

Meeting of:	Cabinet
Date of Meeting:	Thursday, 11 January 2024
Relevant Scrutiny Committee:	All Scrutiny Committees
Report Title:	Cabinet Quarterly Work Programmes – October to December 2023 and January to March 2024
Purpose of Report:	To involve, engage and consult Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period October to December 2023 and to confirm the Quarterly Work Programme for January to March 2024.
Report Owner:	Executive Leader and Cabinet Member for Performance and Resources
Responsible Officer:	Rob Thomas, Chief Executive
Elected Member and Officer Consultation:	Monitoring Officer/Head of Legal and Democratic Services, Head of Finance/Section 151 Officer and All Directors
Policy Framework:	This is a matter for Executive decision by Cabinet
<p>Executive Summary:</p> <ul style="list-style-type: none"> • To seek Cabinet approval and any comments in respect of the progress update for the quarter October to December 2023. • To seek Cabinet approval of the updated Cabinet Quarterly Forward Work Programme from January to March 2024. 	

Recommendations

1. That the updates to the Cabinet Quarterly Work Programme for October to December 2023 attached at Appendix 1 be agreed.
2. That the Cabinet Quarterly Work Programme January to March 2024 attached at Appendix 2 be endorsed.

Reasons for Recommendations

1. To monitor progress.
2. To approve the Work Programme for January to March 2024.

1. Background

- 1.1 The Cabinet Quarterly Work Programme for October to December 2023 (Appendix 1) and January to March 2024 (Appendix 2) set out matters that are included in the Strategic Work Programme as well as other specific items that the Executive and Council are planning to consider during the period up to December 2023.
- 1.2 The Forward Work Programme contains information on:
 - a. The timetable for considering the budget and any plans forming part of the Policy Framework and requiring Council approval, and which body is to consider them;
 - b. The timetable for considering any plans which are the responsibility of the Executive;
 - c. Any individual matters which the Executive intends to consult on, in advance of taking any decision, and the timetable for consultation and decision.

2. Key Issues for Consideration

- 2.1 Appendix 1 to the report details the reports submitted for the quarter October to December 2023 and details of progress to date together with comments regarding any slippage, for Cabinet's consideration.
- 2.2 The intention of the Cabinet Forward Work Programme is to ensure clear correlation with the programming of the work of Scrutiny Committees and the Council's Corporate Management Team.
- 2.3 Appendix 2 details a Quarterly Work Programme for January to March 2024 which includes those items that are included in the Annual Strategic Work Programme as well as other more specific items that the Executive are likely to consider during January to March 2024.

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1 Developing a work programme is one of the requirements of the Local Government Act 2000.
- 3.2 The relevant Scrutiny Committees and any planned consultation with Scrutiny Committees have been identified in the work programmes.

4. Climate Change and Nature Implications

- 4.1 There are no direct implications as a result of the report.

5. Resources and Legal Considerations

Financial

- 5.1 There are no direct implications as a result of the report.

Employment

- 5.2 There are no direct implications as a result of the report.

Legal (Including Equalities)

- 5.3 The preparation / publication of a Forward Work Programme complies with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution.

6. Background Papers

[Local Government Act 2000.](#)



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

Cabinet Quarterly Work Programme

October 2023 – December 2023



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Contents

<u>Forward Work Programme: October 2023</u>	1
<u>Forward Work Programme: November 2023</u>	7
<u>Forward Work Programme: December 2023</u>	15

Forward Work Programme: October 2023

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
October	Cabinet Quarterly Work Programmes – July to September 2023 and October to December 2023.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period July to September 2023 and to confirm the Quarterly Work Programme for October to December 2023 in order that the Annual Strategic Work Programme can be amended and uploaded to the website.	Leader	No	No	Reported to 05/10/23 Cabinet meeting Min. No. C108 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-10-05/Cabinet-Quarterly-Work-Programmes.pdf
October	Shared Prosperity Fund Update Report.	To inform Cabinet of the progress against the Shared Prosperity Fund Local Investment Plan.	Leader	No	No	Reported to 05/10/23 Cabinet meeting Min. No. C109 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-10-05/Shared-Prosperity-Fund-Update.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
October	The Vale of Glamorgan Community Review – Draft Proposals.	To update Members on the Vale of Glamorgan Council’s Community Review and to recommend a response to the Commission’s Draft Proposals.	Leader	Yes (Community Liaison)	Yes (Final outcome)	Reported to 05/10/23 Cabinet meeting Min. No. C110 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-10-05/Community-Review-Draft-Proposals.pdf
October	Agreement to enter into a Supplemental Agreement with the Developer for the Construction of New Council Apartments at Cadoxton, Barry.	To inform Cabinet of proposals to enter into a Supplemental Agreement with the Developer relating to the construction of new Council apartments in Cadoxton, Barry and appoint a Construction Management Company to continue the construction of the same scheme, with the Council acting as principal contractor.	Leader	No	No	Reported to 05/10/23 Cabinet meeting Min. No. C113 and C115 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-10-05/Urgent-Item-Supplemental-Agreement.pdf
October	Final Draft Vale of Glamorgan Council Annual Self-Assessment Report.2022/23.	To seek Cabinet endorsement of the Final Draft Vale of Glamorgan Annual Self-Assessment Report	Leader	Yes (All Scrutiny Committees and	Yes	Reported to 19/10/23 Cabinet

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
		2022/23, incorporating the key findings from engagement with our key stakeholders.		Governance and Audit Committee)		meeting Min. No. C129 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-10-19/Final-VoG-ASA-2022-23-Report.pdf
October	Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2023/24.	To present quarter 1 performance results for the period 1st April, 2023 to 30th June, 2023 in delivering our 2023/24 Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	Yes (All Scrutiny Committees)	No	Reported to 19/10/23 Cabinet meeting Min. No. C130 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-10-19/ADP-Perf-Monitoring-Q1-2023-24-Report.pdf
October	Cost-of-Living Reserve.	To seek Cabinet's approval for a number of proposals for the use of the Council's Cost of-Living reserve.	Leader	No	No	Reported to 19/10/23 Cabinet meeting Min. No. C131 https://www.vale

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						ofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-10-19/Cost-of-Living-Reserve-Report.pdf
October	Independent Living Policy.	This report outlines the proposal for the implementation of an Independent Living Policy in the Vale of Glamorgan.	Leader	No	No	Reported to 19/10/23 Cabinet meeting Min. No. C132 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-10-19/Independent-Living-Policy-Report.pdf
October	Agency Worker Contract Award.	To update Cabinet on the work that has been undertaken in relation to the award of the Council's Corporate Agency Contract.	Leader	No	No	Reported to 19/10/23 Cabinet meeting Min. No. C133 and C137 https://www.valeofglamorgan.gov.uk/Documents/Committee%20R

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						eports/Cabinet/2023/23-10-19/Part-I-Agency-Worker-Contract-Award.pdf
October	Seel Park, Dinas Powys.	To transfer Seel Park to Dinas Powys Community Council in accordance with the protocol for considering requests from Town and Community Councils for the operation and transfer of assets or services.	Neighbourhood and Building Services	No	No	Reported to 19/10/23 Cabinet meeting Min. No. C134 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-10-19/Seel-Park-Dinas-Powys-Report.pdf
October	Violence Against Women, Domestic Abuse and Sexual Violence 2023-28.	To seek adoption of the Cardiff and Vale of Glamorgan Violence against Women, Domestic Abuse and Sexual Violence (VAWDASV) Strategy 2023-2028 and to agree the funding that supports the delivery of the VAWDASV Strategy.	Public Sector Housing and Tenant Engagement	No	No	Reported to 19/10/23 Cabinet meeting Min. No. C135 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-10-19/VAWDASV-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						Strategy-2023-2028-Report.pdf
October	Vale of Glamorgan Local Development Plan 2011-2026: Annual Monitoring Report 2022/23.	To report to Cabinet the findings of the Council's fifth Local Development Plan Annual Monitoring Report and to seek approval to submit it to the Welsh Government by 31st October 2023.	Community Engagement, Equalities and Regulatory Services	Yes (Environment and Regeneration)	No	Reported to 05/10/23 Cabinet meeting Min. No. C111 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-10-05/VoG-LDP-Annual-Monitoring-Report.pdf

Forward Work Programme: November 2023

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
November	Quarter 2 Revenue Monitoring 2023/24.	To advise Cabinet of the Quarter 2 Revenue Monitoring position for 2023/24.	Leader	Yes (All Scrutiny Committees)	No	Reported to 16/11/23 Cabinet meeting Min. No. C150 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-11-16/Revenue-Monitoring.pdf
November	Capital Monitoring for the Period 1st April to 30th September, 2023.	To advise Cabinet of the progress on the 2023/24 Capital Programme for the period 1st April, 2023 to 30th September, 2023 and to request changes to the Capital Programme.	Leader	Yes (All Scrutiny Committees)	No	Reported to 16/11/23 Cabinet meeting Min. No. C151 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-11-16/Capital-Monitoring.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
November	Treasury Management Mid-Year Report 2023/24.	To provide a mid-year report on the Authority's treasury management operations for the period 1 st April 2023 to 30 th September 2024.	Leader	No	Yes	Reported to 16/11/23 Cabinet meeting Min. No. C152 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-11-16/Treasury-Management-2023-2024.pdf
November	Initial Housing Revenue Account (HRA) Budget Revised Budget 2023/24 and Proposals 2024/25.	To gain Cabinet approval for the Housing Revenue Account revised budget for 2023/24 and the initial budget proposals for 2024/25 and to take the proposals forward for consultation with Homes & Safe Communities and Corporate Performance & Resources Scrutiny Committees.	Leader	Yes (Homes and Safe Communities prior to Corporate Performance and Resources)	No	Reported to 16/11/23 Cabinet meeting Min. No. C153 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-11-16/HRA-Revised-2023-24-and-Initial-2024-25.pdf
November	Refresh of Medium Term Financial Plan 2024/24 to 2028/29.	To refresh spend and funding assumptions and update Cabinet on the next steps for approving	Leader	Yes (All Scrutiny Committees)	No	Reported to 16/11/23 Cabinet

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
		the Medium Term Financial Plan and setting the 2024/25 Budget in March 2024.				meeting Min. No. C154 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-11-16/MTFP-Refresh.pdf
November	Digital Strategy Update.	To provide Cabinet with an update on the development of the Council's Digital Strategy and seek approval for the same.	Leader	No	No	Reported to 16/11/23 Cabinet meeting Min. No. C155 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-11-16/Digital-Strategy-Update.pdf
November	Q2 Sickness Absence Report 2023/2024.	To update Members of the Cabinet on the sickness absence statistics for 1st April, 2023 to 30th September, 2023.	Leader	Yes (Corporate Performance and Resources)	No	Reported to 16/11/23 Cabinet meeting Min. No. C156 https://www.valeofglamorgan.gov.uk/Documents/

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						Committee%20Reports/Cabinet/2023/23-11-16/Q2-Sickness-Absence.pdf
November	Use of the Chief Executive's Emergency Powers.	To notify Cabinet of the exercising of Emergency Powers by the Chief Executive since the last report on 21st September, 2023.	Leader	No	No	Reported to 30/11/23 Cabinet meeting Min. No. C https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-11-30/Use-of-CX-Emergency-Powers.pdf
November	Nominations for the Roles of Independent Board Member Representing Local Authorities to the Cardiff and Vale University Health Board and the National Joint Committee for the National Adoption Service and Foster Wales.	To submit a nomination from the Vale of Glamorgan Council before the associated December closing dates.	Social Care and Health	No	No	Reported to 30/11/23 Cabinet meeting Min. No. C https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-11-30/Nominations-to-Outside-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						Bodies.pdf
November	Draft Annual Delivery Plan 2024/25.	To seek Cabinet endorsement of the draft Annual Delivery Plan 2024-25 for the purpose of consultation.	Leader	Yes (All Scrutiny Committees)	No	Reported to 30/11/23 Cabinet meeting Min. No. C https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-11-30/Draft-ADP-Report.pdf
November	Report for Amended Terms of Reference for Standing Advisory Council for Religious Education (SACRE) / Standing Advisory Council (SAC) 2023.	To ratify the revised Terms of Reference for SACRE (Standing Advisory Council for Religious Education) /SAC (Standing Advisory Council).	Education, Arts and the Welsh Language	No	No	Reported to 16/11/23 Cabinet meeting Min. No. C157 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-11-16/Amended-Terms-of-Reference-for-SACRE.pdf
November	School Admission Arrangements 2025/26.	To seek Cabinet approval to consult on the Local Authority's	Education, Arts and the Welsh	No	No	Reported to 30/11/23

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
		school admission arrangements as required by the Welsh Governments School Admission Code issued in July 2013.	Language			Cabinet meeting Min. No. C https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-11-30/School-Admission-Arrangements.pdf
November	Vale of Glamorgan Council Tree Strategy.	To consider the first draft of the Vale of Glamorgan Council Tree Strategy 2024/39 and to agree arrangements for public consultation.	Neighbourhood and Building Services	Yes (Environment and Regeneration)	No	Reported to 30/11/23 Cabinet meeting Min. No. C https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-11-30/Draft-Tree-Strategy-Report.pdf
November	Corporate Safeguarding Summary Report.	To provide a summary on the activity that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council. To provide	Social Care and Health	Yes (All Scrutiny Committees)	No	Reported to 16/11/23 Cabinet meeting Min. No. C158

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
		assurance around safeguarding activity taking place across the Council.				https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-11-16/Corporate-Safeguarding.pdf
November	Vale of Glamorgan Replacement Local Development Plan 2021-2036 Revised Delivery Agreement and Draft Preferred Strategy.	To seek approval of the revised Delivery Agreement for submission to the Welsh Government and endorsement of the Replacement Local Development Plan Draft Preferred Strategy for public consultation.	Community Engagement, Equalities and Regulatory Services	Yes (Environment and Regeneration)	Yes	Reported to 02/11/23 Cabinet meeting Min. No. C144 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-11-02/RLDP-DA-and-PS-Report.pdf
November	Local Air Quality Management Annual Progress Report 2023.	To seek approval for the 2023 Local Air Quality Management Annual Progress Report (APR) on air quality monitoring conducted in 2021 to enable submission to Welsh Government no later than 31st December, 2023.	Community Engagement, Equalities and Regulatory Services	No	No	Reported to 16/11/23 Cabinet meeting Min. No. C159 https://www.valeofglamorgan.gov.uk/Documents/Committee%20

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						Reports/Cabinet/2023/23-11-16/Air-Quality-Report.pdf

Forward Work Programme: December 2023

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
December	Council Tax Base 2024-25.	To seek approval for the Council Tax Base for 2024-25	Leader	No	No	Reported to 14/12/23 Cabinet meeting Min. No. C181 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-12-14/Council-Tax-Base-2024-25.pdf
December	Precept Payment Dates 2024-25.	To seek approval for the payment of precepts for 2024-25	Leader	No	No	Reported to 14/12/23 Cabinet meeting Min. No. C182 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						/Cabinet/2023/23-12-14/Council-Tax-Precept-Dates-2024-25.pdf
December	Council Tax Reduction Scheme.	To confirm the re-adoption of the Council Tax Reduction National Scheme for 2024/2025 based on regulations and to reconfirm the Council's discretions.	Leader	No	Yes	Reported to 14/12/23 Cabinet meeting Min. No. C183 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-12-14/Council-Tax-Reduction-Scheme.pdf
December	Council Tax Premiums on Long Term Empty Properties and Second Homes.	To seek approval for the policy to be adopted for Council Tax Long Term Empty Properties and Second Homes for 2024-25.	Leader	No	No	Reported to 14/12/23 Cabinet meeting Min. No. C184 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-12-14/Council-Tax-Premiums-on-Long-Term-Empty-Properties-and-Second-Homes.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-12-14/Council-Tax-Premiums-Long-Term-Empty-Properties-Second-Homes.pdf
December	Disposal of Former Toilet Block at Llantwit Major Beach.	To seek Cabinet approval to declare a non-operational former Toilet Block, together with associated land, located near the beach at Llantwit Major surplus to Council requirements. That subject to the Toilet Block being declared surplus the site be marketed with the option of a 25 year lease available to interested parties.	Neighbourhood and Building Services	No	No	Reported to 14/12/23 Cabinet meeting Min. No. C185 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-12-14/Disposal-of-Toilet-Block-at-Llantwit

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						Major-Beach.pdf
December	Safer Vale Partnership Strategy 2023-2028.	To seek approval of the Safer Vale Partnership Strategy 2023-2028 and to agree the funding that supports the delivery of the Safer Vale Partnership Strategy.	Public Sector Housing and Tenant Engagement	No	No	Reported to 14/12/23 Cabinet meeting Min. No. C186 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2023/23-12-14/Safer-Vale-Partnership-Strategy.pdf
December	Sports Development Regionalisation.	To seek approval for the Vale of Glamorgan to become part of the Central South Sports Development initiative as a Strategic Partner.	Leisure, Sport and Well-being	Yes (Healthy Living and Social Care)	No	Reported to 14/12/23 Cabinet meeting Min. No. C187 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						/Cabinet/2023/23-12-14/Sports-Development-Regionalisation.pdf



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

Cabinet Quarterly Work Programme

January 2024 – March 2024



www.valeofglamorgan.gov.uk

Contents

<u>Forward Work Programme: January 2024</u>	1
<u>Forward Work Programme: February 2024</u>	4
<u>Forward Work Programme: March 2024</u>	6

Forward Work Programme: January 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
January	Cabinet Quarterly Work Programmes – October to December 2023 and January to March 2024.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period October to December 2023 and to confirm the Quarterly Work Programme for January to March 2024.	Leader	No	No
January	Final Housing Revenue Account (HRA) Budget Proposals 2024/25, Rent Setting 2024/2025 and Housing Revenue Account Business Plan 2024/25.	To set the HRA budget for the financial year 2024/25, set the rents and service charges for the forthcoming rent year beginning on 1st April 2024 and present the 30 Year Housing Business Plan starting financial year 2024/25.	Leader	No	Yes
January	Annual Delivery Plan Monitoring Report: Quarter 2 Performance 2023/24.	To present quarter 2 performance results for the period 1st April, 2023 to 30th September, 2023 in delivering our 2023/24 Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives	Leader	Yes (All Scrutiny Committees)	No
January	Retendering of Insurance 2023/24	To advise Cabinet that the Council's insurance policies will need to be retendered during 2023 / 2024 due to the expiry of the existing long-term agreements and to outline and agree the process that will be followed in carrying out the tenders and contract award.	Leader	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
January	Initial Budget 2024/25 and Medium Term Financial Plan 2024/25 to 2028/29 Proposals for Consultation.	To put forward the Council's budget proposals for consultation with residents, other stakeholders and the Council's Scrutiny Committees.	Leader	Yes (All)	No
January	Timetable of Meetings: May 2024 to May 2025.	To consider a draft timetable of meetings for the period May 2024 - May 2025.	Leader	No	No
January	Use of the Chief Executive's Emergency Powers.	To notify Cabinet of the exercising of Emergency Powers by the Chief Executive since the last report on 30th November, 2023	Leader	No	No
January	Levelling up and Long Terms Plan for Town Update Report.	To inform Cabinet of the recent awards of UK Government Long Terms Plan for Towns and Round 3 of Levelling Up Funding and to seek the necessary authorisations to progress delivery of the funding.	Leader	Cabinet	No
January	Draft Capital Programme Proposals 2024/25 to 2028/29	To gain approval for the Draft Capital Programme Proposals for 2024/25 to 2028/29 so that they may be submitted to Scrutiny Committees for consultation, prior to the final Capital Proposals being presented to Members in February 2024.	Leader	Yes (All)	Final decision - Yes
January	Corporate Fraud Enforcement Policy.	To provide Cabinet with the Council's draft Corporate Fraud Enforcement Policy ("the Policy") following comments from the Governance and Audit Committee for consideration and approval.	Leader	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
January	Update Report: Recycling and Waste Management Service Changes 2023/24.	To seek approval to set the green waste subscription services charges for 2024/25 and to report on the performance of service changes introduced, July 2023.	Neighbourhood and Building Services	Yes (Environment and Regeneration)	No
January	Acquisition of Residential Properties in the Vale of Glamorgan	To seek Cabinet approval to acquire up to three residential properties in the Vale of Glamorgan.	Social Care and Health	No	No
January	Annual Equality Monitoring Report 2022-23.	To seek approval of the Annual Equality Monitoring Report (Appendix A).	Community Engagement, Equalities and Regulatory Services	Yes (Learning and Culture)	No
January	Review of Vale of Glamorgan Council Strategic Equality Objectives for Period 2024-25.	To seek Cabinet endorsement of the proposals for reviewing Strategic Equality Objectives for the period 2024-25.	Community Engagement, Equalities and Regulatory Services	Yes (Learning and Culture)	No

Forward Work Programme: February 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
February	Capital Strategy 2024/25 and Final Capital Proposals 2024/25 to 2028/29.	To gain approval for the Final Capital Programme Proposals for the years 2024/25 to 2028/29.	Leader	No	Yes
February	Final Proposals for the Revenue Budget 2024/25.	The purpose of this report is to set out final proposals for Cabinet Members to consider, before making their recommendations to Council, in respect of the final revenue budget for the financial year 2024/25.	Leader	No	Yes
February	Treasury Management and Investment Strategy 2024/25 and Update 2023/24.	To provide an interim report on the Council's treasury management operations for the period 1st April 2023 to 31st December 2023 and to submit for consideration the proposed 2024/25 Treasury Management and Investment Strategy.	Leader	Yes (Corporate Performance and Resources and Governance and Audit Committee)	Yes
February	Pay Policy 2024/2025	To ask Cabinet to consider and endorse the annual Council's annual Pay Policy for 2024/25 as set out prior to its submission to Council for approval.	Leader	Yes (Corporate Performance and Resources)	Yes
February	Transgender Inclusion Toolkit and Guidance Document for Schools and Other Settings.	To consider the Transgender Inclusion Toolkit and Guidance Document for Schools and Other Settings	Education, Arts and the Welsh Language	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
February	Housing Business Plan.	To obtain approval for the Housing Business Plan 2024.	Public Sector Housing and Tenant Engagement	Yes (Homes and Safe Communities)	Yes

Forward Work Programme: March 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
March	Annual Delivery Plan Monitoring Report: Quarter 3 2023/24.	To present the Council's performance against the Annual Delivery Plan for Q3.2023/24	Leader	Yes (All Scrutiny Committees)	No
March	Service Plans and Target Setting to deliver the Annual Delivery Plan 2024/25.	To present the priority actions as reflected in Service Plans and proposed service performance targets for the period 2024/2025 that will deliver the Council's Annual Delivery Plan 2024/25.	Leader	Yes (Environment and Regeneration)	No
March	Strategic Collaborative Working Initiatives Update.	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved.	Leader	No	No
March	Proposed Events Programme 2024-25.	Agreement of annual programme of events and allocation of funds.	Deputy Leader and Cabinet Member for Sustainable Places	No	No
March	School Admission Arrangements 2025/2026.	Outcome of consultation and adoption of policy.	Education, Arts and the Welsh Language	No	No