

Meeting of:	<b>Cabinet</b>
Date of Meeting:	<b>Monday, 25 April 2022</b>
Relevant Scrutiny Committee:	No Relevant Scrutiny Committee
Report Title:	Cabinet Annual Strategic Forward Work Programme June 2022 to April 2023 and Cabinet Quarterly Work Programmes – January to March 2022 and April to June 2022
Purpose of Report:	To inform Members of the Annual Strategic Forward Work Programme of the Cabinet / Council for the 12-month period June 2022 to April 2023, to inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period January to March 2022 and to confirm the Quarterly Work Programme for April to June 2022.
Report Owner:	Executive Leader and Cabinet Member for Performance and Resources
Responsible Officer:	Rob Thomas, Chief Executive
Elected Member and Officer Consultation:	Monitoring Officer/Head of Legal and Democratic Services, Interim Head of Finance/Section 151 Officer and All Directors
Policy Framework:	This is a matter for Executive decision
<p>Executive Summary:</p> <ul style="list-style-type: none"> <li>• To agree Cabinet approval of the Annual Strategic Work Programme for the 12-month period June 2022 to April 2023.</li> <li>• To seek Cabinet approval and any comments in respect of the progress update for the quarter January to March 2022.</li> <li>• To seek Cabinet approval of the updated Cabinet Quarterly Forward Work Programme from April to June 2022.</li> </ul>	

## **Recommendations**

1. That Cabinet approves the Annual Strategic Work Programme attached at Appendix 1 for the period June 2022 to April 2023 and be published on the Council's website.
2. That the updates to the Cabinet Quarterly Work Programme for January to March 2022 attached at Appendix 2 be agreed.
3. That the Cabinet Quarterly Work Programme April to June 2022 attached at Appendix 3 be endorsed.

## **Reasons for Recommendations**

1. To comply with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution in setting annual work programmes.
2. To monitor progress.
3. To approve the Work Programme for April to June 2022.

## **1. Background**

## **2. Key Issues for Consideration**

- 2.1 The intention of the Cabinet Annual Strategic Work Programme is to ensure clear correlation between the role and work programme of Cabinet with the programming of the work of Scrutiny Committees and the Council's Strategic Leadership Team.
- 2.2 This report includes at Appendix 1 the Cabinet Annual Strategic Work Programme for the period June 2022 to April 2023. The work programme sets out the likely strategic policy reports, performance reports as well as budget setting and financial reviewing and monitoring reports to be scheduled in the year. It also indicates the potential role of Scrutiny as well as the titles that will be considered by Council and following consideration/approval of Appendix 1, will be uploaded to the Council's website.
- 2.3 Appendix 2 to the report details the reports submitted for the quarter January to March 2022 and details of progress to date together with comments regarding any slippage, for Cabinet's consideration.
- 2.4 Appendix 3 details a Quarterly Work Programme for April to June 2022 which includes those items that are included in the Annual Strategic Work Programme as well as other more specific items that the Executive are likely to consider during April to June 2022.

### **3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?**

- 3.1** The Annual Strategic Work Programme provides an overview of the reports / topics the Cabinet are likely to consider over the next twelve months.
- 3.2** Developing a work programme is one of the requirements of the Local Government Act 2000.
- 3.3** The relevant Scrutiny Committees and any planned consultation with Scrutiny Committees have been identified in the work programmes.

### **4. Resources and Legal Considerations**

#### **Financial**

- 4.1** There are no direct implications as a result of the report.

#### **Employment**

- 4.2** There are no direct implications as a result of the report.

#### **Legal (Including Equalities)**

- 4.3** The preparation / publication of a Forward Work Programme complies with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution.

### **5. Background Papers**

[Local Government Act 2000.](#)



VALE of GLAMORGAN COUNCIL CABINET OFFICE

# Cabinet Annual Strategic Forward Work Programme

June 2022 – April 2023



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## Forward Work Programme: June 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
June	Sickness Absence Report.	To update Members of the Cabinet on the sickness absence statistics for the 12-month period from 1 April 2021 to 31 March 2022.	Leader	Yes (Corporate Performance and Resources)	No
June	Project Zero	To report progress in delivering Project Zero.	Leader	Yes (Corporate Performance and Environment and Regeneration)	No
June	Annual Welsh Monitoring Report.	To consider the Annual Welsh Monitoring Report for 2021/22.	Leader	Yes (Learning and Culture)	No
June	Appointments to Outside Bodies / Joint Committees	To appoint / nominate representatives to the Outside Bodies / Joint Committees detailed in the report.	Leader	No	No
June	Corporate Safeguarding Annual Report.	To update Cabinet on the work that has been undertaken to improve corporate arrangements for safeguarding and protecting children and adults who require specific Council services and to ensure that these arrangements are effective.	Social Care and Health	Yes (All Scrutiny Committees)	No

## Forward Work Programme: July 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
July	Closure of Accounts 2021/22.	The accounts are complete and this report is to inform Cabinet of the provisional financial position of the Council for the 2021/22 financial year.	Leader	No	No
July	Annual Treasury Management Report 2021/22.	To present to Cabinet the annual review report on Treasury Management 2021/22.	Leader	Yes (Audit Committee)	Yes
July	Revenue Monitoring for the Period 1st April to 31st May, 2022.	To advise Cabinet of the progress relating to revenue expenditure.	Leader	Yes (All Scrutiny Committees)	No
July	Capital Monitoring for the Period 1st April to 31st May, 2022.	To advise Cabinet of the progress relating to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No
July	Budget Strategy 2023/24.	To submit the Budget Strategy for 2023/24.	Leader	No	No
July	Cabinet Quarterly Work Programme - April to June 2022 and July to September 2022.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period April to June 2022 and to confirm the Quarterly Work Programme for July to September 2022 in order that the Annual Strategic Work Programme can be amended	Leader	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		and uploaded to the website.			
July	End of Year 2021/22 Corporate Plan Performance Report.	To present end of year performance results for the period 1st April 2021 to 31st March 2022 in relation to our Well-being Outcomes and Corporate Health priorities, including an update of our progress in addressing recommendations and improvement proposals from our external regulators.	Leader	Yes (All Scrutiny Committees)	No
July	Climate Change	To consider the revised Climate Change Challenge Plan post consultation.	Leader	No	Yes
July	Vale of Glamorgan Replacement LDP (2021-2036) – Draft Sustainability Appraisal Scoping Report	To consider and approve the Draft Sustainability Appraisal Scoping Report for consultation purposes	Legal, Regulatory and Planning Services	No	No
July	Annual Report: Section 106 Agreements 2021/22.	To report on annual S106 income and expenditure.	Legal, Regulatory and Planning Services	No	No



## Forward Work Programme: September 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
September	Vale of Glamorgan Annual Report (Improvement Plan Part 2) 2021/22.	To present the draft Vale of Glamorgan Annual Report (Improvement Plan Part 2) 2021/22, which outlines our progress towards achieving the Council's Well-being (Improvement) Objectives.	Leader	No	Yes
September	Strategic Collaborative Working Initiatives Update.	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved.	Leader	No	No
September	Local Development Plan Annual Monitoring Report.	To report to Cabinet the findings of the Council's Local Development Plan Annual Monitoring Report and to seek approval to submit it to the Welsh Government by the 31st October 2022.	Legal, Regulatory and Planning	No	No
September	Director's Annual Report 2021/22.	To ensure Cabinet agree the future priorities for the service.	Social Care and Health	No	No

## Forward Work Programme: October 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
October	Revenue Monitoring for the period 1st April to 31st August 2022.	To advise Cabinet of the progress relating to revenue expenditure.	Leader	Yes (All Scrutiny Committees)	No
October	Capital Monitoring for the period 1st April to 31st August 2022.	To advise Cabinet of the progress relating to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No
October	Project Zero	To report progress in delivering Project Zero.	Leader	Yes (Corporate Performance and Environment and Regeneration)	No
October	Cabinet Quarterly Work Programmes – July to September 2022 and October to December 2022.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period July to September 2022 and to confirm the Quarterly Work Programme for October to December 2022 in order that the Annual Strategic Work Programme can be amended and uploaded to the website.	Leader	No	No

## Forward Work Programme: November 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
November	Quarter 1 2022/23 Performance Report.	To present quarter 1 performance results for the period 1st April 2022 to 30th June 2022 for all service areas.	Leader	Yes (All Scrutiny Committees)	No
November	Revenue Monitoring for the period April to September 2022.	To advise Cabinet of the progress relating to revenue expenditure.	Leader	Yes (All Scrutiny Committees)	No
November	Capital Monitoring for the period April to September 2022.	To advise Cabinet of the progress relating to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No
November	Initial Revenue Budget Proposals 2023/24 and Medium Term Financial Plan 2022/23 to 2025/26.	To gain Cabinet's approval for the amended revenue budget for 2023/24 and to commence consultation on the initial revenue budget proposals for 2023/24.	Leader	Yes (All Scrutiny Committees)	No
November	Initial Capital Programme Proposals 2023/24 to 2026/27.	To gain approval for the Initial Capital Programme Proposals for 2023/24 so that they may be submitted to Scrutiny Committees for consultation and amendments to the current Capital Programme.	Leader	Yes (All Scrutiny Committees)	No

<b>Month</b>	<b>Report Title</b>	<b>Purpose of Report (Summary)</b>	<b>Lead Cabinet Member</b>	<b>Scrutiny Consideration Yes / No</b>	<b>Council Yes / No</b>
November	Initial Housing Revenue Account (HRA) Budget Proposals 2023/24	To gain Cabinet's approval for the initial budget proposals for 2023/24 relating to the Housing Revenue Account so that the proposals may be submitted to Scrutiny Committee for consultation.	Leader	Yes (Homes and Safe Communities)	No
November	Treasury Management Mid-Year Report 2022/23.	To provide a mid-year report on the Authority's treasury management operations for the period 1 <sup>st</sup> April 2022 to 30 <sup>th</sup> September 2022.	Leader	No	Yes
November	Q2 Sickness Absence Report 2022/2023.	To update Cabinet on the sickness absence statistics for the 6-month period from 1 <sup>st</sup> April 2021 to 31 <sup>st</sup> September 2022.	Leader	Yes (Corporate Performance and Resources)	No
November	Draft Annual Delivery Plan – Consultation.	To deliver Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	Yes (Corporate Performance and Resources)	No
November	STEAM Targets 2022/23 – Annual Report	To report annual results.	Education and Regeneration	Yes Environment and Regeneration)	No
November	Corporate Safeguarding Mid Term Report.	To update Cabinet on the work that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council. To provide assurance and understanding around safeguarding activity	Social Care and Health	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		taking place across the Council.			

## Forward Work Programme: December 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
December	School Admission Arrangements 2024-2025.	To seek Cabinet approval to consult on the Local Authority's school admission arrangements as required by the Welsh Governments School Admission Code.	Education and Regeneration	Yes (Learning and Culture)	No
December	Housing Support Grant Annual Delivery Plan.	To adopt the draft Housing Support Grant Delivery Plan and seek authorisation for its submission to Welsh Government.	Housing and Building	Yes	No
December	Vale of Glamorgan Replacement LDP (2021-2036) – Sustainability Appraisal Scoping Report	To report the findings of the stakeholder consultation	Legal, Regulatory and Planning	No	No

## Forward Work Programme: January 2023

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
January	Revenue Monitoring for the Period 1st April to 30th November 2022.	To advise Cabinet of the progress relating to revenue expenditure.	Leader	Yes (All Scrutiny Committees)	No
January	Capital Monitoring for the period 1st April to 30th November 2022.	To advise Cabinet of the progress relating to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No
January	Quarter 2 Corporate Plan Performance Report.	To present the Council's performance against the Corporate Plan for Q2.	Leader	Yes (Corporate Performance and Resources)	No
January	Timetable of Meetings: May 2023 to May 2024.	To consider a draft timetable of meetings for the period May 2023 - May 2024.	Leader	No	No
January	Pay Policy 2023/2024.	To ask Cabinet to consider and endorse the annual Council's annual Pay Policy for 2023/24 as set out prior to its submission to Council for approval.	Leader	Yes (Corporate Performance and Resources)	Yes
January	Cabinet Quarterly Work Programmes – October to December 2022 and January to March 2023.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period October to December 2022 and to confirm the Quarterly Work	Leader	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		Programme for January to March 2023 in order that the Annual Strategic Work Programme can be amended and uploaded to the website.			



## Forward Work Programme: February 2023

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
February	Capital Strategy 2023/24 and Final Capital Proposals 2023/24 to 2027/28.	To gain approval for the Final Capital Programme Proposals for the years 2023/24 to 2027/28.	Leader	No	Yes
February	Final Proposals for the Revenue Budget 2023/24.	The purpose of this report is to set out final proposals for Cabinet Members to consider, before making their recommendations to Council, in respect of the final revenue budget for the financial year 2023/24.	Leader	No	Yes
February	Final Housing Revenue Account (HRA) Budget Proposals 2023/24.	To set the HRA budget for the financial year 2023/24 and to set the rents and service charges for the forthcoming rent year beginning on 2 <sup>nd</sup> April 2023.	Leader	No	Yes
February	Treasury Management and Investment Strategy 2023/24 and Update 2022/23.	To provide an interim report on the Council's treasury management operations for the period 1 <sup>st</sup> April 2022 to 31 <sup>st</sup> December 2022 and to submit for consideration the proposed 2022/23 Treasury Management and Investment Strategy.	Leader	Yes (Audit Committee)	Yes

February	Project Zero	To report progress in delivering Project Zero.	Leader	Yes (Corporate Performance and Environment and Regeneration)	No
February	Housing Revenue Account Business Plan.	To obtain approval for the Housing Business Plan 2022.	Housing and Building Services	Yes (Homes and Safe)	Yes

## Forward Work Programme: March 2023

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
March	Revenue Monitoring for the Period 1st April 2022 to 31st January 2023.	To advise Cabinet of the progress relating to revenue expenditure.	Leader	Yes (All Scrutiny Committees)	No
March	Capital Monitoring for the Period 1st April 2022 to 31st January 2023.	To advise Cabinet of the progress relating to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No
March	Annual Equality Monitoring Report 2021-2022.	To seek Cabinet's approval of the Annual Equality Monitoring Report.	Leader	Yes (Learning and Culture)	No
March	Vale of Glamorgan Annual Delivery Plan 2023/24.	To deliver Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	Yes (Corporate Performance and Resources)	No
March	Strategic Collaborative Working Initiatives Update.	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved.	Leader	No	No
March	School Admission Arrangements 2024/2025.	Outcome of consultation and adoption of policy.	Education and Regeneration	No	No
March	Proposed Events Programme 2023-24.	Agreement of annual programme of events and allocation of funds.	Education and Regeneration	No	No

<b>Month</b>	<b>Report Title</b>	<b>Purpose of Report (Summary)</b>	<b>Lead Cabinet Member</b>	<b>Scrutiny Consideration Yes / No</b>	<b>Council Yes / No</b>
March	Vale of Glamorgan Replacement LDP (2021-2036) – Draft Preferred Strategy, Initial Sustainability Appraisal Report / HRA	To consider and approve the Draft Preferred Strategy, Initial Sustainability Appraisal Report and HRA for public consultation purposes	Legal, Regulatory and Planning	Yes	No

## Forward Work Programme: April 2023

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
April	Cabinet Annual Strategic Forward Work Programme May 2023 - April 2024 and Cabinet Quarterly Work Programme – April to June 2023.	To inform Members of the Forward Work Programme of the Cabinet for the 12 month period May 2023 to April 2024, and the Cabinet Quarterly Work Programme from April – June 2023.	Leader	No	No
April	Quarter 3 Corporate Plan Performance Report.	To present the Council’s performance against the Corporate Plan for Q3.	Leader	Yes (All Scrutiny Committees)	No



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

# Cabinet Quarterly Work Programme

**January 2022 – March 2022**



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## Forward Work Programme: January 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
January	Capital Monitoring for the Period 1st April to 30th November 2021.	To advise Cabinet of the progress on the 2021/22 Capital Programme for the period 1st April to 30th November 2021 and to request changes to the Capital Programme.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 10 <sup>th</sup> January, 2022 Min No. C781 <a href="https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-01-10/Capital-Monitoring.pdf">https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-01-10/Capital-Monitoring.pdf</a>
January	Revenue Monitoring for the Period 1st April to 30th November 2021.	To advise Cabinet of the progress relating to revenue expenditure for the period 1st April to 30th November 2021.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 10 <sup>th</sup> January, 2022 Min No. C782 <a href="https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-01-10/Revenue-Monitoring.pdf">https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-01-10/Revenue-Monitoring.pdf</a>



Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
January	Cabinet Quarterly Work Programmes – October to December 2021 and January to March 2022.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period October to December 2021 and to confirm the Quarterly Work Programme for January to March 2022.	Leader	No	No	Reported to Cabinet on 10 <sup>th</sup> January, 2022 Min No. C783 <a href="https://www.val.eofglamorgan.gov.uk/en/our_council/Council-Structure/minutes_agendas_and_reports/agendas/cabinet/2022/22-01-10.aspx">https://www.val.eofglamorgan.gov.uk/en/our_council/Council-Structure/minutes_agendas_and_reports/agendas/cabinet/2022/22-01-10.aspx</a>
January	Audit of the Vale of Glamorgan Council's Assessment of 2020-21 Performance and Progress against External Regulatory Recommendations and Proposals for Improvement.	To present the certificate of compliance issued by the Auditor General Wales following audit of the Council's assessment of 2020-21 performance (Appendix A) and progress to date in addressing existing recommendations and improvement proposals from our external regulators (Appendix B).	Leader	Yes (Corporate Performance and Resources and Governance and Audit)	No	Reported to Cabinet on 10 <sup>th</sup> January, 2022 Min No. C784 <a href="https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-01-10/Proposals-Against-External-Regulatory-Recommendations.pdf">https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-01-10/Proposals-Against-External-Regulatory-Recommendations.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
January	Corporate Risk Register Quarter 2 Update.	To update Cabinet on the quarter 2 position of Corporate Risks for April 2021 - September 2021 contained within the Corporate Risk Register as outlined in the Corporate Risk Summary Report.	Leader	No	No	Reported to Cabinet on 10 <sup>th</sup> January, 2022 Min No. C785 <a href="https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-01-10/Corporate-Risk-Register-Q2-Update.pdf">https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-01-10/Corporate-Risk-Register-Q2-Update.pdf</a>
January	Update on the Consultation on the Proposal to Amalgamate Bute Cottage Nursery with Evenlode Primary School and Cogan Nursery with Cogan Primary School.	To advise Cabinet of the outcome of the consultation exercise undertaken on the proposal to amalgamate Bute Cottage Nursery with Evenlode Primary School and Cogan Nursery with Cogan Primary School.	Education and Regeneration	No	No	Reported to Cabinet on 10 <sup>th</sup> January, 2022 Min No. C786 <a href="https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-01-10/Update-on-Nursery-Provision-Penarth-Consultation.pdf">https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-01-10/Update-on-Nursery-Provision-Penarth-Consultation.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
January	Annual Delivery Plan Monitoring Report: Quarter 2 Performance 2021/22.  <i>(listed as Quarter 2 Corporate Plan Performance Report)</i>	To present quarter 2 performance results for the period 1st April 2021 to 30th September 2021 in delivering our 2021/22 Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	Yes (All Scrutiny Committees)	No	Reported to Cabinet on 24 <sup>th</sup> January, 2022 Min No. C800 <a href="https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-01-24/ADP-Q2-Performance.pdf">https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-01-24/ADP-Q2-Performance.pdf</a>
January	Draft Public Participation Strategy.	To seek Cabinet endorsement of the draft Public Participation Strategy for public consultation.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 24 <sup>th</sup> January, 2022 Min No. C801 <a href="https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-01-24/Draft-Public-Participation-Strategy.pdf">https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-01-24/Draft-Public-Participation-Strategy.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
January	Update on Statutory Consultation held by St Nicholas Church in Wales Primary School Governing Body to Alter the Lowest Age Range of the Primary School from 4 to 3 Years Old and Establish 24 Part Time Nursery Places.	To make Cabinet aware of St Nicholas Governing Body undertaking a statutory consultation to alter the lowest age range of the Primary School from 4 to 3 years old and establish 24 part time nursery places.	Education and Regeneration	No	No	Reported to Cabinet on 24 <sup>th</sup> January, 2022 Min No. C802 <a href="https://www.val.eofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2022/22-01-24/Update-on-Statutory-Consultation-St-Nicholas-CiW-Primary-School.pdf">https://www.val.eofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2022/22-01-24/Update-on-Statutory-Consultation-St-Nicholas-CiW-Primary-School.pdf</a>

## Forward Work Programme: February 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
February	Pay Policy 2022/2023. <i>(deferred from January cycle)</i>	To ask Cabinet to consider and endorse the annual Council's annual Pay Policy for 2022/23 as set out prior to its submission to Council for approval.	Leader	Yes (Corporate Performance and Resources)	Yes	Reported to Cabinet on 14 <sup>th</sup> February, 2022 Min No. C814 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-14/Pay-Policy.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-14/Pay-Policy.pdf</a>
February	Vale of Glamorgan Council Annual Audit Summary 2021.	To present the Vale of Glamorgan Council Annual Audit Summary 2021 (Appendix A).	Leader	Yes (Corporate Performance and Resources and Governance and Audit)	No	Reported to Cabinet on 14 <sup>th</sup> February, 2022 Min No. C815 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-14/Annual-Audit-Summary.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-14/Annual-Audit-Summary.pdf</a>
February	Draft Candidate & Elected Member Handbook (2022 Edition).	To seek Cabinet approval of the draft Candidate & Elected Member Handbook (2022 Edition) content, ahead of publication, in	Leader	No	No	Reported to Cabinet on 14 <sup>th</sup> February, 2022 Min No. C816 <a href="https://www.valeof">https://www.valeof</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
		preparation for the 2022 Local Government Election to inform potential candidates and support the Council's ongoing Member Development Programme.				<a href="https://www.glamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/2-02-14/Candidate-and-Elected-Member-Handbook-2022.pdf">glamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/2-02-14/Candidate-and-Elected-Member-Handbook-2022.pdf</a>
February	Draft Vale of Glamorgan Petition Scheme.	To seek Cabinet endorsement for the Draft Vale of Glamorgan Petition Scheme attached at Appendix 1, in line with the duty under the Local Government and Elections (Wales) Act 2021.	Leader	Yes (Corporate Performance and Resources)	Yes	Reported to Cabinet on 14 <sup>th</sup> February, 2022 Min No. C817 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/2-02-14/Draft-Petition-Scheme.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/2-02-14/Draft-Petition-Scheme.pdf</a>
February	Use of the Chief Executive's Emergency Powers.	To notify Cabinet of the exercising of Emergency Powers by the Chief Executive since the last report on 6th December, 2021	Leader	No	No	Reported to Cabinet on 14 <sup>th</sup> February, 2022 Min No. C818 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/2-02-14/Use-of-CEx-Emergency-Powers.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/2-02-14/Use-of-CEx-Emergency-Powers.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
February	Timetable of Meetings: May 2022 to May 2023.	To consider a draft timetable of meetings for the period May 2022 - May 2023.	Leader	No	No	Reported to Cabinet on 14 <sup>th</sup> February, 2022 Min No. C819 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-14/Timetable-of-Meetings.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-14/Timetable-of-Meetings.pdf</a>
February	Local Government Elections – 2022: Fair Campaigns Pledge.	To provide Cabinet with an update on the Fair Campaigns Pledge that was agreed by the 22 Welsh Local Authority Leaders at the end of January. The pledge is attached at Appendix 1.	Leader	No	No	Reported to Cabinet on 14 <sup>th</sup> February, 2022 Min No. C820 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-14/Fair-Campaigns-Pledge.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-14/Fair-Campaigns-Pledge.pdf</a>
February	Housing Services ICT, Contract Award.	To introduce the procurement process undertaken in the provision of a new Housing software package.	Housing and Building	No	No	Reported to Cabinet on 14 <sup>th</sup> February, 2022 Min Nos. C821 & C827 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-14/Housing-Services-ICT-Contract-Award.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-14/Housing-Services-ICT-Contract-Award.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						<a href="https://www.valeofglamorgan.gov.uk/Document/Committee%20Reports/Cabinet/2022/2-02-14/Housing-Services-ICT.pdf">rts/Cabinet/2022/2-02-14/Housing-Services-ICT.pdf</a>
February	Local Housing Market Assessment (LHMA) 2021.	To request the adoption of the 2021 Local Housing Market Assessment.	Housing and Building	Yes (Homes and Safe Communities)	No	Reported to Cabinet on 14 <sup>th</sup> February, 2022 Min No. C822 <a href="https://www.valeofglamorgan.gov.uk/Document/Committee%20Reports/Cabinet/2022/2-02-14/Local-Housing-Market-Assessment.pdf">https://www.valeofglamorgan.gov.uk/Document/Committee%20Reports/Cabinet/2022/2-02-14/Local-Housing-Market-Assessment.pdf</a>
February	Local Government (Miscellaneous Provisions) Act - Section 65 Power to Fix Fares for Hackney Carriages - Applications to Vary the Hackney Carriage Fares Tariff.	To determine an application received from Vale Taxis Unite to vary the current Vale of Glamorgan Council's rate of hackney carriage fares.	Legal, Regulatory and Planning Services	No	No	Reported to Cabinet on 14 <sup>th</sup> February, 2022 Min No. C823 <a href="https://www.valeofglamorgan.gov.uk/Document/Committee%20Reports/Cabinet/2022/2-02-14/Hackney-Carriage-Fares-Tariff.pdf">https://www.valeofglamorgan.gov.uk/Document/Committee%20Reports/Cabinet/2022/2-02-14/Hackney-Carriage-Fares-Tariff.pdf</a>
February	Stradling Park Llantwit Major	To transfer Stradling Park to Llantwit Major Town Council in accordance with the protocol for considering requests from Town and Community Councils for	Leisure, Arts and Culture	No	No	Reported to Cabinet on 14 <sup>th</sup> February, 2022 Min No. C824 <a href="https://www.valeofglamorgan.gov.uk/Document/Committee%20Reports/Cabinet/2022/2-02-14/Stradling-Park-Llantwit-Major.pdf">https://www.valeofglamorgan.gov.uk/Document/Committee%20Reports/Cabinet/2022/2-02-14/Stradling-Park-Llantwit-Major.pdf</a>



Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
		the operation and transfer of assets for services once the area becomes vacant.				<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/2-02-14/Stradling-Park-Llantwit-Major.pdf">glamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/2-02-14/Stradling-Park-Llantwit-Major.pdf</a>
February	Reshaping Services: Single Use Sports Facilities Update.	To update Cabinet of progress to date on the stage 1 transfer of single use Sports Facilities and to seek approval to progress the stage 2 transfers, starting with Barry Rugby Club.	Leisure, Arts and Culture	No	No	Reported to Cabinet on 14 <sup>th</sup> February, 2022 Min No. C825 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/2-02-14/Reshaping-Services-Single-Use-Sports-Facilities-Update.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/2-02-14/Reshaping-Services-Single-Use-Sports-Facilities-Update.pdf</a>
February	Revenue Monitoring for the Period 1st April 2021 to 31 <sup>st</sup> January 2022.	To advise Cabinet of the progress relating to revenue expenditure for the period 1st April 2021 to 31st January 2022.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 28 <sup>th</sup> February, 2022 Min No. C838 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/2-02-28/Agenda-Item-9-Revenue-Monitoring.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/2-02-28/Agenda-Item-9-Revenue-Monitoring.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
February	Capital Monitoring for the Period 1st April 2021 to 31st January 2022.	To advise Cabinet of the progress on the 2021/22 Capital Programme for the period 1st April 2021 to 31st January 2022 and to request changes to the Capital Programme.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 28 <sup>th</sup> February, 2022 Min No. C839 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-10-Capital-Monitoring.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-10-Capital-Monitoring.pdf</a>
February	Final Proposals for the Revenue Budget 2022/23.	The purpose of this report is to set out final proposals for Cabinet Members to consider, before making their recommendations to Council, in respect of the final revenue budget for the financial year 2022/23.	Leader	No	Yes	Reported to Cabinet on 28 <sup>th</sup> February, 2022 Min No. C840 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-11-Final-Proposals-for-the-Revenue-Budget.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-11-Final-Proposals-for-the-Revenue-Budget.pdf</a>
February	Capital Strategy 2022/23 and Final Capital Proposals 2022/23 to 2026/27.	The purpose of this report is to set out final proposals for Cabinet Members to consider, before making their recommendations to Council, in respect of the final capital budget for the financial year 2022/23 to 2026/27 and to	Leader	No	Yes	Reported to Cabinet on 28 <sup>th</sup> February, 2022 Min No. C841 <a href="https://www.valeofglamorgan.gov.uk/Documents/Co">https://www.valeofglamorgan.gov.uk/Documents/Co</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
		consider the Capital Strategy for 2022/23.				<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-12-Capital-Strategy-and-Final-Capital-Proposals.pdf">mmittee%20Repor ts/Cabinet/2022/2 2-02-28/Agenda- Item-12-Capital- Strategy-and- Final-Capital- Proposals.pdf</a>
February	Final Housing Revenue Account (HRA) Budget Proposals 2022/23.	To set the HRA budget for the financial year 2022/23 and to set the rents and service charges for the forthcoming rent year beginning on 1st April 2022.	Leader	No	Yes	Reported to Cabinet on 28 <sup>th</sup> February, 2022 Min No. C842 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-13-Final-Housing-Revenue-Account.pdf">https://www.valeof glamorgan.gov.uk /Documents/ Co mmittee%20Repo rts/Cabinet/2022/2 2-02-28/Agenda- Item-13-Final- Housing- Revenue- Account.pdf</a>
February	Treasury Management and Investment Strategy 2022/23 and Update for 2021/22.	To provide an interim report on the Council's Treasury Management operations for the period 1st April to 31st December 2021 and to submit for consideration the proposed 2022/23 Treasury Management and Investment Strategy.	Leader	No	Yes	Reported to Cabinet on 28 <sup>th</sup> February, 2022 Min No. C843 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-14-Treasury-Management-and-Investment-">https://www.valeof glamorgan.gov.uk /Documents/ Co mmittee%20Repo rts/Cabinet/2022/2 2-02-28/Agenda- Item-14-Treasury- Management-and- Investment-</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						<a href="#">Strategy.pdf</a>
February	Vale of Glamorgan Council - Proposed Fees and Charges for 2022/23.	To propose changes in service charges for functions managed by the Council in the following directorates for the financial year 2022/23: - Environment and Housing - Managing Director and Resources - Learning and Skills	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 28 <sup>th</sup> February, 2022 Min No. C844 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-15-Proposed-Fees-and-Charges.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-15-Proposed-Fees-and-Charges.pdf</a>
February	Proposed Introduction of a Non Treasury Service Investment Strategy, The Investment and Growth Fund.	To Outline Proposals for the Introduction of a Non Treasury Service Investment Strategy in 2022/23 to Support Economic Regeneration and Growth in the Vale of Glamorgan.	Leader	Yes (Governance and Audit)	Yes	Reported to Cabinet on 28 <sup>th</sup> February, 2022 Min No. C845 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-16-Non-Treasury-Service-Investment-Strategy.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-16-Non-Treasury-Service-Investment-Strategy.pdf</a>
February	Financial Management Code 2021/22.	To consider the Council's compliance with the Financial Management Code 2021/22 and proposals for improvement.	Leader	Yes (Governance and Audit)	No	Reported to Cabinet on 28 <sup>th</sup> February, 2022 Min No. C846

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-17-Financial-Management-Code.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-17-Financial-Management-Code.pdf</a>
February	Draft Vale of Glamorgan Council Annual Delivery Plan 2022-23.	To enable Cabinet to consider the draft Annual Delivery Plan 2022-23 post consultation	Leader	Yes (Corporate Performance and Resources)	Yes	Reported to Cabinet on 28 <sup>th</sup> February, 2022 Min No. C847 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-18-Draft-ADP.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-18-Draft-ADP.pdf</a>
February	Welsh Language Promotion Strategy.	To seek Cabinet approval for the Welsh Language Promotion Strategy 2022-2027 and associated Action Plan following a period of assessment and consultation.	Leader	Yes (Learning and Culture)	No	Reported to Cabinet on 28 <sup>th</sup> February, 2022 Min No. C848 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-19-Welsh-Language-Promotion-">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-19-Welsh-Language-Promotion-</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						<a href="#">Strategy.pdf</a>
February	Project Zero – Update, Resources, Evidence and Reporting.	To advise Cabinet of the key findings in the carbon data report submitted to Welsh Government, seek approval for proposals for the approach to the use of financial resources associated with tackling climate change and seek approval for proposals for reporting progress in delivering Project Zero.	Leader	Yes (Corporate Performance and Resources and Environment and Regeneration)	No	Reported to Cabinet on 28 <sup>th</sup> February, 2022 Min No. C849 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-20-Project-Zero.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-20-Project-Zero.pdf</a>
February	Non-Domestic Rates - Retail, Hospitality & Leisure Rates Relief.	To confirm adoption of a Retail, Hospitality & Leisure Rates Relief Scheme for 2022/2023 in respect of qualifying business premises within the Vale of Glamorgan area under discretionary relief powers in accordance with section 47 of the Local Government Finance Act 1988.	Leader	No	Yes	Reported to Cabinet on 28 <sup>th</sup> February, 2022 Min No. C860 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/NDF-Retail-Leisure-and-Hospitality.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/NDF-Retail-Leisure-and-Hospitality.pdf</a>
February	Proposed Disposal of Barry Railway Depot and Nearby Railway Land to Transport for Wales.	To seek endorsement for the Council to dispose of Barry Railway Depot and other nearby railway land to Transport for Wales (TfW) and to collaborate with TfW to facilitate a multi-	Education and Regeneration	No	No	Reported to Cabinet on 28 <sup>th</sup> February, 2022 Min Nos. C850 & C862 <a href="https://www.valeof">https://www.valeof</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
		million pounds investment project.				<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-21-Part-I-Disposal-of-Barry-Railway-Depot-and-Land.pdf">glamorgan.gov.uk/Documents/ Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-21-Part-I-Disposal-of-Barry-Railway-Depot-and-Land.pdf</a>
February	Housing Revenue Account Business Plan.	To present the Housing Revenue Account Business Plan 2022 for Approval.	Housing and Building Services	Yes (Homes and Safe)	Yes	Reported to Cabinet on 28 <sup>th</sup> February, 2022 Min No. C851 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-22-Housing-Revenue-Account-Business-Plan.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-22-Housing-Revenue-Account-Business-Plan.pdf</a>
February	Disposal of a Small Parcel of Housing Owned Land at Gelli Garn Cottages.	To seek Cabinet approval to dispose of a small parcel of non-operational housing land suitable for use incidental to the enjoyment of the adjacent dwelling house only (as identified at Appendix A).	Housing and Building Services	No	No	Reported to Cabinet on 28 <sup>th</sup> February, 2022 Min No. C852 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-23-Disposal-">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-23-Disposal-</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						<a href="#">of-Small-Parcel-of-Land.pdf</a>
February	Renting Homes Wales Act 2016 Implementation.	To consider what is required regarding implementation of the Renting Homes Wales Act 2016.	Housing and Building Services	No	No	Reported to Cabinet on 28 <sup>th</sup> February, 2022 Min No. C853 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-24-Renting-Homes-Wales-Act.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-24-Renting-Homes-Wales-Act.pdf</a>
February	Housing Development Programme - Package Deal at Coldbrook Road East, Barry.	To inform Cabinet of a proposal to enter into a package deal contract with Pegasus Development Ltd. for the delivery of 20no. new homes for social rent at Coldbrook Road East, Barry.	Housing and Building Services	No	No	Reported to Cabinet on 28 <sup>th</sup> February, 2022 Min Nos. C854 & C863 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-25-Part-I-Coldbrook-Road-East.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-25-Part-I-Coldbrook-Road-East.pdf</a>
February	Penarth Older Persons Housing with Care Complex.	To seek various authorities from Cabinet to further progress the Penarth Older Persons Housing with Care Complex project.	Housing and Building Services	No	No	Reported to Cabinet on 28 <sup>th</sup> February, 2022 Min No. C855



Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-26-Penarth-Older-Persons-Housing.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-26-Penarth-Older-Persons-Housing.pdf</a>
February	Purchase of Electronic Displays from 21st Century Passenger Systems Ltd Framework Agreement on Crown Commercial Services Procurement System.	To obtain Cabinet's approval to continue to purchase e-display units for bus stops and potentially other purposes connected with active travel.	Neighbourhood Services and Transport	No	No	Reported to Cabinet on 28 <sup>th</sup> February, 2022 Min No. C856 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-27-Purchase-of-Electronic-Displays.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-27-Purchase-of-Electronic-Displays.pdf</a>
February	Cardiff and the Vale of Glamorgan Population Needs Assessment 2022.	To share the final Cardiff and the Vale of Glamorgan Population Needs Assessment 2022 report with Cabinet Members before referral to full Council on 7th March, 2022 for approval of the final report.	Social Care and Health	No	Yes	Reported to Cabinet on 28 <sup>th</sup> February, 2022 Min No. C857 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-28-">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-28-</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						<a href="#">Population-Needs-Assessment.pdf</a>
February	<p>National Collaborative Arrangements for Welsh (Vale of Glamorgan) Adoption and Fostering Services</p> <p>National Adoption Service for Wales and Foster Wales – Enhancing Governance, Leadership and Enabling</p>	To update Cabinet on the proposals for developing the governance and enabling for the National Adoption .Services for Wales	Social Care and Health	No	Yes	<p>Reported to Cabinet on 28<sup>th</sup> February, 2022 Min No. C858 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-29-National-Collaboration-Arrangements-for-Welsh-Adoption-and-Fostering-Services.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-02-28/Agenda-Item-29-National-Collaboration-Arrangements-for-Welsh-Adoption-and-Fostering-Services.pdf</a></p>

## Forward Work Programme: March 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
March	Vale of Glamorgan Public Services Board – Draft Well-being Assessment.	To seek endorsement from Cabinet for the Well-being Assessment which must be published by the Vale of Glamorgan Public Services Board (PSB) by the beginning of May 2022.	Leader	No	No	Reported to Cabinet on 14 <sup>th</sup> March, 2022 Min No. C868 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-14/VoG-PSB-Draft-Wellbeing-Assessment.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-14/VoG-PSB-Draft-Wellbeing-Assessment.pdf</a>
March	Grants to Charitable Organisations.	To seek Cabinet's approval to the awarding of grant funding to a range of charitable organisations as described in this report.	Leader	No	No	Reported to Cabinet on 14 <sup>th</sup> March, 2022 Min No. C869 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-14/Charitable-Organisation-Grants-2022-23.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-14/Charitable-Organisation-Grants-2022-23.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
March	Annual Equality Monitoring Report 2020-2021.	To seek Cabinet's approval of the Annual Equality Monitoring Report.	Leader	Yes (Learning and Culture)	No	Report being taken through the April Cabinet cycle.
March	Vale of Glamorgan Council's Draft Welsh in Education Strategic Plan (WESP) 2022-32.	To ensure that Cabinet considers the outcome of the consultation exercise on the draft WESP and approves the final submission to Welsh Government.	Education and Regeneration	No	No	Reported to Cabinet on 14 <sup>th</sup> March, 2022 Min No. C870 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-14/Draft-WESP.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-14/Draft-WESP.pdf</a>
March	Disposal of Surplus Land: Llancarfan Primary School, Llancarfan.	To request that Cabinet declare the unused school site known as Llancarfan Primary School, Llancarfan, surplus to requirements and grants approval to determine the preferred method of disposal of this land.	Education and Regeneration	No	No	Reported to Cabinet on 14 <sup>th</sup> March, 2022 Min No. C871 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-14/Disposal-of-Surplus-Land-Llancarfan.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-14/Disposal-of-Surplus-Land-Llancarfan.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
March	Draft Strategic Equality Plans for Schools.	To seek Cabinet approval of the draft School's Strategic Equality Plan for 2022 - 2024 – 'Working together for a fairer future' as the basis for Consultation.	Education and Regeneration	Yes (Learning and Culture)	No	Reported to Cabinet on 14 <sup>th</sup> March, 2022 Min No. C872 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-14/Draft-Strategic-Equality-Plans-for-Schools.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-14/Draft-Strategic-Equality-Plans-for-Schools.pdf</a>
March	Barry Growth Programme.	To update Cabinet on the work of the Barry Growth Programme and seek approval to submit funding applications.	Education and Regeneration	No	No	Reported to Cabinet on 14 <sup>th</sup> March, 2022 Min No. C873 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-14/Barry-Growth-Programme.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-14/Barry-Growth-Programme.pdf</a>
March	Vale of Glamorgan Business Start-up Bursary.	To seek approval to establish a fourth round of the Council's Business Startup Bursary.	Education and Regeneration	No	No	Reported to Cabinet on 14 <sup>th</sup> March, 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						Min No. C874 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-14/VoG-Business-Startup-Bursary.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-14/VoG-Business-Startup-Bursary.pdf</a>
March	Housing Support Grant Delivery Plan 2022-2025.	To adopt the draft Housing Support Grant Delivery Plan 2022 - 2025 and seek authorisation for its submission to Welsh Government.	Housing and Building	No	No	Reported to Cabinet on 14 <sup>th</sup> March, 2022 Min No. C875 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-14/Housing-Support-Grant-Delivery-Plan.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-14/Housing-Support-Grant-Delivery-Plan.pdf</a>
March	Closed-Circuit Television (CCTV) Service - Future Arrangements.	To provide Cabinet with an update on the current CCTV service and to seek approval for a number of service changes.	Legal, Regulatory and Planning	No	No	Reported to Cabinet on 14 <sup>th</sup> March, 2022 Min No. C876 <a href="https://www.valeofglamorgan.gov.uk/Documents">https://www.valeofglamorgan.gov.uk/Documents</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						<a href="#">/ Committee%20Reports/Cabinet/2022/22-03-14/CCTV-Service.pdf</a>
March	Vale of Glamorgan Replacement Local Development Plan 2021 - 2036: Draft Review Report and Draft Delivery Agreement Public Consultation Responses.	To report to Cabinet the results of the public consultation on the draft Review Report and draft Delivery Agreement for the Replacement Local Development Plan and to seek approval to submit the amended documents to the Welsh Government.	Legal, Regulatory and Planning	No	Yes	Reported to Cabinet on 14 <sup>th</sup> March, 2022 Min No. C877 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-14/Replacement-LDP-Consultation..pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-14/Replacement-LDP-Consultation..pdf</a>
March	Update on Penarth Pier Pavilion and the potential future working arrangements and opportunities for the Kymin House and Gardens.	To provide an update on the progress that has been made in reinvigorating the Penarth Pier Pavilion since under Council management and to outline potential links with other Council assets such as the Kymin House and Gardens.	Leisure, Arts and Culture	Yes (Learning and Culture)	No	Reported to Cabinet on 14 <sup>th</sup> March, 2022 Min No. C880 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-14/Penarth-Pavilion-and-the-Kymin.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-14/Penarth-Pavilion-and-the-Kymin.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
March	Engineering Contract for Direct Labour and Plant Call-off Contract 2022-2024.	To obtain approval to procure and agree the award of the Direct Labour & Plant Call-Off Contract 2022 – 2024.	Neighbourhood Services and Transport	No	No	Reported to Cabinet on 14 <sup>th</sup> March, 2022 Min No. C878 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-14/Engineering-Contract-Direct-Labour.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-14/Engineering-Contract-Direct-Labour.pdf</a>
March	Strategic Collaborative Working Initiatives Update.	To provide an update for Cabinet on the Council's strategic collaborative working initiatives.	Leader	No	No	Reported to Cabinet on 28 <sup>th</sup> March, 2022 Min No. C892 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-28/Strategic-Collaborative-Working-Initiatives.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-28/Strategic-Collaborative-Working-Initiatives.pdf</a>
March	School Admission Arrangements 2023/2024.	To advise Cabinet of the outcome of the consultation exercise undertaken	Education and Regeneration	No	No	Reported to Cabinet on



Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
		on school admission arrangements for Community Schools in accordance with the Education (Determination of Admission Arrangements) (Wales) Regulations 2006.				28 <sup>th</sup> March, 2022 Min No. C893 <a href="https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-28/School-Admission-Arrangements.pdf">https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-28/School-Admission-Arrangements.pdf</a>
March	Recycling and Waste Management Business Plan and Strategy (2022 - 2032).	To seek approval of a Recycling and Waste Management Business Plan and a number of related actions and to agree in principle a new 10-year Recycling and Waste Management Strategy (2022 - 2032).	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No	Reported to Cabinet on 28 <sup>th</sup> March, 2022 Min No. C894 <a href="https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-28/Recycling-and-Waste-Management-Business-Plan.pdf">https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-03-28/Recycling-and-Waste-Management-Business-Plan.pdf</a>



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

# Cabinet Quarterly Work Programme

**April 2022 – June 2022**



[www.valeofglamorgan.gov.uk](http://www.valeofglamorgan.gov.uk)

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## Forward Work Programme: April 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
April	Annual Delivery Plan Monitoring Report: Quarter 3 Performance 2021/22	To present quarter 3 performance results for the period 1st April 2021 to 31st December 2021 in delivering our 2021/22 Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	No	No	Reported to Cabinet on 11 <sup>th</sup> April, 2022 Min. No. C901 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-04-11/ADP-Q3-Monitoring.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-04-11/ADP-Q3-Monitoring.pdf</a>
April	Service Plans & Target Setting to Deliver the Vale of Glamorgan Annual Delivery Plan 2022/2023	To seek Cabinet's approval for the priority actions as reflected in Service Plans and proposed service improvement targets for the period 2022/2023 that will deliver the Council's Annual Delivery Plan.	Leader	No	No	Reported to Cabinet on 11 <sup>th</sup> April, 2022 Min. No. C902 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-04-11/Service-Plans-and-Target-Setting.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-04-11/Service-Plans-and-Target-Setting.pdf</a>
April	Use of the Chief Executive's Emergency Powers	To notify Cabinet of the exercising of Emergency Powers by the Chief Executive since the last report on 14th February, 2022.	Leader	No	No	Reported to Cabinet on 11 <sup>th</sup> April, 2022 Min. No. C903 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-04-11/Use-of-the-Chief-Executive-s-Emergency-Powers.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-04-11/Use-of-the-Chief-Executive-s-Emergency-Powers.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-04-11/Use-of-CX-Emergency-Powers.pdf">tee%20Reports/Cabinet/2022/22-04-11/Use-of-CX-Emergency-Powers.pdf</a>
April	Unacceptable Actions by Citizens and Social Media Policies	To seek Cabinet's approval of the Unacceptable Actions by Citizens and Social Media Policies, prior to consideration by Scrutiny Committee (Corporate Performance & Resources) and final approval by Cabinet.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 11 <sup>th</sup> April, 2022 Min. No. C904 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-04-11/Unacceptable-Actions-by-Citizens.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-04-11/Unacceptable-Actions-by-Citizens.pdf</a>
April	Public Participation Strategy	To seek endorsement of the updated Public Participation Strategy following public consultation and the publication of draft Welsh Government guidance	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 11 <sup>th</sup> April, 2022 Min. No. C905 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-04-11/Public-Participation-Strategy.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-04-11/Public-Participation-Strategy.pdf</a>
April	Ysgol Y Deri Expansion - Acceptance of Tender	To seek Cabinet approval for the acceptance of a competitive tender for the new build works for	Education and Regeneration	No	No	Reported to Cabinet on 11 <sup>th</sup> April, 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
		the Ysgol Y Deri Expansion at Lower Cosmeston Farm.				Min. Nos. C906 and C912 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-04-11/Part-I-Ysgol-y-Deri-Expansion.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-04-11/Part-I-Ysgol-y-Deri-Expansion.pdf</a>
April	Proposal to Reconfigure Nursery Provision in Penarth	To advise Cabinet of the outcome of the statutory notice to reconfigure nursery provision in Penarth and the process to be followed to allow a determination to be made.	Education and Regeneration	No	No	Reported to Cabinet on 11 <sup>th</sup> April, 2022 Min. No. C907 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-04-11/Proposal-to-Reconfigure-Nursery-Provision-in-Penarth.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-04-11/Proposal-to-Reconfigure-Nursery-Provision-in-Penarth.pdf</a>
April	Proposed Events Programme 2022-2023	To update Cabinet on the 2021-2022 Events Programme and seek approval for the 2022-2023 Events Programme	Education and Regeneration	No	No	Reported to Cabinet on 11 <sup>th</sup> April, 2022 Min. No. C908 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-04-11/Proposed-Events-">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-04-11/Proposed-Events-</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
						<a href="#">Programme.pdf</a>
April	Recommissioning of Independent Professional Advocacy Service to Children and Young People.	To seek authority to work in partnership with Cardiff City Council to recommission the existing Regional Children's Advocacy Contract, due to lapse on 30th September 2022.	Social Care and Health	No	No	Reported to Cabinet on 11 <sup>th</sup> April, 2022 Min. No. C909 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-04-11/Recommissioning-Independent-Professional-Advocacy-Service.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-04-11/Recommissioning-Independent-Professional-Advocacy-Service.pdf</a>
April	Disclosure & Barring Service (DBS) – Proposals for Elected Members	To enable Cabinet to consider proposals for DBS checks for Members.	Social Care and Health	No	No	Reported to Cabinet on 11 <sup>th</sup> April, 2022 Min. No. C910 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-04-11/DBS-Proposals-for-Elected-Members.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-04-11/DBS-Proposals-for-Elected-Members.pdf</a>
April	Draft Multi Location Meetings Policy	To seek Cabinet approval of a Draft Multi Locations Meeting Policy and to recommend the same to Council for inclusion into the Council's Constitution.	Leader	No	Yes	To be reported to Cabinet on 25 <sup>th</sup> April, 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
April	Annual Equality Monitoring Report 2020-2021.	To seek approval of the Annual Equality Monitoring Report.	Leader	Yes (Learning and Culture)	No	To be reported to Cabinet on 25 <sup>th</sup> April, 2022
April	Cabinet Annual Strategic Forward Work Programme June 2022 to April 2023 and Cabinet Quarterly Work Programmes – January to March 2022 and April to June 2022.	To inform Members of the Annual Strategic Forward Work Programme of the Cabinet / Council for the 12-month period June 2022 to April 2023, to inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period January to March 2022 and to confirm the Quarterly Work Programme for April to June 2022.	Leader	No	No	To be reported to Cabinet on 25 <sup>th</sup> April, 2022
April	Disposal of Land at Murch Road, Dinas Powys for Community and Recreational Uses.	To seek authority to dispose of land by virtue of a long lease to Dinas Powys Community Council at Murch Road for community and recreational uses.	Leader	No	No	To be reported to Cabinet on 25 <sup>th</sup> April, 2022
April	Draft Model Constitution Guide.	To seek Cabinet endorsement of a draft Model Constitution Guide and to recommend to Full Council for approval.	Leader	No	Yes	To be reported to Cabinet on 25 <sup>th</sup> April, 2022
April	Registration Service - Civil Funerals.	To propose introducing civil funeral ceremonies, to include: 1. Extending provision of non-statutory ceremonies to include funerals 2. Recruiting a team of bank staff	Legal, Regulatory and Planning Services	No	No	To be reported to Cabinet on 25 <sup>th</sup> April, 2022



Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
		to provide civil funeral celebrants 3. Establishing fee structure for civil funerals				

## Forward Work Programme: June 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
June	Sickness Absence Report.	To update Members of the Cabinet on the sickness absence statistics for the 12-month period from 1 April 2021 to 31 March 2022.	Leader	Yes (Corporate Performance and Resources)	No
June	Project Zero	To report progress in delivering Project Zero.	Leader	Yes (Corporate Performance and Environment and Regeneration)	No
June	Annual Welsh Monitoring Report.	To consider the Annual Welsh Monitoring Report for 2021/22.	Leader	Yes (Learning and Culture)	No
June	Appointments to Outside Bodies / Joint Committees	To appoint / nominate representatives to the Outside Bodies / Joint Committees detailed in the report.	Leader	No	No
June	Corporate Safeguarding Annual Report.	To update Cabinet on the work that has been undertaken to improve corporate arrangements for safeguarding and protecting children and adults who require specific Council services and to ensure that these arrangements are effective.	Social Care and Health	Yes (All Scrutiny Committees)	No