

Meeting of:	Cabinet
Date of Meeting:	Monday, 26 April 2021
Relevant Scrutiny Committee:	All Scrutiny Committees
Report Title:	Cabinet Quarterly Work Programmes – January to March 2021 and April to June 2021
Purpose of Report:	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period January to March 2021 and to confirm the Quarterly Work Programme for April to June 2021.
Report Owner:	The Leader and Cabinet Member for Performance and Resources
Responsible Officer:	Rob Thomas, Managing Director
Elected Member and Officer Consultation:	Monitoring Officer/Head of Legal and Democratic Services, Section 151 Officer and All Directors
Policy Framework:	This is a matter for Executive decision
Executive Summary:	<ul style="list-style-type: none"> • To seek Cabinet approval and any comments in respect of the progress update for the quarter January to March 2021. • To seek Cabinet approval of the updated Cabinet Quarterly Forward Work Programme from April to June 2021.

Recommendations

1. That the Cabinet Quarterly Work Programme for January to March 2021 (Appendix 1) be agreed.
2. That the Cabinet Quarterly Work Programme April to June 2021 attached at Appendix 2 be endorsed.

Reasons for Recommendations

1. To monitor progress.
2. To approve the Work Programme for April to June 2021.

1. Background

- 1.1 The Cabinet Quarterly Work Programme for January to March 2021 (Appendix 1) and April to June 2021 (Appendix 2) set out matters that are included in the Strategic Work Programme as well as other specific items that the Executive and Council are planning to consider during the period up to March 2021.
- 1.2 In accordance with the provisions of the Local Government Act 2000 and the Council's Constitution, the Cabinet Annual Strategic Forward Work Programme sets out matters which the Executive and Council are likely to consider during the period May 2020 to April 2021.
- 1.3 At the Cabinet meeting dated 23rd March, 2020, Cabinet considered a Coronavirus Preparations, Officer Delegations and Council Working / Business Continuity' report which dealt with temporary emergency Governance arrangements implemented to ensure business continuity within the Council as a result of the implications of COVID-19 pandemic.
- 1.4 As a result of the implications of COVID-19, the Leader and Chairmen of Council Committees on 16th March, 2020 agreed that all meetings of the Council except for Cabinet on 23rd March, 2020 be cancelled for the foreseeable future.
- 1.5 The timetable of meetings for the Municipal Year that was discussed at the Cabinet Meeting on the 20th January, 2020 was subsequently suspended.
- 1.6 As such, the Cabinet Quarterly Work Programme and Annual Strategic Cabinet Work Programme were suspended as well as other specific items that the Executive and Council were planning to consider during the period up to September 2020.
- 1.7 Items that could not wait for the timetable of meetings to reconvene and were considered urgent as a result of the COVID-19 pandemic were dealt with using the Managing Director's Emergency Powers and decisions taken under Emergency Powers had been in line with the Cabinet report of the 23rd March, 2020 and regularly published on the Vale of Glamorgan Council website.
- 1.8 At its meeting of the 27th July, 2020 Cabinet considered a 'Reinstatement of Timetable of Meetings: September 2020 to May 2021' report (Minute No. 311) and agreed that the Timetable of Meetings that had been suspended as a result of the COVID-19 pandemic be re-instated from September 2020, subject to any

future changes in arrangements for meetings deemed appropriate by the Mayor of the Council or the relevant Committee Chairman.

1.9 As a result of the COVID-19 pandemic, the Cabinet Annual Strategic Forward Work Programme for the period September 2020 to April 2021 was approved at Cabinet on 7 September, 2020.

1.10 The Forward Work Programme contains information on:

- The timetable for considering the budget and any plans forming part of the Policy Framework and requiring Council approval, and which body is to consider them;
- The timetable for considering any plans which are the responsibility of the Executive;
- Any individual matters which the Executive intends to consult on, in advance of taking any decision, and the timetable for consultation and decision.

2. Key Issues for Consideration

2.1 Appendix 1 to the report details the reports submitted for the quarter January to March 2021 and details of progress to date together with comments regarding any slippage, for Cabinet's consideration.

2.2 The intention of the Cabinet Forward Work Programme is to ensure clear correlation with the programming of the work of Scrutiny Committees and the Council's Corporate Management Team.

2.3 Appendix 2 details a Quarterly Work Programme April to June 2021 which includes those items that are included in the Annual Strategic Work Programme as well as other more specific items that the Executive are likely to consider during April to June 2021.

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

3.1 The Annual Strategic Work Programme provides an overview of the reports / topics the Cabinet are likely to consider over the next 12 months.

3.2 Developing a work programme is one of the requirements of the Local Government Act 2000.

3.3 The relevant Scrutiny Committees and any planned consultation with Scrutiny Committees have been identified in the work programmes.

4. Resources and Legal Considerations

Financial

4.1 There are no direct implications as a result of the report.

Employment

4.2 There are no direct implications as a result of the report.

Legal (Including Equalities)

4.3 The preparation / publication of a Forward Work Programme complies with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution.

5. Background Papers

Local Government Act 2000



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

Cabinet Quarterly Work Programme

January 2021 – March 2021



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Forward Work Programme: January 2021

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January	Revenue Monitoring 1 st April to 30 th November 2020	To advise Cabinet of the progress relating to revenue expenditure for the period 1st April to 30th November 2020.	Leader	Yes (All Scrutiny Committees)	No	Reported to Cabinet on 11 th January, 2021 (Min. No.C436) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-01-11/Revenue-Monitoring.pdf
January	Capital Monitoring 1 st April to 30 th November 2020	To advise Cabinet of the progress on the 2020/21 Capital Programme for the period 1st April 2020 to 30th November 2020 and to request changes to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No	Reported to Cabinet on 11 th January, 2021 (Min. No.C437) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-01-11/Capital-Monitoring.pdf
January	Annual Delivery Plan Monitoring Report: Quarter 2 Performance 2020/21.	To present quarter 2 performance results for the period 1st April 2020 to 30th September 2020 in delivering our Annual Delivery Plan	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 11 th January, 2021 (Min. No.C438) https://www.valeofglamorgan.gov.uk

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
		commitments as aligned to our Corporate Plan Well-being Objectives. The report also presents the Certificate of Compliance notice issued by Audit Wales following its audit of the Council's published assessment of 2019/20 performance.				k/Documents/ Committee%20Reports/Cabinet/2021/21-01-11/Annual-Delivery-Plan-Performance.pdf
January	Use of the Managing Director's Emergency Powers.	To notify Cabinet of the exercising of Emergency Powers by the Managing Director since the last report on 21 December, 2020.	Leader	No	No	Reported to Cabinet on 25 th January, 2021 (Min. No.C450) https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/Cabinet/2021/21-01-25/Use-of-MDs-Emergency-Powers.pdf
January	Vale Public Services Board Climate Emergency Charter.	To seek approval for the Council to sign the Public Services Board Climate Emergency Charter.	Leader	No	No	Reported to Cabinet on 25 th January, 2021 (Min. No.C451) https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/Cabinet/2021/21-01-25/PSB-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						Climate-Emergency-Charter.pdf
January	Procurement of a Digital Customer Experience Platform (CRM replacement).	To obtain Cabinet approval to award the contract for the supply of a replacement CRM system for the Council.	Leader			Reported to Cabinet on 25 th January, 2021 (Min. No.C452 and C461) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-01-25/Digital-Customer-Experience-Platform-CRM-replacement.pdf
January	Timetable of Meetings - May 2021 – 2022.	To consider a draft timetable of meetings for the period May 2021 to May 2022	Leader	No	No	Reported to Cabinet on 25 th January, 2021 (Min. No.C453) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-01-25/Timetable-of-Meetings.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
January	Review of Statues, Monuments, Street Names and Building Names - Review Panel Terms of Reference.	To seek Cabinet approval for the terms of reference for the review panel to undertake the work to review statues, monuments, street names and building names to ensure they are representative of local people's values and those of a modern, inclusive Council.	Leader	Yes (Learning and Culture)	No	Reported to Cabinet on 25 th January, 2021 (Min. No.C454) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-01-25/Review-of-Street-Names-ToR.pdf
January	Reshaping Services Update	To provide an update on the progress of the Reshaping Services Programme.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet in March 2021 as 'Renewing Reshaping: The Next Steps for Transformation'.
January	Collaboration Compendium	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved	Leader	No	No	Reported to Cabinet in February 2021 as 'Strategic Collaborative Working Initiatives Update'.
January	Gladstone Primary School - Caretaker's House.	To seek Cabinet approval to formally declare the Caretaker's House at	Education and Regeneration	No	No	Reported to Cabinet on 11 th January, 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
		Gladstone Primary School as a surplus asset and to dispose of the asset via informal tender.				(Min. No.C439) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-01-11/Gladstone-Primary-School-Caretakers-House.pdf
January	Barry Town Centre Gateway Regeneration Project (Compound and Clinic sites)	To present the updated vision for Barry Town Centre Gateway Regeneration Project.	Education and Regeneration	No	No	Deferred to April Cabinet meeting.
January	Approval to Consent to a Community Sponsorship Application.	To request Cabinet consent to a Community Sponsorship Application.	Housing and Building Services	No	No	Reported to Cabinet on 11 th January, 2021 (Min. No.C440) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-01-11/Approval-Consent-to-Community-Sponsorship-Application.pdf
January	Housing Support Grant Delivery Plan 2021 –	To adopt the draft Housing Support Grant Delivery	Housing and Building Services	No	No	Reported to Cabinet on 11 th

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
	2022.	Plan 2021 - 2022 and seek authorisation for its submission to Welsh Government.				January, 2021 (Min. No.C441) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-01-11/Housing-Support-Grant-Delivery-Plan.pdf
January	Romilly Park Tennis Court Refurbishment.	To seek approval to accept a grant from Tennis Wales and Sport Wales to assist in refurbishment of the Tennis Courts in Romilly Park and to enter in to a partnership with Tennis Wales to manage the facility once the refurbishment is complete.	Leisure, Arts and Culture	No	No	Reported to Cabinet on 25 th January, 2021 (Min. No.C455) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-01-25/Romilly-Tennis-Courts.pdf
January	Llanmaes Flood Alleviation Scheme.	To update Cabinet on progress implementing the Llanmaes flood alleviation scheme and obtain approval of the preferred scheme proposal.	Neighbourhood Services and Transport	No	No	Reported to Cabinet on 25 th January, 2021 (Min. No.C456) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-01-25/Llanmaes-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						Flood-Alleviation-Scheme.pdf
January	Funding and Delivery of the Greenlinks Service.	To agree the continuation of Sustainable Transport Planning Contributions (Section 106 funding) for the Greenlinks Community Transport Service until 31 March 2023.	Neighbourhood Services and Transport	No	No	Reported to Cabinet on 25 th January, 2021 (Min. No.C457) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-01-25/Greenlinks-Service.pdf
January	Bus Emergency Scheme (BES) – Request to Councils to sign up to the BES 2 Scheme. <i>(Original report listing was 'Review of Regional Transport Arrangements')</i>	This report sets out the wider context, the background to, and the reasons for the Bus Emergency Scheme (BES) and seeks the agreement of this Authority to sign up the BES2 scheme.	Neighbourhood Services and Transport	No	No	Reported to Cabinet on 25 th January, 2021 (Min. No.C458) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-01-25/Bus-Emergency-Scheme.pdf
January	Benchmarking and Award of Call Off for the Neighbourhood Services Asset Management and Mobile Working System.	To obtain approval to award a contract for the supply of a new asset management and mobile working system for Neighbourhood Services	Neighbourhood Services and Transport	No	No	Reported to Cabinet in February as 'Neighbourhood Services Asset Management

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		and Transport.				and Mobile Working System'.
January	Review of Fees and Charges – Street Licenses New title – 'Neighbourhood Services and Transport – Proposed Policy for Placing Items on Highways (Table and Chairs)'	To review and agree the fees and charges for services provided by Neighbourhood Services and Transport.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No	Report delayed while further consultation takes place.

Forward Work Programme: February 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
February	Pay Policy 2021/22	To ask Cabinet to consider and endorse the Council's annual Pay Policy for 2021/22 as set out prior to its submission to Council for approval.	Leader	Yes (Corporate Performance and Resources)	Yes	Reported to Cabinet on 08 th February, 2021 (Min. No.C466) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-02-08/Pay-Policy.pdf
February	Corporate Risk Register Quarter 2 Update. <i>(deferred from January 2021 meeting)</i>	To update Cabinet on the quarter 2 position of Corporate Risks for April 2020 - September 2020 contained within the Corporate Risk Register as outlined in the Corporate Risk Summary Report.	Leader	No	No	Reported to Cabinet on 08 th February, 2021 (Min. No.C467) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-02-08/Corporate-Risk-Register-Q2-Update.pdf
February	Revised Initial Budget Proposals 2021/22.	To gain Cabinet's approval for the revised initial revenue budget proposals for 2021/22 and for the proposals to be	Leader	Yes (Corporate Performance and Resources)	Yes	Reported to Cabinet on 08 th February, 2021 (Min. No.C468)

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
		submitted to Corporate Performance and Resources Scrutiny Committee.				https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2021/21-02-08/Revised-Initial-Budget-Proposals.pdf
February	Final Capital Proposals 2021/22 to 2025/26.	To gain Cabinet's approval for the final capital programme proposals for 2021/22 to 2025/26 and for the proposals to be submitted to Corporate Performance and Resources Scrutiny Committee.	Leader	Yes (Corporate Performance and Resources)	Yes	Reported to Cabinet on 08 th February, 2021 (Min. No.C469) https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2021/21-02-08/Final-Capital-Proposals.pdf
February	Use of the Managing Director's Emergency Powers.	To notify Cabinet of the exercising of Emergency Powers by the Managing Director since the last report on 25 January, 2021.	Leader	No	No	Reported to Cabinet on 22 nd February, 2021 (Min. No.C485) https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2021/21-02-22/Use-of-MDs-Emergency-Powers.pdf

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February	Strategic Collaborative Working Initiatives Update.	To provide an update for Cabinet on the Council's strategic collaborative working initiatives.	Leader	No	No	Reported to Cabinet on 22 nd February, 2021 (Min. No.C486) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-02-22/Strategic-Collaborative-Working-Initiatives.pdf
February	Vale of Glamorgan Council - Proposed Fees and Charges for 2021/2022.	To propose changes in service charges for functions managed by the Council in the following directorates for the financial year 2021/22: - Environment and Housing - Managing Director and Resources - Learning and Skills - Social Services	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 22 nd February, 2021 (Min. No.C487) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-02-22/VoG-Proposed-Fees-and-Charges.pdf
February	Capital Strategy 2021/22 and Final Capital Proposals 2021/22 to 2025/26.	The purpose of this report is to set out final proposals for Cabinet members to consider, before making their recommendations to Council, in respect of the final capital budget for the financial year	Leader	No	No	Reported to Cabinet on 22 nd February, 2021 (Min. No.C488) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports

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		2021/22 to 2025/26 and to consider the Capital Strategy for 2021/22.				/Cabinet/2021/21-02-22/Capital-Strategy-and-Final-Proposals.pdf
February	Final Proposals for the Revenue Budget 2021/22.	The purpose of this report is to set out final proposals for Cabinet members to consider, before making their recommendations to Council, in respect of the final revenue budget for the financial year 2021/22.	Leader	No	Yes	Reported to Cabinet on 22 nd February, 2021 (Min. No.C489) https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-02-22/Final-Proposals-for-the-Revenue-Budget.pdf
February	Final Housing Revenue Account (HRA) Budget Proposals 2021/22.	To set the HRA budget for the financial year 2021/22 and to set the rents and service charges for the forthcoming rent year beginning on 1st April 2021.	Leader	No	Yes	Reported to Cabinet on 22 nd February, 2021 (Min. No.C490) https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-02-22/Final-HRA-Budget-Proposals.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
February	Treasury Management and Investment Strategy 2021/22 and Update for 2020/21.	To provide an interim report on the Council's Treasury Management operations for the period 1st April to 31st December 2020 and to submit for consideration the proposed 2021/22 Treasury Management and Investment Strategy.	Leader	No	Yes	Reported to Cabinet on 22 nd February, 2021 (Min. No.C491) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-02-22/Treasury-Management-and-Investment-Strategy-and-Update.pdf
February	Annual Equality Monitoring Report 2019 – 2020.	To seek approval of the Annual Equality Monitoring Report (Appendix A).	Leader	Yes (Learning and Culture)	No	Reported to Cabinet on 22 nd February, 2021 (Min. No.C492) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-02-22/Annual-Equality-Monitoring-Report.pdf
February	Comprehensive Regeneration of Land at The Butts (Proposed Disposal for Redevelopment of	To facilitate the marketing, disposal and regeneration of the former livestock market site, The Butts, Cowbridge (in order to redevelop Council	Education and Regeneration	No	No	Reported to Cabinet on 08 th February, 2021 (Min. No.C470) https://www.valeofglamorgan.gov.uk/

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	Former Livestock Market Site and Enhancement of Car Park Land Alongside Town Wall). <i>(original title was 'Cowbridge Livestock Market Regeneration Project (Future Redevelopment including car parking')</i>	owned vacant land, provide vital funding to enhance car parking and help boost the local economy).				Documents/ Committee%20Reports /Cabinet/2021/21-02-08/The-Butts-Regeneration.pdf
February	Proposal to Establish a New Centre for Learning and Wellbeing and a Specialist Resource Base at Gladstone Primary School Which Would be Managed by Ysgol Y Deri From September 2021.	To advise Cabinet of the outcome of the Statutory Notice to establish a new Centre for Learning and Wellbeing and a specialist resource base at Gladstone Primary School which would be managed by Ysgol Y Deri from September 2021 and the process to be followed to allow a determination to be made.	Education and Regeneration	No	No	Reported to Cabinet on 08 th February, 2021 (Min. No.C471) https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2021/21-02-08/New-Centre-for-Learning-and-Wellbeing.pdf
February	Update on the Proposal to Increase the Capacity of Ysgol Y Deri to Meet Future Demand for Special Education in the Vale of Glamorgan.	To advise Cabinet of the outcome of the consultation exercise undertaken on the proposal to increase the capacity of Ysgol Y Deri to meet future demand for special education in the Vale of	Education and Regeneration	No	No	Reported to Cabinet on 08 th February, 2021 (Min. No.C472) https://www.valeofglamorgan.gov.uk/Documents/ Com

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
		Glamorgan.				mittee%20Reports /Cabinet/2021/21-02-08/Proposal-to-Increase-Capacity-Ysgol-y-Deri.pdf
February	Proposal to market and dispose of the Train Shed at BSC2, Innovation Quarter, Barry Waterfront.	To seek approval to market and dispose of the Train Shed for commercial leisure use.	Education and Regeneration	No	No	Reported to Cabinet on 22 nd February, 2021 (Min. No.C493) https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports /Cabinet/2021/21-02-22/Proposal-to-Market-and-Dispose-of-the-Train-Shed.pdf
February	Digital Engagement and Volunteering Officer.	To seek approval for the Council to be the host employer of a Welsh Government funded Digital Engagement and Volunteering Officer.	Housing and Building Services	No	No	Reported to Cabinet on 22 nd February, 2021 (Min. No.C494) https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports /Cabinet/2021/21-02-22/Digital-Engagement-and-Volunteering-Officer.pdf

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February	Housing Revenue Account Business Plan.	To present the Housing Revenue Account Business Plan 2021 for Approval.	Housing and Building Services	No	Yes	Reported to Cabinet on 22 nd February, 2021 (Min. No.C495) https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2021/21-02-22/Housing- Revenue-Account- Business-Plan.pdf
February	Local Democracy and Boundary Commission for Wales - Review of the Electoral Arrangements of the County Borough of the Vale of Glamorgan: Final Recommendations Report.	To inform and advise Members of the Final Recommendations Report and the timescale for comments to Welsh Government.	Legal, Regulatory and Planning Services	Yes (Corporate Performance and Resources)	No	Reported as an urgent matter to Cabinet on 08 th February, 2021 (Min. No.C475) https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2021/21-02-08/Urgent- Item-Final- Recommendation s-Report.pdf
February	Flooding Event on 23rd December 2020.	To update Cabinet on the Flooding event which occurred in the Vale of Glamorgan on 23rd December 2020 and to advise of the Council's role in such matters.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No	Reported to Cabinet on 08 th February, 2021 (Min. No.C473) https://www.valeofglamorgan.gov.uk/Documents/ Com

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						mittee%20Reports/Cabinet/2021/21-02-08/Flooding-Event-Dec-2020.pdf
February	Neighbourhood Services Asset Management and Mobile Working System.	To obtain approval to award a contract for the supply of a new asset management and mobile working system for Neighbourhood Services and Transport.	Neighbourhood Services and Transport	No	No	Reported to Cabinet on 22 nd February, 2021 (Min. No.C496 and C499) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-02-22/NS-Asset-Management-and-Mobile-Working-System.pdf
February	Supporting the Recruitment and Retention of Qualified Social Workers in Children and Young People Services.	To set out to Cabinet the challenges in the Council meeting its statutory responsibilities to recruit and retain sufficient Qualified Social Workers (QSWs) in Children and Young People Services, and to seek support to enhance the salaries of posts in those teams that are hardest to recruit to.	Social Care and Health	No	No	Reported to Cabinet on 22 nd February, 2021 (Min. No.C497) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-02-22/Recruitment-and-Retention-of-Qualified-Social-Workers-in-

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						CYPS.pdf

Forward Work Programme: March 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
March	Draft Vale of Glamorgan Council Annual Delivery Plan (Improvement Plan Part 1) 2021-22.	To seek Cabinet endorsement of the draft Annual Delivery Plan (Improvement Plan Part 1) 2021-22.	Leader	No	Yes	Reported to Cabinet on 08 th March, 2021 (Min. No.C503) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-03-08/Draft-VoG-ADP.pdf
March	The Impact of Coronavirus on our Communities - March 2021.	To provide an update on the impact of Coronavirus on communities in the Vale of Glamorgan and seek approval to disseminate this work to partner organisations.	Leader	No	No	Reported to Cabinet on 08 th March, 2021 (Min. No.C504) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-03-08/Impact-of-Coronavirus.pdf

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March	Q3 Sickness Absence Report 2020/2021.	To update Members of the Cabinet on the sickness absence statistics for the 9-month period from 1 April 2020 to 31 December 2020.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 08 th March, 2021 (Min. No.C505) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-03-08/Q3-Sickness-Absence-Report.pdf
March	Renewing Reshaping: The Next Steps for Transformation.	To provide Cabinet with an update on the development of the Council's transformational change programme and seek approval to consult in its further development.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 08 th March, 2021 (Min. No.C506) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-03-08/Renewing-Reshaping.pdf
March	Capital Monitoring 1 st April 2020 to 31 st January 2021	To advise Cabinet of the progress on the 2020/21 Capital Programme for the period 1st	Leader	Yes (Corporate Performance and	No	Reported to Cabinet on 08 th March,

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
		April 2020 to 31st January 2021 and to request changes to the Capital Programme.		Resources)		2021 (Min. No.C507) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-03-08/Capital-Monitoring.pdf
March	Revenue Monitoring 1 st April 2020 to 31 st January 2021.	To advise Cabinet of the progress relating to revenue expenditure for the period 1st April 2020 to 31st January 2021.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 08 th March, 2021 (Min. No.C508) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-03-08/Revenue-Monitoring.pdf
March	Project Zero - Draft Climate Change Challenge Plan.	To seek approval to consult on the draft Climate Change Challenge Plan.	Leader	Yes (Corporate Performance and Resources Scrutiny Committee, Environment and Regeneration Scrutiny Committee,	No	Reported to Cabinet on 22 nd March, 2021 (Min. No.C526) https://www.val.eofglamorgan.gov.uk/Documents/Committee

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
				Community Liaison Committee and Voluntary Sector Joint Liaison Committee)		%20Reports/Cabinet/2021/21-03-22/Project-Zero.pdf
March	Arrangements for the Commencement of the Socio-economic Duty.	To provide Members with information on how the Council will manage its responsibilities to meet the requirements of the Socio-economic Duty.	Leader	No	No	Reported to Cabinet on 22 nd March, 2021 (Min. No.C527) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-03-22/Commencement-of-Socio-Economic-Duty.pdf
March	Review of Statues, Monuments, Street Names and Building Names - Review Panel Terms of Reference	To seek Cabinet approval for a revision to the terms of reference for the review panel to undertake the work to review statues, monuments, street names and building names following consideration by the Panel.	Leader	Yes (Learning and Culture)	No	Reported to Cabinet on 22 nd March, 2021 (Min. No.C528) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						03-22/Review-of-Statues-Panel-ToR.pdf
March	Proposal to establish a specialist resource base at Whitmore High School from September 2021.	To advise Cabinet of the outcome of the statutory notice to establish a specialist resource base at Whitmore High School from September 2021.	Education and Regeneration	No	No	Reported to Cabinet on 08 th March, 2021 (Min. No.C509) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-03-08/Whitmore-High-School-Specialist-Resource-Base.pdf
March	Centre for Learning and Wellbeing - Acceptance of Tender.	To seek Cabinet approval for the acceptance of a competitive tender for the construction of the Centre for Learning and Wellbeing.	Education and Regeneration	No	No	Reported to Cabinet on 08 th March, 2021 (Min. No.C510 and C516) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-03-08/Hood-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						Road-Goods-Shed.pdf
March	Hood Road Goods Sheds Regeneration Project (Innovation Quarter, Barry Waterfront).	To report a proposed lease for land alongside the Goods Shed building.	Education and Regeneration	No	No	Reported to Cabinet on 08 th March, 2021 (Min. No.C511 and C517) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-03-08/Hood-Road-Goods-Shed.pdf
March	Estyn Thematic Review of Support for Learning Communities in schools and Pupil Referral Units.	To advise Cabinet of the outcome of Estyn's review of the Council's support for learning communities in schools and the pupil referral unit (PRU) during the period March to October 2020.	Education and Regeneration	Yes (Learning and Culture)	No	Reported to Cabinet on 08 th March, 2021 (Min. No.C512) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-03-08/Estyn-Thematic-Review.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
March	Update on the proposal to increase the number of primary school places in Cowbridge to meet the increased demand as a result of recent and proposed housing developments (PI and PII).	Update on the proposal to increase the number of primary school places in Cowbridge to meet the increased demand as a result of recent and proposed housing developments.	Education and Regeneration	No	No	Reported to Cabinet on 22 nd March, 2021 (Min. No.C529 / C540) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-03-22/Update-on-Proposal-to-increase-Primary-School-Places-at-Cowbridge.pdf
March	School Admission Arrangements 2022/2023.	To advise Cabinet of the outcome of the consultation exercise undertaken on school admission arrangements for Community Schools in accordance with the Education (Determination of Admission Arrangements) (Wales) Regulations 2006.	Education and Regeneration	No	No	Reported to Cabinet on 22 nd March, 2021 (Min. No.C530) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-03-22/School-Admission-Arrangements

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						pdf
March	Proposed Events Programme 2021 – 2022 with Coronavirus Update.	To update Cabinet of the suggested changes to the Council's Events Programme 2021 - 2022 in view of the Coronavirus Outbreak.	Education and Regeneration	No	No	Reported to Cabinet on 22 nd March, 2021 (Min. No.C531) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-03-22/Proposed-Events-Programme.pdf
March	Expression of interest regarding Aberthaw Power Station site and UK Governments STEP Power Station programme.	To seek Business Cabinet's endorsement for the expression of interest for the Aberthaw site to be considered as a site for the STEP power station.	Education and Regeneration	No	No	Reported as an urgent matter to Cabinet on 22 nd March, 2021 (Min. No.C538) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-03-22/STEP-Programme-Urgent-Item.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
March	Penarth Older Persons Housing with Care Complex.	To seek Cabinet approval to facilitate delivery of Penarth Older Persons Housing with Care Complex in collaboration with Wales and West Housing Association.	Housing and Building Services	No	No	Reported to Cabinet on 22 nd March, 2021 (Min. No.C532) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-03-22/Penarth-Older-Persons-Housing-with-Care-Complex.pdf
March	Gypsy and Traveller Site Search Update.	To advise Cabinet of the outcome of the search for sites and to agree the way forward for addressing long term gypsy and traveller accommodation needs in the Vale of Glamorgan.	Housing and Building Services / Legal, Regulatory and Planning Services	Yes (Homes and Safe Communities)	No	Reported to Cabinet on 22 nd March, 2021 (Min. No.C533) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-03-22/Gypsy-and-Traveller-Site-Search-Update.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
March	Objections Report to Appropriation of General Fund Land to the Housing Revenue Account for the Purposes of Housing Development.	To advise Cabinet of objections to the proposal to appropriate land adjacent to Pencoedtre High School, Barry to the Housing Revenue Account for the purposes of delivering mixed tenure housing development.	Housing and Building Services	No	No	Reported to Cabinet on 22 nd March, 2021 (Min. No.C534) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-03-22/Objections-Report.pdf
March	Millwood Bowling Club – Lease	To advise Cabinet of an objection to the proposal to issue a lease to Millwood Bowls Club.	Leisure, Arts and Culture	No	No	Reported to Cabinet on 08 th March, 2021 (Min. No.C513) - Report deferred at the meeting for further consideration of objections https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-03-08/Millwood-Bowling-Club-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						Lease.pdf
March	Millwood Bowling Club – Lease	To advise Cabinet of an objection to the proposal to issue a lease to Millwood Bowls Club.	Leisure, Arts and Culture	No	No	Reported to Cabinet on 22 nd March, 2021 (Min. No.C535) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-03-22/Millwood-Bowling-Club-Lease-Redacted.pdf
March	Dinas Powys Transport Network WeITAG Stage Two Plus.	To update Cabinet on progress with the WeITAG Stage Two Plus Outline Business Case and make recommendations for the next steps.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No	Reported to Cabinet on 08 th March, 2021 (Min. No.C514) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-03-08/Dinas-Powys-WeITAG.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
March	Improving Strategic Transport Encompassing Corridors from M4 Junction 34 to the A48 Weltag Stage Two Plus Outline Business Case.	To update Cabinet on progress with the Highway Link Study WeITAG Stage Two Plus Outline Business Case and make recommendations for the next steps.	Neighbourhood Services and Transport	No	No	Reported to Cabinet on 22 nd March, 2021 (Min. No.C536) https://www.val.eofglamorgan.gov.uk/Documents/Committees/20Reports/Cabinet/2021/21-03-22/21-03-22-J34-to-A48-WeITAG-Stage-2-Plus.pdf
March	Carer's Strategy		Social Care and Health			Report deferred to a future Cabinet meeting date due to the pandemic.



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

Cabinet Quarterly Work Programme

April 2021 – June 2021



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Forward Work Programme: April 2021

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April	Annual Delivery Plan Monitoring Report: Quarter 3 Performance 2020/21. <i>(originally listed as 'Quarter 3 Performance Reporting 2020/21')</i>	To present quarter 3 performance results for the period 1st April 2020 to 31st December 2020 in delivering our Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	No	No	Reported to Cabinet on 12 th April, 2021 (Min. No.C546) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-04-12/Annual-Delivery-Plan-Q3.pdf
April	Service Plans & Target Setting to Deliver the Vale of Glamorgan Annual Delivery Plan (Improvement Plan Part 1) 2021/2022.	To seek Cabinet's approval for the priority actions as reflected in Service Plans and proposed service improvement targets for the period 2021/2022 that will deliver the Council's Annual Delivery Plan (Improvement Plan Part 1).	Leader	No	No	Reported to Cabinet on 12 th April, 2021 (Min. No.C547) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-04-12/Service-Plans-and-Target-Setting.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
April	Use of the Managing Director's Emergency Powers.	To notify Cabinet of the exercising of Emergency Powers by the Managing Director since the last report on 22 February, 2021.	Leader	No	No	Reported to Cabinet on 12 th April, 2021 (Min. No.C548) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-04-12/Use-of-MDs-Emergency-Powers.pdf
April	Backup System Replacement.	To gain Cabinet approval to undertake a procurement process for the supply of a centralised Backup Solution.	Leader	No	No	To be reported to Cabinet on 26 th April, 2021
April	Cabinet Quarterly Work Programmes – January to March 2021 and April to June 2021.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period January to March 2021 and to confirm the Quarterly Work Programme for April to June 2021.	Leader	No	No	To be reported to Cabinet on 26 th April, 2021
April	Cabinet Annual Strategic Forward Work Programme May 2021 to April 2022	To inform Members of the Annual Strategic Forward Work Programme of the Cabinet / Council for the 12-month period May 2021 to	Leader	No	No	To be reported to Cabinet on 26 th April, 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
		April 2022				
April	Reshaping Services Update.	To provide an update on progress on the Reshaping Services Programme.	Leader	Yes (Corporate Performance and Resources)	Yes	Report was taken to Cabinet on 08 th March, 2021 as 'Renewing Reshaping: The Next Steps for Regeneration'.
April	Council Risk Register (Q3).	To present a reference from Audit Committee of the Risk Register for approval of the Council's Risk Register.	Leader	No	No	Report was taken to Cabinet on 22 nd March, 2021 as a Reference from Audit Committee.
April	Proposal to increase the capacity of Ysgol Y Deri to meet future demand for special education in the Vale of Glamorgan.	To advise Cabinet of the outcome of the statutory notice to increase the capacity of Ysgol Y Deri and the process to be followed to allow a determination to be made.	Education and Regeneration	No	No	To be reported to Cabinet on 26 th April, 2021
April	Request by Newydd Housing Association to purchase the Councils freehold interest at St Garmon Road,	To approve the sale of the Council freehold interest of land at St Garmon Road,	Housing and Building Services	No	No	Reported to Cabinet on 12 th April, 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
	Penarth.	Penarth to Newydd Housing Association.				(Min. No.C549) https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-04-12/Freehold-Sale-St-Garmon-Road-Cabinet-Report.pdf
April	Section 106 Protocol Call In: the allocation of the Section 106 Sustainable Transport contribution, received from the development referred to as Land to the rear of St David's Primary School, Colwinston (planning reference 2014/00242/FUL)	To seek approval for a Section 106 funded Sustainable Transport scheme in Colwinston.	Legal, Regulatory and Planning Services / Neighbourhood Services and Transport	No	No	Reported to Cabinet on 12 th April, 2021 (Min. No.C550) https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-04-12/S106-Protocol-Call-In.pdf
April	Leisure Management Contract – COVID-19 Implications.		Leisure, Arts and Culture			Report deferred to future Cabinet meeting due to the pandemic.

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
April	Adopting Together Service.	As lead authority for the Vale, Valleys and Cardiff Adoption Collaborative (VVC), to request authority to renew the Adopting Together Service Level Agreement to enable contractual provisions to be agreed to facilitate placements via the Adopting Together Service on behalf of partner authorities.	Social Care and Health	No	No	Reported to Cabinet on 12 th April, 2021 (Min. No.C551) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-04-12/Adopting-Together-Service-Report.pdf
April	Carer's Strategy		Social Care and Health			Report deferred to future Cabinet meeting due to the pandemic.

Forward Work Programme: May 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
May	Collaboration Compendium <i>(deferred from April Cabinet cycle)</i>	To provide an update for Cabinet on the Council's strategic collaborative working initiatives.	Leader	No	No
May	Renewal of Welsh Translation Contract.	To obtain approval from Cabinet to go out to tender for this service. The current contract ends at the end of August.	Leader	No	No
May	21 st Century Schools – Penarth Nursery Provision	To seek approval to consult on a school organisation proposal for the Penarth Nursery Provision scheme.	Education and Regeneration	Yes	No
May	Disposal of three Small Parcels of Education owned land.	To seek Cabinet approval to dispose of three small parcels of non-operational education land (as identified at Appendix A).	Education and Regeneration	No	No
May	Disposal of Small Parcels of Housing owned land.	To seek Cabinet approval to dispose of two small parcels of non-operational housing land suitable for use incidental to the enjoyment of the adjacent dwelling houses only (as identified at Appendix A).	Housing and Building Services	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
May	Neighbourhood Services and Transport – Condition Inspection Regime.	To propose changes in footway and carriageway inspection regimes in line with current standards.	Neighbourhood Services and Transport	Yes	No
May	Corporate Safeguarding Annual Report	To update Cabinet on the work that has been undertaken to improve corporate arrangements for safeguarding and protecting children and adults who require specific Council services and to ensure that these arrangements are effective.	Social Care and Health	Yes – all Scrutiny Committees	No

Forward Work Programme: June 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
June	Sickness Absence Report.	To update Members of the Cabinet on the sickness absence statistics for the 12-month period from 1 April 2020 to 31 March 2021.	Leader	Yes (Corporate Performance and Resources)	No
June	Annual Welsh Monitoring Report.	To consider the Annual Welsh Monitoring Report for 2020/21.	Leader	Yes (Learning and Culture)	No