



Healthy Living & Social Care Scrutiny Committee

# Forward Work Programme

May 2024 – April 2025

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
14 <sup>th</sup> May '24	4 <sup>th</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule.	<a href="#">Last Received May '23.</a>  <a href="#">Last Quarter 3 report received January '24.</a>	To report progress on the Scrutiny recommendations [Jan, Feb, Mar] and to confirm the Committee's work programme.	To maintain effective tracking of the Committee's recommendations and publication of the update work programme.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	
14 <sup>th</sup> May '24	Performance Evaluation Inspection of Vale of Glamorgan Social Services.	<a href="#">Last received May '23.</a>  Originally received on Vice-Chair's Request.	To update Scrutiny Committee on the outcome of the recent inspection.	To ensure that Members are informed of Care Inspectorate Wales's assessment of the Vale of Glamorgan County Council's performance in exercising its social services	Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	Agreed at May '23 meeting to receive update in 12 months' time.

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				duties and functions in line with legislation.		
11 <sup>th</sup> June '24	Annual Review of Commissioned Services to Adults with a Care and Support Need.	<a href="#">Last Received June '23.</a>	To outline the activity undertaken regarding commissioned services for adults with care and support needs, and the priority actions.	To provide Members with an opportunity to exercise oversight of the key statutory function and the opportunity to understand the challenges faced by the Council and service providers in commissioning social care services for older people.	Ian McMillan, Head of Resource Management and Safeguarding. <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>	Agreed at June '23 meeting for annual review to be received in June.

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11 <sup>th</sup> June '24	Vale of Glamorgan Council: Annual Performance Calendar	<a href="#">Last received June '23.</a>	To present the Vale of Glamorgan Annual Performance Calendar which outlines the key plans/reports that will be subject to consideration by Members throughout the year.	How the Council will involve Members in shaping the approach, key plans and reports aligned to the performance management framework annual calendar to enable the Council to meet the new performance requirements of the Local Government & Elections (Wales) Act 2021 and contribute to the national goals of the Well-being of Future Generations (Wales) Act 2015.	Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	Possibly slipping to July?

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11 <sup>th</sup> June '24	Family Information Service Annual Report.	<a href="#">Last received June '23.</a>	To update Scrutiny Committee on the work of the Vale Family Information Service (FIS).	To ensure effective oversight of the work undertaken to support parents/carers and providers in the Vale of Glamorgan.	Ian McMillan, Head of Resource Management and Safeguarding. <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>  Becky Wickett, Social Care Information Coordinator. 01446 704711 <a href="mailto:RWickett@valeofglamorgan.gov.uk">RWickett@valeofglamorgan.gov.uk</a>	Agreed at June '23 meeting to be received annually.  Historically received in May but slipped to June for '23.
9 <sup>th</sup> July '24	Revenue Outturn [Closure of Accounts].	<a href="#">Last received July '23.</a>	The accounts are complete, and Scrutiny Committee is informed of the provisional financial position of the Council for the previous financial year.	Members aware of the provisional financial position and actions that have been taken.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually received in July each year.
9 <sup>th</sup> July '24	Capital Outturn [Closure of Accounts].	<a href="#">Last received July '23.</a>	The accounts are complete, and Scrutiny Committee is	Members aware of the provisional financial position	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually received in July each year.

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			informed of the provisional financial position of the Council for the previous financial year.	and actions that have been taken.		
9 <sup>th</sup> July '24	Annual Report of the Director of Social Services - Challenge Version.	<a href="#">Last received July '23.</a>	To ensure that Elected Members receive a copy of the Director's Annual Report, contribute to the challenge process and agree the future priorities for the service.	The challenge version of the Director's report allows members and stakeholders an opportunity to comment and inform a future final draft which will be considered by Cabinet.	Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	Usually received in July each year.
9 <sup>th</sup> July '24	Annual Delivery Plan Monitoring Report: End of Year Quarter 4 Performance.	<a href="#">Last received July '23.</a> <a href="#">Quarter 3 received March '23.</a>	To present Quarter 4 performance results for the period in delivering the	To ensure the Council clearly demonstrates the progress being made towards achieving its	Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	

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			Council's Annual Delivery Plan commitments as aligned to its Corporate Plan Well-being Objectives.	commitments in the Annual Delivery Plan aimed at making a positive difference to the lives of Vale of Glamorgan citizens.		
9 <sup>th</sup> July '24	1 <sup>st</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule.	<a href="#">Q1 last received Oct '23.</a> Last municipal year 4 <sup>th</sup> Quarter received May '24. <a href="#">[ADD LINK]</a>	To report progress on Scrutiny recommendations [Apr,May,June] and to consider the updated Forward Work Programme together with any slippage.	To maintain effective tracking of the Committee's recommendations and publication of the update work programme.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Combined with Q1 for 2023 Municipal Year.

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10 <sup>th</sup> September '24	Corporate Safeguarding Annual Report. <b>(Reference from Cabinet).</b>	<a href="#">Last received September '23.</a>	To update Cabinet on the work that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council.	To ensure that Committee is aware of recent developments in corporate arrangements for safeguarding. To allow Committee to exercise effective scrutiny of this key area of corporate working and be assured of effective safeguarding taking place.	Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	Usually in July each year.  Received later by Cabinet so slipped to September '24 as confirmed by JW 01/05/24.
10 <sup>th</sup> September '24	Revenue Monitoring – Q1.	Cabinet Forward Work Programme Item.	To advise Committee of the Quarter 1 Revenue Monitoring position for 2024/25.	That Members are aware of the projected revenue outturn for the period and the original budget for 2024/25 for	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	



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				virement requests.		
10 <sup>th</sup> September '24	Capital Monitoring – Q1.	Cabinet Forward Work Programme Item.	To advise Committee of the progress on the 2024/25 Capital Programme for the period 1st April to 30th June within their remit.	That Members are aware of the progress on the Capital Programme, the use of Delegated Authority, the use of Emergency Powers and changes to the Capital Programme.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	
10 <sup>th</sup> September '24	Update on the Healthy Living and Social Care Scrutiny Committee Budget Working Party Meeting of [DATE]	<a href="#">Last received February '24.</a>	To provide further and more regular opportunity for select members of the Healthy Living and Social Care Scrutiny	Any issues / recommendations be referred back to the Committee for consideration.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Group established in January 2024.

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			Committee to receive additional insight and understanding of the significant and increased spending for the Social Services Directorate, identified savings, as well as future transformational opportunities for Members to better scrutinise future spending.			
10 <sup>th</sup> September '24	Consultation draft of Council Annual Self-assessment.	Ref from Cabinet.	To seek endorsement of the Draft Vale of Glamorgan Annual Self-Assessment Report for consultation.	Ensure all Scrutiny Committees as per the Local Government & Elections (Wales)	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	

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				Act 2021) have oversight of the Draft Vale of Glamorgan Annual Self-Assessment report and their views inform the Council's approach to meeting the new performance requirements.		
10 <sup>th</sup> September '24	Annual Delivery Plan Monitoring Report: Quarter 1 Performance.	<a href="#">Last Q1 version received September '23.</a>  End of previous year (Part 2) (Q4) received July '24	To present Quarter 1 performance results for the Quarter 1 period aligned to the Corporate Plan Well-being Outcomes.	To ensure the Council clearly demonstrates the progress being made towards achieving its commitments in the Annual Delivery Plan aimed at making a positive difference to the	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually received Sept.

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		[INSERT LINK].		lives of Vale of Glamorgan citizens. 2. To ensure the Council is effectively assessing its performance in line with the requirement to meet its performance requirements as outlined in the Local Government & Elections (Wales) Act 2021 and reflecting the requirement of the Wellbeing of Future Generations (Wales) Act 2015 that it maximises its contribution to		

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				achieving the well-being goals for Wales. 3. To ensure members maintain an oversight of the recovery issues impacting on the work of the Council and their respective Scrutiny Committees.		
8 <sup>th</sup> October '24	Sports & Play: Update	<a href="#">Annual Report; last received October '23.</a>	To advise on the current activities and operations of the Council's Sport and Play Section.	To note the current good work being undertaken by the Council's Sport and Play Development Team.	Dave Knevett, Operational Manager, Neighbourhood Services, Healthy Living & Performance. 01446 704 817 <a href="mailto:DPKnevett@valeofglamorgan.gov.uk">DPKnevett@valeofglamorgan.gov.uk</a>  Karen Davies, Principal Healthy Living Officer. 01446 704793 <a href="mailto:KJDavies@valeofglamorgan.gov.uk">KJDavies@valeofglamorgan.gov.uk</a>	Agreed at 09/10/23 meeting to be received annually in October.

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8 <sup>th</sup> October '24	2 <sup>nd</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule	<a href="#">Last received Oct '23.</a>  Qtr 1 received July '24 <span style="background-color: yellow;">[ADD LINK]</span>	To report progress on the Scrutiny recommendations [Jul,Sept] and to confirm the Committee's work programme.	To maintain effective tracking of the Committee's recommendations and publication of the update work programme.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Combined with Q1 for 2023 Municipal Year.
8 <sup>th</sup> October '24	Liberty Protection Safeguards (LPS).  <i>(Previously known as: Deprivation of Liberty Safeguards (DoLS)).</i>	<a href="#">Last received October '23.</a>	To provide overview and summary of the activity within DoLS team and to highlight the resource and capacity issues that has resulted in this area of work being included on the corporate risk register.	Scrutiny Committee takes account of the future planning for the Liberty Protection Safeguards and changes this will bring in our responsibilities for individuals who are deprived of their liberty through their care and support needs.	Ian McMillan, Head of Resource Management and Safeguarding. <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>	No agreement made at Oct'23 meeting to receive report again and/or annually but, if required, report to be received Oct '24.

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8 <sup>th</sup> October '24	Children and Young People Services Annual Placements Review.	<a href="#">Last received December '23.</a>	To outline the actions taken within Children and Young People Services with regards to placement provision for Children Looked After (CLA) and the priority actions for going forward.	To provide Members with an opportunity to exercise oversight of this key statutory function.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 <a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>  Karen Conway, Operational Manager Placements and Permanency Team. 01446 704204 <a href="mailto:KConway@valeofglamorgan.gov.uk">KConway@valeofglamorgan.gov.uk</a>	Agreed at 05/12/23 meeting to be received in October '24.
5 <sup>th</sup> November '24	Vale, Valleys and Cardiff Regional Adoption Collaborative Annual Report.	<a href="#">Last received November '23.</a>	To provide Scrutiny Committee with the Annual Report and review of the Collaborative.	To ensure that Committee maintain close scrutiny of this regional service on a regular basis.	Angela Harris, Regional Adoption Manager. 01446 706152 <a href="mailto:apharris@valeofglamorgan.gov.uk">apharris@valeofglamorgan.gov.uk</a>  Rachel Evans, Head of Children and Young People Services. 01446 704 792 <a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>	Agreed at 07/11/23 meeting to be received annually in Nov.

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5 <sup>th</sup> November '24	Telecare Services Update.	<a href="#">Annual Report: last received Nov '23.</a>	To update Members on the work of the Telecare Service over the last 12 months and advise Members on the progress following the Telecare Service Management Review.	To appraise Members on the challenges, opportunities and strategic direction of the Vale of Glamorgan Council's Telecare Service.	Andrew Cole, Operational Manager Locality Services. 07775 634 180 <a href="mailto:acole@valeofglamorgan.gov.uk">acole@valeofglamorgan.gov.uk</a>	Agreed at November '23 meeting to receive annually.
3 <sup>rd</sup> December '24	Cardiff and Vale of Glamorgan Market Stability Report.	<a href="#">Last received December '23</a>	To provide an update on progress on the Cardiff and the Vale of Glamorgan Market Stability Report 2022 and share the key findings of the Local Annual Delivery plan with Elected Members	Committee is updated with respect to changes in demand and service availability since the Market Stability Report was published in 2022 and to enable the committee to	External: Alison Law Cardiff & the Vale UHB - Strategic Planning <a href="mailto:Alison.Law@wales.nhs.uk">Alison.Law@wales.nhs.uk</a>  Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	No recommendation for repeat of annual report at 9th Dec '23 meeting but historically received in September or December.



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			of the Scrutiny Committee.	inform the future development of regulated services, so they are sufficient to meet the population's future care and support needs.		
3 <sup>rd</sup> December '24	Leisure Management Contract – Year 12 Performance Report.	<a href="#">Year 11 report received February '24.</a>	To provide an update on the performance of the Leisure Management Contract.	To note the performance of the contractor during this period and to ensure that the Service responds to the findings of the Audit Wales report and in particular to ensure that the work underway on the Leisure Management Contract	Dave Knevett, Operational Manager, Neighbourhood Services, Healthy Living & Performance. 01446 704 817 <a href="mailto:DPKnevett@valeofglamorgan.gov.uk">DPKnevett@valeofglamorgan.gov.uk</a>	Agreed at 06/02/24 meeting that Year 12 be presented to Committee in late 2024.

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				strengthens the application of the Sustainable Development Principle.		
3 <sup>rd</sup> December '24	Capital Monitoring – Q2.	<a href="#">Last received Dec '23.</a>  Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period.	That Members are aware of the projected revenue outturn. The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	
3 <sup>rd</sup> December '24	Revenue Monitoring – Q2.	<a href="#">Last received Dec '23.</a>	To advise Committee of the progress relating to revenue and	That Members are aware of the projected revenue outturn.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	

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		Cabinet Forward Work Programme Item.	capital expenditure for the period.	The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.		
3 <sup>rd</sup> December '24	Revenue Refresh MTFP [Initial Revenue Programme Budget <b>Pre-settlement</b> Proposals].	<a href="#">Last received December '23.</a>  Reference from Cabinet.	To refresh spend and funding assumptions and update Cabinet on the next steps for approving the Medium Term Financial Plan and setting the next Budget in March.	To ensure an open and transparent approach to financial management in line with the approved Financial Strategy.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Was expected for Nov '23 but actually received Dec '23 due to finance reporting changes confirmed via timetable.

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3 <sup>rd</sup> December '24	Annual Delivery Plan Monitoring Report: Quarter 2 Performance.	<p><a href="#">Last received December '23.</a></p> <p>Quarter 1 received September '24. <b>[ADD LINK]</b></p>	To present Quarter 2 performance results for the period in delivering the Council's Annual Delivery Plan commitments as aligned to its Corporate Plan Well-being Objectives.	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens. 2. To ensure the Council is effectively assessing its performance in line with the requirement to meet our performance requirements as outlined in the	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	

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				Local Government & Elections (Wales) Act 2021 and reflecting the requirement of the Wellbeing of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the well-being goals for Wales.		
7 <sup>th</sup> January '25	Corporate Safeguarding Mid-Year Report. <b>(Reference from Cabinet).</b>	Annual version last received July '24. <b>[ADD LINK]</b> <a href="#">Mid-year version last received</a>	To update Cabinet on the work that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council. To	To ensure that Committee is aware of recent developments in corporate arrangements for safeguarding. To allow Committee to exercise effective scrutiny	Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	Usually received each December.  Slipped to January as requested by JW 01/05/24 due to timetable for Cabinet consideration.

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		<a href="#">December '23.</a>	provide assurance and understanding around safeguarding activity taking place across the Council.	of this key area of corporate working.		
7 <sup>th</sup> January '25	Annual Delivery Plan Consultation Draft. <b>(Reference from Cabinet).</b>	<a href="#">Last received January '24.</a>	Member Consultation.	To ensure that all Scrutiny Committees have the opportunity to consider the draft Annual Delivery Plan and provide feedback as part of the programme of consultation.	Helen Moses, Strategy and Partnership Manager. 01446 709366 <a href="mailto:HMoses@valeofglamorgan.gov.uk">HMoses@valeofglamorgan.gov.uk</a>	
7 <sup>th</sup> January '25	Vale of Glamorgan Council – Proposed Fees and Charges.	<a href="#">Last received Feb '23.</a>	To propose changes in service charges for functions managed by the Council over five	Comments of Scrutiny Committee are referred to Corporate Performance and	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Marked as all Scrutiny Committees on Annual Cabinet FWP.

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		Reference from Cabinet.	directorates for the financial year ahead.	Resources as the lead Scrutiny Committee and thereon to Cabinet for consideration as part of the final fees and charges setting.		Not reported in 2024 as consolidated within Revenue Refresh MTFP [Initial Revenue Programme Budget Post-settlement Proposals] report.
7 <sup>th</sup> January '25	Update on the Cardiff and Vale of Glamorgan Regional Partnership Board.	<a href="#">Last received January '24.</a>	To update Members on the work of the Cardiff and Vale of Glamorgan Regional Partnership Board in relation to the integration of health and social care.	To increase awareness of the work of the Cardiff and Vale of Glamorgan Regional Partnership Board and to ensure links to the wider Vale of Glamorgan Local Authority agenda and key priorities are considered and ensured and	External: Cath Doman, Director of Health and Social Care, Integration at Cardiff and Vale Integrated Health and Social Care Partnership. <a href="mailto:Cath.Doman@wales.nhs.uk">Cath.Doman@wales.nhs.uk</a>  Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	Agreed at 09/01/24 meeting for report to be received Jan '25.

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				to keep Members appraised on and engaged with the work of the Regional Partnership Board.		
7 <sup>th</sup> January '25	3 <sup>rd</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule.	<a href="#">Last received Jan '24.</a>  Last 2nd Quarter received October '24 <b>[ADD LINK]</b>	To report progress on the Scrutiny recommendations [Oct,Nov,Dec] and to confirm the Committee's work programme.	To report progress on Scrutiny recommendations and to consider the updated Forward Work Programme together with any slippage.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	
4 <sup>th</sup> February '25	Revenue Monitoring – Q3.	<a href="#">Last received March '24.</a>  Cabinet Forward Work	To advise Committee of the progress relating to revenue and capital expenditure for the period.	That Members are aware of the projected revenue outturn. The Capital Economic Regeneration Reserve is	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	



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		Programme Item.		managed effectively, and budgets are matched to operational responsibilities.		
4 <sup>th</sup> February '25	Capital Monitoring – Q3.	<a href="#">Last received Mar '24.</a> Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period.	That Members are aware of the projected revenue outturn. The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	

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4 <sup>th</sup> February '25	Revenue Refresh MTFP [Initial Revenue Programme Budget <b>Post-settlement</b> Proposals].	<a href="#">Last received February '24.</a> Reference from Cabinet.	To put forward the Council's budget proposals for consultation with residents, other stakeholders and the Council's Scrutiny Committees.	In order that Cabinet can consider the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	
4 <sup>th</sup> February '25	Capital Strategy [Initial Capital Programme Budget <b>Post-settlement</b> Proposals].	<a href="#">Last received February '24.</a> Reference from Cabinet.	To gain approval for the Draft Capital Programme Proposals for 2024/25 to 2028/29 so that they may be submitted to Scrutiny Committees for consultation, prior to the final Capital Proposals	In order that Cabinet be informed of the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			being presented to Members in February 2024.			
4 <sup>th</sup> February '25	Update on the Healthy Living and Social Care Scrutiny Committee Budget Working Party Meeting of [DATE]	Last received September '24. [ADD LINK]	To provide further and more regular opportunity for select members of the Healthy Living and Social Care Scrutiny Committee to receive additional insight and understanding of the significant and increased spending for the Social Services Directorate, identified savings, as well as future transformational opportunities for Members to	Any issues / recommendations be referred back to the Committee for consideration.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Group established in January 2024.

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			better scrutinise future spending.			
4 <sup>th</sup> March '25	Service Plans and Target Setting to deliver the Annual Delivery Plan.	<a href="#">Last received March '24.</a>	To present the Council's Wellbeing Objectives and Improvement Plan Part 1, the associated priority actions as reflected in Service Plans and proposed improvement targets for Cabinet's consideration in line with the requirements of the Local Government Measure and Wellbeing of	The views of all key stakeholders including Scrutiny Committees, inform the Council's draft Annual Delivery Plan (Improvement Plan Part 1), associated Service Plan activities and service improvement targets and Service Plans aligned to this Committee's remit are accurate, up to date and relevant	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			Future Generations Act.	and become the main document through which performance against the Corporate Plan's Annual Delivery Plan is monitored and measured. The Council's Corporate Plan Performance Measurement Framework identifies a relevant set of performance measures and targets against which the Annual Delivery Plan can be monitored and measured in line with requirements of the Local Government		

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				(Wales) Measure 2009 and in delivering the Annual Delivery Plan the Council takes into account the diverse needs of the local community.		
4 <sup>th</sup> March '25	Annual Delivery Plan Monitoring Report: Quarter 3 Performance.	<a href="#">Last received March '24.</a>  Quarter 2 Received December '24 [ADD LINK]	To present Quarter 3 performance results in delivering the Council's Annual Delivery Plan commitments as aligned to the Corporate Plan Well-being Objectives.	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				<p>citizens and to ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the</p>		

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				wellbeing goals for Wales.		
4 <sup>th</sup> March '25	Annual Update regarding Unpaid Carers and Regional Carers Strategy.  <i>Also known as Support for Unpaid Carers in the Vale of Glamorgan.</i>	<a href="#">Last received March '24.</a>	To update Scrutiny Committee on support for carers.	To ensure Scrutiny Members are aware of the duties outlined within legislation and the Ministerial Priorities set for carers as well as considering the development of a Regional Strategy for carers.	Natasha James, Operational Manager, Safeguarding & Service Outcomes. 01446 704781 <a href="mailto:najames@valeofglamorgan.gov.uk">najames@valeofglamorgan.gov.uk</a>  Nicola Hale, Team Manager, Performance and Information. 01446 704732 <a href="mailto:NJHale@valeofglamorgan.gov.uk">NJHale@valeofglamorgan.gov.uk</a>	Agreed at 05/03/24 meeting that next annual report received in March '25.
1 <sup>st</sup> April '25	No reports currently scheduled.					

Other matters requested by Committee to be added into schedule as and when available



Report/References/Presentations/Requests	Responsible Officer and Contact Details	Commentary
Development of the Vale Alliance – an integrated model for the delivery of health and social care to adult citizens in the Vale of Glamorgan Report.	Jason Bennett Head of Adult Services and Vale Alliance <a href="mailto:jbennett@valeofglamorgan.gov.uk">jbennett@valeofglamorgan.gov.uk</a>	Stage One report received by Committee 08/03/22. (3) T H A T a further report following the first stage of the process be received by the Committee having regard to the fact that any future partnership agreement would be considered by Scrutiny Committee and would require approval by Cabinet.
Min. No. 788 – Minutes of the Budget Working Party Meeting presented 6th of February 2024.  T H A T an informative booklet or leaflet outlining what the Council and others offered in terms of help and support be produced by the Council.	To be assigned based on resources available.  Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	
Min. No. 788 – Minutes of the Budget Working Party Meeting presented 6th of February 2024.  T H A T an Innovation Day be arranged and hosted by the Vale of Glamorgan Council.	To be assigned based on resources available.  Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	

Report	Responsible Officer and Contact Details	Commentary
<b>Performance Monitoring Reports</b>		
Service Plans and Target Setting to deliver the Annual Delivery Plan 20**/**.	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually March each year.
Annual Delivery Plan Monitoring Report: End of Year Quarter 4 Performance 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually in July each year.
Consultation Draft - Council Annual Self-Assessment Report 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually in September each year via a reference from cabinet.
Vale of Glamorgan Council: Annual Performance Calendar 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually in June each year.
Annual Delivery Plan 2023-24 Consultation Draft. <b>(Reference from Cabinet).</b>	Helen Moses, Strategy and Partnership Manager. 01446 709366 <a href="mailto:HMoses@valeofglamorgan.gov.uk">HMoses@valeofglamorgan.gov.uk</a>	Usually in December each year.
<b>Financial Reports</b>		

Revenue Outturn Closure of Accounts 20**/**.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in July each year.
Capital Outturn Closure of Accounts 20**/**.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in July each year.
Revenue Refresh MTFP - Initial Revenue Programme Budget Proposals. <b>Pre-settlement.</b>	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in November each year (as of 16.11.22 confirmed by GJ).  ----December for 2023----
Revenue Refresh MTFP - Initial Revenue Programme Budget Proposals. <b>Post-settlement.</b>	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in February each year.
Capital Strategy - Initial Capital Programme Budget Proposals. <b>Post-settlement.</b>	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in February each year.
<b>Leisure Reports</b>		
Leisure Management Contract – Year ** Performance Report.	Dave Knevett, Operational Manager, Neighbourhood Services, Healthy Living & Performance. 01446 704 817 <a href="mailto:DPKnevett@valeofglamorgan.gov.uk">DPKnevett@valeofglamorgan.gov.uk</a>	Agreed at last meeting to be received prior to end of 2024. Usually in February each year. Year 12 report requested for late '24 at 06/02/24 meeting.

Sports & Play: Update	Dave Knevett, Operational Manager, Neighbourhood Services, Healthy Living & Performance. 01446 704 817 <a href="mailto:DPKnevett@valeofglamorgan.gov.uk">DPKnevett@valeofglamorgan.gov.uk</a>	Agreed at 09/10/23 meeting to be received annually in October. Agreed at 06/09/22 meeting to be received annually in September. Previously in June each year (as of 08/06/21). Received early in Feb 2020.
<b>Social Services Reports</b>		
Cardiff and Vale of Glamorgan Market Stability Report.	Ian McMillan, Head of Resource Management and Safeguarding. <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>	Received last in December.
Update on the Cardiff and Vale of Glamorgan Regional Partnership Board.	Cath Doman, Director of Health and Social Care, Integration at Cardiff and Vale Integrated Health and Social Care Partnership. <a href="mailto:Cath.Doman@wales.nhs.uk">Cath.Doman@wales.nhs.uk</a>	Usually in January each year.
Telecare Services Update.	Andrew Cole, Operational Manager Locality Services. 07775 634 180 <a href="mailto:acole@valeofglamorgan.gov.uk">acole@valeofglamorgan.gov.uk</a>	Usually in November each year (as of 08/11/22).
Annual Report of the Director of Social Services 20**- 20** – Challenge Version.	Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	Usually in July each year. Includes Representations and Complaints.
Annual Update regarding Unpaid Carers and Regional Carer's Strategy.	Natasha James, Operational Manager, Safeguarding & Service Outcomes. 01446 704781 <a href="mailto:najames@valeofglamorgan.gov.uk">najames@valeofglamorgan.gov.uk</a>	Usually in March each year.

	Nicola Hale, Team Manager, Performance and Information. 01446 704732 <a href="mailto:NJHale@valeofglamorgan.gov.uk">NJHale@valeofglamorgan.gov.uk</a>	
Corporate Safeguarding Annual Report.	Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	Usually in July each year. Reference from Cabinet.
Family Information Service Annual Report 20**/**.	Ian McMillan, Head of Resource Management and Safeguarding. <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>	Agreed Annual as of June '23. Usually in May each year (as of 11/5/21). Previously July each year.
Children and Young People Services Annual Placement Review – Annual Update.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 <a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>	Usually in October each year (as of 09/10/21). Previously September each year.  ---agreed last time for October---
Vale, Valleys and Cardiff Regional Adoption Collaborative Annual Report 20**/**.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 <a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>	Usually in November each year.
Liberty Protection Safeguards (LPS)  <i>Previously known as: Deprivation of Liberty Safeguards (DoLS).</i>	Ian McMillan, Head of Resource Management and Safeguarding. <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>	Usually received Annually. Next report due in or before October '24.
Annual Review of Commissioned Services to Adults with a Care and Support Need.	Ian McMillan, Head of Resource Management and Safeguarding. <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>	Usually in June each year (as of June '22 meeting).
Proposed Corporate Strategy for Children who need Care and Support 2024-28.	Rachel Evans, Head of Children and Young People Services.	Usually in February each year (as of Feb '24 meeting).

	01446 704 792 <a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>	
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### Biannual Reports

Report	Responsible Officer and Contact Details	Commentary
Corporate Safeguarding Mid-Year Report.	Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>  Natasha James, Operational Manager, Safeguarding & Service Outcomes. 01446 704781 <a href="mailto:najames@valeofglamorgan.gov.uk">najames@valeofglamorgan.gov.uk</a>	Usually in December/January each year. Reference from Cabinet.
Healthy Living and Social Care Scrutiny Committee Budget Working Group Six-Monthly Update	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Usually in February each year with the Group meeting each January.
Healthy Living and Social Care Scrutiny Committee Budget Working Group Six-Monthly Update	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Usually in September each year with the Group meeting each July.

### Quarterly Reports

Report	Responsible Officer and Contact Details	Commentary
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4 <sup>th</sup> Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule 20 <sup>**</sup> / <sup>**</sup> .	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Usually May each year. Reporting on Jan, Feb and Mar.
1st Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule 20 <sup>**</sup> / <sup>**</sup> .	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Usually July each year. Reporting on Apr, May and Jun.
2nd Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule 20 <sup>**</sup> / <sup>**</sup> .	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Usually October each year. Reporting on July and September.
3rd Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule 20 <sup>**</sup> / <sup>**</sup> .	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Usually January each year. Reporting on October, November and December.
Annual Delivery Plan Monitoring Report: Quarter 1 Performance 20 <sup>**</sup> / <sup>**</sup> .	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually September each year. Reporting on April, May and June.
Annual Delivery Plan Monitoring Report: Quarter 2 Performance 20 <sup>**</sup> / <sup>**</sup>	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually December each year. Reporting on July and September.
Annual Delivery Plan Monitoring Report: Quarter 3 Performance 20 <sup>**</sup> / <sup>**</sup>	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually March each year. Reporting on October, November and December.

Revenue Monitoring Q1.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in September each year.
Capital Monitoring Q1.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in September each year.
Revenue Monitoring Q2.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in November each year. --December for 2023---
Capital Monitoring Q2.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in November each year. --December for 2023---
Revenue Monitoring Q3.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in February each year.
Capital Monitoring Q3.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in February each year.

### Infrequent

- Cabinet References.
- Requests for Consideration.
- Cabinet Call-in.



- Updates from the Leisure Management Contract Members Working Group.
- Updates from the Budget Working Group.

**NB - The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.**