

Meeting of:	Cabinet
Date of Meeting:	Monday, 28 February 2022
Relevant Scrutiny Committee:	All Scrutiny Committees
Report Title:	Vale of Glamorgan Council - Proposed Fees and Charges for 2022/23
Purpose of Report:	To propose changes in service charges for functions managed by the Council in the following directorates for the financial year 2022/23: <ul style="list-style-type: none"> - Environment and Housing - Managing Director and Resources - Learning and Skills - Social Services
Report Owner:	Report of the Executive Leader and Cabinet Member for Performance and Resources
Responsible Officer:	Interim Head of Finance/ Section 151 Officer
Elected Member and Officer Consultation:	Directorate of Environment and Housing Services Directorate of Social Services Directorate of Resources Directorate of Learning and Skills Committee Reports Finance Equalities
Policy Framework:	This is a matter for Executive decision by Cabinet.
<ul style="list-style-type: none"> • This report seeks Cabinet approval of fees and charges for The Vale of Glamorgan Council for 2022/23. • The majority of the proposed fees and charges contained in this report and associated appendices reflect an increase of 3% which has been rounded in some cases to the nearest 5p or 10p. Some fees and charges have increased higher than this percentage, remained the same or decreased to reflect the take up of services and the cost of delivery and rationale for doing so is outlined in the body of this report. • This report will be referred to Corporate Performance and Resources Scrutiny Committee for comment and these comments will be reviewed by Cabinet when it meets in March. 	

Recommendations

1. That Cabinet approve the proposals for amendments to fees and charges and associated policy and process changes as set out in this report and the associated appendices.
2. That Cabinet refers this report to the Scrutiny Committee (Corporate Performance & Resources) for comment.
3. That Cabinet provide delegated authority to the Director of Environment & Housing Services in consultation with the Head of Finance and the relevant Cabinet Member, to agree and set any new charges for the Directorate that may arise during the course of the financial year 2022/23.

Reasons for Recommendations

1. To obtain Cabinet's approval of the fees and charges proposed for 2022/23
2. To enable Cabinet to consider the views of the Scrutiny Committee when reaching a determination on these matters.
3. To enable new charges to be introduced as early as possible for any new services provided by the Council.

1. Background

- 1.1 In October 2017, Cabinet approved the Income Generation and Commercial Opportunities Strategy. The Strategy sets out that as public funding becomes increasingly constrained and under more intense scrutiny, greater emphasis has to be placed upon self-generated income and developing and presenting products and services that will resonate with paying customers. The Strategy is based around a series of strategic objectives, with associated policy principles. These objectives and principles are intended to ensure the consistent consideration and implication of income generation proposals.
- 1.2 The Council delivers a number of chargeable services through the Directorate of Environment and Housing Services. These charges are set on an annual basis and this report sets out proposals for changes to fees and charges (with associated policy/process changes) for the Directorates of Environment and Housing, Development Management, Regeneration, Social Services, Resources and Learning and Skills
- 1.3 As revenue budgets have reduced in recent years, income from fees and charges becomes ever more important as a way of sustaining priority services. The Council has a wide range of income sources that feed into its operational budgets and these include Welsh Government grants, income from external works, fines, and a number of fees and charges that are levied to the public and the commercial sector.

- 1.4** As part of the action plan to deliver the Income Generation and Commercial Opportunities Strategy, a review of all existing fees and charges is underway. At times of financial pressure, there may be a temptation to propose high fee increases. However, this would not necessarily guarantee a commensurate income increase across all areas, as patronage of certain services could reduce.
- 1.5** This report sets out the proposed fees and charges for the range of services offered by the Council. Specific details are provided within the body of the report for Cabinet's consideration where there are significant changes to the fees and charges or associated policy/processes involved. The remaining fees and charges are detailed in the relevant appendices which show the current and proposed level of charges.
- 1.6** The CPI rate in January 2022 was reported at 5.5% up from 5.4% in December 2021. However having considered the main driver for the costs associated with fees and charges is staff time it is recommended that unless mentioned in this report an increase of 3% (which reflects estimated staff pay awards for 2022/23 and whilst this rate is below CPI it reflects some of the inflationary pressures being experienced by services) has been applied and rounded to the nearest 10p.
- 1.7** An Equalities Impact Assessment has been undertaken as part of the review of fees and charges and can be found in Appendix 7.

2. Key Issues for Consideration

- 2.1** The proposed charges for services for 2022/23 are set out in the appendices as follows:

Appendix 1 - Environment and Housing

- 1a Neighbourhood Services
- 1b Engineering and Transportation
- 1c Porthkerry Cemetery

Appendix 2 - Resources

- 2a Registrars
- 2b Land Charges
- 2c Legal Services
- 2d Property Services
- 2e Human Resources

Learning and Skills

Appendix 3 - Adult Community Learning

Appendix 4 - Penarth Pier Pavilion

Appendix 5 - Place

- 5a Cosmeston Lakes
- 5b Medieval Village

5c Porthkerry Country Park
5d Glamorgan Heritage Coast
5e Public Rights of Way
5f Reptile Translocation

Appendix 6 - Social Services

6a Internal Day Services
6b Telecare

- 2.2** To ensure that current charges reflect inflationary pressures, it is proposed to uplift the majority of service fees by the amounts contained within the attached appendices.
- 2.3** A number of charges are also proposed to be increased to better reflect the actual costs of service provision in a move towards full cost recovery which is one of the objectives of the Income Generation & Commercial Opportunities Strategy and to generate additional revenue where this is appropriate and the analysis of demand suggests it is possible to do so. In some instances, this requires changes to the policy/processes involved and these are detailed below.

ENVIRONMENT AND HOUSING

Neighbourhood Services (Appendix 1a)

- 2.4** The majority of charges for Neighbourhood Services are proposed to increase in line with inflation (or slightly more reflecting take up of services and the cost of delivery). A small number of the fees and charges have remained the same as they are deposits paid by the customer which are later refunded.
- 2.5** The following describe changes to fees and charges and associated policies and processes where an alternative approach has been followed.

Bowling Green Charges

- 2.6** These charges no longer appear within the report as Bowling Green facilities have been transferred over to the clubs based at the sites, to enable the Council to reduce the cost of maintaining these facilities.

Jenner Park Lighting

- 2.7** Due to the current above inflation increase within the energy market and the additional cost of electricity it is proposed to increase the charges by an amount of 5% for 2022/23.

Bulky Waste

- 2.8** It is proposed for bulky waste fees to remain the same as 2021/22. The Council's bulky item collection service currently costs £20 per three items. Additional items are charged at £5 each (up to a maximum of two items), and it is recommended this charge remains unchanged for 2022/23.

Commercial Waste

- 2.9** A review of the commercial waste charges was undertaken in 2018/19. In order for the service to remain competitive, it was recommended that Commercial Waste charges remain the same for 2020/21 with a CPI increase of 0.7% in 2021/22. Due to the competitive nature of the service and the need to review the service later in the year when the full roll out of source separated recycling has been undertaken, it is proposed that the charges for Commercial Waste are frozen for 2022/23.

Beach Huts

- 2.10** It is proposed to increase the fees and charges for daily hire and annual passes for beach huts at the recommended 3% for 2022/23. New charges are also proposed for Weddings & Civil Partnerships at various coastal locations, these are:

- *Beach Huts
- *Barry Island Amphitheatre
- *Band Stand
- *Jacksons Bay Beach

The proposed cost for this service is still being reviewed and will be introduced during the course of the year via the delegated powers requested in this report.

Roundabout Advertising and Sponsorship

- 2.11** The Council's external agreement for roundabout and boundary sign sponsorship terminated in February 2020 and as such the Council is now running the scheme in house. The fees proposed in relation to roundabout and boundary sign sponsorship are minimum fees to reflect the anticipated demand for these services to local businesses and in March 2020 Cabinet delegated authority to the Director of Environment and Housing to vary fee levels in appropriate circumstances in respect of roundabout advertising contracts. It is proposed that these fees remain unchanged as the in-house service is embedded.

Docking of Waverley and Balmoral at Penarth Pier

- 2.12** It is proposed that these costs are increased above the rate of inflation to work towards full cost recovery to provide this service, as 2 staff are required to be present when the boats dock at the Pier. There is also a differential in charges for docking on Saturdays, Sundays or Bank Holidays to reflect the increase in payments that need to be made to employees.

Highway Crossover

- 2.13** A new charge has been introduced for a Provisional Crossover Licence agreement. This may be granted where there exists a low upstand kerb and the footway appears to be of sound condition. The proposed charge is £100, which is lower than the charge for a formal crossover, which reflects the reduced officer time involved in the process. The footway will be monitored and if at any time appears to be damaged from clear vehicular use, then a formal application for the construction of a crossover must be applied for.

Engineering and Transportation (Appendix 1b)

Car Parks

- 2.14** It is proposed daily car park charges at town centre and coastal locations remain as is at present however, it is proposed to reduce the cost of 6 monthly & 12 monthly permits for the coastal car parks, to £30 and £50 respectively. It is felt that by reducing the prices for permits in the coastal car parks this will help to reduce demand for the limited on street spaces available at these locations.

Permanent Traffic Order

- 2.15** It is proposed to increase the charge by 3% plus another £500 to reflect the increased costs of providing this service.

Outdoor Trading Spaces

- 2.16** The review of the Outdoor Trading policy is due to go to Cabinet shortly which will include a review of the fees charged for this service, therefore until this time the fees will remain at the same rate as in 2021/22.

Transportation

- 2.17** Due to the increasing costs of providing school transport, it is proposed that the fee for an annual travel pass on a contracted mainstream school bus service is to be increased in line with inflation and rounded up to the nearest pound. A replacement bus pass charged at £10 is to remain at the same charge for 2022/23.

Porthkerry Cemetery (Appendix 1c)

- 2.18** As in previous years, the charges proposed are those put forward by Barry Town Council who manage the Cemetery on the Council's behalf. The rates are in line with those charged by Barry Town Council at their cemetery in Barry.

RESOURCES

Registrars (Appendix 2a)

- 2.19** Details of the fixed fees charged by the Registration Service are set out in Appendix 2a. The figures for 2021/22 reflect the fixed fees which have applied and which are charged in respect of the matters set out. The fixed fees will continue to apply for 2022/23 with a standard 3% increase rounded to the nearest £5 or £10 and will continue to be reviewed on an annual basis.

Land Charges (Appendix 2b)

- 2.20** Details of the fixed fees charged in relation to Land Charges are set out in Appendix 2b. As above, the figures for 2021/22 reflect the fixed fees which have applied and which are charged in respect of the matters set out. The fixed fees

will continue to apply for 2022/23 with a standard 3% increase rounded to the nearest 10p and will continue to be reviewed on an annual basis.

Legal Services (Appendix 2c)

- 2.21** Within Legal and Democratic Services there are a number of chargeable services. In respect of Legal Services, numerous powers exist which permit charging pursuant to section 111 of the Local Government Act 1972 and powers under section 93 and 94 of the Local Government Act 2003 to charge for discretionary services on a cost recovery basis.
- 2.22** In addition, an officer delegation has been in place since 2003 for the setting and review of the legal fees payable to the Council.
- 2.23** In respect of routine and non-urgent matters standard fixed fee charges apply and include legal work relating to conveyancing transactions, leases and licenses, amongst other matters. If a matter charged at a fixed fee becomes protracted, unduly complicated, the right is reserved to charge at an hourly rate if charging a fixed fee would not result in the Council recovering its costs.
- 2.24** Non-fixed fee work is charged at an hourly rate and usually relates to more complex or urgent work under various legislation and can include public rights of way under the application legislation, development agreements, special events, highways work, under the applicable legislation and planning and associated work.
- 2.25** Legal services are provided through a Service Level and through other agreements. Services provided under such agreements are charged at an hourly rate, which are determined by the level of seniority and qualification of the legal officer assigned to the work.
- 2.26** Details of the fixed fees charged by Legal Services are set out in Appendix 2c. The figures for 2020/21 reflect the fixed fees which have applied and which are charged in respect of the matters set out. The fixed fees will continue to apply for 2022/23 with a standard 3% increase rounded to the nearest 10p and will continue to be reviewed on an annual basis.

Property Services (Appendix 2d)

- 2.27** Details of the fixed fees charged by Property Services are set out in Appendix 2d. The figures for 2021/22 reflect the fixed fees which have applied and which are charged in respect of the matters set out. The fixed fees will continue to apply for 2022/23 with a standard 3% increase rounded to the nearest 10p and will continue to be reviewed on an annual basis.

Human Resources (Appendix 2e)

- 2.28** Appendix 2e outlines the fees levied in Human Resources in respect of DBS checks and payroll for external organisations.
- 2.29** For DBS checks it is proposed the fee remains at £16. The service has made no change to the charge in previous years and the charge continues to cover the administration cost fully in relation to DBS umbrella body checks.
- 2.30** In relation to the Payroll Bureau Service for External organisations, it is proposed that the fee is increased in line with the suggested inflationary increase of 3%.

PLACE

Countryside

- 2.31** The proposals will enable the Country Parks to plan for the future management of the sites in a sustainable manner in times of reduced funding.
- 2.32** Saving targets for the Countryside Service include the generation of additional income and these proposals seek to raise income from users of services which require resources to maintain and/or deliver, in a fair and balanced way, whilst also maintaining viable competitive services and attracting visitors and tourists as appropriate.

Cosmeston Lakes (Appendix 5a)

- 2.33** Appendix 5a shows proposed changes to charges. In some cases charges remain unchanged to reflect current market trends, in others they increase by around the rate of inflation or a little more, reflecting the take up of services and cost of delivery. This approach will reflect the true value of the unique facility and recognise the need to recover costs incurred to sustain the operation of the country parks.

Medieval Village (Appendix 5b)

- 2.34** Appendix 5b shows that the majority of prices have remained the same to reflect market value, in others they increase by around the rate of inflation or a little more. From the 1st of April 2022 it is proposed that there will be limited free entry into the Medieval Village, free access will not be permitted whilst third party events and educational tours are taking place. Any bookings for external commercial activity will attract a fee.

Porthkerry Country Park (Appendix 5c)

- 2.35** Appendix 5c shows proposed charges for Porthkerry, showing that the majority of prices reflect those of Cosmeston. In some cases, charges remain unchanged

to reflect current market trends, in others they increase by around the rate of inflation or a little more, reflecting the take up of services and cost of delivery.

Glamorgan Heritage Coast (Appendix 5d)

- 2.36** Proposed charges are set out in Appendix 5d, which are largely unchanged and in line with the Country Parks.

Public Rights of Way (Appendix 5e)

- 2.37** Proposed charges are set out in Appendix 5e, which remain unchanged as set charges were recently introduced and the market is being gauged.

Reptile Translocation (Appendix 5f)

- 2.38** The proposals set out in Appendix 5f remain unchanged as set charges were recently introduced and the market is still being gauged.

LEARNING AND SKILLS

Adult Community Learning (Appendix 3)

- 2.39** The Council delivers a number of chargeable services through Adult Community Learning (ACL).
- 2.40** The proposed fees for 2022/23 are set out in Appendix 3. Fees for the 10 week courses and Fitness classes are being increased at above 3% to reflect market conditions. However the charge for one day courses will be maintained for 2022/23 at the same level as in 2021/22.
- 2.41 Penarth Pier Pavilion (Appendix 4)**
- 2.42** The charges introduced for room hire with effect from September 2021 are set out in Appendix 4. Future increases to room hire costs will need to be considered in the context of the Penarth Pier Pavilion business case that is currently being prepared and will reflect market conditions to ensure the provision remains commercially viable.

SOCIAL SERVICES (Appendix 6)

- 2.43** The Social Services and Well-Being (Wales) Act 2014 ('the Act') came in to force on 6th April 2016. It provides the statutory framework to deliver the Welsh Government's commitment to focus on well-being, rights and responsibilities. It brought together into a single piece of legislation local authorities' duties and functions in relation to improving the well-being of adults who need care and support and adult carers who need support.

- 2.44** The Act provides for a single legal framework for charging adults for care and support and for charging carers for support.
- 2.45** In addition, a Code of Practice (Parts 4 & 5 Charging for Financial Assessment) ('the Guidance') was issued under S145 of the Act. When carrying out their social services functions, local authorities must act in accordance with any requirements and have regard to any guidelines contained in the Guidance.
- 2.46** The Council delivers several chargeable services through the Directorate of Social Services, the majority of which fall under the requirements of the Act e.g. maximum charges for non-residential care, assessed charges for residential and nursing care, day services and telecare services.
- 2.47** The department has a wide range of income sources that feed into operational budgets such as WG and Health funding. It is anticipated that the proposed increase in fees will affect a small number of service users i.e. those who currently receive services that cost less than their assessed weekly charge, or those who receive only preventative services that are charged at a weekly flat rate. It will, however increase the amount of income that can be recharged for joint funded packages of care i.e. those funded by both Social Services and the Health Board.
- 2.48** The Act cautions against the imposition of charges that may deter people from agreeing to the provision of services. In addition, the Act seeks to encourage the use of preventative services, and any charges would need to take this consideration into account.
- 2.49** In reviewing the fees and charges for Social Services, the following objectives and policy principles contained within the Income Generation and Commercial Opportunities Strategy have been considered and the following principles relate to the proposals contained in this report:
- The Council will ensure that charging is considered where a legal power exists (or no legal barrier preventing it) to do so.
 - The Council will ensure that debt recovery procedures are followed in line with the Social Services Debt Recovery Policy.
 - The Council will ensure that any impact on demand is used to consider the level at which fees and charges are set when introducing or modifying fees and charges.
 - The Council will ensure that actions taken with regards to income generation and commercial opportunities are consistent with corporate strategies. These include the well-being outcomes, objectives and overall vision and values of the Council as set out in the Corporate Plan, the Council's Medium-Term Financial Plan and in the delivery of the Reshaping Services Programme, as well as other corporate planning documents.

- 2.50** To ensure that current costs reflect the cost of services it is proposed to uplift day service fees by the amalgamated estimated inflation assumption of 3%.
- 2.51** The charges for Telecare have not been increased for 2022/23 and a review of the costs of delivering the service will be carried out.
- 2.52** The proposed charges for services for 2022/23 are set out in the appendices as follows:

Appendix 6a: Internal Day Services

Appendix 6b: Telecare

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1** It is necessary to review fees on an annual basis to ensure the continuation of services in light of increasing costs. This is undertaken in the context of the Wellbeing of Future Generations Act which requires the Council to consider five ways of working when making decisions. Thinking to the longer-term is a key consideration when setting fees and charges, to minimise the impact on the Council's ability to provide services in the future that the current budgetary pressures present. The proposals also seek to further the Council's Well-being Outcomes contained within the Corporate Plan. Fees and charges have been proposed to further these objectives, within the context of the financial cost of doing so. There are no specific climate change implications arising from the fee increases proposed.

4. Resources and Legal Considerations

Financial

- 4.1** The fee increases outlined in this Report assist in reducing to the budgetary pressures within the Directorates.

Employment

- 4.2** There are no employment implications arising from the proposals in this report.

Legal (Including Equalities)

- 4.3** Under relevant legislation the Council is permitted to charge for certain services it provides. Full details of the relevant legislation on fees and charges is contained in the Income Generation and Commercial Opportunities Strategy.
- 4.4** An equal opportunities scoping assessment has been undertaken and shows that there are no unacceptable adverse effects on the protected characteristics

identified by the assessment. It is also considered that the charges proposed will not preclude any sectors of the community from accessing the services provided.

5. Background Papers

None.

Appendix 1a
NEIGHBOURHOOD SERVICES - SERVICE CHARGES

Where applicable, VAT will be charged at the current rate

Description	Comments	2021 / 2022	2022 / 2023
FOOTBALL AND RUGBY			
Senior			
Hire of pitch and changing facilities	Per match	£56.00	£57.70
Hire of pitch	Per match	£42.30	£43.60
Hire of pitch and changing facilities (coaching day)	Per day	£82.50	£85.00
For games organised through the Vale of Glamorgan League		£50.09 (Maximum charge to club)	£51.60 (Maximum charge to club)
		£45.84	£47.60
Youth			
Hire of pitch and changing facilities	Per match	£32.70	£33.70
Hire of pitch	Per match	£22.30	£23.00
Hire of pitch and changing facilities (coaching day)	Per day	£82.50	£85.00
Junior (U12/U11 - 9v9) (U16/U15/U14/U13)			
Hire of pitch and changing facilities	Per match	£11.70	£12.10
Hire of pitch	Per match	£7.50	£7.70
Hire of pitch and changing facilities (coaching day)	Per day	£82.50	£85.00
Minis			
Hire of pitch	Per game	No charge for grass pitch	No charge for grass pitch
Changing facilities (1 team)		£11.70	£12.10
Changing facilities (up to 5 mini age groups)	Per morning	£19.10	£19.70
Hire of pitch and changing facilities (coaching day)	Per day	£82.50	£85.00
Wick Changing Pavilion			
Changing rooms and showers - senior	Per match	£22.30	£23.00
Changing rooms and showers - juniors	Per match	£11.70	£12.10
Additional charge for use of hall and kitchen	Per match	£11.70	£12.10
General meetings and occasional hiring's (including fund raising events)	For first hour	£10.70	£11.00
	For every subsequent hour	£8.50	£8.80
Children's parties and other junior social events		£26.40	£27.20
Concessionary rate (less than 4 hours) i.e. OAP, junior and educational classes		£12.70	£13.10
All day bookings (all day use of the whole pavilion)	Per day	£60.30	£62.10
Hire of pitch and changing facilities (coaching day)	Per day	£82.50	£85.00
Lacrosse			
Hire of pitch and changing facilities	Per match	£60.30	£62.10
Schools	Per match	£29.60	£30.50
Hire of pitch and changing facilities (coaching day)	Per day	£82.50	£85.00
Cricket - without attendant			
Hire of pitch (weekday)	Per match	£58.20	£60.00
Hire of pitch (midweek evening)	Per match	£49.70	£51.20
Hire of pitch (Saturday)	Per match	£63.50	£65.40
Hire of pitch (Sunday)	Per match	£86.70	£89.30
Youth cricket	Per am / pm	£14.90	£15.40
Schools	Per am / pm	£43.40	£44.70
Deposit returnable for keys		£100.00	£100.00
Bowls - All year round - Cowbridge and Rhoose only			
Adult	All year		Charge no longer exists - Bowls grounds transferred to clubs
Under 16 / Over 66	All year		Charge no longer exists - Bowls grounds transferred to clubs
Adult - including artificial	Per season (April-Sept)		Charge no longer exists - Bowls grounds transferred to clubs
Under 16 / Over 66	Per season (April-Sept)		Charge no longer exists - Bowls grounds transferred to clubs
Adult	Person/hour		Charge no longer exists - Bowls grounds transferred to clubs
Matches	Person/hour		Charge no longer exists - Bowls grounds transferred to clubs
Under 16 / Over 66	Person/hour		Charge no longer exists - Bowls grounds transferred to clubs
Hire of woods / slips	Person/hour		Charge no longer exists - Bowls grounds transferred to clubs
Deposit on woods			
Approved clubs / Professionals per hour	Court/hour		Charge no longer exists - Bowls grounds transferred to clubs
Schools	Court/hour		Charge no longer exists - Bowls grounds transferred to clubs
Adult	Per round		Charge no longer exists - Bowls grounds transferred to clubs
Junior (under 16)	Per round		Charge no longer exists - Bowls grounds transferred to clubs

Description	Comments	2021 / 2022	2022 / 2023
Over 60's	Per round		Charge no longer exists - Bowls grounds transferred to clubs
Family ticket (2 + 2)	Per round		Charge no longer exists - Bowls grounds transferred to clubs
Deposit on 2 clubs and 2 balls	Per round		Charge no longer exists - Bowls grounds transferred to clubs
Broken club	Per round		Charge no longer exists - Bowls grounds transferred to clubs
Lost balls	Per ball		Charge no longer exists - Bowls grounds transferred to clubs
Season Tickets			
Adult	Season		Charge no longer exists - Bowls grounds transferred to clubs
Junior (under 16)	Season		Charge no longer exists - Bowls grounds transferred to clubs
Over 60	Season		Charge no longer exists - Bowls grounds transferred to clubs
Family	Season		Charge no longer exists - Bowls grounds transferred to clubs
Allotments			
Barry / Rhoose	Per 25.3m2 (1 perch)	£6.50	£6.70
Cowbridge	Per 25.3m2 (1 perch)	£14.00	£14.40
JENNER PARK			
Existing users			
Barry Town United AFC First Team - Full Pitch	Per hour (excl lighting)	£37.10	£38.20
Barry Town United AFC First Team - Half	Per hour (inc reduced lights)	£24.40	£25.60
Barry and Vale Harriers	Per hour (inc reduced lights)	£24.40	£25.60
Intersensory Cycle Club	Free	Free	Free
Hire fees			
Full Pitch - Football	Per Hour (excl. lights)	£74.00	£76.20
Half Pitch - Football	Per Hour (excl. lights)	£45.50	£46.90
Schools Use of Jenner Park for Sports Days			
Junior Schools - Vale		£75.50	£77.80
Senior Schools - Vale		£110.80	£114.10
Athletic Track	Per hour (inc. reduced lighting when required)	£86.70	£89.30
Commercial Hire			
Lighting Charges			
Full Lighting (per hour)	Per hour	£35.00	£36.75
Reduced Lighting (per hour)	Per hour	£8.50	£8.90
KINGS SQUARE			
Local or National charities	Hiring organisations to ensure all statutory permissions have been obtained at hirers cost.	By negotiation	By negotiation
Car Companies	Single pitch either sharing the square with other local or national charities or other commercial users. Hiring organisation to ensure all statutory permissions have been obtained at hirers cost. (Minimum Fee)	£300.00	£309.00
Other Commercial organisations	Single pitch either sharing the square with other local or national charities or other commercial users. Hiring organisation to ensure all statutory permissions have been obtained at hirers cost. (Minimum Fee)	£210.00	£216.30
FITNESS CLASSES IN PARKS			
		Licence fee by negotiation	Licence fee by negotiation
DEDICATION BENCHES			
Shared Bench	Max 3 plaques per shared bench. Price is per plaque	£205.00	£211.20
Exclusive Bench	Single plaque	£512.00	£527.40
Placement of a new bench on existing plinth	With a single plaque. From £1025 based on style	From £1025	From £1085
DEDICATION TREES			
Dedication Tree	No plaques permitted , From £320	From £320.00	From £340.00
Pier Plaques			
Small Pier Plaque	100mm x 12mm. (Max 20 Characters including spaces)	£65.00	£67.00
Large Pier Plaque	100mm x 36mm (Max 60 Characters including spaces)	£105.00	£108.20

Description	Comments	2021 / 2022	2022 / 2023
HIGHWAYS			
Café Style Licences to trade on the highway			
1 – 2 tables with up to 8 chairs / seats		£150.00	£150.00
3 – 4 tables with up to 16 chairs / seats		£300.00	£300.00
5 -10 tables with up to 40 chairs / seats		£500.00	£500.00
11+ tables with over 40 chairs / seats (plus £35 per annum per chair over 40 chairs)	plus £35 per annum per chair over 40 chairs	£750.00	£750.00
Outside trading area for the sale of goods: Outside trading area to be no greater than 10 square metres on the adopted footway.			
	Comments	2021 / 2022	2022 / 2023
Under 5 square metres	Annual Charge	£150.00	£150.00
Over 5 square metres but no greater than 10 m2	Annual Charge	£300.00	£300.00
A frame advertising board:	An application for A frame advertising board with a maximum of two advertising boards per business. Annual Charge	£100.00	£100.00
Street Works Licence	For each 150 metre length of highway	£467.30	£481.30
Crane working on Highway, without the requirement of Traffic Management	Per day if no traffic management is required	£56.00	£57.70
Temporary Traffic Order		£541.20	£557.40
Emergency or 5 Days Order		£454.40	£468.00
Unauthorised skip / scaffolding / container on the highway	(plus the relevant permit charge) each occurrence for an unauthorised skip / scaffolding	£100.70	£103.70
Charge for return of illegal banners or obstructions removed from public highway	Each item	£100.70	£103.70
Replacement of alley gate key (lost or damaged)	Per key	£20.00	£20.60
Replacement of allotment key (lost or damaged)	Per key	£20.00	£20.60
Canopy, structure or sign overhanging the highway; (Section 177 Highway Act)		£85.60	£88.20
New crossovers		£215.00	£221.50
Widen existing crossovers		£215.00	£221.50
Provisional Crossover licence agreement	Where a low upstand kerb is present and the footway appears to be of sound condition.	New charge	£100.00
Making excavation in the highway licence Section 171 HA 180	For each 150 metre length of highway	£463.00	£476.90
Crane 'Sail over Highway' licence	each licence	£105.70	£108.90
Skip on the Highway Permit	per month	£61.40	£63.20
Container on the Highway Permit	per month	£102.40	£105.50
Container on the Highway Permit (Commercial)	2018/19 per 2 weeks 2019/20 per month		
Scaffolding on the Highway Permit	per month	£102.40	£105.50
Scaffolding on the Highway Permit (Commercial)	2018/19 per 2 weeks 2019/20 per month		
Hoarding on the Highway Permit	per month	£102.40	£105.50
Hoarding on the Highway Permit (Commercial)	2018/19 per 2 weeks 2019/20 per month		
Highways – suggested additional charges for temporary signs:-			
Temporary Events signing on highway (max number 10) – Assessment fee	Max 10	£75.00	£77.30
Temporary Events signing on highway (exceeding 10) – Assessment fee £150	Exceeding 10	£150.00	£154.50
Temporary directional signing to new development for up to 6 months (per 5 no. signs) – Assessment fee £75	6 months	£75.00	£77.30
Temporary directional signing to new development 6 month extension (per 5 no. signs) - Assessment fee £75	Additional 6 Months	£75.00	£77.30
Sponsorship			
	Comments	2021 / 2022	2022 / 2023
Roundabout - Bronze	Min Annual Charge	£2,000.00	£2,000.00
Roundabout - Silver	Min Annual Charge	£3,000.00	£3,000.00
Roundabout - Gold	Min Annual Charge	£4,000.00	£4,000.00
Gateway Sign - Platinum	Min Annual Charge	£5,000.00	£5,000.00
Commercial Waste Charges			
	Comments	2021 / 2022	2022 / 2023
Per 25 sack bundle		£108.20	£108.20
Per 250 sack bundle		£1,080.80	£1,080.80
Plastic wheeled bins			
140L - Emptying charge		£5.50	£5.50
140L - Leasing charge	Weekly charge	£1.70	£1.70
240L - Emptying charge		£10.50	£10.50
240L - Leasing charge	Weekly charge	£1.90	£1.90
360L - Emptying charge		£14.80	£14.80
360L - Leasing charge	Weekly charge	£2.30	£2.30
660L - Emptying charge		£26.60	£26.60
660L - Leasing charge	Weekly charge	£4.10	£4.10
1100L - Emptying charge		£37.05	£37.05
1100L - Leasing charge	Weekly charge	£5.70	£5.70
Steel Wheeled Bins			
500L - Emptying charge		£19.75	£19.75
500L - Leasing charge	Weekly charge	£3.30	£3.30
660L - Emptying charge		£26.60	£26.60
660L - Leasing charge	Weekly charge	£5.20	£5.20
1100L - Emptying charge		£37.10	£37.10
1100L - Leasing charge	Weekly charge	£5.50	£5.50
1280L - Emptying charge		£40.20	£40.20
1280L - Leasing charge	Weekly charge	£6.20	£6.20

Description	Comments	2021 / 2022	2022 / 2023
Charge for servicing any wheeled bin identified above that adopts a compaction system for handling residual waste		All prices identified above are doubled	All prices identified above are doubled
Commercial Recycling Charges			
Commercial Recycling Sack Charges	Comments	2021 / 2022	2022 / 2023
Per 25 sack bundle		£36.50	£36.50
Per 250 sack bundle		£363.70	£363.70
Commercial Biodegradable Food Waste Bags			
Pack of 50 Biodegradable sacks to fit a 5L kitchen caddy	Additional Liners	£2.00	£2.00
Pack of 25 Biodegradable sacks to fit a 23L kerbside caddy	Additional Liners	£3.00	£3.00
Pack of 20 Biodegradable sacks to fit a 70L bin	Additional Liners	£4.70	£4.70
Plastic Wheeled bins for Dry Recycling			
23L - Emptying charge			
23L - Leasing charge	Weekly charge		
80L - Emptying charge			
80L - Leasing charge	Weekly charge		
140L - Emptying charge		£2.00	£2.00
140L - Leasing charge	Weekly charge	£0.60	£0.60
240L - Emptying charge		£3.60	£3.60
240L - Leasing charge	Weekly charge	£0.70	£0.70
360L - Emptying charge		£5.00	£5.00
360L - Leasing charge	Weekly charge	£0.80	£0.80
660L - Emptying charge		£9.00	£9.00
660L - Leasing charge	Weekly charge	£1.40	£1.40
1100L - Emptying charge		£12.60	£12.60
1100L - Leasing charge	Weekly charge	£2.00	£2.00
Steel Wheeled bins for Dry Recycling			
500L - Emptying charge		£6.80	£6.80
500L - Leasing charge	Weekly charge	£1.20	£1.20
660L - Emptying charge		£9.00	£9.00
660L - Leasing charge	Weekly charge	£1.80	£1.80
1100L - Emptying charge		£12.60	£12.60
1100L - Leasing charge	Weekly charge	£1.90	£1.90
1280L - Emptying charge		£13.60	£13.60
1280L - Leasing charge	Weekly charge	£2.20	£2.20
Plastic Wheeled bins for Food Waste			
23L - Emptying charge	Bin liners included for the service purchased. Charge for additional liners if required.	£2.20	£2.20
23L - Leasing charge		£0.30	£0.30
23L additional Caddy - Emptying charge	Bin liners included for the service purchased. Charge for additional liners if required.		
80L - Emptying charge	Bin liners included for the service purchased. Charge for additional liners if required.	£3.80	£3.80
80L - Leasing charge	Weekly charge	£0.50	£0.50
140L - Emptying charge	Bin liners included for the service purchased. Charge for additional liners if required.	£4.00	£4.00
140L - Leasing charge	Weekly charge	£0.50	£0.50
240L - Emptying charge	Bin liners included for the service purchased. Charge for additional liners if required.	£7.30	£7.30
240L - Leasing charge	Weekly charge	£0.60	£0.60
360L - Emptying charge	Bin liners included for the service purchased. Charge for additional liners if required.	£10.10	£10.10
360L - Leasing charge	Weekly charge	£0.80	£0.80
Plastic Wheeled bins for Green Waste			
140L - Emptying charge		£2.00	£2.00
140L - Leasing charge	Weekly charge	£0.60	£0.60
240L - Emptying charge		£3.60	£3.60
240L - Leasing charge	Weekly charge	£0.70	£0.70
360L - Emptying charge		£5.00	£5.00
360L - Leasing charge	Weekly charge	£0.80	£0.80
Segregated Recycling			
90l Bag	Weekly charge, Service only available in source segregated areas. Phase 1 & 2	£1.50	£1.50
35l Glass Container	Weekly charge, Service only available in source segregated areas. Phase 1 & 2	£1.50	£1.50
45l Bag	Weekly charge, Service only available in source segregated areas. Phase 1 & 2	£1.00	£1.00
Charge for servicing any wheeled bin identified above that adopts a compaction system for handling residual waste		All prices identified above are doubled	All prices identified above are doubled
Replacement Charge for Duty of Care Note Documentation		£16.60	£16.60

Description	Comments	2021 / 2022	2022 / 2023
Domestic Recycling Services			
Sold directly to the public via offices - 3 compostable bags for garden waste			
Sale re-usable 90L green polypropylene handled sacks for garden waste		£2.00	£2.00
40L / 44L Recycling Box Net Cover		£0.00	£0.00
Sale Re-usable 90L blue polypropylene handled sacks with Velcro strap (per bag)		£0.00	£0.00
40L / 44L Recycling box		£0.00	£0.00
5L Kitchen Caddy		£0.00	£0.00
35L Glass Container		£0.00	£0.00
90L Blue Recycling Bag		£0.00	£0.00
90L Orange Bag		£0.00	£0.00
90L Blue Recycling Bag for Flats		£0.00	£0.00
45L White Paper Bag		£0.00	£0.00
23L Kerbside Caddy		£0.00	£0.00
Hygiene Caddy		£2.00	£2.00
Kitchen Caddy liner bags per roll		£0.00	£0.00
Blue dog poo bags pack of 50	includes VAT at 20%		
Blue dog poo bags pack of 100	includes VAT at 20%	£2.00	£2.00
Domestic Waste Collection Services for Bulky Household Goods			
	Comments	2021 / 2022	2022 / 2023
Bulky household goods (up to a max no.3 items) at the kerbside	Up to 3 items	£20.00	£20.00
Bulky household goods (up to a max no. 5 items) at the kerbside	Charge for an additional item (up to a maximum of 2 additional items)	£5.00	£5.00
Administration charge for issuing a HWRC van and/or trailer permit	Per permit	£15.00	£15.50
Docking charges for Waverly and Balmoral (Penarth Pier) Within normal working hours			
	Comments	2021 / 2022	2023 / 2023
Weekdays		£20.50	£53.00
Saturdays		£20.50	£67.00
Sundays & Bank Holidays		£20.50	£80.00
Slipway Permits			
Slipway Permits for domestic and pleasure (Sully, Penarth & Watch Tower Bay)	Annual Charge	£57.30	£59.00
Slipway Permits for commercial use (Sully & Penarth)	Annual Charge	£124.00	£127.70
Replacement or additional slipway keys		£20.00	£20.60
Beach Hut Booking Fees			
	Comments	2021 / 2022	2022 / 2023
Summer Season 1st April - 31st October			
Large Beach Hut - Full Day 10am-8pm		£32.50	£33.50
Large Beach Hut - Half Day 2pm-8pm		£16.50	£17.00
Small Beach Hut - Full Day 10am-8pm		£19.00	£19.60
Small Beach Hut - Half Day 2pm-8pm		£11.50	£11.90
Winter Season 1st November - 31st March			
Large Beach Hut - Full Day 10am-8pm		£11.50	£11.90
Small Beach Hut - Full Day 10am-8pm		£6.25	£6.40
Annual Pass 1st April - 31st March			
Large Beach Hut		£760.00	£782.80
Small Beach Hut		£560.00	£576.80
Ceremonies (Weddings & Civil Partnerships)			
Venue	Comments	2021 / 2022	2022 / 2023
Beach Hut	New Charge		Price under review, to be agreed later in the financial year
Barry Island Amphitheatre	New Charge		Price under review, to be agreed later in the financial year
Band Stand	New Charge		Price under review, to be agreed later in the financial year
Jacksons Bay Beach	New Charge		Price under review, to be agreed later in the financial year
Filming on Highways			
	Comments	2021 / 2022	2022 / 2023
Full Day		£300 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required	£300 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required
Per Hour		£77.00	£79.30
Filming within Resorts			
	Comments	2021 / 2022	2021 / 2022
Full Day		£400 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required	£400 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required
Per Hour		£100.00	£103.00
Filming within Car Parks			
	Comments	2020 / 2021	2022 / 2023
Full Day		£300 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required	£300 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required

Description	Comments	2021 / 2022	2022 / 2023
Per Hour		£75 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required	£75 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required
Filming within Parks and Grounds			
Full Day		£350 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required	£350 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required
Per Hour		£100 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required	£100 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required
Commercial Photo Shoot			
Comments			
Full Day		£550 - £1200 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required	£550 - £1200 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required
Per Hour		£85 - £150 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required	£85 - £150 *Guide price negotiable depending on special requirements with agreement of Chief Officer plus VAT where required

APPENDIX 1b			
ENGINEERING - SERVICE CHARGES			
Where applicable, VAT will be charged at the current rate.			
Coastal car parks	Comments	2021 / 2022	2022 / 23
Harbour Rd & Nell's Point, Barry before 4pm			
Cars (0 - 1 hour)		£1.00	£1.00
Cars (1 + hours)	All Day Charge	£6.00	£6.00
Coaches	All Day Charge	£30.00	£30.00
Harbour Rd & Nell's Point, Barry after 4pm			
Cars (0 - 1 hour)		£1.00	£1.00
Cars (1 + hours)	All Evening	£3.00	£3.00
Coaches	All Evening	£15.00	£15.00
Coastal car parks (No Seasonal Variation)	Comments	2021 / 2022	2022 / 2023
Brig-Y-Don, Ogmere By Sea, Rivermouth, Ogmere By Sea, Cymlau, Southerndown Before 4pm			
Cars (0 - 1 hour)		£1.00	£1.00
Cars (1+ hours)		£6.00	£6.00
Coaches		£30.00	£30.00
Brig-Y-Don, Ogmere By Sea, Rivermouth, Ogmere By Sea, Cymlau, Southerndown After 4pm			
Cars (0 - 1 hour)		£1.00	£1.00
Cars (1+ hours)		£3.00	£3.00
Coaches		£15.00	£15.00
Coastal Season Parking Tickets			
6 months	Coastal Permits are valid for use at any chargeable Vale of Glamorgan Council run resort car park	£50.00	£30.00
12 months	Coastal Permits are valid for use at any chargeable Vale of Glamorgan Council run resort car park	£100.00	£50.00
Town Centre Car Parks			
Wyndham Street, Barry & Cowbridge Town Hall Car Park			
Cars (up to 2 hours)	Charges apply Monday - Saturday from 8am to 6pm	Free	Free
Cars (up to 4 hours)	Charges apply Monday - Saturday from 8am to 6pm	£2.00	£2.00
Cars (All Day)	Charges apply Monday - Saturday from 8am to 6pm	£6.00	£6.00
H Bar Markings Administration and Works Cost			
	(Free for disabled drivers)	£281.50	£290.00
Traffic Counts - supply of existing data	for copy of data already held. Any additional work to be charged on a time charge basis to be agreed with applicant	£170.00	£175.10
Traffic Counts - obtaining new data		£510.00	£525.30
Permanent Traffic Order	Change Per Committee Report	£3,550.00	£4,156.50
Supply of Accident Data	(where permitted by copyright) For copy of data already held. Any additional work to be charged on a time charge basis to be agreed with applicant.	£168.10	£173.10

Description	Comments	2021 / 2022	2022 / 2023
Adoption / Search Requiring A4 Plan		£22.30	£23.00
Complex Search		£75.00	£77.30
House Name Change		£103.00	£106.10
Proof of Address Letter		£25.60	£26.40
Change of existing street name	Once agreed by all residents	£105 for the process plus £27.50 per house on street	£108.20 for the process plus £28.30 per house on street
Street Name / Number Redraw		£2,150.00	£2,214.50
Technical Approval of Highway Structures	Value shown is a minimum. Any additional work to be charged on a time charge basis to be agreed with applicant	£335.00	£345.10
Tourism Sign Design, Cost Estimate, Manufacture and Erection	Non-refundable charge to prepare design and provide cost estimate. Any additional work to be charged on a time charge basis agreed with applicant. Manufacture and erection costs as agreed with applicant	£282.00	£290.5 - non-refundable charge to prepare design and provide cost estimate only. Further charges for additional work and manufacture and erection of signs.
Disabled Bays			
Traffic Regulation Orders			
Additional charge for 'Refreshing H Bar Markings Works Cost'		£50.00	
Transportation	Comments	2021 / 2022	2022 / 2023
School Transport - Contracted Mainstream Services			
Replacement Bus Pass		£10.00	£10.00
Annual Travel Pass (where available)		£305.00	£315.00

Proposed Prices for Porthkerry Cemetery 2022 / 2023

BARRY TOWN COUNCIL - CYNGOR TREF Y BARRI.

<u>Exclusive Right of Burial</u>	<u>2021 / 2022</u>			<u>2022 / 2023 Increase of 3.0%</u>		
In any earthen grave 7' x 4' (70 years)			£522			£539
In any earthen cremated remains grave 4' x 3' (70 years)			£274			£283
<u>Interment Fees</u>						
In Graves for which an Exclusive Right of Burial has been granted.						
For an interment in an earthen grave.	1 Depth	2 Depth	3 Depth	1 Depth	2 Depth	3 Depth
Below Eighteen Years (Charged to WG MOU)	£387	£571	£780	£399	£588	£803
Eighteen years and over	£515	£724	N/A	£530	£746	N/A
For any interment of cremated remains in any earthen grave.			£273			£281
For every 1 inch or part thereof in width excavated for a grave which is to admit a coffin or casket having a greater width than 2' 6".			£73			£75
Cancellation Fee - 50% of original fee (For re-opened graves only).						
To provide a test dig for one depth			£265			£273
To provide a test dig for two depth			£373			£384
<u>Memorial Fees</u>						
For the right to erect any monument, not exceeding 4' high x 3' wide, on a full grave where an Exclusive Right of Burial has been granted:			£223			£230
For the right to erect any monument, not exceeding 2' 3" high x 2' wide, on a cremated remains grave where an Exclusive Right of Burial has been granted:			£189			£195
For the right to erect a tablet, not exceeding 18" x 12", on any grave where an Exclusive Right of Burial has been granted:			£142			£146
To carry out any additional inscription in relation to any form of memorial.			£96			£99
<u>Other</u>						
Search for, and a certified copy of an entry of burial in the register books.			£11			£11
Providing a duplicate burial deed.			£11			£11
For the assignment (transfer) of the Exclusive Right of Burial			£30			£30
For the exhumation of human remains from an earthen grave.			£1,227			£1,227
For the exhumation of an urn containing cremated remains from any grave.			£303			£303
Capping fee for any earthen grave.			£192			£192

NON RESIDENTS OF THE VALE OF GLAMORGAN ARE SUBJECT TO TRIPLE FEES ON ALL OF THE ABOVE, THIS MAY BE WAIVED AT THE DISCRETION OF THE CHIEF OFFICER / DEPUTY CHIEF OFFICER IN RELATION TO FORMER RESIDENTS OF THE VALE OF GLAMORGAN

Appendix 2a

Registrars Fees - proposed increase for 2022/23

Premises	Day	21/22 Fees	22/23 Fees (proposed)
De-Comms Rooms	Monday to Thursday	152.60	160.00
Approved Premises	Monday to Thursday	423.90	435.00
De-Comms Rooms	Friday	194.30	200.00
Approved Premises	Friday	450.60	465.00
De-Comms Rooms	Saturday	184.40	190.00
Approved Premises	Saturday	455.80	470.00
Approved Premises	Sunday & Bank Holiday	496.70	510.00

Appendix 2b

PLANNING AND BUILDING REGULATIONS

1.1. Decisions and Pending Applications

Which of the following relating to the property have been granted, issued or refused or (where applicable) are the subject of pending applications:

- (a) a planning permission
- (b) a listed building consent)
- (c) a conservation area consent
- (d) a certificate of lawfulness of existing use or development
- (e) a certificate of lawfulness of proposed use or development
- (f) a certificate of lawfulness of proposed works for listed buildings

(g) a heritage partnership agreement

(h) a listed building consent order

(i) a local listed building consent order

- (j) building regulations approval
- (k) a building regulation completion certificate and
- (l) any building regulations certificate or notice issued in respect of work carried out under a competent person self-certificate scheme?

1.2. Planning Designations and Proposals

What designations of land use for the property or the area, and what specific proposals for the property, are contained in any existing or proposed development plan ?

2. ROADS AND PUBLIC RIGHTS OF WAY

2.1 Which of the roads, footways and footpaths named in the application for this search (via boxes B and C) are:

- (a) highways maintainable at public expense;
- (b) subject to adoption and, supported by a bond or bond waiver
- (c) to be made up by a local authority who will reclaim the cost from the frontagers;
- (d) to be adopted by a local authority without reclaiming the cost from the frontagers ?

Fees 2021/22	Increase 3%	Proposed Fees 2022/23
£3.75	1.03	£3.90
£3.75	1.03	£3.90
£3.75	1.03	£3.90
£3.75	1.03	£3.90
£3.75	1.03	£3.90
N/A – English Legislation		
£3.75	1.03	£3.90
N/A – English Legislation		
£2.05	1.03	£2.10
£2.05	1.03	£2.10
£2.05	1.03	£2.10
£4.05	1.03	£4.20
£2.05	1.03	£2.10
£2.05	1.03	£2.10
£2.05	1.03	£2.10
£2.05	1.03	£2.10

PUBLIC RIGHTS OF WAY

2.2 Is any public right of way which abuts on, or crosses the property, shown on a definitive map or revised definitive map?

2.3 Are there any pending applications to record a public right of way that abuts, or crosses the property, on a definitive map or revised definitive map?

2.4 Are there any legal orders to stop us, divert, alter or create a public right of way which abuts, or crosses the property not yet implemented or shown on a definitive map?

2.5 If so, please attach a plan showing the approximate route.

OTHER MATTERS

Apart from matters entered on the registers of local land charges, do any of the following matters apply to the property? If so, how can copies of relevant documents be obtained?

3.1. Land Required for Public Purposes

Is the property included in land required for public purposes?

3.2. Land to be Acquired for Road Works

Is the property included in land required for road works?

3.3. Drainage Matters

(a) Is the property served by a sustainable urban drainage system (SuDs)?

(b) Are there SuDs features within the boundary of the property? If yes is the owner responsible for maintenance?

(c) If the property benefits from a SuDs for which there is a charge, who bills the property for the surface water drainage charge?

3.4 Nearby Road Schemes

Is the property (or will it be) within 200 metres of any of the following:-

(a) the centre line of a new trunk road or special road specified in any order, draft order or scheme;

(b) the centre line of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway,

(c) the outer limits of construction works for a proposed alteration or improvement to an existing road, involving (i) construction of a roundabout (other than a mini roundabout); or (ii) widening by construction of one or more additional traffic lanes;

(d) the outer limits of (i) construction of a new road to be built by a local authority; (ii) an approved alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway; or (iii) construction of a roundabout (other than a mini roundabout) or widening by construction of one or more additional traffic lanes;

(e) the centre line of the proposed route of a new road under proposals published for public consultation;

£2.05	1.03	£2.10
£2.05	1.03	£2.10
£2.05	1.03	£2.10
£4.65	1.03	£4.80
£2.05	1.03	£2.10
£1.05	1.03	£1.10
£1.35	1.03	£1.40
£1.35	1.03	£1.40
£1.35	1.03	£1.40
£1.05	1.03	£1.10
£1.05	1.03	£1.10
£1.05	1.03	£1.10
£1.05	1.03	£1.10
£1.05	1.03	£1.10

(f) the outer limits of (i) construction of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway; (ii) construction of a roundabout (other than a mini roundabout); or (iii) widening by construction of one or more additional traffic lanes, under proposals published for public consultation ?

3.5. Nearby Railway Schemes

(a) Is the property (or will it be) within 200 metres of the centre line of a proposed railway, tramway, light railway or monorail?

(b) Are there any proposals for a railway, tramway, light railway or monorail within the Local Authority's boundary?

3.6. Traffic Schemes

Has a local authority approved but not yet implemented any of the following for the roads, footways and footpaths (which are named in Boxes B and C) and are within 200 metres of the boundaries of the property?

(a) permanent stopping up or diversion;

(b) waiting or loading restrictions;

(c) one way driving;

(d) prohibition of driving;

(e) pedestrianisation;

(f) vehicle width or weight restriction;

(g) traffic calming works including road humps

(h) residents parking controls;

(i) minor road widening or improvement;

(j) pedestrian crossings;

(k) cycle tracks;

(l) bridge building;

(Prior to publicity programmes for schemes etc).

3.7. Outstanding Notices

Do any statutory notices which relate to the following matters subsist in relation to the property other than those revealed in a response to any other enquiry in this form?

(a) building works

(b) environment

(c) health and safety

(d) housing

£1.05	1.03	£1.10
£6.65	1.03	£6.80
£6.75	1.03	£7.00
£0.85	1.03	£0.90
£0.85	1.03	£0.90
£0.85	1.03	£0.90
£0.85	1.03	£0.90
£0.85	1.03	£0.90
£0.85	1.03	£0.90
£0.85	1.03	£0.90
£0.85	1.03	£0.90
£0.85	1.03	£0.90
£3.15	1.03	£3.20
£3.15	1.03	£3.20
£3.15	1.03	£3.20
£3.15	1.03	£3.20

Appendix 2c**LEGAL SERVICES - PROPOSED FEES 2022/23**

Service	Fees 2021/22	Increase 3%	Proposed Fees 2022/23
Assignments including Licence to assign	£153.70	1.03	£158.30
New Lettings (including Licences to underlet)	£153.70	1.03	£158.30
Licences to Assign	£153.70	1.03	£158.30
Licences to underlet	£153.70	1.03	£158.30
Licence for Altercation	£143.40	1.03	£147.70
Deed of Rectification (lease or transfer)	£51.30	1.03	£52.80
Release Right to Buy Covenant	£102.40	1.03	£105.50
Deed of Covenant	£102.40	1.03	£105.50
Mortgage Redemption Fee	£30.70	1.03	£31.60
Concessions	£153.70	1.03	£158.30
Simple Workshop Tenancies	£204.80	1.03	£210.90
Simple Grazing Licences	£51.30	1.03	£52.80
Simple Farm Business Tenancies	£204.80	1.03	£210.90

Appendix 2d

PROPERTY - PROPOSED FEES 2022/23

Service	Fees 2021/22	Increase 3%	Proposed Fees 2022/23
Assignments including negotiating Licence to assign	£76.80	1.03	£79.10
Negotiating New Lettings	£153.40	1.03	£158.00
Negotiating New Lettings	£76.80	1.03	£79.10
Processing Licence for alteration requests	£51.30	1.03	£52.80
Consultation on Deed of Rectification (lease or transfer) - unless Council error	£25.60	1.03	£26.40
Release of covenant negotiations	£76.80	1.03	£79.10
Negotiating Sales of land to adjoining owners	£153.40	1.03	£158.00
Negotiating terms for other transfers (unless major site which will be on case by case basis)	£307.30	1.03	£316.50
Simple Grazing, concession, filming Licences	£76.80	1.03	£79.10
Simple Farm Business tenancies	£204.80	1.03	£210.90
Easements	£102.40	1.03	£105.50

Appendix 2e

HUMAN RESOURCES - PROPOSED FEES 2022/23

Service	Fees 2021/22	Increase 3%	Proposed Fees 2022/23
DBS Umbrella Body Checks for External Organisations	£16 admin fee per check	0	£16 admin fee per check
Payroll Bureau Service for External Organisations	£103.50	1.03	£106.60

Appendix 3 – Fees and Charges 2022/23 for Adult Community Learning

Service	Current Fee (2020/21 & 2021/22)	Proposed Fee (2022/23)
Full Fee (No Concessions) – 10 Week Course	£95	£101
Fitness Classes (No Concessions) – 10 Week 1.5 hour session	£70	£75
One Day Courses	£35	£35



PENARTH PIER COMMUNITY ROOM HIRE



Are you looking to book a room or venue?

Rooms are available for hire at Penarth Pier on an hourly or daily rate for meetings, training and functions.

Room Hire Charges for September 2021

Room / Facility	Per hour	Per Day (0900-1700)	Per Eve (1800-2000)
Main Hall	£60	£300	£150
Meeting / Training Room	£20	£80	£45
Entrance Foyer	£15	-	-
1st Floor Foyer	£15	-	-
Cinema / Lecture Room	£50 / half day (0900-1230 or 1300-1700)		
Facilities / Equipment	<ul style="list-style-type: none"> • Internet / Wi-Fi • Sound equipment • Baby changing facilities 	<ul style="list-style-type: none"> • Film projector • Projector screen • Wheelchair access 	<ul style="list-style-type: none"> • Accessible toilets • Catering available
Suitable for	<ul style="list-style-type: none"> • Parties (e.g. weddings) • Wakes • Local comm meetings • Church / choir events 	<ul style="list-style-type: none"> • Baby groups • Educational pursuits • Music / theatre events • School events 	<ul style="list-style-type: none"> • Fitness classes • Training • Societies and clubs
Weddings / Parties	Price on application, dependant on number of guests and catering package. Will include access to decorate and prepare the pavilion and foyers.		
Concessions	20% concession will be given to 3rd sector/charitable groups.		
Commissions	25% commission will be charged on all sales made during exhibitions, markets, etc.		

Penarth Pier Pavilion
The Esplanade, Penarth CF64 3AU

☎ 029 2071 2100

✉ hire@penarthpavilion.co.uk

penarthpavilion.co.uk

f Penarthpierpavilion **t** @PenarthPavilion

Appendix 5a – Cosmeston Lakes Fees and Charges

Reshaping Services - Proposed Fees and Charges within the Directorate of Managing Director and Resources for 2022/23

Inclusive of VAT where applicable, unless shown otherwise. Educational prices are VAT exempt, 20% discount for Vale Council (including schools), non-profit making community use and charitable use of hired space, subject to availability.

Discounts available for multiple bookings, to be agreed by Operational Manager.

Description	Current 2021/22	Proposed 2022/23
Launching fee (boats and diving) – scouts, guides and education	£4.00 per launch / dive 1 st March – 30 th November only.	£4.15 per launch / dive 1 st March – 30 th November only.
Launching fee (boats and diving) -fee paying clubs/commercial	£8.00 1 st March – 30 th November only.	£8.25 1 st March – 30 th November only.
Annual launching fee - scouts, guides, schools and charitable organisations.	£415.50 per boat, subsequent launchings free if this option chosen.	£428 per boat, subsequent launchings free if this option chosen.
Annual launching fee (fee paying organisations/ commercial)	£525.00 per boat, subsequent launchings free if this option chosen	£540.00 per boat, subsequent launchings free if this option chosen
Model boats (per launch)	£3.00 per launch	£3.10 per launch
Model boats (per year)	£360.00 subsequent launches free. Up to a maximum of 10 boats	£370.00 subsequent launches free. Up to a maximum of 10 boats
Horse riding (individual)	£25.00	£25.75
Horse riding (commercial)	£130 per horse, supervisor free.	£134 per horse, supervisor free.
Orienteering (Vale school)	£1.90 per pack	£1.95 per pack
Orienteering (non Vale School)	£2.60 per pack	£2.70 per pack
Orienteering (public)	£3.05 per pack	£3.15 per pack
Filming (per hour)	£250.00 per hour (maximum) Negotiable depending on special requirements with agreement of OM. Plus VAT where required.	£258.00 per hour (maximum) Negotiable depending on special requirements with agreement of OM. Plus VAT where required.
Filming (per day)	£1,000.00 - £2,500.00 (up to 12 hours) Negotiable depending on special requirements with agreement of OM. Plus VAT where required.	£1,000.00 - £2,500.00 (up to 12 hours) Negotiable depending on special requirements with agreement of OM. Plus VAT where required.
Filming (set and clear down days)	£1,000.00 per day (maximum)	£1,000.00 per day (maximum)

Appendix 5a – Cosmeston Lakes Fees and Charges

Reshaping Services - Proposed Fees and Charges within the Directorate of Managing Director and Resources for 2022/23

Base unit parking (filming)	£13.50 per vehicle per night. Minimum £330.00 per night.	£14.00 per vehicle per night. Minimum £340.00 per night.
Filming bond	£500.00	£500.00
Commercial photo shoot	£85.00 - £150.00 per hour. £100.00 - £500.00 per Half day. £550.00 - £1200.00 per full day.	£85.00 - £150.00 per hour. £100.00 - £500.00 per Half day. £550.00 - £1200.00 per full day.
Dedication (tree)	£300.00 Planting cost (includes one replacement tree)	£310.00 Planting cost (includes one replacement tree)
Dedication (bench)	£1,500.00 recycled plastic memorial bench with plaque. Maintainable for 5 years.	£1,545.00 recycled plastic memorial bench with plaque. Maintainable for 5 years.
Dedication (plaque)	New – £300.00 per plaque. Plaque supplied and fitted by Countryside Services. Positioning of plaque to be agreed with Countryside Service.	£310.00 per plaque. Plaque supplied and fitted by Countryside Services. Positioning of plaque to be agreed with Countryside Service.
Educational talks/Ranger led visits (Vale Schools)	£2.00 per pupil, minimum £50.00 per booking	£2.05 per pupil, minimum £50.00 per booking
Educational talks/Ranger led visits (non Vale school)	£2.50 per pupil,. minimum £65.00 per booking	£2.55 per pupil,. minimum £70.00 per booking
Education talks (non-school)	£50.00 per group / 15 max	£52.00 per group / 15 max
Ranger led walk (adult)	£50.00 per group / 15 max	£52.00 per group / 15 max
Ranger led walk (child)	£50.00 per group / 15 max	£52.00 per group / 15 max
Teacher training days	£40.00 per teacher per day. Minimum of 8 teachers per session.	£42.00 per teacher per day. Minimum of 8 teachers per session.
Hire of new outdoor learning area	£95.00 per half day (commercial) plus staff costs if required.	£97.50 per half day (commercial) plus staff costs if required.
Hire of new outdoor learning area	£150.00 per full day (commercial) plus staff costs if required.	£154.0 per full day (commercial) plus staff costs if required.
Wedding event hire.	£1,000.00 event organisers only (2020/21). Price fixed if wedding booked in 2020/21 for 2021/22.	£1,000.00 event organisers only (2022/23). Price fixed if wedding booked in 2022/23 for 2023/24.

Appendix 5a – Cosmeston Lakes Fees and Charges

Reshaping Services - Proposed Fees and Charges within the Directorate of Managing Director and Resources for 2022/23

Trade events/fetes, etc.	£25.00 per 3m x 2m stall, minimum of £200.00 per day.	£25.75 per 3m x 2m stall, minimum of £200.00 per day.
Hire of Forest Schools woodland area (commercial)	£75.00 per day, per 500m2	£77.25 per day, per 500m2
Event - country park use (commercial)	£2.25 per participant, minimum of £275.00 per day	£2.30 per participant, minimum of £275.00 per day
Event - Lake (commercial)	£2.25 per participant, minimum of £275.00 per day	£2.30 per participant, minimum of £275.00 per day
Commercial educational activities	£3.00 per child, per day. Minimum £75.00	£3.10 per child, per day. Minimum £75.00
Commercial `Pop up` events	£200 - £400 per day, per 500m2. special requirements with agreement of OM	£200 - £400 per day, per 500m2. special requirements with agreement of OM
Car Parking Fees – 1 st March – 30 th September. 10am – 8pm.	2hrs - £1.00 4hrs - £2.00 All day – £4.00 Bus & coach £30.00 per day	2hrs - £1.00 4hrs - £2.00 All day – £4.00 Bus & coach £30.00 per day
Car Parking Fees – 1 st October – end of February. 10am – 5pm.	2hrs - £1.00 4hrs - £2.00 All day – £4.00 Bus & coach £30.00 per day	2hrs - £1.00 4hrs - £2.00 All day – £4.00 Bus & coach £30.00 per day
Car parking fees – Parking permit	6 month - £30.00 12 month - £50.00	6 month - £30.00 12 month - £50.00
Car Parking fees – Disabled Persons with Blue Badges	Disabled persons with Blue badges - Free	Disabled persons with Blue badges - Free

Appendix 5b – Medieval Village Fees and Charges

Reshaping Services - Proposed Fees and Charges within the Directorate of Managing Director and Resources for 2022/23

Inclusive of VAT where applicable, unless shown otherwise. Educational prices are VAT exempt, 20% discount for Vale Council (including schools), non-profit making community use and charitable use of hired space, subject to availability.

Discounts available for multiple bookings, to be agreed by Operational Manager.

Description	Current 2021/22	Proposed 2022/23
Audio Wand Tour (adult)	£5.20	£5.35
Audio Wand Tour (concession)	£3.65	£3.75
Costumed Tour	£5.20	New - Free entry
Costumed Tour (Concession)	£3.65	New - Free entry
Family ticket	New - £15.25 – 2 adults plus 2 children under 16.	New - Free entry
Family ticket	New - £17.80 – 2 adults plus 3 children under 16.	New - Free entry
School Tour (non Vale School)	£3.60 per pupil – Minimum of £70.00 per group	£3.70 per pupil – Minimum of £72.00 per group
School Tour (Vale School)	£3.00 per pupil– Minimum of £60.00 per group	£3.10 per pupil– Minimum of £62.00 per group
Extra school activity (e.g. bread making)	£1.00 per pupil	£1.05 per pupil
School tour and three activities (non Vale School)	£5.75 per pupil – Minimum of £75.00 per group	£5.90 per pupil – Minimum of £77.25 per group
School tour and three activities (Vale School)	£5.25 per pupil – Minimum of £75.00 per group	£5.40 per pupil – Minimum of £77.25 per group
Hire of Tithe Barn	Up to £300.00 (incl. wedding blessings) per max of 3 hours, week day. TBD by Operational Manager.	Up to £310.00 (incl. wedding blessings) per max of 3 hours, week day. TBD by Operational Manager.
Hire of Tithe Barn	Up to £150.00 (incl. wedding blessings) per max of 1 hour, week day. TBD by Operational	Up to £155.00 (incl. wedding blessings) per max of 1 hour, week day. TBD by Operational
Hire of Tithe Barn	Up to £350.00 (including wedding blessings) Per max of 3 hours, weekend day. TBD by Operational Manager.	Up to £360.00 (including wedding blessings) Per max of 3 hours, weekend day. TBD by Operational Manager.
Hire of Tithe Barn	Up to £175.00 (including wedding blessings) Per max of 1 hour, weekend day. TBD by Operational Manager.	Up to £180.00 (including wedding blessings) Per max of 1 hour, weekend day. TBD by Operational Manager.
Hire of Reeves Barn	Up to £300.00 (incl. wedding blessings) per max of 3 hours,	Up to £310.00 (incl. wedding blessings) per max of 3 hours,

Appendix 5b – Medieval Village Fees and Charges

Reshaping Services - Proposed Fees and Charges within the Directorate of Managing Director and Resources for 2022/23

	week day. TBD by Operational Manager.	week day. TBD by Operational Manager.
Hire of Reeves Barn	Up to £150.00 (incl. wedding blessings) per max of 1 hour, week day. TBD by Operational Manager.	Up to £155.00 (incl. wedding blessings) per max of 1 hour, week day. TBD by Operational Manager.
Hire of Reeves Barn	Up to £350.00 (including wedding blessings) Per max of 3 hours, weekend day. TBD by Operational Manager	Up to £360.00 (including wedding blessings) Per max of 3 hours, weekend day. TBD by Operational Manager
Hire of Reeves Barn	Up to £175.00 (including wedding blessings) Per max of 1 hour, weekend day. TBD by Operational Manager.	Up to £180.00 (including wedding blessings) Per max of 1 hour, weekend day. TBD by Operational Manager.
Filming (per hour)	£350.00 per hour (maximum). Negotiable depending on special requirements with agreement of OM. Plus VAT where required	£360.00 per hour (maximum). Negotiable depending on special requirements with agreement of OM. Plus VAT where required
Filming (per day)	£1,600.00 - £3,000.00 (up to 12 hours) Negotiable depending on special requirements with agreement of OM. Plus VAT where required.	£1,600.00 - £3,000.00 (up to 12 hours) Negotiable depending on special requirements with agreement of OM. Plus VAT where required.
Filming (set and clear down days)	£1,000.00 per day	£1,000.00 per day
Filming bond	£500.00	£500.00
Commercial photo shoot	£85 - £150 per hour. £100 - £500 per Half day. £550 - £1200 per full day.	£85 - £150 per hour. £100 - £500 per Half day. £550 - £1200 per full day.
Hire of Village for event (per day, per weekend day or bank holiday or per weekend/two days over bank holiday)	£600.00 - £1,000.00 per day or £200.00 – £400.00 per day plus 25% of ticket receipts. Event organiser may charge entry. Includes parking management. Plus VAT where applicable. To be agreed by OM.	£600.00 - £1,000.00 per day or £200.00 – £400.00 per day plus 25% of ticket receipts. Event organiser may charge entry. Includes parking management. Plus VAT where applicable. To be agreed by OM.
Hiring Bond	£500.00 To cover cleaning, damage etc.	£500.00 To cover cleaning, damage etc.
Hire of event field only (per day, per weekend day, per weekend/two days over bank holiday)	£200.00 - £400.00 per day or £100.00 – £200.00 per day plus 25% of ticket receipts.	£200.00 - £400.00 per day or £100.00 – £200.00 per day plus 25% of ticket receipts.

Appendix 5b – Medieval Village Fees and Charges

Reshaping Services - Proposed Fees and Charges within the Directorate of Managing Director and Resources for 2022/23

	Event organiser may charge entry. Includes parking management. Plus VAT where applicable. To be agreed by OM.	Event organiser may charge entry. Includes parking management. Plus VAT where applicable. To be agreed by OM.
Hiring Bond	£200.00 To cover cleaning etc.	£200.00 To cover cleaning etc.
Trade events/fetes, etc.	£25.00 per day, per 3m x 2m stall, minimum £200.00 per day	£25.75 per day, per 3m x 2m stall, minimum £200.00 per day
Hire of Village for – Live Action Roll Play activities	January – March & October – December £1,200.00 per 5 day week & £800.00 per weekend. April – June - £1,400.00 per 5 day week & £1,200.00 per weekend. July – September - £1,500.00 per 5 day week & £1,500.00 per weekend	January – March & October – December £1,200.00 per 5 day week & £800.00 per weekend. April – June - £1,400.00 per 5 day week & £1,200.00 per weekend. July – September - £1,500.00 per 5 day week & £1,500.00 per weekend
Hiring Bond	£500.00 To cover cleaning / damage etc.	£500.00 To cover cleaning / damage etc.
Wedding event Hire	£1,000.00 to event organisers only (2020/21). Price held if wedding booked in 2020/21 for 2021/22.	£1,000.00 to event organisers only (2020/21). Price held if wedding booked in 2022/23 for 2023/24.

Appendix 5c – Porthkerry Country Park Fees and Charges

Reshaping Services - Proposed Fees and Charges within the Directorate of Managing Director and Resources for 2022/23

Inclusive of VAT where applicable, unless shown otherwise. Educational prices are VAT exempt, 20% discount for Vale Council (including schools), non-profit making community use and charitable use of hired space, subject to availability.

Discounts available for multiple bookings, to be agreed by Operational Manager.

Description	Current 2021/22	Proposed 2022/23
Horse riding (individual)	£25.00	£25.75
Horse riding (commercial)	£130 per horse, supervisor free.	£134 per horse, supervisor free.
Orienteering (Vale school)	£1.90 per pack	£1.95 per pack
Orienteering (non Vale School)	£2.60 per pack	£2.70 per pack
Orienteering (public)	£3.05 per pack	£3.15 per pack
Filming (per hour)	£250.00 per hour (maximum) Negotiable depending on special requirements with agreement of OM. Plus VAT where required	£258.00 per hour (maximum) Negotiable depending on special requirements with agreement of OM. Plus VAT where required
Filming (per day)	£1,000.00 - £2,500.00 (up to 12 hours) Negotiable depending on special requirements with agreement of OM. Plus VAT where required.	£1,000.00 - £2,500.00 (up to 12 hours) Negotiable depending on special requirements with agreement of OM. Plus VAT where required.
Filming (set and clear down days)	£1,000.00 per day	£1,000.00 per day
Base unit parking	£13.50 per vehicle per night. Minimum £330.00 per night	£14.00 per vehicle per night. Minimum £340.00 per night
Filming bond	£500.00	£500.00
Commercial photo shoot	£85 - £150 per hour. £100 - £500 per Half day. £550 - £1200 per full day.	£85 - £150 per hour. £100 - £500 per Half day. £550 - £1200 per full day.
Dedication (tree)	£300 Planting cost (includes one replacement tree)	£310 Planting cost (includes one replacement tree)
Dedication (bench)	£1,500.00 recycled plastic memorial bench with plaque. Maintainable for 5 years.	£1,545.00 recycled plastic memorial bench with plaque. Maintainable for 5 years.
Dedication (plaque)	£300.00 per plaque. Plaque supplied and fitted by Countryside Services. Positioning of plaque to be agreed with Countryside Service.	£310.00 per plaque. Plaque supplied and fitted by Countryside Services. Positioning of plaque to be agreed with Countryside Service.
Educational talks/Ranger led visits (Vale Schools)	£2.00, minimum £50.00 per booking	£2.05, minimum £50.00 per booking
Educational talks/Ranger led visits (non Vale school)	£2.50. minimum £65.00 per booking	£2.55. minimum £70.00 per booking

Appendix 5c – Porthkerry Country Park Fees and Charges

Reshaping Services - Proposed Fees and Charges within the Directorate of Managing Director and Resources for 2022/23

Education talks (non school)	£50.00 per group / 15 max	£52.00 per group / 15 max
Ranger led walk (adult)	£50.00 per group / 15 max	£52.00 per group / 15 max
Ranger led walk (child)	£50.00 per group / 15 max	£52.00 per group / 15 max
Teacher training days	£40.00 per teacher per day. Minimum of 8 teachers per session.	£42.00 per teacher per day. Minimum of 8 teachers per session.
Trade events/fetes, etc.	£25.00 per 3m x 2m stall, minimum of £200.00 per	£25.75 per 3m x 2m stall, minimum of £200.00 per
Lodge hire per hour (commercial)	£45.00 per hour (commercial)	£46.50 per hour (commercial)
Lodge hire per half day (commercial)	£95 per half day (commercial) plus staff costs if required.	£98 per half day (commercial) plus staff costs if required.
Lodge hire per full day (commercial)	£150 per full day (commercial) plus staff costs if required.	£155 per full day (commercial) plus staff costs if required.
Lodge hire cleaning bond	£25.00 cleaning bond	£25.00 cleaning bond
Lodge hire (6pm – 11pm only)	£325.00 (6pm – 11pm only)	£335.00 (6pm – 11pm only)
Lodge hire bond for evening use	£100.00 bond for evening use	£100.00 bond for evening use
Commercial educational activities	£3.00 per child, per day. Minimum of £75.00	£3.10 per child, per day. Minimum of £75.00
Hire of Forest Schools woodland area (commercial / educational)	£75.00 per day, per 500m2	£77.25 per day, per 500m2
Event use of part of meadow (day time 9am – 5pm)	£200.00 - £400.00 per day or £100.00 - £200.00 per day, plus 25% of ticket receipts. Up to 25% of meadow.	£200.00 - £400.00 per day or £100.00 - £200.00 per day, plus 25% of ticket receipts. Up to 25% of meadow.
Event use of part of meadow (evening 6pm – 11pm)	£200.00 - £400.00 per evening or £100.00 - £200.00 per evening, plus 25% of ticket receipts.	£200.00 - £400.00 per evening or £100.00 - £200.00 per evening, plus 25% of ticket receipts.
Commercial `Pop up` events	£200 - £400 per day, per 500m2. special requirements with agreement of OM	£200 - £400 per day, per 500m2. special requirements with agreement of OM
Event use of meadow cleaning bond.	£200.00 hiring bond.	£200.00 hiring bond.
Nightingale Cottage meeting room hire 9am – 5pm	£80.00 per full day (commercial)	£82.50 per full day (commercial)
Nightingale Cottage meeting room hire	£55.00 per half day (commercial)	£56.50 per half day (commercial)
Cottage meeting room hire. cleaning bond.	£25.00 cleaning bond.	£25.00 cleaning bond.
Wedding event hire.	£1,000.00 event organisers only (2020/21). Price fixed if wedding booked in 2020/21 for 2021/22.	£1,000.00 event organisers only (2020/21). Price fixed if wedding booked in 2022/23 for 2023/24.

Appendix 5c – Porthkerry Country Park Fees and Charges

Reshaping Services - Proposed Fees and Charges within the Directorate of Managing Director and Resources for 2022/23

Car Parking Fees – 1 st March – 30 th September. 10am – 8pm.	2hrs - £1.00 4hrs - £2.00 All day – £4.00 Bus & coach £30.00 per day	2hrs - £1.00 4hrs - £2.00 All day – £4.00 Bus & coach £30.00 per day
Car Parking Fees – 1 st October – end of February. 10am – 5pm.	2hrs - £1.00 4hrs - £2.00 All day – £4.00 Bus & coach £30.00 per day	2hrs - £1.00 4hrs - £2.00 All day – £4.00 Bus & coach £30.00 per day
Car parking fees – Parking permit	6 month - £30.00 12 month - £50.00	6 month - £30.00 12 month - £50.00
Car Parking fees - Disabled persons with Blue badges	Disabled persons with Blue badges - Free	Disabled persons with Blue badges - Free

Appendix 5d – Glamorgan Heritage Coast Fees and Charges

Reshaping Services - Proposed Fees and Charges within the Directorate of Managing Director and Resources for 2022/23

Inclusive of VAT where applicable, unless shown otherwise. Educational prices are VAT exempt, 20% discount for Vale Council (including schools), non-profit making community use and charitable use of hired space, subject to availability.

Discounts available for multiple bookings, to be agreed by Operational Manager.

Description	Current 2021/22	Proposed 2022/23
Educational talks / visits (vale school)	£2.00, minimum £50.00 per booking	£2.05, minimum £50.00 per booking
Educational talks / visits (non vale school)	£2.50, minimum £65.00 per booking	£2.55, minimum £65.00 per booking
Car parking	£3.00/day weekends / low season only. During the summer landowner collects	£3.00/day weekends / low season only. During the summer landowner collects
Events/fetes, etc. within the Heritage coast centre.	£25.00 per 3m x 2m stall, minimum of £200.00 per day.	£25.75 per 3m x 2m stall, minimum of £200.00 per day.
Commercial `Pop up` events. within the Heritage coast centre.	£200 - £400 per day. special requirements with agreement of OM	£200 - £400 per day. special requirements with agreement of OM
Large Meeting room hire	£70.00 per full day (commercial)	£72.50 per full day (commercial)
Large Meeting room hire	£50.00 per half day (commercial)	£51.50 per half day (commercial)
Small meeting room	£40.00 per full day (commercial)	£41.00 per full day (commercial)
Small meeting room	£25.00 per half day (commercial)	£25.00 per half day (commercial)
Ranger led walks (adult)	£50.00 per group / 15 maximum	£52.00 per group / 15 maximum
Ranger led walks (child)	£50.00 per group / 15 maximum	£52.00 per group / 15 maximum
Ranger led walks (educational talks / non school)	£50.00 per group / 15 maximum	£52.00 per group / 15 maximum
Teacher training days	New - £40.00 per teacher per day. Minimum of 8 teachers per session.	New - £42.00 per teacher per day. Minimum of 8 teachers per session.
Orienteering (Vale school)	£1.90 per pack	£1.95 per pack
Orienteering (non Vale School)	£2.60 per pack	£2.70 per pack
Orienteering (public)	£3.05 per pack	£3.15 per pack

Appendix 5e – Public Rights of Way Fees and Charges

Reshaping Services - Proposed Fees and Charges within the Directorate of Managing Director and Resources for 2022/23

Description	Current 2021/22	Proposed 2022/23
kissing gate / stile. Gift/donation/dedication	£395.00 To include kissing gate / stile kit plus installation by the Countryside team (new/replacement). Non-commercial only. Maintainable for 3 years. Customer to supply plaque. Subject to landowners agreement.	£395.00 To include kissing gate / stile kit plus installation by the Countryside team (new/replacement). Non-commercial only. Maintainable for 3 years. Customer to supply plaque. Subject to landowners agreement.
Way marker post. Gift/donation/dedication	£150.00 - installation by the Countryside team (new/replacement). Non-commercial only. Maintainable for 3 years. Customer to supply plaque. Subject to landowners agreement.	£150.00 - installation by the Countryside team (new/replacement). Non-commercial only. Maintainable for 3 years. Customer to supply plaque. Subject to landowners agreement.
Foot bridge Gift/donation/dedication	£2,000.00 - £3,000.00 Depending on span(new/replacement). Installation by the Countryside team. Non-commercial only. Maintainable for 5 years. Customer to supply plaque. Subject to landowners agreement	£2,000.00 - £3,000.00 Depending on span(new/replacement). Installation by the Countryside team. Non-commercial only. Maintainable for 5 years. Customer to supply plaque. Subject to landowners agreement
Restoration of a stone stile Gift/donation/dedication	£1,000.00. Non-commercial only. Customer to supply plaque, slate only. Subject to landowners agreement.	£1,000.00. Non-commercial only. Customer to supply plaque, slate only. Subject to landowners agreement.

Appendix 5f – Reptile Translocation Fees and Charges

Reshaping Services - Proposed Fees and Charges within the Directorate of Managing Director and Resources for 2022/23

Description	Current 2021/22	Proposed 2022/23
<p>Translocation of reptiles.</p> <p>Surveyed population <5.</p> <p>Estimated population <50.</p>	<p>£10,000.00. Countryside team to maintain habitat and monitor population for a 10 year period.</p> <p>Developer to carry out all site preparation works and all reptile translocation.</p>	<p>£10,000.00. Countryside team to maintain habitat and monitor population for a 10 year period.</p> <p>Developer to carry out all site preparation works and all reptile translocation.</p>
<p>Translocation of reptiles.</p> <p>Surveyed population 5 - 10.</p> <p>Estimated population 50 - 100.</p>	<p>£15,000.00. Countryside team to maintain habitat and monitor population for a 10 year period.</p> <p>Developer to carry out all site preparation works and all reptile translocation</p>	<p>£15,000.00. Countryside team to maintain habitat and monitor population for a 10 year period.</p> <p>Developer to carry out all site preparation works and all reptile translocation</p>
<p>Translocation of reptiles.</p> <p>Surveyed population 10 - 20.</p> <p>Estimated population 101 - 500</p>	<p>£20,000.00. Countryside team to maintain habitat and monitor population for a 10 year period.</p> <p>Developer to carry out all site preparation works and all reptile translocation</p>	<p>£20,000.00. Countryside team to maintain habitat and monitor population for a 10 year period.</p> <p>Developer to carry out all site preparation works and all reptile translocation</p>
<p>Translocation of reptiles.</p> <p>Surveyed population > 20</p> <p>Estimated population >501</p>	<p>£30,000.00. Countryside team to maintain habitat and monitor population for a 10 year period.</p> <p>Developer to carry out all site preparation works and all reptile translocation.</p>	<p>£30,000.00. Countryside team to maintain habitat and monitor population for a 10 year period.</p> <p>Developer to carry out all site preparation works and all reptile translocation.</p>

Appendix 6a
INTERNAL DAY SERVICES - SERVICE CHARGES

Where applicable, VAT will be charged at the current rate

Description	Comments	2021/22	2022/23
Client Group:			
Older People	Per day	£62.80	£64.70
Physical Disability	Per day	£59.70	£61.50
Learning Disability	Per day	£106.80	£110.00

Appendix 6b
TELECARE - SERVICE CHARGES

Where applicable, VAT will be charged at the current rate

Description	Comments	2021/22	2022/23
VCAS Monitoring	Per week	£1.24	£1.24
VCAS Rental	Per week	£3.10	£3.10
TELE V Monitoring	Per week	£1.30	£1.30
TELE V Rental	Per week	£4.10	£4.10
TELE V Installation	One off	£60.50	£60.50
TELE V+ Monitoring	Per week	£1.30	£1.30
TELE V+ Rental	Per week	£7.70	£7.70

Clients may be eligible for the monitoring cost to be funded by Supporting People Grant.

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Please click on headings to find [general guidance](#) or section guidance with an example.

You will find supporting information in appendices at the end of the guidance.

When you start to assess your proposal, arrange to meet Tim Greaves, Equality Co-ordinator, for specific guidance. Send the completed form to him for a final check and so that he can publish it on our Vale of Glamorgan equality web pages.

Please also contact Tim Greaves if you need this equality impact assessment form in a different format.

1. [What are you assessing?](#)

Vale of Glamorgan Council Fees and Charges 2022/23
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2. [Who is responsible?](#)

Name		Job Title	
Team	Corporate Management Team	Directorate	All Services

3. [When is the assessment being carried out?](#)

Date of start of assessment	November 2021
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4. [Describe the proposal?](#)

What is the purpose of the proposal?

This report sets out the proposed fees and charges for the range of services offered by the Council. Specific details are provided within the body of the report for Cabinet's consideration where there are significant changes to the fees and charges or associated policy/processes involved. The remaining fees and charges are detailed in the relevant appendices which show the current and proposed level of charges. It is recommended that unless mentioned in this report an increase of 3% (reflecting staff pay estimates and some contribution towards inflationary pressures) has been applied and rounded to the nearest 10p.

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Particular attention should be given to the following where it is proposed fees and charges are increased at a higher rate than above, decreased or to remain the same.

- Jenner Park Lighting – due to the increase in energy costs it is proposed to increase charges by 5%.
- It is proposed for Bulky waste, fees should remain the same as 2021/22
- It is proposed that Commercial Waste charges remain the same as last year.
- The Council currently levies a charge for the replacement of alley gate, allotment and slipway keys. It is proposed for these charges to remain the same in 2022/23.
- It is proposed to increase the fees and charges in relation to the rental of beach huts at 3% but some additional charges will be introduced for Weddings and Civil Ceremonies to reflect the continued high demand for the service and the associated operational costs. The fees for these additional services are still being reviewed and due to be set later in the year.
- It is proposed that roundabout sponsorship fees remain unchanged as the in-house service is embedded.
- Docking of Waverley and Balmoral at Penarth Pier. It is proposed that these charges are increased at an above inflation rate to reflect the cost of providing this service.
- A new charge has been introduced for a Provisional Crossover Agreement and has been set at £100.
- Permanent Traffic Order. It is proposed to increase the charge by 3% plus another £500 to reflect the increased costs of providing this service.
- Outdoor Trading Spaces. It is proposed that this charge remains the same for 2022/23.

- It is proposed daily car park charges remain as is at present due to the Council wide review of car parking charges. However it is proposed to reduce the cost of Coastal parking permits to help reduce the demand for limited on street parking at these locations. The 6 monthly and 12 monthly permits are proposed to be reduced to £30 and £50 respectively.
- It is proposed that the fee for an annual travel pass on a contracted mainstream school bus service are increased by 3% to reflect the increasing costs of providing transportation, however a replacement bus pass will remain at the same charge as 21/22 which is £10.
- Land Charges – it is proposed that the fixed fees continue to apply with the standard 3% increase.
- For DBS checks it is proposed the fee remains at £16. The service has made no changes to this charge in previous years and the charge continues to cover the administration cost fully in relation to DBS umbrella body checks.
- The majority of Countryside fees remain unchanged however the Medieval village fees From the 1st of April 2022 it is proposed that there will be limited free entry into the Medieval Village, free access will not be permitted whilst third party events and educational tours are taking place. Any bookings for external commercial activity will attract a fee.
- For ACL Fees for the 10 week courses and Fitness classes are being increased at above 3% to reflect market conditions. However the charge for one day courses will be maintained for 2022/23 at the same level as in 2021/22.
- Social Services Telecare - The charges for Telecare have not been increased for 2022/23 and a review of the costs of delivering the service will be carried out.

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Why do you need to put it in place?

As part of the action plan to deliver the Income Generation and Commercial Opportunities Strategy, a review of all existing fees and charges is underway throughout the Authority. At times of financial pressure, particularly this year with the impacts of Covid-19, there may be a temptation to propose high fee increases. However, this would not necessarily guarantee a commensurate income increase across all areas, as patronage of certain services could reduce.

These considerations are consistent with the Income Strategy and have informed the proposals contained in this report.

Do we need to commit significant resources to it (such as money or staff time)?

No

What are the intended outcomes of the proposal?

The proposals contained in the report are approved. This is to ensure that consideration has been given to all fees/charges across the Council to ensure they are consistent with the principles contained within the Income Generation and Commercial Opportunities Strategy.

Who does the proposal affect?

Note: If the proposal affects lesbian, gay, homosexual, or transgender people, ensure you explicitly include same-sex couples and use gender neutral language.

It affects everyone who works for the Council, its customers and the residents of the Vale of Glamorgan.

Will the proposal affect how other organisations work?

This will vary according to the service and the nature of the changes that have to be made. Where these could potentially have a high impact upon other organisations (e.g. changes to service level agreements with third sector organisations), these will be subject to further consultation and analysis prior to any change in policy or approved saving being implemented. The Reshaping Services programme will explore alternative models for service delivery which could have a direct impact on other organisations.

Will the proposal affect how you deliver services?

No.

Will the proposal impact on other policies or practices?

Demand may be impacted due to changes in fees and resources allocated to particular

Equality Impact Assessment

functions. This will be monitored following implementation of the fees.

Can you change the proposal so that it further promotes equality of opportunity and fosters good relations?

The report proposes that the majority of fees and charges either remain the same or increase very marginally in line with the suggested 3.0% inflationary increase. For those services where it is proposed charges are increased at a higher rate, this is simply to achieve full cost recovery, or safe in the knowledge that demand won't be impacted. All fees and charges have been reviewed carefully in line with the impacts of the current situation and the Covid-19 pandemic.

How will you achieve the proposed changes?

Through Cabinet approval.

Who will deliver the proposal?

All Chief Officers are required to ensure that their income and expenditure is within the agreed budget.

How will you know whether you have achieved the proposal's purpose?

By the amount of income received and the number of users using the services. Charges can be altered in future years should there be a need to following a reassessment of demand or change in costs of providing the service.

The impact on all service users will be monitored to ensure any impact on users with protected characteristics can be identified

5. What evidence are you using?

Engagement (with internal and external stakeholders)

The proposals contained in the report have been considered internally by those delivering the services and via the consultation process for sign off of Committee Reports..

Consultation (with internal and external stakeholders)

The proposals contained in the report have been considered internally by those delivering the services and via the consultation process for sign off of Committee Reports.

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National data and research

Key pieces of legislation relating to charging and trading are:

- Local Government Act 2003 Section 93 – This allows the Council to charge for discretionary services, provided the recipient of the service has agreed to its provision, provided that there exists no other power to charge for a particular service elsewhere in other legislation, and/or provided that other legislation expressly excludes an authority from charging. In calculating the charge there is a limitation on the charging power which allows an authority only to recover the cost of provision. It is permissible for the authority to rely on s.93 where it is providing an enhancement to a mandatory service, resulting in a higher standard of service. The charge levied is for the enhanced element of the service.
- Local Government Act 2003 Section 95 – This permits a local authority to undertake commercial activities in relation to their ordinary functions. The power in s.95 cannot be utilised to authorise commercial trading in relation to a function that an authority is under a statutory duty to provide, and/or where an alternative commercial trading power already exists. The activity can only be carried out by a company within the meaning of the Local Government and Housing Act 1989.
- Local Authorities (Goods and Services) Act 1970 – This enables the Council to provide services to other Council's and to other public bodies but not to the private sector or the public in general.
- Social Services and Well-being (Wales) Act 2014 – This covers the financial aspects of Social Services support by highlighting how services will be paid for, why certain services will cost and who will be liable for covering that cost. Other Social Services specific regulation which has implications in this area includes: The Care and Support (Financial Assessment) (Wales) Regulations 2015; The Care and Support (Charging) (Wales) Regulations 2015; The Care and Support (Review of Charging Decisions and Determinations) (Wales) Regulations 2015; and The Care and Support (Deferred Payments) (Wales) Regulations 2015.
- There are other powers to charge available to the Council, including the power under s.145 of the Local Government Act 1972 in relation to the provision of entertainments. In acting under this power would not permit the Council to charge for any such activities using the charging power under s.93.
- The express power to charge for computer related services under section 38 of the Local Government (Miscellaneous Provisions) Act 1976.
- Section 111 of the Local Government Act 1972 – the Council may rely on the subsidiary powers under s.111 to permit the provision of services to allow for the discharge of a specific function. Where this occurs, the Council can charge under s.93 of the LGA 1972. In addition, it is necessary to review fees on an annual basis to ensure the continuation of services in light of increasing costs. This is undertaken in the context of the Well-being of Future Generations Act which requires the Council to consider five ways of working when making decisions. Thinking to the longer-term is a key consideration when setting fees and charges, to minimise the impact on the Council's ability

Local data and research

In drafting the Cabinet Report outlining the proposed changes and considering changes to fees and charges, desktop research on charging policies adopted by other neighbouring

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Councils have been reviewed to ensure where possible our fees and charges are in line.

6. How robust is the evidence?

Does it show what the impact will be (positive and negative)?

The evidence shows that there are no unacceptable adverse effects on the protected characteristics identified by the assessment. It is also considered that the charges proposed will not preclude any sectors of the community from accessing the services provided.

What are the gaps?

During 2015/16, baseline assessments were drawn up for each service as part of the Council's Reshaping Services programme which have informed the process for determining the optimal models of service delivery. Up to date information with regard to individual services will be used to mitigate any gaps. The budget has been set with regard of the Corporate Service Priorities and Corporate Recovery Strategy.

What will you do about this?

There are no obvious gaps as a result of the proposals as the evidence shows there are no unacceptable adverse effects on the protected characteristics identified by the assessment. Members should however be aware of this EIA when reaching a decision on the proposals.

What monitoring data will you collect?

The implementation of any new or increased charges will continue to be monitored in line with Budget Monitoring practices to ensure the changes do not have a negative impact. Feedback from customers will be monitored via the usual channels e.g. Social Media, Complaints etc.

How often will you analyse and report on this?

Ongoing as part of Budget Monitoring processes

Where will you publish monitoring data and reports?

All committee reports are available on the Council's website.

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7. Impact

Is there an impact?

No impact on protected characteristic groups. Fees and charges are primarily increasing by inflation so should have a neutral impact on protected characteristic groups.

If there is no impact, what is the justification for thinking this? Provide evidence.

No impact on protected characteristic groups. Fees and charges are primarily increasing by less than current levels of inflation so should have a neutral impact on protected characteristic groups.

If there is likely to be an impact, what is it?

N/A

Age

Disability

Gender reassignment, including gender identity (ensure policies explicitly include same-sex couples and use gender neutral language)

Marriage and civil partnership (discrimination only)

Pregnancy and Maternity

Race

Religion and belief

Sex

Sexual orientation (ensure policies explicitly include same-sex couples and use gender neutral language)

Welsh language

Human rights

How do you know?

See Above

What can be done to promote a positive impact?

N/A

What can be done to lessen the risk of a negative impact?

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N/A

Is there a need for more favourable treatment to achieve equal outcomes? (Disability only)

N/A

Will the impact be positive, negative or neutral?

Neutral

8. Monitoring ongoing impact

Date you will monitor progress

Ongoing throughout the financial year

Measures that you will monitor

We will continue to monitoring the revenue budget across all service areas to ensure we achieve income projections.

Date you will review implemented proposal and its impact

As part of the initial revenue budget proposals for 2022/23.

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9. Further action as a result of this equality impact assessment

Possible Outcomes	Say which applies
No major change	n/a
Adjust the policy	n/a
Continue the policy	It is recommended that the proposals for fees and charges and required policy/process changes as set out in the related report and associated appendices are approved.
Stop and remove the policy	N/A

10. Outcomes and Actions

Recommend actions to senior management team n/a
Outcome following formal consideration of proposal by senior management team n/a

11. Important Note

Where you have identified impacts, you must detail this in your Cabinet report when seeking approval for your proposal.

12. Publication

Where will you publish your approved proposal and equality impact assessment?

In addition to anywhere you intend to publish your approved proposal and equality impact assessment, you must send a copy to Tim Greaves, Equality Co-ordinator, to publish on the equality pages of the Vale of Glamorgan website.

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13. Authorisation

Approved by (name)	Gemma Jones	
Job Title (senior manager)	Operational Manager - Accountancy	
Date of approval	15 th February 2022	
Date of review	November 2022	