

Meeting of:	Cabinet
Date of Meeting:	Thursday, 19 January 2023
Relevant Scrutiny Committee:	All Scrutiny Committees
Report Title:	Cabinet Quarterly Work Programmes – October to December 2022 and January to March 2023
Purpose of Report:	To involve, engage and consult Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period October to December 2022 and to confirm the Quarterly Work Programme for January to March 2023.
Report Owner:	Executive Leader and Cabinet Member for Performance and Resources
Responsible Officer:	Rob Thomas, Chief Executive
Elected Member and Officer Consultation:	Monitoring Officer/Head of Legal and Democratic Services, Head of Finance/Section 151 Officer and All Directors
Policy Framework:	This is a matter for Executive decision by Cabinet
Executive Summary:	<ul style="list-style-type: none"> • To seek Cabinet approval and any comments in respect of the progress update for the quarter October to December 2022. • To seek Cabinet approval of the updated Cabinet Quarterly Forward Work Programme from January to March 2023.

Recommendations

1. That the updates to the Cabinet Quarterly Work Programme for October to December 2022 attached at Appendix 1 be agreed.
2. That the Cabinet Quarterly Work Programme January to March 2023 attached at Appendix 2 be endorsed.

Reasons for Recommendations

1. To monitor progress.
2. To approve the Work Programme for January to March 2023.

1. Background

- 1.1 The Cabinet Quarterly Work Programme for October to December 2022 (Appendix 1) and January to March 2023 (Appendix 2) set out matters that are included in the Strategic Work Programme as well as other specific items that the Executive and Council are planning to consider during the period up to March 2023.
- 1.2 The Forward Work Programme contains information on:
 - a. The timetable for considering the budget and any plans forming part of the Policy Framework and requiring Council approval, and which body is to consider them;
 - b. The timetable for considering any plans which are the responsibility of the Executive;
 - c. Any individual matters which the Executive intends to consult on, in advance of taking any decision, and the timetable for consultation and decision.

2. Key Issues for Consideration

- 2.1 Appendix 1 to the report details the reports submitted for the quarter October to December 2022 and details of progress to date together with comments regarding any slippage, for Cabinet's consideration.
- 2.2 The intention of the Cabinet Forward Work Programme is to ensure clear correlation with the programming of the work of Scrutiny Committees and the Council's Corporate Management Team.
- 2.3 Appendix 2 details a Quarterly Work Programme for January to March 2023 which includes those items that are included in the Annual Strategic Work Programme as well as other more specific items that the Executive are likely to consider during January to March 2023.

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1 Developing a work programme is one of the requirements of the Local Government Act 2000.
- 3.2 The relevant Scrutiny Committees and any planned consultation with Scrutiny Committees have been identified in the work programmes.

4. Climate Change and Nature Implications

- 4.1 There are no direct implications as a result of the report.

5. Resources and Legal Considerations

Financial

- 5.1 There are no direct implications as a result of the report.

Employment

- 5.2 There are no direct implications as a result of the report.

Legal (Including Equalities)

- 5.3 The preparation / publication of a Forward Work Programme complies with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution.

6. Background Papers

[Local Government Act 2000.](#)



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

Cabinet Quarterly Work Programme

October 2022 – December 2022



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Forward Work Programme: October 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
October	Cabinet Quarterly Work Programmes – July to September 2022 and October to December 2022.	To involve, engage and consult Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period July to September 2022 and to confirm the Quarterly Work Programme for October to December 2022.	Leader	No	No	Reported to 6 th October, 2022 Cabinet Min. No. C88 https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-10-06/Cabinet-FWPs.pdf
October	Revenue Monitoring for the period 1st April to 31st August 2022.	To advise Cabinet of the progress relating to revenue expenditure for the period 1st April to 31st August, 2022.	Leader	Yes (Corporate Performance and Resources)	No	Reported to 6 th October, 2022 Cabinet Min. No. C89 https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-10-06/Revenue-Monitoring.pdf
October	Capital Monitoring for the period 1st April to 31st August 2022.	To advise Cabinet of the progress on the 2022/23 Capital Programme for the period 1st April to 31st	Leader	Yes (All Scrutiny Committees)	No	Reported to 6 th October, 2022 Cabinet Min. No. C90

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
		August, 2022 and to request changes to the Capital Programme.				https://www.val eofglamorgan.gov.uk/Documents/ Committees/ Reports /Cabinet/2022/ 22-10-06/Capital-Monitoring.pdf
October	Draft Capital Strategy 2023/24 and Initial Capital Programme Proposals 2023/24 to 2027/28.	To gain approval for the Initial Capital Programme Proposals for 2023/24 to 2027/28 so that they may be submitted to Scrutiny Committees for consultation and to set out the Draft Capital Strategy for Cabinet Member to consider.	Leader	Yes (Corporate Performance and Resources)	No	Reported to 6 th October, 2022 Cabinet Min. No. C91 https://www.val eofglamorgan.gov.uk/Documents/ Committees/ Reports /Cabinet/2022/ 22-10-06/Draft-Capital-Strategy-and-Initial-Capital-Programme-Proposals.pdf
October	Financial Strategy 202/23 and Medium Term Financial Plan Refresh.	To review the financial pressures over the medium term and put in place a strategy for delivering the 2023/24 budget and sustainable finances over the medium term.	Leader	Yes (All Scrutiny Committees)	No	Reported to 6 th October, 2022 Cabinet Min. No. C92 https://www.val eofglamorgan.gov.uk/Documents/ Committees

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						ee%20Reports/Cabinet/2022/22-10-06/Financial-Strategy-and-MTFP-Refresh.pdf
October	Cardiff and Vale of Glamorgan Market Stability Report 2022	To approve the Cardiff and the Vale of Glamorgan Market Stability Report 2022.	Social Care and Health	Yes (Healthy Living and Social Care)	Yes	Reported to 6 th October, 2022 Cabinet Min. No. C93 https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-10-06/Cardiff-and-VoG-Market-Stability-Report.pdf
October	Vale of Glamorgan Local Development Plan 2011-2026: Annual Monitoring Report 2021/2022.	To report to Cabinet the findings of the Council's fourth Local Development Plan Annual Monitoring Report and to seek approval to submit it to the Welsh Government by 31st October, 2022.	Community Engagement, Equalities and Regulatory Services	Yes (Environment and Regeneration)	No	Reported to 6 th October, 2022 Cabinet Min. No. C94 https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-10-06/VoG-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						LDP-Annual-Monitoring-Report.pdf
October	Dwr Cymru Welsh Water Consultation on the Drainage and Wastewater Management Plan (DWMP).	To seek Cabinet approval for the Council's response to the above consultation.	Community Engagement, Equalities and Regulatory Services	Yes (Homes and Safe Communities)	No	Reported to 6 th October, 2022 Cabinet Min. No. C95 https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-10-06/DCWW-Drainage-Consultation.pdf
October	Final Draft Vale of Glamorgan Council Annual-Self Assessment Report 2021/22.	To seek cabinet endorsement of the Vale of Glamorgan Annual Self-Assessment Report 2021/22, incorporating the findings from engagement with key stakeholders.	Leader	Yes (All Scrutiny Committees)	Yes	Reported to Cabinet 20 th October, 2022 Min. No. C104 https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-10-20/Final-Draft-VoG-ASA-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						Report.pdf
October	Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2022/23.	To present quarter 1 performance results for the period 1st April, 2022 to 30th June, 2022 in delivering our 2022/23 Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	No	No	Reported to Cabinet 20 th October, 2022 Min. No. C105 https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-10-20/ADP-Q1-Performance-Monitoring.pdf
October	Update on the Community Benefits and Sustainability Outcomes of Band B of the Sustainable Communities for Learning Programme.	To provide Cabinet with an update on the community benefits and sustainability outcomes of Band B of the Sustainable Communities for Learning programme to date.	Education, Arts and the Welsh Language	No	No	Reported to Cabinet 20 th October, 2022 Min. No. C106 https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-10-20/Community-Benefits-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						Update.pdf
October	Maintenance of Traffic Signal Equipment Contract.	To detail the requirements of the contract award for the Maintenance of Highway Traffic Signal Equipment.	Neighbourhood and Building Services	No	No	Reported to Cabinet 20 th October, 2022 Min. No. C107 & C111 https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-10-20/Maintenance-of-Traffic-Signal-Equipment.pdf
October	Tenant and Leaseholder Participation Strategy 2022 – 2025.	To approve and adopt the Tenant & Leaseholder Participation Strategy 2022 - 2025.	Public Sector Housing and Tenant Engagement	No	No	Reported to Cabinet 20 th October, 2022 Min. No. C108 https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-10-20/Tenant-and-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						Leaseholder-Participation-Strategy.pdf
October	Regional Unpaid Carers Charter.	To approve the development of the Regional Unpaid Carers Charters.	Social Care and Health	No	No	Reported to Cabinet 20 th October, 2022 Min. No. C109 https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-10-20/Regional-Unpaid-Carers-Charter.pdf
October	Project Zero.	To report progress in delivering Project Zero.	Leader	Yes (Corporate Performance and Environment and Regeneration)	No	Report was to be reported to October cycle but has been delayed to February 2023 as a reference to Cabinet following Scrutiny consideration.

Forward Work Programme: November 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
November	Capital Monitoring for the Period 1st April to 30th September, 2022.	To advise Cabinet of the progress on the 2022/23 Capital Programme for the period 1st April to 30th September, 2022 and to request changes to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No	Reported to Cabinet 3 rd November, 2022 Min. No. C119 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-11-03/Capital-Monitoring.pdf
November	A Fairer Tax Consultation.	To inform Cabinet and seek endorsement of the response made to the Consultation.	Leader	Yes (All Scrutiny Committees)	No	Reported to Cabinet 3 rd November, 2022 Min. No. C120 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-11-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						03/A-Fair-Tax-Consultation.pdf
November	Proposal to Transfer Specialist Resource Base at Llandough Primary to Ysgol Y Ddraig.	To advise Cabinet of the outcome of the consultation exercise undertaken on the proposal to relocate the Specialist Resource Base at Llandough Primary School to Ysgol Y Ddraig	Education, Arts and the Welsh Language	No	No	Reported to Cabinet 3 rd November, 2022 Min. No. C121 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-11-03/Proposal-to-Transfer-Specialist-Resource-Base.pdf
November	Award of Engineering Call-off Contract for Direct Labour and Plant 2022-2024.	To obtain the approval to award the Call-off Contract for Direct Labour and Plant 2022-2024.	Neighbourhood and Building Services	No	No	Reported to Cabinet 3 rd November, 2022 Min. No. C122 & C125 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Re

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						ports/Cabinet/2022/22-11-03/Part-I-Award-of-Contract.pdf
November	Consultation on Proposals for Primary Legislation in Relation to Children's Social Care, Continuing Health Care, Mandatory Reporting and Regulation and Inspection.	To approve the consultation response.	Social Care and Health	Yes (Healthy Living and Social Care)	No	Reported to Cabinet 3 rd November, 2022 Min. No. C123 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-11-03/Consultation-on-Proposals-for-Primary-Legislation.pdf
November	Use of the Chief Executive's Emergency Powers.	To notify Cabinet of the exercising of Emergency Powers by the Chief Executive since the last report on 8th September, 2022.	Leader	Yes (All Scrutiny Committees)	No	Reported to Cabinet 17 th November, 2022 Min. No. C129 https://www.valeofglamorgan.gov.uk/Documents/Com

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						mittee%20Re ports/Cabinet/ 2022/22-11- 17/Use-of-CX- Emergency- Powers.pdf
November	Q2 Sickness Absence Report 2022/2023.	To update Cabinet on the sickness absence statistics for the 6-month period from 1 st April 2021 to 31 st September 2022.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet 17 th November, 2022 Min. No. C130 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-11-17/Q2-Sickness-Absence.pdf
November	Draft Vale of Glamorgan Council Annual Delivery Plan 2023-24.	To seek Cabinet endorsement of the draft Annual Delivery Plan 2023-24 for the purpose of consultation.	Leader	Yes (All Scrutiny Committees)	No	Reported to Cabinet 17 th November, 2022 Min. No. C131 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Re

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						ports/Cabinet/2022/22-11-17/Draft-VoG-Council-ADP.pdf
November	Treasury Management Mid-Year Report 2022/23.	To provide a mid-year report on the Authority's treasury management operations for the period 1 st April, 2022 to 30 th September, 2022.	Leader	Yes (Corporate Performance and Resources)	Yes	Reported to Cabinet 17 th November, 2022 Min. No. C132 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-11-17/Treasury-Management-Mid-Year-Report.pdf
November	The Vale of Glamorgan Community Review.	To update Members on the Vale of Glamorgan Council's Community Review and the process to be adopted	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet 17 th November, 2022 Min. No. C133 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Re

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						ports/Cabinet/2022/22-11-17/VoG-Community-Review.pdf
November	Initial Housing Revenue Account (HRA) Budget Revised Budget 2022/23 and Proposals 2023/24.	To gain Cabinet's approval for the Housing Revenue Account revised budget for 2022/23 and the initial budget proposals for 2023/24 and to take the proposals forward for consultation with Homes & Safe Communities and Corporate Performance & Resources Scrutiny Committees.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet 17 th November, 2022 Min. No. C134 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-11-17/HRA-Revised-2022-23-and-Initial-2023-24-Report.pdf
November	Civico Hybrid Meeting Platform Update.	To apprise Cabinet of the work that has been carried out to date on the implementation of the Civico Hybrid Meeting platform, and the approach that is being taken to regression testing to inform a decision on how to proceed with public meetings from January 2023.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet 17 th November, 2022 Min. No. C135 https://www.valeofglamorgan.gov.uk/Documents/Com

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						mittee%20Re ports/Cabinet/ 2022/22-11- 17/Civico- Hybrid- Meeting- Update.pdf
November	Learning and Skills Investment Strategy.	The purpose of this report is to obtain approval for the adoption of the Learning and Skills Investment Strategy 2022 – 2027.	Education, Arts and the Welsh Language	Yes (Learning and Culture)	No	Reported to Cabinet 17 th November, 2022 Min. No. C136 https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2022/22-11-17/Learning-and-Skills-Investment-Strategy.pdf
November	Housing Fire Door Servicing, Maintenance, Repairs, Installations and Inspections Framework 2022-25.	To request Cabinet approval to accept the most advantageous tender and execute the contract for the Housing Fire Door Servicing, Maintenance, Repairs, Installations and Inspections Framework 2022-25.	Neighbourhood and Building Services	Yes (Homes and Safe Communities)	No	Reported to Cabinet 17 th November, 2022 Min. No. C137 & C144 https://www.v

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						aleofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-11-17/Housing-Fire-Doors.pdf
November	Longmeadow Court Sheltered Housing Scheme External Refurbishment Project 2022-23.	To request Cabinet approval for delegated authority to accept the most advantageous tender and execute the contract for the Longmeadow Court Sheltered Housing Scheme External Refurbishment Project 2022-23.	Neighbourhood and Building Services	Yes (Homes and Safe Communities)	No	Reported to Cabinet 17 th November, 2022 Min. No. C138 & C145 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-11-17/Longmeadow-Court.pdf
November	Severn Avenue External and Environmental Refurbishment Scheme 2022 – 2023.	To request Cabinet approval for delegated authority to accept the most advantageous tender and execute the contract for the Severn Avenue External and Environmental Refurbishment Scheme 2022-23.	Neighbourhood and Building Services	Yes (Homes and Safe Communities)	No	Reported to Cabinet 17 th November, 2022 Min. No. C139 & C146 https://www.v

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						aleofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-11-17/Serfern-Avenue-Refurbishment.pdf
November	Draft Older Persons Housing Strategy.	To consider the draft Older Persons Housing Strategy 2022 – 2036.	Public Sector Housing and Tenant Engagement	Yes (Homes and Safe Communities)	No	Reported to Cabinet 17 th November, 2022 Min. No. C140 https://www.aleofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-11-17/Draft-Older-Persons-Housing-Strategy.pdf
November	Corporate Safeguarding Mid Term Report.	To provide a summary on the activity that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council. To provide	Social Care and Health	Yes (All Scrutiny Committees)	No	Reported to Cabinet 17 th November, 2022 Min. No.

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
		assurance around safeguarding activity taking place across the Council.				C141 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-11-17/Corporate-Safeguarding-Mid-Year-Report.pdf
November	Local Air Quality Management Annual Progress Report 2022.	To seek approval for the 2022 Local Air Quality Management Annual Progress Report (APR) on air quality monitoring conducted in 2021 to enable submission to Welsh Government no later than 31st December, 2022.	Community Engagement, Equalities and Regulatory Services	Yes (Environment and Regeneration)	No	Reported to Cabinet 17 th November, 2022 Min. No. C142 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-11-17/Local-Air-Quality-Management-Annual-Report.pdf

Forward Work Programme: December 2022

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
December	Shared Cost Additional Voluntary Contributions scheme (AVC's).	To request an amendment to the Pension discretions to allow for the introduction of a Shared Costs AVC scheme.	Leader	No	No	Reported to Cabinet 1 st December, 2022 Min. No.C157 https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-12-01/Shared-Cost-Additional-Voluntary-Contributions-Scheme.pdf
December	Council Tax Unoccupied Dwellings: 2023/24.	To seek approval for the policy to be adopted for Council Tax on unoccupied dwellings for 2023/24.	Leader	No	No	Reported to Cabinet 1 st December, 2022 Min. No.158 https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-12-01/Council-Tax-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						Unoccupied-Dwellings.pdf
December	Council Tax Reduction Scheme.	To confirm the re-adoption of the Council Tax Reduction National Scheme for 2023/24 based on regulations and to reconfirm the Council's discretions.	Leader	No	Yes	Reported to Cabinet 1 st December, 2022 Min. No.159 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-12-01/Council-Tax-Reduction-Scheme.pdf
December	Precept Payment Dates 2023/24.	To seek approval for the Payment of Precepts for 2023/24.	Leader	No	No	Reported to Cabinet 1 st December, 2022 Min. No.C160 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-12-01/Precept-Payment-Dates.pdf
December	Vale of Glamorgan Public Services Board Healthy Travel	To provide an update for Cabinet on the Vale of Glamorgan Public	Leader	No	No	Reported to Cabinet 1 st

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
	Charter Level 2.	Services Board's Healthy Travel Charter and seek approval for the Council to sign the level two Charter.				December, 2022 Min. No.C161 https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-12-01/Healthy-Travel-Charter-Level-2.pdf
December	UK Shared Prosperity Fund	To update Cabinet on the UK Shared Prosperity Fund, and to delegate specified powers to named Officers in consultation with the relevant Portfolio Holder relating to the local delivery of the emerging Investment Plan.	Leader	Yes (Environment and Regeneration)	No	Reported to Cabinet 15 th December, 2022 Min.No.C167 https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-12-15/22-12-15-UK-Shared-Prosperity-Fund.pdf
December	Council Tax Base	To seek approval for the Council Tax Base for 2023/24.	Leader	No	No	Reported to Cabinet 15 th December, 2022 Min.No.C168 https://www.val

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						eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-12-15/Council-Tax-Base-2023-24.pdf
December	Cost of Living Support for Food, Warm Spaces and Other Means of Support.	To present an overview of the work the Council has undertaken to address the cost of living crisis including help to improve access to food across the Vale of Glamorgan and outline how this work and funding opportunities connect with providing a Warm Welcome this winter and other work to assist people struggling with the rising cost of living. To raise awareness of the recent Audit Wales 'Time for change – poverty in Wales' report and the Council's proposed response.	Leader	Yes (Corporate Performance and Resources and Homes and Safe Communities)	No	Reported to Cabinet 15 th December, 2022 Min.No.C169 https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-12-15/Cost-of-Living-Support.pdf
December	People Strategy and Supporting Documents.	To advise Cabinet and seek agreement of the revised Draft People Strategy to run alongside and across the same timescale as the current Corporate Plan. To advise and seek Cabinet agreement of certain supporting	Leader	Yes (Corporate Performance and Resources)	No	Report was due to be reported to October cycle but had been delayed to January 2023 following

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		<p>draft documents which align to the People Strategy, as appended to this report, which include;</p> <ul style="list-style-type: none"> - Strategic Workforce Development Strategy and Implementation Plan - Hybrid Working Strategy - Learning and Development Plan - Volunteer Policy. <p>The report also seeks approval for further consultation with staff and partners, given the importance of the strategy and supporting documents to the future way of working of the organisation.</p>				Scrutiny consideration.
December	Strong Communities Grant Fund 2020-2025.	To provide Cabinet with an update on the Strong Communities Grant Fund 2022 -23 and to seek approval for the award of funding for the third round of applications.	Deputy Leader and Cabinet Member for Sustainable Places	No	No	<p>Reported to Cabinet 1st December, 2022</p> <p>Min. No.C162 https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-12-01/Strong-Communities-Grant-Fund.pdf</p>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
December	A Visitor Levy for Wales – Vale of Glamorgan Council.	To establish the Council's current intentions on introducing the Tourism Tax.	Deputy Leader and Cabinet Member for Sustainable Places	No	No	Reported to Cabinet 15 th December, 2022 Min.No.C170 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-12-15/Visitor-Levy-for-Wales.pdf
December	School Admission Arrangements 2024-2025.	To seek Cabinet approval to consult on the Local Authority's school admission arrangements as required by the Welsh Governments School Admission Code issued in July 2013.	Education, Arts and the Welsh Language	No	No	Reported to Cabinet 15 th December, 2022 Min.No.C171 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2022/22-12-15/School-Admission-Arrangements.pdf
December	The Vale of Glamorgan Replacement Local Development Plan 2021 –	To advise Cabinet of the outcome of the consultation on the Integrated Sustainability Appraisal (ISA)	Community Engagement, Equalities and	No	No	Reported to Cabinet 15 th December,

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
	2036: Integrated Sustainability Appraisal Scoping Report - Report of Consultation.	Scoping Report and advise on the next stages of the ISA process.	Regulatory Services			2022 Min.No.C172 https://www.val.eofglamorgan.gov.uk/Documents/Committees/Reports/Cabinet/2022/22-12-15/VoG-LDP-ISA-Scoping-Report.pdf



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

Cabinet Quarterly Work Programme

January 2023 – March 2023



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Forward Work Programme: January 2023

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
January	Final Housing Revenue Account (HRA) Budget Proposals 2023/24 and Rent Setting 2023/2024.	To set the HRA budget for the financial year 2023/24 and to set the rents and service charges for the forthcoming rent year beginning on 1st April, 2023.	Leader	No	Yes	Reported to 05/01/23 Cabinet meeting Min. No. C176 https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-01-05/Final-Housing-Revenue-Account-HRA-Budget-Proposals-2023-24.pdf
January	Cabinet Quarterly Work Programmes – October to December 2022 and January to March 2023.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period October to December 2022 and to confirm the Quarterly Work Programme for January to March 2023 in order that the Annual Strategic Work Programme can be amended and uploaded to the website.	Leader	No	No	To be reported to 19/01/23 Cabinet meeting

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
January	Use of the Chief Executive's Emergency Powers.	To notify Cabinet of the exercising of Emergency Powers by the Chief Executive since the last report on 17th November, 2022.	Leader	Yes (All Scrutiny Committees)	No	To be reported to 19/01/23 Cabinet meeting
January	Capital Monitoring for the period 1st April to 30th November 2022.	To advise Cabinet of the progress on the 2022/23 Capital Programme for the period 1st April to 30 th November, 2022 and to request changes to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No	To be reported to 19/01/23 Cabinet meeting
January	Revenue Monitoring for the Period 1st April to 30th November 2022.	To advise Cabinet of the progress relating to revenue expenditure for the period 1st April to 30th November, 2022	Leader	Yes (Corporate Performance and Resources)	No	To be reported to 19/01/23 Cabinet meeting
January	Budget 2023/24 for Consultation and Further MTFP Update	To present initial budget proposals for consultation in order to come forward with a balanced budget for approval in February	Leader	Yes (All Scrutiny Committees)	No	To be reported to 19/01/23 Cabinet meeting
January	Vale of Glamorgan Council – Proposed Fees and Charges for 2023/2024	To propose changes in service charges for functions managed by the Council in the following directorates for the financial year 2023/24: - Environment and Housing - Managing Director	Leader	Yes (All Scrutiny Committees)	Detail needed	To be reported to 19/01/23 Cabinet meeting

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
		- Corporate Resources - Learning and Skills - Place - Social Services				
January	Draft Capital Programme Proposals 2023/24 to 2027/28.	The purpose of this report is to set out the draft proposals for Cabinet Members to consider, prior to consultation, in respect of the final capital budget for the financial year 2023/24 to 2027/28.	Leader	Yes (All Scrutiny Committees)	Yes	To be reported to 19/01/23 Cabinet meeting
January	Annual Delivery Plan Monitoring Report: Quarter 2 Performance 2022/23.	To present the Council's performance against the Corporate Plan for Q2.	Leader	Yes (Corporate Performance and Resources)	No	To be reported to 19/01/23 Cabinet meeting
January	Proposal to Transfer Specialist Resource Base at Llandough Primary to Ysgol Y Ddraig.	To advise Cabinet of the outcome of the statutory notice to relocate the Special Resource Base at Llandough Primary School to Ysgol Y Ddraig.	Education, Arts and Welsh Language	No	No	Reported to 05/01/23 Cabinet meeting Min. No. C177 https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-01-05/Proposal-to-Transfer-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						Specialist-Resource-Base.pdf
January	Draft Transgender Inclusion Toolkit and Guidance Document for Schools and Other Settings.	To inform Cabinet of the review and proposed consultation of a revised Vale of Glamorgan Council Transgender toolkit for schools.	Education, Arts and Welsh Language	Yes (Learning and Culture and Corporate Performance and Resources)	No	To be reported to 19/01/23 Cabinet meeting
January	Objection Report - Dryden Road, Penarth Proposed Traffic Calming Measures and One-Way Traffic Regulation Order.	To advise Cabinet of objections received and to propose an appropriate way forward.	Neighbourhood and Building Services	No	No	To be reported to 19/01/23 Cabinet meeting
January	Objection Report: Rhoose Way Rhoose – Proposed Prohibition of waiting, loading, and unloading at any time and the prohibition of waiting, loading, and unloading Mon to Fri 8am to 9:30am and 2:30pm to 4pm Traffic Regulation Order.	To advise Cabinet of objections received and to propose an appropriate way forward.	Neighbourhood and Building Services	No	No	To be reported to 19/01/23 Cabinet meeting
January	Disposal of Land to the Rear of 42 & 46 Fonmon Park Road.	To seek approval to dispose of a small parcel of land located at the rear of 42 & 46 Fonmon Road, Rhoose subject to agreeing a suitable sale value together with terms and conditions.	Neighbourhood and Building Services	No	No	To be reported to 19/01/23 Cabinet meeting

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
January	Recycling and Waste Management Service Changes 2023/24.	To seek approval to revise the current recycling and waste service provision to reflect the current budget position and the financial challenges for 2023/24 and beyond.	Neighbourhood and Building Services	Yes (Environment and Regeneration)	No	To be reported to 19/01/23 Cabinet meeting
January	Recycling and Waste Management Strategy (2022-2032).	To seek authority to approve the new Recycling and Waste Management Strategy (2022-2032).	Neighbourhood and Building Services	Yes (Environment and Regeneration)	No	To be reported to 19/01/23 Cabinet meeting
January	Gypsy Traveller Accommodation Assessment.	The report seeks approval of the Vale of Glamorgan Gypsy and Traveller Accommodation Assessment (GTAA) 2022.	Public Sector Housing and Tenant Engagement	No	No	To be reported to 19/01/23 Cabinet meeting
January	The Council's Response to the Welsh Government Consultation: Electoral Administration and Reform White Paper.	To seek Cabinet approval for the proposed response to the Welsh Government's consultation paper on Electoral Administration and Reform White Paper.	Community Engagement, Equalities and Regulatory Services	No	No	To be reported to 19/01/23 Cabinet meeting

Forward Work Programme: February 2023

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
February	Capital Strategy 2023/24 and Final Capital Proposals 2023/24 to 2027/28.	To gain approval for the Final Capital Programme Proposals for the years 2023/24 to 2027/28.	Leader	No	Yes
February	Final Proposals for the Revenue Budget 2023/24.	The purpose of this report is to set out final proposals for Cabinet Members to consider, before making their recommendations to Council, in respect of the final revenue budget for the financial year 2023/24.	Leader	No	Yes
February	Final Housing Revenue Account (HRA) Budget Proposals 2023/24.	To set the HRA budget for the financial year 2023/24 and to set the rents and service charges for the forthcoming rent year beginning on 2 nd April, 2023.	Leader	No	Yes
February	Treasury Management and Investment Strategy 2023/24 and Update 2022/23.	To provide an interim report on the Council's treasury management operations for the period 1 st April, 2022 to 31 st December, 2022 and to submit for consideration the proposed 2022/23 Treasury Management and Investment Strategy.	Leader	Yes (Audit Committee)	Yes
February	Annual Delivery Plan 2023-24	To consider the draft ADP post consultation including comments from CPR Scrutiny on the 15 th February, 2023 and prior to Council in March.	Leader	No	Yes
February	Empty Homes and Second Homes	To set out the Council's consideration on introducing Council Tax premiums on long-	Leader	Yes (Homes and	Yes

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		term empty properties and second homes.		Safe Communities)	
February	Pay Policy 2023/2024.	To ask Cabinet to consider and endorse the annual Council's annual Pay Policy for 2023/24 as set out prior to its submission to Council for approval.	Leader	Yes (Corporate Performance and Resources)	Yes
February	Timetable of Meetings: May 2023 to May 2024.	To consider a draft timetable of meetings for the period May 2023 - May 2024.	Leader	No	No
February	People Strategy and Supporting Documents.	To advise Cabinet and seek agreement of the revised Draft People Strategy to run alongside and across the same timescale as the current Corporate Plan. To advise and seek Cabinet agreement of certain supporting draft documents which align to the People Strategy, as appended to the report.	Leader	Yes (Corporate Performance and Resources)	No
February	Cowbridge Primary Provision Phase II - Welsh Medium Proposal	To seek Cabinet authority to carry out a statutory consultation in compliance with the requirements of the School Standards and Organisation (Wales) Act 2013 and the School Organisation Code 2018 on the proposal to expand Ysgol Iolo Morganwg from 210 places to 420 places from September 2025. The proposal also includes 96 part time nursery places and an adult learning and immersion centre. The immersion centre is for primary aged pupils 7 and above to help with late learners' entry into Welsh medium education.	Education, Arts and Welsh Language	Yes (Learning and Culture) as part of the proposed consultation exercise	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		The proposal would result in the relocation of the school to the Clare Gardens development site to utilise land allocated for education via section 106 agreement.			
February	Housing Revenue Account Business Plan.	To present the Housing Revenue Account Business Plan 2023 for Approval.	Public Sector Housing and Tenant Engagement	No	Yes
February	The Vale of Glamorgan Local Development Plan 2011-2026: Supplementary Planning Guidance on Retail and Town Centre Development and Economic Development, Employment Land and Premises – Consultation feedback, Proposed Changes and Adoption.	To advise Cabinet of the results of the consultation undertaken on the draft Supplementary Planning Guidance (SPG) in relation to Retail and Town Centre Development and Economic Development, Employment Land and Premises. To seek approval to apply the proposed changes and adopt the SPGs for development management purposes.	Community Engagement, Equalities and Regulatory Services	No	No

Forward Work Programme: March 2023

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
March	Revenue Monitoring for the Period 1st April 2022 to 31st January 2023.	To advise Cabinet of the progress relating to revenue expenditure.	Leader	Yes (All Scrutiny Committees)	No
March	Capital Monitoring for the Period 1st April 2022 to 31st January 2023.	To advise Cabinet of the progress relating to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No
March	Annual Equality Monitoring Report 2021-2022.	To seek Cabinet's approval of the Annual Equality Monitoring Report.	Leader	Yes (Learning and Culture)	No
March	Vale of Glamorgan Annual Delivery Plan 2023/24.	To deliver Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	Yes (Corporate Performance and Resources)	No
March	Strategic Collaborative Working Initiatives Update.	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved.	Leader	No	No
March	Annual Delivery Plan Monitoring Report: Quarter 3 Performance 2022/23.	To present the Council's performance against the Annual Delivery Plan for Q3.	Leader	Yes (Corporate Performance and Resources)	No
March	Service Plans and Target Setting to deliver the Annual Delivery Plan 2023/24.	To present the priority actions as reflected in Service Plans and proposed service performance targets for the period 2023/2024 that will deliver the Council's Annual Delivery Plan 2023/24.	Leader	Yes (Corporate Performance and Resources)	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
March	Proposed Events Programme 2023-24.	Agreement of annual programme of events and allocation of funds.	Deputy Leader and Cabinet Member for Sustainable Places	No	No
March	School Admission Arrangements 2024/2025.	Outcome of consultation and adoption of policy.	Education, Arts and the Welsh Language	No	No