government Act 2000 and the Council's Constitution, the Cabinet Annual Strategic Forward Work Programme sets out matters which the Executive and Council are likely to consider during the period May 2019 to April 2020. The annual programme that would have ordinarily been considered by Cabinet in April 2020 but was suspended as a result of the COVID-19 pandemic which details of the programme for the remainder of the year 2020/2021 has been attached at Appendix 3.
- 1.8** The Forward Work Programme contains information on:
- The timetable for considering the budget and any plans forming part of the Policy Framework and requiring Council approval, and which body is to consider them;
 - The timetable for considering any plans which are the responsibility of the Executive; and
 - Any individual matters which the Executive intends to consult on, in advance of taking any decision, and the timetable for consultation and decision.

2. Key Issues for Consideration

- 2.1** The intention of the Cabinet Forward Work Programme is to ensure clear correlation with the programming of the work of Scrutiny Committees and the Council's Corporate Management Team.
- 2.2** Appendix 1 to the report details a Quarterly Work Programme for July to September 2020 which includes details of decisions taken during urgent Cabinet meetings held in July 2020, items that are included in the Annual Strategic Work Programme as well as other more specific items that the Executive are likely to consider during September 2020.
- 2.3** Appendix 2 to the report details a Quarterly Work Programme for October to December 2020, items that are included in the Annual Strategic Work Programme as well as other more specific items that the Executive are likely to consider during October to December 2020.

- 2.4** Appendix 3 to the report sets out the current Annual Strategic Forward Work Programme which was unable to be agreed and published in May due to the suspension of the meeting timetable due to COVID-19 and following consideration/approval of Appendices 1, 2 and 3 will be uploaded to the Council's website.

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1** The Annual Strategic Work Programme provides an overview of the reports / topics the Cabinet are likely to consider for the remainder of the current year from September 2020 to April 2021.
- 3.2** Developing a work programme is one of the requirements of the Local Government Act 2000.
- 3.3** The relevant Scrutiny Committees and any planned consultation with Scrutiny Committees have been identified in the work programmes.

4. Resources and Legal Considerations

Financial

- 4.1** There are no direct implications as a result of the report.

Employment

- 4.2** There are no direct implications as a result of the report.

Legal (Including Equalities)

- 4.3** The preparation / publication of a Forward Work Programme complies with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution.

5. Background Papers

Local Government Act 2000



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Cabinet Quarterly Work Programme

July 2020 to September 2020



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Forward Work Programme: July 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
July	COVID-19/Coronavirus - Working Towards Recovery	To provide Cabinet with an overview of the work underway to develop a recovery strategy for the organisation following the coronavirus pandemic and to seek approval for the approach.	Leader	Yes Corporate Performance & Resources)	No	Reported to Cabinet on 13 th July 2020 (Min. No. C304) https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/Cabinet/2020/20-07-13/Recovery-Strategy-Report-and-Appendix.pdf
July	Vale of Glamorgan Public Services Board Annual Report 2019-20	To present an overview of the second year of progress in delivering the Wellbeing Objectives and actions set by the Vale PSB in its Well-being Plan.	Leader	Yes Corporate Performance & Resources)	No	Reported to Cabinet on 13 th July 2020 (Min. No. C305) https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/Cabinet/2020/20-07-13/PSB-Annual-Report.pdf
July	Closure of Accounts 2019/20	The accounts are complete and this report is to inform Cabinet of the provisional financial position of the Council for the 2019/20 financial year.	Leader	Yes Corporate Performance & Resources)	No	Reported to Cabinet on 27 th July 2020 (Min. No. C308) https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/Cabinet/2020/20-07-27/Closure-of-Accounts.pdf
July	Budget Strategy 2021/22.	To submit the Budget Strategy 2021/22, including the proposed budget process and timetable for approval.	Leader	No	Yes	Reported to Cabinet on 27 th July 2020 (Min. No. C309) https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/Cabinet/2020/20-07-27/Budget-Strategy.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
July	Strategic Collaborative Working Initiatives Update	To provide an update for Cabinet on the Council's strategic collaborative working initiatives.	Leader	No	No	Reported to Cabinet on 27 th July 2020 (Min. No. C310) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2020/20-07-27/Strategic-Collaborative-Working-Initiatives.pdf
July	Reinstatement of Timetable of Meetings: September 2020 to May 2021.	To reinstate the timetable of meetings from September 2020 - May 2021 which had been suspended as a result of the COVID-19 pandemic.	Leader	No	No	Reported to Cabinet on 27 th July 2020 (Min. No. C311) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2020/20-07-27/Timetable-of-Meetings.pdf
July	Review of Welsh Government Consultation Papers: Draft Senedd Cymru (Representation of the People) (Amendment) Order 2020 and Draft Senedd Cymru (Disqualification) Order 2020.	To seek Cabinet's endorsement of the draft responses to the Welsh Government Consultation Papers and draw to Members' attention the ongoing consultations	Legal, Regulatory and Planning Services	No	No	Reported to Cabinet on 27 th July 2020 (Min. No. C312) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2020/20-07-27/Review-of-Welsh-Government-Consultation-Papers.pdf
July	Prevention of Alcohol Related Anti-Social Behaviour – Resorts, Town Centres and Public Open Spaces.	To agree strong and effective control and management arrangements aimed at preventing incidence of alcohol related anti-social behaviour in public spaces	Neighbourhood Services and Transport	No	No	Reported to Cabinet on 27 th July 2020 (Min. No. C313) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2020/20-07-27/Prevention-of-Alcohol-Related-ASB.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
July	Car Parking Displacement - Coastal Areas and other Locations with High Visitor Numbers.	To agree appropriate arrangements to protect residential areas from the effects of high levels of visitor parking	Neighbourhood Services and Transport	No	No	Reported to Cabinet on 27 th July 2020 (Min. No. C314) https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2020/20-07-27/Car-Parking-Displacement.pdf

Forward Work Programme: September 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
Sept	Revenue Monitoring for the Period 1st April to 31st July, 2020	To advise Cabinet of the progress relating to revenue expenditure for the period 1st April to 31 st July 2020	Leader	No	No	To be reported to Cabinet on 07 th September 2020
Sept	Capital Monitoring for the Period 1st April to 31st July, 2020	To advise Cabinet of the progress on the 2019/20 Capital Programme for the period 1st April 2020 to 31 st July 2020 and to request changes to the Capital Programme.	Leader	No	No	To be reported to Cabinet on 07 th September 2020
Sept	Welsh Language Standards Annual Monitoring Report 2019-20	To inform Members about the Annual Welsh Monitoring Report	Leader	No	No	To be reported to Cabinet on 07 th September 2020
Sept	Cabinet Annual Strategic Forward Work Programme September 2020 to April 2021 and Cabinet Quarterly Work Programmes –July to September and October to December 2020	For Members to note items that were anticipated to be reported to Cabinet on the Cabinet Quarterly Work Programmes for the period April to June 2020 that were affected by the COVID-19 pandemic, to note progress to date for meetings that have taken place in July 2020 and due to be considered in September 2020 and to confirm the Quarterly Work Programme for October to December 2020 in order that an Annual Strategic Work Programme for the remainder of the current year can be agreed and uploaded to the	Leader	No	No	To be reported to Cabinet on 07 th September 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
		website.				
Sept	Strong Communities Grant Fund 2020-2025	To provide Cabinet with an update on the Strong Communities Grant Fund 2020 -21 and to seek approval for the award of funding for the first round of applications.	Deputy Leader	No	No	To be reported to Cabinet on 07 th September 2020
Sept	Disposal of a Small Parcel of Housing owned land at Ceri Avenue, Rhoose	To seek Cabinet approval to dispose of a small parcel of non-operational housing land suitable for use incidental to the enjoyment of an adjacent dwelling house only.	Housing and Building Services	Yes	No	To be reported to Cabinet on 07 th September 2020
Sept	Local Democracy and Boundary Commission for Wales	To inform Members and consider the Local Democracy and Boundary Commission for Wales' electoral arrangement proposals for the Council	Legal, Regulatory and Planning Services	No	Yes	To be reported to Cabinet on 07 th September 2020
Sept	Care Inspectorate Wales (CIW) Local Authority Performance Review - April 2019 - March 2020	To update Cabinet on the assessed performance of Social Services in the Vale of Glamorgan.	Social Care and Health	No	No	To be reported to Cabinet on 07 th September 2020
Sept	Medium Term Financial Plan 2020/21 to 2023/24	To submit the draft Medium Term Financial Plan 2020/21 to 2023/24 for consideration and approval.	Leader	Yes Corporate Performance & Resources)	No	To be reported to Cabinet on 21 st September 2020
Sept	Annual Treasury Management Report 2019/20	To present to Cabinet the annual review report on Treasury Management 2019/20.	Leader	No	Yes	To be reported to Cabinet on 21 st September 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update / Progress
Sept	Coronavirus Recovery Strategy	To present the Recovery Strategy for consideration and approval.	Leader	Yes (All)	No	To be reported to Cabinet on 21 st September 2020
Sept	Vale of Glamorgan Annual Report (Improvement Plan Part 2) / End of Year/Q4 Performance Report (to be combined with the End of Year 2019/20 Corporate Plan Performance Report	To present the Council's Annual Performance Report for Cabinet's consideration and approval, including an update on progress being made against recommendations from the Council's regulators.	Leader	Yes (all) and Audit Committee	Yes	To be reported to Cabinet on 21 st September 2020



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Cabinet Quarterly Work Programme

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Forward Work Programme: October 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
October	Reshaping Services Update	To provide an update on the progress of the Reshaping Services Programme.	Leader	Yes (Corporate Performance and Resources)	No
October	Quarter 1 Performance Reporting	To present the Council's performance against the Corporate Plan for Q1	Leader	Yes (Corporate Performance and Resources)	No
October	Strategic Collaborative Working Initiatives Update	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved	Leader	No	No
October	Council Risk Register (Q4)	To present a reference from Audit Committee of the Risk Register for approval of the Council's Risk Register	Leader	No	No
October	Cabinet Quarterly Work Programme - July to September 2020 and October to December 2020	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period July to September 2020 and to confirm the Quarterly Work Programme for October to December 2020 in order that the Annual Strategic Work Programme can be amended and uploaded to the website.	Leader	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
October	Admission Arrangements (request to consult and outcome of catchment review)		Education and Regeneration	TBC	TBC
October	Cowbridge Primary Provision – Consultation Report	To provide Cabinet with a summary of the feedback submitted as part of the Cowbridge Primary Provision Consultation	Education and Regeneration	TBC	TBC
October	Declaration of the Station Building at Barry Island surplus and to allow for its marketing		Education and Regeneration	TBC	TBC
October	Barry Town Centre Gateway Regeneration Project (Compound and Clinic sites)		Education and Regeneration	TBC	TBC
October	Vale of Glamorgan Community Safety Strategy	To request adoption of the Strategy	Housing and Building Services	Yes	No
October	Vale of Glamorgan Local Housing Market Assessment (LHMA) 2019	To request the adoption of the LHMA	Housing and Building Services	Yes	No
October	Vale of Glamorgan Local Development Plan 2011-2026: Annual Monitoring Report 2020		Legal, Regulatory and Planning	TBC	TBC
October	Cowbridge Livestock Market Regeneration Project (Future Redevelopment including car parking)		Legal, Regulatory and Planning	TBC	TBC
October	Car Park Charging – Responses to Public Consultation on Traffic Regulation Orders.		Neighbourhood Services and Transport	TBC	TBC
October	Supported Living Tender Request		Social Care & Health	TBC	TBC

Forward Work Programme: November 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
November	Treasury Management Mid-Year Report 2020/21	To provide a mid-year report on the Authority's treasury management operations for the period 1st April 2020 to 30th September 2020	Leader	No	Yes
November	Initial Capital Programme Proposals 2021/22 to 2025/26 and Capital Monitoring 2020/21	To gain approval for the Initial Capital Programme Proposals for 2021/22 so that they may be submitted to Scrutiny Committees for consultation and amendments to the current Capital Programme	Leader	Yes (All Scrutiny Committees)	No
November	Initial Revenue Budget Proposals 2021/21 and Revised Budget 2020/21	To gain Cabinet's approval for the amended revenue budget for 2020/21 and to commence consultation on the initial revenue budget proposals for 2021/22	Leader	Yes (All Scrutiny Committees)	No
November	Initial Housing Revenue Account Budget Proposals 2021/22 and Revised Budget 2020/21	To gain Cabinet's approval for the initial budget proposals for 2021/22 relating to the Housing Revenue Account so that the proposals may be submitted to Scrutiny Committee for consultation and to revise the 2020/21 budget	Leader	Yes (Homes and Safe Communities)	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
November	Council Risk Register (Q1)	To present a reference from Audit Committee of the Risk Register for approval the Council's Risk Register.	Leader	No	No
November	Sickness Absence Report (2020/21 – Q2)	To update Cabinet on the sickness absence statistics for the 6 month period from 1 st April 2020 to 31 st September 2020	Leader	Yes (Corporate Performance and Resources)	No
November	School Admission Arrangements Permission to Consult	Permission to consult	Learning and Culture	No	No
November	Centre for Learning and Wellbeing – Objection Report and Final Determination	To provide Cabinet with a summary of the feedback submitted as part of the Centre for Learning and Well-being Consultation	Learning and Culture	TBC	TBC
November	Review of Fees and Charges – Neighbourhood Services and Transport	To review and agree the fees and charges for services provided by Neighbourhood Services and Transport.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No
November	Annual Report of the Director of Social Services 2019-2020	Cabinet agrees the improvement priorities for Social Services as set out in the Director's Annual Report for 2019-2020	Social Care and Health	No	No
November	Social Services Training Arrangements		Social Care and Health	TBC	TBC
November	Day Service consultation		Social Care and Health	TBC	TBC

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
November	Corporate Safeguarding Annual Report & Mid Term update	There is Corporate responsibility to ensure that there are effective arrangements in place for safeguarding children and adults who require specific Council services.	Social Care and Health	Yes – all Scrutiny Committees	No

Forward Work Programme: December 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
December	Chief Officer Appraisal System	To seek Cabinet approval for amendments to the Chief Officer Appraisal System	Leader	No	Yes
December	External Funding Monitoring Report	To provide a review of the process for external funding monitoring	Leader	No	No
December	School Admission Arrangements 2022-2023	To advise Cabinet of the outcome of the consultation exercise undertaken on school admission arrangements for Community Schools in accordance with the Education (Determination of Admission Arrangements) (Wales) Regulations 2006	Education and Regeneration	Yes (Learning & Culture)	No
December	Review of Regional Transport Arrangements	To note the work to date on regional transport and to take decisions on any changes to the current Vale transport arrangements that could result.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No



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Cabinet Annual Strategic Forward Work Programme

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Forward Work Programme: September 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
September	Revenue Monitoring for the Period 1st April to 31st July, 2020	To advise Cabinet of the progress relating to revenue expenditure	Leader	Yes (All Scrutiny Committees)	No
September	Capital Monitoring for the Period 1st April to 31st July, 2020	To advise Cabinet of the progress relating to the Capital Programme	Leader	Yes (All Scrutiny Committees)	No
September	Welsh Language Standards Annual Monitoring Report 2019-20	To inform Members about the Annual Welsh Monitoring Report	Leader	No	No
September	Cabinet Annual Strategic Forward Work Programme September 2020 to April 2021 and Cabinet Quarterly Work Programmes – July to September and October to December 2020	For Members to note items that were anticipated to be reported to Cabinet on the Cabinet Quarterly Work Programmes for the period April to June 2020 that were affected by the COVID-19 pandemic, to note progress to date for meetings that have taken place in July 2020 and due to be considered in September 2020 and to confirm the Quarterly Work Programme for October to December 2020 in order that an Annual Strategic Work Programme for the remainder of	Leader	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		the current year can be agreed and uploaded to the website.			
September	Strong Communities Grant Fund 2020-2025	To provide Cabinet with an update on the Strong Communities Grant Fund 2020 - 21 and to seek approval for the award of funding for the first round of applications.	Deputy Leader	No	No
September	Disposal of a Small Parcel of Housing owned land at Ceri Avenue, Rhoose	To seek Cabinet approval to dispose of a small parcel of non-operational housing land suitable for use incidental to the enjoyment of an adjacent dwelling house only.	Housing and Building Services	Yes	No
September	Local Democracy and Boundary Commission for Wales	To inform Members and consider the Local Democracy and Boundary Commission for Wales' electoral arrangement proposals for the Council	Legal, Regulatory and Planning Services	No	Yes
September	Care Inspectorate Wales (CIW) Local Authority Performance Review - April 2019 - March 2020	To update Cabinet on the assessed performance of Social Services in the Vale of Glamorgan.	Social Care and Health	No	No
September	Medium Term Financial Plan	To submit the draft Medium Term Financial Plan 2019/20 to 2022/23 for consideration and approval	Leader	Yes (Corporate Performance and Resources)	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
September	Annual Treasury Management Report 2019/20	To present to Cabinet the annual review report on Treasury Management 2019/20.	Leader	No	Yes
September	Coronavirus Recovery Strategy	To present the Recovery Strategy for consideration and approval.	Leader	Yes (All)	No
September	Vale of Glamorgan Annual Report (Improvement Plan Part 2) / End of Year/Q4 Performance Report (to be combined with the End of Year 2019/20 Corporate Plan Performance Report	To present the Council's Annual Performance Report for Cabinet's consideration and approval, including an update on progress being made against recommendations from the Council's regulators.	Leader	Yes (all) and Audit Committee	Yes

Forward Work Programme: October 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
October	Reshaping Services Update	To provide an update on the progress of the Reshaping Services Programme.	Leader	Yes (Corporate Performance and Resources)	No
October	Quarter 1 Performance Reporting	To present the Council's performance against the Corporate Plan for Q1	Leader	Yes (Corporate Performance and Resources)	No
October	Strategic Collaborative Working Initiatives Update	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved	Leader	No	No
October	Council Risk Register (Q4)	To present a reference from Audit Committee of the Risk Register for approval of the Council's Risk Register	Leader	No	No
October	Cabinet Quarterly Work Programme - July to September 2020 and October to December 2020	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period July to September 2020 and to confirm the Quarterly Work Programme for October to December 2020 in order that the Annual Strategic Work	Leader	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		Programme can be amended and uploaded to the website.			
October	Admission Arrangements (request to consult and outcome of catchment review)		Education and Regeneration	TBC	TBC
October	Cowbridge Primary Provision – Consultation Report	To provide Cabinet with a summary of the feedback submitted as part of the Cowbridge Primary Provision Consultation	Education and Regeneration	TBC	TBC
October	Declaration of the Station Building at Barry Island surplus and to allow for its marketing		Education and Regeneration	TBC	TBC
October	Barry Town Centre Gateway Regeneration Project (Compound and Clinic sites)		Education and Regeneration	TBC	TBC
October	Vale of Glamorgan Community Safety Strategy	To request adoption of the Strategy	Housing and Building Services	Yes	No
October	Vale of Glamorgan Local Housing Market Assessment (LHMA) 2019	To request the adoption of the LHMA	Housing and Building Services	Yes	No
October	Vale of Glamorgan Local Development Plan 2011-2026: Annual Monitoring Report 2020		Legal, Regulatory and Planning	TBC	TBC
October	Cowbridge Livestock Market Regeneration Project (Future Redevelopment including car parking)		Legal, Regulatory and Planning	TBC	TBC
	Car Park Charging – Responses to Public Consultation on Traffic Regulation Orders.		Neighbourhood Services and Transport	TBC	TBC

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
October	Supported Living Tender Request		Social Care & Health	TBC	TBC

Forward Work Programme: November 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
November	Treasury Management Interim 2020/21	To provide a mid-year report on the Authority's treasury management operations for the period 1 st April 2020 to 30 th September 2020	Leader	No	Yes
November	Initial Capital Programme 2021/22 to 2025/26	To gain approval for the Initial Capital Programme Proposals for 2021/22 so that they may be submitted to Scrutiny Committees for consultation and amendments to the current Capital Programme	Leader	Yes (All Scrutiny Committees)	No
November	Initial Revenue Budget Proposals 2021/22	To gain Cabinet's approval for the amended revenue budget for 2020/21 and to commence consultation on the initial revenue budget proposals for 2021/22	Leader	Yes (All Scrutiny Committees)	No
November	Initial Housing Revenue Account Budget Proposals 2021/22	To gain Cabinet's approval for the initial budget proposals for 2021/22 relating to the Housing Revenue Account so that the proposals may be submitted to Scrutiny Committee for	Leader	Yes (Homes and Safe Communities)	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		consultation and to revise the 2020/21 budget			
November	Council Risk Register (Q1)	To present a reference from Audit Committee of the Risk Register for approval the Council's Risk Register.	Leader	No	No
November	Sickness Absence Report (2020/21 – Q2)	To update Cabinet on the sickness absence statistics for the 6 month period from 1 st April 2020 to 31 st September 2020	Leader	Yes (Corporate Performance and Resources)	No
November	School Admission Arrangements Permission to Consult	Permission to consult	Learning and Culture	No	No
November	Centre for Learning and Wellbeing – Objection Report and Final Determination	To provide Cabinet with a summary of the feedback submitted as part of the Centre for Learning and Well-being Consultation	Learning and Culture	TBC	TBC
November	Review of Fees and Charges – Neighbourhood Services and Transport	To review and agree the fees and charges for services provided by Neighbourhood Services and Transport.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No
November	Annual Report of the Director of Social Services 2019-2020	Cabinet agrees the improvement priorities for Social Services as set out in the Director's Annual Report for 2019-2020	Social Care and Health	No	No
November	Social Services Training Arrangements		Social Care and Health	TBC	TBC

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
November	Day Service Consultation		Social Care and Health	TBC	TBC
November	Corporate Safeguarding Annual Report & Mid Term update	There is Corporate responsibility to ensure that there are effective arrangements in place for safeguarding children and adults who require specific Council services.	Social Care and Health	Yes – all Scrutiny Committees	No

Forward Work Programme: December 2020

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
December	Chief Officer Appraisal System	To seek Cabinet approval for amendments to the Chief Officer Appraisal System	Leader	No	Yes
December	External Funding Monitoring Report	To provide a review of the process for external funding monitoring	Leader	No	No
December	School Admission Arrangements 2022-2023	To advise Cabinet of the outcome of the consultation exercise undertaken on school admission arrangements for Community Schools in accordance with the Education (Determination of Admission Arrangements) (Wales) Regulations 2006	Education and Regeneration	Yes (Learning & Culture)	No
December	Review of Regional Transport Arrangements	To note the work to date on regional transport and to take decisions on any changes to the current Vale transport arrangements that could result.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No

Forward Work Programme: January 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
January	Revenue Monitoring 1 st April to 30 th November 2020	To advise Cabinet of the progress relating to revenue expenditure	Leader	Yes (All Scrutiny Committees)	No
January	Capital Monitoring 1 st April to 30 th November 2020	To advise Cabinet of the progress relating to the Capital Programme	Leader	Yes (All Scrutiny Committees)	No
January	Reshaping Services Update	To provide an update on the progress of the Reshaping Services Programme	Leader	Yes (Corporate Performance and Resources)	No
January	Collaboration Compendium	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved	Leader	No	No
January	Quarter 2 Performance Reporting	To present the Council's performance against the Corporate Plan for Q2	Leader	Yes (Corporate Performance and Resources)	No
January	Council Risk Register (Q2)	To present a reference from Audit Committee of the Risk Register for approval of the Council's Risk Register	Leader	No	No

Forward Work Programme: February 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
February	Final Capital Proposals 2021/22 to 2025/27	To gain approval for the Final Capital Programme Proposals for the years 2021/22 to 2025/27	Leader	No	Yes
February	Final Proposals for the Revenue Budget 2021/22	The purpose of this report is to set out final proposals for Cabinet Members to consider, before making their recommendations to Council, in respect of the final revenue budget for the financial year 2021/22	Leader	No	Yes
February	Final Housing Revenue Account Budget Proposals 2021/22	To set the HRA budget for the financial year 2021/22 and to set the rents and service charges for the forthcoming rent year beginning on 2 nd April 2021	Leader	No	Yes
February	Treasury Management and Investment Strategy 2021/22	To provide an interim report on the Council's treasury management operations for the period 1 st April 2020 to 31 st December 2020 and to submit for consideration the proposed 2021/22 Treasury Management and Investment Strategy	Leader	Yes (Audit Committee)	Yes

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
February	Employee Pay Policy 2021/22	To ask Cabinet to consider and endorse the Council's Pay Policy for 2021/22 as set out prior to its submission to Council for final approval	Leader	Yes (Corporate Performance and Resources)	Yes
February	Corporate Plan	To approve a new Corporate Plan post consultation and prior to consideration by Full Council	Leader	Yes (Corporate Performance and Resources)	Yes
February	Neighbourhood Services Fees and Charges	To set new fees and charges for the 2021/22 period.	Neighbourhood Services and Transport / Social Care and Health	Yes (Environment and Regeneration)	No

Forward Work Programme: March 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
March	Revenue Monitoring 1 st April 2020 to 31 st January 2021	To advise Cabinet of the progress relating to revenue expenditure	Leader	Yes (All Scrutiny Committees)	No
March	Capital Monitoring 1 st April 2020 to 31 st January 2021	To advise Cabinet of the progress relating to the Capital Programme	Leader	Yes (All Scrutiny Committees)	No
March	Council Annual Self-Assessment	To present the Council's Annual Self-Assessment of performance for Cabinet's consideration in line with the requirements of the Local Government Measure and Well-being of Future Generations Act	Leader	Yes (All Scrutiny Committees)	No
March	Vale of Glamorgan Wellbeing Objectives and Improvement Plan Part 1	To present the Council's Wellbeing Objectives and Improvement Plan Part 1, the associated priority actions as reflected in Service Plans and proposed improvement targets for Cabinet's consideration in line with the requirements of the Local Government Measure and Wellbeing of Future Generations Act	Leader	Yes (All Scrutiny Committees)	Yes
March	School Admissions Consultation Feedback	Outcome of consultation and adoption of policy	Education and Regeneration	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
March	Events Programme	Agreement of annual programme of events and allocation of funds	Education and Regeneration	No	No
March	Carer's Strategy		Social Care and Health	TBC	TBC
March	Day Services Meals – Day Services Meals – Update Report Update Report		Social Care and Health	TBC	TBC

Forward Work Programme: April 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
April	Quarter 3 Performance Reporting 2020/21	To present the Council's performance against the Corporate Plan for Q3.	Leader	Yes (All Scrutiny Committees)	No
April	Collaboration Compendium	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved	Leader	No	No
April	Reshaping Services Update	To provide an update on progress on the Reshaping Services Programme.	Leader	Yes (Corporate Performance and Resources)	Yes
April	Council Risk Register (Q3)	To present a reference from Audit Committee of the Risk Register for approval of the Council's Risk Register	Leader	No	No