

Meeting of:	<b>Cabinet</b>
Date of Meeting:	<b>Thursday, 22 June 2023</b>
Relevant Scrutiny Committee:	Healthy Living and Social Care
Report Title:	Re-Commissioning Extra Care Domiciliary Care Services in the Vale of Glamorgan
Purpose of Report:	To seek authority to tender the provision of domiciliary care and support in the Council's Extra Care housing facility. To seek delegated authority to award the contract to the successful provider.
Report Owner:	Cabinet Member, Social Care & Health.
Responsible Officer:	Director of Social Services
Elected Member and Officer Consultation:	Operational Manager, Locality Services. Operational Manager, Commissioning and Finance. Resource Centre Manager, Locality Services.
Policy Framework:	This is a matter for Executive decision by Cabinet.
<p>Executive Summary:</p> <ul style="list-style-type: none"> <li>• The purpose of this report is to seek Cabinet approval to undertake a re-commissioning exercise and to enter into a contract for the delivery of Extra Care domiciliary care services in Golau Caredig, Barry.</li> <li>• Golau Caredig is a 42-unit housing provision designed to offer a safe, private and secure environment with an on-site domiciliary care provision.</li> <li>• The Council awarded a contract for the provision of the above services to Hafod Care Association in 2018 for a period of 5 years, including a 2-year extension period.</li> <li>• This contract is due to elapse in October 2023; therefore we are seeking to go out to tender in June 2023.</li> </ul>	

## **Recommendations**

1. That Cabinet authorises the Director of Social Services, in consultation with the Cabinet Member for Social Care & Health to award the contract(s) for this service for an initial period of 5 (five) years with an option to extend for up to a further 2 (two) years, following the completion of a tender process.
2. That Cabinet authorises the Monitoring Officer / Head of Legal and Democratic Services to execute a contract with the successful bidder.

## **Reasons for Recommendations**

1. To ensure that the Council provides care and support services in a cost-effective manner and meet the assessed needs of the residents living in Golau Caredig and fulfils the responsibilities set out in the Welsh Government's Guidance for Developing Extra Care Housing in Wales 2006 and the Social Services and Well-Being (Wales) Act 2014.
2. To ensure that the Council meets the requirements of its Contract Procedure Rules and Financial Procedure Rules.

### **1. Background**

- 1.1 The Welsh Government's guidelines for developing Extra Care housing in Wales 2006 state that at local authority level, Extra Care Housing should be commissioned and developed as a result of joint strategic planning across health, housing, social care, voluntary and independent sectors.
- 1.2 Part 6 of the Social Services and Well-being (Wales) Act 2014 places a duty on local authorities to have regard to the importance of promoting the adult's independence where possible.
- 1.3 The Council reflects this guidance by ensuring efforts to maintain independence are considered as a strategic issue with its partners. There is also a need to develop future services, within available resources, to meet the changing aspirations and expectations of older people, to lead more independent lives for longer. This is especially important given the ageing population and the demographic profile within the Vale.
- 1.4 There is currently a contract in place for this provision, awarded in 2018 for a period of five (5) years (three (3) years with an option to extend the contract for a period of up to two (2) years).
- 1.5 Extra Care housing schemes are similar to sheltered accommodation but provide as much or as little care and support (including personal care) as necessary to enable older people to live in their own homes and maintain their independence in a safe and secure environment. This extra care is in the form of on site, care and support services specifically tailored to meet individual assessed needs.

- 1.6** This form of accommodation is a popular choice among people living in such schemes for a range of reasons including:
- The increased capacity for maintaining independence within a home which is their own;
  - the comprehensive on-site support;
  - greater opportunities for social interaction; and
  - a physical environment which is specifically designed to meet the needs of older people.
- 1.7** Golau Caredig is an Extra Care facility in the Vale of Glamorgan. It is a 42-unit building, with up to 67 bed spaces available in 25 double and 17 single units.

## **2. Key Issues for Consideration**

- 2.1** The tender process will be managed by a project group which includes representatives from Adult Services, Procurement, and Commissioning teams. The group has been meeting frequently to allow timely discussions to be held with regards to issues that may occur within the tender process. Informed debate and discussion will be allowed for decisions to be agreed, ensuring continued progress of the tender process within required timescales.
- 2.2** Following advertising of the tender process, organisations will complete an Invitation to Tender (ITT).
- 2.3** The quality element of the submission will be evaluated through several means and will cover areas that have been weighted appropriately in accordance with importance.
- 2.4** The price submission will require bidders to submit a price. The evaluation criteria for the tenders are 70% quality and 30% price.
- 2.5** All bidders will be asked to provide written submissions against quality questions included within the ITT document. Their written submissions will be assessed by an internal evaluation panel.
- 2.6** Providers will also be evaluated on their quality through an interview and presentation process. Bidders are to be asked to present their proposals and answer a series of formal questions to the evaluation panel. These responses will be evaluated and scored by the panel.
- 2.7** Residents of Golau Caredig will also be involved in the quality element of the process, which will allow them to ask direct questions of the potential providers during the interview stage.
- 2.8** Following the evaluation of overall quality, this will be combined with the bidder's pricing score to identify the preferred provider for the service.
- 2.9** The contract is to be awarded initially for five (5) years with an option to extend for up to a further two (2) years in negotiation with the successful bidder.

### **3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?**

- 3.1** The Well-being of Future Generations Act 2015 (“the 2015 Act”) requires the Council to think about the long-term impact of their decisions, to work better with people, communities, and each other and to prevent persistent problems such as poverty, health inequalities and climate change.

#### **Long Term**

- 3.2** The Council's commitment to providing the service within the Extra Care housing scheme represents a focus on the long-term wellbeing of individuals using the service, by promoting and fostering a culture of independence.

#### **Taking an integrated approach**

- 3.3** The Council expects that the successful bidder will build upon existing relationships with other professionals and agencies to avoid duplication and to maximise positive outcomes. Our community services are delivered in partnership with the health service wherever possible.

#### **Involving People**

- 3.4** Each person receiving the service is supported to participate in decisions affecting them and be involved in planning, reviewing and designing services. This ensures they are safe; have a say; experience new activities and feel involved, secure and confident in the service provided to them.
- 3.5** Involvement of residents will also be central to the commissioning process, whereby a residents’ panel will ask questions to bidding organisations at the interview stage of the procurement process. The scores of these questions will be given equal weighting to those posed by the Commissioners' interview panel.

#### **Collaborating with others**

- 3.6** Service provision is not effective without collaboration with the people in receipt of the commissioned care and support, but also partner organisations. The service will utilise Your Choice care hours to provide communal activities through a co-productive and collaborative approach. Your Choice is a way of commissioning care which allows an increased focus on an individual’s preferred outcomes.

#### **Prevention**

- 3.7** The aim of Extra Care is to provide a safe environment where people can be supported to live independently, and to provide outcome focused care and support, which in turn reduces demand on additional services.

### **4. Climate Change and Nature Implications**

- 4.1** There are no Climate Change and Nature Implications as a direct result of this report.

## **5. Resources and Legal Considerations**

### **Financial**

- 5.1** It is the intention of the Vale of Glamorgan Council to undertake a procurement exercise to identify a suitable provider for the services set out above.
- 5.2** Services for Vale of Glamorgan service users will be funded from within the Social Services budget. Future costs are dependent on the costs of domiciliary care and the care and support needs of individuals based within the scheme, which are expected to fluctuate over the life of the contract.

### **Employment**

- 5.3** The process of monitoring the service will be undertaken by staff within the Social Services Directorate, making appropriate use of corporate expertise and processes in areas such as procurement, finance and HR where required.

### **Legal (Including Equalities)**

- 5.4** Any change of service provided as a result of a tendering exercise may result in TUPE being applied. If this occurs, Legal Services will be consulted as appropriate.
- 5.5** The review of all working arrangements between the Council and other agencies will ensure that services are provided through robust contracts that fully reflect the responsibilities of the Council and the provider.

## **6. Background Paper**

[Report to Cabinet, 30th April, 2018 – Minute No. C298](#)