

Meeting of:	Cabinet
Date of Meeting:	Monday, 05 July 2021
Relevant Scrutiny Committee:	All Scrutiny Committees
Report Title:	Cabinet Quarterly Work Programmes – April to June 2021 and July to September 2021
Purpose of Report:	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period April to June 2021 and to confirm the Quarterly Work Programme for July to September 2021 in order that the Annual Strategic Work Programme can be amended and uploaded to the website.
Report Owner:	The Leader and Cabinet Member for Performance and Resources
Responsible Officer:	Rob Thomas, Managing Director
Elected Member and Officer Consultation:	Monitoring Officer/Head of Legal and Democratic Services, Section 151 Officer and All Directors
Policy Framework:	This is a matter for Executive decision
Executive Summary:	<ul style="list-style-type: none"> • To seek Cabinet approval and any comments in respect of the progress update for the quarter April to June 2021. • To seek Cabinet approval of the updated Cabinet Quarterly Forward Work Programme from July to September 2021.

Recommendations

- 1.** That the updates to the Cabinet Quarterly Work Programme for April to June 2021 (Appendix 1) be agreed.
- 2.** That the Cabinet Quarterly Work Programme July to September 2021 attached at Appendix 2 be endorsed.
- 3.** That the Annual Strategic Cabinet Work Programme at Appendix 3 be updated in line with Recommendations (1) and (2) above and uploaded to the Council's website.

Reasons for Recommendations

- 1.** To monitor progress.
- 2.** To approve the Work Programme for July to September 2021.
- 3.** To comply with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution in setting annual work programmes.

1. Background

- 1.1** The Cabinet Quarterly Work Programme for April to June 2021 (Appendix 1) and July to September 2021 (Appendix 2) set out matters that are included in the Strategic Work Programme as well as other specific items that the Executive and Council are planning to consider during the period up to September 2021.
- 1.2** In accordance with the provisions of the Local Government Act 2000 and the Council's Constitution, the Cabinet Annual Strategic Forward Work Programme sets out matters which the Executive and Council are likely to consider during the period May 2021 to April 2022. The current annual programme that was approved at Cabinet on 26th April, 2021 has been updated as attached at Appendix 3.
- 1.3** The Forward Work Programme contains information on:
 - The timetable for considering the budget and any plans forming part of the Policy Framework and requiring Council approval, and which body is to consider them;
 - The timetable for considering any plans which are the responsibility of the Executive;
 - Any individual matters which the Executive intends to consult on, in advance of taking any decision, and the timetable for consultation and decision.

2. Key Issues for Consideration

- 2.1** Appendix 1 to the report details the reports submitted for the quarter April to June 2021 and details of progress to date together with comments regarding any slippage, for Cabinet's consideration.
- 2.2** The intention of the Cabinet Forward Work Programme is to ensure clear correlation with the programming of the work of Scrutiny Committees and the Council's Corporate Management Team.
- 2.3** Appendix 2 details a Quarterly Work Programme July to September 2021 which includes those items that are included in the Annual Strategic Work Programme as well as other more specific items that the Executive are likely to consider during July to September 2021.
- 2.4** Appendix 3 to the report sets out the current Annual Strategic Forward Work Programme which following consideration/approval of Appendices 1 and 2 will be uploaded to the Council's website.

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1** The Annual Strategic Work Programme provides an overview of the reports / topics the Cabinet are likely to consider over the next 12 months.
- 3.2** Developing a work programme is one of the requirements of the Local Government Act 2000.
- 3.3** The relevant Scrutiny Committees and any planned consultation with Scrutiny Committees have been identified in the work programmes.

4. Resources and Legal Considerations

Financial

- 4.1** There are no direct implications as a result of the report.

Employment

- 4.2** There are no direct implications as a result of the report.

Legal (Including Equalities)

- 4.3** The preparation / publication of a Forward Work Programme complies with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution.

5. Background Papers

[Local Government Act 2000.](#)



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

Cabinet Quarterly Work Programme

April 2021 – June 2021



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Forward Work Programme: April 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
April	Annual Delivery Plan Monitoring Report: Quarter 3 Performance 2020/21. <i>(originally listed as 'Quarter 3 Performance Reporting 2020/21')</i>	To present quarter 3 performance results for the period 1st April 2020 to 31st December 2020 in delivering our Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	No	No	Reported to Cabinet on 12 th April, 2021 (Min. No.C546) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-04-12/Annual-Delivery-Plan-Q3.pdf
April	Service Plans & Target Setting to Deliver the Vale of Glamorgan Annual Delivery Plan (Improvement Plan Part 1) 2021/2022.	To seek Cabinet's approval for the priority actions as reflected in Service Plans and proposed service improvement targets for the period 2021/2022 that will deliver the Council's Annual Delivery Plan (Improvement Plan Part 1).	Leader	No	No	Reported to Cabinet on 12 th April, 2021 (Min. No.C547) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-04-12/Service-Plans-and-Target-Setting.pdf
April	Use of the Managing Director's Emergency Powers.	To notify Cabinet of the exercising of Emergency	Leader	No	No	Reported to Cabinet on 12 th

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
		Powers by the Managing Director since the last report on 22 February, 2021.				April, 2021 (Min. No.C548) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-04-12/Use-of-MDs-Emergency-Powers.pdf
April	Backup System Replacement.	To gain Cabinet approval to undertake a procurement process for the supply of a centralised Backup Solution.	Leader	No	No	Reported to Cabinet on 26 th April, 2021 (Min. No.C557) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-04-26/Backup-System-Replacement.pdf
April	Cabinet Quarterly Work Programmes – January to March 2021 and April to June 2021.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period January to March 2021 and to confirm the Quarterly Work Programme for April to June	Leader	No	No	Reported to Cabinet on 26 th April, 2021 (Min. No.C558) https://www.valeofglamorgan.gov.uk/Documents/Committee%20

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
		2021.				Reports/Cabinet/2021/21-04-26/Cabinet-Quarterly-Work-Programmes.pdf
April	Cabinet Annual Strategic Forward Work Programme May 2021 to April 2022.	To inform Members of the Annual Strategic Forward Work Programme of the Cabinet / Council for the 12-month period May 2021 to April 2022	Leader	No	No	Reported to Cabinet on 26 th April, 2021 (Min. No.C559) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-04-26/Annual-Strategic-FWP.pdf
April	Reshaping Services Update.	To provide an update on progress on the Reshaping Services Programme.	Leader	No	No	Report was taken to Cabinet on 08 th March, 2021 as 'Renewing Reshaping: The Next Steps for Regeneration'.
April	Council Risk Register (Q3).	To present a reference from Audit Committee of the Risk Register for approval of the Council's Risk Register.	Leader	No	No	Report was taken to Cabinet on 22 nd March,

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						2021 as a Reference from Audit Committee.
April	Collaboration Compendium. <i>(deferred to September from April Cabinet cycle)</i>	To provide an update for Cabinet on the Council's strategic collaborative working initiatives.	Leader	No	No	Decision taken that the Compendium should undergo a refresh and would be reported to Cabinet every 6 months rather than quarterly, therefore moved to the September cycle.
April	Proposal to increase the capacity of Ysgol Y Deri to meet future demand for special education in the Vale of Glamorgan.	To advise Cabinet of the outcome of the statutory notice to increase the capacity of Ysgol Y Deri and the process to be followed to allow a determination to be made.	Education and Regeneration	No	No	Reported to Cabinet on 26 th April, 2021 (Min. No.C560) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-04-26/Proposal-to-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						Increase-Capacity-of-Ysgol-y-Deri.pdf
April	Request by Newydd Housing Association to purchase the Councils freehold interest at St Garmon Road, Penarth.	To approve the sale of the Council freehold interest of land at St Garmon Road, Penarth to Newydd Housing Association.	Housing and Building Services	No	No	Reported to Cabinet on 12 th April, 2021 (Min. No.C549) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-04-12/Freehold-Sale-St-Garmon-Road-Cabinet-Report.pdf
April	Section 106 Protocol Call In: the allocation of the Section 106 Sustainable Transport contribution, received from the development referred to as Land to the rear of St David's Primary School, Colwinston (planning reference 2014/00242/FUL).	To seek approval for a Section 106 funded Sustainable Transport scheme in Colwinston.	Legal, Regulatory and Planning Services / Neighbourhood Services and Transport	No	No	Reported to Cabinet on 12 th April, 2021 (Min. No.C550) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-04-12/S106-Protocol-Call-In.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
April	Adopting Together Service.	As lead authority for the Vale, Valleys and Cardiff Adoption Collaborative (VVC), to request authority to renew the Adopting Together Service Level Agreement to enable contractual provisions to be agreed to facilitate placements via the Adopting Together Service on behalf of partner authorities.	Social Care and Health	No	No	Reported to Cabinet on 12 th April, 2021 (Min. No.C551) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-04-12/Adopting-Together-Service-Report.pdf
April	Carer's Strategy		Social Care and Health			Report deferred to future Cabinet meeting due to the pandemic.

Forward Work Programme: May 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
May	Renewal of Welsh Translation Contract.	To obtain approval from Cabinet to go out to tender for this service. The current contract ends at the end of August.	Leader	No	No	Reported to Cabinet on 24 th May, 2021 (Min. No.C575) https://www.val.eofglamorgan.gov.uk/Documents/Committees/20Reports/Cabinet/2021/21-05-24/Renewal-of-Welsh-Translation-Contract.pdf
May	Consideration of Senior Management Structure within the Council.	This report recommends and assessment of the current arrangements relating to senior management in the context of the Local Government and Elections (Wales) Act 2021 as well as key learning arising from the Covid-19 pandemic.	Leader	Yes (Corporate Performance and Resources)	Yes	Reported to Cabinet on 12 th May, 2021 (Min. No.C568) https://www.val.eofglamorgan.gov.uk/Documents/Committees/20Reports/Cabinet/2021/21-05-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						12/Senior-Management-Structure.pdf
May	Penarth Pier Pavilion	To provide an update to Cabinet on the return of the Penarth Pier Pavilion to the Local Authority following the surrender of the lease by Penarth Arts and Crafts Ltd. and to seek approval to develop a sustainable business plan to support the future operation of the building.	Leader	No	No	Reported to Cabinet on 12 th May, 2021 (Min. No.C569) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-05-12/Penarth-Pier-Pavilion.pdf
May	Renewal of Microsoft Enterprise Agreement 2021 - 2024	To obtain approval for delegated powers to tender and award a contract for the supply of licences for Microsoft software.	Leader	No	No	Reported to Cabinet on 12 th May, 2021 (Min. No.C570) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-05-12/Microsoft-Software-Licence-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						Renewal-2021-2024.pdf
May	21 st Century Schools – Penarth Nursery Provision.	To seek approval to consult on a school organisation proposal for the Penarth Nursery Provision scheme.	Education and Regeneration	Yes (Learning and Culture)	No	Deferred to September Cabinet cycle.
May	Housing Support Grant Commission Programme.	To approve the Housing Support Grant Commissioning Programme for 2021 and to agree arrangements to award the necessary support contracts.	Housing and Building Services	No	No	Reported to Cabinet on 24 th May, 2021 (Min. No.C576) https://www.val.eofglamorgan.gov.uk/Documents/Committees/20Reports/Cabinet/2021/21-05-24/Housing-Support-Grant-Commissioning-Programme.pdf
May	Disposal of Small Parcels of Housing owned land.	To seek Cabinet approval to dispose of two small parcels of non-operational housing land suitable for use incidental to the enjoyment of the adjacent dwelling houses only (as identified at Appendix A).	Housing and Building Services	No	No	Report deferred to a future Cabinet cycle pending resolution of legal issues.
May	Neighbourhood Services and Transport - Proposed policy and	To agree a Policy and fees for placing items on the highway.	Neighbourhood Services and	Yes (Environment	No	Reported to Cabinet on

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
	fees for placing items on highway (Tables and Chairs, outside trading space, advertising boards, skips, scaffolding).		Transport	and Regeneration)		12 th May, 2021 (Min. No.C571) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-05-12/Placing-Items-on-the-Highway.pdf

Forward Work Programme: June 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
June	Q4 Sickness Absence Report 2020/2021.	To update Members of the Cabinet on the sickness absence statistics for the 12-month period from 1 April 2020 to 31 March 2021.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 07 th June, 2021 (Min. No.C581) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-06-07/Q4-Sickness-Absence-Report-2020-2021.pdf
June	The UK Government Levelling Up and Community Renewal Funds Bid Governance Arrangements.	To seek authority from Cabinet to submit an initial bid under the UK Government's Levelling Up Fund and to set out an agile governance structure sufficient to allow submission within the deadlines set out in the programme guidance.	Leader	No	No	Reported to Cabinet on 07 th June, 2021 (Min. No.C582) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-06-07/Levelling-Up-Report.pdf
June	Consultation Response: Welsh Government's Race Equality Action Plan for an Anti-Racist	To present Cabinet with the Council's draft consultation response and seek their	Leader	Yes (Learning and Culture)	No	Reported to Cabinet on 07 th June, 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
	Wales.	views and approval to make a final submission to the consultation on Welsh Government's Race Equality Action Plan (REAP) for an Anti-Racist Wales.				(Min. No.C583) https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2021/21-06-07/Race-Equality-Action-Plan.pdf
June	Annual Welsh Monitoring Report.	To consider the Annual Welsh Monitoring Report for 2020/21.	Leader	Yes (Learning and Culture)	No	Report was taken to Cabinet on 21 st June, 2021 as a Reference from Learning & Culture Scrutiny Committee.
June	Disposal of Three Small Parcels of Education Owned Land. <i>(deferred to June from May Cabinet cycle)</i>	To seek Cabinet approval to dispose of three small parcels of non-operational education land (as identified at Appendix A).	Education and Regeneration	No	No	Reported to Cabinet on 21 st June, 2021 (Min. No.C596) https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2021/21-06-21/Disposal-of-Small-Parcels-of-Education-Owned-Land.pdf
June	Barry Town Centre Gateway Regeneration Project (Compound	To provide an update regarding Barry Town	Education and Regeneration	No	No	Reported to Cabinet on 07 th

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
	and Clinic Sites).	Centre Gateway Regeneration Project.				June, 2021 (Min. No.C584) https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-06-07/Barry-Town-Centre-Gateway.pdf
June	Housing & Building Services Responsive Repairs, Maintenance, Voids, Welsh Housing Quality Standard and Small Projects Framework.	To request Cabinet approval to procure and award delegated authority to accept the most advantageous tender and execute the contract for a Housing and Building Services Responsive Repairs, Maintenance, Voids, Welsh Housing Quality Standard and Small Projects Framework.	Housing and Building Services	No	No	Reported to Cabinet on 21 st June, 2021 (Min. No.C597) https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-06-21/Housing-Building-Services-Responsive-Repairs-Void-Report.pdf
June	Registration Services - Bespoke Ceremonies	To propose introducing bespoke ceremonies, to include: <ul style="list-style-type: none"> • Packaging statutory with non-statutory ceremonies • Including additional elements to the ceremony • Enabling non-statutory 	Legal, Regulatory and Planning	No	No	Reported to Cabinet on 07 th June, 2021 (Min. No.C585) https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
		ceremonies to take place outdoors				06-07/Registration-Services-Bespoke-Ceremonies.pdf
June	Leisure Management Contract Extension. <i>(deferred to June from April Cabinet cycle)</i>	To consider the options to extend the Leisure Management Contract between Parkwood Leisure and the Council.	Leisure, Arts and Culture	Yes (Healthy Living and Social Care)	Yes	Reported to Cabinet on 21 st June, 2021 (Min. No.C598 and C608) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-06-21/Leisure-Management-Contract-Extension.pdf
June	Consideration of the Responses to the Arts Consultation, and Subsequent Recommendations.	For Cabinet to consider the responses to the Consultation and the proposed actions as a result of feedback received.	Leisure, Arts and Culture	No	No	Reported to Cabinet on 21 st June, 2021 (Min. No.C599) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-06-21/Arts-Consultation.pdf
June	Barry Docks Transport Interchange WeITAG Stage Two	To update Cabinet on progress on the WeITAG Stage Two Outline Business	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No	Reported to Cabinet on 07th June, 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
		Case and make recommendations for the next steps.				(Min. No.C586) https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-06-07/Barry-Docks-Transport-Interchange.pdf
June	Highway Maintenance Contracts	To note proposals for the award of several highway maintenance contracts for highway surfacing and treatment for the period 2021 to 2023.	Neighbourhood Services and Transport	No	No	Reported to Cabinet on 07th June, 2021 (Min. No.C587 and C591) https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-06-07/Highways-Maintenance-Contract.pdf
June	Highway Maintenance Contract (Emergency & Permanent Defect Repairs).	To award the highway maintenance contract for undertaking emergency and permanent highway repairs for 2021 to 2023.	Neighbourhood Services and Transport	No	No	Reported to Cabinet on 21 st June, 2021 (Min. No.C600 and C609) https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-06-21/Emergency-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						and-Permanent-Highway-Repair-Contract.pdf
June	Penarth Heights Landslip 2016.	To agree a settlement in respect of a landslip at Penarth Height 2016.	Neighbourhood Services and Transport	No	No	Reported to Cabinet on 21 st June, 2021 (Min. No.C601 and C610) https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-06-21/Penarth-Heights-Landslip.pdf
June	Experimental Traffic Regulation Order - 20MPH Speed Limits.	To agree the introduction of experimental 20MPH speed limits in Aberthin and Peterston Super Ely.	Neighbourhood Services and Transport	No	No	Reported to Cabinet on 21 st June, 2021 (Min. No.C602) https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-06-21/TRO-20-MPH-Speed-Limits.pdf
June	Objection Report: Cowbridge and Cosmeston Proposed Resident Only Permit Parking Areas Traffic Regulation Order	To advise Cabinet of objections received and to propose an appropriate way forward.	Neighbourhood Services and Transport	No	No	Reported to Cabinet on 21 st June, 2021 (Min. No.C603)

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2021/21-06-21/Objection-Report-Cowbridge-and-Cosmeston.pdf
June	Objection Report: Barry Island, The Knap and Ogmore-by-Sea Proposed Resident Only Permit Parking Areas Traffic Regulation Order.	To advise Cabinet of the objections received and to propose an appropriate way forward.	Neighbourhood Services and Transport	No	No	Late Urgent Item. Reported to Cabinet on 21 st June, 2021 (Min. No.C605) https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2021/21-06-21/Urgent-Item-Objection-Report-Barry-Island-Knap-and-Ogmore-by-Sea.pdf
June	Objection Report: Barry Island Proposed Amendments to Traffic Regulation Orders.	To advise Cabinet of an objection and observations received and to propose an appropriate way forward.	Neighbourhood Services and Transport	No	No	Late Urgent Item. Reported to Cabinet on 21 st June, 2021 (Min. No.C606) https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2021/21-06-21/Urgent-Item-Objection-Report-Barry-Island-Knap-and-Ogmore-by-Sea.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						glamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2021/21-06-21/Urgent-Item-Objection-Report-Barry-Island-TRO.pdf
June	Annual Corporate Safeguarding Report: 2020/21. <i>(deferred to June from May Cabinet cycle)</i>	To update Cabinet on the work that has been undertaken to improve corporate arrangements for safeguarding and protecting children and adults who require specific Council services and to ensure that these arrangements are effective.	Social Care and Health	Yes (All Scrutiny Committees)	No	Reported to Cabinet on 07 th June, 2021 (Min. No.C588) https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2021/21-06-07/Highways-Maintenance-Contract.pdf
June	Corporate Parenting Panel.	To provide for the re-appointment of the Council's Corporate Parenting Panel	Social Care and Health	Yes (All Scrutiny Committees)	No	Reported to Cabinet on 07 th June, 2021 (Min. No.C589) https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2021/21-06-07/Corporate-Parenting-Panel.pdf



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

Cabinet Quarterly Work Programme

July 2021 – September 2021



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Forward Work Programme: July 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
July	Closure of Accounts 2020/21.	The accounts are complete and this report is to inform Cabinet of the provisional financial position of the Council for the 2020/21 financial year.	Leader	Yes (Corporate Performance and Resources)	No	To be reported to Cabinet on 05 th July, 2021
July	Revenue Monitoring for the Period 1st April to 31st May, 2021.	To advise Cabinet of the progress relating to revenue expenditure.	Leader	Yes (All Scrutiny Committees)	No	To be reported to Cabinet on 05 th July, 2021
July	Capital Monitoring for the Period 1st April to 31st May, 2021.	To advise Cabinet of the progress relating to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No	To be reported to Cabinet on 05 th July, 2021
July	Cabinet Quarterly Work Programme - April to June 2021 and July to September 2021.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period April to June 2021 and to confirm the Quarterly Work Programme for July to September 2021 in order that the Annual Strategic Work Programme can be amended and uploaded to the website.	Leader	No	No	To be reported to Cabinet on 05 th July, 2021
July	Project Zero - Draft Climate Change Challenge Plan.	To seek approval from Cabinet for the Climate Change Challenge Plan	Leader	No	Yes	To be reported to Cabinet on 05 th July, 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
		following the consultation process.				
July	Coronavirus Update.	To provide Members with an update on the Council's response to the coronavirus pandemic.	Leader	Yes (Corporate Performance and Resources)	No	To be reported to Cabinet on 05 th July, 2021
July	Use of the Managing Director's Emergency Powers	To notify Cabinet of the exercising of Emergency Powers by the Managing Director since the last report on 12 April, 2021.	Leader	No	No	To be reported to Cabinet on 05 th July, 2021
July	Corporate Asset Management Plan Annual Update	To provide Cabinet with an update on performance against the Corporate Management Plan (CAMP) 2019-2022 targets.	Leader	Yes (Corporate Performance and Resources)	No	To be reported to Cabinet on 05 th July, 2021
July	Annual Treasury Management Report 2020/21.	To present to Cabinet the annual review report on Treasury Management 2020/21.	Leader	Yes (Governance and Audit Committee)	Yes	To be reported to Cabinet on 19 th July, 2021
July	Budget Strategy 2022/23.	To submit the Budget Strategy for 2022/23.	Leader	No	No	To be reported to Cabinet on 19 th July, 2021
July	Annual Delivery Plan Monitoring Report: End of Year (Q4). <i>(Previously listed title – 'End of Year 2020/21 Corporate Plan Performance Report')</i>	To present end of year performance results for the period 1st April 2020 to 31st March 2021 in relation to our Well-being Outcomes and Corporate Health priorities,	Leader	Yes (All Scrutiny Committees)	No	To be reported to Cabinet on 19 th July, 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
		including an update of our progress in addressing recommendations and improvement proposals from our external regulators.				

Forward Work Programme: September 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
September	Vale of Glamorgan Annual Report (Improvement Plan Part 2) 2020/21.	To present the draft Vale of Glamorgan Annual Report (Improvement Plan Part 2) 2020/21, which outlines our progress towards achieving the Council's Well-being (Improvement) Objectives.	Leader	No	Yes
September	Collaboration Compendium. <i>Decision taken at the beginning of May that the Compendium should undergo a refresh, and once undertaken, should be reported to Cabinet every 6 months rather than quarterly.</i>	To provide an update for Cabinet on the Council's strategic collaborative working initiatives.	Leader	No	No
September	Strategic Collaborative Working Initiatives Update. <i>Decision taken that the matter be reported to Cabinet every 6 months rather than quarterly, deferred from July cycle to September)</i>	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved.	Leader	No	No
September	21 st Century Schools – Penarth Nursery Provision. <i>(deferred to September from May Cabinet cycle)</i>	To seek approval to consult on a school organisation proposal for the Penarth Nursery Provision scheme.	Education and Regeneration	Yes	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
September	Local Air Quality Management Annual Progress Report 2021.	To seek approval for the 2021 Local Air Quality Management Annual Progress Report (APR) on air quality undertaken in 2020 to enable its submission to Welsh Government.	Legal, Regulatory and Planning	No	No
September	Local Development Plan Annual Monitoring Report.	To report to Cabinet the findings of the Council's first Local Development Plan Annual Monitoring Report and to seek approval to submit it to the Welsh Government by the 31st October 2021.	Legal, Regulatory and Planning	No	No
September	Neighbourhood Services and Transport – Condition Inspection Regime. <i>(deferred to September from May Cabinet cycle)</i>	To propose changes in footway and carriageway inspection regimes in line with current standards.	Neighbourhood Services and Transport	No	No
September	Director's Annual Report 2020/21. <i>(deferred to September from July Cabinet cycle)</i>	To ensure Cabinet agree the future priorities for the service.	Social Care and Health	Yes (Healthy Living and Social Care)	No



VALE of GLAMORGAN COUNCIL CABINET OFFICE

Cabinet Annual Strategic Forward Work Programme

May 2021 – April 2022



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Forward Work Programme: May / June 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
May	Renewal of Welsh Translation Contract.	To obtain approval from Cabinet to go out to tender for this service. The current contract ends at the end of August.	Leader	No	No	Reported to Cabinet on 24th May, 2021 (Min. No.C575) https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-05-24/Renewal-of-Welsh-Translation-Contract.pdf
May	Disposal of Small Parcels of Housing owned land.	To seek Cabinet approval to dispose of two small parcels of non-operational housing land suitable for use incidental to the enjoyment of the adjacent dwelling houses only (as identified at Appendix A).	Housing and Building Services	No	No	Report deferred to a future Cabinet cycle pending resolution of legal issues.

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
June	Q4 Sickness Absence Report.	To update Members of the Cabinet on the sickness absence statistics for the 12-month period from 1 April 2020 to 31 March 2021.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 07th June, 2021 (Min. No.C581) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-06-07/Q4-Sickness-Absence-Report-2020-2021.pdf
June	Annual Welsh Monitoring Report.	To consider the Annual Welsh Monitoring Report for 2020/21.	Leader	Yes (Learning and Culture)	No	Report was taken to Cabinet on 21 st June, 2021 as a Reference from Learning & Culture Scrutiny Committee.

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
June	Disposal of three Small Parcels of education owned land. <i>(deferred to June from May Cabinet cycle)</i>	To seek Cabinet approval to dispose of three small parcels of non-operational education land (as identified at Appendix A).	Education and Regeneration	No	No	Reported to Cabinet on 21st June, 2021 (Min. No.C596) https://www.valeofglamorgan.gov.uk/Documents/Cabinet%20Reports/Cabinet/2021/21-06-21/Disposal-of-Small-Parcels-of-Education-Owned-Land.pdf
June	Annual Corporate Safeguarding Report: 2020/21 <i>(deferred to June from May Cabinet cycle)</i>	To update Cabinet on the work that has been undertaken to improve corporate arrangements for safeguarding and protecting children and adults who require specific Council services and to ensure that these arrangements are effective.	Social Care and Health	Yes (All Scrutiny Committees)	No	Reported to Cabinet on 07th June, 2021 (Min. No.C588) https://www.valeofglamorgan.gov.uk/Documents/Cabinet%20Reports/Cabinet/2021/21-06-07/Highways-Maintenance-Contract.pdf

Forward Work Programme: July 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
July	Closure of Accounts 2020/21.	The accounts are complete and this report is to inform Cabinet of the provisional financial position of the Council for the 2020/21 financial year.	Leader	Yes (Corporate Performance and Resources)	No
July	Annual Treasury Management Report 2020/21.	To present to Cabinet the annual review report on Treasury Management 2020/21.	Leader	Yes (Governance and Audit Committee)	Yes
July	Revenue Monitoring for the Period 1st April to 31st May, 2021.	To advise Cabinet of the progress relating to revenue expenditure.	Leader	Yes (All Scrutiny Committees)	No
July	Capital Monitoring for the Period 1st April to 31st May, 2021.	To advise Cabinet of the progress relating to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No
July	Budget Strategy 2022/23.	To submit the Budget Strategy for 2022/23.	Leader	No	No
July	Cabinet Quarterly Work Programme - April to June 2021 and July to September 2021.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period April to June 2021 and to confirm the Quarterly Work Programme for July to September 2021 in order that the Annual Strategic Work Programme can be amended	Leader	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		and uploaded to the website.			
July	Annual Delivery Plan Monitoring Report: End of Year (Q4). <i>(Previously listed title – ‘End of Year 2020/21 Corporate Plan Performance Report’)</i>	To present end of year performance results for the period 1st April 2020 to 31st March 2021 in relation to our Well-being Outcomes and Corporate Health priorities, including an update of our progress in addressing recommendations and improvement proposals from our external regulators.	Leader	Yes (All Scrutiny Committees)	No
July	Project Zero - Draft Climate Change Challenge Plan.	To seek approval from Cabinet for the Climate Change Challenge Plan following the consultation process.	Leader	No	Yes
July	Annual Report: Section 106 Agreements 2020/21.	To report on annual S106 income and expenditure.	Legal, Regulatory and Planning Services	No	No

Forward Work Programme: September 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
September	Vale of Glamorgan Annual Report (Improvement Plan Part 2) 2020/21.	To present the draft Vale of Glamorgan Annual Report (Improvement Plan Part 2) 2020/21, which outlines our progress towards achieving the Council's Well-being (Improvement) Objectives.	Leader	No	Yes
September	Collaboration Compendium. <i>Decision taken at the beginning of May that the Compendium should undergo a refresh, and once undertaken, should be reported to Cabinet every 6 months rather than quarterly. Deferred to September from May Cabinet cycle.</i>	To provide an update for Cabinet on the Council's strategic collaborative working initiatives.	Leader	No	No
September	Strategic Collaborative Working Initiatives Update. <i>Decision taken that the matter be reported to Cabinet every 6 months rather than quarterly. Deferred to September from July Cabinet cycle.</i>	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved.	Leader	No	No
September	21 st Century Schools – Penarth Nursery Provision.	To seek approval to consult on a school organisation proposal for the Penarth Nursery Provision	Education and Regeneration	Yes (Learning and Culture)	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
	<i>(deferred to September from May Cabinet cycle)</i>	scheme.			
September	Local Air Quality Management Annual Progress Report 2021.	To seek approval for the 2021 Local Air Quality Management Annual Progress Report (APR) on air quality undertaken in 2020 to enable its submission to Welsh Government.	Legal, Regulatory and Planning	No	No
September	Local Development Plan Annual Monitoring Report.	To report to Cabinet the findings of the Council's first Local Development Plan Annual Monitoring Report and to seek approval to submit it to the Welsh Government by the 31st October 2021.	Legal, Regulatory and Planning	No	No
September	Neighbourhood Services and Transport – Condition Inspection Regime. <i>(deferred to September from May Cabinet cycle)</i>	To propose changes in footway and carriageway inspection regimes in line with current standards.	Neighbourhood Services and Transport	No	No
September	Director's Annual Report 2020/21. <i>(deferred to September from July Cabinet cycle)</i>	To ensure Cabinet agree the future priorities for the service.	Social Care and Health	Yes (Healthy Living and Social Care)	No

Forward Work Programme: October 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
October	Cabinet Quarterly Work Programmes – July to September 2021 and October to December 2021.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period July to September 2021 and to confirm the Quarterly Work Programme for October to December 2021 in order that the Annual Strategic Work Programme can be amended and uploaded to the website.	Leader	No	No
October	Strategic Collaborative Working Initiatives Update. <i>Decision taken that the matter be reported to Cabinet every 6 months rather than quarterly. Reported in September and removed from the October Cabinet cycle.</i>	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved.	Leader	No	No

Forward Work Programme: November 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
November	Quarter 1 2021/22 Performance Report.	To present quarter 1 performance results for the period 1st April 2021 to 30th June 2021 for all service areas.	Leader	Yes (All Scrutiny Committees)	No
November	Revenue Monitoring for the period April to September 2021. <i>(deferred to November from October Cabinet cycle)</i>	To advise Cabinet of the progress relating to revenue expenditure.	Leader	Yes (All Scrutiny Committees)	No
November	Capital Monitoring for the period April to September 2021. <i>(deferred to November from October Cabinet cycle)</i>	To advise Cabinet of the progress relating to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No
November	Initial Revenue Budget Proposals 2022/23 and Medium Term Financial Plan 2021/22 to 2024/25.	To gain Cabinet's approval for the amended revenue budget for 2022/23 and to commence consultation on the initial revenue budget proposals for 2021/22.	Leader	Yes (All Scrutiny Committees)	No
November	Initial Capital Programme Proposals 2022/23 to 2026/27.	To gain approval for the Initial Capital Programme Proposals for 2022/23 so that they may be submitted to Scrutiny Committees for consultation and	Leader	Yes (All Scrutiny Committees)	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		amendments to the current Capital Programme.			
November	Initial Housing Revenue Account (HRA) Budget Proposals 2022/23 and Revised Budget 2021/22.	To gain Cabinet's approval for the initial budget proposals for 2022/23 relating to the Housing Revenue Account so that the proposals may be submitted to Scrutiny Committee for consultation and to revise the 2021/22 budget.	Leader	Yes (Homes and Safe Communities)	No
November	Treasury Management Mid-Year Report 2021/22.	To provide a mid-year report on the Authority's treasury management operations for the period 1 st April 2021 to 30 th September 2022.	Leader	No	Yes
November	Q2 Sickness Absence Report 2021/2022.	To update Cabinet on the sickness absence statistics for the 6-month period from 1 st April 2021 to 31 st September 2021.	Leader	Yes (Corporate Performance and Resources)	No
November	Draft Annual Delivery Plan – Consultation.	To deliver Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	Yes (Corporate Performance and Resources)	No
November	Corporate Safeguarding Mid Term Report.	To update Cabinet on the work that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council. To provide assurance and understanding around safeguarding activity	Social Care and Health	Yes (Healthy Living and Social Care, Learning and Culture, Home and Safe Communities, Corporate Performance and Resources and Environment and	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		taking place across the Council.		Regeneration Scrutiny Committees)	

Forward Work Programme: December 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
December	School Admission Arrangements 2023-2024.	To seek Cabinet approval to consult on the Local Authority's school admission arrangements as required by the Welsh Governments School Admission Code.	Education and Regeneration	Yes (Learning and Culture)	No
December	Housing Support Grant Annual Delivery Plan.	To adopt the draft Housing Support Grant Delivery Plan and seek authorisation for its submission to Welsh Government.	Housing and Building Services	Yes	No

Forward Work Programme: January 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
January	Revenue Monitoring for the Period 1st April to 30th November 2021.	To advise Cabinet of the progress relating to revenue expenditure.	Leader	Yes (All Scrutiny Committees)	No
January	Capital Monitoring for the period 1st April to 30th November 2021.	To advise Cabinet of the progress relating to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No
January	Quarter 2 Corporate Plan Performance Report.	To present the Council's performance against the Corporate Plan for Q2.	Leader	Yes (Corporate Performance and Resources)	No
January	Strategic Collaborative Working Initiatives Update.	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved.	Leader	No	No
January	Timetable of Meetings: May 2022 to May 2023.	To consider a draft timetable of meetings for the period May 2022 - May 2023.	Leader	No	No
January	Pay Policy 2022/2023.	To ask Cabinet to consider and endorse the annual Council's annual Pay Policy for 2022/23 as set out prior to its submission to Council for approval.	Leader	Yes (Corporate Performance and Resources)	Yes
January	Cabinet Quarterly Work Programmes – October to December 2021 and January	To inform Members of the progress to date in respect of	Leader	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
	to March 2022.	Cabinet Quarterly Work Programmes for the period October to December 2021 and to confirm the Quarterly Work Programme for January to March 2022 in order that the Annual Strategic Work Programme can be amended and uploaded to the website.			

Forward Work Programme: February 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
February	Capital Strategy 2022/23 and Final Capital Proposals 2022/23 to 2026/27.	To gain approval for the Final Capital Programme Proposals for the years 2022/23 to 2026/27.	Leader	No	Yes
February	Final Proposals for the Revenue Budget 2022/23.	The purpose of this report is to set out final proposals for Cabinet Members to consider, before making their recommendations to Council, in respect of the final revenue budget for the financial year 2022/23.	Leader	No	Yes
February	Final Housing Revenue Account (HRA) Budget Proposals 2022/23.	To set the HRA budget for the financial year 2021/22 and to set the rents and service charges for the forthcoming rent year beginning on 2 nd April 2022.	Leader	No	Yes
February	Treasury Management and Investment Strategy 2022/23 and Update 2021/22.	To provide an interim report on the Council's treasury management operations for the period 1 st April 2021 to 31 st December 2021 and to submit for consideration the proposed 2021/22 Treasury Management and Investment Strategy.	Leader	Yes (Governance and Audit Committee)	Yes

February	Housing Business Plan.	To obtain approval for the Housing Business Plan 2021.	Housing and Building Services	Yes (Homes and Safe Communities)	Yes
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Forward Work Programme: March 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
March	Revenue Monitoring for the Period 1st April 2021 to 31st January 2022.	To advise Cabinet of the progress relating to revenue expenditure.	Leader	Yes (All Scrutiny Committees)	No
March	Capital Monitoring for the Period 1st April 2021 to 31st January 2022.	To advise Cabinet of the progress relating to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No
March	Annual Equality Monitoring Report 2020-2021.	To seek Cabinet's approval of the Annual Equality Monitoring Report.	Leader	Yes (Learning and Culture)	No
March	Vale of Glamorgan Annual Delivery Plan 2022/23.	To deliver Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	Yes (Corporate Performance and Resources)	No
March	School Admission Arrangements 2023/2024.	Outcome of consultation and adoption of policy.	Education and Regeneration	No	No
March	Proposed Events Programme 2022-23.	Agreement of annual programme of events and allocation of funds.	Education and Regeneration	No	No

Forward Work Programme: April 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
April	Cabinet Annual Strategic Forward Work Programme May 2022 - April 2023 and Cabinet Quarterly Work Programme – April to June 2022.	To inform Members of the Forward Work Programme of the Cabinet for the 12 month period May 2022 to April 2023, and the Cabinet Quarterly Work Programme from April – June 2022.	Leader	No	No
April	Quarter 3 Corporate Plan Performance Report.	To present the Council's performance against the Corporate Plan for Q3.	Leader	Yes (All Scrutiny Committees)	No
April	Strategic Collaborative Working Initiatives Update.	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved.	Leader	No	No