

Meeting of:	<b>Cabinet</b>
Date of Meeting:	<b>Monday, 25 January 2021</b>
Relevant Scrutiny Committee:	Corporate Performance and Resources
Report Title:	Timetable of Meetings: May 2021 to May 2022
Purpose of Report:	To consider a draft timetable of meetings for the period May 2021 to May 2022
Report Owner:	The Leader and Cabinet Member for Performance and Resources
Responsible Officer:	Jeff Rees, Head of Democratic Services
Elected Member and Officer Consultation:	No consultation with Ward Members is required
Policy Framework:	This is a matter for Executive decision by Cabinet
Executive Summary:	<ul style="list-style-type: none"> <li>To consider a draft timetable of meetings for the period May 2021 to May 2022</li> </ul>

## **Recommendation**

1. That the timetable of meetings for May 2021 - May 2022, as set out in Appendix A, be approved, subject to any future changes in arrangements for meetings deemed appropriate by the Mayor of the Council or the relevant Committee Chairman.

## **Reason for Recommendation**

1. To approve / publish a calendar of meetings for the 2021/22 Municipal year.

### **1. Background**

- 1.1 The current timetable of meetings expires with the Annual Meeting on 10th May, 2021. Members are required, therefore, to consider a draft timetable for the ensuing Municipal year.

### **2. Key Issues for Consideration**

- 2.1 The draft timetable reflects current arrangements and as in previous years, various recesses have been incorporated during August and Easter. As a result of the recesses and taking into account other Bank Holidays and school holidays, on occasions, cycles will vary and /or more than one meeting will occur on the same day. Arrangements for meetings of the Trust Committee will be dealt with separately.

### **3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?**

- 3.1 The Council's Timetable of Meetings directly contributes to the long term future by ensuring that the Council's decision-making processes continue to operate on a planned basis and to also ensure that the Council's Constitution continues to operate with full effect.

### **4. Resources and Legal Considerations**

#### **Financial**

- 4.1 There are no direct implications as a result of the report.

#### **Employment**

- 4.2 None.

#### **Legal (Including Equalities)**

- 4.3 None.

## **5. Background Papers**

None.

**VALE OF GLAMORGAN COUNCIL - TIMETABLE OF MEETINGS: MAY 2021 - MAY 2022**  
**(All meetings to commence at 6.00 pm unless otherwise indicated)**

	MAY 21	JUN 21	JUL 21	AUG 21	SEP 21	OCT 21	NOV 21	DEC 21	JAN 22	FEB 22	MAR 22	APR 22	MAY 22
Annual Meeting	10 May												23 May
Cabinet (2.00 pm)	12 May (Wed) 24 May (Mon)	07 Jun 21 Jun	05 Jul 19 Jul		06 Sep 20 Sep	04 Oct 18 Oct	01 Nov 15 Nov 29 Nov	13 Dec 20 Dec	10 Jan 24 Jan	14 Feb 28 Feb	14 Mar 28 Mar	11 Apr 25 Apr	
Council			26 Jul	R	20 Sep			06 Dec			07 Mar	25 Apr	
Community Liaison			05 Jul			04 Oct			25 Jan			27 Apr	
Democratic Services (4.00 pm)			12 Jul	E			22 Nov			14 Feb		04 Apr	
Audit			21 Jul		23 Sep			13 Dec		21 Feb		11 Apr	
Public Protection Licensing (10.00 am)	18 May	15 Jun	13 Jul	C	21 Sep	19 Oct	16 Nov	14 Dec	11 Jan	08 Feb	08 Mar	05 Apr	
Statutory Licensing (10.00 am)													
Planning (4.00 pm)	26 May	23 Jun	21 Jul	E	01 Sep 29 Sep	27 Oct	24 Nov	15 Dec (3.30 pm)	19 Jan	16 Feb	16 Mar	13 Apr	
Healthy Living and Social Care Scrutiny Committee (5.00 pm)	11 May	08 Jun	06 Jul		14 Sep	12 Oct	09 Nov	07 Dec	11 Jan	08 Feb	08 Mar	05 Apr	
Homes and Safe Communities Scrutiny Committee	12 May	09 Jun	07 Jul	S	15 Sep	13 Oct	10 Nov	08 Dec	12 Jan	09 Feb	09 Mar	06 Apr	
Learning and Culture Scrutiny Committee (5.00 pm)	13 May	10 Jun	08 Jul		16 Sep	14 Oct	11 Nov	09 Dec	13 Jan	10 Feb	10 Mar	07 Apr	
Environment and Regeneration Scrutiny Committee	18 May	15 Jun	13 Jul	S	21 Sep	19 Oct	16 Nov	14 Dec	18 Jan	15 Feb	15 Mar	12 Apr	
Corporate Performance and Resources Scrutiny Committee	19 May	16 Jun	14 Jul		22 Sep	20 Oct	17 Nov	15 Dec	19 Jan	16 Feb	16 Mar	13 Apr	
Shared Regulatory Services Joint Committee (10.00 am)		22 Jun			28 Sep			14 Dec			23 Mar		
Standards (10.00 am)	27 May		15 Jul		09 Sep		25 Nov		27 Jan		24 Mar		
Voluntary Sector Joint Liaison		28 Jun				18 Oct			24 Jan			04 Apr	
Welsh Church Act Estate		14 Jun			20 Sep				17 Jan				

August Recess: 01 August – 31 August 2021

Easter Recess

<p><b>School Holidays – 2021</b>  <b>May Bank Holidays</b> – Monday, 03 May, Monday, 31 May 2021  <b>Half Term</b> – Monday, 31 May – Friday, 04 June 2021  <b>August Bank Holiday</b> – Monday, 30 August 2021  <b>Half Term</b> – Monday, 25 October – Friday, 29 October 2021</p>	<p><b>School Holidays – 2022</b>  <b>New Year Bank Holiday</b> – Monday, 03 January 2022  <b>Half Term</b> – Monday, 21 February – Friday, 25 February 2022  <b>Easter</b> – Monday, 11 April – Friday, 22 April 2022 (Good Friday – 15 April, Easter Monday – 18 April)  <b>May Bank Holidays</b> – Monday, 02 May and Monday, 30 May 2022  <b>Half Term</b> – Monday, 30 May – Friday, 03 June 2022  <b>August Bank Holiday</b> – Monday, 29 August 2022</p>
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