

Meeting of:	<b>Environment and Regeneration Scrutiny Committee</b>
Date of Meeting:	<b>Tuesday, 22 September 2020</b>
Relevant Scrutiny Committee:	Environment and Regeneration
Report Title:	Updated Work Programme Schedule 2020/21.
Purpose of Report:	To confirm the Committee's Work Programme for 2020/21.
Report Owner:	Rob Thomas, Managing Director
Responsible Officer:	Gareth Davies, Democratic and Scrutiny Services Officer, 01446 709249
Elected Member and Officer Consultation:	None
Policy Framework:	This report is in accordance with the recommendations of the WAO Democratic Renewal report and acknowledges the recommendations of the review of the Council's scrutiny function
<p>Executive Summary:</p> <ul style="list-style-type: none"> <li>• The report advises Members of progress in relation to the Scrutiny Committee's updated Work Programme Schedule for 2020/21: <ul style="list-style-type: none"> <li>- Suggested Work Programme Schedule for 2020/21 (Appendix A); and</li> <li>- Emergency Power Decisions relating to the remit of the Committee (Appendix B).</li> </ul> </li> </ul>	

## **Recommendations**

1. That the updated Work Programme Schedule attached at Appendix A be approved and uploaded to the Council's website.
2. That the Emergency Power Decisions taken during the national lockdown at Appendix B be noted in context to the Committee's Forward Work Programme planning.

## **Reasons for Recommendations**

1. For information.
2. For information.

## **1. Background**

- 1.1 The Work Programme Schedule provides a breakdown of reports anticipated to be considered by the Scrutiny Committee over the forthcoming months.

As a result of the implications of COVID-19, the Leader and Chairmen of Council Committees on 16th March, 2020 agreed that all meetings of the Council except for Cabinet on 23rd March, 2020 be cancelled for the foreseeable future. As such, the Scrutiny Work Programme Schedules were suspended.

- 1.2 Items that could not wait for the timetable of meetings to reconvene and were considered urgent as a result of the COVID-19 pandemic were dealt with using the Managing Director's Emergency Powers and decisions taken under Emergency Powers had been in line with the Cabinet report of the 23rd March, 2020 and regularly published on the Vale of Glamorgan Council website.

- 1.3 At its meeting of the 27th July, 2020 Cabinet considered a 'Reinstatement of Timetable of Meetings: September 2020 to May 2021' report (Minute No. 311) and agreed that the Timetable of Meetings that had been suspended as a result of the COVID-19 pandemic be re-instated from September 2020 (including Scrutiny), subject to any future changes in arrangements for meetings deemed appropriate by the Mayor of the Council or the relevant Committee Chairman. This included the reinstatement of the Scrutiny Committees' Work Programme Schedules.

## **2. Key Issues for Consideration**

- 2.1 Members are requested to confirm approval of the updated Scrutiny Committee Work Programme Schedule attached at Appendix A, it being noted that the schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.

- 2.2** Appendix B sets out decisions made by the Managing Director of the Council under Emergency Powers during the national lockdown, relating to matters within the Committee's remit, and therefore provides members with an overview of decisions made that may affect the Committee's Forward Work Programme planning for 2020/21.
- 2.3** Due to meetings being suspended as a result of the national pandemic, there are only eight ordinary meetings of the Committee remaining for the current municipal year (May 2020 - April 2021).
- 2.4** The Work Programme has been aligned to the Cabinet Forward Work Programme. The Scrutiny and Cabinet Roles and Responsibilities Protocol Point 7.6 states it is essential that the Cabinet Work Programme is taken into account when Scrutiny Committees are drawing up their own Work Programmes and also details reports that have been requested by the Scrutiny Committee together with items that require regular monitoring and scrutiny. Other reports will be added to the schedule as and when necessity arises. The schedule will also detail Requests for Consideration that have been received and the consideration given by officers of the likely date they can be reported to the relevant Committee. With regard to Call-in Requests that are made following decisions of Cabinet, as these are required to be dealt with within 20 working days of a Cabinet decision (as per the Council's Constitution), they will be included within the Programme as and when received.
- 2.5** Members are asked to consider the priorities for 2020/21 for their committee - including those suggested in the Coronavirus Update Presentation by Director/Heads of Service.
- 2.6** Discussions in relation to broadening the Work Programmes of all Scrutiny Committees will be subject to further consideration by the Scrutiny Committee Chairmen and Vice-Chairmen Group having regard to resource implications and corporate priorities.
- 2.7** The Work Programme can also be found on the Council's website at the following link: [https://www.valeofglamorgan.gov.uk/en/our\\_council/Council-Structure/scrutiny/scrutiny\\_committees.aspx](https://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/scrutiny/scrutiny_committees.aspx)
- 2.8** Please note that the Work Programme was unable to be agreed and published in May due to the suspension of the meeting timetable due to COVID-19.
- 2.9** Usually, the Committee's Work Programme would be accompanied with a record of its Quarterly Decision Tracking of Recommendations. As there have not been any meetings since February, this will be reported at the next meeting scheduled for October.

### **3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?**

- 3.1** The Scrutiny Committees have a responsibility to report annually to the Council their future work programmes.
- 3.2** Scrutiny Committee forward work programmes are published by the Council which encourages engagement / involvement by the public in the decision-making process.
- 3.3** The Scrutiny Public Participation Guide can be found at <https://www.valeofglamorgan.gov.uk/Documents/Our%20Council/Scrutiny/Guidance/Public-Scrutiny-Booklet.pdf>
- 3.4** The Scrutiny work programme provides details of the reports / items proposed to be considered by the Committee over the coming year.

### **4. Resources and Legal Considerations**

#### **Financial**

- 4.1** None as a direct result of this report.

#### **Employment**

- 4.2** None as a direct result of this report.

#### **Legal (Including Equalities)**

- 4.3** None as a direct result of this report.

### **5. Background Papers**

Relevant Scrutiny Committee and Cabinet minutes:

[https://www.valeofglamorgan.gov.uk/en/our\\_council/Council-Structure/minutes,\\_agendas\\_and\\_reports/agendas/Scrutiny-ER/Scrutiny-Environment-and-Regeneration.aspx](https://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/minutes,_agendas_and_reports/agendas/Scrutiny-ER/Scrutiny-Environment-and-Regeneration.aspx)

[https://www.valeofglamorgan.gov.uk/en/our\\_council/Council-Structure/minutes,\\_agendas\\_and\\_reports/agendas/cabinet/Cabinet-Agendas.aspx](https://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/minutes,_agendas_and_reports/agendas/cabinet/Cabinet-Agendas.aspx)



## Vale of Glamorgan Environment and Regeneration Scrutiny Committee

# Forward Work Programme

May 2020 – April 2021

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
22 <sup>nd</sup> September 2020	Working Towards Recovery – September 2020	Original presentation.	To update members on the Council's approach from Response to Recovery at the first meeting of the Committee since the national lockdown.	Members are informed of the Council's approach from Response to Recovery in light of the National Pandemic.	Tom Bowring, Head of Policy & Business Transformation 01446 709766 <a href="mailto:TBowring@valeofglamorgan.gov.uk">TBowring@valeofglamorgan.gov.uk</a>	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
	Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2020/21.	First report of its kind. <a href="#">ADP Approved under Emergency Powers during the Covid-19 pandemic; Tranche 4: EP COVID-19 50.</a>	To present performance results for the period 1st April 2020 to 30 <sup>th</sup> June 2020.	To ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the well-being goals for Wales. To ensure the Council implements its regulatory recommendations and improvement proposals and responds appropriately to the recommendations and proposals for improvement identified through the Wales Audit Office's programme of local and national Local Government Studies.	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
	Revenue and Capital Monitoring for the Period 1st April to 31 <sup>st</sup> July 2020	<a href="#">Cabinet Forward Work Programme Item.</a>	To advise Scrutiny Committee of the Progress relating to revenue and capital expenditure for the period 1 <sup>st</sup> April to 31 <sup>st</sup> July 2020.	Members are aware of the projected revenue outturn for 2020/21.	Matthew Sewell, Principal Accountant. 02920 673 140 <a href="mailto:MSewell@valeofglamorgan.gov.uk">MSewell@valeofglamorgan.gov.uk</a>	
	Scrutiny Forward Work Programme 2020/21.	Previous Report 3 <sup>rd</sup> Quarter 2019/20	To determine the Scrutiny Committee's forward work programme and priority review items for 2020/21.	To agree the Committee's forward plan.	Gareth Davies, Democratic and Scrutiny Services Officer - 01446 709 249 <a href="mailto:gjdavies@valeofglamorgan.gov.uk">gjdavies@valeofglamorgan.gov.uk</a>	
20 <sup>th</sup> October '20	Recovery Strategy – COVID 19	<a href="#">Cabinet Forward Work Programme Item.</a>	To present the Recovery Strategy for consideration.	Members are informed of the Council's Recovery approach following the National Pandemic response phase.	Tom Bowring, Head of Policy & Business Transformation 01446 709766 <a href="mailto:TBowring@valeofglamorgan.gov.uk">TBowring@valeofglamorgan.gov.uk</a>	
	Vale of Glamorgan Annual Report (Improvement Plan Part 2) / End	<a href="#">Cabinet Forward Work Programme Item.</a>	To present the Council's Annual Performance Report for consideration,	That progress towards achieving key outcomes in line with the Corporate Plan is made.	Tom Bowring, Head of Policy & Business Transformation 01446 709766 <a href="mailto:TBowring@valeofglamorgan.gov.uk">TBowring@valeofglamorgan.gov.uk</a>	

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	of Year/Q4 Performance Report (to be combined with the End of Year 2019/20 Corporate Plan Performance Report		including an update on progress being made against recommendations from the Council's regulators.			
	Wales Audit Office: Waste Management Review - Vale of Glamorgan	Regulatory report following review by Audit Wales	To advise Members of the findings of the Auditor General for Wales' examination of the Vale of Glamorgan's arrangements for reducing waste and meeting statutory recycling targets alongside the Council's response to its findings.	To review the effectiveness of the Council's arrangements in reducing waste and meeting national statutory recycling targets,	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	



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	Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	1 <sup>st</sup> Quarter Report 20/21 not presented due to meetings cancelled during Covic-19 pandemic.	To report progress on the Scrutiny recommendations and to confirm the Committee's work programme for 2020/21.	To maintain effective tracking of the Committee's recommendations.	Gareth Davies, Democratic and Scrutiny Services Officer - 01446 709 249 <a href="mailto:gjdavies@valeofglamorgan.gov.uk">gjdavies@valeofglamorgan.gov.uk</a>	
17 <sup>th</sup> November '20	Review of Fees and Charges – Neighbourhood Services and Transport	<a href="#">Cabinet Forward Work Programme Item.</a>	To review and agree the fees and charges for services provided by Neighbourhood Services and Transport.	To inform Cabinet of the views of the Scrutiny Committee.	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 <a href="mailto:ELReed@valeofglamorgan.gov.uk">ELReed@valeofglamorgan.gov.uk</a>	
15 <sup>th</sup> December '20	Quarter 2 2020/21 Performance Report:	<a href="#">Cabinet Forward Work Programme Item.</a>	To present quarter 2 performance results for the period 1st April 2020 to 30th September 2021 for the Corporate	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	

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			Plan Well-being Outcome.'	difference to the lives of Vale of Glamorgan citizens. 2. To ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the wellbeing goals for Wales.		
	Initial Revenue Programme Budget Proposals.	<a href="#">Cabinet Forward Work Programme Item.</a>	To inform Scrutiny Committee of the amended revenue budget for 2020/21 and to submit for consultation the initial revenue budget proposals for 2021/22.	In order that Cabinet can consider the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Matthew Sewell, Principal Accountant. 02920 673 140 <a href="mailto:MSewell@valeofglamorgan.gov.uk">MSewell@valeofglamorgan.gov.uk</a>	

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	Initial Capital Programme Budget Proposals.	<a href="#">Cabinet Forward Work Programme Item.</a>	To submit the Initial Capital Programme Proposals for 2021/22 to 2025/26.	In order that Cabinet be informed of the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Matthew Sewell, Principal Accountant. 02920 673 140 <a href="mailto:MSewell@valeofglamorgan.gov.uk">MSewell@valeofglamorgan.gov.uk</a>	
	Review of Regional Transport Arrangements	<a href="#">Cabinet Forward Work Programme Item.</a>	To note the work to date on regional transport and to take decisions on any changes to the current Vale transport arrangements that could result.	In order that Cabinet be informed of the comments of the Scrutiny Committee.	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 <a href="mailto:ELReed@valeofglamorgan.gov.uk">ELReed@valeofglamorgan.gov.uk</a>	
19 <sup>th</sup> January '21	3 <sup>rd</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Previous report October 2020.	To report progress on the Scrutiny recommendations and to confirm the Committee's work programme for 2019/20.	To maintain effective tracking of the Committee's recommendations.	Gareth Davies, Democratic and Scrutiny Services Officer - 01446 709 249 <a href="mailto:gjdavies@valeofglamorgan.gov.uk">gjdavies@valeofglamorgan.gov.uk</a>	

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	Corporate Safeguarding Mid-Year Report. (Reference from Cabinet).	<a href="#">Cabinet Forward Work Programme Item.</a>	To update Cabinet on the work that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council. To provide assurance and understanding around safeguarding activity taking place across the Council.	To ensure that Committee is aware of recent developments in corporate arrangements for safeguarding. To allow Committee to exercise effective scrutiny of this key area of corporate working.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 <a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>	
	Revenue and Capital Monitoring for the Period 1st April to 30 <sup>th</sup> November 2020	<a href="#">Cabinet Forward Work Programme Item.</a>	To advise Scrutiny Committee of the Progress relating to revenue and capital expenditure for the period 1 <sup>st</sup> April to 30 <sup>th</sup> November 2020.	Members are aware of the projected revenue outturn for 2020/21.	Matthew Sewell, Principal Accountant. 02920 673 140 <a href="mailto:MSewell@valeofglamorgan.gov.uk">MSewell@valeofglamorgan.gov.uk</a>	

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16 <sup>th</sup> February '21	Neighbourhood Services Fees and Charges	<a href="#">Cabinet Forward Work Programme Item.</a>	To set new fees and charges for the 2021/22 period.	To inform Cabinet of the comments of the Scrutiny Committee.	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 <a href="mailto:ELReed@valeofglamorgan.gov.uk">ELReed@valeofglamorgan.gov.uk</a>	
16 <sup>th</sup> March '21	Vale of Glamorgan Annual Delivery Plan (Improvement Plan Part 1) 2021/22.	<a href="#">Cabinet Forward Work Programme Item.</a>	To seek Members' endorsement of the draft Annual Delivery Plan (Improvement Plan Part 1) 2021/2022 prior to consideration by Council.	To ensure the views of all key stakeholders including Scrutiny Committees, inform the Council's draft Annual Delivery Plan (Improvement Plan Part 1), associated Service Plan activities and service improvement targets for 2021/2022. 2. To ensure that the Service Plans aligned to this Committee's remit are accurate, up to date and relevant and become the main document through which performance against the Corporate Plan's Annual Delivery Plan is	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	

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				<p>monitored and measured during 2020/2021. 3. To ensure the Council's Corporate Plan Performance Measurement Framework identifies a relevant set of performance measures and targets against which the Annual Delivery Plan can be monitored and measured during 2020/2021 in line with requirements of the Local Government (Wales) Measure 2009. 4. To ensure that in delivering the Annual Delivery Plan the Council takes into account the diverse needs of the local community.</p>		

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	Council Annual Self-Assessment	<a href="#">Cabinet Forward Work Programme Item.</a>	To present the Council's Annual Self-Assessment of performance for Cabinet's consideration in line with the requirements of the Local Government Measure and Wellbeing of Future Generations Act	In order to inform Cabinet of the views of the Scrutiny Committee.	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	
20 <sup>th</sup> April '21	Revenue and Capital Monitoring 1 <sup>st</sup> April 2020 to 31 <sup>st</sup> January 2021.	<a href="#">Cabinet Forward Work Programme Item.</a>	To advise Committee of the progress relating to revenue and capital expenditure for the period 1st April to 31st January 2021.	The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Matthew Sewell, Principal Accountant. 02920 673 140 <a href="mailto:MSewell@valeofglamorgan.gov.uk">MSewell@valeofglamorgan.gov.uk</a>	

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May 2021	4 <sup>th</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Previous report January 2021.	To report progress on the Scrutiny recommendations and to confirm the Committee's work programme for 2020/21.	To maintain effective tracking of the Committee's recommendations.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 <a href="mailto:gjdavies@valeofglamorgan.gov.uk">gjdavies@valeofglamorgan.gov.uk</a>	



**Other matters requested by Committee to be added into schedule as and when available**

Report/Presentations	Responsible Officer and Contact Details	Commentary
<p>1. LED Lighting Strategy including a cost benefit analysis to be undertaken on the conversion of standard lantern units to the installation of new LED lanterns or ornamental and bespoke street lighting units in residential areas (07 Mar 19: Min No 830)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 <a href="mailto:ELReed@valeofglamorgan.gov.uk">ELReed@valeofglamorgan.gov.uk</a></p>	
<p>2. Town Centre Framework – further Implementation Updates to be presented to the Committee as appropriate (08 Nov 16: Min No 508)</p>	<p>Phil Chappell, Operational Manager Regeneration and Planning <a href="mailto:PRChappell@valeofglamorgan.gov.uk">PRChappell@valeofglamorgan.gov.uk</a></p>	
<p>3. Disposal of Dredged Material / Hinkley Point Power Station – Public Health Wales to be invited to attend a future meeting to address the issues raised at the meeting in the public interest (09 Nov 17: Min No 457)</p>	<p>Marcus Goldsworthy, Head of Regeneration and Planning <a href="mailto:MJGoldsworthy@valeofglamorgan.gov.uk">MJGoldsworthy@valeofglamorgan.gov.uk</a></p>	
<p>4. Street Cleansing Report (09 Nov 17: Min No 459)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 <a href="mailto:ELReed@valeofglamorgan.gov.uk">ELReed@valeofglamorgan.gov.uk</a></p>	
<p>5. Stage 2 Welsh Transport Appraisal Guidance (WelTAG) report (30 Nov 17: Min No 495)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 <a href="mailto:ELReed@valeofglamorgan.gov.uk">ELReed@valeofglamorgan.gov.uk</a></p>	

<p>6. Report on ideas for savings for the service area's cost pressures and savings targets (30 Nov 17: Min No 498)</p>	<p>Miles Punter, Director of Environment and Housing <a href="mailto:MEPunter@valeofglamorgan.gov.uk">MEPunter@valeofglamorgan.gov.uk</a></p>	
<p>7. Public Protection Dog Orders update report (15 Mar 18: Min No 781)</p>	<p>Colin Smith, Operational Manager Neighbourhood Services and Transport <a href="mailto:CCSmith@valeofglamorgan.gov.uk">CCSmith@valeofglamorgan.gov.uk</a></p>	
<p>8. Fly-tipping update report on current progress and lessons learned (15 Mar 18: Min No 781)</p>	<p>Colin Smith, Operational Manager Neighbourhood Services and Transport <a href="mailto:CCSmith@valeofglamorgan.gov.uk">CCSmith@valeofglamorgan.gov.uk</a></p>	
<p>9. Report on the number of jobs created at the Enterprise Zone (15 Mar 18: Min No 785)</p>	<p>Marcus Goldsworthy, Head of Regeneration and Planning <a href="mailto:MJGoldsworthy@valeofglamorgan.gov.uk">MJGoldsworthy@valeofglamorgan.gov.uk</a></p>	
<p>10. Update on initiative involving the loans of cameras to monitor probable fly tipping sites (11 Oct 18: Min No 415)</p>	<p>Colin Smith, Operational Manager Neighbourhood Services and Transport <a href="mailto:CCSmith@valeofglamorgan.gov.uk">CCSmith@valeofglamorgan.gov.uk</a></p>	
<p>11. Report on financial breakdown of the Civil Parking Enforcement Unit (08 Nov 18: Min No 476)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 <a href="mailto:ELReed@valeofglamorgan.gov.uk">ELReed@valeofglamorgan.gov.uk</a></p>	
<p>12. Barry Town Centre Summit – report regarding funding models open to the Council for investment (04 Apr 19: Min No 916)</p>	<p>Phil Chappell, Operational Manager Regeneration and Planning <a href="mailto:PRChappell@valeofglamorgan.gov.uk">PRChappell@valeofglamorgan.gov.uk</a></p>	

<p>13. Proposed Parking Management Policy (Country Parks) report on addressing issues of displacement (04 April 19: Min No 917)</p> <p>14. WelTAG Stage Two Plus additional report on process (25 Jun 19: Min No 84)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 <a href="mailto:ELReed@valeofglamorgan.gov.uk">ELReed@valeofglamorgan.gov.uk</a></p>	
<p>15. Vale of Glamorgan Toilet Strategy update report outlining whether the Strategy had been successful (25 Jun 19: Min No 85)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 <a href="mailto:ELReed@valeofglamorgan.gov.uk">ELReed@valeofglamorgan.gov.uk</a></p>	
<p>16. Highway resurfacing report detailing impact on the road network following severe adverse weather over a period of several years (23 Jul 19: Min No 184)</p>	<p>Mike Clogg Operational Manager Engineering – Neighbourhood Services and Transport <a href="mailto:MTClogg@valeofglamorgan.gov.uk">MTClogg@valeofglamorgan.gov.uk</a></p>	
<p>17. Further report regarding progress relating to the Penarth to Cardiff Bay Sustainable Transport Corridor Study WelTag (16 Oct 19: Min No 375)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 <a href="mailto:ELReed@valeofglamorgan.gov.uk">ELReed@valeofglamorgan.gov.uk</a></p>	

**Possible Task and Finish Group Suggestions:**

<b><u>Subject</u></b>	<b><u>Responsible Officer</u></b>	<b><u>Commentary</u></b>
Review into school bus services across the Vale of Glamorgan and opportunities to work with commercial operators and community groups. (21 Jan 20: Min No 608)	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 <a href="mailto:ELReed@valeofglamorgan.gov.uk">ELReed@valeofglamorgan.gov.uk</a>	To be considered post COVID-19

**Annual Reports**

<b>Report</b>	<b>Responsible Officer and Contact Details</b>	<b>Commentary</b>
<b>Performance Monitoring Reports</b>		
Vale of Glamorgan Annual Delivery Plan (Improvement Plan Part 1) 20**/**.	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually March each year.
End of Year 20**/** Performance Report	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually in September each year.

### Financial Reports

Financial Reports		
Closure of Accounts 20**/**.	Matthew Sewell, Principal Accountant. 02920 673 140 <a href="mailto:MSewell@valeofglamorgan.gov.uk">MSewell@valeofglamorgan.gov.uk</a>	Usually in July each year.
Initial Revenue Programme Budget Proposals.	Matthew Sewell, Principal Accountant. 02920 673 140 <a href="mailto:MSewell@valeofglamorgan.gov.uk">MSewell@valeofglamorgan.gov.uk</a>	Usually in December each year.
Initial Capital Programme Budget Proposals.	Matthew Sewell, Principal Accountant. 02920 673 140 <a href="mailto:MSewell@valeofglamorgan.gov.uk">MSewell@valeofglamorgan.gov.uk</a>	Usually in December each year.

### Biannual Reports

Report	Responsible Officer and Contact Details	Commentary
Corporate Safeguarding Mid-Year Report.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 <a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>	Usually in January each year. Reference from Cabinet.

### Quarterly Reports

<b>Report</b>	<b>Responsible Officer and Contact Details</b>	<b>Commentary</b>
4 <sup>th</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually May each year. Reporting on Jan, Feb and Mar.
1st Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually July each year. Reporting on Apr, May and Jun.
2nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually October each year. Reporting on July and September.
3rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually January each year. Reporting on October, November and December.
Quarter 1 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually October each year. Reporting on April, May and June.
Quarter 2 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually December each year. Reporting on July and September.
Quarter 3 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year. Reporting on October, November and December.

**Infrequent**

- Cabinet References.
- Revenue and Capital Monitoring Reports.
- Requests for Consideration.
- Cabinet Call-in.

**NB - The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.**

**Register Managing Director's Emergency Powers –  
Coronavirus Pandemic**

**Items relevant to the  
Environment and Regeneration Scrutiny Committee**

<b>NO. EP COVID-19</b>	<b>Report Title</b>	<b>Purpose of Request</b>	<b>Date Uploaded to Website</b>
2	<a href="#">Three month rent holiday to commercial business tenants</a>	To granting a three month rent holiday to commercial business tenants affected by current lock down subject to confirmation of impact.	8 <sup>th</sup> April, 2020
4	<a href="#">Three month rent holiday to shops and retail tenants</a>	To seek agreement to offer a three month rent holiday to shops and retail tenants affected by the outbreak.	8 <sup>th</sup> April, 2020
5	<a href="#">Closing of two Country Parks</a>	To close two Country Parks at Cosmeston and Porthkerry.	8 <sup>th</sup> April, 2020
6	<a href="#">Closing of Footpaths in the Vale of Glamorgan</a>	To close footpaths leading to potential honey pot sites in the Vale of Glamorgan.	8 <sup>th</sup> April, 2020
11	<a href="#">Passenger Transport Payments</a>	To ensure passenger transport providers continue to exist after the Covid-19 pandemic.	8 <sup>th</sup> April, 2020
12	<a href="#">Salix Lighting Energy Reduction Strategy</a>	To request an increase to the Street Lighting Energy Reduction Strategy Scheme in the 2020/21 Capital Programme to be funded by an interest free loan from Salix Finance Ltd	8 <sup>th</sup> April, 2020
15	<a href="#">Social Distancing and Discouraging Unnecessary Travel in Natural Environments and Resorts</a>	Closing of coastal car parks and restrictions to access to hose car parks by vehicle and on foot. Also to close local feature and well used parks to restrict spread of Covid 19 and to promote social distancing. The use of a vehicle tannoy system to promote Government messages about need to stay home and avoid travel.	8 <sup>th</sup> April, 2020



NO. EP COVID-19	Report Title	Purpose of Request	Date Uploaded to Website
17	<a href="#">Suspension of season green waste collections</a>	To request authorisation to temporarily suspend the season green waste collections from 23 <sup>rd</sup> March, 2020 due to staff shortages and to seek authorisation to utilise the corporate pool car fleet to maintain waste and recycling collections whilst adhering to the current social distancing measures.	8 <sup>th</sup> April, 2020
27	<a href="#">Extension of Expiry Dates for Residents Parking Permits</a>	To ensure that residents, carers and visitors continue to have appropriate access by motor vehicle to homes and are not financially penalised due to being unable to renew their Residents Parking Permit for all permits expiring after 1 <sup>st</sup> January 2020 until 1 <sup>st</sup> September 2020.	22 <sup>nd</sup> April, 2020
37	<a href="#">Variation of Archaeological Contract in support of the A4226 Five Mile Lane Road Improvement scheme</a>	To extend the existing contract with Rubicon to carry out a more intensive evaluation of the finds from the scheme to enable full reporting on the national importance of the dig and the finds.	6 <sup>th</sup> May, 2020
46	<a href="#">Landslip Penarth Heights (PART II)</a>	Authority to enter into a Section 111 Agreement in order to facilitate the remedial works to the 2016 landslip at the Penarth Heights development	22 <sup>nd</sup> May, 2020
47	<a href="#">Cowbridge Livestock Market Regeneration Project</a>	To authorise the erection of security fencing and implement pre demolition surveys and let a works contract for the physical demolition and clearance of the buildings and structures, amend the Capital Programme to provide the budget for same, and endorse the temporary extension of the Glam Marts licence to operate the livestock market on a pro rata monthly renewal basis.	22 <sup>nd</sup> May, 2020
49	<a href="#">Quarter 3 Performance</a>	To enable the Council to review its progress at Q3 towards achieving its Corporate Plan Well-being objectives for the final year of the	22 <sup>nd</sup> May, 2020

NO. EP COVID-19	Report Title	Purpose of Request	Date Uploaded to Website
		Corporate Plan 2016-20 to inform the Council's statutory annual review of 2019/20 (Improvement Plan Part 2) to be published by October 2020.	
50	<a href="#">Annual Delivery Plan</a>	To approve the Annual Delivery Plan (which incorporates Service Plans and improvement targets for the period) for publication in recognition that as the longer-term impacts of the coronavirus impact become clearer then there may be changes in the focus of activity.	22 <sup>nd</sup> May, 2020
52	<a href="#">Highways Verge Cutting Contract (PART II)</a>	To award the highway verge cutting contract for one further season (May to September 2020)	22 <sup>nd</sup> May, 2020
53	<a href="#">Traffic Signal Maintenance Contract (PART II)</a>	To request authorisation that Neighbourhood Services: Operations can award the Traffic Signal Maintenance Contract	22 <sup>nd</sup> May, 2020
54	<a href="#">Limited Access to Two Country Parks</a>	To allow limited access to both of the Country Park for purposes of exercise only and maintain as closed all associated leisure facilities including play areas, boardwalks and toilets.	22 <sup>nd</sup> May, 2020
55	<a href="#">Opening of Parks and Cessation of Tannoy Warning Message</a>	To reopen parks for exercise that were closed as part of the control measures implemented to minimise the spread of Covid-19 and to agree the cessation of vehicle mounted tannoy Covid-19 warning announcements.	22 <sup>nd</sup> May, 2020
56	<a href="#">Reopening of Footpaths</a>	To reverse the previously agreed temporary closure of a number of footpaths to all members of the public to exercise only.	22 <sup>nd</sup> May, 2020
57	<a href="#">Extension to the existing Carriageway Pavement Renewals Contract 2017/18 (Resurfacing) (PART II)</a>	To approve the further extension of the Carriageway Pavement Renewal Contract for a further 12 month period.	17 <sup>th</sup> June, 2020
58	<a href="#">Salix LED Street Lighting (PART II)</a>	To approve the contract award for the LED Street Lighting Luminaires Contract	22 <sup>nd</sup> May, 2020

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60	<a href="#">Additional B&amp;B Accommodation</a>	To authorise an extended number of rooms to be reserved for emergency / temporary accommodation for homeless individuals / households in response to the Covid-19 pandemic.	22 <sup>nd</sup> May, 2020
62	<a href="#">Advertising and Sponsorship Protocol</a>	To seek approval to increase the limit to £5,000 before advertising and sponsorship agreements must be referred to Legal and Financial Services and that a standard legal agreement be put in place; that vaping/ smoking be added to the list of prohibited adverts.	3 <sup>rd</sup> June, 2020
63	<a href="#">Local Nature Partnership Cymru Grant</a>	Request to include a new scheme into the 2020/21 Capital Programme called Local Nature Partnership Cymru Grant following a Grant award.	3 <sup>rd</sup> June, 2020
64	<a href="#">Access Improvement Grant</a>	To apply for WG funding to support improving access to / on the Public Rights of Way network, open access land and green spaces	
65	<a href="#">Green Infrastructure Grant</a>	The Council have been awarded a grant from WG in relation to Transforming Towns – Green Infrastructure and Biodiversity for the Barry – Greener, Growing, Connected Project and it is requested to increase the Capital Programme by this grant amount.	3 <sup>rd</sup> June, 2020
68	<a href="#">WG's Landfill Disposal Tax Community Scheme</a>	To accept grant funding for the Dragons in our Park project to help raise awareness and understanding of the importance of habitats, species and the role they all play in mitigating climate change and biodiversity loss.	17 <sup>th</sup> June, 2020
70	<a href="#">Authority to enter into a Service Level Agreement in respect of Transport for Wales' Fflecsi Service</a>	Approval to support the national response to Covid 19 by providing contract centre services to Transport for Wales' Fflecsi Service under an SLA from 18 May 2020 for an initial term of 2 months.	17 <sup>th</sup> June, 2020

75	<a href="#">Highway Resurfacing 3 Year Plan</a>	To obtain approval for the Council's Highway Resurfacing 3 year Resurfacing Plan for financial year 2020/21	17 <sup>th</sup> June, 2020
76	<a href="#">Footpath 73 Porthkerry</a>	To obtain approval to recommend that closure of the path be reinstated following representations from the landowners and advice from the Council's Legal Department	17 <sup>th</sup> June, 2020
77	<a href="#">The Kymin – Tree Preservation Order</a>	To provide authority for the Head of Regeneration and Planning and/or Operational Manager for Developer Services to confirm Tree Preservation Order in relation to Woodland at The Kymin, Penarth	17 <sup>th</sup> June, 2020
78	<a href="#">Garn Farm – retrospective approval of a planning application</a>	To approve planning application reference 2020/00372/FUL at Garn Farm for installation of a flue on existing building housing a biomass boiler (retrospective)	17 <sup>th</sup> June, 2020
79	<a href="#">Coed Masarnen – Tree Preservation Order</a>	To provide authority for the Head of Regeneration and Planning and/or Operational Manager for Developer Services to confirm a Tree Preservation Order in relation to an Ash tree at The Lodge, 1 Coed Masarnen, Colwinston	17 <sup>th</sup> June, 2020
80	<a href="#">Reintroduction of School Transport</a>	To ensure school transport provision will still be available when schools reopen on 29 <sup>th</sup> June and try out school transport provided in a different way to enable better planning for September.	6 <sup>th</sup> July, 2020
82	<a href="#">Reopening of Car Parks and Toilets</a>	To reopen Council toilets and car parks closed under Emergency Powers as part of the Covid 19 pandemic – reopening planned for 20 <sup>th</sup> June, 2020.	6 <sup>th</sup> July, 2020
87	<a href="#">T9 Contract (Part II)</a>	Award of Contract for TrawsCymru© Bus Service T9	6 <sup>th</sup> July, 2020
90	<a href="#">WelTAG Stage 2 M4 J34 to A48 highway link study</a>	Improving strategic transport encompassing corridors from M4 Junction 34 to the A48 highway link study – WelTAG Stage 2 plus outline business case	6 <sup>th</sup> July, 2020

EP 91	<a href="#">Council Tax Discretionary Relief – Change to Policy</a>	Request to update the Policy to include applications submitted as a result of the Covid 19 pandemic under the category of “Exceptional Financial Hardship”	6 <sup>th</sup> July, 2020
92	<a href="#">Award of Funding in relation to Local Transport Fund, Local Transport Network Fund and Safe Routes in Communities</a>	Authority to increase the Capital Programme following the award of grants from Welsh Government in relation to Local Transport Fund, Local Transport Network Fund and Safe Routes in Communities.	6 <sup>th</sup> July, 2020
94	<a href="#">Phase 2 Planning Funding Bid</a>	Authority to submit Phase 2 Planning funding bid to the Welsh Government by 30 <sup>th</sup> June 2020 to secure additional funding for homelessness and housing solution services	6 <sup>th</sup> July, 2020
96	<a href="#">Award of Funding in relation to Local Sustainable Transport Covid Response</a>	Approval to include a new scheme called Local Sustainable Transport Covid Response into the 2020/21 Capital Programme following an award of grant from Welsh Government	6 <sup>th</sup> July, 2020
105	<a href="#">Footpath 73</a>	Approval to revoke the temporary closure of the footpath with effect from Monday 13 <sup>th</sup> July 2020	15 <sup>th</sup> July, 2020
106	<a href="#">B&amp;B Extension Request</a>	To authorise an extended number of rooms to be reserved for emergency / temporary accommodation for homeless individuals / households in response to the Covid-19 pandemic, extend the current contracts with providers.	15 <sup>th</sup> July, 2020
109	<a href="#">Town Centre Measures Covid 19</a>	To provide an update and obtain approval for the implementation of safety measures proposed within key town centres to enable non-essential retail to safely reopen and shoppers / visitors to reasonably achieve social distancing in accordance with WG guidance.	15 <sup>th</sup> July, 2020
114	<a href="#">2019/20 Capital Slippage Request</a>	To approve the slippage of unspent 2019/20 capital budgets into the 2020/21 capital Programme	29 <sup>th</sup> July, 2020

116	<a href="#">Award of Funding in relation to Active Travel Fund</a>	WG has awarded the Council a grant in relation to the Active Travel Fund and it is requested to increase the Core Active Travel Fund allocation scheme in the 2020/21 Capital Programme	29 <sup>th</sup> July, 2020
117	<a href="#">Passenger Transport Payments Q2 2020/21</a>	To ensure passenger transport providers continue to exist after the Covid-19 pandemic authority is requested for the continuation of payments for Q2 in line with those to date for Q1	29 <sup>th</sup> July, 2020
120	<a href="#">Barry Town Centre Weekly Market</a>	To seek authority to draft and execute a side letter to the existing licence agreement to include the temporary allotted area on King Square to facilitate the return of the weekly market to Barry Town Centre as a temporary move.	29 <sup>th</sup> July, 2020
121	<a href="#">Temporary Closure of Portobello Car Park, Ogmores-by-Sea</a>	To seek authorisation for the temporary closure of Portobello Car Park, Ogmores-by-Sea with immediate effect	29 <sup>th</sup> July, 2020
122	<a href="#">Purchase of deployable CCTV</a>	To authorise the purchase of five deployable CCTV cameras from the capital allocation for the upgrade and improvement of the CCTV system across the Vale of Glamorgan.	29 <sup>th</sup> July, 2020
123	<a href="#">Construction of the Waste Transfer Station located at Atlantic Trading Estate, Barry (Part II)</a>	Authorisation to award the contract for the construction of the Waste Transfer Station located at Atlantic Trading Estate, Barry, to the preferred bidder following an extensive procurement and evaluation process	29 <sup>th</sup> July, 2020
124	<a href="#">Street Café Trading Licences</a>	To agree a new (temporary) streamlined process for the application and granting of Street Café Licences in the public highway and on Council owned land, due to the impacts on bars and restaurants of Covid-19	29 <sup>th</sup> July, 2020
125	<a href="#">Covid 19 Business Start up Grant Administration</a>	Authority to accept and administer grant funds on behalf of WG in line with the Covid 19 Business Start Up Grant Guidelines	29 <sup>th</sup> July, 2020

133	<a href="#">Amendments to the 2020/21 Capital Programme</a>	Approval to amend the 2020/21 Capital Programme as detailed within the Emergency Powers form	14 <sup>th</sup> August, 2020
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