

Meeting of:	Licensing Sub-Committee
Date of Meeting:	Friday, 11 March 2022
Relevant Scrutiny Committee:	Homes and Safe Communities
Report Title:	Grant of a Premises Licence
Purpose of Report:	To consider an application under the Licensing Act 2003 for a Premises Licence.
Report Owner:	Licensing Authority
Responsible Officer:	The Licensing Authority
Elected Member and Officer Consultation:	Statutory Consultation
Policy Framework:	This is a matter for decision by the Licensing Act 2003 Sub Committee
<p>Executive Summary:</p> <ul style="list-style-type: none"> To consider an application under the Licensing Act 2003 ("the Act") for the grant of a Premises Licence at Barry West End Club and Institute, 54 St Nicholas Road, Barry, CF62 6QY, submitted by Mr Cameron Paterson on behalf of Barry West End Club and Institute Ltd. 	

Recommendations

- 1.** The Sub-Committee is required to determine the application having regard to the Council's Statement of Licensing Policy, the Guidance issued by the Home Office, the application and any representations submitted.

If minded to grant the application, the Sub-Committee is requested to confirm whether any additional conditions are to be imposed or only those which are consistent with and set out in the operating schedule. Section 10 of the Home Office Guidance relates to conditions attached to Premises Licences. Mandatory conditions apply to the licence in respect of a Designated Premises Supervisor, age verification policy and authorisation by personal licence.

Reasons for Recommendations

- 1.** To advise the Members of the relevant options available to them under the Licensing Act 2003 in determining the matter.

1. Background

- 1.1** The Licensing Act 2003 centres around four licensing objectives. The objectives are:

The prevention of crime and disorder
Public Safety
The prevention of public nuisance
The protection of children from harm

- 1.2** Current status of premises.
- 1.3** A Club Premises Certificate is in force for the Barry West End Club and Institute issued under the Licensing Act 2003.
- 1.4** On 23rd January 2022 the Licensing Authority received an application for the grant of a Premises Licence for Barry West End Club and Institute, 54 St Nicholas Road, Barry, CF62 6QY. A copy of the relevant parts of the application form is attached at Appendix A to this Report.

2. Key Issues for Consideration

- 2.1** Application process
- 2.2** The application was advertised in accordance with the regulations. The period for making representations ended on 20th February 2022.

- 2.3** Under The Licensing Act 2003 (Premises and Club Premises Certificates) Regulations 2005 a Responsible Authority or any other person may make relevant representations at any time during the 28 day consultation period.
- 2.4** On 16th February 2022 a representation was received from South Wales Police. A copy of the representation is attached to the Report at Appendix B.
- 2.5** The authority is only empowered to consider relevant representations as defined in Section 18 (6) of the Licensing Act 2003 that is, "representations which are about the likely effect of the grant of the premises licence on the promotion of the licensing objectives" which are not deemed frivolous or vexatious.
- 2.6** A Premises Licence, once granted, will generally remain in force indefinitely. The circumstances in which it will not do so are when:
- It is revoked; or
The applicant requests a licence for a limited time only; or
It is suspended; or
It lapses due to some incapacity on the part of the licence holder; or
It is surrendered.
- 2.7** This matter has been referred to a Sub-Committee for determination as officers do not have the delegated authority to determine applications where relevant representations have been received and not withdrawn.
- 2.8** Operating Schedule
- 2.9** Applicants are required to complete the Operating Schedule set out in the application form. The importance of the operating schedule is that it not only sets out the steps the applicant intends to take to promote the licensing objectives, but these steps will be translated into conditions of licence, if the application is approved.
- 2.10** The Guidance issued under Section 182 of The Licensing Act 2003 makes a number of recommendations to assist applicants in completing the Operating Schedule. They include point 8.41 that requires that applicants 'be aware of the expectations of the licensing authority and the responsible authorities as to the steps that are appropriate for the promotion of the licensing objectives, and to demonstrate knowledge of their local area when describing the steps they propose to take to promote the licensing objectives.'

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

3.1 This report relates to a regulatory function.

4. Resources and Legal Considerations

Financial

4.1 Fees associated with the issue of Licences are set in statute and support the administration and enforcement of the Licensing Act 2003 functions.

Employment

4.2 None

Legal (Including Equalities)

4.3 Section 18 of the Licensing Act 2003 provides as follows;

18 Determination of application for premises licence

(1) This section applies where the relevant licensing authority—

(a) receives an application for a premises licence made in accordance with section 17, and

(b) is satisfied that the applicant has complied with any requirement imposed on him under subsection (5) of that section.

(2) Subject to subsection (3), the authority must grant the licence in accordance with the application subject only to—

(a) such conditions as are consistent with the operating schedule accompanying the application, and

(b) any conditions which must under section 19, 20 or 21 be included in the licence.

(3) Where relevant representations are made, the authority must—

(a) hold a hearing to consider them, unless the authority, the applicant and each person who has made such representations agree that a hearing is unnecessary, and

(b) having regard to the representations, take such of the steps mentioned in subsection (4) (if any) as it considers necessary for the promotion of the licensing objectives.

(4) The steps are—

(a) to grant the licence subject to—

(i) the conditions mentioned in subsection (2)(a) modified to such extent as the authority considers necessary for the promotion of the licensing objectives, and

(ii) any condition which must under section 19, 20 or 21 be included in the licence;

(b) to exclude from the scope of the licence any of the licensable activities to which the application relates;

(c) to refuse to specify a person in the licence as the premises supervisor;
(d) to reject the application.

4.4 The Licensing Authority has therefore determined that the application meets the requirements of both the Licensing Act 2003 and its Guidance and can be processed accordingly.

4.5 The Licensing Act 2003 Sub-Committee should have regard to the Vale of Glamorgan Council's Statement of Licensing Policy, and pay particular attention to Sections 3, 7, 8, 12 and 20. There are no specific policies relating to the area for this type of application.

5. Background Papers

The Licensing Act 2003; The Secretary of State's Guidance issued under Section 182 of the Licensing Act 2003; Regulations to the 2003 Act; Vale of Glamorgan Council's Statement of Licensing Policy.



Vale of Glamorgan
Application for a premises licence
Licensing Act 2003

For help contact
Licensing@valeofglamorgan.gov.uk
 Telephone: 01446 709105

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference	BWEC/CEP 1765/2021	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes
 No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name	The Barry West End Club and Institute Ltd.	
* Family name		
* E-mail		
Main telephone number	01446 735739	Include country code.
Other telephone number		

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House?	<input checked="" type="radio"/> Yes <input type="radio"/> No	Note: completing the Applicant Business section is optional in this form.
Registration number	IP10592R	
Business name	Barry West End Club and Insitute Ltd	If the applicant's business is registered, use its registered name.
VAT number	- [REDACTED]	Put "none" if the applicant is not registered for VAT.
Legal status	Private Limited Company	

Continued from previous page...

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

An agent that is a business or organisation, including a sole trader

A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Is your business registered outside the UK? Yes No

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Agent Business Address

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

A registered society presently trading as a private members club now wishing to be able to be open to the public without the necessity of them being signed in by a member.

Address

Building number or name	<input type="text" value="54"/>
Street	<input type="text" value="St Nicholas' Road"/>
District	<input type="text"/>
City or town	<input type="text" value="Barry"/>
County or administrative area	<input type="text" value="Vale of Glamorgan"/>
Postcode	<input type="text" value="CF62 6QY"/>
Country	<input type="text" value="United Kingdom"/>

Contact Details

E-mail	<input type="text"/>
Telephone number	<input type="text" value="01446 735739"/>
Other telephone number	<input type="text"/>
* Date of birth	<input type="text" value=""/> / <input type="text" value=""/> / <input type="text" value=""/> dd mm yyyy
* Nationality	<input type="text"/> Documents that demonstrate entitlement to work in the UK

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

The premises consists of 9 separate rooms that are for the use of those attending the premises. There are two double sided bars which serve the public. One on the ground floor and one on the first floor. Of the 9 rooms one is a designated snooker room which is on the first floor in an adjacent room on that floor there is a dart board. There is also a pool table and dart board in the main bar on the ground floor. In addition there is one catering kitchen.

Continued from previous page...

There are 2 mens toilets and two womens toilets.

There are are 3 emergency exits on the ground floor and one on the first floor

There is a small patio area to the front of the premises and a beer garden to the rear of the property.

The applicant, through its committee and proposed designated premises supervisor have been involved in the licensed trade for many many years. They have seen the industry change massively over the last decade and a half , non more so than at the present, as a result of the covid pandemic situation. In their minds a fresh attitude needs to be adopted in respect of the product offered to the public and so, with that in mind, they believe the facility should be capable of being utilised to its fullest extent. [hey believe that by being able to open at 08:00 daily, they can provide a service to, local residents and any passing trade. This would be achieved by providing food and non alcoholic drinks, up until 09:00. With the provision of alcoholic beverages thereafter.

It is proposed that:

1. The venue would be run along similar lines to that which it did under the former club premises certificate but with the ability to allow individuals who are non-members/associate members to use the club facilities without having to be signed in by a member.
2. In addition to facilities offered under the previous certificate the applicants intend to offer breakfast and non alcoholic drinks options to the clientele of the venue prior to the hours licensed for the sale of alcohol.

Plans of the proposed venue layout are attached with this application.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

Yes

No

Section 7 of 21

PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

Yes

No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the exhibition of films take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

The venue will if demand is such as to warrant, put on the showing of films.
Any associated speech or music will be played through the in house sound system or via suitably placed stand alone speakers.
Such activity to take place as and when felt appropriate within the permitted hours.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

1. On the days listed below an additional hour is to be permitted for licensable activity:

Maundy Thursday, Christmas Eve and Sundays preceeding Bank Holidays.

Continued from previous page...

2. The premises to be licensed on New Year's Eve until start of permitted hours on the 1st January.

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

Yes

No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

Yes

No

Section 10 of 21

PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

Yes

No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Continued from previous page...

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of live music take place indoors or outdoors or both?

Indoors

Outdoors

Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Providing live music, (both amplified and non amplified), for the benefit of the patrons of the venue. Any amplified music will be played through the in house sound system or via suitably placed stand alone speakers. Such activity to take place as and when felt appropriate within the permitted hours.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

1. On the days listed below an additional hour is to be permitted for licensable activity:

Maundy Thursday, Christmas Eve and Sundays preceeding Bank Holidays.

2. The premises to be licensed on New Year's Eve until start of permitted hours on the 1st January.

Section 11 of 21

PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

Yes

No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start End

Start End

WEDNESDAY

Start End

Start End

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the playing of recorded music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Providing recorded music, (both amplified and non amplified), for the benefit of the venues patrons. Any amplified music will be played through the in house sound system or via suitably placed stand alone speakers. Such activity to take place as and when felt appropriate within the permitted hours.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

Continued from previous page...

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

1. On the days listed below an additional hour is to be permitted for licensable activity:

Maundy Thursday, Christmas Eve and Sundays preceeding Bank Holidays.

2. The premises to be licensed on New Year's Eve until start of permitted hours on the 1st January.

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

Yes

No

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes

No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Continued from previous page...

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Give a description of the type of entertainment that will be provided

It is intended that the venue shall have the ability to conduct live entertainment evenings, such as karaoke, open mic nights and the likes of comedy and recital themed evenings, if there is sufficient demand.
Any amplified music will be played through the in house sound system or via suitably placed stand alone speakers.

Will this entertainment take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

1. On the days listed below an additional hour is to be permitted for licensable activity:

Maundy Thursday, Christmas Eve and Sundays preceeding Bank Holidays.

2. The premises to be licensed on New Year's Eve until start of permitted hours on the 1st January.

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes No

Standard Days And Timings

Continued from previous page...

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the provision of late night refreshment take place indoors or outdoors or both?

Indoors

Outdoors

Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Provision of both dine in and takeaway, hot, food and drink.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

1. On the days listed below an additional hour is to be permitted for licensable activity:

Maundy Thursday, Christmas Eve and Sundays preceeding Bank Holidays.

2. The premises to be licensed for the purposes of providing late night refreshment on New Year's Eve until 05:00 on the 1st January.

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes

No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Continued from previous page...

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Alcohol sold by way of off sales shall be in sealed containers unless sold for consumption in any delineated external area associated with the premises.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

1. On the days listed below an additional hour is to be permitted for licensable activity:

Maundy Thursday, Christmas Eve and Sundays preceeding Bank Holidays.

2. The premises to be licensed on New Year's Eve until start of permitted hours on the 1st January.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth

/ /
dd mm yyyy

Continued from previous page...

Enter the contact's address

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	Vale of Glamorgan
Postcode	<input type="text"/>
Country	United Kingdom
Personal Licence number (if known)	<input type="text"/>
Issuing licensing authority (if known)	Cardiff Council Licensing

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

The premises has 2 gaming machines.
There would only be any adult form of entertainment if a private booking wished to have such a themed evening. If that were to be the case then all persons under the age of 18 would be required to vacate the venue 30 mins before the commencement of such entertainment, with the exception of any bar staff working aged under 18.

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start End

Start End

WEDNESDAY

Start End

Start End

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

1. On the days listed below an additional hour is to be permitted for licensable activity:

Maundy Thursday, Christmas Eve and Sundays preceeding Bank Holidays.

2. The premises to be licensed on New Year's Eve until start of permitted hours on the 1st January.

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

Continued from previous page...

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

1. Alcohol sold by way of off sales shall be in sealed containers unless sold for consumption in any delineated external area associated with the premises.

2. The Designated Premises Supervisor or a Personal Licence holder shall be present at all times that alcohol is offered for sale.

b) The prevention of crime and disorder

3. A CCTV system shall be installed to a standard as approved by South Wales Police and maintained and operated at all times the premises are open to the public. The system will cover all internal areas of the premises where the public have access {excluding toilets} including all entrances and exits and any external areas associated with the premises. The images shall be kept for a minimum of 31 days and shall be produced to a Police employee in a readily playable format immediately upon request when the premises are open and at all other times as soon as reasonably practicable. There will be sufficient trained staff to facilitate the above.

4. An incident book will be kept and maintained at the premises at all times. It shall be made available on request to a Police employee. This book will record the following:

All crimes reported at the venue

All refusals of sales of alcohol

Any ejections of patrons

Any disorder on the premises

Any visit by representatives of a relevant authorities

Any failure of the CCTV system.

[5. SIA registered door supervisors will be employed at the premises on those occasions when licensable activity is to be conducted past 23:30hrs, Sunday to Thursday or past 00:30hrs, Friday and Saturday. They shall be employed from 22:00hrs until the premises closes. There will be a minimum of two door supervisors at the premises at any one time on these days.

6. A register of door supervisors shall be kept at the premises. The Register shall contain the full name and SIA registration number of each door supervisor, stating the start and end duty times from each door supervisor. The Register shall be kept by the DPS for a minimum of 12 months and will be made available to a Police employee on request.

7. When SIA registered door supervisors are employed at the premises they will utilise at least one body worn video device. Any such device will be capable of recording both audio recordings and visual images. The recordings will be kept for a minimum of 31 days and will be produced to a Police employee in a readily available format immediately upon request when the premises are open and at all other times as soon as reasonably practicable. There will be sufficient trained staff to facilitate the above.]

c) Public safety

8. A suitable fire risk assessment will be carried out at the premises on an annual basis.

9. The fire exit doors of the property are to be checked regularly to ensure they function satisfactorily.

10. A fire evacuation procedure will have been implemented at the premises and staff effectively trained in the evacuation procedures.

11. Adequate and appropriate first aid equipment and materials will be available on the premises.

d) The prevention of public nuisance

12. Any exterior lighting shall be directed away from residential properties.

Continued from previous page...

13. Any exterior lighting will be operated on a timer and will be turned off at close of business.

14. Doors and windows shall be closed at 21.00 when live and recorded entertainment is being offered. With the exception of doors being used for access and egress.

15. The consumption of alcohol in any delineated external area associated with the premises shall cease at 23:30 hours.

16. The premises will have a waste collection contract, with a recognised service provider, who will remove waste on a weekly basis and glassware fortnightly.

e) The protection of children from harm

17. No unaccompanied children under the age of 16 to remain on the premises after 21:00.

18. No individuals aged 16 to 17 to remain on the premises after 22:00 unless attending a pre-booked private function. On such occasions they must be accompanied by an adult.

19. The premises will operate a 'Challenge 25' policy. This policy will be brought to customers' attention by staff and through the display of appropriate signage. The only forms of identification recognised will be photographic identification cards, such as a driving licence, passport, or proof of age scheme card.

20. No child under the age of 17 will be employed to serve behind any bar.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (Please see note 15)

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/vale-of-glamorgan/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	<input type="text" value="BWEC/CEP 1765/2021"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

**URhS Caerdydd a'r Fro
Adran Drwyddedu**
Gorsaf Heddlu Bae Caerdydd,
Stryd James, Bae,
Caerdydd CF10 5EW
Teliffon: 01656 869211
Mewn argyfwng ffoniwch **999**
Fel arall, ffoniwch **101**

**Cardiff & Vale BCU
Licensing Department**
Cardiff Bay Police Station,
James Street, Cardiff Bay
CF10 5EW
Telephone: 01656 869211
In an emergency always dial **999**
for non-emergencies dial **101**

Mr Cameron Paterson

15th February 2021

APPLICATION FOR THE GRANT OF A PREMISES LICENCE UNDER THE LICENSING
ACT 2003
THE BARRY WEST END AND CLUB INSTITUTE, 54, ST NICHOLAS ROAD, BARRY, VALE
OF GLAMORGAN CF10 1AF

Dear Mr Paterson,

I have caused enquiries to be made into this application and make the following representation;

South Wales Police wish to object to the grant of this application under the Licensing Objectives;

Prevention of Crime and Disorder & Protect Children from Harm

Should the committee be of a mind to grant this application, we ask that conditions are attached to the premises licence as listed below;

Prevention of Crime and Disorder

- 1) All outside areas of the premises to be closed for the consumption of drinks at 21:00 hours. Patrons using the outside area of the premises for smoking will be restricted to use only the front of the premises/front porch area.
- 2) External drinking areas will be regularly supervised by staff from the premises when in use and there will be frequent glass and other receptacle collections both internally and externally.
- 3) The premises will maintain a register for twelve months to record all pre-booked events/functions including the specific date of the event, nature/title of the event, name and contact details of the event organiser. The register must be available to a Police employee subject to compliance with the current data Protection legislation.
- 4) A minimum of two SIA registered door supervisors shall be employed at the premises whenever a pre-planned event/functions commences, Sunday to Thursday this will be applicable for when 75 or more persons are expected and where the event will not conclude before 10pm Should the numbers attending exceed 150 persons, additional SIA staff will be provided at a ratio of 1:100 or part thereof.

Mae Heddlu De Cymru yn croesawu derbyn gohebiaeth yn Gymraeg a Saesneg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.

South Wales Police welcomes receiving correspondence in Welsh and English.
Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.



5) SIA registered door staff shall be employed at a ratio of 1:100, 2: 200-249 and 3: 250 – Full Capacity from 21:00 until close on a Friday and Saturday and Sunday before a Bank Holiday.

6) At all other times, SIA registered door staff shall be employed at the premises in accordance with a written risk assessment to be carried out by the DPS. A copy of the risk assessment must be maintained for twelve months and be made available to a Police employee immediately should it be requested subject to compliance with the current data protection legislation.

7) A record of SIA registered door staff employed at the premises shall be kept. It shall keep a record of the full name and SIA number of such staff. It will detail the date and time each member of staff commenced their duty and the time they finished. The record will hold details for at least twelve months and be made available on request to a Police employee.

8) There shall be a minimum of one body worn camera devices in use at the premises whenever SIA registered door staff are on duty. The cameras will be used in accordance with the Information Commissioners Office Guidance. The body worn devices shall be capable of recording video (images) and sound. Recorded images shall be stored for a minimum of 31 days and shall be produced to a Police employee on the provision of satisfactory identification, in a readily playable format, immediately upon request when the premises are open to the public and at all other times as soon as reasonably possible subject to Data Protection Legislation. There will be sufficient trained staff to facilitate the above.

Protect Children from Harm

9) No individuals aged under 17 to remain on the premises after 22:00 unless attending a pre-booked private function. On such occasions they must be accompanied by an adult.

Additional evidence to support the notice of objection will be presented at any subsequent hearing before the Licensing subcommittee. This evidence will be pertinent to the location of the premises and will consist of written, statistical or CCTV evidence. If you require any further information please contact Police Licensing Officer Claire Dewhurst at Cardiff Bay police station, Licensing Department on 02920 633421 / 07870992778 or by email @ claire.dewhurst@south-wales.pnn.police.uk

Yours sincerely

M.Conquer
Chief Inspector

Mae Heddlu De Cymru yn croesawu derbyn gohebiaeth yn Gymraeg a Saesneg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.
South Wales Police welcomes receiving correspondence in Welsh and English.
Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

