

Name of Committee:	Environment and Regeneration Scrutiny Committee
Date of Meeting:	07/02/2019
Relevant Scrutiny Committee:	Environment and Regeneration
Report Title:	3rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2018/19
Purpose of Report:	To report progress on the Scrutiny recommendations and to confirm the Committee's work programme for 2018/10
Report Owner:	Rob Thomas, Managing Director
Responsible Officer:	Gareth Davies, Democratic and Scrutiny Services Officer, 01446 709249
Elected Member and Officer Consultation:	None
Policy Framework:	This report is in accordance with the recommendations of the WAO Democratic Renewal report and acknowledges the recommendations of the review of the Council's scrutiny function
<p>Executive Summary:</p> <ul style="list-style-type: none"> • The report advises Members of progress in relation to the Scrutiny Committee's recommendations and confirms the updated Work Programme Schedule for the Scrutiny Committee for 2018/19: <ul style="list-style-type: none"> - 3rd Quarter October – December 2018 (Appendix A) - 2nd Quarter July – September 2018 (Appendix B) - 1st Quarter April – June 2018 (Appendix C) - Updated Work Programme Schedule for 2018/19 (Appendix D) 	

Agenda Item:

1. Recommendation

- 1.1** That the views of the Committee on the status of the actions listed in Appendices A to C to the report be sought.
- 1.2** That the updated Work Programme Schedule attached at Appendix D be approved and uploaded to the Council's website.

2. Reasons for Recommendations

- 2.1** To maintain effective tracking of the Committee's recommendations.
- 2.2** For information.

3. Background

- 3.1** An integral part of effective scrutiny is a mechanism for Scrutiny Committees to monitor their recommendations to ensure that desired actions are carried out and where necessary progress is reported back.
- 3.2** The Work Programme Schedule provides a breakdown of reports anticipated to be considered by the Scrutiny Committee over the forthcoming months.

4. Key Issues for Consideration

- 4.1** Appendices A to C attached to this report set out the recommendations of the Scrutiny Committee and Members are requested to review progress against each recommendation, to assess whether further action may be required, ensure the required action is undertaken and to confirm which recommendations are to be agreed as completed.
- 4.2** Where appropriate, progress on actions relating to a service area covered by a previous Scrutiny Committee are now included in the Appendices for the appropriate Committee's consideration.
- 4.3** It is important that decisions of Scrutiny Committees are tracked and monitored as failure to do so could result in a risk that recommended courses of action will not be followed and consequently lost. This would undermine the credibility of the scrutiny process.
- 4.4** Members are also requested to confirm approval of the updated Scrutiny Committee Work Programme Schedule attached at Appendix D, it being noted that the schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.
- 4.5** The Work Programme has been aligned to the Cabinet Forward Work Programme. The Scrutiny and Cabinet Roles and Responsibilities Protocol Point 7.6 states it is essential that the Cabinet Work Programme is taken into account when Scrutiny Committees are drawing up their own Work Programmes and also details reports that have been requested by the Scrutiny Committee together with items that require regular monitoring and scrutiny. Other reports will be added to the schedule as and when necessity arises. The schedule will also detail

Agenda Item:

Requests for Consideration that have been received and the consideration given by officers of the likely date they can be reported to the relevant Committee. With regard to Call-in Requests that are made following decisions of Cabinet, as these are required to be dealt with within 20 working days of a Cabinet decision (as per the Council's Constitution) , they will be included within the Programme as and when received.

- 4.6 Discussions in relation to broadening the work programmes of all Scrutiny Committees will be subject to further consideration by the Scrutiny Committee Chairmen and Vice-Chairmen Group having regard to resource implications and corporate priorities.
- 4.7 The Work Programme can also be found on the Council's website at the following link: http://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/scrutiny/scrutiny_committees.aspx

5. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 5.1 Not Applicable.

6. Resources and Legal Considerations

Financial

- 6.1 None as a direct result of this report.

Employment

- 6.2 None as a direct result of this report.

Legal (Including Equalities)

- 6.3 None as a direct result of this report.

7. Background Papers

Relevant Scrutiny Committee and Cabinet minutes.

Uncompleted Recommendations

3rd Quarter 2018-19

SCRUTINY DECISION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

11 October 2018				
Min. No. 415 – Waste Management Update – Recommended	Environment & Regeneration			
(2) That the Committee receives an update on the initiative involving the loan of cameras from Natural Resources Wales in six months' time.			Added to work programme schedule.	Completed
8 November 2018				
Min. No. 476 – Civil Parking Enforcement Update (DEH) – Recommended	Environment & Regeneration			
(2) That an audit of schools in the Vale of Glamorgan and the use of roadside double yellow lines be undertaken.			Added to work programme schedule.	Completed
(3) That a report on camera cars with comparative data of other Local Authorities be presented which also looks at how the camera cars would be utilised.			Added to work programme schedule.	Completed
(4) That a Member of the Committee be sought undertake a site visit to the Unit using the camera car at Cardiff City Council, and for the findings to be report back to the Committee.			Councillor V.P. Driscoll to undertake visit. Date to be scheduled.	Ongoing
(5) That a report on the financial breakdown of the Civil Parking Enforcement Unit be brought to the Committee.			Added to work programme schedule.	Completed
Min. No. 477 – 2nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2018/19 (MD) – Recommended	Environment & Regeneration			
(1) That the updated work programme schedule attached at Appendix C to the report be uploaded to the Council's website.			Uploaded to the Council's website.	Completed

Uncompleted Recommendations

3rd Quarter 2018-19

SCRUTINY DECISION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

06 December 2018				
Min. No. 569 – Initial Capital Programme Budget Proposals 2019/20 to 2023/24 and Capital Monitoring 2018/19 (DEH) – Recommended	Environment & Regeneration			
(1) That the Corporate Performance and Resources Scrutiny Committee pass on to Cabinet the Committee's recommendation that additional funding should be allocated for capital bid E1 Carriageway resurfacing / Surface treatments, with extra investment to come from the Council's General Reserve.			Referred to Corporate Performance and Resources Scrutiny Committee meeting on 13 th December, 2018, which recommended that the recommendations of the Scrutiny Committee be endorsed and reported to Cabinet for consideration. (Min. No. 602 refers) Cabinet, on 21 st January, 2019 resolved that the contents of the report be noted and passed to the Budget Working Group for consideration in concluding the budget proposals for 2019/20. (Min. No. C551 refers)	Completed
(2) That the Corporate Performance and Resources Scrutiny Committee be requested to consider a future report outlining the use of Council Capital receipts and the land / property portfolio held by the Council, with consideration of how the Council's assets could be used.				
Min. No. 570 – Initial Revenue Budget Proposals 2019/20 and Revised Budget 2018/19 (DEH) – Recommended	Environment & Regeneration			
(1) That Cabinet be advised of the Committee's view that cost pressure V1 and the waste recycling treatment contract should be fully funded to the value of £850k per annum and for this money to be allocated from the Council's General Fund Reserve.			Referred to Corporate Performance and Resources Scrutiny Committee meeting on 13 th December, 2018, which recommended [3] That Cabinet be advised of the Committee's view that cost pressure V1 and the waste recycling treatment contract should be fully funded to the value of £850k per annum and for this money to be allocated from the Council's General Fund Reserve. [4] That Cabinet and the Budget Working Group be advised of the Committee's view that serious consideration is given to the level of reserves held in the Council Fund Reserve before costs are passed onto residents in the form of increased Council Tax. (Min. No. 601 refers)	Completed
(2) That Cabinet and the Budget Working Group be advised of the Committee's view that serious consideration is given to the level of reserves held in the Council Fund Reserve before costs are passed onto residents in the form of increased Council Tax.				

Uncompleted Recommendations

3rd Quarter 2018-19

SCRUTINY DECISION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE

Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
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			Cabinet, on 21 st January, 2019 resolved that the contents of the report be noted and passed to the Budget Working Group for consideration in concluding the budget proposals for 2019/20. (Min. No. C552 refers)	Completed
(3) That future Budget Proposal Reports include a detailed analysis of the previous year's funding and outturn position including information on the amounts allocated to fund cost pressures.			To be actioned for future Budget Proposal Reports.	Completed
(4) That future Revenue Reports include an analysis of the Council's approach in generating income and for estimates to be included of how much income would be generated.			To be actioned for future Budget Proposal Reports.	Completed
Min. No. 571 – Quarter 2 (2018/19) Performance Report: An Environmentally Responsible and Prosperous Vale (MD) – Recommended	Environment & Regeneration			
(3) That the Committee receives a report providing further information on recycling re-use shops that had been set up by other Local Authorities.			Added to work programme schedule.	Completed
(4) That a site visit to a waste recycling re-use shop be arranged for Members of the Committee.			Arrangements being made to visit "Tip Treasures" in Swansea.	Ongoing
Min. No. 572 – Street Lighting Energy Reduction Strategy Update (DEH) – Recommended	Environment & Regeneration			
(2) That a further Street Lighting Energy Reduction Strategy Update be provided on completion of Phase 2, Option 3.			Added to work programme schedule.	Completed

Uncompleted Recommendations

2nd Quarter – 2018/19

Appendix B
Jul - Sep 2018

SCRUTINY DECISION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

12 July 2018				
Min. No. 167 – Highway Resurfacing 3 Year Plan 2018 - 2021 (REF) – Recommended	Environment & Regeneration			
That the report be noted with the suggestion that the list be amended in the future from alphabetical to priority.			Confirmed with the Operational Manager Engineering, that the list already operates on a priority basis. At its meeting on 8 th November, Committee requested that clarification be sought with the Operational Manager Engineering as the list in question related to the use of micro asphalt and that the status of this recommendation be amended to “Ongoing”. (Min. No. 477 refers) Clarified with the Operational Manager that list operates on a “when required” basis.	Completed
13 September 2018				
Min. No. 289 – Scrutiny Committees’ Draft Annual Report May 2017 - April 2018 (MD) – Recommended	Environment & Regeneration			
(2) That in relation to the Biomass development in Barry, the Chairman, on behalf of the Committee, write a follow up letter to the Welsh Government Minister in relation seeking a response to whether an Environmental Impact Assessment would be carried out.			Letter sent to the Welsh Government Minister for the Environment. Waiting for a response. Notified that Welsh Government were still considering certain legal aspects, and a decision will be issued as soon as possible.	Ongoing

Uncompleted Recommendations

1st Quarter 2018-19

SCRUTINY DECISION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE

Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
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17 May 2018

Min. No. 46 – Development of Tourism and Commercial Opportunities at Countryside Service Sites – Call-In - Councillor L. Burnett – Recommended	Environment & Regeneration			
(3) That a Scrutiny Task and Finish Group be established to look at future proposals for Tourism and Commercial Opportunities at Countryside Service sites and that this recommendation be referred to the Scrutiny Chairman and Vice-Chairman Group for its consideration in line with Corporate Priorities..			Was to be referred to the next meeting of the Scrutiny Committee Chairmen and Vice-Chairmen Group which was held on 19 th September, 2018. This meeting concentrated on the Council's response to the WAO's scrutiny review. It is anticipated that the Committee's request to establish a Task and Finish Group to look at Tourism and opportunities at Countryside Sites will be considered at the next meeting of the Scrutiny Committee Chairmen and Vice-Chairmen Group.	Ongoing

14 June 2018

Min. No. 94 – Whitmore Bay: Resort Cleaning Update (DEH) – Recommended	Environment & Regeneration			
(1) That the Chairman write to the new franchise holder of the railway lines regarding the extent of litter in and around train stations, with a copy of the letter also being sent to the Environment Minister stressing the importance of litter collection.			At its meeting on 8 th November, Committee was advised that a letter had been sent to the new rail franchise operator and a copy sent to the Welsh Government Minister for the Environment. A response to this letter was still pending so the Committee agreed that this action status could be amended to "Ongoing". (Min No 477 refers) Query passed to Transport for Wales.	Ongoing

ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE
FORWARD WORK PROGRAMME 2018/19

MONTH	REPORT TITLE
7 th February, 2019	<ul style="list-style-type: none"> • Proposed Fees and Charges for 2019 / 2020 (Ref from Cabinet) • Corporate Safeguarding Mid-Year Report (Ref from Cabinet) • Forward Work Programme and 3rd Quarter Decision Tracking
7 th March, 2019	<ul style="list-style-type: none"> • *CFWP – Revenue Monitoring and Capital Monitoring • *CFWP – Quarter 3 Performance Reporting • *CFWP – LED Street Lighting • *CFWP – M4 Junction 34 to A48 WeITAG Stage 2 Update • *CFWP – Review of Seasonal Grass Cutting • *CFWP – Draft Parking Strategy Consultation and Proposed Parking Management Policy • Coastal Monitoring Annual Update • Flood Alleviation Schemes Update • Update Report - Three Year Programme Highways Resurfacing • Corporate Plan Annual Delivery Plan (including Service Plans and Target Setting).
4 th April, 2019	<ul style="list-style-type: none"> • *CFWP – Trees Strategy • *CFWP – Development of a Local Toilet Strategy • Forward Work Programme and 4th Quarter Decision Tracking

Other reports requested by Committee to be added into schedule as and when available

To be reported as and when available

- Waste recycling initiatives
- Overall report on regeneration across the Vale to consider the impact of regeneration on other areas in the Vale
- Report on the Environment Bill and its impact
- Q3 Visible Services Performance – reports to be presented in due course (12 Apr 16: Min. No 982)
 - Update report on monitoring of vehicle usage and operational requirements in order to implement changes that had been outlined in the EDGE review
 - Review of the Implementation of a Tree Management Strategy

** CFWP – Cabinet Forward Work Programme

- Street Parking Update report
- LED Lighting Strategy
- Town Centre Framework – further Implementation Updates to be presented to the Committee as appropriate (08 Nov 16: Min No 508)
- Disposal of Dredged Material / Hinkley Point Power Station – Public Health Wales to be invited to attend a future meeting to address the issues raised at the meeting in the public interest (09 Nov 17: Min No 457)
- Street Cleansing Report (09 Nov 17: Min No 459)
- Stage 2 Welsh Transport Appraisal Guidance (WelTAG) report (30 Nov 17: Min No 495)
- Report on ideas for savings for the service area’s cost pressures and savings targets (30 Nov 17: Min No 498)
- Public Protection Dog Orders update report (15 Mar 18: Min No 781)
- Fly-tipping update report on current progress and lessons learned (15 Mar 18: Min No 781)
- Report on the number of jobs created at the Enterprise Zone (15 Mar 18: Min No 785)
- Enterprise Zone progress report to be reported annually (14 Jun 18: Min No 95)
- Update on initiative involving the loans of cameras to monitor probable fly tipping sites (11 Oct 18: Min No 415)
- Report on camera cars with comparative data of other LAs and how cars would be utilised (08 Nov 18: Min No 476)
- Report on financial breakdown of the Civil Parking Enforcement Unit (08 Nov 18: Min No 476)

Requests for Consideration

NB The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.

** CFWP – Cabinet Forward Work Programme