

Meeting of:	Environment and Regeneration Scrutiny Committee
Date of Meeting:	Tuesday, 18 January 2022
Relevant Scrutiny Committee:	Environment and Regeneration
Report Title:	3 rd Quarter Scrutiny Recommendation Tracking 2021/22 and Updated Committee Forward Work Programme Schedule 2021/22.
Purpose of Report:	To report progress on Scrutiny recommendations and to consider the updated Forward Work Programme together with any slippage for 2021/22.
Report Owner:	Rob Thomas, Managing Director
Responsible Officer:	Gareth Davies, Democratic and Scrutiny Services Officer, 01446 709249.
Elected Member and Officer Consultation:	None
Policy Framework:	This report is in accordance with the recommendations of the Audit Wales (formerly Wales Audit Office) Democratic Renewal report and acknowledges the recommendations of the review of the Council's scrutiny function.
<p>Executive Summary:</p> <ul style="list-style-type: none"> • The report advises Members of progress in relation to the Scrutiny Committee's historical recommendations and the updated Forward Work Programme Schedule for 2021/22 for the Committee's consideration: <ul style="list-style-type: none"> - - 3rd Quarter Recommendation Tracking October to December 2021 (Appendix A); - 2nd Quarter Recommendation Tracking July to September 2021/22 (Appendix B); - 2020-21 Uncompleted Recommendations (Appendix C); - 2019-20 Uncompleted Recommendations (Appendix D); - 2018-19 Uncompleted Recommendations (Appendix E); and - Updated Forward Work Programme Schedule for 2021/22 (Appendix F). 	

Recommendations

1. That the status of the actions listed in Appendix A to E to the report be agreed.
2. That the updated Committee Forward Work Programme Schedule attached at Appendix F be considered for approval and uploaded to the Council's website.

Reasons for Recommendations

1. To maintain effective tracking of the Committee's recommendations.
2. For consideration and information.

1. Background

- 1.1 An integral part of effective scrutiny is a mechanism for Scrutiny Committees to monitor their recommendations to ensure that desired actions are carried out and where necessary progress is reported back.
- 1.2 The Work Programme Schedule provides a breakdown of reports anticipated to be considered by the Scrutiny Committee over the forthcoming months.

2. Key Issues for Consideration

- 2.1 Appendices A to E attached to this report set out the recommendations of the Scrutiny Committee and Members are requested to review progress against each recommendation, to assess whether further action may be required, ensure the required action is undertaken and to confirm which recommendations are to be agreed as completed.
- 2.2 It is important that Scrutiny Committee recommendations are tracked and monitored as failure to do so could result in a risk that recommended courses of action will not be followed and consequently lost. This would undermine the credibility of the scrutiny process.
- 2.3 Members are also requested to confirm approval of the updated 2021/22 Work Programme Schedule attached at Appendix F.
- 2.4 The Committee's Work Programme has been aligned to the Draft Quarterly Cabinet Forward Work Programme, scheduled for approval by Cabinet at its 10th January 2022 meeting.
- 2.5 The Scrutiny and Cabinet Roles and Responsibilities Protocol Point 7.6 states it is essential that the Cabinet Work Programme is taken into account when Scrutiny Committees are drawing up their own Work Programmes and also details reports that have been requested by the Scrutiny Committee, which will be included as and when available / required, together with items that require regular monitoring and scrutiny. Other reports will be added to the schedule as and when necessity arises. The schedule will also detail Requests for Consideration

that have been received and the consideration given by officers of the likely date they can be reported to the relevant Committee.

- 2.6** With regard to Call-in Requests that are made following decisions of Cabinet, as these are required to be dealt with within 20 working days of a Cabinet decision (as per the Council's Constitution), they will be included within the Programme as and when received.
- 2.7** In response to an Audit Wales (formerly Wales Audit Office) review into Scrutiny, the Council has aimed to deliver an annual scrutiny-driven issues planning process for each Scrutiny Committee. The Committee is therefore asked to closely consider its forward work programme (attached at Appendix F) by identifying:
- The specific areas of interest for the Committee.
 - How to engage stakeholders (including Ward Members and the public);
 - The most appropriate forms of scrutiny for each (e.g. 'task and finish', expert witnesses, site visits, joint approaches to scrutiny etc.);
 - The issues where scrutiny can have the most impact and value to be gained from consideration.
- 2.8** Discussions in relation to broadening the Work Programmes of all Scrutiny Committees will be subject to further consideration by the Scrutiny Committee Chairs and Vice-Chairs Group having regard to resource implications and corporate priorities.
- 2.9** In response to the 2019/20 Scrutiny Impact Member Survey, published in February 2020, the Scrutiny Committee Chairs and Vice-Chairs Group on 3rd March, 2021 agreed that Scrutiny Committee Chairs and Cabinet Members were best placed to present the Recommendation Tracking and Forward Work Programme Update Reports at Committee meetings to highlight the fact that both documents were under the Committee's ownership and management.

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1** The Scrutiny Committees have a responsibility to report annually to the Council their future work programmes in the form of a 'Scrutiny Annual Report.' The 2019 – 21 (Covid-19 Extended) Annual Report was received at the December 2021 Full Council Meeting.
- 3.2** Scrutiny Committee Forward Work Programmes are updated and published by the Council on a quarterly basis which encourages engagement / involvement by the public in the decision-making process. The most recent publications can be found here:
https://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/scrutiny/scrutiny_committees.aspx

- 3.3** The Scrutiny Public Participation Guide can be found at <https://www.valeofglamorgan.gov.uk/Documents/Our%20Council/Scrutiny/Guidance/Public-Scrutiny-Booklet.pdf>
- 3.4** The Scrutiny Forward Work Programme provides details of reports and items proposed to be considered by the Committee over the coming Municipal year (May 2021 – March 2022).

4. Resources and Legal Considerations

Financial

- 4.1** None as a direct result of this report.

Employment

- 4.2** None as a direct result of this report.

Legal (Including Equalities)

- 4.3** None as a direct result of this report.

5. Background Papers

[Scrutiny Committee Annual Work Programme.](#)

[Cabinet & Scrutiny Roles and Responsibilities Protocol.](#)

Uncompleted Recommendations

3rd Quarter 2021-22

SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

19 October 2021				
Min. No. 491 – Vale of Glamorgan Replacement Local Development Plan 2021 – 2036: Consultation on Draft Review Report and Draft Delivery Agreement (REF) – Recommended	Environment & Regeneration			
That a summary of the views of the Scrutiny Committee conveyed during the meeting be provided to the Head of Regeneration and Planning for future consideration and reference.			Summary provided.	Completed
Min. No. 492 – Barry Biomass Independent Review Report (REF) – Recommended	Environment & Regeneration			
That Cabinet be requested to refer the Barry Biomass Independent Review Report to Council for its consideration.			Referred to Cabinet meeting on 22 nd November, 2021 which agreed for this matter to be referred to Council. (Min No C728 refers) Council considered this on 6 th December 2021. (Min No 612 refers)	Completed
Min. No. 494 – Quarter 2 Scrutiny Recommendation Tracking 2021/22 and Updated Committee Forward Work Programme Schedule 2021/22 (MD) – Recommended	Environment & Regeneration			
(2) That the updated Committee Forward Work Programme Schedule attached at Appendix E to the report be approved and uploaded to the Council's website.			Updated Forward Work Programme Schedule uploaded to the Council's website.	Completed
16 November 2021				
Min. No. 551 – Project Zero – Delivering the Climate Change Challenge Plan (REF) – Recommended				
That further reports on Project Zero be provided to Cabinet on a triannual basis, with the reports to then be referred to Environment and Regeneration Scrutiny Committee and Corporate Performance and Resources			Cabinet, at its meeting on 20 th December, 2021, RESOLVED – T H A T the recommendation of the Environment and Regeneration Scrutiny Committee that further reports on Project Zero be provided to	Completed

Uncompleted Recommendations

3rd Quarter 2021-22

SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
Scrutiny Committee for their consideration.			Cabinet on a triannual basis, with the reports to then be referred to Environment and Regeneration Scrutiny Committee and Corporate Performance and Resources Scrutiny Committee for their consideration be noted and agreed. (Min. No. C767 refers)	
Min. No. 552 – Auditor General for Wales: Review of Town Centre Regeneration in Wales (MD) – Recommended				
(2) That this report be referred to the Governance and Audit Committee and thereon to Cabinet for endorsement of the proposed actions to address the proposals for improvement.			Referred to Governance and Audit Committee meeting on 13 th December, 2021, which resolved – [1] That the key findings arising from Audit Wales' review of Town Centre Regeneration (Appendix A) and the Council's response to the review and Audit Wales' recommendations (Appendix B) be endorsed. [2] That the report be referred to Cabinet for endorsement of the proposed actions to address the proposals for improvement. (Min No refers)	Completed
14 December 2021				
Min. No. – Initial Revenue Budget Proposals 2022/23 (DEH) – Recommended	Environment & Regeneration			
(1) That within the area of Neighbourhood Services, the Corporate Performance and Resources Scrutiny Committee be advised of the importance to fund cost pressure 5 – £100k relating to Coastal Resorts in order to keep them open and attractive to visitors. In addition, the Council should explore alternative ways, such as the use of volunteers, to help maintain cleanliness and standards at our Coastal Resorts.			Referred to Corporate Performance and Resources Scrutiny Committee meeting on 22 nd December, 2021. Update to be provided once minutes of the meeting on 22 nd December 2021 are approved.	Ongoing

Uncompleted Recommendations

3rd Quarter 2021-22

SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

(2) That the Corporate Performance and Resources Scrutiny Committee considers the recommendation of the Environment and Regeneration Scrutiny Committee for an ANPR car parking monitoring system to be introduced at Nells Point and Harbour Road car parks.			Referred to Corporate Performance and Resources Scrutiny Committee meeting on 22 nd December, 2021.	Ongoing
(3) That within the area of Neighbourhood Services, the Corporate Performance and Resources Scrutiny Committee be advised of the importance to fund cost pressures relating to statutory services such as Waste, SUDS (Sustainable Drainage) and Highway Maintenance.			Update to be provided once minutes of the meeting on 22 nd December 2021 are approved.	
(4) That the Corporate Performance and Resources Scrutiny Committee considers the recommendation of the Environment and Regeneration Scrutiny Committee for the Council to explore alternative ways that services and the related cost pressures are delivered.				
Min. No. – Initial Capital Programme Proposals 2022/23 to 2026/27 (DEH) – Recommended	Environment & Regeneration			
That the Corporate Performance and Resources Committee considers the importance of prioritising capital bids within the area of Neighbourhood Services relating to statutory services such as Waste and Highway Maintenance, in order to reduce risk and improve public health and safety.			Referred to Corporate Performance and Resources Scrutiny Committee meeting on 22 nd December, 2021.	Ongoing
			Update to be provided once minutes of the meeting on 22 nd December 2021 are approved.	

Uncompleted Recommendations

2nd Quarter 2021-22

Appendix B
July – Sep 2021

SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

21 September 2021				
Min. No. 381 – Active Travel Network – Statutory Consultation Process (REF) – Recommended	Environment & Regeneration			
<p>That the views of the Scrutiny Committee be submitted as part of the consultation process and the views also referred to Cabinet for its consideration. The views being:</p> <ul style="list-style-type: none"> - To highlight safety issues that required the removal of trees which caused damage to pavements and cycle lanes. To also highlight the importance that trees had on the street scenes of towns, so a strategy was needed to ensure that the right sort of tree was planted which did not cause damage to pavements / cycle lanes etc.; - For there to be a more holistic approach for the promotion of Active Travel to encourage greater use of cycle lanes; - The Scrutiny Committee strongly supported the Active Travel improvements proposed for the A4055 between Barry and Dinas Powys; - As a way to encourage walking and cycling in rural areas, there should be a campaign to reduce the speed limits on rural roads and lanes; - The Scrutiny Committee wished to emphasize the importance for projects to be delivered successfully post consultation to make positive improvement to communities. 			Cabinet, at its meeting on 25 th October, 2021, noted the views of the Scrutiny Committee. (Min No C703 refers)	Completed

Uncompleted Recommendations

2020-21

Appendix C
Jan - Mar 2021

SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE

Scrutiny Decision (add Minute, Dates and any Ref Number	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
--	------------------------------	-----------------------------------	-----------------------	--------

16 February 2021				
(2) That a representative from Natural Resources Wales be invited to attend a meeting of the Environment and Regeneration Scrutiny Committee in order to outline the flood risk mitigation measures being considered for the Vale of Glamorgan.			To be held in conjunction with Section 19 Flooding report.	Ongoing

Uncompleted Recommendations

2019/20

Apr 2018 - Mar 2019

SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
---	------------------------------	-----------------------------------	-----------------------	--------

23 July 2019				
---------------------	--	--	--	--

Min. No. 188 – Revenue and Capital Monitoring for the Period 1st April to 31st May 2019 (DEH) – Recommended	Environment & Regeneration			
(2) That a site visit be undertaken to Waste Recycling Transfer facility in Cowbridge.			Site visit arranged for Thursday, 14 th November, 2019 at 3.00 p.m. Visit cancelled due to adverse weather. Will be rescheduled post Covid.	Ongoing

Uncompleted Recommendations

2018-19

Apr 2018 – Mar 2019

SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
---	------------------------------	-----------------------------------	-----------------------	--------

13 September 2018				
--------------------------	--	--	--	--

Min. No. 289 – Scrutiny Committees’ Draft Annual Report May 2017 - April 2018 (MD) – Recommended	Environment & Regeneration			
(2) That in relation to the Biomass development in Barry, the Chairman, on behalf of the Committee, write a follow up letter to the Welsh Government Minister in relation seeking a response to whether an Environmental Impact Assessment would be carried out.			<p>Letter of response from Welsh Government contained at Appendix 2 in Cabinet report of 27th September 2021 -Barry Biomass Independent Review Report.</p> <p>Added to the Agenda of the Scrutiny Committee meeting on 19th October 2021.</p> <p>At its meeting on 19th October, 2021, the reference from Cabinet of 27th September was considered, following which the Scrutiny Committee recommended that Cabinet be requested to refer the Barry Biomass Independent Review Report to Council for its consideration. (Min No 492 refers)</p> <p>Cabinet, on 22nd November, 2021, referred the matter to Full Council on 6th December, 2021, which resolved that the Barry Biomass Independent Review Report be endorsed. (Min Nos C728 and 612 refer)</p>	Completed



Vale of Glamorgan Council

Environment and Regeneration Scrutiny Committee

Forward Work Programme

May 2021 – April 2022

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
18th May 2021	4th Quarter Scrutiny Recommendation Tracking 2020/21 and Proposed Annual Forward Work Programme Schedule 2021/22.	Last report January 2021.	To report progress on the Scrutiny recommendations [Jan, Feb, Mar] and to confirm the Committee's work programme for 2021/22.	To maintain effective tracking of the Committee's recommendations.	Gareth Davies Democratic and Scrutiny Services Officer 01446 709249 gjdavies@valeofglamorgan.gov.uk	Presented to Committee on 18th May 2021 (Min. No.44)
18th May 2021	Neighbourhood Services and Transport – Condition Inspection Regime	Cabinet Forward Work Programme Item.	To propose changes in footway and carriageway inspection regimes in line with current standards.	Members are able to assess changes.	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk	Presented to Committee on 18th May 2021 (Min. No.43)
15th June 2021	Project Zero – Climate Change Challenge Plan	Cabinet Forward Work Programme Item.	To consider the Climate Change Challenge Plan prior to approval by Cabinet and Full Council.	To seek Members views.	Tom Bowring, Head of Policy & Business Transformation 01446 709766 TBowring@valeofglamorgan.gov.uk	Presented to Committee 15th June 2021
15th June 2021	Flood Event 23 rd December 2020 – Section 19 report	Cabinet Forward Work Programme Item.	To assess the findings of the Section 19 report	To assess the Council's response to the flooding event on 23 rd December 2020	Miles Punter, Director of Environment and Housing MEPunter@valeofglamorgan.gov.uk	Slipped to February 2022. Assessment of evidence

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
						being undertaken.
13 th July 2021	Closure of Accounts 2020/21	Cabinet Forward Work Programme Item.	The accounts are complete and this report is to inform Cabinet of the provisional financial position of the Council for the 2020/21 financial year.	To review expenditure for 2020/21	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Presented to Committee 13th July 2021.
13 th July 2021	Revenue and Capital Monitoring 1 st April 2021 to 31 st May 2021.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period 1 st April to 31 st January 2021.	The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Presented to Committee 13th July 2021.
13 th July 2021	End of Year 2020/21 Corporate Plan Performance Report.	Cabinet Forward Work Programme Item.	To present end of year performance results for the period 1st April 2020 to 31st March 2021 in relation to our Well-being Outcomes and Corporate Health priorities, including an update of our	That progress towards achieving key outcomes in line with the Corporate Plan is made.	Tom Bowring, Head of Policy & Business Transformation 01446 709766 TBowring@valeofglamorgan.gov.uk	Presented to Committee 13th July 2021.

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			progress in addressing recommendations and improvement proposals from our external regulators.			
21 st September 2021	Local Development Plan Annual Monitoring Report.	Cabinet Forward Work Programme Item.	To report to Cabinet the findings of the Council's first Local Development Plan Annual Monitoring Report and to seek approval to submit it to the Welsh Government by the 31st October 2021.	To provide Cabinet with the views of the Scrutiny Committee.	Marcus Goldsworthy, Head of Regeneration and Planning MJGoldsworthy@valeofglamorgan.gov.uk	Presented to Committee 21st September 2021.
21 st September 2021	Active Travel Network- Statutory Consultation Process – Cabinet: 19th July, 2021.	Reference from Cabinet.	To seek views on the requirements of the Active Travel (Wales) Act 2013, including a consultation process on the proposed Active Travel	To provide Cabinet with the views of the Scrutiny Committee.	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk	Presented to Committee 21st September 2021.

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			Network Maps (ATNM) within the timescales set out in this report.			
21 st September 2021	Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2021/22.	Performance Management is an intrinsic part of corporate governance and integrated business planning which underpins the delivery of the Council's Corporate Plan and its Well-being Objectives.	To present quarter 1 performance results for the period 1st April 2021 to 30th June 2021 in delivering our Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	To allow a review of Council performance in meeting objectives of its Corporate Plan.	Tom Bowring, Head of Policy & Business Transformation 01446 709766 TBowring@valeofglamorgan.gov.uk	Presented to Committee 21st September 2021.
19 th October 2021	Vale of Glamorgan Replacement Local Development Plan 2021 – 2036: Consultation on Draft Review Report and Draft Delivery Agreement – Cabinet: 27th September, 2021.	Reference from Cabinet	To report the draft Review Report and draft Delivery Agreement for the Replacement LDP.	To seek the views of the Scrutiny Committee.	Marcus Goldsworthy, Head of Regeneration and Planning MJGoldsworthy@valeofglamorgan.gov.uk	Presented to Committee 19th October 2021

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
19 th October 2021	Barry Biomass Independent Review Report – Cabinet: 27th September, 2021.	Reference from Cabinet	To report the Barry Biomass Independent Review Report obtained further to the resolution of Council on 26 February 2020.	To ensure property Scrutiny.	Debbie Marles, Monitoring Officer/Head of Legal and Democratic Services dmarles@valeofglamorgan.gov.uk	Presented to Committee 19th October 2021
19 th October 2021	Revenue and Capital Monitoring 1 st April 2021 to 31 st August 2021.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period 1 st April to 31 st January 2021.	The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Presented to Committee 19th October 2021
19 th October 2021	2nd Quarter Scrutiny Recommendation Tracking 2020/21 and Proposed Annual Forward Work Programme Schedule 2021/22.	Last report 13th July 2021 .	To report progress on the Scrutiny recommendations [and to confirm the Committee's work programme for 2021/22.	To maintain effective tracking of the Committee's recommendations.	Gareth Davies Democratic and Scrutiny Services Officer 01446 709249 gjdavies@valeofglamorgan.gov.uk	Presented to Committee 19th October 2021
16 th November 2021	Presentation – Coastal Monitoring Annual Update	Last reported – 19th November 2019 .	To provide an update on Coastal Monitoring.	In line with Council objectives relating to Climate Change.	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk	Presented to Committee 16th November 2021

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
16 th November 2021	Presentation from Natural Resources Wales regarding Flood Alleviation Schemes	To be presented in conjunction with Section 19 Flood report as per meeting held 16th February 2021	To provide an overview of flood alleviation schemes planned for the Vale of Glamorgan.	To provide public reassurance following the major flooding event 23rd December 2020.	Miles Punter, Director of Environment and Housing MEPunter@valeofglamorgan.gov.uk	Slipped to February
16 th November 2021	Tourist Sign Policy	New item	Following consideration of the matter at Community Liaison Committee on 4th October 2021 .	To assess Council policy and report back to Cabinet.	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk	Slipped to February
16 th November 2021	Quarter 2 2021/22 Performance Report.	Cabinet Forward Work Programme Item.	To present quarter 2 performance results for the period 1 st April 2021 to 30 th June 2021 for the Corporate Plan Well-being Outcome.'	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens. 2. To ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Presented to Committee 14th December 2021

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the wellbeing goals for Wales.		
16 th November 2021	Project Zero – Delivering the Climate Change Challenge Plan – Cabinet: 25th October, 2021.	Reference from Cabinet	To make the Committee aware of progress being made to develop the Council's approach to delivering the Project Zero, Climate Change Challenge Plan	To assess progress regarding the delivery of the Climate Change Challenge Plan	Tom Bowring, Head of Policy & Business Transformation 01446 709766 TBowring@valeofglamorgan.gov.uk	New Item Presented to Committee 16th November 2021
16 th November 2021	Auditor General for Wales: Review of Town Centre Regeneration in Wales	Report from Audit Wales	To advise Members of the findings of the Auditor General for Wales' review of town centre regeneration in Wales and the Council's response to its findings.	To review the findings of Audit Wales and the Council's response, prior to consideration by the Governance and Audit Committee and Cabinet	Marcus Goldsworthy, Head of Regeneration and Planning MJGoldsworthy@valeofglamorgan.gov.uk	New Item Presented to Committee 16th November 2021

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
14 th December 2021	Initial Revenue Programme Budget Proposals.	Cabinet Forward Work Programme Item.	To inform Scrutiny Committee of the amended revenue budget for 2021/22 and to submit for consultation the initial revenue budget proposals for 2021/22.	In order that Cabinet can consider the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Presented to Committee 14th December 2021
14 th December 2021	Initial Capital Programme Budget Proposals.	Cabinet Forward Work Programme Item.	To submit the Initial Capital Programme Proposals for 2022/23 to 2026/27.	In order that Cabinet be informed of the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Presented to Committee 14th December 2021
18 th January 2022	Revenue and Capital Monitoring 1 st April 2021 to 30 th November 2021.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period 1 st April to 31 st January 2021.	The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Added to Agenda
18 th January 2022	Presentation – Rural Road Policy	Request from Members of the Community Liaison Committee	To consider the Council's Rural Road Policy	To assess whether the Policy requires updating/amending.	Mike Clogg Operational Manager Engineering – Neighbourhood Services and Transport MTClogg@valeofglamorgan.gov.uk	New Item - Added to Agenda

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
18 th January 2022	Active Travel – Results of Consultation for the Active Travel Network Map Update 2021	Reference from Cabinet – 20 th December 2021	To advise of the results of the public consultation on the Draft Active Travel Network Maps (ATNM) and to consider the final proposed ATNM to present to Welsh Government	To consider the results prior to submission to Welsh Government.	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk	New Item – Added to Agenda
18 th January 2022	3rd Quarter Scrutiny Recommendation Tracking 2020/21 and Proposed Annual Forward Work Programme Schedule 2021/22.	Last reported 19 th October 2021	To report progress on the Scrutiny recommendations [and to confirm the Committee's work programme for 2021/22.	To maintain effective tracking of the Committee's recommendations.	Gareth Davies Democratic and Scrutiny Services Officer 01446 709249 gjdavies@valeofglamorgan.gov.uk	Added to Agenda
15 th February 2022	Nature Emergency – Delivering the Council's Action Plan	Reference from Cabinet – 20 th December 2021	To make the Committee aware of progress being made to develop the Council's response to the declaration of the Nature Emergency and its relationship with the Project Zero, Climate	To allow the Committee to review how the Action Plan is being taken forward	Tom Bowring, Head of Policy & Business Transformation 01446 709766 TBowring@valeofglamorgan.gov.uk	New Item - Added to Agenda

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			Change Challenge Plan			
15 th February 2022	Presentation from Natural Resources Wales regarding Flood Alleviation Schemes	To be presented in conjunction with Section 19 Flood report as per meeting held 16th February 2021	To provide an overview of flood alleviation schemes planned for the Vale of Glamorgan.	To provide public reassurance following the major flooding event 23 rd December 2020.	Miles Punter, Director of Environment and Housing MEPunter@valeofglamorgan.gov.uk	Slipped to February
15 th February 2022	Flood Event 23 rd December 2020 – Section 19 report	Cabinet Forward Work Programme Item.	To assess the findings of the Section 19 report	To assess the Council's response to the flooding event on 23 rd December 2020	Miles Punter, Director of Environment and Housing MEPunter@valeofglamorgan.gov.uk	Slipped to February 2022. Assessment of evidence being undertaken.
15 th March 2022	Revenue and Capital Monitoring 1 st April 2021 to 31 st January 2022.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period 1 st April to 31 st January 2021.	The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	
15 th March 2022	Service Plans and Target Setting to Deliver the Vale of Glamorgan Annual Delivery Plan 2022/23.	Cabinet Forward Work Programme Item.	To deliver Annual Delivery Plan commitments as aligned to our Corporate Plan	To ensure the views of all key stakeholders including Scrutiny Committees, inform the Council's draft Annual Delivery Plan	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			Well-being Objectives.	<p>(Improvement Plan Part 1), associated Service Plan activities and service improvement targets for 2021/2022.</p> <p>2. To ensure that the Service Plans aligned to this Committee's remit are accurate, up to date and relevant and become the main document through which performance against the Corporate Plan's Annual Delivery Plan is monitored and measured during 2020/2021.</p> <p>3. To ensure the Council's Corporate Plan Performance Measurement Framework identifies a relevant set of performance measures and targets against which the Annual Delivery Plan can be monitored and measured during 2020/2021 in line with</p>		

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				requirements of the Local Government (Wales) Measure 2009. 4. To ensure that in delivering the Annual Delivery Plan the Council takes into account the diverse needs of the local community.		
12 th April 2022	Quarter 3 2021/22 Performance Report.	Cabinet Forward Work Programme Item.	To present quarter 3 performance results for the period 1 st October 2021 to 31 st December 2021 for the Corporate Plan Well-being Outcome.'	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens. 2. To ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				Generations (Wales) Act 2015 that it maximises its contribution to achieving the wellbeing goals for Wales.		

Other matters requested by Committee to be added into schedule as and when available

Report/Presentations	Responsible Officer and Contact Details	Commentary
<p>1. LED Lighting Strategy including a cost benefit analysis to be undertaken on the conversion of standard lantern units to the installation of new LED lanterns or ornamental and bespoke street lighting units in residential areas (07 Mar 19: Min No 830)</p> <ul style="list-style-type: none"> - Council's Streetlighting project, including an assessment of those areas where night-time restrictions apply (16 Mar 21: Min No 514) 	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	
<p>2. Town Centre Framework – further Implementation Updates to be presented to the Committee as appropriate (08 Nov 16: Min No 508)</p>	<p>Phil Chappell, Operational Manager Regeneration and Planning PRChappell@valeofglamorgan.gov.uk</p>	

<p>3. Disposal of Dredged Material / Hinkley Point Power Station – Public Health Wales to be invited to attend a future meeting to address the issues raised at the meeting in the public interest (09 Nov 17: Min No 457)</p>	<p>Marcus Goldsworthy, Head of Regeneration and Planning MJGoldsworthy@valeofglamorgan.gov.uk</p>	
<p>4. Street Cleansing Report (09 Nov 17: Min No 459)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	
<p>5. Stage 2 Welsh Transport Appraisal Guidance (WelTAG) report (30 Nov 17: Min No 495)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	
<p>6. Report on ideas for savings for the service area's cost pressures and savings targets (30 Nov 17: Min No 498)</p>	<p>Miles Punter, Director of Environment and Housing MEPunter@valeofglamorgan.gov.uk</p>	
<p>7. Public Protection Dog Orders update report (15 Mar 18: Min No 781)</p>	<p>Colin Smith, Operational Manager Neighbourhood Services and Transport CCSmith@valeofglamorgan.gov.uk</p>	
<p>8. Fly-tipping update report on current progress and lessons learned (15 Mar 18: Min No 781)</p>	<p>Colin Smith, Operational Manager Neighbourhood Services and Transport CCSmith@valeofglamorgan.gov.uk</p>	

<p>9. Report on the number of jobs created at the Enterprise Zone (15 Mar 18: Min No 785)</p>	<p>Marcus Goldsworthy, Head of Regeneration and Planning MJGoldsworthy@valeofglamorgan.gov.uk</p>	
<p>10. Update on initiative involving the loans of cameras to monitor probable fly tipping sites (11 Oct 18: Min No 415)</p>	<p>Colin Smith, Operational Manager Neighbourhood Services and Transport CCSmith@valeofglamorgan.gov.uk</p>	
<p>11. Report on financial breakdown of the Civil Parking Enforcement Unit (08 Nov 18: Min No 476)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	
<p>12. Barry Town Centre Summit – report regarding funding models open to the Council for investment (04 Apr 19: Min No 916)</p>	<p>Phil Chappell, Operational Manager Regeneration and Planning PRChappell@valeofglamorgan.gov.uk</p>	
<p>13. Proposed Parking Management Policy (Country Parks) report on addressing issues of displacement (04 April 19: Min No 917)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	
<p>14. WeITAG Stage Two Plus additional report on process (25 Jun 19: Min No 84)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	

<p>15. Vale of Glamorgan Toilet Strategy update report outlining whether the Strategy had been successful (25 Jun 19: Min No 85)</p>	<p>Mike Clogg Operational Manager Engineering – Neighbourhood Services and Transport MTClogg@valeofglamorgan.gov.uk</p>	
<p>16. Highway resurfacing report detailing impact on the road network following severe adverse weather over a period of several years (23 Jul 19: Min No 184)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	
<p>17. Further report regarding progress relating to the Penarth to Cardiff Bay Sustainable Transport Corridor Study WelTag (16 Oct 19: Min No 375)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	
<p>18. Report on the rewilding work being undertaken by the Council (15 Dec 20: Min No 296)</p>	<p>Marcus Goldsworthy, Head of Regeneration and Planning MJGoldsworthy@valeofglamorgan.gov.uk</p>	
<p>19. A representative from Natural Resources Wales be invited to attend a meeting in order to outline the flood risk mitigation measures being considered for the Vale of Glamorgan. (16 Feb 21: Min No 427)</p>	<p>Miles Punter, Director of Environment and Housing MEPunter@valeofglamorgan.gov.uk</p>	

Possible Task and Finish Group Suggestions:

<u>Subject</u>	<u>Responsible Officer</u>	<u>Commentary</u>
Review into school bus services across the Vale of Glamorgan and opportunities to work with commercial operators and community groups. (21 Jan 20: Min No 608)	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk	To be considered post COVID-19

Annual Reports

Report	Responsible Officer and Contact Details	Commentary
Performance Monitoring Reports		
Vale of Glamorgan Annual Delivery Plan (Improvement Plan Part 1) 20**/**.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year.
End of Year 20**/** Performance Report	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually in September each year.
Financial Reports		

Closure of Accounts 20**/**.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Usually in July each year.
Initial Revenue Programme Budget Proposals.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Usually in December each year.
Initial Capital Programme Budget Proposals.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Usually in December each year.

Quarterly Reports

Report	Responsible Officer and Contact Details	Commentary
4 th Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually May each year. Reporting on Jan, Feb and Mar.
1st Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually July each year. Reporting on Apr, May and Jun.
2nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually October each year. Reporting on July and September.
3rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually January each year. Reporting on October, November and December.

Quarter 1 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually October each year. Reporting on April, May and June.
Quarter 2 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually December each year. Reporting on July and September.
Quarter 3 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year. Reporting on October, November and December.

Infrequent

- Cabinet References.
- Revenue and Capital Monitoring Reports.
- Requests for Consideration.
- Cabinet Call-in.

NB - The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.