

CABINET

Minutes of a Remote meeting held on 30th March, 2023.

The Committee agenda is available [here](#).

The Meeting recording is available [here](#).

Present: Councillor L. Burnett (Chair); Councillors R.M. Birch, B.E. Brooks, G. John, S. Sivagnanam, E. Williams and M.R. Wilson.

Also Present: Councillors H.C. Hamilton, Dr. I.J. Johnson and M.J.G. Morgan.

C261 ANNOUNCEMENT –

The Leader welcomed all parties to the Cabinet meeting and reminded everyone present that the meeting was being Live Streamed as well as recorded via the internet and this recording archived for future viewing.

She asked if all participants please ‘mute’ themselves when not speaking in order to avoid any background noise or feedback when other participants were speaking, and if a participant wished to speak if they could put their hand up (to be seen on screen) or use the ‘raise hand’ function.

Members were asked to ensure that all debate was raised verbally and not via the ‘chat’ function for the sake of the recording. The ‘chat’ function could be used to highlight any technical issues and/or to get the attention of the Chair or Democratic Services Officer.

C262 APOLOGY FOR ABSENCE –

This was received from Councillor M.R. Wilkinson.

C263 MINUTES –

RESOLVED – T H A T the minutes of the meeting held on 16th March, 2023 be approved as correct record.

C264 DECLARATIONS OF INTEREST –

No declarations of interest were received.

C265 THE VALE OF GLAMORGAN COUNCIL'S COMMUNITY BOUNDARY AREA REVIEW (REF) –

The reference from Community Liaison Committee of 23rd March, 2023 was presented.

The Leader said there had been comprehensive discussion regarding the proposals at the meeting concerning effective political representation across the Vale of Glamorgan, clarification of some boundaries and suitable levels of representation. The key considerations used as the foundation to the review were listed in Paragraph 2.8 of the report which were looked at by a cross-party working group with the Electoral Registration Team to produce suggestions for Community Liaison Committee to consider.

Matters discussed included Community Councils working together, increases in population, the size of Community Councils and the number of electors within them.

Comments received at the Community Liaison Committee had already been forwarded to the Local Democracy and Boundary Commission for Wales ("Boundary Commission") and it was recommended that the comments from Cabinet also be forwarded to the Boundary Commission alongside the views of the Electoral Registration Team and Town and Community Councils from across the Vale of Glamorgan to take on to the next stage.

The Leader had received two further messages on the matter; one related to St. George's and St. Brides' Community Council which was not happy with the proposals and whose comments would be forwarded to the Boundary Commission but were also able to make their own representations to the Commission. The other was from Councillor Perry who was broadly supportive but also discussed the change to the number of Clerks to Community Councils who may be needed if the proposals were to be agreed.

Councillor Wilson, as Vice-Chair of the Community Liaison Committee, said that there had been good contributions from Town and Community Councillors at the meeting whose suggestions had been noted. He said that they had to remain viable bodies going forward where they had elections that represented the community and hoped to see Community Councils working together more in future.

Councillor John said that as he had been involved in giving advice and drafting a response for a constituent he would abstain from voting on the matter.

Having considered the reference, it was subsequently

RESOLVED –

(1) T H A T the comments of the Community Liaison Committee from its meeting on 23rd March, 2023 in relation to the review be noted as already forwarded to the Local Democracy and Boundary Commission for Wales ("the Boundary Commission").

(2) T H A T the suggestions raised by the Vale of Glamorgan Council, as set out within the Community Liaison Committee report, be forwarded to the Boundary Commission.

(3) T H A T the use of the urgent decision procedure as set out in Section 15.14 of the Council's Constitution be approved in order that the comments of Cabinet in relation to the review can be forwarded to the Boundary Commission urgently following the consultation deadline of 28th March, 2023.

Reason for decisions

(1&2) Having regard to the contents of the reference and discussions at the meeting.

(3) In order to meet the consultation deadline of 28th March, 2023.

C266 CARDIFF CAPITAL REGION REGIONAL CABINET –

The minutes of the Cardiff Capital Region Regional Cabinet meeting held on 30th January, 2023 as contained within the agenda, were submitted.

The Leader said that there had been discussion concerning the revenue budget, the Cardiff Capital Region Business Plan, the Regional Economic and Industrial Plan 2023 and that discussions were ongoing about how to disseminate information on that so that those within Local Authorities across the region were fully informed of proposals.

RESOLVED – T H A T the minutes of the Cardiff Capital Region Regional Cabinet meeting held on 30th January, 2023 be noted.

Reason for decision

In noting the minutes.

C267 SERVICE LEVEL ACTIVITIES AND PERFORMANCE TARGETS TO DELIVER THE VALE OF GLAMORGAN COUNCIL'S ANNUAL DELIVERY PLAN 2023/2024 (EL/PR) (SCRUTINY – ALL) –

The Leader presented the report, the purpose of which was to seek Cabinet's approval of the priority actions as reflected in Service Plans and proposed service performance targets for the period 2023/2024 that would deliver the Council's Annual Delivery Plan (ADP).

The Leader advised that Paragraphs 2.22 to 2.27 in the report contained a summary of comments and recommendations from each Scrutiny Committee and each Scrutiny Committee had noted and endorsed the planned activities.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the planned service activities for 2023/24 as contained in Service Plans attached at Appendix A to the report be approved.
- (2) T H A T the proposed measures and service performance targets aligned to the Corporate Plan Performance Measures Framework for 2023/24 attached at Appendix B to the report be approved.
- (3) T H A T the use of the urgent decision procedure as set out in Section 15.14 of the Council's Constitution be approved to ensure monitoring of planned service activities and associated performance targets aligned to the Annual Delivery Plan 2023/24 commenced from 1st April, 2023 at the start of the financial Year.

Reasons for decisions

- (1) To ensure that service contributions through the planned activities contained in Service Plans and associated performance targets reflect the commitments in the Annual Delivery Plan 2023/2024 and would enable the Council to demonstrate progress towards achieving its in-year commitments.
- (2) To ensure the Council's Corporate Plan Performance Measurement Framework identified a relevant set of performance measures and targets against which the Annual Delivery Plan could be monitored and measured during 2023/2024 in line with the performance requirements of the Local Government & Elections (Wales) Act 2021 and the Well-being of Future Generations (Wales) Act 2015.
- (3) Cabinet approval of service level activities and service performance targets for 2023/2024 alongside the recently approved Annual Delivery Plan (6th March, 2023, minute C226 refers), would also enable the Council to fully discharge its statutory duty to set and publish its Well-being Objectives and outline how it proposed to meet those objectives in-year.

C268 ECO4 FLEX JOINT STATEMENT OF INTENT AND MEMORANDUM OF UNDERSTANDING (DL/SP) (SCRUTINY – HOMES AND SAFE COMMUNITIES) –

The Deputy Leader presented the report, the purpose of which was to update Cabinet on the ECO4 scheme, and to delegate specified power to enable the Council to participate in the ECO4 Flex element of the scheme.

The Leader said it was a really interesting scheme which could make quite a sizeable difference to a lot of Vale of Glamorgan residents.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the participation of the Council in the ECO4 Flex scheme be endorsed.
- (2) T H A T the Director of Place be confirmed as the dedicated responsible person for the ECO4 Flex scheme and authorised signatory for the Joint Statement of Intent and Memorandum of Understanding.
- (3) T H A T delegated authority be granted to the Director of Place, in consultation with the Deputy Leader and Cabinet Member for Sustainable Places, to agree the final format of and any necessary typographical changes and minor amendments to the ECO4 Flex Joint Statement of Intent and Memorandum of Understanding prior to publication, and thereafter update with any factual updates in response to policy or legislative changes as appropriate.

Reasons for decisions

- (1) To apprise Cabinet of the current position and to obtain an endorsement from Cabinet for the Council to participate in the ECO4 Flex scheme.
- (2) To meet an eligibility requirement for the ECO4 Flex scheme.
- (3) To accommodate any necessary changes and/or amendments resulting from revised policy and guidance and to enable the correction of any typographical or minor errors found within the ECO4 Flex Joint Statement of Intent and Memorandum of Understanding, without the need to seek Cabinet approval.

C269 FUNDING AND DELIVERY OF THE GREENLINKS COMMUNITY TRANSPORT SERVICE (DL/SP) (SCRUTINY – ENVIRONMENT AND REGENERATION) –

The Deputy Leader presented the report, the purpose of which was to agree the continuation of Sustainable Transport Planning Contributions (Section 106 funding) for the Greenlinks Community Transport Service until 31st March, 2024.

The Deputy Leader said that Covid had had a detrimental impact on such services and asked for better promotion of the service amongst residents and Town and Community Councils so more people were aware of the scheme. Such services enabled those who would not otherwise have access to public transport to live independently.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the Greenlinks Community Transport Service would continue to be funded by Section 106 Sustainable Transport Contributions until 31st March, 2024.
- (2) T H A T a further report be presented to Cabinet later in 2023 once other sources of funding to purchase a replacement vehicle and continuation of the service after 1st April, 2024 had been investigated.
- (3) T H A T the S106 contributions highlighted in Appendix D be earmarked to fund the service during the financial year 2023/2024 unless other sources of finance were identified.

Reasons for decisions

- (1) To continue to provide a flexible means of passenger transport for those who could not easily access other forms of public transport in a cost effective and reliable manner.
- (2) To allow other sources of funding such as the Shared Prosperity Fund and Welsh Government grant to be considered to fund the service longer term and to assist in the purchase of replacement vehicles.
- (3) To continue to provide the Greenlinks Community Transport Service until 31st March, 2024.

**C270 PROPOSED EVENTS PROGRAMME 2023 – 2024 (DL/SP)
(SCRUTINY – ENVIRONMENT AND REGENERATION)**

The Deputy Leader presented the report, the purpose of which was to update Cabinet on the 2022/23 Events Programme and to seek approval for the proposed 2023/24 Events Programme and associated funding arrangements.

The Deputy Leader emphasised the partnership working with other organisations that had enabled the programme of events to be offered during consideration of such difficult financial considerations, highlighted in Paragraphs 1.5 to 1.10 of the report which directly benefitted residents of the Vale of Glamorgan as well as traders and overall business and economy.

Councillor Wilson said that people wanting to put on events needed to give the Council as much notice as possible as it took time to put all necessary matters in place.

The Leader said that a lot of work had been done by the Events Team and that over the past few years the Council had increasingly worked in partnership with Town and Community Councils to support their events and develop activities which would encourage people to come and visit the resorts and tourist destinations or come to revisit the Vale of Glamorgan's shopping centres.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

(1) T H A T the content of the report and update on the successful 2022/23 event programme alongside the growth in the use of the Visit the Vale Website and social media be noted.

(2) T H A T the proposed series of events in a revised Corporate Events Programme for 2023/24 as described in the body of the report and Appendix A be approved.

(3) T H A T the use of reserve funding be authorised for 2023/24 to contribute to the overall budget for the Corporate Events Programme and proposals to minimise the use of the reserve through a combination of charging/fee income, other income, grant funding, sponsorship and securing sustainable events which could be self-sustaining.

(4) T H A T authority be delegated to the Director of Place, in consultation with the Cabinet Member for Sustainable Places, to implement changes to the events programme / approve the allocation of funding to specific events within the overall agreed total budget.

Reasons for decisions

(1) Having regard to the contents of the report and discussions at the meeting.

(2) To enable the 2023/24 Events Programme to proceed.

(3) To authorise the use of reserves to contribute to the overall budget for events.

(4) To allow decisions on events to be made throughout the 2023/24 financial year.

C271 SCHOOL ADMISSION ARRANGEMENTS 2024/25 (EAWL) (SCRUTINY – LEARNING AND CULTURE) –

The Cabinet Member presented the report, the purpose of which was to advise Cabinet of the outcome of the consultation exercise undertaken on school admission arrangements for Community Schools in accordance with the Education (Determination of Admission Arrangements) (Wales) Regulations 2006.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the report and appendices be noted.
- (2) T H A T the School Admissions Policy at Appendix A be approved.

Reasons for decisions

- (1) Having regard to the contents of the report and discussions at the meeting in order to reach a decision by 15th April, 2023.
- (2) The Council was required to review and consult on school admissions annually and to report on the outcome of the consultation and any proposals which arose from it.