

Meeting of:	<b>Cabinet</b>
Date of Meeting:	<b>Monday, 11 October 2021</b>
Relevant Scrutiny Committee:	All Scrutiny Committees
Report Title:	Cabinet Quarterly Work Programmes – July to September 2021 and October to December 2021
Purpose of Report:	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period July to September 2021 and to confirm the Quarterly Work Programme for October to December 2021.
Report Owner:	The Leader and Cabinet Member for Performance and Resources
Responsible Officer:	Rob Thomas, Managing Director
Elected Member and Officer Consultation:	Monitoring Officer/Head of Legal and Democratic Services, Section 151 Officer and All Directors
Policy Framework:	This is a matter for Executive decision
Executive Summary:	<ul style="list-style-type: none"> <li>• To seek Cabinet approval and any comments in respect of the progress update for the quarter July to September 2021.</li> <li>• To seek Cabinet approval of the updated Cabinet Quarterly Forward Work Programme from October to December 2021.</li> </ul>

## **Recommendations**

1. That the updates to the Cabinet Quarterly Work Programme for July to September 2021 (Appendix 1) be agreed.
2. That the Cabinet Quarterly Work Programme October to December 2021 attached at Appendix 2 be endorsed.

## **Reasons for Recommendations**

1. To monitor progress.
2. To approve the Work Programme for October to December 2021.

## **1. Background**

- 1.1 The Cabinet Quarterly Work Programme for July to September 2021 (Appendix 1) and October to December 2021 (Appendix 2) set out matters that are included in the Strategic Work Programme as well as other specific items that the Executive and Council are planning to consider during the period up to December 2021.
- 1.2 In accordance with the provisions of the Local Government Act 2000 and the Council's Constitution, the Cabinet Annual Strategic Forward Work Programme sets out matters which the Executive and Council are likely to consider during the period May 2021 to April 2022.
- 1.3 The Forward Work Programme contains information on:
  - The timetable for considering the budget and any plans forming part of the Policy Framework and requiring Council approval, and which body is to consider them;
  - The timetable for considering any plans which are the responsibility of the Executive;
  - Any individual matters which the Executive intends to consult on, in advance of taking any decision, and the timetable for consultation and decision.

## **2. Key Issues for Consideration**

- 2.1 Appendix 1 to the report details the reports submitted for the quarter July to September 2021 and details of progress to date together with comments regarding any slippage, for Cabinet's consideration.
- 2.2 The intention of the Cabinet Forward Work Programme is to ensure clear correlation with the programming of the work of Scrutiny Committees and the Council's Corporate Management Team.
- 2.3 Appendix 2 details a Quarterly Work Programme for October to December 2021 which includes those items that are included in the Annual Strategic Work

Programme as well as other more specific items that the Executive are likely to consider during October to December 2021.

### **3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?**

- 3.1** The Annual Strategic Work Programme provides an overview of the reports / topics the Cabinet are likely to consider over the next 12 months.
- 3.2** Developing a work programme is one of the requirements of the Local Government Act 2000.
- 3.3** The relevant Scrutiny Committees and any planned consultation with Scrutiny Committees have been identified in the work programmes.

### **4. Resources and Legal Considerations**

#### **Financial**

- 4.1** There are no direct implications as a result of the report.

#### **Employment**

- 4.2** There are no direct implications as a result of the report.

#### **Legal (Including Equalities)**

- 4.3** The preparation / publication of a Forward Work Programme complies with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution.

### **5. Background Papers**

[Local Government Act 2000.](#)



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

# Cabinet Quarterly Work Programme

**July 2021 – September 2021**



[www.valeofglamorgan.gov.uk](http://www.valeofglamorgan.gov.uk)

## Contents

Forward Work Programme: July 2021 .....	1
Forward Work Programme: September 2021 .....	11

## Forward Work Programme: July 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
July	Closure of Accounts 2020/21.	The accounts are complete and this report is to inform Cabinet of the provisional financial position of the Council for the 2020/21 financial year.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 05 <sup>th</sup> July, 2021 (Min. No. C617) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-05/Closure-of-Accounts.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-05/Closure-of-Accounts.pdf</a>
July	Revenue Monitoring for the Period 1st April to 31st May, 2021.	To advise Cabinet of the progress relating to revenue expenditure for the period 1st April to 31st May 2021.	Leader	Yes (All Scrutiny Committees)	No	Reported to Cabinet on 05 <sup>th</sup> July, 2021 (Min. No. C618) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-05/Revenue-Monitoring.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-05/Revenue-Monitoring.pdf</a>
July	Capital Monitoring for the Period 1st April to 31st May, 2021.	To advise Cabinet of the progress on the 2021/22 Capital Programme for the period 1st April to 31st May 2021 and to request changes	Leader	Yes (All Scrutiny Committees)	No	Reported to Cabinet on 05 <sup>th</sup> July, 2021 (Min. No. C619) <a href="https://www.vale">https://www.vale</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
		to the Capital Programme.				<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-05/Capital-Monitoring.pdf">ofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-05/Capital-Monitoring.pdf</a>
July	Cabinet Quarterly Work Programme - April to June 2021 and July to September 2021.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period April to June 2021 and to confirm the Quarterly Work Programme for July to September 2021 in order that the Annual Strategic Work Programme can be amended and uploaded to the website.	Leader	Yes (All Scrutiny Committees)	No	Reported to Cabinet on 05 <sup>th</sup> July, 2021 (Min. No. C620) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-05/Cabinet-Forward-Work-Programme.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-05/Cabinet-Forward-Work-Programme.pdf</a>
July	Project Zero - Draft Climate Change Challenge Plan.	To seek approval from Cabinet for the Climate Change Challenge Plan following the consultation process.	Leader	Yes (Corporate Performance and Resources / Environment and Regeneration)	Yes	Reported to Cabinet on 05 <sup>th</sup> July, 2021 (Min. No. C621) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-05/Project-Zero-Draft-Climate-Change-Challenge-">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-05/Project-Zero-Draft-Climate-Change-Challenge-</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						<a href="#">Plan.pdf</a>
July	Coronavirus Update.	To provide Members with an update on the Council's response to the coronavirus pandemic.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 05 <sup>th</sup> July, 2021 (Min. No. C622) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-05/Coronavirus-Update.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-05/Coronavirus-Update.pdf</a>
July	Use of the Managing Director's Emergency Powers	To notify Cabinet of the exercising of Emergency Powers by the Managing Director since the last report on 12 April, 2021.	Leader	Yes (All Scrutiny Committees)	No	Reported to Cabinet on 05 <sup>th</sup> July, 2021 (Min. No. C623) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-05/Use-of-MDs-Emergency-Powers.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-05/Use-of-MDs-Emergency-Powers.pdf</a>
July	Corporate Asset Management Plan Annual Update	To provide Cabinet with an update on performance against the Corporate Management Plan (CAMP) 2019-2022 targets.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 05 <sup>th</sup> July, 2021 (Min. No. C624) <a href="https://www.valeofglamorgan.gov.uk/Documents/">https://www.valeofglamorgan.gov.uk/Documents/</a>



Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-05/Corporate-Asset-Management-Plan-Annual-Update.pdf">Committee%20Reports/Cabinet/2021/21-07-05/Corporate-Asset-Management-Plan-Annual-Update.pdf</a>
July	Consultation Response: Welsh Government's Race Equality Action Plan for an Anti-Racist Wales	To present Cabinet with the Council's draft consultation response and seek its views and approval to make a final submission to the consultation on Welsh Government's Race Equality Action Plan (REAP) for an Anti-Racist Wales.	Leader	Yes (Learning and Culture)	No	Reported to Cabinet on 05 <sup>th</sup> July, 2021 (Min. No. C625) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-05/Race-Equality-Action-Plan.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-05/Race-Equality-Action-Plan.pdf</a>
July	Annual Treasury Management Report 2020/21.	To present to Cabinet the annual review report on Treasury Management 2020/21.	Leader	Yes (Corporate Performance and Resources)	Yes	Reported to Cabinet on 19 <sup>th</sup> July, 2021 (Min. No. C631) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Annual-Treasury-Management-">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Annual-Treasury-Management-</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						<a href="#">Report-2020.pdf</a>
July	Budget Strategy 2022/23.	To submit the Budget Strategy 2022/23, including the proposed budget process and timetable for approval.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 19 <sup>th</sup> July, 2021 (Min. No. C632) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Budget-Strategy-22-23-Report.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Budget-Strategy-22-23-Report.pdf</a>
July	Annual Delivery Plan Monitoring Report: Quarter 4 Performance 2020/21  <i>(Previously listed title – ‘End of Year 2020/21 Corporate Plan Performance Report’)</i>	To present quarter 4 performance results for the period 1st April 2020 to 31st March 2021 in delivering our Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	Yes (All Scrutiny Committees)	No	Reported to Cabinet on 19 <sup>th</sup> July, 2021 (Min. No. C633) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/ADP-Q4-Performance.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/ADP-Q4-Performance.pdf</a>
July	Vale of Glamorgan Public Services Board Annual Report 2020-21.	To present an overview of the third year of progress in delivering the Well-being Objectives and actions set by the Vale PSB in its Well-being Plan.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 19 <sup>th</sup> July, 2021 (Min. No. C634) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Vale%20PSB%20Annual%20Report%2020-21.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Vale%20PSB%20Annual%20Report%2020-21.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/VoG-PSB-Annual-Report.pdf">uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/VoG-PSB-Annual-Report.pdf</a>
July	Diversity in Democracy.	To advise Cabinet of the Welsh Government and the WLGA Council "Diversity in Democracy" agenda and to seek Cabinet's endorsement to make a Diverse Council Declaration by the end of July 2021 in keeping with the WLGA Council recommendations and refer the matter to Council for approval.	Leader	No	Yes	Reported to Cabinet on 19 <sup>th</sup> July, 2021 (Min. No. C635) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Diversity-in-Democracy.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Diversity-in-Democracy.pdf</a>
July	Renewal of Vale of Glamorgan Broadcasting Community Interest Company Deed of Grant.	To update Members on the activities of Bro Radio and to seek approval for an extension of funding for a further three years.	Leader	No	No	Reported to Cabinet on 19 <sup>th</sup> July, 2021 (Min. No. C636) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Renewal-of-VoG-Broadcasting-Community-">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Renewal-of-VoG-Broadcasting-Community-</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						<a href="#">Interest-Company-Deed-of-Grant.pdf</a>
July	Grant Award and Licence Extension to Cowbridge Charter Trust 2021/22 to 2023/24.	To seek Cabinet's approval in the awarding of a grant from the 2021/22, 2022/23 and 2023/24 corporate revenue budgets and the award of a corresponding licence for the Cowbridge Town Wall for the period 1st April 2021 to 31st March 2024.	Leader	No	No	Reported to Cabinet on 19 <sup>th</sup> July, 2021 (Min. No. C637) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Cowbridge-Charter-Trust-Report.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Cowbridge-Charter-Trust-Report.pdf</a>
July	Enforced Sale Policy.	To present the proposed Enforced Sale Policy and Equality Impact Assessment for consideration and to make recommendations for the next steps.	Leader	Yes (Corporate Performance and Resources and Homes and Safe Communities)	No	Reported to Cabinet on 19 <sup>th</sup> July, 2021 (Min. No. C638) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Enforced-Sale-Policy.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Enforced-Sale-Policy.pdf</a>
July	Whistleblowing Policy. <i>(item which the Chairman had decided was urgent)</i>	To provide Members with awareness and update of the revised Whistleblowing Policy (and associated Procedure) and seek approval for	Leader	No	No	Reported to Cabinet on 19 <sup>th</sup> July, 2021 (Min. No. C647) <a href="https://www.vale">https://www.vale</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
		Implementation.				<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Urgent-Item-Whistleblowing-Policy-Report.pdf">ofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Urgent-Item-Whistleblowing-Policy-Report.pdf</a>
July	Longmeadow Court Sheltered Housing Scheme External Refurbishment Project 2021-22.	To request Cabinet approval for delegated authority to accept the most advantageous tender and execute the contract for the Longmeadow Court Sheltered Housing Scheme External Refurbishment Project 2021-22.	Housing and Building	No	No	Reported to Cabinet on 19 <sup>th</sup> July, 2021 (Min. No. C639 and C649) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Longmeadow-Court-Sheltered-Housing-Scheme.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Longmeadow-Court-Sheltered-Housing-Scheme.pdf</a>
July	Severn Avenue External and Environmental Refurbishment Scheme 2021-22.	To request Cabinet approval for delegated authority to accept the most advantageous tender and execute the contract for the Severn Avenue External and Environmental Refurbishment Scheme 2021-22.	Housing and Building	No	No	Reported to Cabinet on 19 <sup>th</sup> July, 2021 (Min. No. C640 and C650) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Severn-Avenue-External-and-Environmental-Refurbishment-Scheme.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Severn-Avenue-External-and-Environmental-Refurbishment-Scheme.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						<a href="#">19/Severn-Avenue-External-and-Environmental-Refurbishment.pdf</a>
July	Leisure Management Contract Extension.	Extension of the Leisure Management Contract between Parkwood Leisure and the Council.	Leisure, Arts and Culture	No	No	Reported to Cabinet on 19 <sup>th</sup> July, 2021 (Min. No. C643 and C651) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Leisure-Management-Contract-Extension.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Leisure-Management-Contract-Extension.pdf</a>
July	Active Travel Network- Statutory Consultation Process.	To seek approval to deliver the requirements of the Active Travel (Wales) Act 2013, including a consultation process on the proposed Active Travel Network Maps (ATNM) within the timescales set out in this report.	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No	Reported to Cabinet on 19 <sup>th</sup> July, 2021 (Min. No. C641) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Active-Travel-Network.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Active-Travel-Network.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
July	Closure of Independent Residential Care Homes.	To update Cabinet on the closure of a privately operated care home.	Social Care and Health	Yes (Healthy Living and Social Care)	No	Reported to Cabinet on 19 <sup>th</sup> July, 2021 (Min. No. C642) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Closure-of-Independent-Residential-Care-Homes.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-07-19/Closure-of-Independent-Residential-Care-Homes.pdf</a>

## Forward Work Programme: September 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
September	Corporate Risk Register Quarter 4 Update.	To update Cabinet on the quarter 4 position of Corporate Risks for April 2020 - March 2021 contained within the Corporate Risk Register as outlined in the Corporate Risk Summary Report.	Leader	No	No	Reported to Cabinet on 13th September, 2021 (Min. No. C657) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-13/Corporate-Risk-Register-Q4-Update.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-13/Corporate-Risk-Register-Q4-Update.pdf</a>
September	Vale of Glamorgan Annual Report (Improvement Plan Part II) 2020/21.	To present the draft Vale of Glamorgan Annual Report (Improvement Plan Part II) 2020/21, which outlines our progress towards achieving the Council's Well-being (Improvement) Objectives agreed in April 2020. The report also incorporates an end of year position statement on our corporate risks, an annual review of progress against our regulatory proposals and the Head of Internal Audit's opinion on the	Leader	Yes (Governance and Audit Committee)	Yes	Reported to Cabinet on 13th September, 2021 (Min. No. C658) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-13/VoG-Annual-Report.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-13/VoG-Annual-Report.pdf</a>



Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
		<p>Council's governance arrangements.</p> <p>As this is the last annual review of performance under the Local Government Measure, this report also provides a summary of the performance provisions in the new Local Government &amp; Elections (Wales) Act and proposes a timetable for producing and publishing our self- assessment in 2022 under the new Act. Our self-assessment report in 2022 will replace the current annual review of performance (as appended to this report – Appendix A).</p>				
September	Use of Managing Director's Emergency Powers.	To notify Cabinet of the exercising of Emergency Powers by the Managing Director since the last report on 5th July, 2021.	Leader	No	No	<p>Reported to Cabinet on 13th September, 2021 (Min. No. C659)</p> <p><a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-13/Use-of-MDs-Emergency-Powers.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-13/Use-of-MDs-Emergency-Powers.pdf</a></p>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
September	Review of Senior Executive Leadership Team Structure.	To report on the recent consultancy review of the Senior Executive Leadership Team structure and to make recommendations for change.	Leader	Yes (Corporate Performance and Resources)	Yes	Reported to Cabinet on 13th September, 2021 (Min. No. C660) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-13/Review-of-SLT-Structure.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-13/Review-of-SLT-Structure.pdf</a>
September	Strategic Collaborative Working Initiatives Update.  <i>(Previously listed title – ‘Collaboration Compendium’.)</i>	To provide an update for Cabinet on the Council's strategic collaborative working initiatives.	Leader	No	No	Reported to Cabinet on 27th September, 2021 (Min. No. C671) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-27/Strategic-Collaborative-Working-Initiatives-Update.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-27/Strategic-Collaborative-Working-Initiatives-Update.pdf</a>
September	Draft Response to Welsh Government's Consultation on the Corporate Joint	To seek Cabinet approval for the submission of the Council's response to the above Welsh	Leader	No	No	Reported to Cabinet on 27th September,

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
	Committees: Draft Statutory Guidance.	Government consultation.				2021 (Min. No. C672) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-27/Draft-Response-to-WG-Consultation-re-CJCs.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-27/Draft-Response-to-WG-Consultation-re-CJCs.pdf</a>
September	Strong Communities Grant 2020-2025.	To provide Cabinet with an update on the Strong Communities Grant Fund 2021 - 22 and to seek approval for the award of funding for the second round of applications.	Education and Regeneration	No	No	Reported to Cabinet on 27th September, 2021 (Min. No. C673) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-27/Strong-Communities-Grant-Fund.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-27/Strong-Communities-Grant-Fund.pdf</a>
September	Renaming Llanccarfan Primary School.	To seek Cabinet approval to change the name of Llanccarfan Primary School to South Point Primary School / Ysgol Gynradd Trwyn y De from January 2022.	Education and Regeneration	No	No	Reported to Cabinet on 13th September, 2021 (Min. No. C661) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-13/Renaming%20Llanccarfan%20Primary%20School.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-13/Renaming%20Llanccarfan%20Primary%20School.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-13/Renaming-of-Llancarfan-Primary-School.pdf">ofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-13/Renaming-of-Llancarfan-Primary-School.pdf</a>
September	Reconfiguring Nursery Provision in Penarth.  <i>(Previously listed as '21<sup>st</sup> Century Schools – Penarth Nursery Provision' - (deferred to September from May Cabinet cycle))</i>	To seek Cabinet approval to consult with stakeholders on proposals to reconfigure nursery provision in Penarth.	Education and Regeneration	Yes	No	Reported to Cabinet on 13th September, 2021 (Min. No. C662) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-13/Reconfiguring-Nursery-Provision-in-Penarth.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-13/Reconfiguring-Nursery-Provision-in-Penarth.pdf</a>
September	Request to Appeal Non-determination of Planning Application relating to Maes y Ffynnon, Bonvilston.	To seek Cabinet approval to appeal the non-determination or refusal (as necessary) of the planning application 2019/01031/RG3 at Planning Committee on the 1st September 2021, relating to 10no. new Council homes at Maes y Ffynnon, Bonvilston (the	Housing and Building	No	No	Reported to Cabinet on 27th September, 2021 (Min. No. C674) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-13/Request-to-Appeal-Non-determination-of-Planning-Application-relating-to-Maes-y-Ffynnon-Bonvilston.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-13/Request-to-Appeal-Non-determination-of-Planning-Application-relating-to-Maes-y-Ffynnon-Bonvilston.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
		Scheme).				<a href="#">021/21-09-27/Maes-y-Ffynnon.pdf</a>
September	Vale of Glamorgan Local Development Plan 2011-2026: Annual Monitoring Report .2020/2021.  <i>(Previously listed as 'Local Development Plan Annual Monitoring Report')</i>	To report to Cabinet the findings of the Council's first Local Development Plan Annual Monitoring Report and to seek approval to submit it to the Welsh Government by the 31st October 2021.	Legal, Regulatory and Planning	No	No	Reported to Cabinet on 13th September, 2021 (Min. No. C663) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-13/LDP-Annual-Monitoring-Report.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-13/LDP-Annual-Monitoring-Report.pdf</a>
September	Vale of Glamorgan Replacement Local Development Plan 2021-2036: Consultation on draft Review Report and draft Delivery Agreement.	To report to Cabinet the draft Review Report and draft Delivery Agreement for the Replacement LDP and to seek approval for public consultation.	Legal, Regulatory and Planning	Yes (Environment and Regeneration)	No	Reported to Cabinet on 27th September, 2021 (Min. No. C675) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-27/VoG-Replacement-LDP.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-27/VoG-Replacement-LDP.pdf</a>
September	Animals as Prizes and the Release of Balloons on Vale of	To seek to implement a ban on the giving of live animals as	Legal, Regulatory and Planning	No	No	Reported to Cabinet on 27th

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
	Glamorgan Council Land.	prizes and the release of balloons on all Vale of Glamorgan Council land.				September, 2021 (Min. No. C676) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-27/Ban-of-Animals-as-Prizes.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-27/Ban-of-Animals-as-Prizes.pdf</a>
September	Local Air Quality Management Annual Progress Report 2021.	To seek approval for the 2021 Local Air Quality Management Annual Progress Report (APR) on air quality monitoring conducted in 2020 to enable submission to Welsh Government no later than 30th September 2021.	Legal, Regulatory and Planning	No	No	Reported to Cabinet on 27th September, 2021 (Min. No. C677) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-27/Local-Air-Quality-Management-Annual-Progress-Report.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-27/Local-Air-Quality-Management-Annual-Progress-Report.pdf</a>
September	Barry Biomass Independent Review Report	To report to Cabinet the Barry Biomass Independent Review Report obtained pursuant to a resolution of Full Council at minute C704(2) of the meeting	Legal, Regulatory and Planning	Yes (Environment and Regeneration and Planning Committee)	No	Reported to Cabinet on 27th September, 2021 (Min. No. C678)

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
		held on 26th February 2020.				<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-27/Barry-Biomass-Independent-Review.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-27/Barry-Biomass-Independent-Review.pdf</a>
September	Romilly Park Tennis Courts.	To advise Cabinet of objections to the proposal to issue a lease to Tennis Wales for the tennis courts located in Romilly Park.	Leisure, Arts and Culture	No	No	Reported to Cabinet on 27th September, 2021 (Min. No. C679) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-27/Romilly-Park-Tennis-Courts.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-27/Romilly-Park-Tennis-Courts.pdf</a>
September	Annual Report of the Director of Social Services 2020-2021. <i>(Previously listed as 'Director's Annual Report 2020/21 - deferred to September from July Cabinet cycle)</i>	To ensure that Cabinet agree the future priorities for the Directorate of Social Services.	Social Care and Health	Yes (Healthy Living and Social Care)	No	Reported to Cabinet on 13th September, 2021 (Min. No. C664) <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-27/Romilly-Park-Tennis-Courts.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-09-27/Romilly-Park-Tennis-Courts.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						<a href="#">021/21-09-13/Annual-Report-of-the-Director-of-Social-Services.pdf</a>





VALE OF GLAMORGAN COUNCIL CABINET OFFICE

# Cabinet Quarterly Work Programme

**October 2021 – December 2021**



[www.valeofglamorgan.gov.uk](http://www.valeofglamorgan.gov.uk)

## Contents

Forward Work Programme: October 2021 .....	1
Forward Work Programme: November 2021 .....	4
Forward Work Programme: December 2021 .....	6

## Forward Work Programme: October 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
October	Revenue Monitoring for the period 1st April to 31st August 2021.	To advise Cabinet of the progress relating to revenue expenditure for the period 1st April to 31st August 2021.	Leader	Yes (All Scrutiny Committees)	No	To be reported to Cabinet on 11 <sup>th</sup> October, 2021
October	Capital Monitoring for the period 1st April to 31st August 2021.	To advise Cabinet of the progress on the 2021/22 Capital Programme for the period 1st April to 31st August 2021 and to request changes to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No	To be reported to Cabinet on 11 <sup>th</sup> October, 2021
October	Cabinet Quarterly Work Programmes – July to September 2021 and October to December 2021.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period July to September 2021 and to confirm the Quarterly Work Programme for October to December 2021.	Leader	No	No	To be reported to Cabinet on 11 <sup>th</sup> October, 2021
October	Consultation on Welsh Government's LGBTQ+ Action Plan for Wales.	To seek Cabinet approval for the draft consultation response and seek the views of Scrutiny Committee (Learning & Culture) in order to inform a final response to the Welsh Government's LGBTQ+ Action Plan for Wales.	Leader	Yes (Learning and Culture)	No	To be reported to Cabinet on 11 <sup>th</sup> October, 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
October	Business Rates - Discretionary Hardship Relief.	To consider an appeal in respect of the refusal to award Discretionary Hardship Business Rates Relief.	Leader	No	No	To be reported to Cabinet on 11 <sup>th</sup> October, 2021
October	Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2021/22.	To present quarter 1 performance results for the period 1st April 2021 to 30th June 2021 in delivering our 2021/22 Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	No	No	To be reported to Cabinet on 11 <sup>th</sup> October, 2021
October	Housing Development Programme - Holm View Phase 2, Skomer Road, Barry (Part I & II Reports).	To advise Cabinet of a report later on this agenda to seek approval to submit a detailed planning application, tender and enter into contract for the housing development scheme known as Holm View Phase 2, Barry (the Scheme).	Housing and Building	No	No	To be reported to Cabinet on 11 <sup>th</sup> October, 2021
October	Housing External Refurbishment (Leaseholder 17 Blocks) Scheme 21/22 (Part I & II Reports).	To advise Cabinet of an approval request later on this agenda to accept the most advantageous tender and execute the contract for the Housing External Refurbishment (Leaseholder 17 Blocks) Scheme 2021/22.	Housing and Building	No	No	To be reported to Cabinet on 11 <sup>th</sup> October, 2021
October	Housing Heating Installations Servicing and Maintenance Framework 2022-25.	To request Cabinet approval to procure and accept a contract for a Housing Heating Installations	Housing and Building	No	No	To be reported to Cabinet on 11 <sup>th</sup> October, 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
		Servicing and Maintenance Framework 2022-25.				
October	Review of Youth Cabinet and Participation Structures.	To consider proposals for the future direction of the Youth Cabinet in order to increase participation of young people.	Leisure, Arts and Culture	No	No	To be reported to Cabinet on 11 <sup>th</sup> October, 2021

## Forward Work Programme: November 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
November	Quarter 1 2021/22 Performance Report.	To present quarter 1 performance results for the period 1st April 2021 to 30th June 2021 for all service areas.	Leader	Yes (All Scrutiny Committees)	No
November	Initial Revenue Budget Proposals 2022/23 and Medium Term Financial Plan 2021/22 to 2024/25.	To gain Cabinet's approval for the amended revenue budget for 2022/23 and to commence consultation on the initial revenue budget proposals for 2021/22.	Leader	Yes (All Scrutiny Committees)	No
November	Initial Capital Programme Proposals 2022/23 to 2026/27.	To gain approval for the Initial Capital Programme Proposals for 2022/23 so that they may be submitted to Scrutiny Committees for consultation and amendments to the current Capital Programme.	Leader	Yes (All Scrutiny Committees)	No
November	Initial Housing Revenue Account (HRA) Budget Proposals 2022/23 and Revised Budget 2021/22.	To gain Cabinet's approval for the initial budget proposals for 2022/23 relating to the Housing Revenue Account so that the proposals may be submitted to Scrutiny Committee for consultation and to revise the 2021/22 budget.	Leader	Yes (Homes and Safe Communities)	No
November	Treasury Management Mid-Year Report 2021/22.	To provide a mid-year report on the Authority's treasury management operations for the period 1 <sup>st</sup> April	Leader	No	Yes

<b>Month</b>	<b>Report Title</b>	<b>Purpose of Report (Summary)</b>	<b>Lead Cabinet Member</b>	<b>Scrutiny Consideration Yes / No</b>	<b>Council Yes / No</b>
		2021 to 30 <sup>th</sup> September 2022.			
November	Q2 Sickness Absence Report 2021/2022.	To update Cabinet on the sickness absence statistics for the 6-month period from 1 <sup>st</sup> April 2021 to 31 <sup>st</sup> September 2021.	Leader	Yes (Corporate Performance and Resources)	No
November	Draft Annual Delivery Plan – Consultation.	To deliver Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	Yes (Corporate Performance and Resources)	No
November	Changes to Polling Districts, Stations and Places following on from Welsh Government’s Electoral Arrangement Order.	To follow on from observations at the May ’21 Elections.	Legal, Regulatory and Planning Services	Yes (Corporate Performance and Resources)	Yes
November	Corporate Safeguarding Mid Term Report.	To update Cabinet on the work that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council. To provide assurance and understanding around safeguarding activity taking place across the Council.	Social Care and Health	Yes (Healthy Living and Social Care, Learning and Culture, Home and Safe Communities, Corporate Performance and Resources and Environment and Regeneration Scrutiny Committees)	No

## Forward Work Programme: December 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
December	School Admission Arrangements 2023-2024.	To seek Cabinet approval to consult on the Local Authority's school admission arrangements as required by the Welsh Governments School Admission Code.	Education and Regeneration	Yes (Learning and Culture)	No
December	Housing Support Grant Annual Delivery Plan.	To adopt the draft Housing Support Grant Delivery Plan and seek authorisation for its submission to Welsh Government.	Housing and Building	Yes (Homes and Safe Communities)	No