

## **The Vale of Glamorgan Council**

### **Environment and Regeneration Scrutiny Committee: 8th November, 2018**

#### **Report of the Managing Director**

### **2nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2018/19**

#### **Purpose of the Report**

1. To advise Members of progress in relation to the Scrutiny Committee recommendations and to confirm the updated Work Programme Schedule for the Scrutiny Committee for 2018/19:
  - 2nd Quarter Jul - September 2018 (Appendix A)
  - 1st Quarter April - June 2018 (Appendix B)
  - Updated Work Programme Schedule for 2018/19 (Appendix C).

#### **Recommendations**

1. That the views of the Committee on the status of the actions listed in Appendices A and B to the report be sought.
2. That the updated Work Programme Schedule attached at Appendix C be approved and uploaded to the Council's website.

#### **Reasons for the Recommendations**

1. To maintain effective tracking of the Committee's recommendations.
2. For information.

#### **Background**

2. An integral part of effective scrutiny is a mechanism for Scrutiny Committees to monitor their recommendations to ensure that desired actions are carried out and where necessary progress is reported back.
3. The Work Programme Schedule provides a breakdown of reports anticipated to be considered by the Scrutiny Committee over the forthcoming months.

## **Relevant Issues and Options**

4. Appendices A and B attached to this report set out the recommendations of the Scrutiny Committee and Members are requested to review progress against each recommendation, to assess whether further action may be required, ensure the required action is undertaken and to confirm which recommendations are to be agreed as completed.
5. Where appropriate, progress on actions relating to a service area covered by a previous Scrutiny Committee are now included in the Appendices for the appropriate Committee's consideration.
6. It is important that decisions of Scrutiny Committees are tracked and monitored as failure to do so could result in a risk that recommended courses of action will not be followed and consequently lost. This would undermine the credibility of the scrutiny process.
7. Members are also requested to confirm approval of the updated Scrutiny Committee Work Programme Schedule attached at Appendix C, it being noted that the schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.
8. The Work Programme has been aligned to the Cabinet Forward Work Programme. The Scrutiny and Cabinet Roles and Responsibilities Protocol Point 7.6 states it is essential that the Cabinet Work Programme is taken into account when Scrutiny Committees are drawing up their own Work Programmes and also details reports that have been requested by the Scrutiny Committee together with items that require regular monitoring and scrutiny. Other reports will be added to the schedule as and when necessity arises. The schedule will also detail Requests for Consideration that have been received and the consideration given by officers of the likely date they can be reported to the relevant Committee. With regard to Call-in Requests that are made following decisions of Cabinet, as these are required to be dealt with within 20 working days of a Cabinet decision (as per the Council's Constitution) , they will be included within the Programme as and when received.
9. Discussions in relation to broadening the work programmes of all Scrutiny Committees will be subject to further consideration by the Scrutiny Committee Chairmen and Vice-Chairmen Group having regard to resource implications and corporate priorities.
10. The Work Programme can also be found on the Council's website at the following link:

[http://www.valeofglamorgan.gov.uk/en/our\\_council/Council-Structure/scrutiny/scrutiny\\_committees.aspx](http://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/scrutiny/scrutiny_committees.aspx)

## **Resource Implications (Financial and Employment)**

11. None as a direct result of this report.

## **Sustainability and Climate Change Implications**

12. None as a direct result of this report.

## **Legal Implications (to Include Human Rights Implications)**

13. None as a direct result of this report.

## **Crime and Disorder Implications**

14. None as a direct result of this report.

## **Equal Opportunities Implications (to include Welsh Language issues)**

15. None as a direct result of this report.

## **Corporate/Service Objectives**

16. Scrutiny contributes to all Corporate and Service Objectives contained in the Corporate Plan and there is also an important role for Scrutiny to play in monitoring the progress for delivering these objectives. There is also an integrated planning action contained in the Corporate Plan for 2016/17 "Review the current arrangements to support effective scrutiny and facilitate more robust challenge and improved accountability" of which this Work Programme forms a part.

## **Policy Framework and Budget**

17. This report is in accordance with the recommendations of the WAO Democratic Renewal report and acknowledges the recommendations of the review of the Council's scrutiny function.

## **Consultation (including Ward Member Consultation)**

18. Not applicable given the issue is an internal matter.

## **Relevant Scrutiny Committee**

19. All.

## **Background Papers**

Relevant Scrutiny Committee and Cabinet minutes.

## **Contact Officer**

Gareth Davies, Democratic and Scrutiny Services Officer, Tel: (01446 709249)

## **Officers Consulted**

Jeff Rees, Operational Manager (Democratic Services)

## **Responsible Officer:**

Rob Thomas, Managing Director

# Uncompleted Recommendations

2<sup>nd</sup> Quarter – 2018/19

SCRUTINY DECISION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

12 July 2018				
<b>Min. No. 167 – Highway Resurfacing 3 Year Plan 2018 - 2021 (REF) – Recommended</b>	Environment & Regeneration			
That the report be noted with the suggestion that the list be amended in the future from alphabetical to priority.			Confirmed with the Operational Manager Engineering, that the list already operates on a priority basis.	Completed
<b>Min. No. 168 – Revised Waste Management Strategy: The Future Collection Arrangements for Waste and Recycling (REF) – Recommended</b>	Environment & Regeneration			
(2) That a further report be presented to the Committee advising of the Welsh Government funding and the impact on the service.			Added to work programme schedule.	Completed
(3) That a report on the roll out of the revised collection arrangements be presented to Committee early in the New Year 2019 and that this be added to the Committee's Forward Work Programme.			Added to work programme schedule.	Completed
<b>Min. No. 169 – Draft Parking Strategy Report (REF) – Recommended</b>	Environment & Regeneration			
That Cabinet be requested to rethink the Draft Car Parking Strategy, consider the lessons learned to date from previous car parking proposals, the comments made at the meeting and advised that undertaking a consultation during the summer months was not acceptable.			Referred to Cabinet meeting on 30 <sup>th</sup> July, 2018 where it was resolved that the recommendations of the Environment and Regeneration and Corporate Performance and Resources Scrutiny Committees, and the comments made at the meetings, be noted and the consultation process proceed as planned as set out in the report of 2 <sup>nd</sup> July, 2018. (Minute No C377 refers)  The drop-in public consultation sessions on the proposals have been extended further into the evening to ensure that members of the public can attend after work (the Interim Communications Manager confirmed that this amendment to the consultation proposals was as a direct result of the discussions at Scrutiny Committees).	Completed

# Uncompleted Recommendations

2<sup>nd</sup> Quarter – 2018/19

SCRUTINY DECISION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
<b>Min. No. 172 – Cardiff Capital Region City Deal - Proposed Establishment of Joint Overview and Scrutiny Committee (MD) – Recommended</b>	Environment & Regeneration			
(1) That the Scrutiny Committee recommends to Full Council the establishment of a Joint Overview and Scrutiny Committee (JOSC) for the Cardiff Capital Region City Deal (CCRCD) with the Terms of Reference as contained in the appendices to the report.		}	Referred to Full Council meeting on 18 <sup>th</sup> July, 2018, were Council resolved [1] That the establishment of a Joint Overview and Scrutiny Committee (JOSC) for the Cardiff Capital Region City Deal (CCRCD) with the Terms of Reference as contained in the appendices to the report be approved. [2] That the Chairman of the Environment and Regeneration Scrutiny Committee be appointed as the representative for the Vale of Glamorgan Council on the CCRCD JOSC. [3] That Councillor N. Moore be appointed as the nominated deputy to represent the Council in the absence of the Chairman of the Environment and Regeneration Scrutiny Committee. (Min No 194 refers)	Completed
(2) That the Scrutiny Committee recommends to Full Council that the Chairman of the Environment and Regeneration Scrutiny Committee be appointed as the representative for the Vale of Glamorgan Council on the CCRCD JOSC.				Completed
(3) That the Scrutiny Committee recommends to Full Council that Councillor N. Moore be appointed as the nominated deputy to represent the Council in the absence of the Chairman of the Environment and Regeneration Scrutiny Committee.				Completed
<b>Min. No. 173 – 1<sup>st</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2018/19 (MD) – Recommended</b>	Environment & Regeneration			
(2) That the Forward Work Programme for 2018/19 attached at Appendix C to the report be approved for uploading to the Council's website.			Forward Work Programme updated and uploaded to the Council's website.	Completed
<b>13 September 2018</b>				
<b>Min. No. 288 – Vale of Glamorgan Annual Report (Improvement Plan Part 2) 2017-18 (MD) – Recommended</b>	Environment & Regeneration			
(1) That Cabinet is advised that prioritisation should be given in improving the Council's performance for the condition of A Roads and the rate of recycling.		}	Cabinet, at its meeting on 17 <sup>th</sup> September, 2018, resolved – [1] That the views and recommendations reported verbally from the Scrutiny Committee Environment and Regeneration in relation to the Vale of	Completed
(2) That in regard to fly tipping and recycling that Cabinet consider the proposal to roll out a proof				

# Uncompleted Recommendations

2<sup>nd</sup> Quarter – 2018/19

SCRUTINY DECISION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
residence scheme.			Glamorgan Annual Report (Improvement Plan Part 2) 2017/18 be noted. [2] That the Vale of Glamorgan Annual Report (Improvement Plan Part 2) 2017/18 be endorsed and referred to Full Council on 26 <sup>th</sup> September, 2018 for approval. [3] That the Council's overall performance on the National Performance Indicator dataset for 2017/18 relevant to all Welsh Local Authorities as published by the Local Government Data Unit (now Data Cymru) on 8 <sup>th</sup> August, 2018 together with the fact that the Vale of Glamorgan Council is ranked as the highest performing Local Authority in Wales for the fourth year running be noted. (Min. No. C412 refers)	Completed
(3) That Cabinet considers the possibility for introducing charges to enable small builders and contractors to access Council Waste facilities for the purpose of waste removal.				
(4) That Cabinet consider the proposal to explore opening hours of Waste Recycling facilities beyond the current periods, which could include one evening a week when the facilities are open beyond the usual closure time.				
(5) That more information and clarity is available to Members of the Public around recycling and for there to be more engagement with schools and young people.				
<b>Min. No. 289 – Scrutiny Committees' Draft Annual Report May 2017 - April 2018 (MD) – Recommended</b>	Environment & Regeneration			
(2) That in relation to the Biomass development in Barry, the Chairman, on behalf of the Committee, write a follow up letter to the Welsh Government Minister in relation seeking a response to whether an Environmental Impact Assessment would be carried out.			Letter sent to the Welsh Government Minister for the Environment. Waiting for a response.	Ongoing

## Uncompleted Recommendations

1<sup>st</sup> Quarter 2018-19

SCRUTINY DECISION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

**17 May 2018**

<b>Min. No. 46 – Development of Tourism and Commercial Opportunities at Countryside Service Sites – Call-In - Councillor L. Burnett – Recommended</b>	Environment & Regeneration			
(3) That a Scrutiny Task and Finish Group be established to look at future proposals for Tourism and Commercial Opportunities at Countryside Service sites and that this recommendation be referred to the Scrutiny Chairman and Vice-Chairman Group for its consideration in line with Corporate Priorities..			Was to be referred to the next meeting of the Scrutiny Committee Chairmen and Vice-Chairmen Group which was held on 19 <sup>th</sup> September, 2018. This meeting concentrated on the Council's response to the WAO's scrutiny review. It is anticipated that the Committee's request to establish a Task and Finish Group to look at Tourism and opportunities at Countryside Sites will be considered at the next meeting of the Scrutiny Committee Chairmen and Vice-Chairmen Group.	Ongoing

**14 June 2018**

<b>Min. No. 94 – Whitmore Bay: Resort Cleaning Update (DEH) – Recommended</b>	Environment & Regeneration			
(1) That the Chairman write to the new franchise holder of the railway lines regarding the extent of litter in and around train stations, with a copy of the letter also being sent to the Environment Minister stressing the importance of litter collection.				
(2) That Cabinet be requested to provide an update on the installation of water fountains in and around the Vale and in particular at seaside locations.		}	Cabinet, at its meeting on 16 <sup>th</sup> July, resolved [1] That the contents of the report and Resolution [1] above be noted. [2] That a further report be brought to Cabinet on the issues outlined by the Environment and Regeneration Scrutiny Committee in Resolutions (2)-(4) above. (3) That a letter be forwarded to traders on Barry Island regarding the request as outlined above. (Min. No. 360 refers)	Completed
(3) That Cabinet be recommended to consider that where there is a pre-organised litter picking arrangement, that volunteers be provided with vouchers to ensure that they do not receive any parking fines.				
(4) That Cabinet be requested to consider a hard hitting approach for a public campaign to raise awareness of the issues of litter.				

# Uncompleted Recommendations

1<sup>st</sup> Quarter 2018-19

Appendix B  
Apr - Jun 2018

**SCRUTINY DECISION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE**

Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
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<b>Min. No. 95 – Enterprise Zones Report to National Infrastructure and Skills Committee (MD) – Recommended</b>	Environment & Regeneration			
(2) That Welsh Government be requested to provide on an annual basis detailed specific job creation information.			Request submitted by the Head of Regeneration and Planning.	Completed



**ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE**  
**FORWARD WORK PROGRAMME 2018/19**

<b>MONTH</b>	<b>REPORT TITLE</b>
8 <sup>th</sup> November, 2018	<ul style="list-style-type: none"> <li>• LED Street Lightning Strategy</li> <li>• Civil Parking Enforcement Report</li> <li>• 2<sup>nd</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2018/19</li> </ul>
6 <sup>th</sup> December, 2018	<ul style="list-style-type: none"> <li>• *CFWP – Initial Capital Programme Budget Proposals 2019/20 – 2022/23</li> <li>• *CFWP – Initial Revenue Budget Proposals 2019/20 – 2022/23</li> <li>• *CFWP – Quarter 2 Performance Reporting</li> <li>• *CFWP – Review of Regional Transport Arrangements</li> </ul>
10 <sup>th</sup> January, 2019	<ul style="list-style-type: none"> <li>• *CFWP – Revenue Monitoring</li> <li>• *CFWP – Capital Monitoring</li> <li>• Revised Waste Management Strategy report on the roll out of the revised collection arrangements</li> <li>• Forward Work Programme and 3<sup>rd</sup> Quarter Decision Tracking</li> </ul>
7 <sup>th</sup> February, 2019	<ul style="list-style-type: none"> <li>• *CFWP – To Set Neighbourhood Services Fees and Charges</li> <li>• Coastal Monitoring Annual Update</li> <li>• Flood Alleviation Schemes Update</li> </ul>
7 <sup>th</sup> March, 2019	<ul style="list-style-type: none"> <li>• *CFWP – Revenue Monitoring</li> <li>• *CFWP – Capital Monitoring</li> <li>• *CFWP – Quarter 3 Performance Reporting</li> <li>• Corporate Plan Annual Delivery Plan 2019/20 – Service Plans and Target Setting</li> <li>• Update Report - Three Year Programme Highways Resurfacing</li> </ul>
4 <sup>th</sup> April, 2019	<ul style="list-style-type: none"> <li>• Forward Work Programme and 4<sup>th</sup> Quarter Decision Tracking</li> </ul>
May 2019	

**Other reports requested by Committee to be added into schedule as and when available**

**To be reported as and when available**

\*\* CFWP – Cabinet Forward Work Programme

- Waste recycling initiatives
- Overall report on regeneration across the Vale to consider the impact of regeneration on other areas in the Vale
- Report on the Environment Bill and its impact
- Q3 Visible Services Performance – reports to be presented in due course (12 Apr 16: Min. No 982)
  - Update report on monitoring of vehicle usage and operational requirements in order to implement changes that had been outlined in the EDGE review
  - Review of the Implementation of a Tree Management Strategy
  - Street Parking Update report
- LED Lighting Strategy
- Town Centre Framework – further Implementation Updates to be presented to the Committee as appropriate (08 Nov 16: Min No 508)
- Disposal of Dredged Material / Hinkley Point Power Station – Public Health Wales to be invited to attend a future meeting to address the issues raised at the meeting in the public interest (09 Nov 17: Min No 457)
- Street Cleansing Report (09 Nov 17: Min No 459)
- Stage 2 Welsh Transport Appraisal Guidance (WelTAG) report (30 Nov 17: Min No 495)
- Report on ideas for savings for the service area’s cost pressures and savings targets (30 Nov 17: Min No 498)
- Report in relation to the provision of public conveniences (30 Nov 17: Min No 498)
- Public Protection Dog Orders update report (15 Mar 18: Min No 781)
- Fly-tipping update report on current progress and lessons learned (15 Mar 18: Min No 781)
- Report on the number of jobs created at the Enterprise Zone (15 Mar 18: Min No 785)
- Enterprise Zone progress report to be reported annually (14 Jun 18: Min No 95)
- Update on initiative involving the loans of cameras to monitor probable fly tipping sites (11 Oct 18: Min No)

### **Requests for Consideration**

**NB The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.**

\*\* CFWP – Cabinet Forward Work Programme