

# APPENDIX A

## Application for a premises licence to be granted under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We \_\_\_\_\_

*Simon Griffiths*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

#### Part 1 – Premises details

Coedarhydyglyn, St Nicholas			
Post town	Cardiff	Postcode	CF5 6SF
Telephone number at premises (if any)			
Non-domestic rateable value of premises		£	Private Premises

#### Part 2 - Applicant details

- Please state whether you are applying for a premises licence as      Please tick as appropriate
- a) an individual or individuals \*      please complete section (A)
  - b) a person other than an individual \*
    - i as a **limited company**/limited liability partnership      please complete section (B)
    - ii as a partnership (other than limited liability)      please complete section (B)
    - iii as an unincorporated association or
    - iv other (for example a statutory corporation)      please complete section (B)
  - c) a recognised club      please complete section (B)
  - d) a charity      please complete section (B)
  - e) the proprietor of an educational establishment      please complete section (B)
  - f) a health service body      please complete section (B)
  - g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales      please complete section (B)
  - ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England      please complete section (B)
  - h) the chief officer of police of a police force in      please complete section (B)

England and Wales

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or  
I am making the application pursuant to a  
statutory function or  
a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

**SECOND INDIVIDUAL APPLICANT** (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		Please tick yes	
Nationality					
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name DAISI LTD
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Address 2 Hensol Villas, Hensol, Cardiff, CF72 8JZ
Registered number (where applicable) 11115126
Description of applicant (for example, partnership, company, unincorporated association etc.)  Limited Company
Telephone number (if any) [REDACTED]
E-mail address (optional) info@welshfest.com

**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD	MM	YYYY
2	7	072018

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY
3	0	072018

Please give a general description of the premises (please read guidance note 1)  Out door fields on a Private residential Estate in its surrounding land area.  The proposed event is a 3 day outdoor live music festival with camping available.
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If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

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What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) **live music** (if ticking yes, fill in box E)
- f) **recorded music** (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

**A**

<b>Plays</b>	<b>Will the performance of a play take place</b>	Indoors	
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Standard days and timings (please read guidance note 7)			<b><u>indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Outdoors	
Day	Start	Finish		Both	
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue					
Wed			<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

## B

<b>Films</b> Standard days and timings (please read guidance note 7)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue					
Wed			<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

## C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)	<b><u>Please give further details</u></b> (please read guidance note 4)
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Day	Start	Finish	
Mon			
Tue			<b>State any seasonal variations for indoor sporting events</b> (please read guidance note 5)
Wed			
Thur			<b>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</b> (please read guidance note 6)
Fri			
Sat			
Sun			

## D

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon					<b>Please give further details here</b> (please read guidance note 4)
Tue					
Wed			<b>State any seasonal variations for boxing or wrestling entertainment</b> (please read guidance note 5)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					

## E

<b>Live music</b> Standard days and timings (please read guidance note 3)	<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
		Outdoors	X

7)				
Day	Start	Finish		Both
Mon			<b>2 X OPEN AIR LIVE STAGES WHERE THE PRODUCTION TEAM WILL FLIP FLOP BETWEEN ACTS</b> Marked as S2 & S3 on Plan	
Tue				
Wed			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5)	
Thur				
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)	
Sat	12pm	Midnight		
Sun	12pm	Midnight		

## F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	X
Mon			<b>1 X STAGE WITHIN A MARQUEE</b> Marked as S1 on Plan		
Tue					
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)		
Thur					
Fri	2pm	3am	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	2pm	3am			
Sun	2pm	2am			

## G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	

Day	Start	Finish		Both
Mon			<b>Please give further details here</b> (please read guidance note 4)	
Tue				
Wed			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 5)	
Thur				
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
Sat				
Sun				

## H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
Mon				Outdoors	
Tue				Both	
Wed			<b>Please give further details here</b> (please read guidance note 4)		
Thur			<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 5)		
Fri					
Sat			<b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sun					

## I

<b>Late night refreshment</b> Standard days and	<b>Will the provision of late night refreshment take place indoors or outdoors or both –</b>	Indoors	
		Outdoors	

timings (please read guidance note 7)			please tick (please read guidance note 3)	
Day	Start	Finish	Both	X
Mon			<b>FOOD SERVED FROM OUTDOOR HOT FOOD VENDORS.</b> Food vendors to be located in 'Main Arena' area marked on Plan	
Tue				
Wed			<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 5)	
Thur				
Fri	12pm	3am	<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 6)	
Sat	12pm	3am		
Sun	12pm	2am		

## J

Supply of alcohol Standard days and timings (please read guidance note 7)			<b><u>Will the supply of alcohol be for consumption – please tick</u></b> (please read guidance note 8)	
Day	Start	Finish	On the premises	X
			<b>ALCOHOL PURCHASED FROM INSIDE A MARQUEE AND CONSUMED ON SITE</b>	
			Marquee Bar marked as 'B' within area marked as 'Main Arena' on Plan.	
Mon			<b><u>State any seasonal variations for the supply of alcohol!</u></b> (please read guidance note 5)	
Tue				
Wed				
Thur			<b><u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)	
Fri	12pm	3am		
Sat	12pm	3am		
Sun	12pm	3am		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Simon Griffiths
Date of birth [REDACTED]



Address [REDACTED] [REDACTED]	
Postcode	[REDACTED]
Personal licence number (if known) 428410	
Issuing licensing authority (if known) RCTBC	

K

<p><b>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).</b></p>
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L

<p><b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)</p>			<p><u>State any seasonal variations</u> (please read guidance note 5)</p>
Day	Start	Finish	<p><b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 6)</p> <p>Some attendees will be camping for the full weekend. Arriving 12pm on Friday and leaving 12pm on Monday.</p> <p>The Recorded Music Tent is proposed to be open later than 12am. Please see Table 'F'.</p>
Mon			
Tue			
Wed			
Thur			
Fri	12pm	3am	
Sat	12pm	3am	
Sun	12pm	2am	

**M** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e)** (please read guidance note 10)

<p>Organise on site security personel and infrastructure to make the site safe for the public.</p>
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Train all other staff and other personnel on site in public safety.

Liase with security, other personnel and external contractors on site public safety.

Document all objectives and procedures relating to public safety.

Liase with police and emergency services if necessary.

**b) The prevention of crime and disorder**

SIA trained security on site 24 hour.

Liasing with police if necessary.

Marshalls/security present and patrolling campsites and car parks 24 hour to prevent theft.

Security at all vehicle and pedestrian access points preventing unauthorised admittance.

Security at all vehicle and pedestrian access points preventing illegal substances coming on site.

Security at all vehicle and pedestrian access points preventing glass coming onto site.

Security/Marshalls patrolling perimeter of site 24 hour.

2m high anti climb barrier fencing at all accessible access points around perimeter of site.

**c) Public safety**

SIA trained security, marshals and other trained personnel on site 24 hour.

Radio communication network across whole site with plans in place for incidents.

SIA security trained in crowd control.

Trained Bar Staff able to recognise inebriated members of the public.

Full site Risk Assessments to include the following:

General Site Risk Assessment.

Fire Risk Assessment

Erection of temporary infrastructure - Insurance and risk assessment checks for all external contractors erecting temporary infrastructure.

Supply of Refreshments including hot Food - Insurance, Food Safety, PAT, Gas safety and risk assessments including fire risk check for all external food suppliers coming on site.

First Aid Facilities on site 24 hour.

Welfare Facilities on site 24 hour.

Safe clean drinking water available for free.

Emergency Vehicle 24 hour access.

Traffic control on main roads

**d) The prevention of public nuisance**

Liase with environmental health when necessary to address all noise concerns.

Communicate with local residents and businesses.

Respond to any concerns made by local residents and businesses.

**e) The protection of children from harm**

All children to be accompanied by an adult to gain access at the festival.

Bar staff trained to recognise and respond to under age drinking attempts.

First Aid and welfare services on site 24 hour.

Separate camping and parking area for families.

SIA trained security on site 24 hour.

SIA security trained in crowd control.

Security at all vehicle and pedestrian access points preventing unauthorised admittance.

Security at all vehicle and pedestrian access points preventing illegal substances coming on site.

<p>Security at all vehicle and pedestrian access points preventing glass coming onto site.          Security/Marshalls patrolling perimeter of site 24 hour.          2m high anti climb barrier fencing at all accessible access points around perimeter of site.</p>
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**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee. X**
- I have enclosed the plan of the premises. X**
- I have sent copies of this application and the plan to responsible authorities and others where applicable. na**
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. X**
- I understand that I must now advertise my application. X**
- I understand that if I do not comply with the above requirements my application will be rejected. X**

[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12).  
**If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"> <li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> </ul>
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	<ul style="list-style-type: none"> <li>The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)</li> </ul>
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**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.**

Signature	S Griffiths
Date	12th February 2018
Capacity	Director

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

**Notes for Guidance**

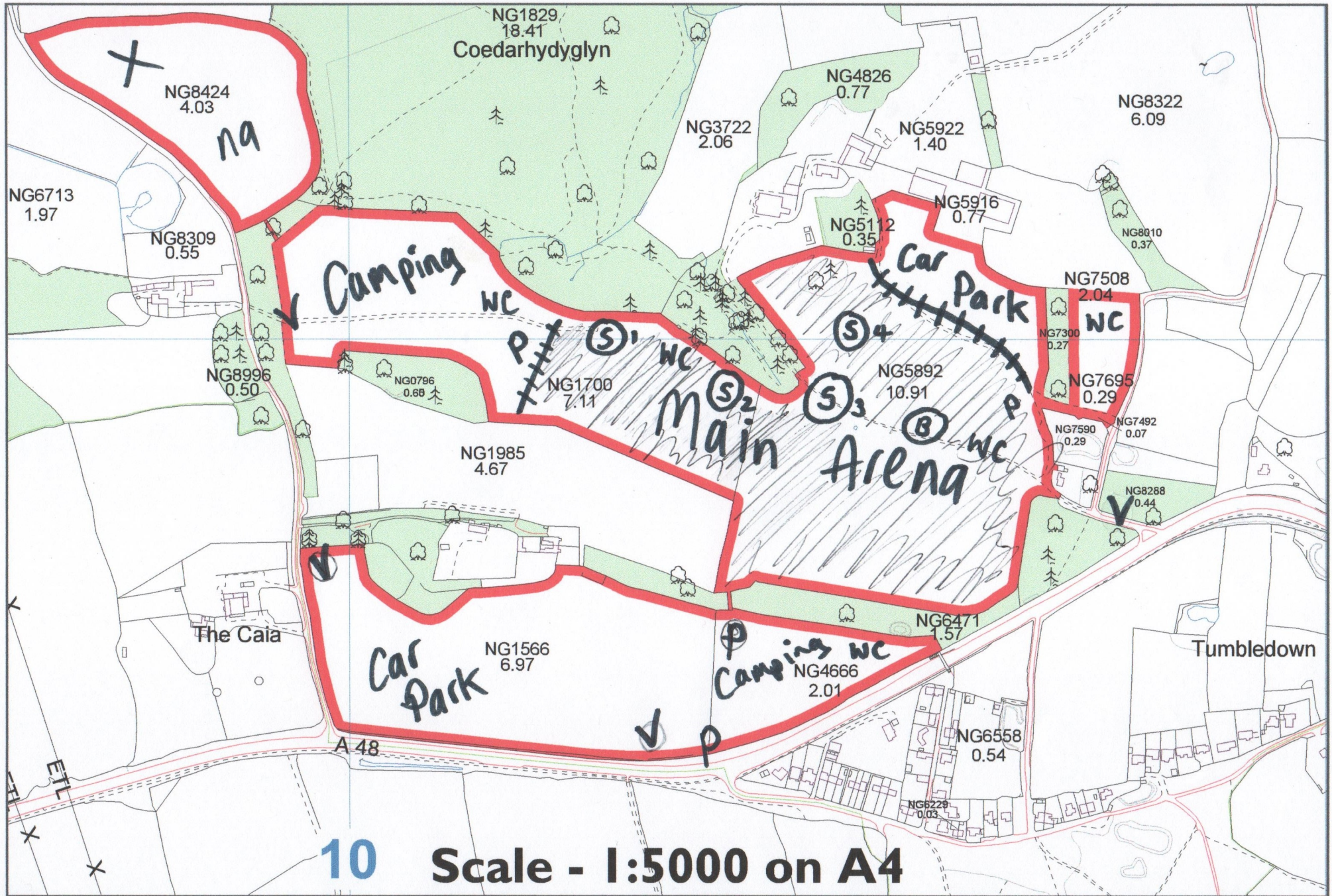
- Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
- In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:
    - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.

P = Pedestrian Access

V = Vehicle Access

S = Stages 1-4

WC = toilets



10 Scale - 1:5000 on A4

(B) = Bar

• Licensable Activities to take place in 'Main Arena' Area. including sale of alcohol for consumption on site + live music