

The Vale of Glamorgan Council

Environment and Regeneration Scrutiny Committee 6th December 2018

Report of the Managing Director

Quarter 2 (2018/19) Performance Report: An Environmentally Responsible and Prosperous Vale

Purpose of the Report

1. To present the performance results for quarter 1, 1st April-30th June 2018 for the Corporate Plan Well-being Outcome 2, 'An Environmentally Responsible and Prosperous Vale.'

Recommendations

1. That members consider performance results and progress towards achieving key outcomes in line with the Corporate Plan Well-being Outcome 2 – 'The Vale of Glamorgan has a strong and sustainable economy and the local environment is safeguarded for present and future generations.'
2. That members consider the performance results and remedial actions to be taken to address areas of underperformance and to tackle the key challenges identified.

Reasons for the Recommendations

1. To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens.
2. To ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the well-being goals for Wales.

Background

1. The Council's Performance Management Framework is the mechanism through which our key priorities and targets are monitored and realised in order to secure continuous improvement.

2. As part of the review of its Performance Management Framework, the Council has adopted a Corporate Plan (2016-20) which reflects the requirements of the Well-being of Future Generations (Wales) Act 2015 and identifies 4 Well-being Outcomes and 8 Well-being Objectives for the Council.
3. Since May 2016, each Scrutiny Committee has received performance information linked with the Council's Well-being Outcome with which that Committee is aligned. In addition, Corporate Health priorities are considered by the Corporate Performance and Resources Scrutiny Committee. Work has also continued with Officers and the Member Working Group to further develop and enhance our Performance Management Framework arrangements and performance reporting in line with our duties as outlined in the WBFG (Wales) Act and the LGM with reference to the wider local government agenda.
4. In June 2018, consideration was given by the Member Working Group to proposed changes to the annual improvement planning and monitoring timetable and Members were supportive of the proposed simplified approach which will reduce the number of performance related reports that Scrutiny Committees considered as well as the level of duplication due to timing of reports. Group members were also supportive of the proposed report structures aimed at providing a more accessible view of performance. Cabinet subsequently endorsed the changes to the Council's annual improvement planning and monitoring timetable on 30th July 2018 (minute C378 refers).
5. The quarterly performance report focuses on our progress in delivering our key priorities as aligned to year 3 of the Corporate Plan 2016-20. It is intended to present the reader with a more accessible view of performance for the Well-being Outcome and draws together information from a wide range of sources. An additional overall Corporate Plan Summary Report provides an overview of the contribution to the national Well-being Goals and overall progress against the Corporate Plan's Well-being Objectives and Corporate Health. This overview has been designed for use by all elected members, Council staff and customers and will be appended to the Cabinet and Corporate Performance and Resources Scrutiny quarterly performance report. The Corporate Plan Summary Report is referenced in the Background Papers to this report.
6. The performance report is structured as follows:

Section 1: States the overall RAG status attributed to the Well-being Outcome.

- Position Statement: Provides an overall summary of performance in relation to the Well-being Outcome and highlights the main developments, achievements and challenges for the quarter.
- Performance Snapshot: Provides an overview for each Well-being Objective, describing the status of Corporate Plan actions and performance indicators. A RAG status is attributed to actions and measures under each Well-being Objective to reflect overall progress to date and contributes to the overall RAG status for the Well-being Outcome.
- Performance Exceptions: For ease of scrutiny, any actions or PIs attributed a Red status are presented here including a direction of travel and commentary on the performance.
- Achievements: Highlights the key achievements to date in delivering the intended outcomes for the Well-being Outcome.

- Challenges: Highlights the key challenges that are or could impact on achieving the intended outcomes for the Well-being Outcome.

Section 2: Corporate Health - Managing our Resources

- Provides a summary of the key issues relating to the use of resources and the impact on delivering improvement during the quarter. The focus is on key aspects relating to People, Finance, Assets, ICT, Customer Focus and Risk Management (both service level and corporate risks) contributing to the Well-being Outcome.

Glossary: Provides an explanation of the performance terms used within the report.

- The performance report uses the traffic light system, that is, a Red, Amber or Green (RAG) status and a Direction of Travel (DOT) to aid performance analysis.
- Progress is reported for all key performance indicators and actions by allocating a RAG performance status.
- The risk matrix defines the level of risk by translating impact/magnitude and Likelihood/Probability into an evaluated level of risk.

Appendices:

- **Appendix 1:** Provides, by Well-being Objective, detailed information relating to the Service Plan actions which have contributed to Corporate Plan actions.
- **Appendix 2:** Provides detailed performance indicator information linked to each Well-being Objective which show for our planned activities, how much we have done, how well we have performed and what difference this has made. It must be noted that any annual reported performance indicators that have been introduced in 2018 as part of the Council's revised Performance Management Framework will not have data available until end of year as this year will be used to establish baseline performance. A Not Available (N/A) status will be attributed to all such measures with commentary provided confirming this status. We will continue to develop our key measures within each Well-being Objective to ensure these most accurately reflect our Corporate Plan Well-being Outcomes.
- **Appendix 3:** Provides additional performance indicators which contribute to the Well-being Outcome but do not form part of the Corporate Plan basket of key performance indicators. These are made up of statutory and other national performance indicators.

Relevant Issues and Options

7. An overall **GREEN** RAG status has been attributed to Well-being Outcome 2, 'An Environmentally Responsible and Prosperous Vale', to reflect the good progress made towards achieving improved outcomes for residents and our customers during the quarter.
8. At quarter 2, 75% of Corporate Plan actions and 90% of Service Plan actions (where a RAG status could be attributed) were on track to be delivered.
9. In relation to the objective 'promoting regeneration, economic growth and employment', 95% (20/21) of actions are on track for delivery giving an overall green performance status. 88% (36/41) of the actions aligned to the objective 'promoting sustainable development and protecting our environment' were attributed a green performance status reflecting the excellent progress made during quarter 2.
10. There is a need to progress work around the following actions: progressing the feasibility study for bus, cycling and walking improvements (NS/A003);

implementation of the Re:fit (energy efficiency improvement) programme (FIT/A006); the review of Taxi Licensing Policy which has encountered delays due to guidance awaited from Welsh Government (SRS/A011); identifying funding to improve the National Cycling Network Route 88 (NS/A014) and the recruitment of volunteers for transport initiatives (NS/A009).

11. Of the 46 performance measures aligned to this Well-being outcome, 6 measures could be allocated a RAG status. The remainder are annual measures to be reported at Q4. For the measures where a RAG status was applicable, 5 met or exceeded target (green) and 1 measure missed target by more than 10% (red).
12. A RAG status has not been attributed to any of the 16 measures aligned to objective 3 'promoting regeneration, economic growth and employment'; as these are annual measures which will be reported at the end of the financial year.
13. In relation to objective 4, 'promoting sustainable development and protecting our environment', a RAG status was attributed to 6 out of 30 measures. 5 of the 6 measures were attributed a green performance status and 1 a red. The measure that has missed target this quarter relates to the percentage of reported fly tipping incidents leading to enforcement activity (CPM/018). This continues to miss target due to the difficulties associated with tracing the offence back to the perpetrator. CCTV provision is currently being investigated as a means to improve our performance in this area.
14. A detailed report outlining the progress this quarter towards achieving Well-being Outcome 2 is provided at [Appendix A](#).
15. An overview of overall progress against the Corporate Plan Well-being Objectives and how this contributes to the national Well-being Goals is provided in the [Corporate Plan Summary Report](#).

Resource Implications (Financial and Employment)

16. There are no additional budgetary implications arising from this report, although underperformance in some areas may have a negative impact on external assessments of the Council and could put certain funding opportunities at risk. The report includes information relating to the use of financial, asset, ICT and people resources and how these are being deployed to support the delivery of the Council's well-being outcomes.

Sustainability and Climate Change Implications

17. The Corporate Plan emphasises the Council's commitment to promoting sustainable development and our understanding of our duties under the Well-being of Future Generations (Wales) Act. The many different aspects of sustainability (environment, economy, culture and social) are reflected within planned activities as outlined in the Corporate Plan and demonstrate how the Council will maximise its contribution to the Well-being Goals.

Legal Implications (to Include Human Rights Implications)

18. The Local Government (Wales) Measure 2009 requires that the Council secure continuous improvement across the full range of local services for which it is responsible.

19. The Well-being of Future Generations (Wales) Act 2015 requires the Council to set and publish Well-being Objectives by April 2017 that maximise its contribution to achieving the Well-being goals for Wales.

Crime and Disorder Implications

20. Activities to improve community safety are included in the Corporate Plan and one of the Well-being Outcomes is 'An Inclusive and Safe Vale' with a supporting objective 'providing decent homes and safe communities'. The Council's Performance Management Framework supports the delivery of actions associated with these objectives.

Equal Opportunities Implications (to include Welsh Language issues)

21. 'An Inclusive and Safe Vale' is one of the Well-being Outcomes in the Corporate Plan with a supporting objective 'reducing poverty and social exclusion'. There is also a Well-being Outcome 'An Aspirational and culturally vibrant Vale' with a supporting action 'valuing culture and diversity'. The Council's Performance Management Framework supports the delivery of actions associated with these objectives.

Corporate/Service Objectives

22. The Corporate Plan 2016-20 reflects the requirements of the Well-being of Future Generations Act and identifies 4 Well-being Outcomes and 8 Objectives for the Council. These promote improvements in the economic, social and cultural well-being of residents in the Vale of Glamorgan which in turn will contribute to achieving the Well-being goals for Wales.
23. The Council's Performance Management Framework supports the delivery of all of the Council's Corporate Plan Well-being Outcomes and Objectives.

Policy Framework and Budget

24. This is a matter for Executive decision by Cabinet.

Consultation (including Ward Member Consultation)

25. The performance information contained within the report is based on quarterly returns provided by service directorates to the Performance Team. Quarterly performance reports covering the Corporate Plan Well-being Outcomes and Objectives along with an overall Corporate Health Report will be considered by relevant Scrutiny Committees and the Cabinet.

Relevant Scrutiny Committee

Environment and Regeneration Scrutiny Committee

Background Papers

[Corporate Plan Summary Report \(Q2 2018/19\)](#)

Contact Officer

Julia Archampong, Corporate Performance Manager

Officers Consulted

Corporate Management Team

Huw Isaac, Head of Performance and Development

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Responsible Officer:

Rob Thomas, Managing Director and Sponsoring Director for Well-being Outcome 2, 'An Environmentally Responsible and Prosperous Vale'



Our overall RAG status for 'An Environmentally Responsible and Prosperous Vale' is GREEN

1.0 POSITION STATEMENT

We have made good progress in delivering our Corporate Plan priorities in relation to the Well-being Outcome 2 Objectives, 'Promoting regeneration, economic growth and employment' and 'Promoting sustainable development and protecting our environment'.

At quarter 2, 75% of the Corporate Plan actions and 90% of Service Plan actions (where a RAG status could be attributed) were on track to be delivered.


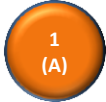

90% of our Service Plan actions were attributed a green RAG status at quarter 2 therefore were on track for completion at the end of the year. The remaining 10% consists of 6 actions, 5 of which were attributed a red status and the remaining an amber status. Areas where progress has slipped this quarter include; work around the feasibility study for bus, cycling and walking improvements, implementation of the Re:fit (energy efficiency improvement) programme, the review of Taxi Licensing Policy due to delays from Welsh Government, identifying funding to improve the National Cycling Network Route 88 and seeking opportunities to recruit volunteers for transport initiatives.


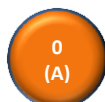

In terms of performance indicators, information was available for 6 of the 46 indicators with 32 annual indicators reported at the end of the year. Of the 6, 5 were attributed a green status and 1 a red status. The percentage of reported fly tipping incidents which lead to enforcement activity continues to miss target due to the difficulties associated with tracing the offence back to the perpetrator. Investigation into CCTV provision is currently being investigated in order to improve this measure.

1.1 PERFORMANCE SNAPSHOT

ACTIONS				
Our performance against the Service Plan actions is on track for delivery, giving us an overall GREEN RAG status for this outcome.				
Service Plan Actions				
Objective 3: Promoting regeneration, economic growth and employment				
			N/A	Total
			0	21
Objective 4: Promoting sustainable development and protecting our environment				
			N/A	Total
			3	44













PERFORMANCE MEASURES				
Our performance against performance measures is on track, giving us on overall AMBER RAG Status against this outcome.				
Performance Measures				
Objective 3: Promoting regeneration, economic growth and employment				
			N/A	Total
			16	16
Objective 4: Promoting sustainable development and protecting our environment				
			N/A	Total
			24	30

Total for the Outcome				
			N/A	Total
			3	65

Total for the Outcome				
			N/A	Total
			40	46





















1.2 Objective 3: Promoting regeneration, economic growth and employment

All of the 11 indicators identified for Objective3, all are reported annually.

Corporate Plan Actions	Action		Direction of Travel compared to previous quarter status
	Service Plan Actions	Action Status	
ER1: Maximise economic growth, inward investment and employment opportunities through the Capital region and Cardiff Airport and St Athan Enterprise Zone. (2019/20)	5		
ER2: Develop opportunities for employment and training through new developments, regeneration schemes and the management of the Council's assets. (2019/20)	3		
ER3: Implement a comprehensive programme of regeneration across the Vale including: <ul style="list-style-type: none"> • The Rural Local Development Strategy • Town Centres Framework • Penarth Esplanade • Barry Waterfront including the Barry Island Link Road • Links between Penarth Haven and the Town Centre. (2019/20) 	7		
ER4: Deliver transport improvement schemes associated with the Cardiff Capital Region Metro including bus prioritisation measures at Port Road and Cardiff Road. (2018/19)	2		
ER5: Implement Integrated Network and Active Travel Maps to provide residents and visitors with a comprehensive information resource to travel efficiently and safely. (2018/19)	1		
ER6: Support local businesses and increase the number of visitors to the Vale through the implementation of the Tourist Destination Management Plan and an annual programme of events and festivals. (2019/20)	3		

1.3 Objective 4: Promoting sustainable development and protecting our environment

Of the 30 indicators identified under Objective 4, 20 are reported annually and 10 quarterly. Of the 9 indicators where data was available at quarter 2, 6 could be attributed a Rag Status. 5 were attributed a Green status (CPM/023, CPM/021, CPM/020, CPM/015 & CPM/154), the remaining indicator was attributed a Red performance status (CPM/016). Data was not available for CPM/018.

Corporate Plan Actions	Action		Direction of Travel compared to previous quarter
	Service Plan Actions	Action Status	
ER7: Adopt and implement the LDP as a framework for sustainable development in the Vale of Glamorgan. (2016/17)	5		
ER8: Develop and adopt a Community Infrastructure Levy which uses developer contributions to improve community facilities. (2016/17)	1		
ER9: Implement a Local Transport Plan to improve accessibility, road safety, air quality and reduce congestion. (2019/20)	8		
ER10: Work with Welsh Government to deliver improvements to Five Mile Lane. (2018/19)	3		
ER11: Complete the National Cycling Network Route 88 to promote active travel and healthier lifestyles and reduce unnecessary vehicle travel, road congestion and pollution. (2017/18)	0	N/A	N/A
ER12: Improve accessibility to public transport for 16 to 18 year olds and 60 plus by promoting and increasing take up of Welsh Government Concessionary Travel Schemes.(2018/19)	2		
ER13: Deliver a co-ordinated approach to managing the Barry Island. (2018/19)	1	N/A	N/A work not due to commence until quarter 3
ER14: Work with partners to continue the regeneration of Barry Island and promote the development of land at Nells Point for tourism and leisure purposes. (2018/19)	3		
ER15: Review and implement the Council's Carbon Management Plan and targets to reduce emissions from council buildings, street lighting and council vehicles. (2017/18)	8		
ER16: Develop and implement a Waste Reduction Strategy and remodel our waste management infrastructure to increase participation in recycling, reduce the growth of municipal waste and meet national targets. (2018/19)	10		
ER17: Value biodiversity and enhance and create habitats for important species. (2019/20)	1		
ER18: Minimise the risk and impact of flooding and coastal erosion via an effective Flood Management Plan, flood reduction measures and a Shoreline Management Plan. (2017/18)	2		



Corporate Plan Actions	Action		Direction of Travel compared to previous quarter
	Service Plan Actions	Action Status	
ER19: Achieve four National Beach Awards in recognition of the high standard of cleanliness, good facilities and attractiveness of our beaches. (2018/19)	0	All actions completed at quarter 1	N/A

1.4 PERFORMANCE EXCEPTIONS

1.4.1 Objective 3: Promoting regeneration, economic growth and employment

The table below highlights the actions attributed with a Red status and provides commentary on the performance.

Corporate Plan Action ER004: Deliver transport improvement schemes associated with the Cardiff Capital Region Metro including bus prioritisation measures at Port Road and Cardiff Road.



Service Plan Action	% complete	RAG Status	Direction of Travel	Commentary
NS/A003: Progress additional modelling requirements to assist with the feasibility study for bus, cycling and walking improvements at Cardiff and Barry Road, Dinas Powys.	25			<i>The completion date for this action is the 31/03/2019.</i> This project is delayed due to a resource issue but is being moved forward in quarter 3 to finalise the business case and feasibility for this project.

There were no measures that were attributed a Red status at quarter 2.



1.4.2 Objective 4: Promoting sustainable development and protecting our environment

The table below highlights the actions attributed with a Red status and provides commentary on the performance.





Corporate Plan Action: ER9 Implement a Local Transport Plan to improve accessibility, road safety, air quality and reduce congestion.


Service Plan Action	% complete	RAG Status	Direction of Travel	Commentary
NS/A009 (VS/A055): Seek further opportunities to recruit volunteers for transport initiatives.	0			<i>The completion date for this action is the 31/03/2019.</i> A lack of staff in the Passenger Transport team has meant a conflict in priorities with the day-to-day running of services taking priority. This has meant certain tasks, such as recruiting staff, has taken less of a priority. However, during quarter 2 a 'your bus matters' event was conducted in Kings Square, Barry and Greenlinks was represented at this event with membership and volunteer recruitment highlighted to residents.

Corporate Plan Action: Complete the National Cycling Network Route 88 to promote active travel and reduce unnecessary vehicle travel, road congestion and pollution.

Service Plan Action	% complete	RAG Status	Direction of Travel	Commentary
NS/A014: Continue to identify funding to improve the National Cycling Network Route 88 as identified in Active Travel integrated networks maps.	25			<i>The completion date for this action is the 31/03/2019.</i> While S106 contributions continue to be used to enhance cycling provision in the Vale of Glamorgan, staff levels at present have meant a proactive stance has not been taken. The bid for the walking/cycling route from Weycock Cross to the airport was not successful. Once staff levels are at capacity one person will dedicate their time to active travel and cycling - this will be at the end of quarter 3.

Corporate Plan Action ER015: Review and implement the Council's Carbon Management Plan and targets to reduce emissions from street lighting, council vehicles and council buildings.

Service Plan Action	% complete	RAG Status	Direction of Travel	Commentary
SRS/A011: Review Taxi Licensing Policy across the region taking account of air quality plans and vehicle emission standards for licensed vehicles.	25			<i>The completion date for this action is the 31/03/2019.</i> Whilst the work in Cardiff to take forward a report on vehicle emission standards remains on schedule, Welsh Government have not released any further guidance on their review of legislation. We are awaiting feedback as to their plans.
FIT/A006: Implement the Re:fit (energy efficiency improvement) programme across the Council and work with services to ensure they benefit from the scheme.	25			<i>The completion date for this action is the 31/03/2019.</i> The tender documents list for phase 1 buildings is now scheduled for completion in March 2019. Work at Stanwell Comprehensive which were planned to take place over the summer holidays have been rescheduled for October half term to allow the specification of the scheme to be upgraded.

Performance Indicator	Q2 2017/2018	Q2 2018/2019	Q2 Target 2018/2019	Direction of Travel	Commentary
CPM/016: The percentage of reported fly tipping incidents which lead to enforcement activity.	10.27%	0%	10%		This remains low as a result of the types of waste fly tipped as it is notoriously difficult to catch offenders where there is no traceable evidence. To improve this indicator new technology such as CCTV is being explored this financial year.

1.5 OUR ACHIEVEMENTS

- Works identified to upgrade Paget Road under the Open Space Project for this year were completed during August 2018. The works consist of an upgrade of the whole open space including a play area, new footpaths, seating and lighting to improve play and multi-use sports facilities in North Penarth.
- Works within the Penarth Gateway Regeneration Area are progressing well with the majority of major face lifting contracts now largely complete. Minor works are ongoing on frontages, these contracts are expected to be completed by early October 2018. The tendering exercise for works to the boundary wall is now complete with work due to start on site in the next quarter.
- Supplementary Planning Guidance (SPG) has been developed to support the policies/key topics within the Local Development Plan (LDP) which was adopted in June 2017. SPGs for Public Art in New Development, Travel Plan and Trees, Woodlands, Hedgerows and Development were all successfully adopted by Cabinet on the 30th July 2018.
- The Council's Carbon Management Plan was considered and agreed by the Insight Board in September 2018. Suggested amendments have now been incorporated to the draft and the latest version of the Plan is currently being finalised. Once approved by Cabinet, the Plan will help contribute to improved levels of energy efficiency in buildings and equipment.
- During quarter 2, 100% of fly tipping incidents reported to the Council were cleared within 5 working days. The average number of working days taken to clear fly tipping incidents for the period was 1.78 days which exceeds our target of 3 days. However 0% of the reported fly tipping incidents in quarter 2 lead to enforcement activity. This remains low as a result of the types of waste fly tipped as it is notoriously difficult to catch offenders where there is no traceable evidence.
- As of the 3rd September 2018, households in the Vale of Glamorgan were restricted to 2 bags of general waste per fortnight as part of the new Waste Reduction Strategy. This will be the strategy for the remainder of the year with waste wardens being added in September/October 2018. Early indications suggest a reduction of residual waste in excess of 30%.
- An interim Waste Transfer Station (WTS) has been secured and is now operational. This facility is based at Cowbridge Compost. The development of this site will continue as this facility will also act as the interim sorting site for the pending revised recycling service.
- The first phase of the project to convert non-LED lighting to LED in residential areas has completed this quarter with 5,366 standard conventional lanterns throughout residential areas being successfully upgraded at the end of August 2018. At quarter 2, 66.4% of the Council's street lighting are now LED, exceeding our target of 60% and reducing CO2 emissions across the Vale whilst reducing our energy costs. The next phase of the project is to convert the Vale's remaining 911 ornamental and bespoke street lighting lantern units to more efficient lanterns.
- During quarter 2, 90.1% of all planning applications and 94.28% of householder planning applications were determined within the required time periods exceeding the targets of 90% and 93% respectively despite the department being extremely busy throughout the period.
- The Council will continue to work with partners to develop transport, infrastructure, business support, regeneration, planning and housing via the City Deal Business Plan and other regional documents and bodies such as the Cardiff Capital Region (CCR) Project Board, the regional plan for regeneration and a strategic development plan. This work is underway and will be developed over the next 12 months. During quarter 2 the regional plan for regeneration has been adopted by the Council and the City Region and endorsed by Welsh Government. Work around the development of a regional forum to develop an SDP continues.
- The Public Art in New Development Supplementary Planning Guidance (SPG), Travel Plan SPG and Trees, Woodlands, Hedgerows and Development SPG were all adopted by Cabinet on 30th July 2018.

- As the planning authority and owner of land surrounding Cardiff Airport, Officers from the Vale of Glamorgan Council have been assisting the Airport Board in the preparation of their Masterplan. The Cardiff Airport Masterplan, which will be updated at least every 5 years, will provide a clear statement of intent to enable future development of the Airport in consideration with local planning processes. The consultation has now ended and the Airport is now working with the Council to develop a final plan which will then be considered for adoption as supplementary planning guidance.
- We continue to provide road safety information across the Vale with Kerb Craft and child pedestrian safety training ongoing. Kerb Craft will involve over an estimated 600 children over 12 sessions with child pedestrian safety training being delivered to over 90% of schools involving some 1,100 children.
- The LED programme to change 5000 residential lights to LED has now been completed. We will now begin to see energy cost savings and reductions in Co2 emissions across the Vale which will contribute towards our Corporate Plan goal of protecting our environment.
- Works are continuing well and we are on track to deliver the programme of works identified under the Council's Highway Maintenance 3 year resurfacing plan 2018/2021. The surfacing dressing and micro-asphalt elements of the Highway Maintenance 3 year Plan have already been completed. A spend profile has been agreed with the Council's specialist surfacing contractor to complete the resurfacing element of the Plan and fully spend the allocated budget for this financial year.

1.6 OUR CHALLENGES

- Whilst we are on track, the Cardiff Capital Region City Deal continues to represent a challenge for the Council and it is important that we continue to ensure the interests of the Vale of Glamorgan are promoted as part of the ongoing work on the Deal. Of particular relevance is the need to promote the Airport and St. Athan as centres for economic growth and job creation, improving strategic access to the Vale and the ongoing subsidised regeneration of Barry.
- As an authority, we remain committed to achieving our savings and a balanced budget in spite of the difficulties and uncertainties encountered following the vote to leave the European Union (EU) and we have responded positively to both service demands and cost pressures by taking steps to reshape our services, maximise opportunities for income generation and working more collaboratively, locally, regionally and nationally. However, whilst we are putting in place realistic plans to ensure we are well placed to achieve our priorities and savings, it is clear that we will need to mitigate against the ongoing uncertainty in relation to external funding arrangements (exacerbated by Britain exiting the EU) and continue to secure pipeline funding from Welsh Government to develop and deliver key regeneration projects that reflect local needs and opportunities.
- Despite the recent successes in recruiting volunteers for the Greenlinks Community Transport scheme, there continues to be challenges in retaining volunteers resulting in a reduction of service. Whilst membership continues to grow, demand outweighs the supply due to lack of volunteer drivers. A lack of resources within the team has compounded this issue. However, during quarter 2 a 'your bus matters' event was conducted in Kings Square, Barry and Greenlinks was represented with membership and volunteer recruitment highlighted to residents. We continue to advertise for volunteers on our website and further recruitment is envisaged to ensure the continuity of the Greenlinks service.
- Uncertainty remains over the future of the Rural Community Development Funding administered by Welsh Government. The current £2.2M Leader rural development programme in the Vale ends in December 2020, with any extension being linked to a deal with the EU and a willingness within Welsh Government to retain a community led local development approach during the transition period. Any extension to this programme would require further match funding from the Council. Opportunities exist for the Council to bid directly to UK government via streams such as the Shared Prosperity Fund and details are awaited.
- Whilst we continue to report success in this area, completion of the Council's 3 Year Road Surfacing Programme in order to comply with our legal duty to maintain the highways to a safe standard, remains a challenge for the Council. Associated risks linked to this programme include the potential for an increased number of accidents occurring and consequently insurance claims being brought against the Council. Successfully completing the

programmed works for 2018/19 will reduce the level of reactive maintenance repairs and the potential for insurance claims however, this progress must be maintained for the remaining years of the Plan which will require a large investment of over £2 million each year to be found.

- A key challenge going forward is the ever increasing traffic growth within the Vale of Glamorgan, with particular emphasis on the Eastern Vale, resulting in increased pollution and impacts negatively on economic productivity.
- Rising energy costs for unmetered electricity supplies in relation to street lighting remains a key challenge for the Council given reducing budgets and the need to deliver significant savings as part of the Reshaping agenda.
- Due to resource issues we have not be able to progress additional modelling requirements to assist with the feasibility study for bus, cycling and walking improvements at Cardiff and Barry Road, Dinas Powys. As a result, this action has slipped.
- The percentage of reported fly tipping incidents which lead to enforcement activity continues to miss the target of 10%. At quarter 2, 0% of fly tipping incidents lead to enforcement activity. Performance here is affected by the types of waste commonly fly tipped as it is notoriously difficult to catch offenders where there is no traceable evidence. To help improve performance in this area the use of technology such as CCTV is being explored this financial year.
- While Section 106 contributions continue to be used to enhance cycling provision in the Vale of Glamorgan, staff levels at present have meant a proactive stance has not been taken. The bid for the walking/cycling route from Weycock Cross to the airport was not successful. Once staff levels are at capacity (end of quarter 3) a dedicated resource will be allocated to active travel and cycling .
- We are still awaiting guidance from Welsh Government before we can progress with a report on vehicle emission standards and review our Taxi Licensing Policy across the region.

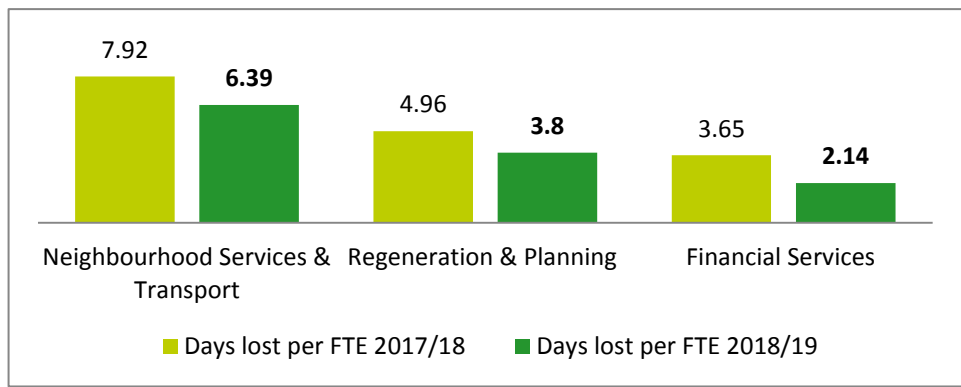
2.0 CORPORATE HEALTH: MANAGING OUR RESOURCES



2.1 PEOPLE

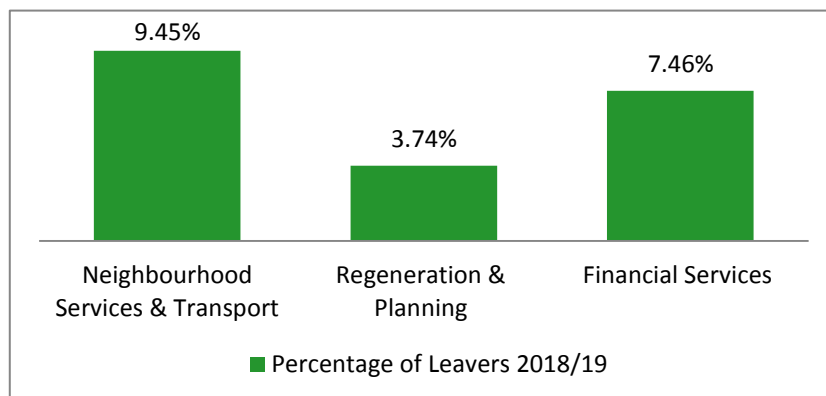
We continue to monitor our performance in relation to absence management. Between Quarter 2, 2017/18 and Quarter 2, 2018/19, the number of days lost per full time equivalent (FTE) due to sickness decreased by 0.74 days. Sickness absence decreased from 4.45 working days lost in Quarter 2 in 2017/18 to 3.71 days in Quarter 2 2018/19.

The graph below shows sickness absence data for services contributing to this Well-being Outcome at quarter 2 for the past 2 years.



2.1 PEOPLE

The total percentage turnover for services contributing to this Well-being Outcome during quarter 2 2018/19 can be seen in the chart below.



The [sickness absence report](#) and [employee turnover report](#) provide a review of attendance management and staff turnover across all council services during 2018/19.

Positive progress continues to be made in relation to a number of ongoing workforce related issues identified by services contributing to this Well-being Outcome. Overall, services across the Council continue to make positive progress in implementing succession planning arrangements including those contributing to Outcome 2.

Within Regeneration and Planning services we have implemented succession planning initiatives which have included funding staff through day release educational courses and employing graduates undertaking professional qualifications. Apprentices have been appointed in the Building Control section and market forces supplements have been applied to key posts.

During quarter 2, progress has been in relation to the review of out of hours arrangements in the Neighbourhood Services and Transport service (NS&T) with the existing information and possibilities moving forward having been drafted. During Quarter 3 meetings to discuss the options need to be held with Managers and Trade Unions with a view to begin consultation in Quarter 4.

A review of the Neighbourhood Services and Transport Management exercise is underway with a report expected at the end of Quarter 3. This action will contribute towards the service's goals to reverse the ageing workforce profile within key areas of the service. In addition, several graduate and trainee posts have also been filled this quarter.

Training as been undertaken in NST this quarter and another member of staff has gained a LGV licence adding to the resilience of the service. Further training is to be undertaken in quarter 3 and 4.

Leadership Café events continue to be held on a monthly basis as planned. The Café committee will meet in October 2018 to determine the 2019 calendar and discuss opportunities to improve the attendance at future Leadership Café events.

The staff appraisal / #itsaboutme process is currently being used as a method of identifying training options for staff across the Council with a completion deadline of the 31st July 2018. Performance information is expected in January 2019.

All service areas continue to contribute to the Council's workforce plan and staff charter initiatives in relation to workforce development, succession planning, recruitment and retention.

2.2 FINANCIAL

On the 1st October 2018, Cabinet were advised of the progress relating to revenue expenditure for the period 1st April to 31st August 2018. Current forecasts for the services contributing to this Wellbeing Outcome are as follows:

- Neighbourhood Services & Transport is currently projected to out-turn on budget, however, there are some areas of concern and reserves will be utilised.
- Within the Waste Collection Service there is still pressure on employee and transport budgets due to downtime involved in travelling to Cardiff to dispose of waste and an increase in treatment charges within the recycling market. Funding had been set aside in reserves for 2018/19 to cover these pressures however this is only a one-off funding stream and there will be a cost pressure on the budget in 2019/20 of approximately £430k.
- The Reshaping Services savings target for Neighbourhood Services & Transport for 2018/19 is £951k. £375k of this saving relates to the remaining balance to be found from the recent restructure within NS&T. The restructure has been effective from 1st April 2018 however due to the timescales and notice periods required, some staff have remained in post longer than anticipated. This may have some effect on the level of savings achievable. It is envisaged that the full £951k saving will not be made in this financial year and a shortfall of £315k is being reported.
- It is early in the financial year, however, it is currently projected that the Managing Director and Resources service will outturn within target at year end.
- The initial savings target for the year relating to the Reshaping Tranche 3 Establishment Review has been re-apportioned across the directorate and therefore a budget virement was requested. Cabinet approved the virement of £20k to the Regeneration budget with £16k being transferred from the Development Management budget and £4k from the Private Housing budget.

Savings

As part of the Final Revenue Budget Proposals for 2018/19, a savings target of £6.298m was set for the Authority. It is currently projected that there will be a shortfall against the savings target of £724k. A saving of £700k has been allocated for 2018/19 for the Managing Director and Resources directorate however £600k has currently been identified for the year. Further work is being undertaken to identify additional savings and this shortfall may reduce by year end. It is anticipated that any shortfall at year end can be funded from savings elsewhere in the Directorate.

In Neighbourhood Services and Transport there is a savings target this year of £951k however it is currently anticipated that £636k will be achieved leaving a shortfall of £315k to be identified. Work is continuing to identify schemes to close this gap however any shortfall at year end will need to be funded from the NS&T reserve.

At Q2, positive progress has been reported in relation to the Reshaping projects contributing to this Well-being Outcome with projects well underway. The 2 Reshaping projects associated with is Well-being Outcome (Transport programme and Neighbourhood Services) have reported an Amber status in September 2018.

2.3 ASSETS

Positive progress has been made during quarter 2 in relation to maximising our key asset priorities as follows:

Upgrades to Paget Road under the Open Space Project were completed during August 2018. Works included an upgrade of the whole open space including a play area, multi-use games areas, new footpaths, seating and lighting. Other works completed under this project include; the upgrade of Plassey Square Open Space with improvements made to the play area, tree and wild flower planting and the installation of seats and works to install a zig zag path.

We continue to refurbish the BSC2 (formerly the Skills Centre) to let remaining office space to support regeneration and increase income. Some works remain which are stopping occupation of the upper floor pending completion. However, enquiries are being progressed for all ground floor units and full occupation of the ground floor is expected during quarter 3. The car park is operational but some work remains to be completed.

Despite previous selection of preferred bidder, the Council has been approached by CAVC to acquire the Innovation Quarter Southern development site as part of the College re-development programme. The Council continues to work with CAVC to help deliver their aspirations.

2.3 ASSETS

Contracts have exchanged on the former Goods Shed at the Innovation Quarter and a planning application is expected in quarter 3.

Cabinet has agreed the leasing of 198 Holton Road, Barry to a third sector organisation and the lease is currently in the process of being agreed. Occupation is expected during the early part of quarter 4.

We have completed the marketing of the Llantwit Major Youth Centre Building and sold the St Cyres Lower School, Dinas Powys site and development is now underway. St. Pauls Church has been disposed to Newydd Housing Association and having secured planning permission, the Registered Social Landlord is currently aiming to be on site during 2019 delivering a mixed use development of affordable residential apartments and a community facility.

The Carbon Management Plan was considered and agreed by the Insight Board on 6th Sept 2018 as planned. Suggested amendments have now been incorporated and the plan is currently being finalised. The report with the final Plan will be presented to Cabinet for approval as soon as possible.

In preparation for the winter months 'Out of Hours' gas reports have been sent to building occupiers/managers and this will continue through the winter. The Carbon Reduction Commitment officer has communicated to schools the opportunities to deliver energy savings and education by forwarding details of campaigns run by EDF Energy and Western Power Distribution aimed at educating and reducing energy consumption.

The Corporate Asset Management Group continues to meet to consider applications at the appropriate time. Recommendations will be made to the next Insight Board in October 2018 which will report on specific Community Asset Transfer (CAT) applications. Pending the outcome of the Insight Board, a Cabinet report will be submitted with recommendations relating to the specific assets.

The Five Mile Lane detailed design has been delayed but is now programmed to completed at the end of October 2018. The construction phase of the scheme continues to progress well and is likely to be completed in Summer 2019. The Council's Employers Agent has been successfully monitoring and supervising the works and administering the NEC contract to manage risk and any additional costs. The current additional cost under the contract are less than 1% with an anticipated forecast total cost of 19% over the original tender cost.

Following Cabinet approval of the Highway Maintenance 3 year resurfacing plan in September 2017, works to implement the plan within the budget are progressing well. The surfacing dressing and micro-asphalt elements of the Highway Maintenance 3 year Plan have already been completed. A spend profile has been agreed with the Council's specialist surfacing contractor to complete the resurfacing element of the Plan and fully spend the allocated budget for this financial year.

The Big Fill initiative to tackle pothole problems across the Vale of Glamorgan continues to be delivered to schedule. The current schedule with areas, repair days and deadlines for reporting potholes can all be found on the Council's website at www.valeofglamorgan.gov.uk/en/living/Roads/The-Big-Fill.aspx

2.4 ICT

We have continued to make progress towards delivering our key ICT priorities, contributing to improved service for residents and our customers.

Use of tablets and remote working software has been embraced across the Regeneration and Planning division with further opportunities for remote working. These opportunities will continued to be explored and developed over the next 12 months.

Devices are in place for Neighbourhood Services Operations (Inspectors Highways) allowing access to emails and the Mayrise system remotely. Front line staff have also received training during Quarter 2. Other activities have also been progressed during the quarter for example, a workshop date has been confirmed for a health check on system and a meeting arranged for Quarter 3 to discuss Trees and Playground assets.

Additional devices are being procured for Inspectors (Parks and Grounds). The team have been carrying out a software audit and have identified additional areas for streaming ICT software as part of the recent business transformation in the Neighbourhood Services & Transport service.

Use of tablets and remote working software has been embraced within the Regeneration and Planning service with further opportunities for remote working. The use of Windows 365 is to be investigated over the next 6-12 months.

2.5 CUSTOMER

Ensuring good customer focus remains a key priority in delivering Council services and a number of planned improvement activities have been undertaken across the Council with this in mind.

Regional sessions have been held for quarter 2 for Transport services to move towards a regionally provided service. The Business Case for Regional Transport has been delayed but is currently being developed. The action itself is currently on track.

We continue to develop joint working with Cardiff to implement a CONTEST response to tackle and prevent terrorism. Since the launch of Airport Watch there have been 15 people signed up to the scheme who have all had to be vetted. In quarter 2, a meeting was held with the Prevent team looking at a merging the Cardiff and Vale Channel; terms and references have now been sent out for comment to partners.

Programme support continues to be given to corporate projects work streams, including Town and Community Councils, Voluntary and Third sector, Demand Management and Effectiveness of Spend. A review of the Town and Community Council Charter has commenced via a working group of representatives and this action remain on track during quarter 2.

2.6 CORPORATE RISK

The most recent review of the Corporate Risk Register was used to inform this quarter's reports. As at quarter 2 there were four corporate risks that are aligned to this Well-being Outcome that relate to the Waste Management, Environmental Sustainability, Public Buildings Compliance and Safeguarding.

All these four risks, three (Waste, Environmental Sustainability and Public Buildings Compliance) were attributed a medium status. Only Safeguarding has been attributed with a medium/low status. These scores remaining unchanged since the last update reported as at quarter 1 2018/19. In terms of forecast direction of travel, it is anticipated that both the safeguarding and the environmental sustainability risks will remain unchanged.

In relation to public buildings compliance it is forecast this risk will continue to reduce over time, now that good progress has been made in relation to undertaking assessment site visits for compliance and the new compliance database (IPF) system is currently being populated.

It is anticipated that the waste risk may increase incidently as a result of the roll of of the new waste changes in September. Initial results indicate there has been a significant reduction in black bag tonnages with a 30% plus increase in recycling. The challenge is whether this pattern will continue as the new waste fully embeds. Mitigating actions for service and corporate risks continue to be addressed via Service Plan actions.

Environmental Sustainability is a very broad based risk that includes not only issues associated with flooding, coastal erosion but also relates to issues such as reducing emissions and carbon reduction. There are a number of robust controls that are already in place that work well in concert to mitigate this risk at a medium level. In terms of further mitigating activity during quarter 2, successful conversion of 5,366 standard conventional lanterns in residential areas to LED lighting at the end of August. We have purchased new environmentally friendly vehicles via the Neighbourhood Replacement Fund and we successfully bid for £12k for the St Athan Active Travel improvement scheme. It is forecast that this risk will remain static.

The Safeguarding risk continues to remain medium/low. There are several robust controls in place to effectively mitigate against this risk. We continue to embed the Safer Recruitment Policy both corporately. Our compliance during quarter 2 was 80% for July, 100% for August and 98% for September. Although this risk remains relatively low, it will continue to feature on the Risk Register due to the volatile nature of the risk.

The current status of the key corporate risks that have a bearing on this outcome are as follows:

Risk Ref	Risk	Residual Risk Score			Direction of Travel ¹	Forecast Direction of Travel ²
		Likelihood	Impact	Total		
CR5	Waste Management	2	2	4 M		
CR8	Environmental Sustainability	2	3	6 M		
CR10	Public Buildings Compliance	2	3	6 (M)		
CR11	Safeguarding	1	3	3 (M/L)		







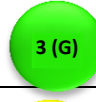









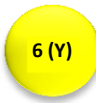





¹ **Direction of travel** compared residual risk score for the current quarter with the previous quarter to indicate whether the risk is increasing/decreasing or staying static.

² **Forecast direction of travel** anticipates the future direction of the risk by taking into account factors that are likely to impact on it.












risk is increasing, risk is decreasing, risk is remaining static

2.7 SERVICE PLANS RISKS

The current status of the Service Plan risks that have a bearing on this outcome are as follows:

Risk Description	Service Area	Status		Direction	Forecast Direction
Inability to maintain existing highway infrastructure and facilities leading to a reduction in service provision or increased claims.	Neighbourhood Services and Transport	Medium / High			
Inability to meet Welsh Government demands in respect of Statutory Transport and Waste Guidance relating to the Waste Blueprint and the Active Travel and Learner Travel Wales.	Neighbourhood Services and Transport	Medium			
Failure to meet national recycling targets.	Neighbourhood Services and Transport	Medium / Low			
Failure to meet legal duties in relation to the Flood and Water Management Act.	Neighbourhood Services and Transport	Medium			
Inability to maximise S106 contributions whilst having regard to the Community Infrastructure Levy (CIL) regulations and possible further changes to the legislation.	Regeneration and Planning	Medium			
Inability to deliver the Highway Asset Management Plan priorities due to limited resources.	Neighbourhood Services and Transport	Medium			
Increased pressure on limited resources as a consequence of increased areas of maintenance.	Neighbourhood Services and Transport	Medium			
Annually shrinking budgets will impact negatively on consistently achieving high standards of cleanliness of the local environment.	Neighbourhood Services and Transport	Medium			

Risk Description	Service Area	Status		Direction	Forecast Direction
Loss and reduction of external grants. The cyclical and short term nature of funding streams impacts negatively on forward planning for a significant number of service areas including countryside management operations, renewal area, cultural, recreation and community schemes across the Vale. Also impacts negatively on sustainability of local businesses and jobs.	Regeneration and Planning	High			
Competition for scarce resources within the Council means that non statutory services have a higher risk of losing resources.	Regeneration and Planning	Medium /High			
Failure to manage the service's collaboration agenda effectively.	Regeneration and Planning	Medium			
Failure to secure sustainable development practice to mitigate the impact of climate change with respect to land planning and use.	Regeneration and Planning	Medium /Low			
Impact of regulatory and bureaucratic perception of the planning system and implications of Brexit, negatively impacting on investment and development.	Regeneration and Planning	Medium			
Downturn in the economy impacts on employment opportunities.	Regeneration and Planning	Medium			
Failure to identify and maximise potential income generation opportunities.	Regeneration and Planning	Medium			
Resource and reputational impact from decisions made on planning applications contrary to recommendation and subsequent appeal.	Regeneration and Planning	Medium			
Insufficient property, procurement, legal and ICT support staff to enable effective contract and grant delivery.	Neighbourhood Services and Transport	Medium			

Risk Description	Service Area	Status		Direction	Forecast Direction
Increasing transport and waste budget pressures as a result of new developments and an inability to deliver savings to both transport and waste management services.	Neighbourhood Services and Transport	Medium /High			
Decisions taken elsewhere in relation to external funding could impact on Council investment decisions on key regeneration projects including the Enterprise Zone, City deal, TRI programme.	Regeneration and Planning	Medium			
Brexit – Risk of loss of funding and grant schemes beyond 2020.	Regeneration and Planning	Medium			
Failure to meet the requirements of the forthcoming update to planning law in Wales.	Regeneration and Planning	Low			
Policy trigger points set out in the Local Development Plan monitoring framework are breached as part of the annual monitoring review.	Regeneration and Planning	Medium / Low			
Failure to obtain Waste and Transport Revenue and any necessary Capital Funding from Welsh Government including Leisure.	Neighbourhood Services and Transport	Medium			
Redesign of services result in structure/processes/technology that are unfit for purpose	Neighbourhood Services and Transport	Medium / Low			
Inability to maintain the long-term integrity of the highway infrastructure to an acceptable standard for citizens within limited resources.	Neighbourhood Services and Transport	Medium / High			

There are a total of 25 service risks that are aligned to this Well-being Outcome. Of these 15 have a risk performance status of Medium, 4 have a risk status of medium/low, 4 have a risk status of medium/high, 1 has a risk status of low and the remaining risk has a status of high. The direction of travel for 23 service risks are anticipated to remain static over the coming months, with the forecast direction of travel for the 2 remaining risks is anticipated to increase.

GLOSSARY OF TERMS

Well-being Outcome:

The relevant Well-being Outcome set by the Council and featured in the Corporate Plan 2016-20.

Well-being Objective:

The relevant Well-being Objective set by the Council and featured in the Corporate Plan 2016-20.

Population Level Performance Indicators:

These headline performance indicators demonstrate progress in achieving outcomes at the community level rather than the individual level. The Council will certainly contribute towards population indicators through its work, however, it does not have sole responsibility for them and delivering sustained improvement on these indicators will involve a wide range of organisations working effectively in partnership.













Local Council Performance Indicators:

These are performance indicators which tell us how well we are delivering our services or activities and will identify how these contribute to the overall community-wide impact. The focus is on whether customers are better off as a result of what we do. In order to identify the most important performance measures to demonstrate our progress we need know: How much did we do? How well did we do it and; What difference have we made?

What difference have we made?	How well have we performed?	How much? (contextual data)
These performance measures will help us demonstrate whether customers in the Vale are better off. They will seek to measure the quantity/quality of change for the better for customers.	These performance indicators are qualitative and will be used to demonstrate how well the Council performed its activities.	These performance indicators are quantitative and will be used to measure how much and/or what the Council delivered.

Overall RAG status:

Provides an overall RAG health check showing our performance status against the Well-being Objective.

Measures (RAG)		Direction of travel (DOT)		Actions (RAG)		Overall (RAG) status Objective	
	Performance is on or above target.		These performance indicators are qualitative and will be used to demonstrate how well the Council performed its activities.		Green: Action completed or on track to be completed in full by due date.		Green: indicates that we are well on track to deliver the key outcomes relating to the Objective as set out in the Corporate Plan.
	Amber: Performance is within 10% of target.		Performance has remained the same as the same quarter last year.		Amber: Minor delay but action is being taken to bring action back on track.		Amber: indicates that at this stage, we are on target to deliver the Objective but some aspects need to be addressed in order to ensure we remain on track to fully achieve the Objective.
	Red: Performance missed target by more than 10%.		Performance has declined compared to the same quarter last year.		Red: Action has slipped with limited progress made and an explanation must be provided including any planned remedial action(s) and where appropriate a revised completion date.		Red: indicates that at this stage, we are not on target to deliver key outcomes relating to the Objective as set out in the Corporate Plan.

Service Plan Actions

NS: Neighbourhood Services & Transport	RP: Regeneration & Planning	FIT: Financial and ICT Services
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RISK MATRIX

The **Inherent Risk** defines the risk score in a pre-control environment i.e. what the risk would look like (score) without any controls in place to manage the risk.




The **Residual Risk** can be defined as the subsequent risk score as a consequence of applying controls to mitigate this risk.

Possible Impact or Magnitude of Risk	Catastrophic	4 <i>MEDIUM</i>	8 MEDIUM/HIGH	12 HIGH	16 VERY HIGH
	High	3 <i>MEDIUM/LOW</i>	6 <i>MEDIUM</i>	9 MEDIUM/HIGH	12 HIGH
	Medium	2 LOW	4 <i>MEDIUM</i>	6 <i>MEDIUM</i>	8 MEDIUM/HIGH
	Low	1 VERY LOW	2 LOW	3 <i>MEDIUM/LOW</i>	4 <i>MEDIUM</i>
Low 1-2 Low/Medium 3 Medium 4-6 Medium/High 8-10 High 12-16		Very Unlikely	Possible	Probable	Almost Certain
		Likelihood/Probability of Risk Occurring			

Direction of travel compares residual risk score for the current quarter with the previous quarter to indicate whether the risk is increasing/ decreasing or staying static.

Forecast direction of travel anticipates the future direction of the risk by taking into account factors that are likely to impact on it.

Risk Key

	Risk level increased at last review
	Risk level decreased at last review
	Risk level unchanged at last review

APPENDIX 1: Service Plan Actions

Objective 3: Promoting regeneration, economic growth and employment

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
ER001				
LS/A003: Provide legal advice, guidance and support on legal matters in relation to Cardiff Airport and St Athan Enterprise Zone.	31/03/2019	50	Green	Throughout the year ongoing input from a Legal Services perspective will be provided when required i.e. on an ad-hoc basis. No advice on these matters has been sought from Legal Services during quarter 2.
LS/A013: Provide legal advice, guidance and support on legal matters in relation to the Capital region (Cardiff City Deal).	31/03/2019	50	Green	Following the execution of the Joint Working Agreement and the establishment of Cardiff Capital Region joint Cabinet, input from a Monitoring Officer and Legal Services perspective is provided when required. No instructions were received in Q2.
RP/A054: Work in partnership with the Cardiff Capital Region to promote Cardiff Airport and the Enterprise Zone and utilise the Local Development Plan as a planning framework for positive land use.	31/03/2019	50	Green	The Council works with Welsh Government on proposed investment projects at the Enterprise Zone such as the Aston Martin investment. A new Inward Investment prospectus is currently being developed by the Economic Development team.
RP/A055: Adopt the Cardiff airport and St Athan Enterprise Zone development framework as a development brief.	31/03/2019	50	Green	Cardiff airport held a consultation exercise for its master plan in the 2nd quarter of this year. The airport is now working with the Council to develop a final plan which will then be considered for adoption as supplementary planning guidance.
RP/A084: Progress work with our partners in relation to transport infrastructure, business support, regeneration, planning and housing, skills and innovation as part of the City Deal.	31/03/2019	50	Green	The Council will continue to work with the region to develop transport, infrastructure, business support, regeneration, planning and housing via the City Deal Business Plan and other regional documents and bodies such as the Cardiff Capital Region (CCR) Project Board, the regional plan for regeneration and a strategic development plan. This work is underway and will be developed over the next 12 months. During quarter 2 the regional plan for regeneration has been adopted by the

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
				Council and the City Region and endorsed by Welsh Government. Work around the development of a regional forum to develop an SDP continues.
ER002				
HR/A008: Work with service departments and our partners to increase the numbers of 16-24 year old employees as a proportion of the wider workforce.	31/03/2019	50	Green	<p>A direct approach to employing apprentices is now established, with three apprentices recruited in this way in September and several in the pipeline for the coming months.</p> <p>Information on the approach was distributed in the HR Update in August, although further awareness sessions are still needed, and we will be attending DMT in the coming weeks to raise awareness further.</p> <p>We have established recruitment methods with the local universities, allowing us an approach to advertising directly for graduate opportunities - again further awareness of the approach is needed.</p> <p>We have been building links with Cardiff University on a Work Experience approach, allowing engage with the University on short term assignments for specific projects.</p>
HR/A009: Work with the Department of Work & Pensions to provide a range of work placement/ work experience opportunities in the Council for volunteers in receipt of state benefits.	31/03/2019	50	Green	The scheme remains in place and we continue to receive details of potential candidates and placement opportunities. One of the Department of Work and Pensions (DWP) candidates has recently been engaged in HR under a temporary part time agency contract in HR to undertake data input.
RP/A085: Exploit links between Communities for Work and regeneration/ investment projects to realise local employment opportunities.	31/03/2019	50	Green	Vale Communities for Work (CfW) has sustained progress during this Quarter as links have been developed with; Lovell Construction, Willmott Dixon, Alun Griffiths Construction and Kier. Most of these firms will be in attendance at our Jobs Fair on the 05/10/2018. During

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
				the quarter the team has also linked with the Vale's 21st Century School's programme with a view to developing the employability and Community Benefits aspect of the programme.
ER003				
LS/A004: Provide legal advice, guidance and support on legal matters in relation to the Council's major regeneration projects.	31/03/2019	50	Green	The Monitoring Officer and a representative from Legal Services Property & Contract team are members of the Council's Strategic Projects Monitoring Group which oversees progress on the Council's major regeneration projects of particular note. During quarter 2 legal advice continued to be provided in relation to the Innovation Quarter (IQ) Southern Development Site, Hood Road, Good Sheds disposal, Headland link, Eagleswell School disposal, Cowbridge livestock market, Barry Gateway regeneration and St Paul's Church disposal.
NS/A001 (VS/A002): Further the feasibility study to get buses over the Cardiff Bay barrage, including further consideration of a Cosmeston Park and Ride facility.	31/03/2019	50	Green	The Big Fill initiative has continued this quarter with further works being scheduled. There are a number of ways residents can get involved with the BIG Fill campaign to improve road surfacing and pothole problems in the Vale, if they spot a pothole it can be simply report it to us via telephone or via email. The current schedule for locations, reporting deadline and repairs days have been identified on the website at http://www.valeofglamorgan.gov.uk/en/living/Roads/The-Big-Fill.aspx .
RP/A059: Continue to deliver the Rural Development Strategy.	31/03/2019	50	Green	The Rural Local Development Strategy is on track in relation the claim profiles and outcomes. Quarter 2 saw a local action group meeting take place in Dyffryn with several new projects being approved, including a transnational project on co-working spaces.

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
RP/A062: Complete Open Space improvement works to North Penarth.	30/09/2018	100	Green	Works identified to upgrade Pagent Road under the Open Space Project for this year were completed in August 2018, works included an upgrade of the whole open space including a play area, muga, new footpaths, seating and lighting. Other works completed under this project include; Works to Plassey Square Open Space with the upgrade of a play area, tree and wild flower planting, the installation of seats and works to install a zig zag path. The wider Neighbourhood Services project remains ongoing until 2019/2020.
RP/A086: Continue to strengthen our Town Centres through the Town Centres Framework.	31/03/2019	50	Green	As per last year most projects are on track to be delivered. The Council recently secured funding from the Welsh Government to undertake a feasibility study to investigate the potential to establish a Business Improvement District (BID) for Barry. Further partnership working is progressing with the other town centres and their local businesses. A Penarth Business Group has been established and is delivering initiatives to improve the viability of the town i.e. Late night shopping events. The Town Centres Development Officer is developing a Stakeholder group for Cowbridge to coordinate activities in the town centre. The Town Centres Development Officer is a key member of the Llantwit Major Town Centre Steering Group whose objective is to increase footfall to the town centre and thereby improve the viability of the town.
RP/A087: Progress regeneration projects across the Vale and deliver associated strategies.	31/03/2019	50	Green	Various projects across the Vale of Glamorgan remain on track and the relevant project boards ensure progress is being made in a timely fashion. This includes projects such as; Barry Gateway, Cowbridge Livestock market, Barry Island/Nells Point and Penarth Regeneration. Boards will be making a number of key decisions around the development of projects in quarter 3 including the

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
				Southern Development site, Nells Point and Cowbridge Cattle Market.
RP/A088: Complete the Penarth Gateway Regeneration Area.	31/12/2018	80	Green	Major facelifting contracts are largely complete with Minor works ongoing on frontages. These contracts are expected to complete by early October. Tenders for the boundary wall works have been received and accepted. Work to start on site in Q3 and complete in early March 2019 finishing the scheme. This is later than planned but the entire scheme is contracted to be complete by March.
ER004				
NS/A002: Continue to deliver transport improvement schemes associated with the Cardiff Capital Region Metro including cycle infrastructure and bus stop improvements from Weycock Cross to Cardiff Airport.	31/03/2019	50	Green	The Bid made in quarter 1 for £1.5m of funding for pedestrian/cycle way from Weycock Cross to Cardiff Airport was unsuccessful although design funding is available via S106. The work in respect of the pedestrian/cycle access around Penarth Headland Link will be reported to Cabinet in quarter 3 together with commencement of a WelTAG Stages 1 and 2 for the scheme.
NS/A003: Progress additional modelling requirements to assist with the feasibility study for bus, cycling and walking improvements at Cardiff and Barry Road, Dinas Powys.	31/03/2019	25	Red	This project is delayed due to a resource issue but is being moved forward in quarter 3 to finalise the business case and feasibility for this project.
ER005				
NS/A004: Implement Integrated Network and Active Travel Maps and continue to improve the Active Travel highway network.	31/03/2019	50	Green	Out of the two applications put to Welsh Government for active travel funding, only the St Athan Active Travel improvement scheme was successful with the Vale fo Glamorgan Council given £12k for design works - this will be carried out in quarter 4. A number of other improvement schemes are now designed and works will commence in quarter 3.

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
ER006				
RP/A029: Increase the number of innovative events which support the local economy and encourage existing events to be self-sustainable.	31/03/2019	50	Green	During this period 2 applications for the New Event Grant scheme were received, out of which 1 new event was supported with direct funding – SouthernSunDown. In addition 2 new events were supported for the first time this year as part of the main Council events programme, the Barry Island 10k and Cinemor in partnership with Bafta Cymru. Grants have been reduced to existing regular events with advice on sustainability given to organisers. The New Event Grant scheme will be actively promoted shortly via social media to help increase the number of applications received for new events.
RP/A064: Explore further opportunities for commercial partnerships on Council sites for the provision of tourism activities.	31/03/2019	50	Green	Marketing documents have been prepared for key sites and to promote country parks as an opportunity. Marketing will take place in quarter 3.
RP/A089: Revise and implement the Destination Management Plan.	31/12/2018	50	Green	The Destination Management Partnership (DMP) met on 14th September 2018. The Destination Management Plan remains an ongoing item on the Agenda of the Partnership. It was agreed that prior to each DMP meeting an activity update spreadsheet would be circulated to all members for further discussion at the meeting, should they require. The spreadsheet details actions against each of the 7 key priorities and all members are asked to update any actions they have accordingly.

Objective 4: Promoting sustainable development and protecting our environment

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
ER007				
RP/A065: Adopt the Parking Standards SPG in 2018/19.	31/03/2019	50	Green	This work is planned to commence in Q3. The draft SPG has been prepared to be reported to Cabinet in November before going out to public consultation.
RP/A067: Determine statutory applications under Planning and other relevant Acts in accordance with the Local Development Plan (unless material considerations indicate otherwise).	31/03/2019	50	Green	During quarter 2 , 357 applications have been determined in addition to 18 Non-material Amendments (NMA), 23 Pre-Apps and 27 Tree Applications bringing the overall total of applications determined to 425, this is an increase when compared to the 358 applications determined in quarter 2 2017/18.
RP/A090: Undertake an annual monitoring review of the Local Development Plan and utilise this as a Planning Framework.	31/10/2018	50	Green	The Local Development Plan (LDP) Monitoring against the Framework is completed on a monthly basis. The first Annual Monitoring Review (AMR) report is not due until October 2019.
RP/A091: Prepare and consult on the following Supplementary Planning Guidance: - Renewable Energy - Parking and Travel Plan - Tourism - Public Art - Trees and Development	31/03/2019	70	Green	The Public Art in New Development Supplementary Planning Guidance (SPG), Travel Plan SPG and Trees, Woodlands, Hedgerows and Development SPG were adopted by Cabinet on 30th July 2018. It is anticipated that the remaining SPGs will be reported to Cabinet for approval for consultation in November 2018.
RP/A092: Continue a program of Planning Committee member training.	31/03/2019	50	Green	We will carry out a member briefing on the next suite of draft Supplementary Planning Guidance (SPG) once they have been to Cabinet in November 2018.
ER008				
RP/A069: Take stock of likely legislation changes in Wales and the recent report into the Community Infrastructure Levy system and further use the Council's Planning obligation guidance to secure developer contributions to provide necessary infrastructure and improve	31/03/2019	50	Green	Planning obligations Supplementary Planning Guidance (SPG) is used by the s106 Officer to provide support to case officers to ensure s106 contributions are maximised and thereafter effectively implemented. It is not considered appropriate at this stage to proceed with Community Infrastructure Levy (CIL) in the Vale. In

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
community facilities.				quarter 2 a total of 4 agreements were signed equalling £126,069.00 bringing the cumulative total to 17 agreements and £3,096,000.00.
ER009				
NS/A005: Continue to deliver the 3 year highway resurfacing plan.	31/03/2019	50	Green	Works are continuing well and to programme on implementing the relevant schemes identified of the Council's Highway Maintenance 3 year resurfacing plan 2018/2021 for this financial year. The surfacing dressing and micro-asphalt elements of the Highway Maintenance 3 year Plan have already been completed. A spend profile has been agreed with the Council's specialist surfacing contractor to complete the resurfacing element of the Plan and fully spend the allocated budget for this financial year. In order to achieve this, works will continue through to end of quarter 4.
NS/A007: Deliver a comprehensive road safety education, training and publicity programme to vulnerable groups identified within the Welsh Government Road Safety Framework.	31/03/2019	50	Green	The Council's programme of road safety education and training is continuing with kerb craft and child pedestrian safety training ongoing as reported for quarter 1. Additional training is planned to be delivered through to the end of quarter 4 which includes motorbike training, bike safe and mega drive at RAF St Athan later in the year.
NS/A008 (VS/A011): Continue to extend the Greenlinks Community Transport Service.	31/03/2019	50	Green	The Greenlinks scheme continues to provide transport to residents in the Vale of Glamorgan. Unfortunately, there has been a loss of volunteers which has led to reduced service on certain days. However, the scheme continues to run five days a week and provides those unable to access regular public transport with a suitable alternative.
NS/A009 (VS/A055): Seek further opportunities to recruit volunteers for transport initiatives.	31/03/2019	0	Red	A lack of staff in the Passenger Transport team has meant a conflict in priorities with the day-to-day running of services taking priority. This has meant certain tasks, such as recruiting staff, has taken less of a priority. However, during quarter 2 a 'your bus matters' event was conducted in Kings Square, Barry and Greenlinks was

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
				represented at this event with membership and volunteer recruitment highlighted to residents.
NS/A010: Review Civil Parking enforcement arrangements with Bridgend in line with outcomes from the Parking Strategy review.	31/03/2019			This work is not due to commence until end of December 2018 or until a decision has been made on the progress of the draft Parking Strategy which was consulted on through August and September 2018.
NS/A011: Continue the Big Fill initiative for 2018/19.	31/03/2019	50	Green	The Big Fill initiative has continued this quarter with works being scheduled. There are a number of ways residents can get involved with the BIG Fill campaign to improve road surfacing and pothole problems in the Vale, if they spot a pothole it can be simply report it to us via telephone or via email. The current schedule for locations, reporting deadline and repairs days have been identified on the website at http://www.valeofglamorgan.gov.uk/en/living/Roads/The-Big-Fill.aspx .
NS/A012: Deliver structural improvements to the Murch Field and Dinas Powys Library bridges.	31/03/2019	50	Green	The framework contract for specialist engineering consultancy services is now due to be finalised and tendered in quarter 3 in order to obtain the necessary resource to progress these works. It is considered that this will still allow detailed design works to be progressed and works completed on site by end of quarter 4.
NS/A049 (VS/A058): Deliver access improvements to the Murch (via bridge).	31/03/2019	50	Green	The framework contract for specialist engineering consultancy services is now due to be finalised and tendered in quarter 3 in order to obtain the necessary resource to progress these works. It is considered that this will still allow detailed design works to be progressed and works completed on site by end of quarter 4.
ER010				
LS/A006: Provide legal advice, guidance and support on legal matters in relation to Five Mile Lane.	31/03/2019	50	Green	This project is progressing and continuing legal advice and support is provided as and when required. In contract and CPO procedural terms we are at the entry on to land and advance compensation payment stage.

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
NS/A013 (VS/A012): Continue to deliver improvements to Five Mile Lane in partnership with Welsh Government.	31/03/2019	50	Green	The detailed design has been delayed but is now currently programmed to be completed by end of October 2018. The construction phase of the scheme continues to progress well and is likely to be completed in Summer 2019. The Council's Employers Agent has been successfully monitoring and supervising the works and administering the NEC contract to manage risk and any additional costs. The current additional cost under the contract are less than 1% with an anticipated forecast total cost of 19% over the original tender cost.
RP/A070: Oversee the procurement and management of improvement works associated with Five Mile Lane.	31/03/2019	50	Green	Works are progressing on-site in accordance with the work programme.
ER011				
ER011: Improve accessibility to public transport for 16 to 18 year olds and 60 plus by promoting and increasing take up of Welsh Government Concessionary Travel Schemes. Works related to this Corporate Plan action were completed in the previous year as reported under VS/A013 in 2017/18 with opportunities sought throughout the year for S106 funding as and when it became available, these opportunities included signage scheme at Barry Waterfront to the town centre.				
ER012				
NS/A014: Continue to identify funding to improve the National Cycling Network Route 88 as identified in Active Travel integrated networks maps.	31/03/2019	25	Red	While S106 contributions continue to be used to enhance cycling provision in the Vale of Glamorgan, staff levels at present have meant a proactive stance has not been taken. The bid for the walking/cycling route from Weycock Cross to the airport was not successful. Once staff levels are at capacity one person will dedicate their time to active travel and cycling - this will be at the end of quarter 3.
NS/A015 (VS/A014): Promote public transport concession schemes.	31/03/2019	50	Green	The Council continues to promote the scheme on digital platforms and all local bus services throughout the Vale of Glamorgan, accept concessionary travel passes.
ER013				
NS/A017 (VS/A060): Undertake an annual review of the beach huts policy.	31/01/2019			This work is not due to commence until quarter 3.

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
ER014				
LS/A007: Provide legal advice, guidance and support on legal matters in relation to regeneration of Barry Island.	31/03/2019	50	Green	Legal advice is provided when requested i.e. on an ad-hoc basis, no advice on these matters has been sought from Legal Services during quarter 2. Legal services are currently instructed in relation to the disposal of the Toilet Block at Nells Point
RP/A093: Adopt and deliver the Barry Island Master Plan.	31/03/2019	50	Green	Work continues on the development of the master plan and the Council will be attending a workshop with Welsh Government and hotel investors in quarter 3.
RP/A094: Progress the beneficial re-use of the Nell's Point site at Barry Island.	31/03/2019	50	Green	As above.
ER015				
NS/A019 (VS/A061): Continue to implement conversion of non LED to LED lighting in residential areas.	31/03/2019	50	Green	The first phase of this project involving the conversion of some 5,366 standard conventional lanterns throughout residential areas was successfully completed at the end of August 2018. The next phase of the project is to convert the remaining 911 ornamental and bespoke street lighting lantern units which exist in some areas of the Vale. This next phase is currently being planned and programmed with the intention of completing this work and the overall project to convert residential lanterns to LED by the end of the current financial year, subject to procurement of the necessary contracts.
NS/A020 (VS/A019): Purchase new vehicles from the Neighbourhood Replacement Fund in line with current EU Environmental Standards including the ability to operate on biofuel.	31/03/2019	50	Green	During quarter 2 new environmentally friendly vehicles have been purchased via the Neighbourhood Replacement Fund. These new vehicles will replace older models which are beyond serviceable life. In addition to these purchased vehicles we are currently working on purchasing 8 new recycling vehicles in the 3 and 4th quarters of the financial year. The new vehicles are being purchased to meet the changing requirements of Neighbourhood services waste/recycling collection service.

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
NS/A021 (VS/A020): Continue to explore the need for fleet and options for better usage.	31/03/2019	50	Green	We are continuing supporting services to analyse vehicle utilization via the vehicle management system and where possible vehicles are being replaced with a more suitable alternative or not being replaced at all.
SRS/A011: Review Taxi Licensing Policy across the region taking account of air quality plans and vehicle emission standards for licensed vehicles.	31/03/2019	25	Red	Whilst the work in Cardiff to take forward a report on vehicle emission standards remains on schedule, Welsh Government have not released any further guidance on their review of legislation. We are awaiting feedback as to their plans.
FIT/A004: Work with service departments to continue to decrease our energy costs and carbon emissions in public buildings.	31/03/2019	50	Green	In preparation for the winter months Out of Hour's gas reports have been sent to building occupiers/managers and this will continue through the winter. The Carbon Reduction Commitment officer has communicated to schools the opportunities to deliver energy savings and education by forwarding details of campaigns run by EDF Energy and Western Power Distribution aimed at educating and reducing energy consumption.
FIT/A005 (FS/A005): Continue to meet our commitments under the CRC Energy Efficiency scheme and achieve annual certification.	31/03/2019	90	Green	The CRC report has been compiled, completed and was submitted on the 31st July 2018. Allowances will be submitted on the 09/10/2018. Internal audit due for completion January 2019.
FIT/A006: Implement the Re:fit (energy efficiency improvement) programme across the Council and work with services to ensure they benefit from the scheme.	31/03/2019	25	Red	The tender documents list for phase 1 buildings is now scheduled for completion in March 2019. Work at Stanwell Comprehensive which were planned to take place over the summer holidays have been rescheduled for October half term to allow the specification of the scheme to be upgraded.
FIT/A008 (FS/A008): Implement Carbon Management Plan.	31/03/2019	75	Green	The Carbon Management Plan was considered and agreed by the Insight Board on 6th Sept 2018 as planned. Suggested amendments have now been incorporated and the plan is currently being finalised. The report with the final Plan will be presented to Cabinet for approval as soon as possible.

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
ER016				
NS/A022 (VS/A022): Continue to exceed the national Recycling Target (58%).	31/03/2019	50	Green	The second quarter performance continues to exceed the current statutory recycling rate of 58% .
NS/A023: Develop and implement a Waste Reduction Strategy.	31/03/2019	75	Green	The future strategy has been confirmed now the Council has secured capital funding from Welsh Government's Collaborative Change Programme as part of this strategy was the implementation of restricted residual waste. As of the 3rd September 2018 households were restricted to 2 bags per fortnight. This will be the strategy for the remainder of the year with waste wardens being added in September/October. Early indications suggest a reduction of residual waste of over 30%. This strategy will be finalised in quarter 3.
NS/A024: Remodel our waste management infrastructure.	31/03/2019	75	Green	An interim Waste Transfer Station (WTS) has been secured and is now operational. This facility is based at Cowbridge Compost, a site formerly used to treat the Councils Food and Green Waste. The development of this site will continue as this facility will also act as the interim sorting site for the pending revised recycling service (collection of source separated recycling material).
NS/A025: Develop a 7 year Waste Management Plan (2018-25).	31/03/2019	50	Green	The future strategy has been confirmed now the Council has secured capital funding from Welsh Government's Collaborative Change Programme. Therefore the 7 year waste strategy will be completed by 31st March 2108.
NS/A026: Bid for the annual Welsh Government Environment Grant to deliver improvements in the Council's waste management infrastructure.	01/03/2019			This work is not due to commence until quarter 4.
NS/A027 (VS/A027): Review the provision of public conveniences to deliver a more cost efficient service.	31/03/2019	50	Green	A Cabinet report has been prepared and a public questionnaire is currently being designed.

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
NS/A028: Introduce new Public Space Protection Orders (PSPO's) under the Anti-social Behaviour, Crime and Policing Act 2014 (ABCPA 2014) to enforce dog related offences i.e. dog fouling.	31/12/2018	75	Green	Consultation on the new proposed Public Space Protection Orders (PSPO's) is complete and the report to Cabinet for implementation consideration will be presented in quarter 3.
NS/A029 (VS/A066): Progress the development of a waste transfer station and rationalisation of existing operational depots (subject to Welsh Government Collaborative Change Programme funding).	31/03/2019	50	Green	The development of the waste transfer station is ready for the detailed design stage. Ground investigations have commenced and the site is due to be secured at the beginning of November. WRAP continue to support this project and the waste team continue to have fortnightly meetings with the Construction manager to oversee the development.
NS/A050 (VS/A062): Implement vehicle savings associated with waste management collection rounds.	31/03/2019	50	Green	The site at Cowbridge is set up and in theory that will result in less operational down time which should demonstrate a reduction in fleet. However, this indicator is not complete as earlier indications from the implementation of restricted residual waste suggest that there is pressure on the current recycling fleet.
SRS/A024: Continue with the work related to Public Space Protection Orders (PSPO's) which will involve co-ordinating the consultation process to identify areas where nuisance/problems occur that are deemed detrimental to the local community quality of life, with a particular focus on dog control.	31/03/2019	50	Green	A report is being prepared on the consultation and will be fed back to Cabinet for a decision on implementation.
ER017				
RP/A034: Deliver a programme of Biodiversity Projects funded by the Welsh Government single Environment Grant.	31/03/2019	50	Green	Works have proceeded with regards to delivering the individual elements of the grant. Work has been completed on three of the main elements i.e. the re-introduction of Water Voles at Cosmeston, the community volunteer element and the delivery of the environmental programme. The first claim for works undertaken will be submitted by mid October 2018.

Service Plan Actions	In Year Completion Date	% Complete	RAG Status	Progress & Outcomes Description
ER018				
NS/A030 (VS/A028): Monitor the changes in coastal waters and coastal erosion at Penarth in accordance with the Shoreline Management Plc.	31/03/2019	50	Green	The collection of wind, wave and tide data at Penarth Pier remains ongoing. The annual photographic and topographic monitoring of Penarth frontage is delayed and now planned to take place in quarter 3 subject to appropriate weather conditions.
NS/A031: Complete the delivery of the Llanmaes Flood Alleviation Scheme.	31/12/2018	50	Amber	The construction of the attenuation pond as part of the Northern Access Road (NAR) continues to progress well. The cabinet report seeking appropriate delegations to progress detailed design and enter into land agreements for the next phase of the project will now be progressed in Q3. The final modelling of the catchment is nearing completion by consultants appointed to carry out NAR design via Welsh Government.
ER019				
Both actions (NS/A032 and NS/A033) identified under ER019 for 2018/19 have been completed at Q1 with Penarth Marina, Southerndown and Whitmore Bay maintaining and achieving Blue Flag awards for 2018. Both Jackson Bay and Cold Knap, Barry also successfully maintained Keep Wales Tidy Seaside Awards.				

APPENDIX 2: Performance indicators

Objective 3: Promoting regeneration, economic growth and employment

Performance Indicator	Q2 2017/18	Q2 2018/19	Q2 Target 2018/19	RAG Status	Direction of Travel	Commentary
Population Indicator						
CPM/004: Rate of new active businesses per 10,000 working age population.	N/A	N/A	N/A	N/A	N/A	Annual well-being national indicator. To be reported at quarter 4.
CPM/095: Percentage of working population with no qualifications.	N/A	N/A	N/A	N/A	N/A	Annual well-being national indicator. To be reported at quarter 4.
CPM/137 (WO2/M001): Gross Value Added (GVA) per hour worked (relative to UK average).	N/A	N/A	N/A	N/A	N/A	Annual well-being national indicator. To be reported at quarter 4.

Performance Indicator	Q2 2017/18	Q2 2018/19	Q2 Target 2018/19	RAG Status	Direction of Travel	Commentary
CPM/138 (WO2/M002): Percentage of people in employment who are on permanent contracts (or on temporary contracts and not seeking permanent employment) and who earn more than 2/3 of the UK median wage.	N/A	N/A	N/A	N/A	N/A	Annual well-being national indicator. To be reported at quarter 4.
CPM/139 (WO2/M004): Percentage of people in employment.	N/A	N/A	N/A	N/A	N/A	Annual well-being national indicator. To be reported at quarter 4.
What difference have we made?						
CPM/078: Average vacancy rate in the Vale's main town centres.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/087: Total number of visitors to the Vale of Glamorgan for tourism purposes (as measured by STEAM survey).	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/253: Total number of staying visitors to the Vale of Glamorgan for tourism purposes (as measured by STEAM survey).	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4. Establishing baseline.
CPM/254: The percentage of staying visitors to the Vale of Glamorgan for tourism purposes that have a serviced stay (this includes hotels, guest houses and B&Bs) (as measured by STEAM survey).	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4. Establishing baseline.
CPM/255: The percentage of staying visitors to the Vale of Glamorgan for tourism purposes that have a non-serviced serviced stay (this includes self-catering, C&C and alternative e.g. Shepherds Huts etc) (as measured by STEAM survey).	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4. Establishing baseline.

Performance Indicator	Q2 2017/18	Q2 2018/19	Q2 Target 2018/19	RAG Status	Direction of Travel	Commentary
CPM/256: The percentage of staying visitors to the Vale of Glamorgan for tourism purposes that have a SFR stay (staying with friends or relatives) (as measured by STEAM survey).	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4. Establishing baseline.
CPM/257: The number of jobs created in the Vale of Glamorgan Enterprise Zone.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4. Establishing baseline.
How well have we performed?						
CPM/230: The Percentage of surveyed residents who consider our town centres including Barry, Penarth, Llantwit Major and Cowbridge to be attractive places to visit and shop.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
How much have we done?						
CPM/079: Number of facilitated visits to country parks and heritage coast.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/081: Number of communities/groups supported to lead on the delivery of community projects.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/145: Number of visitors to Barry Island weekender events.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.

Objective 4: Promoting sustainable development and protecting our environment

Performance Indicator	Q2 2017/18	Q2 2018/19	Q2 Target 2018/19	RAG Status	Direction of Travel	Commentary
Population Indicator						
CPM/146 (WO2/M005) (PAM/043): Kilograms of local authority municipal waste that is not reused, recycled or composted during the year per person.	N/A	245.23	N/A	N/A	N/A	This is a new measure that calculates the amount of waste not recycled. This waste is sent and used to produce energy and a small quantity to land fill. This figure represents per person.

Performance Indicator	Q2 2017/18	Q2 2018/19	Q2 Target 2018/19	RAG Status	Direction of Travel	Commentary
CPM/147 (WO2/M006): Number of properties (homes and businesses) at medium or high risk of flooding from rivers and the sea.	N/A	N/A	N/A	N/A	N/A	Annual well-being national indicator. To be reported at quarter 4.
CPM/148 (WO2/M007): Area of healthy ecosystems in the Vale.	N/A	N/A	N/A	N/A	N/A	Annual well-being national indicator. To be reported at quarter 4.
CPM/149 (WO2/M008): Quality of the air we breathe: Levels of nitrogen dioxide (NO2) pollution in the air.	N/A	N/A	N/A	N/A	N/A	Annual well-being national indicator. To be reported at quarter 4.
What difference have we made?						
CPM/016: The percentage of reported fly tipping incidents which lead to enforcement activity.	10.27%	0%	10%	Red	↓	This remains low as a result of the types of waste fly tipped as it is notoriously difficult to catch offenders where there is no traceable evidence. To improve this indicator new technology such as CCTV is being explored this financial year.
CPM/018: Percentage of local authority collected municipal waste recycled.		No data available	37%	N/A		Data is not available at the time of reporting.
CPM/151: Percentage increase in mileage undertaken by Council pool car fleet.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/153: Percentage change (reduction) in carbon dioxide emissions in the non-domestic public building stock.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/154: Percentage of Council street lights that are LED.	33.56%	66.4%	60%	Green	↑	LED programme to change 5000 residential lights to LED has been completed.
How well have we performed?						
CPM/006: The percentage change in the average Display Energy Certificate (DEC) score within local authority public buildings over 1,000 square metres.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/013: The Cleanliness Index.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.

Performance Indicator	Q2 2017/18	Q2 2018/19	Q2 Target 2018/19	RAG Status	Direction of Travel	Commentary
CPM/014 (PAM/010): Percentage of highways inspected of a high or acceptable standard of cleanliness.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/015: Percentage of reported fly-tipping incidents cleared within 5 working days of the incident being reported.	100%	100%	100%	Green	↔	All reported fly tipping incidents were cleared within 5 working days this quarter. This is the result of the continued work by Waste Management coordinating works on behalf of all services which has improved our performance.
CPM/017: Percentage of adults 60+ who have a concessionary bus pass.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/020 (PAM/018): Percentage of all planning applications determined within required time periods.	91.9%	90.1%	90%	Green	↓	The department is extremely busy and are endeavouring to determine applications as quickly as possible within existing resources. During quarter 2, 337 of the 357 applications were determined within the required time periods.
CPM/021: The percentage of householder planning applications determined within 8 weeks or subject to Planning Performance Agreement or Extension of Time.	96.17%	94.28%	93%	Green	↓	The department is extremely busy and are endeavouring to determine applications as quickly as possible within existing resources. During quarter 2, 195 of the 199 householder planning applications were determined within 8 weeks.
CPM/023: The percentage of decisions made contrary to officer recommendation.	0%	0%	5%	Green	↔	No decisions were determined by the planning committee contrary to officer recommendation, mirroring performance in the same period in 2017/18.
CPM/031: Percentage of people satisfied with cleanliness standards.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/080: Percentage of customers satisfied with country parks.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/155: Satisfaction with public transport including a) accessibility and b) road safety.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/156 (PAM/019): Percentage of appeals against planning application	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.

Performance Indicator	Q2 2017/18	Q2 2018/19	Q2 Target 2018/19	RAG Status	Direction of Travel	Commentary
decisions dismissed.						
CPM/158: Public satisfaction with facilities on Barry Island where they are rated as 'Good' or 'Excellent'.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 3.
CPM/252: The percentage of principal (A) roads, non-principal (B) roads and non-principal (C) roads that are in overall poor condition.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/238: Percentage of Dangerous Structures inspected within 1 working day of receipt.	N/A	100%	N/A	N/A	N/A	Establishing baseline. All dangerous structures reported to the council were inspected within 1 working day of receipt.
CPM/239: Percentage of Listed Building applications determined within 8 weeks or subject to Planning Performance Agreement or Extension of Time.	N/A	72.2%	N/A	N/A	N/A	Establishing baseline. The Council still benefits from delegated authority to determine LBC's without reference to CADW and has a specialist conservation officer to deliver this service.
How much have we done?						
CPM/159: Number of m2 of Parks, Open Spaces & Highways land that has been sown with wildflowers or being maintained as a naturalised area.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/161: Value of investment levered into the Council that is dedicated to transport improvement schemes.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4.
CPM/164: Number of beach awards achieved.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 3.
CPM/241: Amount of s106 money secured in the financial year.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4. Establishing baseline.
CPM/242: Amount of s106 money spent in the financial year.	N/A	N/A	N/A	N/A	N/A	Annual performance indicator. To be reported at quarter 4. Establishing baseline.

APPENDIX 3 – Additional Performance Indicators (Well-being Outcome 2)

Objective 3: Promoting regeneration, economic growth and employment

No measures currently exist under this section.

Objective 4: Promoting sustainable development and protecting our environment

Performance Indicator	Q2 2017/18	Q2 2018/19	Q2 Target 2018/19	RAG Status	Direction of Travel	Commentary
Population Indicator						
There are currently no additional national measures reported under this section.						
What difference have we made?						
PAM/030: The percentage of municipal waste collected by local authorities and prepared for reuse and/or recycled, including source segregated bio-wastes that are composted or treated biologically in another way.	68.88%	No data available	65%	N/A	N/A	Data is not available at the time of reporting.
How well have we performed?						
PAM/020: Percentage of principle A roads that are in in overall poor condition.	N/A	N/A	N/A	N/A	N/A	Annual national indicator. To be reported at quarter 4.
PAM/021: Percentage of principle B roads that are in overall poor condition.	N/A	N/A	N/A	N/A	N/A	Annual national indicator. To be reported at quarter 4.
PAM/022: Percentage of C roads that are in overall poor condition.	N/A	N/A	N/A	N/A	N/A	Annual national indicator. To be reported at quarter 4.
PAM/035: Average number of working days taken to clear fly-tipping incidents reported to the authority during the year.	N/A	1.78 days	3 days	Green	N/A	Establishing baseline. Waste Management has removed reported fly tipping was removed within the target timescale and aim to maintain this high performing level of service. During quarter 2 it took 105 working days to clear the 60 fly tipping incidents.
How much have we done?						
There are currently no additional national measures reported under this section.						