

Appendix D(i) Fees and Charges

Directorate: Place

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
Cosmeston							
Launching fee (boats and diving) – scouts, guides and education			4.75	0.00	4.75	0.00	
Launching fee (boats and diving) -fee paying clubs/commercial			9.50	0.00	9.50	0.00	
Annual launching fee - scouts, guides, schools and charitable organisations			480.00	0.00	480.00	0.00	
Annual launching fee (fee paying organisations/ commercial)			600.00	0.00	600.00	0.00	
Model boats (per launch)			3.50	0.00	3.50	0.00	
Model boats (per year)			420.00	0.00	420.00	0.00	
Horse riding (individual)			30.00	0.00	30.00	0.00	
Horse riding (commercial)			150.00	0.00	150.00	0.00	
Orienteering (Vale school)			2.15	0.00	2.15	0.00	
Orienteering (non Vale School)			3.00	0.00	3.00	0.00	
Orienteering (public)			3.50	0.00	3.50	0.00	
Filming (per hour)	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required		By Negotiation	0.00	0.00	0.00	
Filming (per day)	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required		By Negotiation	0.00	0.00	0.00	
Filming (set and clear down days)	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required		By Negotiation	0.00	0.00	0.00	

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Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
Base unit parking (filming)	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required	Based on area used	By Negotiation	0.00	0.00	0.00	
Filming bond			550.00	0.00	550.00	0.00	
Commercial photo shoot							
Per hour	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required		By Negotiation	0.00	0.00	0.00	
Per Half day	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required		By Negotiation	0.00	0.00	0.00	
Per full day.	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required		By Negotiation	0.00	0.00	0.00	
Dedication (tree)			365.00	25.00	390.00	6.85	
Dedication (bench)			1,950.00	235.00	2,185.00	12.05	
Dedication (plaque)			370.00	0.00	370.00	0.00	
Educational talks/Ranger led visits (Vale Schools)		Min per booking	50.00	0.00	50.00	0.00	
		Per pupil	2.05	0.00	2.05	0.00	
Educational talks/Ranger led visits (non Vale school)		Min per booking	70.00	0.00	70.00	0.00	
		Per pupil	2.55	0.00	2.55	0.00	
Education talks (non-school)			52.00	0.00	52.00	0.00	
Ranger led walk (adult)			52.00	0.00	52.00	0.00	
Ranger led walk (child)			52.00	0.00	52.00	0.00	
Teacher training days			47.00	0.00	47.00	0.00	

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Hire of new outdoor learning area			109.00	0.00	109.00	0.00	
Hire of new outdoor learning area			175.00	0.00	175.00	0.00	
Wedding event hire.			1,110.00	0.00	1,110.00	0.00	
Trade events/fetes, etc.		Min per day	222.00	8.00	230.00	3.60	
		Per stool	30.00	0.00	30.00	0.00	
Hire of Forest Schools woodland area (commercial)			85.75	0.00	85.75	0.00	
Event - country park use (commercial)		Min per day	325.00	0.00	325.00	0.00	
		Per participant	2.75	0.00	2.75	0.00	
Event - Lake (commercial)		Min per day	325.00	0.00	325.00	0.00	
		Per participant	2.75	0.00	2.75	0.00	
Commercial educational activities		Min per day	83.25	0.00	83.25	0.00	
		Per child	3.50	0.00	3.50	0.00	
Commercial `Pop up` events		From	240.00	0.00	240.00	0.00	
		To	475.00	0.00	475.00	0.00	
Car Parking (1) Fees –	Season 1	0-1HRS	1.00	0.00	1.00	0.00	
	9am – 10pm.	0-2HRS	2.00	0.00	2.00	0.00	
		0-3HRS	4.00	0.00	4.00	0.00	
		0-4HRS	4.00	0.00	4.00	0.00	
		All Day	5.00	0.00	5.00	0.00	
		Bus/Coach (All Day)	32.00	0.00	32.00	0.00	
Car Parking (1) Fees – camper vans		Overnight	15.00	0.00	15.00	0.00	
Car parking (1) fees – Parking permit		6 Month	35.00	5.00	40.00	14.29	
		12 Month	55.00	5.00	60.00	9.09	
Porthkerry							
Horse riding (individual)			30.00	1.00	31.00	3.33	
Horse riding (commercial)			160.00	10.00	170.00	6.25	
Orienteering (Vale school)			2.15	0.00	2.15	0.00	
Orienteering (non Vale School)			3.00	0.00	3.00	0.00	
Orienteering (public)			3.50	0.00	3.50	0.00	
Filming (per hour)	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required		By Negotiation	0.00	0.00	0.00	

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Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
Filming (per day)	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required		By Negotiation	0.00	0.00	0.00	
Filming (set and clear down days)	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required		By Negotiation	0.00	0.00	0.00	
Base unit parking (filming)	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required	Based on area used	By Negotiation	0.00	0.00	0.00	
Filming bond			550.00	0.00	550.00	0.00	
Commercial photo shoot							
per hour	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required		By Negotiation	0.00	0.00	0.00	
per Half day	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required		By Negotiation	0.00	0.00	0.00	

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Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
per full day.	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required		By Negotiation	0.00	0.00	0.00	
Dedication (tree)			365.00	25.00	390.00	6.85	
Dedication (bench)			1,950.00	235.00	2,185.00	12.05	
Dedication (plaque)			370.00	0.00	370.00	0.00	
Educational talks/Ranger led visits (Vale Schools)		Min per booking	50.00	0.00	50.00	0.00	
		Per pupil	2.05	0.00	2.05	0.00	
Educational talks/Ranger led visits (non Vale school)		Min per booking	70.00	0.00	70.00	0.00	
		Per pupil	2.55	0.00	2.55	0.00	
Education talks (non school)			52.00	0.00	52.00	0.00	
Ranger led walk (adult)			52.00	0.00	52.00	0.00	
Ranger led walk (child)			52.00	0.00	52.00	0.00	
Teacher training days			47.00	0.00	47.00	0.00	
Trade events/fetes, etc.		Min per day	222.00	8.00	230.00	3.60	
		Per stool	30.00	0.00	30.00	0.00	
Lodge hire per hour (commercial)			52.00	-7.00	45.00	-13.46	
Lodge hire per half day (commercial)			108.00	-13.00	95.00	-12.04	
Lodge hire per full day (commercial)			172.00	-12.00	160.00	-6.98	
Lodge hire cleaning bond			27.50	0.00	27.50	0.00	
Lodge hire (6pm – 11pm only)			368.50	6.50	375.00	1.76	
Lodge hire bond for evening use			110.00	0.00	110.00	0.00	
Commercial educational activities		Min per day	83.25	0.00	83.25	0.00	
		Per child	3.50	0.00	3.50	0.00	
Hire of Forest Schools woodland area (commercial / educational)			85.75	0.00	85.75	0.00	
Event use of part of meadow (day time 9am – 5pm)	Per day	From	235.00	0.00	235.00	0.00	
	Per day	To	475.00	0.00	475.00	0.00	
	25% of ticket receipts per day	From	118.00	0.00	118.00	0.00	
	25% of ticket receipts per day	To	235.00	0.00	235.00	0.00	
Event use of part of meadow (evening 6pm – 11pm)	Per day	From	235.00	0.00	235.00	0.00	
	Per day	To	475.00	0.00	475.00	0.00	
	25% of ticket receipts per day	From	107.00	0.00	107.00	0.00	

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Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
	25% of ticket receipts per day	To	215.00	0.00	215.00	0.00	
Commercial `Pop up` events	Per day	From	240.00	0.00	240.00	0.00	
	Per day	To	475.00	0.00	475.00	0.00	
Event use of meadow cleaning bond.			235.00	0.00	235.00	0.00	
Nightingale Cottage meeting room hire 9am – 5pm	Full Day		95.00	-20.00	75.00	-21.05	
Nightingale Cottage meeting room hire	Half Day		65.00	-15.00	50.00	-23.08	
Cottage meeting room hire.			30.00	0.00	30.00	0.00	
Hire of Lodge for wedding blessings (weekday)	Max of 3 hours		450.00	0.00	450.00	0.00	
Hire of Lodge for wedding blessings (weekday)	max of 1 hour		200.00	0.00	200.00	0.00	
Hire of Lodge for wedding blessings (weekend)	max of 3 hours		525.00	0.00	525.00	0.00	
Hire of Lodge for wedding blessings (weekend)	max of 1 hour		225.00	0.00	225.00	0.00	
Hire of Lodge - cleaning bond			50.00	0.00	50.00	0.00	
Wedding event hire.			1,110.00	0.00	1,110.00	0.00	
Car Parking (1) Fees –	Season 1	0-1 hours	1.00	0.00	1.00	0.00	
		0-2 hours	2.00	0.00	2.00	0.00	
		0-3 hours	4.00	0.00	4.00	0.00	
		0-4 hours	4.00	0.00	4.00	0.00	
		All Day	5.00	0.00	5.00	0.00	
		Bus/Coach (All Day)	32.00	0.00	32.00	0.00	
Car parking (1) fees – Parking permit		6 Month	35.00	5.00	40.00	14.29	
		12 Month	55.00	5.00	60.00	9.09	
Car Parking (1) fees – Disabled Persons with Blue Badges							
Heritage Coast							
Educational talks / visits (vale school)	Min per booking		50.00	0.00	50.00	0.00	
	Per pupil		2.05	0.00	2.05	0.00	
Educational talks / visits (non vale school)	Min per booking		65.00	0.00	65.00	0.00	
	Per pupil		2.55	0.00	2.55	0.00	
Car Parking Fees	Weekends/low season only.	All Day	3.00	2.00	5.00	66.67	
Events/fetes, etc. within the TOURISM LOCATION.	Min per day		230.00	0.00	230.00	0.00	
	Per stool		30.00	0.00	30.00	0.00	
Commercial `Pop up` events within the TOURISM LOCATION	From		230.00	0.00	230.00	0.00	
	To		460.00	0.00	460.00	0.00	
Large Meeting room hire		Half Day	63.00	-3.00	60.00	-4.76	
		Full Day	89.00	-9.00	80.00	-10.11	
Small meeting room		Half Day	30.00	0.00	30.00	0.00	
		Full Day	50.00	0.00	50.00	0.00	
Ranger led walks (adult)			55.00	0.00	55.00	0.00	
Ranger led walks (child)			55.00	0.00	55.00	0.00	
Ranger led walks (educational talks / non school)			55.00	0.00	55.00	0.00	

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Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
Teacher training days			45.00	0.00	45.00	0.00	
Orienteering (Vale school)			1.95	0.00	1.95	0.00	
Orienteering (non Vale School)			2.70	0.00	2.70	0.00	
Orienteering (public)			3.15	0.00	3.15	0.00	
Cosmeston Medieval Village							
Filming (per hour)	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required		By Negotiation	0.00	0.00	0.00	
Filming (per day)	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required		By Negotiation	0.00	0.00	0.00	
Filming (set and clear down days)	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required		By Negotiation	0.00	0.00	0.00	
Filming bond			600.00	0.00	600.00	0.00	
Commercial photo shoot							
Per hour	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required		By Negotiation	0.00	0.00	0.00	
Per half day	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required		By Negotiation	0.00	0.00	0.00	

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Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
Per full day.	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required		By Negotiation	0.00	0.00	0.00	
Hire of Village for event (per day, per weekend day or bank holiday or per weekend/two days over bank holiday)	Per day	From	700.00	0.00	700.00	0.00	
	Per day	To	1,200.00	0.00	1,200.00	0.00	
	25% of ticket receipts per day	From	240.00	0.00	240.00	0.00	
	25% of ticket receipts per day	To	500.00	0.00	500.00	0.00	
	Hiring Bond (Covering cleaning, damage etc.)		550.00	0.00	550.00	0.00	
Hire of event field only (per day, per weekend day, per weekend/two days over bank holiday)	Per day	From	235.00	0.00	235.00	0.00	
	Per day	To	470.00	0.00	470.00	0.00	
	25% of ticket receipts per day	From	120.00	0.00	120.00	0.00	
	25% of ticket receipts per day	To	250.00	0.00	250.00	0.00	
	Hiring Bond (Covering cleaning, damage etc.)		220.00	0.00	220.00	0.00	
Trade events/fetes, etc	Min per day		230.00	0.00	230.00	0.00	
	Per stool		30.00	0.00	30.00	0.00	
Hire of Village for – Live Action Roll Play activities	Per 5 day week	January to March & October to December	1,380.00	0.00	1,380.00	0.00	
	Per weekend		925.00	0.00	925.00	0.00	
	Per 5 day week	April – June	1,620.00	0.00	1,620.00	0.00	
	Per weekend		1,400.00	0.00	1,400.00	0.00	
	Per 5 day week	July – September	1,750.00	0.00	1,750.00	0.00	
	Per weekend		1,750.00	0.00	1,750.00	0.00	

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Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
	Hiring Bond (Covering cleaning, damage etc.)		550.00	0.00	550.00	0.00	
Public Rights of Way							
	Kissing gate / stile (Gift/donation/dedication)		510.00	60.00	570.00	11.76	
	Way marker post (Gift/donation/dedication)		190.00	20.00	210.00	10.53	
	Footbridge (Gift/donation/dedication)	From	6,000.00	0.00	6,000.00	0.00	
		To	7,500.00	0.00	7,500.00	0.00	
	Restoration of a stone stile (Gift/donation/dedication)		1,400.00	100.00	1,500.00	7.14	
Planning - Development Management Pre-Application Advice and other Development Management services							
Development Category							
Householder Development - Enlargement, improvement or alteration of an existing dwellinghouse (includes extensions to dwellings and outbuildings, enclosures etc...)	Up to 1 hour meeting with case officer via telephone or virtual meeting. A written response outlining the discussion, areas of consideration including planning history, policies and guidances and an initial officer assessment of the acceptability of the proposal.	Total Fee	130.00	0.00	130.00	0.00	
		On-site or Office Meeting (additional fee)	60.00	0.00	60.00	0.00	
		Additional meeting and written advice in connection with the same scheme	65.00	0.00	65.00	0.00	
	Desktop Appraisal with Letter Response only	Welsh Government - Statutory Service	25.00	0.00	25.00	0.00	

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Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
Single dwelling (including conversions to a single residential use)	Up to 1 hour meeting with case officer via telephone or virtual meeting. A written response outlining the discussion, areas of consideration including planning history, policies and guidances and an initial officer assessment of the acceptability of the proposal.	Total Fee	270.00	0.00	270.00	0.00	
		On-site or Office Meeting (additional fee)	100.00	0.00	100.00	0.00	
		Additional meeting and written advice in connection with the same scheme	135.00	0.00	135.00	0.00	
	Desktop Appraisal with Letter Response only	Welsh Government - Statutory Service	250.00	0.00	250.00	0.00	
Minor Development							
2-9 residential units or where residential site is below 0.5ha. Non residential, change of use or mixed use where the gross floor space is less than 1000 square metres or the site area is less than 0.5ha.	Up to 1 hour meeting with case officer via telephone or virtual meeting. A written response outlining the discussion, areas of consideration including planning history, policies and guidances and an initial officer assessment of the acceptability of the proposal.	Total Fee	400.00	0.00	400.00	0.00	
		On-site or Office Meeting (additional fee)	100.00	0.00	100.00	0.00	

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Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
		Additional meeting and written advice in connection with the same scheme	200.00	0.00	200.00	0.00	
	Desktop Appraisal with Letter Response only	Welsh Government - Statutory Service	250.00	0.00	250.00	0.00	
Major Development							
10 – 24 residential units or where residential site area is more than 0.5ha but less than 1.0 ha. Non residential, change of use or mixed use where gross floor space is more than 1000 square metres but less than 2000 square metres or the site area is more than 0.5ha but less than 1.0 ha.	Up to 2 hour meeting with case officer and team leader via telephone or virtual meeting. A written response outlining the discussion, areas of consideration including planning history, policies and guidances and an initial officer assessment of the acceptability of the proposal.	Total Fee	1,300.00	0.00	1,300.00	0.00	
		On-site or Office Meeting (additional fee)	200.00	0.00	200.00	0.00	
		Additional meeting and written advice in connection with the same scheme	650.00	0.00	650.00	0.00	
	Desktop Appraisal with Letter Response only	Welsh Government - Statutory Service	600.00	0.00	600.00	0.00	
Large Major Development							

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Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
25 or more residential units or where residential site is more than 1ha. Non residential, change of use or mixed use where gross floor space is more than 2000 square metres or site area is more than 1.0ha.	Up to 2 hour meeting with case officer and team leader via telephone or virtual meeting. A written response outlining the discussion, areas of consideration including planning history, policies and guidances and an initial officer assessment of the acceptability of the proposal.	Total Fee	1,700.00	0.00	1,700.00	0.00	
		On-site or Office Meeting (additional fee)	300.00	0.00	300.00	0.00	
		Additional meeting and written advice in connection with the same scheme	850.00	0.00	850.00	0.00	
	Desktop Appraisal with Letter Response only	Welsh Government - Statutory Service	1,000.00	0.00	1,000.00	0.00	
Listed Building Advice (Householder Schemes)	Up to 1 hour site meeting with Heritage Officer. Scope of information required to support application. A written response outlining the discussion, areas of consideration including planning history, policies and guidance and an initial officer assessment of the proposal.	Total Fee Including site visit	190.00	0.00	190.00	0.00	

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Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
		Additional meeting and written advice in connection with the same scheme	95.00	0.00	95.00	0.00	
Listed Building Advice (Single dwellings and minor development)	Up to 2 hour site meeting with Heritage Officer. Scope of information required to support application. A written response outlining the discussion, areas of consideration including planning history, policies and guidance and an initial officer assessment of the proposal.	Total Fee Including site visit	370.00	0.00	370.00	0.00	
		Additional meeting and written advice in connection with the same scheme	185.00	0.00	185.00	0.00	
Listed Building Advice (Major and Large Major Development)	Up to 2 hour site meeting with Heritage Officer. Scope of information required to support application. A written response outlining the discussion, areas of consideration including planning history, policies and guidance and an initial officer assessment of the proposal.	Total Fee Including site visit	1,000.00	0.00	1,000.00	0.00	

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Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
		Additional meeting and written advice in connection with the same scheme	500.00	0.00	500.00	0.00	
Advertisement Consent Advice	Up to 1 hour meeting with case officer via telephone or virtual meeting. A written response outlining the discussion, areas of consideration including planning history, policies and guidance and an initial officer assessment of the acceptability the proposal.	Total Fee	130.00	0.00	130.00	0.00	
		On-site or Office Meeting (additional fee)	30.00	0.00	30.00	0.00	
		Additional meeting and written advice in connection with the same scheme	65.00	0.00	65.00	0.00	
Additional Development Management Services							
Duty Planner Surgery		Free	Free		Free		
Pre-Submission Validation Check		Householder	50.00	0.00	50.00	0.00	
		Other Developments	100.00	0.00	100.00	0.00	
Full Planning Search			125.00	0.00	125.00	0.00	
Confirmation of Compliance with Section 106 Agreement			150.00	0.00	150.00	0.00	
Planning Site Specific Research		Per hour	62.25	0.00	62.25	0.00	
Other Enquiries		Price on enquiry	Price on enquiry		Price on enquiry		
Planning Performance Agreement		Price on enquiry	Price on enquiry		Price on enquiry		

Appendix D(ii) Fees and Charges

Directorate: Social Services

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
Internal Day Services Service Charges and partner contributions							
Client Group:							
Older People	Per day		234.45	23.45	257.90	10.00	
Physical Disability	Per day		145.62	14.50	160.12	9.96	
Learning Disability	Per day		313.92	31.40	345.32	10.00	
Telecare Service Charges							
Clients may be eligible for the monitoring cost to be funded by Supporting People Grant. The grant allocation has not increased for several years. A fee increase will impact on the grant that is available to support monitoring costs.							
VCAS Monitoring	(For Existing Customers only. New customers refer to Telecare pricing below)	Per Week	1.39	0.04	1.43	2.88	
VCAS Rental	(For Existing Customers only. Price increase covers additional Falls service now provided to Customers. New customers refer to Telecare pricing below)	Per Week	3.73	0.11	3.84	2.95	
Tele V Monitoring	(For Existing Customers only. New customers refer to Telecare pricing below)	Per Week	1.47	0.04	1.51	2.72	
Tele V Rental	(For Existing Customers only. Price increase covers additional Falls	Per Week	5.76	0.17	5.93	2.95	
Tele V Installation	(For Existing Customers only. New customers refer to Telecare pricing below)		n/a	n/a	n/a	n/a	See Telecare Installation
Tele V+ Monitoring	(For Existing Customers only. New customers refer to Telecare pricing below)	Per Week	1.39	0.04	1.43	2.88	

Appendix D(ii) Fees and Charges

Directorate: Social Services

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
Tele V+ Rental	(For Existing Customers only. Price increase	Per Week	8.32	0.25	8.57	3.00	
Telecare monitoring		Per week	1.39	0.04	1.43	2.88	
Telecare Essential Smart		Per week	5.76	0.17	5.93	2.95	
Telecare Bronze Smart		Per week	6.51	0.20	6.71	3.07	
Telecare Silver Smart		Per week	7.68	0.23	7.91	2.99	
Telecare Gold Smart		Per week	8.32	0.25	8.57	3.00	
Telecare Installation		One off	Free of charge		Free of charge		
Property cases (including Deferred Payment Scheme):							
Initial Fee for admin and legal costs		One off	200.00	6.00	206.00	3.00	
Desktop property valuation		One off	175.00	5.00	180.00	2.86	
Detailed property valuation standard (where required)		One off	400.00	15.00	415.00	3.75	
Detailed property valuation enhanced (where required)		One off			By negotiation		New Charge
Administrative charge		Annually	150.00	0.00	150.00	0.00	No increase as first charge April 2025
St Michaels Gardens Charges:							
Service Charge			161.53	17.38	178.91	10.76	

Appendix D(iii) Fees and Charges

Directorate: Learning and Skills

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
Penarth Pier Pavillion							
Classroom Hire 9am to 5pm	Corporate/ private	Weekend Supplement 25%	195.00	10.00	205.00	5.13	plus VAT if catering booked
	Community/ charity	Weekend Supplement 25%	30.00	5.00	35.00	16.67	per hour
Classroom Hire 6pm to 10pm	Corporate/ private	Weekend Supplement 25%	250.00	15.00	265.00	6.00	plus VAT if catering booked
	Community/ charity	Weekend Supplement 25%	40.00	5.00	45.00	12.50	per hour
Cinema Hire - Daytime for 3 hours	Corporate/ private	Weekend Supplement 25%	175.00	10.00	185.00	5.71	plus VAT - projectionist + film license fees apply
	Community/ charity	Weekend Supplement 25%	55.00	5.00	60.00	9.09	per hour
Cinema Hire -Evening let (e.g., 6pm to 9pm)	Corporate/ private	Weekend Supplement 25%	375.00	20.00	395.00	5.33	plus VAT + projectionist + film license fees
	Community/ charity	Weekend Supplement 25%	70.00	5.00	75.00	7.14	per hour
Room 617 Hire 9am to 5pm	Corporate/ private	Weekend Supplement 25%	295.00	15.00	310.00	5.08	plus VAT if catering booked
	Community/ charity	Weekend Supplement 25%	35.00	5.00	40.00	14.29	per hour
Room 617 6pm to 10pm	Corporate/ private	Weekend Supplement 25%	395.00	20.00	415.00	5.06	plus VAT if catering booked
	Community/ charity	Weekend Supplement 25%	50.00	5.00	55.00	10.00	per hour
Gallery Hire 9am to 5pm	Corporate/ private	Weekend Supplement 25%	475.00	25.00	500.00	5.26	plus VAT if catering booked
	Community/ charity	Weekend Supplement 25%	65.00	5.00	70.00	7.69	per hour
Gallery 6pm to 10pm	Corporate/ private	Weekend Supplement 25%	545.00	30.00	575.00	5.50	plus VAT / security rates may apply
	Community/ charity	Weekend Supplement 25%	80.00	5.00	85.00	6.25	per hour / security rates may apply
Concessions		20% concession will be given to 3rd sector/charitable groups					

Appendix D(iii) Fees and Charges

Directorate: Learning and Skills

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
Commissions		25% commission will be charged on all sales made during art exhibitions.					
Penarth Pier Pavilion Wedding Venue Hire - TO NOTE BANK Holiday Monday - Weekend Rates Apply							
Monday – Thursday	May – October (high season)	Ceremony only (room 617 or Gallery – based on 4 hour let)	575.00	75.00	650.00	13.04	Rates include VAT
Monday – Thursday	May – October (high season)	Wedding breakfast and/or evening party only	1,950.00	200.00	2,150.00	10.26	Rates include VAT; access from mid-day for set up + evening security
Monday – Thursday	March – April (mid-season)	Ceremony only (room 617 or Gallery – based on 4 hour let)	495.00	55.00	550.00	11.11	Rates include VAT
Monday – Thursday	March – April (mid-season)	Wedding breakfast and/or evening party only	1,750.00	175.00	1,925.00	10.00	Rates include VAT; access from mid-day for set up + evening security
Monday – Thursday	November – February (low season)	Ceremony only (room 617 or Gallery – based on 4 hour let)	450.00	45.00	495.00	10.00	Rates include VAT
Monday – Thursday	November – February (low season)	Wedding breakfast and/or evening party only	1,650.00	150.00	1,800.00	9.09	Rates include VAT; access from mid-day for set up + evening security
Friday -Sunday	May – October (high season)	Ceremony hire fee	795.00	100.00	895.00	12.58	Rates include VAT; access from mid-day for set up
Friday -Sunday	May – October (high season)	Venue hire - wedding breakfast and/or evening party (midnight finish, 11:30pm bar close)	2,750.00	275.00	3,025.00	10.00	Rates include VAT; access from mid-day for set up + evening security
Friday -Sunday	March – April (mid-season)	Ceremony hire fee	695.00	30.00	725.00	4.32	Rates include VAT
Friday -Sunday	March – April (mid-season)	Venue hire - wedding breakfast and/or evening party (midnight finish, 11:30pm bar close)	2,145.00	230.00	2,375.00	10.72	Rates include VAT; access from mid-day for set up + evening security
Friday -Sunday	November – February (low season)	Ceremony hire fee	695.00	80.00	775.00	11.51	Rates include VAT

Appendix D(iii) Fees and Charges

Directorate: Learning and Skills

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
Friday -Sunday	November – February (low season)	Venue hire - wedding breakfast and/or evening party (midnight finish, 11:30pm bar close)	1,925.00	325.00	2,250.00	16.88	Rates include VAT; access from mid- day for set up + evening security
Libraries							
Overdue Fines	Books	Per Week	0.60	0.05	0.65	8.33	
Overdue Fines	Talking Books	Per Week	0.60	0.05	0.65	8.33	
Overdue Fines	DVDs	Per Week	0.60	0.05	0.65	8.33	
Loan Charges	Talking Books	For Three Weeks	1.80	0.20	2.00	11.11	
Lost and Damaged Items	Library Card		2.00	1.00	3.00	50.00	
Photocopying/Printing	A4 Black and White	a sheet	0.20	0.00	0.20	0.00	
	A3 Black and White	a sheet	0.30	0.00	0.30	0.00	
	A4 Colour	a sheet	0.40	0.00	0.40	0.00	
	A3 Colour	a sheet	0.50	0.00	0.50	0.00	
Laminating	A4	a sheet	1.50	0.10	1.60	6.67	
	A3	a sheet	2.00	0.10	2.10	5.00	
Advertising - Physical & Digital Screens							
Physical - Commercial - Per branch		per month	15.00	1.00	16.00	6.67	
Ad - Digital - Commercial - Per branch		per month	25.00	0.00	25.00	0.00	NEW CHARGE for 2025/26
Room Bookings							
Barry library Philip John Room		Per Hour	20.00	1.00	21.00	5.00	
		Per Day	80.00	5.00	85.00	6.25	
Barry library Community room		Per Hour	15.00	1.00	16.00	6.67	
		Per Day	70.00	5.00	75.00	7.14	
Barry Library Board Room		Per Hour	20.00	1.00	21.00	5.00	
		Per Day	120.00	5.00	125.00	4.17	
Barry Library ICT suite		Half Day	40.00	2.00	42.00	5.00	
Cowbridge Library ICT Suite		Half Day	20.00	1.00	21.00	5.00	
Barry – Makerspace		Per Hour	20.00	2.00	22.00	10.00	
		Half Day	40.00	4.00	44.00	10.00	
Penarth - Makerspace		Per Hour	20.00	2.00	22.00	10.00	
Adult and Community Learning							
Full Fee No Concessions		10 week course	135.00	11.00	146.00	8.15	
Fitness Classes No Concessions		10 week 1.5 hour course	102.00	8.00	110.00	7.84	
One Day Courses		Per Day	46.00	4.00	50.00	8.70	

Appendix D(iv) Fees and Charges

Directorate: Corporate Resources

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
Registrars							
Marriage and civil partnership ceremonies							
De-commissioned rooms	Dunraven room (up to 75 guests)	Monday to Thursday	190.00	10.00	200.00	5.26	Approved via delegated powers
	Dunraven room (up to 75 guests)	Friday	240.00	10.00	250.00	4.17	Approved via delegated powers
	Dunraven room (up to 75 guests)	Saturday	240.00	10.00	250.00	4.17	Approved via delegated powers
	Enhanced Southerndown room – committee room 3 (20 guests)	Monday to Thursday	160.00	10.00	170.00	6.25	Approved via delegated powers
	Enhanced Southerndown room – committee room 3 (20 guests)	Friday	160.00	10.00	170.00	6.25	Approved via delegated powers
	Enhanced Southerndown room – committee room 3 (20 guests)	Saturday	160.00	10.00	170.00	6.25	Approved via delegated powers
Additional services	Non-alcoholic first toast (1 bottle and 6 glasses)		11.00	1.00	12.00	9.09	
	Biodegradable confetti (1 cone)		3.00	0.00	3.00	0.00	
	Biodegradable confetti (5 cone)		11.00	0.00	11.00	0.00	
Approved Premises	Monday to Thursday		540.00	40.00	580.00	7.41	Approved via delegated powers
	Friday		540.00	40.00	580.00	7.41	Approved via delegated powers
	Saturday		540.00	40.00	580.00	7.41	Approved via delegated powers
	Sunday & Bank Holiday		540.00	40.00	580.00	7.41	Approved via delegated powers
Pre-ceremony consultation (45-minute meeting)	During office hours		43.00	2.00	45.00	4.65	
	After 4:30pm Monday-Friday		64.00	1.00	65.00	1.56	
	Weekends		64.00	1.00	65.00	1.56	
Family history search			21.00	1.00	22.00	4.76	
First class post			1.70	0.05	1.75	2.94	
First class signed for			4.50	0.10	4.60	2.22	
Special delivery guaranteed by 1pm			16.90	0.30	17.20	1.78	

Appendix D(iv) Fees and Charges

Directorate: Corporate Resources

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
Airmail			5.60	0.10	5.70	1.79	
Copy certificates of entries in the registers of births, deaths, and marriages	statutory fee		11.00	1.50	12.50	13.64	
Proof of life for foreign pensions			11.00	0.20	11.20	1.82	
Document certification	per document		6.40	0.10	6.50	1.56	
Ceremony Enhancements	New Fee		0.00		50.00		
Legal Services							
Assignments including Licence to assign			187.45	9.35	196.80	4.99	
New Lettings (including Licences to underlet)			187.45	9.35	196.80	4.99	
Licences to Assign			187.45	9.35	196.80	4.99	
Licences to underlet			187.45	9.35	196.80	4.99	
Licence for Altercation			174.90	8.75	183.65	5.00	
Deed of Rectification (lease or transfer)			62.55	3.15	65.70	5.04	
Release Right to Buy Covenant			124.95	6.25	131.20	5.00	
Deed of Covenant			124.95	6.25	131.20	5.00	
Mortgage Redemption Fee			37.45	1.85	39.30	4.94	
Concessions			187.45	9.35	196.80	4.99	
Simple Workshop Tenancies			249.80	12.50	262.30	5.00	
Simple Grazing Licences			62.55	3.15	65.70	5.04	
Simple Farm Business Tenancies			249.80	12.50	262.30	5.00	
Property Services							
Assignments including negotiating Licence to assign			93.70	99.06	192.76	105.72	
Negotiating New Lettings			187.15	5.61	192.76	3.00	
Processing Licence for alteration requests			93.70	99.06	192.76	105.72	
Negotiating wayleaves, agreements, licences for utilities and telecommunications			187.15	5.61	192.76	3.00	
Consultation on Deed of Rectification (lease or transfer) - unless Council error			31.25	33.18	64.43	106.18	
Release of covenant negotiations	plus any external valuation fees applicable charged at cost		93.70	6.30	100.00	6.72	
Negotiating Sales of land to adjoining owners			187.15	62.85	250.00	33.58	
Negotiating terms for other transfers (unless major site which will be on case-by-case basis)			374.85	11.25	386.10	3.00	
Simple Grazing, concession, filming Licences			93.70	56.30	150.00	60.09	
Simple Farm Business tenancies			249.80	7.49	257.29	3.00	
Easements			124.95	67.81	192.76	54.27	
Human Resources							
DBS Umbrella Body Checks for External Organisations			17.00	0.50	17.50	2.94	Statutory Increase

Appendix D(iv) Fees and Charges

Directorate: Corporate Resources

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
Payroll Bureau Service for External Organisation			125.15	3.75	128.90	3.00	
Land Charges							
1. PLANNING AND BUILDING REGULATIONS							
1.1 Decisions and Pending Applications							
Which of the following relating to the property have been							
(a) a planning permission			4.62	0.23	4.85	4.98	
(b) a listed building consent)			4.62	0.23	4.85	4.98	
(c) a conservation area consent			4.62	0.23	4.85	0.05	
(d) a certificate of lawfulness of existing use or development			4.62	0.23	4.85	4.98	
(e) a certificate of lawfulness of proposed use or development			4.62	0.23	4.85	4.98	
(f) a certificate of lawfulness of proposed works for listed buildings			0.00	0.00	0.00	n/a	
(g) a heritage partnership agreement			4.62	0.23	4.85	4.98	
(h) a listed building consent order			0.00	0.00	0.00	n/a	
(i) a local listed building consent order			2.49	0.12	2.61	4.82	
(j) building regulations approval			2.49	0.12	2.61	4.82	
(k) a building regulation completion certificate and			2.49	0.12	2.61	4.82	
(l) any building regulations certificate or notice issued in respect of work carried out under a competent person self-certificate scheme?							
1.2. Planning Designations and Proposals							
What designations of land use for the property or the area, and what specific proposals for the property, are contained in any existing or proposed development plan ?			4.97	0.25	5.22	5.03	
2. ROADS AND PUBLIC RIGHTS OF WAY							
2.1 Which of the roads, footways and footpaths named in the application for this search (via boxes B and C) are:							
(a) highways maintainable at public expense;			2.49	0.12	2.61	4.82	
(b) subject to adoption and, supported by a bond or bond waiver			2.49	0.12	2.61	4.82	
(c) to be made up by a local authority who will reclaim the cost from the frontagers;			2.49	0.12	2.61	4.82	
(d) to be adopted by a local authority without reclaiming the cost from the frontagers ?			2.49	0.12	2.61	4.82	
PUBLIC RIGHTS OF WAY							

Appendix D(iv) Fees and Charges

Directorate: Corporate Resources

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
2.2 Is any public right of way which abuts on, or crosses the property, shown on a definitive map or revised definitive map?			2.49	0.12	2.61	4.82	
2.3 Are there any pending applications to record a public right of way that abuts, or crosses the property, on a definitive map or revised definitive map?			2.49	0.12	2.61	4.82	
2.4 Are there any legal orders to stop us, divert, alter or create a public right of way which abuts, or crosses the property not yet implemented or shown on a definitive map?			2.49	0.12	2.61	4.82	
2.5 If so, please attach a plan showing the approximate route.			5.69	0.28	5.97	4.92	
OTHER MATTERS							
Apart from matters entered on the registers of local land charges, do any of the following matters apply to the							
3.1. Land Required for Public Purposes							
Is the property included in land required for public purposes?			2.49	0.12	2.61	4.82	
3.2. Land to be Acquired for Road Works							
Is the property included in land required for road works?			1.30	0.07	1.37	5.38	
3.3. Drainage Matters							
(a) Is the property served by a sustainable urban drainage			1.65	0.08	1.73	4.85	
(b) Are there SuDs features within the boundary of the			1.65	0.08	1.73	4.85	
(c) If the property benefits from a SuDs for which there is a charge, who bills the property for the surface water drainage			1.65	0.08	1.73	4.85	
3.4 Nearby Road Schemes							
Is the property (or will it be) within 200 metres of any of the following-:							
(a) the centre line of a new trunk road or special road specified in any order, draft order or scheme;			1.30	0.07	1.37	5.38	
(b) the centre line of a proposed alteration or improvement to an existing road involving construction of a subway,			1.30	0.07	1.37	5.38	
(c) the outer limits of construction works for a proposed alteration or improvement to an existing road, involving (i)			1.30	0.07	1.37	5.38	
(d) the outer limits of (i) construction of a new road to be built by a local authority; (ii) an approved alteration or improvement to an existing road involving construction of a			1.30	0.07	1.37	5.38	
(e) the centre line of the proposed route of a new road under			1.30	0.07	1.37	5.38	

Appendix D(iv) Fees and Charges

Directorate: Corporate Resources

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
(f) the outer limits of (i) construction of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway; (ii) construction of a roundabout (other than a			1.30	0.07	1.37	5.38	
3.5. Nearby Railway Schemes							
(a) Is the property (or will it be) within 200 metres of the			8.05	0.40	8.45	4.97	
(b) Are there any proposals for a railway, tramway, light railway or monorail within the Local Authority's boundary?			8.29	0.41	8.70	4.95	
3.6. Traffic Schemes							
Has a local authority approved but not yet implemented any of the following for the roads, footways and footpaths (which are named in Boxes B and C) and are within 200 metres of the boundaries of the property?							
(a) permanent stopping up or diversion;			1.07	0.05	1.12	4.67	
(b) waiting or loading restrictions;			1.07	0.05	1.12	4.67	
(c) one way driving;			1.07	0.05	1.12	4.67	
(d) prohibition of driving;			1.07	0.05	1.12	4.67	
(e) pedestrianisation;			1.07	0.05	1.12	4.67	
(f) vehicle width or weight restriction;			1.07	0.05	1.12	4.67	
(g) traffic calming works including road humps			1.07	0.05	1.12	4.67	
(h) residents parking controls;			1.07	0.05	1.12	4.67	
(i) minor road widening or improvement;			1.07	0.05	1.12	4.67	
(j) pedestrian crossings;			1.07	0.05	1.12	4.67	
(k) cycle tracks;			1.07	0.05	1.12	4.67	
(l) bridge building;			1.07	0.05	1.12	4.67	
(Prior to publicity programmes for schemes etc).							
3.7. Outstanding Notices							
Do any statutory notices which relate to the following matters							
(a) building works			3.79	0.19	3.98	5.01	
(b) environment			3.79	0.19	3.98	5.01	
(c) health and safety			3.79	0.19	3.98	5.01	
(d) housing			3.79	0.19	3.98	5.01	
(e) highways			3.79	0.19	3.98	5.01	
(f) public health			3.79	0.19	3.98	5.01	
(g) flood and coastal erosion risk management			3.79	0.19	3.98	5.01	
3.8. Contravention of Building Regulations							
Has a local authority authorised in relation to the property any proceedings for the contravention of any provision contained			2.49	0.12	2.61	4.82	
3.9. Notices, Orders, Directions and Proceedings under							
Do any of the following subsist in relation to the property, or							
(a) an enforcement notice;			1.30	0.07	1.37	5.38	

Appendix D(iv) Fees and Charges

Directorate: Corporate Resources

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
(b) a stop notice;			1.30	0.07	1.37	5.38	
(c) a listed building enforcement notice;			1.30	0.07	1.37	5.38	
(d) a breach of condition notice;			1.30	0.07	1.37	5.38	
(e) a planning contravention notice;			1.30	0.07	1.37	5.38	
(f) another notice relating to breach of planning control;			1.30	0.07	1.37	5.38	
(g) a listed building repairs notice;			1.30	0.07	1.37	5.38	
(h) in the case of a listed building deliberately allowed to fall into disrepair, a compulsory purchase order with a direction			1.30	0.07	1.37	5.38	
(i) a building preservation notice;			1.30	0.07	1.37	5.38	
(j) a direction restricting permitted development;			1.30	0.07	1.37	5.38	
(k) an order revoking or modifying planning permission;			1.30	0.07	1.37	5.38	
(l) an order requiring discontinuance of use or alteration or			1.30	0.07	1.37	5.38	
(m) a tree preservation order;			1.30	0.07	1.37	5.38	
(n) proceedings to enforce a planning agreement or planning			1.30	0.07	1.37	5.38	
We currently do not have CIL in place. It will be at least							
3.10 Community Infrastructure Levy (CIL)							
(a) Is there a CIL charging schedule?			n/a		n/a		
(b) If yes, do any of the following subsist in relation to the			n/a		n/a		
(i) a liability notice?			n/a		n/a		
(ii) a notice of chargeable development?			n/a		n/a		
(iii) a demand notice?			n/a		n/a		
(iv) a default liability notice?			n/a		n/a		
(v) an assumption of liability notice?(vi) a commencement			n/a		n/a		
(C) Has any demand notice been suspended?			n/a		n/a		
(d) Has the local authority received full or part payment of any			n/a		n/a		
(e) Has the local authority received any appeal against any of			n/a		n/a		
(f) Has a decision been taken to apply for a liability order?			n/a		n/a		
(g) Has a liability order been granted?			n/a		n/a		
(h) Have any other enforcement measures been taken?			n/a		n/a		
3.11. Conservation Area Do the following apply in relation to							
(a) the making of the area a Conservation Area before 31			2.49	0.12	2.61	4.82	
(b) an unimplemented resolution to designate the area a			2.49	0.12	2.61	4.82	
3.12. Compulsory Purchase Has any enforceable order or decision been made to compulsorily purchase or acquire the			2.49	0.12	2.61	4.82	
3.13. Contaminated Land							
Do any of the following apply (including any relating to land adjacent to or adjoining the property which has been							
(a) a contaminated land notice;			1.07	0.05	1.12	4.67	
(b) in relation to a register maintained under Section 78R of			1.07	0.05	1.12	4.67	
(i) a decision to make an entry;			1.07	0.05	1.12	4.67	
(ii) an entry;			1.07	0.05	1.12	4.67	
(c) consultation with the owner or occupier of the property conducted under Section 78G(3) of the Environmental			1.07	0.05	1.12	4.67	

Appendix D(iv) Fees and Charges

Directorate: Corporate Resources

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
3.14. Radon Gas Do records indicate that the property is in a "Radon Affected Area" as identified by Public Health England			1.30	0.07	1.37	5.38	
3.15 Assets of Community Value							
(a) Has the property been nominated as an asset of			n/a		n/a		
(i) Is it listed as an asset of community value?			n/a		n/a		
(ii) Was it excluded and placed on the "nominated but not			n/a		n/a		
(iii) Has the listing expired?			n/a		n/a		
(iv) Is the Local Authority reviewing or proposing to review			n/a		n/a		
(b) If the property is listed:			n/a		n/a		
(i) Has the local authority decided to apply to the Land Registry			n/a		n/a		
(ii) Has the local authority received a notice of disposal?			n/a		n/a		
(iii) Has the community interest group requested to be			n/a		n/a		
1. References to the provisions of particular Acts of Parliament or Regulations include any provisions which they have replaced and also include existing or future amendments or re-							
2. The replies will be given in the belief that they are in accordance with information presently available to the officers of the replying local authority, but none of the local authorities or their officers accepts legal responsibility for an incorrect reply, except for negligence. Any legal responsibility for negligence will be owed to the person who raised the enquiries and the person on whose behalf they were raised. It							
3. This form should be read in conjunction with the guidance							
4. Area means any area in which the property is located.							
5. References to the Local Authority include any predecessor Local Authority and also any Local Authority committee, sub-committee or other body or person exercising powers delegated by the Local Authority and their approval includes their decision to proceed. The replies given to certain enquiries cover knowledge and actions of both the District							
6. Where relevant, the source department for copy documents should be provided.							
LLC1			6.00	0.00	6.00	0.00	
CON29			119.00	7.00	126.00	5.88	
CON29O 4-21			11.00	0.50	11.50	4.55	
Enquiry 22			14.00	0.75	14.75	5.36	
Freedom of Information							

Appendix D(iv) Fees and Charges

Directorate: Corporate Resources

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
Environmental Information Regulations (EIR) Requests	Hourly Rates		25.00	5.00	30.00	20.00	

Appendix D(v) Fees and Charges

Directorate: Environment and Housing

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
ENGINEERING - SERVICE CHARGES							
COASTAL CAR PARKS							
Harbour Road and Nells Point, Barry. Brig y Don and Rivermouth, Ogmere By Sea, Cymlau, Southerndown							
Cars (Up to 2 Hours)			2.00	0.00	2.00	0.00	Pending Car Park Report Jan 25
Cars (Up to 4 Hours)			4.00	0.00	4.00	0.00	Pending Car Park Report Jan 25
Cars (Up to 6 Hours)			6.00	0.00	6.00	0.00	Pending Car Park Report Jan 25
Cars All Day			8.00	0.00	8.00	0.00	Pending Car Park Report Jan 25
Coaches (where space available)			35.00	0.00	35.00	0.00	Pending Car Park Report Jan 25
Coastal Season Parking Tickets							
6 Months	Coastal Permits are valid for use at any chargeable Vale of Glamorgan Council run resort car park		60.00	5.00	65.00	8.33	
12 Months	Coastal Permits are valid for use at any chargeable Vale of Glamorgan Council run resort car park		100.00	5.00	105.00	5.00	
Replacement Charge for Lost/ Change of Vehicle			25.00	0.00	25.00	0.00	
Reserving parking bays or sections of adopted highway for filming implemented by highways authority only.			80.00	5.00	85.00	6.25	
Refresh H Bar Markings			New Charge		Price on request		
H Bar Markings Administration and works Cost			427.00	13.00	440.00	3.04	
TOWN CENTRE CAR PARKS							
Wyndham Street, Barry and Cowbridge Town Hall Car Park							
Cars (up to 2 Hours)	Check Cowbridge Town Hall		Free		Free		
	Charges apply Monday - Saturday from 8am - 6pm						
Cars (up to 4 Hours)	Charges apply Monday -		2.50	0.00	2.50	0.00	
Cars (All Day)	Charges apply Monday - Saturday from 8am - 6pm		6.50	0.00	6.50	0.00	

Appendix D(v) Fees and Charges

Directorate: Environment and Housing

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
Traffic Counts - Supply of Exiting Data	For copy of data already held. Any additional works to be charged on a time charge basis to be agreed with applicant		207.00	8.00	215.00	3.86	
Traffic Counts - Obtaining New Data			623.00	22.00	645.00	3.53	
Permanent Traffic Order	Change Per Committee Report		4,925.00	150.00	5,075.00	3.05	
Supply of Accident Data	(where permitted by copyright) For copy of data already held. Any additional work to be charged on a time charge basis to be agreed with applicant.		205.00	10.00	215.00	4.88	
Adoption / Search Requiring A4 Plan			27.00	3.00	30.00	11.11	
Complex Search			160.00	5.00	165.00	3.13	
House Name Change			160.00	5.00	165.00	3.13	
Proof of Address Letter			53.00	2.00	55.00	3.77	
Change of Existing Street Name	Once agreed by all residents		213.00 plus 53.00	8.00	£219.00 plus £55.00	3.00	
Street Name / Number Redraw			2,623.00	127.00	2,750.00	4.84	
Technical Approval of Highway Structures	Value shown is a minimum. Any additional work to be charged on a time charge basis to be agreed with applicant.		534.00	16.00	550.00	3.00	

Appendix D(v) Fees and Charges

Directorate: Environment and Housing

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
Tourism Sign Design, Cost Estimate, Manufacture and Erection	Non-Refundable charge to prepare design and provide cost estimate. Any additional work to be charged on a time charge basis agreed with applicant. Manufacture and erection costs as agreed with applicant.		373.00	12.00	385.00	3.22	
SAB Pre - Applicaton; not including meeting			Up to 20 Properties or 2000m2 - £373. Over 20 Properties or 2000m2 - 1,067		Up to 20 Properties or 2000m2 - £385. Over 20 Properties or 2000m2 - £1100		
SAB Pre - Application; including meeting			Up to 20 Properties or 2000m2 - £480. Over 20 Properties or 2000m2 - 1,280		Up to 20 Properties or 2000m2 - £495. Over 20 Properties or 2000m2 - £1320		
SAB Pre - Application; Site Visit			210.00	5.00	215.00	2.38	
Provision of Grit Bin or Salt Container (Subject to approval)			534.00	16.00	550.00	3.00	
Refill of Grit Bin or Salt Container			160.00	5.00	165.00	3.13	
Additional Street Name Plate			277.00	8.00	285.00	2.89	
TRANSPORTATION							
School Transport - Contracted Mainstream Services							
Annual Travel Pass (where available)			12.00	3.00	15.00	25.00	
Annual Travel Pass (where available)			450.00	0.00	450.00	0.00	
Greenlinks Fares							
Membership Fee			6.00	1.00	7.00	16.67	
1 Zone Single			2.50	0.50	3.00	20.00	
1 Zone Return			3.50	0.50	4.00	14.29	
2 Zone Single			3.50	0.50	4.00	14.29	
2 Zone Return			5.00	0.00	5.00	0.00	
3 Zone Single			5.00	0.00	5.00	0.00	
3 Zone Return			6.00	0.00	6.00	0.00	
Greenlinks Group Hire							

Appendix D(v) Fees and Charges

Directorate: Environment and Housing

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
Half Day			35.00	5.00	40.00	14.29	
Full Day			70.00	10.00	80.00	14.29	
Charge per Miles Travelled	Per Mile		0.53	0.07	0.60	13.21	
Garage							
MOT'S			54.75	0.00	54.75	0.00	
HIGHWAYS / ENGINEERING							
Connection to Highway Surface Drainage (Re-Cover all Costs) To permit connection from private property to highway drainage system: (i) each individual property (ii) per 100m2 of roof and yard from commercial/industrial sites.	From		1,000.00	0.00	1,000.00	0.00	
Section 278 / 38 review and technical approval of details prior to agreement being implemented: To approve a set of drawings for sites.	Bond value up to £7,000	Minimum charge	300.00	0.00	300.00	0.00	
To approve a set of drawings for sites.	Bond value up to £15,000	Minimum charge	600.00	0.00	600.00	0.00	
To approve a set of drawings for sites	Bond value over £15,000	Minimum charge	1,200.00	0.00	1,200.00	0.00	
A charge of on cost for inspection fees for each month the sites are continued to be inspected beyond the time limit within the legal agreement to be charged at an hourly rate of £65 / hr.	Per hr		65.00	0.00	65.00	0.00	
Section 38 Inspections Inspecting works up to a value of £15,000 Where works have a value greater than £15,000 a fee of 7.5% (Engineering Fees only) is charged for any Section 38 or 228 agreement under the Highways Act 1980 or any other agreement for the adoption of a road. Where works have a value greater than £15,000 a fee of 10% is requested for any Section 38 / 278 or 278 Agreement under the Highways Act 1980.	Minimum fee		1,125.00	0.00	1,125.00	0.00	
Review of Extinguishment of Highways Recover all costs associated with enquiries associated with extinguishment of the highway. A charge of non-refundable charge to provide advice on the process and a decision in principle whether a highway extinguishment would likely be granted.	Initial advice		250.00	0.00	250.00	0.00	

Appendix D(v) Fees and Charges

Directorate: Environment and Housing

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
	Hourly rate thereafter		65.00	0.00	65.00	0.00	
Pre check for Requests for AIP's in relation to Structures	Initial enquiry (half day)		300.00	0.00	300.00	0.00	
Recover of costs associated with process of technical approval for highway structures, including culverts, retaining walls and bridges. All technical approvals to be completed in accordance with CG300 of the DMRB as appropriate. Initial enquiry and thereafter hourly rate.	Hourly rate thereafter		65.00	0.00	65.00	0.00	
Design Line and Signs To provide advice or undertake technical design of highway signs and road markings for internal and external clients to appropriate highway standards. Charged at an hourly rate subject to a minimum fee or charge of £350.	Hourly rate		55.00	0.00	55.00	£0.00	Note minimum charge
Recovery of Personal Items from Gullies / Drainage systems			277.00	8.00	285.00	2.89	
Charge for Shields for LED Lights			107.00	3.00	110.00	2.80	
FOOTBALL AND RUGBY							
Senior							
Hire of pitch and changing facilities	Per Match		65.00	2.00	67.00	3.08	
Hire of pitch	Per Match		49.00	1.50	50.50	3.06	
Hire of pitch and changing facilities (coaching day)	Per Day		95.00	3.00	98.00	3.16	
For games organised through the Vale of Glamorgan League			58.00 (Maximum Charge to Club 54.00)	2.00	£60.00 (Maximum Charge to Club £56.00)	3.40	
New Charge Adam Wenvoe Petanque							
12 month trial licence for access to carpark and toilet (maintenance of petanque court to be undertaken by club)	Per 12 months (trial)		250.00	0.00	250.00	0.00	
Hourly usage of Pavilion room and changing (short term use - up to 3 hours)	Per hour		12.00	0.00	12.00	0.00	
Half day usage of Pavilion room and changing - without attendant	Per half day		67.00	0.00	67.00	0.00	
Full day usage of Pavilion room and changing - without attendant	Per full day		103.00	0.00	103.00	0.00	
Youth							
Hire of pitch and changing facilities	Per Match		38.00	1.25	39.25	3.29	
Hire of Pitch	Per Match		26.00	0.80	26.80	3.08	
Hire of pitch and changing facilities (coaching day)	Per Day		95.00	3.00	98.00	3.16	
Junior (U12/U11 - 9v9) (U16/U15/U14/U13)							
Hire of pitch and changing facilities	Per Match		14.00	0.45	14.45	3.21	

Appendix D(v) Fees and Charges

Directorate: Environment and Housing

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
Hire of pitch	Per Match		9.00	0.30	9.30	3.33	
Hire of pitch and changing facilities (coaching day)	Per Day		95.00	3.00	98.00	3.16	
Minis							
Hire of pitch	Per Game						
Changing facilities (1 Team)			14.00	0.50	14.50	3.57	
Changing facilities(up to 5 mini age groups)	Per Morning		22.00	0.70	22.70	3.18	
Hire of pitch and changing facilities (coaching day)	Per Day		95.00	3.00	98.00	3.16	
Cricket - Without Attendant							
Hire of pitch (weekday)	Per Match		67.00	2.00	69.00	2.99	
Hire of Pitch (Midweek Evening)	Per Match		57.00	1.75	58.75	3.07	
Hire of Pitch (Saturday)	Per Match		73.00	2.00	75.00	2.74	
Hire of Pitch (Sunday)	Per Match		100.00	3.00	103.00	3.00	
Youth & Junior hire including schools of pitch	Per AM / PM		17.00	0.50	17.50	2.94	
Schools	Per AM / PM		50.00	1.50	51.50	3.00	
Deposit Returnable for Keys			107.00	3.00	110.00	2.80	
ALLOTMENTS							
Barry / Rhoose	Per 25.3m2 (1 Perch)		12.00	0.50	12.50	4.17	
Cowbridge	Per 25.3m2 (1 Perch)		15.00	0.50	15.50	3.33	
JENNER PARK							
Barry Town United First Team - Full Pitch	Per Hour (excl Lighting)		Removed Normal Hire Fees	n/a	Removed Normal Hire Fees	0.00	
Barry Town United First Team - Half	Per Hour (inc. reduced lights)		Removed Normal Hire Fees	n/a	Removed Normal Hire Fees	0.00	
Barry and Vale Harriers	Per Hour (inc reduced lights)		37.00	1.00	38.00	2.70	
Intersensory Cycle Club	Free		Free	0.00	Free	0.00	
Full Pitch - Football	Per Hour (excl.lights)		90.00	3.00	93.00	3.33	
Half Pitch - Football	Per Hour (excl.lights)		55.00	1.75	56.75	3.18	
Schools Use of Jenner Park for Sports Days							
Junior Schools - Vale			87.00	3.00	90.00	3.45	
Senior School - Vale			128.00	3.75	131.75	2.93	
Athletic Track	Per Hour (inc.reduced lighting when required)		106.00	3.50	109.50	3.30	
Commercial Hire							
Full Lighting (per hour)	Per Hour		87.00	3.00	90.00	3.45	
Reduced Lighting (per hour)	Per Hour		21.00	0.75	21.75	3.57	

Appendix D(v) Fees and Charges

Directorate: Environment and Housing

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
KINGS SQUARE							
Local or National Charities	Hiring organisations to ensure all statutory permissions have been obtained at hirers cost.		By Negotiation	0.00	By Negotiation	0.00	
Other Commercial Organisations	Single pitch either sharing the square with other local or national charities or other commercial users. Hiring organisation to ensure all statutory permissions have been obtained at hirers cost. (Minimum Fee)		256.00	4.00	260.00	1.56	
COMMERCIAL ACTIVITIES IN PARKS							
Fitness classes in park			Licence fee by negotiation		Licence fee by negotiation		
Commercial Events within Parks / Openspaces / Recreation Grounds			Licence fee by negotiation		Licence fee by negotiation		
DEDICATION BENCHES							
Shared Bench	Price Per Plaque		300.00	10.00	310.00	3.33	
Exclusive Bench (Depending on Location)	Single Plaque		750.00	20.00	770.00	2.67	
Placement of a new bench on existing plinth (Depending on Location and Style)	With a Single Plaque plus Administration Costs / Installation and VAT		From 1,379.00	41.00	From £1,420	3.00	
DEDICATED TREES							
Dedicated Tree	No plaques permitted, from £320		402.00	13.00	415.00	3.23	
PIER PLAQUES							
Small Pier Plaques	100mm x 12mm (Max 20 Charaters including Spaces)		150.00	5.00	155.00	3.33	

Appendix D(v) Fees and Charges

Directorate: Environment and Housing

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
Large Pier Plaques	100mm x 36mm (Max 60 Characters including spaces)		200.00	5.00	205.00	2.50	
TRADING/HIGHWAYS LICENCES							
Café Style Licences to Trade on the Highway							
1 - 2 Table with up to 8 Chairs / Seats			267.00	8.00	275.00	3.00	
3 - 4 Tables with up to 16 Chairs / Seats			534.00	16.00	550.00	3.00	
5 - 10 Tables with up to 40 Chairs / Seats			1,067.00	33.00	1,100.00	3.09	
11+ Tables with over 40 Chairs / Seats £35.00 per annum per chair over 40 chairs	Plus £35 per annum per chair over 40 Chairs		1,601.00	49.00	1,650.00	3.06	
Outdoor Trading Area for the Sale of Goods: Outside Trading Area to be no greater than 10 Square Metres on the adopted footway.							
Under 5 Square Metres	Annual Charge		267.00	8.00	275.00	3.00	
Over 5 Square Metres but no greater than 10m2	Annual Charge		534.00	16.00	550.00	3.00	
Outdoor Trading Area for business equipment occupying the highway/carriageway							
1 parking space	NEW ANNUAL CHARGE		0.00	0.00	1,000.00	0.00	
per additional parking space	NEW ANNUAL CHARGE		0.00	0.00	1,000.00	0.00	
A frame advertising board:	An application for A Frame advertising board with a maximum of two advertising boards per business. Annual Charge		119.00	3.50	122.50	2.94	
Street Works Licence	For each 150 metre length		570.00	15.00	585.00	2.63	
Crane working on Highway, without the requirement of Traffic Management	Per day if no traffic management is required		480.00	15.00	495.00	3.13	
Temporary Traffic Order			660.00	20.00	680.00	3.03	
Emergency or 5 Days Order			554.00	16.00	570.00	2.89	

Appendix D(v) Fees and Charges

Directorate: Environment and Housing

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
360 l - Plastic & Metal	Weekly Charge		By Negotiation				
360 l - Cardboard or Paper	Weekly Charge		By Negotiation				
500 l - Plastic & Metal	Weekly Charge		By Negotiation				
500 l - Cardboard or Paper	Weekly Charge		By Negotiation				
660 l - Plastic & Metal	Weekly Charge		By Negotiation				
660 l - Cardboard or Paper	Weekly Charge		By Negotiation				
1100 l - Plastic & Metal	Weekly Charge		By Negotiation				
1100 l - Cardboard or Paper	Weekly Charge		By Negotiation				
Mix & Match 4 Containers (Plastic & Metals,Paper,Cardboard) Weekly Collection on RRV	Annual Charge		By Negotiation				
Quad Bag (Weekly Collection RRV)	Annual Charge		By Negotiation				
23 l Annual Food (Weekly Collection on RRV)	Annual Charge		By Negotiation				
Replacement Charge for Duty of Care Note Documentation			20.00	0.00	20.00	0.00	
Domestic Recycling Services							
Sale - reuse 90L green polypropylene handled sacks for garden waste			2.50	0.00	2.50	0.00	
Hygiene Caddy			10.00	0.00	10.00	0.00	
Kitchen Caddy Liner Bags Per Roll					Free		
Blue Dog Poo Bags Pack of 100	Includes VAT at 20%		2.50	0.10	2.60	4.00	
Domestic Waste Collection Service for Bulky Household Goods	Comments						
Bulky household goods (up to a max of 3 No. items) at the kerbside	Up to 3 Items		27.00	3.00	30.00	11.11	
Bulky household goods (up to a max of 5 No. items) at the kerbside	Charge for an additional item (up to a maximum of 2 additional items)		5.50	0.00	5.50	0.00	
Administration charge for issuing a HWRC van and / or trailer permit	Per Permit		18.50	0.50	19.00	2.70	
DOCKING CHARGES							
Docking Charges for Waverley and Balmoral (Penarth Pier) within normal working hours.							
Weekdays			63.00	2.00	65.00	3.17	
Saturdays			79.00	6.00	85.00	7.59	
Sundays and Bank Holidays			95.00	5.00	100.00	5.26	
Slipway Permits							
Slipway Permits for domestic and pleasure (Penarth and Watch Tower Bay)	Annual Charge		150.00	5.00	155.00	3.33	
Slipway Permits for Commercial Use (Penarth)	Annual Charge		151.00	5.00	156.00	3.31	
Replacement or Additional Slipway Keys			24.00	1.00	25.00	4.17	

Appendix D(v) Fees and Charges

Directorate: Environment and Housing

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
BEACH HUT BOOKING FEES							
Summer Season 1st April - 31st October							
Large Beach Hut - Full Day - 10am - 8pm			40.00	0.00	40.00	0.00	
Large Beach Hut - Half Day - 2pm - 8pm			20.00	0.00	20.00	0.00	
Small Beach Hut - Full Day - 10am - 8pm			23.00	0.00	23.00	0.00	
Small Beach Hut - Half Day - 2pm - 8pm			14.00	0.00	14.00	0.00	
Winter Season 1st November - 31st March							
Large Beach Hut - Full Day - 10am - 8pm			14.00	0.00	14.00	0.00	
Small Beach Hut - Full Day - 10am - 8pm			8.00	0.00	8.00	0.00	
Annual Pass 1st April - 31st March							
Large Beach Hut			927.00	23.00	950.00	2.48	
Small Beach Hut			683.00	17.00	700.00	2.49	
Ceremonies (Wedding and Civil Partnerships)							
VENUE							
Beach Hut			1,200.00	50.00	1,250.00	4.17	
Barry Island Amphitheatre			1,200.00	50.00	1,250.00	4.17	
Band Stand			1,200.00	50.00	1,250.00	4.17	
Jackson Bay Beach			1,200.00	50.00	1,250.00	4.17	
FILMING FEES							
Filming on Highways							
Full Day	Guide price negotiable depending on special requirements with agreement of Chief Officers Plus VAT where required.		By Negotiation				
Per Hour			By Negotiation				
Filming Within Resorts							
Full Day	Guide price negotiable depending on special requirements with agreement of Chief Officers Plus VAT where required.		By Negotiation				
Per Hour			By Negotiation				
Filming within Car Parks							

Appendix D(v) Fees and Charges

Directorate: Environment and Housing

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
Full Day	Guide price negotiable depending on special requirements with agreement of Chief Officers Plus VAT where required.		By Negotiation				
Per Hour	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required		By Negotiation				
Filming within Parks and Grounds							
Full Day	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required		By Negotiation				
Per Hour	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required		By Negotiation				
Commercial Photo Shoot							
Full Day	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required		By Negotiation				

Appendix D(v) Fees and Charges

Directorate: Environment and Housing

Where applicable, VAT will be charged at the current rate

Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
Per Hour	Guide price negotiable depending on special requirements within agreement of Chief Officer plus VAT where required		By Negotiation				
CEMETERY FEES							
Exclusive Right of Burial							
	In any earthen grave 7' x 4' (70 years)		594.00	14.00	608.00	2.36	
	In any earthen cremated remains grave 4' x 3' (70 years)		312.00	7.00	319.00	2.24	
In Graves for which an Exclusive Right of Burial has been granted	For an interment in an earthen grave	Below Eighteen Years (Charged to WG MOU) 1 Depth	440.00	10.00	450.00	2.27	
		Below Eighteen Years (Charged to WG MOU) 2 Depth	648.00	15.00	663.00	2.31	
		Below Eighteen Years (Charged to WG MOU) 3 Depth	885.00	20.00	905.00	2.26	
		Eighteen years and over 1 Depth	585.00	13.00	598.00	2.22	
		Eighteen years and over 2 Depth	822.00	19.00	841.00	2.31	
		Eighteen years and over 3 Depth		n/a	n/a	n/a	
	For any interment of cremated remains in any earthen grave		310.00	7.00	317.00	2.26	
	For every 1 inch or part thereof in width excavated for a grave which is to admit a coffin or casket having a greater width than 2' 6".		83.00	2.00	85.00	2.41	

Appendix D(v) Fees and Charges

Directorate: Environment and Housing

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Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
	Cancellation Fee		50% of original fee (For re-opened graves only).	n/a	50% of original fee (For re-opened graves only).	n/a	
	To provide a test dig for one depth		301.00	7.00	308.00	2.33	
	To provide a test dig for two depth		423.00	10.00	433.00	2.36	
Memorial Fees	For the right to erect any monument, not exceeding 4' high x 3' wide, on a full grave where an Exclusive Right of Burial has been granted		254.00	6.00	260.00	2.36	
	For the right to erect any monument, not exceeding 2' 3" high x 2' wide, on a cremated remains grave where an Exclusive Right of Burial has been granted		215.00	5.00	220.00	2.33	
	For the right to erect a tablet, not exceeding 18" x 12", on any grave where an Exclusive Right of Burial has been granted		161.00	4.00	165.00	2.48	
	To carry out any additional inscription in relation to any form of memorial		109.00	3.00	112.00	2.75	
Other	Search for, and a certified copy of an entry of burial in the register books		11.00	0.00	11.00	0.00	
	Providing a duplicate burial deed		11.00	0.00	11.00	0.00	

Appendix D(v) Fees and Charges

Directorate: Environment and Housing

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Service	Comments		2024/25 Current Charge £	2025/26 Suggested Increase £	2025/26 Proposed New Rate £	Increase %	Additional Comments
	For the assignment (transfer) of the Exclusive Right of Burial		30.00	1.00	31.00	3.33	
	For the exhumation of human remains from an earthen grave		1,227.00	27.00	1,254.00	2.20	
	For the exhumation of an urn containing cremated remains from any grave		303.00	7.00	310.00	2.31	
	Capping fee for any earthen grave.		188.00	4.00	192.00	2.13	