

THE VALE OF GLAMORGAN COUNCIL

REQUEST FOR THE USE OF EMERGENCY POWERS – CORONAVIRUS PANDEMIC

SUBJECT: Contact Track and Trace Arrangements

1. **Originating / Department / Service –**

Managing Director – Policy & Business Transformation

2. **Reason for Seeking Emergency Powers –**

PLEASE SPECIFY BELOW ~~and attach appropriate Committee report /
minute/ memo~~ * (* delete as appropriate)

As part of the national response to the coronavirus pandemic, arrangements are being established to put in place regional services (for this area, on the Cardiff & Vale UHB footprint) to run contact tracking and tracing services. It is proposed that a national IT system will be provided, but regional/local arrangements agreed between the Health Board and Local Authorities.

Emergency Powers are sought to enter into the regional arrangements for contact tracking and tracing with Cardiff Council and Cardiff & Vale UHB. The Emergency Powers also request the Managing Director enables the relevant resources are made available to the initiative for a period of up to 12 months to ensure it operates effectively.

The regional arrangement will be hosted by Cardiff Council and will be a multi-agency project, with a significant contribution being made by Shared Regulatory Services.

Work is underway currently to develop a plan to enable services to be operational by the end of May 2020. This plan will identify the required resources to deliver the service, which will include drawing from the Shared Regulatory Service (Environmental Health staff) and elsewhere in the organisation (for example, non-critical staff repurposed into contact tracking roles). Any staffing implications will be considered in line with the Council's HR policies and in consultation with the trade unions. Agreement will be sought with Cardiff Council on the operating model and any employment implications (for example, secondment or co-location – virtually).

The Head of Shared Regulatory Services will provide regular updates to the Council's Gold Team managing the overall response to the pandemic.

3. **Policy Framework and Budget –**

PLEASE INDICATE as appropriate that the matter that you are seeking the use of Emergency Powers for is a Cabinet or Council function.

Cabinet

4. **Relevant Scrutiny Committee** –

Corporate Performance & Resources

IMPORTANT

The following sections **must** be completed **prior** to the request being submitted to the Democratic and Scrutiny Services Section for processing.

I confirm (delete as appropriate)

~~(a) — That there are no financial implications and the relevant Cabinet Member, Leader and / or the Deputy Leader has been consulted and is in agreement with the use of Emergency Powers; **or**~~

(b) That, in view of the financial commitments, the Head of Financial Services, the appropriate Chief Officer, the relevant Cabinet Member, Leader and / or Deputy Leader have been consulted and are in agreement with the use of the Emergency Powers and that

~~(c) — For matters relating to the Planning Committee the Chairman of the Planning Committee has also been consulted and is in agreement with the use of Emergency Powers;~~

~~(d) — For matters relating to the Licensing Committee the Chairman of the Licensing Committee has also been consulted and is in agreement with the use of Emergency Powers.~~

~~(e) — For matters relating to the Welsh Church Act Estate Committee the Chairman of the Welsh Church Act Estate Committee has also been consulted and is in agreement with the use of Emergency Powers.~~

(f) For matters relating to policy the relevant Scrutiny Committee Chairman has been consulted and is in agreement with the use of Emergency Powers.

Signed: ..Tom Bowring.....
(Instructing Chief Officer)

Date: ...5 May 2020.....

Please print name: ...Tom Bowring.....

I hereby approve under my Emergency Powers the attached recommendation(s) on behalf of the Cabinet / Council (please delete as appropriate).

Signed: ..D.R. Thomas..... **Date:** .12 May 2020....
Managing Director

NB Should the relevant portfolio Cabinet Member be unable to be consulted only the Leader and / or Deputy Leader be consulted in their absence.

N.B. Cabinet: 23rd March, 2020 Minute No. 295