

Meeting of:	<b>Cabinet</b>
Date of Meeting:	<b>Monday, 22 November 2021</b>
Relevant Scrutiny Committee:	Corporate Performance and Resources
Report Title:	Appointments to Outside Body
Purpose of Report:	To appoint / nominate representatives to the Cardiff and Vale Community Health Council (CHC)
Report Owner:	Jeff Rees, Operational Manager, Democratic Services
Responsible Officer:	Cabinet Member for Social Care and Health
Elected Member and Officer Consultation:	The appointment of Members / Officers to Outside Bodies is an internal matter and therefore no external consultation is necessary
Policy Framework:	This is a matter for Executive decision
<p>Executive Summary:</p> <ul style="list-style-type: none"> <li>To seek Cabinet approval to grant delegated powers to the Operational Manager, Democratic Services in liaison with the Leader of the Council to identify and nominate three new Members to replace Councillors C.A. Cave, R. Nugent-Finn and L.O. Rowlands to represent the Council on Cardiff and Vale Community Health Council (CHC) until the Local Government Elections, May, 2022.</li> </ul>	

## **Recommendation**

1. That Cabinet be requested to grant delegated powers to the Operational Manager, Democratic Services, in liaison with the Leader of the Council, to identify and nominate three new Members to represent the Council on the Cardiff and Vale Community Health Council.
2. That, where legally possible, attendance at meetings of organisations to which a Member has been nominated or appointed by the Council be classed as an approved duty for which travelling and subsistence allowances are payable, in accordance with the Council's scheme.

## **Reason for Recommendations**

1&2 To ensure continuity of representation by the Council on the Cardiff and Vale CHC.

### **1. Background**

- 1.1 Historically, the Council has appointed / nominated representatives to sit on a large number of Outside Bodies / Joint Committees.
- 1.2 As far as the Cardiff and Vale CHC is concerned, the level of commitment required has led, over many years, to nominated Members eventually being unable to devote the time required to undertake the role. This is an issue which has arisen in a number of Community Health Councils across Wales over past years.

### **2. Key Issues for Consideration**

- 2.1 The Chief Officer of the Cardiff and Vale Community Health Council (CHC) has written to the Council (letter attached at Appendix A) drawing to the Council's attention that Councillors C.A. Cave, R. Nugent-Finn and L.O. Rowlands have not participated in or engaged in any CHC activities for some time. Accordingly, the Chief Officer of the CHC has formally requested the Council to appoint three new representatives as soon as possible.
- 2.2 It is proposed that all such appointments should run for the life of the Council i.e. until the local government elections in 2022. This would obviously be subject to the agreement of the relevant body to which Members have been appointed.
- 2.3 Following the formal request it is suggested that delegated powers be granted by Cabinet to the Operational Manager for Democratic Services in liaison with the Leader of the Council to identify three new Members to represent the Council.

### **3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?**

- 3.1 Appointments of Members to Outside Bodies allows for planned integration, involvement and collaboration opportunities and transparency.

## **4. Resources and Legal Considerations**

### **Financial**

**4.1** There are no specific implications arising from the report.

### **Employment**

**4.2** There are no specific implications arising from the report.

### **Legal (Including Equalities)**

**4.3** There are no specific implications arising from the report. Responsibility for the appointment of Members / Officers to Outside Bodies, and the revocation of any such appointment, rests with the Cabinet.

## **5. Background Papers**

None.



DE MORGANNWG | SOUTH GLAMORGAN

Cyngor Iechyd Cymuned De Morgannwg  
Canolfan Fusnes Pro Copy (Cefn)  
Parc Tŷ Glas  
Llanishen, Caerdydd  
CF14 5DU

South Glamorgan Community Health Council  
Pro Copy Business Centre (Rear)  
Parc Tŷ Glas  
Llanishen, Cardiff  
CF14 5DU

28 October 2021

Managing Director  
Vale of Glamorgan Local Authority  
Civic Offices  
Barry

Dear Sir

### Vale of Glamorgan Local Authority Members to the CHC

I am writing regarding the current Vale Local Authority representatives who represent your Local Authority on the CHC.

- Cllr. Christine Cave
- Cllr. Rachel Nugent-Finn
- Cllr. Leighton Rowlands

The CHC recognises that local authority representatives are very busy with supporting their constituencies however, I have been made aware that the above names members have not participated in or engaged any CHC activities for some time.

		01/04/2020 - 31/08/2021								
		CHC Council (6)	OSPG (12)	Members Catch Up (15)	Local Committee (4)	T&D (6)	Exec Committee (11)	Visiting/Scrutiny (volunteered for)	Visiting/Scrutiny (participated)	Total Activity
C	Cave	1	1	0	1	0	3	2	1	9
R	Nugent-Finn	0	2	3	0	1	x	2	0	8

South Glamorgan CHC is the operational name of Cardiff & Vale of Glamorgan CHC  
CIC De Morgannwg yw'r enw gweithredol ar gyfer CIC Caerdydd a Bro Morgannwg

Cadeirydd / Chair: Mr Malcolm Latham, BA, MSc, MCMI, FIBMS

Ffôn/Tel: 029 20750112

Prif Swyddog / Chief Officer: Mr Stephen Allen, O.St.J MSc: MIHM

E-bost/Email: SouthGlam.chiefofficer@waleschc.org.uk

[www.southglamorganchc.wales](http://www.southglamorganchc.wales)

[www.facebook.com/southglam.chc](https://www.facebook.com/southglam.chc)

[www.demorgannwg.cymru](http://www.demorgannwg.cymru)

[www.twitter.com/southglamchc](https://www.twitter.com/southglamchc)

L	Rowlands	0	0	0	0	0	x	0	0	0
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Detailed above is a record of their participation in the CHC for the previous 16 months. Based upon the above I am writing to request these members be removed.

I would also request that the local authority commences a process to appoint three new representatives as detailed in the CHC Constitution and Membership regulations 2010.

Yours sincerely



**Stephen Allen**  
**Chief Officer**

CC Alyson Thomas Chief Executive Board of CHCs in Wales

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**Ffôn/Tel: 029 20750112**

**Prif Swyddog / Chief Officer: Mr Stephen Allen, O.St.J MSc: MIHM Ebst/Email: SouthGlam.chiefficer@waleschc.org.uk**

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