

Meeting of:	<b>Environment and Regeneration Scrutiny Committee</b>
Date of Meeting:	<b>Tuesday, 22 October 2024</b>
Relevant Scrutiny Committee:	Environment and Regeneration
Report Title:	1 <sup>st</sup> & 2 <sup>nd</sup> Quarter Scrutiny Recommendation Tracking 2024/25 and Updated Committee Forward Work Programme Schedule 2024/25.
Purpose of Report:	To report progress on Scrutiny recommendations and to consider the updated Forward Work Programme together with any slippage for 2023/24.
Report Owner:	Tom Bowring, Director of Corporate Resources.
Responsible Officer:	Mark Thomas, Democratic and Scrutiny Services Officer.
Elected Member and Officer Consultation:	None.
Policy Framework:	This report is in accordance with the recommendations of the Audit Wales (formerly Wales Audit Office) Democratic Renewal report and acknowledges the recommendations of the review of the Council's scrutiny function.
<p>Executive Summary:</p> <p>The report advises Members of progress in relation to the Scrutiny Committee's historical recommendations and the updated Forward Work Programme Schedule for 2024/25:</p> <ul style="list-style-type: none"> <li>- 1<sup>st</sup> Quarter Recommendation Tracking April to June 2024 (Appendix A);</li> <li>- 2<sup>nd</sup> Quarter Recommendation Tracking July to September 2024 (Appendix B);</li> <li>- Updated Forward Work Programme Schedule for 2024/25 (Appendix C).</li> </ul>	

## **Recommendations**

1. That the status of the actions listed in Appendices A and B to the report be agreed.
2. That the updated Forward Work Programme Schedule for 2024/25 attached at Appendix C be approved and uploaded to the Council's website.

## **Reasons for Recommendations**

1. To maintain effective tracking of the Committee's recommendations.
2. For public information.

## **1. Background**

- 1.1 An integral part of effective scrutiny is a mechanism for Scrutiny Committees to monitor their recommendations to ensure that desired actions are carried out and where necessary progress is reported back.
- 1.2 The Work Programme Schedule provides a breakdown of reports anticipated to be considered by the Scrutiny Committee over the forthcoming months/municipal year (May 2024 to April 2025).

## **2. Key Issues for Consideration**

- 2.1 Appendices A and B, as attached to this report, set out the previous recommendations of the Scrutiny Committee and Members are requested to review progress against each recommendation, to assess whether further action may be required, ensure the required action is undertaken and to confirm which recommendations are to be agreed as completed.
- 2.2 It is important that Scrutiny Committee recommendations are tracked and monitored as failure to do so could result in a risk that recommended courses of action will not be followed and consequently lost. This would undermine the credibility of the scrutiny process.
- 2.3 The Work Programme has been aligned to the Cabinet Quarterly Work Programmes – April to June 2024 and July to September 2024, as endorsed by Cabinet at its 11<sup>th</sup> July, 2024 meeting.
- 2.4 Members are also requested to confirm approval of the updated Scrutiny Committee Work Programme Schedule attached at Appendix C, it being noted that the schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.
- 2.5 The Scrutiny and Cabinet Roles and Responsibilities Protocol Point 7.6 states *“It is essential that the Cabinet Work Programme is taken into account when Scrutiny Committees are drawing up their own Work Programmes and also details reports that have been requested by the Scrutiny Committee together with items that require regular monitoring and scrutiny”*. Other reports will be added to the schedule as and when necessity arises.

- 2.6** The schedule will also detail “Requests for Consideration” that have been received and the consideration given by officers of the likely date they can be reported to the relevant Committee.
- 2.7** With regard to Call-in Requests that are made following decisions of Cabinet, as these are required to be dealt with within 20 working days of a Cabinet decision (as per the Council's Constitution), they will be included within the Programme as and when received.
- 2.8** In response to an Audit Wales (formerly Wales Audit Office) review into Scrutiny, the Council has aimed to deliver an annual scrutiny-driven issues planning process for each Scrutiny Committee. The Committee is therefore asked to consider its FWP (attached at Appendix C) by identifying:
- Specific areas of interest for the Committee;
  - How to engage stakeholders (including Ward Members and the public);  
The most appropriate forms of scrutiny for each (e.g. 'task and finish', expert witnesses, site visits, etc.); and
  - The issues where scrutiny can have the most impact and value to be gained from consideration.
- 2.9** The Scrutiny Forward Work Programmes should provide a clear rationale as to why particular issues have been selected; be outcome focused; ensure that the method of scrutiny is best suited to the topic area and the outcome desired; align Scrutiny Programmes with the Council’s performance management, self-evaluation and improvement arrangements as well as having regard to Council resources.
- During the year there may be a number of ways in which additional issues can be considered for inclusion in the Scrutiny Work Programme with topics coming from a number of sources such as:
- Individual Councillors.
  - Performance or budget monitoring information.
  - Inspection reports.
  - Referrals from Council (such as Notices of Motion), Cabinet/Audit or other Scrutiny Committees.
  - Service users.
  - Monitoring the implementation of recommendations previously made by the Committee, and
  - residents of the Vale of Glamorgan.
- 2.10** Further discussions in relation to broadening the Work Programmes of all Scrutiny Committees will be subject to further consideration by the Scrutiny Committee Chairs and Vice-Chairs Group having regard to resource implications and corporate priorities. The next meeting of the Scrutiny Committee Chairs and Vice-Chairs Group is scheduled for Tuesday, 15<sup>th</sup> October, 2024.

- 2.11** The Scrutiny Work Programme is a rolling programme, and the results of the Annual Scrutiny Impact Survey will also be analysed by both Democratic Services and the Scrutiny Committee Chairs and Vice-Chairs Group, and findings considered to assist with Work Programme planning.

On 28<sup>th</sup> May 2024, the Scrutiny Committee Chairs and Vice-Chairs Group considered the results of the 2024 Scrutiny Impact Survey and subsequently endorsed 4 new action points for implementation as well as referring a progress report to the Democratic Services Committee on 1<sup>st</sup> July, 2024. Progress on these will points will be monitored by the Group going forward.

- 2.12** A re-launch of the [Scrutiny topic suggestion form](#) that exists on the Council's website for residents will also be undertaken to assist with the Work Programme planning of topics for Task and Finish work for consideration by Scrutiny Committees.
- 2.13** All topics for Task and Finish work will be taken to the Scrutiny Committee Chairs and Vice-Chairs Group to be prioritised in line with Corporate Objectives in compliance with Council policy; consideration of the need for changes to policy and/or practice; and in seeking continuous Improvement. To date there has also been good discussion with the Scrutiny Committee Chairs and Vice-Chairs Group on techniques that can be used, and experience shared with a view to improving Scrutiny.
- 2.14** It is also suggested that at Agenda Conferences with Chairs and Vice-Chairs of Scrutiny Committees, management of the Committees' Work Programmes will be included as a standing item on the agendas for consideration and discussion.
- 2.15** The action outlined in the Scrutiny and Cabinet Protocol agreed by Cabinet in 2021 is to be relaunched i.e. Specific meetings with Cabinet Portfolio Holders to be arranged with Scrutiny Committee Chairs and Vice-Chairs on a regular basis and on a biannual basis the Leader, Deputy Leader, Cabinet Members and Scrutiny Committee Chairs and Vice-Chairs to meet to allow both the Cabinet and Scrutiny FWP to be developed and agreed and for discussions to take place having regard to Council priorities. [21-05-12 - Scrutiny and Cabinet Roles and Responsibilities - Cabinet Approved Version \(valeofglamorgan.gov.uk\)](#).
- 2.16** To assist Members following the Member Induction Programme, an Effective Scrutiny Workshop was held in March 2024 regarding the tools to support effective Scrutiny roles and the responsibilities as set out in the Council's Constitution (Elected Members in their Roles as Chairs / Vice-Chairs and Members of Scrutiny Committees). This also included the re-launch of the Scrutiny and Cabinet Roles and Responsibilities Protocol approved by Cabinet on 21<sup>st</sup> May, 2021 and hyperlinked above in paragraph 2.18. A report on the outcomes of the Effective Scrutiny Workshop was presented to the Scrutiny Committee Chairs and Vice-Chairs Group on 28<sup>th</sup> May, which subsequently referred the report to the Democratic Services Committee on 1<sup>st</sup> July.
- 2.17** In response to the 2019/20 Scrutiny Impact Member Survey, published in February 2020, the Scrutiny Committee Chairs and Vice-Chairs Group on 3<sup>rd</sup> March, 2021 agreed that Scrutiny Committee Chairs and Cabinet Members

were best placed to present the Recommendation Tracking and Forward Work Programme Update Reports at Committee meetings to highlight the fact that both documents were under the Committee's ownership and management.

- 2.18 Published versions of the FWP can also be found on the Council's website via the following link: [https://www.valeofglamorgan.gov.uk/en/our\\_council/Council-Structure/scrutiny/scrutiny\\_committees.aspx](https://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/scrutiny/scrutiny_committees.aspx).

### **3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?**

- 3.1 The Scrutiny Committees have a responsibility to report annually to the Council their future Work Programmes in the form of a 'Scrutiny Annual Report'. The 2023-24 Annual Report is expected to be presented to Full Council on 30<sup>th</sup> September.
- 3.2 Scrutiny Committee FWPs are published by the Council on a quarterly basis which encourages engagement / involvement by the public in the decision-making process.
- 3.3 The Scrutiny Public Participation Guide can be found at <https://www.valeofglamorgan.gov.uk/Documents/Our%20Council/Scrutiny/Guidance/Public-Scrutiny-Booklet.pdf>

### **4. Climate Change and Nature Implications**

- 4.1 None as a direct result of this report.

### **5. Resources and Legal Considerations**

#### **Financial**

- 5.1 None as a direct result of this report.

#### **Employment**

- 5.2 None as a direct result of this report.

#### **Legal (Including Equalities)**

- 5.3 None as a direct result of this report.

### **6. Background Papers**

[Q4 Tracking 2023/24.](#)

[Scrutiny Committees Annual Report May 2023 – April 2024.](#)

[Cabinet & Scrutiny Roles and Responsibilities Protocol](#)

[Cabinet Quarterly Work Programmes – April to June 2024 and July to September 2024.](#)

# Uncompleted Recommendations

1<sup>st</sup> Quarter 2024/25

SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

16 April 2024				
<b>Min. No. 1003 – Requests for Consideration: Bus Services – Recommended</b>	Environment & Regeneration			
(1) That the Environment and Regeneration Scrutiny Committee receives an update report in 6 months' time, which should also address some of the issues in relation to the Replacement Local Development Plan in terms of bus routes and the Council's plans for significant housing developments. The report to also cover the work being progressed by the Cardiff Capital Region City Deal and in relation to the regional partnership working across the local authorities, as well as updates in relation to the G1 Greenlinks bus service.			Added to the Committee's Forward Work Programme.	Completed
(2) That from the perspective of equalities, for consideration to be given around the accessibility of bus timetables and whether that was something for the Council's Equalities Consultative Forum to be consulted upon. The outcome of any subsequent review to be included in the 6 month update report as per Recommendation (1) above.			Added to the Committee's Forward Work Programme.	Completed
(3) That Recommendations (1) and (2) above be referred to Cabinet for information and consideration, and Cabinet be also advised of the Scrutiny Committee's suggestion for there to be further consideration around ways to connect homes and hospitals, and also to the issue of missing bus stops and bus interchanges / connections for Culverhouse Cross and Sycamore Cross. Cabinet to be also advised of the Committee's suggestion for a summer marketing campaign to be held, themed 'catching the bus'.			Cabinet, at its meeting on 23 <sup>rd</sup> May, 2024, resolved (1) THAT the discussion and comments of the Environment and Regeneration Scrutiny Committee on 16 <sup>th</sup> April, 2024 be noted. [2] THAT the suggestion of the Scrutiny Committee for there to be further consideration around ways to connect homes and hospitals, the issue of missing bus stops and bus interchanges / connections for Culverhouse Cross and Sycamore Cross be endorsed. (Min. No. C7 refers)	Completed

# Uncompleted Recommendations

1<sup>st</sup> Quarter 2024/25

SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

<b>Min. No. 1004 – Review of the Council’s 2021 Residential Parking Permit Schemes (REF) – Recommended</b>	Environment & Regeneration			
(1) That an update report be provided to the Environment and Regeneration Scrutiny Committee following the review of the Residential Parking Permit scheme.			Added to the Committee’s Forward Work Programme.	Completed
(2) That Cabinet be advised of the views of the Scrutiny Committee that: <ul style="list-style-type: none"> <li>There should be a review of arrangements specifically in the White House / Knap area of Barry;</li> <li>There should be additional enforcement patrols for the Lakeside area;</li> <li>For consideration to be given to additional signage for Ogmored-by-Sea;</li> <li>As part of the review, there should be meaningful engagement with affected residents to ensure that their views and issues were captured and responded to.</li> </ul>			Cabinet, at its meeting on 23 <sup>rd</sup> May, 2024 noted the discussion and comments of the Scrutiny Committee. (Min. No. C8 refers)	Completed
<b>Min. No. 1005 – Bathing Water Quality at Designated Bathing Beaches in the Vale of Glamorgan (DEH) – Recommended</b>	Environment & Regeneration			
That the Environment and Regeneration Scrutiny Committee receive an update report at an appropriate time and after the summer’s bathing season. Further update reports to be considered as part of the Committee’s Forward Work Programme discussions.			Added to the Committee’s Forward Work Programme.	Completed
<b>21 May 2024</b>				
<b>Min. No. 62 – 4<sup>th</sup> Quarter Scrutiny Recommendation Tracking 2023/24 and Proposed Annual Forward Work Programme Schedule 2024/25 (DCR) – Recommended</b>	Environment & Regeneration			
(3) That the Committee’s proposed Annual Forward Work Programme Schedule for 2024/25, attached at			Proposed Annual Forward Work Programme uploaded to the Council’s website.	Completed

# Uncompleted Recommendations

1<sup>st</sup> Quarter 2024/25

SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
Appendix C to the report, be approved and uploaded to the Council's website.				
<b>18 June 2024</b>				
<b>Min. No. 146 – Development of the Corporate Plan 2025-2030, Panel Performance Assessment and Annual Performance Calendar 2024/25 (REF) – Recommended</b>	Environment & Regeneration			
<p>That the following comments / recommendations from the Committee be referred to Cabinet for consideration:</p> <ul style="list-style-type: none"> <li>• That the Council ensures that the self-assessment process aligns as much as possible with the views expressed through the recent resident survey Let's Talk About Life in the Vale.</li> <li>• That the concerns and potential risks raised by the Committee in relation to the annual self-assessment and the related timetable for engagement be considered. As part of this, consideration should be given to a more flexible approach to the engagement timetable, such as extending the length for consultation and engagement, in order to ensure that this is meaningful and representative.</li> </ul>			Cabinet, at its meeting on 11 <sup>th</sup> July, 2024, noted the discussion and comments of the Scrutiny Committee (Min No C50 refers)	Completed
<b>Min. No. 147 – Petition Submission – School Crossing Supervisors (DCR) – Recommended</b>	Environment & Regeneration			
<p>That the following comment / recommendation from the Committee be referred to Cabinet for consideration:</p> <ul style="list-style-type: none"> <li>• That Committee supports the decision, as outlined at the Committee meeting tonight, that no steps be taken to remove current school crossing patrols until a review has been carried out as appropriate to ensure child safety.</li> </ul>			Cabinet, at its meeting on 11 <sup>th</sup> July, 2024, noted the discussion and comments of the Scrutiny Committee. (Min No C55 refers)	Completed



# Uncompleted Recommendations

1<sup>st</sup> Quarter 2024/25

SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

<b>Min. No. 148 – Project Zero Update Report (CX) – Recommended</b>	Environment & Regeneration			
<p>(5) That the following comment be referred to Cabinet, to be considered alongside any comments made by the Corporate Performance and Resources Scrutiny Committee who will consider this report on 19<sup>th</sup> June, 2024:</p> <ul style="list-style-type: none"> <li>• The concerns raised around the ‘weighting’ of the Project Zero agenda and the importance of making Project Zero ‘front and centre’ in the Corporate Plan.</li> </ul>			<p>Cabinet, at its meeting on 11<sup>th</sup> July, 2024, resolved</p> <p>[1] THAT the discussion and comments of the Environment and Regeneration Scrutiny Committee on 18<sup>th</sup> June, 2024 be noted.</p> <p>[2] THAT concern raised around the ‘weighting’ of the Project Zero agenda and the importance of making Project Zero ‘front and centre’ in the Corporate Plan be considered as part of future budget deliberations.</p>	Completed
<p>(6) That it be recommended to Cabinet that this report be distributed to all Elected Members, members of the Public Services Board and all Town and Community Councils for their information.</p>			<p>[3] THAT the report be distributed to all Elected Members, members of the Public Services Board and all Town and Community Councils for their information, if not already actioned.</p> <p>(Min No C56 refers)</p>	
<b>Min. No. 149 – Cardiff Capital Region City Deal – Joint Scrutiny Committee Nominated Deputy (DCR) – Recommended</b>	Environment & Regeneration			
<p>(1) That Councillor Iannucci-Williams be recommended to Council as the nominated deputy to represent the Council at meetings of the Cardiff Capital Region City Deal - Joint Overview and Scrutiny Committee.</p>			<p>Full Council, at its meeting on 15<sup>th</sup> July, 2024, resolved –</p> <p>[1] THAT Councillor Iannucci-Williams be appointed as the nominated deputy to represent the Council at meetings of the Cardiff Capital Region City Deal – Joint Overview and Scrutiny Committee.</p> <p>[2] THAT Councillor Iannucci-Williams, the named deputy, be entitled to vote at meetings of the Joint Scrutiny Committee in the absence of the Chair of the Environment and Regeneration Scrutiny Committee.</p> <p>(Min No 210 refers)</p>	Completed

# Uncompleted Recommendations

2<sup>nd</sup> Quarter 2024-25

**SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE**

Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
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<b>16 July 2024</b>				
<b>Min. No. 230 – Vale of Glamorgan Replacement Local Development Plan (RLDP) 2021-2036 Preferred Strategy Initial Consultation Report (REF) – Recommended</b>	Environment & Regeneration			
That the report be noted and referred to the meeting of Full Council on 30 <sup>th</sup> September, 2024 for: a) endorsement of the actions set out in the Initial Consultation Report; b) approval of the Replacement Local Development Plan (RLDP) Preferred Strategy as a basis for the ongoing preparation of the Deposit RLDP.			Referred to Full Council on 30 <sup>th</sup> September, 2024.	Ongoing
<b>Min. No. 231 – Vale of Glamorgan – Tourism and Events (DP) – Recommended</b>	Environment & Regeneration			
(1) That the report be referred to Cabinet, in order that it can consider and be aware of the comments raised by Committee on this report, including the request for information on, and greater understanding of, the following (to be provided by the relevant Council officers): <ul style="list-style-type: none"> <li>• The STEAM methodology used for the tourism statistics for the Vale of Glamorgan.</li> <li>• The resilience of the tourism sector within the Vale of Glamorgan.</li> <li>• The impact of the new legislation on this sector.</li> <li>• How to improve internet, Wi-Fi and overall digital connectivity for the local tourism industry.</li> <li>• How Vale of Glamorgan residents can participate in the discussion about how they can support local tourism and events going forward.</li> <li>• How the local tourism industry will be impacted by climate change and how this can be mitigated.</li> </ul>			Cabinet, at its meeting on 5 <sup>th</sup> September, 2024, noted the comments of the Scrutiny Committee. (Min No C96 refers)	Completed

## Uncompleted Recommendations

2<sup>nd</sup> Quarter 2024-25

Jul – Sep 2024

SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
(2) That the Committee receives an annual report on the progress being made with tourism and events within the Vale of Glamorgan, to be added to the Committee's work programme.			Added to the Scrutiny Committee's Forward Work Programme.	Completed
<b>17 September 2024</b>				
<b>Min. No. – Rights of Way Improvement Plan (REF) – Recommended</b>	Environment & Regeneration			
(1) That training in the use of the Vale of Glamorgan Council's Geographic Information System (GIS) be provided to Elected Members in order to help them to directly address questions on land, pathways, etc. made by residents of the Vale.		}	The information is being sought from the relevant officers – further updates to follow.	Ongoing
(2) That greater prominence is given to Rights of Way information on the Vale of Glamorgan Council's website, i.e. on how Elected Members and local residents can report obstructions and other issues around Rights of Way, etc. to the Local Authority.				
(3) That future consultation on Rights of Way includes and actively engages with Elected Member Champions and key interest groups.				
(4) That an annual progress report on the Rights of Way Improvement Plan be added to the Committee's Forward Work Programme.			Added to the Committee's Forward Work Programme schedule.	Completed
<b>Min. No. – Draft Vale of Glamorgan Council Annual-Self Assessment 2023/24 (REF) – Recommended</b>	Environment & Regeneration			
That the following comments be referred to Cabinet as part of their consideration of the Draft Vale of Glamorgan Council Annual-Self Assessment 2023/24: <ul style="list-style-type: none"> <li>Once the Annual-Self Assessment has been finalised and approved by Full Council, that a clear and concise summary of this document be produced for residents of the Vale of Glamorgan.</li> <li>For future consultations on the Annual-Self Assessment, the Council should reach out to the</li> </ul>			Referred to Cabinet meeting on 10 <sup>th</sup> October, 2024.	Ongoing

# Uncompleted Recommendations

2<sup>nd</sup> Quarter 2024-25

Appendix B  
Jul – Sep 2024

**SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE**

Scrutiny Decision (add Minute, Dates and any Ref Number	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
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public and interest groups with more specific questions on communication and accessibility around this process, particularly with those groups that may find accessing written documentation, etc. challenging or difficult.				
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Vale of Glamorgan Council  
Environment and Regeneration Scrutiny Committee

# Forward Work Programme

**May 2024 – April 2025**

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
21 <sup>st</sup> May 2024	4th Quarter Scrutiny Recommendation Tracking 2023/24 and Proposed Annual Forward Work Programme Schedule 202/25.	Previous report (Q3) <a href="#">January 2024.</a>	To report progress on the Scrutiny recommendations [Jan, Feb, Mar] and to confirm the Committee's work programme for 2024/25.	To maintain effective tracking of the Committee's recommendations and to plan its forward work programme for 2024/25.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 <a href="mailto:methomas@valeofglamorgan.gov.uk">methomas@valeofglamorgan.gov.uk</a>	Presented to Committee on <a href="#">21<sup>st</sup> May 2024.</a>
21 <sup>st</sup> May 2024	Update Report: Household Waste Recycling Centres	Cabinet Forward Work Programme Item. Reference from Cabinet – 21 <sup>st</sup> March 2024	To provide a performance update for the Council's Household Waste Recycling Centres and to seek approval to extend the lease and improve the access road leading to the Llandow site.	To allow the Scrutiny Committee to consider performance and proposals.	Colin Smith Operational Manager - Neighbourhood Services: Operations <a href="mailto:ccsmith@valeofglamorgan.gov.uk">ccsmith@valeofglamorgan.gov.uk</a>	Presented to Committee on <a href="#">21<sup>st</sup> May 2024.</a>
18 <sup>th</sup> June 2024	Petition Submission – School Crossing Supervisors.	Petition submitted by a member of the public.	Petition calling on the Council to reconsider the removal of 11 School Crossing Supervisors posts and the impact the removal has had	To all the Scrutiny to consider the petition received and to make any recommendations that its sees fit.	Lead Petitioner attendance/presentation of Petition to be coordinated by Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 <a href="mailto:methomas@valeofglamorgan.gov.uk">methomas@valeofglamorgan.gov.uk</a>	Presented to Committee on <a href="#">18<sup>th</sup> June 2024.</a>

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			on Road/School safety in St. Athan			
18 <sup>th</sup> June 2024	Development of the Corporate Plan 2025-2030, Panel Performance Assessment and Annual Performance Calendar 2024/25.	Reference from Cabinet - 6th June 2024.	To outline the approach to developing a new Corporate Plan for 2025-2030, arrangements and proposed scope for the Panel Performance Assessment and to present the Vale of Glamorgan Annual Performance Calendar for 2024/25.	To allow the Scrutiny Committee to comment on these areas.	Tom Bowring, Director of Corporate Resources 01446 709766 <a href="mailto:TBowring@valeofglamorgan.gov.uk">TBowring@valeofglamorgan.gov.uk</a> Marcus Goldsworthy, Director of Place <a href="mailto:mjgoldsworthy@valeofglamorgan.gov.uk">mjgoldsworthy@valeofglamorgan.gov.uk</a>	Presented to Committee on <a href="#">18<sup>th</sup> June 2024</a> .
18 <sup>th</sup> June 2024	Project Zero Update Report	Cabinet Forward Work Programme Item.	To consider progress across the Council in responding to the climate emergency, the nature emergency, and delivering commitments as part of Project Zero including work being	To seek Members views and provide an update.	Tom Bowring, Director of Corporate Resources 01446 709766 <a href="mailto:TBowring@valeofglamorgan.gov.uk">TBowring@valeofglamorgan.gov.uk</a> Susannah McWilliam, Programme Manager Project Zero (Climate Change) <a href="mailto:smcwilliam@valeofglamorgan.gov.uk">smcwilliam@valeofglamorgan.gov.uk</a>	Presented to Committee on <a href="#">18<sup>th</sup> June 2024</a> .

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			undertaken through the Public Services Board.			
16 <sup>th</sup> July 2024	Closure of Accounts 2023/24 (Revenue)	Cabinet Forward Work Programme Item.	The accounts are complete and this report is to inform Cabinet of the provisional financial position of the Council for the 2023/24 financial year.	To review Revenue expenditure for 2023/24	Gemma Jones, Operational Manager – Accountancy <a href="mailto:ghjones@valeofglamorgan.gov.uk">ghjones@valeofglamorgan.gov.uk</a> Marcus Goldsworthy, Director of Place <a href="mailto:mjgoldsworthy@valeofglamorgan.gov.uk">mjgoldsworthy@valeofglamorgan.gov.uk</a>	To be slipped to September's meeting, when the report will be finalised / available.
16 <sup>th</sup> July 2024	Capital Closure of Accounts 2023/24	Cabinet Forward Work Programme Item.	The accounts are complete, and this report is to inform Committee of the provisional financial position of the Council's Capital Programme for the 2023/24 financial year.	To review Capital expenditure for 2023/24	Gemma Jones, Operational Manager – Accountancy <a href="mailto:ghjones@valeofglamorgan.gov.uk">ghjones@valeofglamorgan.gov.uk</a> Marcus Goldsworthy, Director of Place <a href="mailto:mjgoldsworthy@valeofglamorgan.gov.uk">mjgoldsworthy@valeofglamorgan.gov.uk</a>	To be slipped to September's meeting, when the report will be finalised / available.



Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
16 <sup>th</sup> July 2024	Annual Delivery Plan Monitoring Report: Quarter 4 Performance 2023/24 (End of Year 2023/24 Performance Report)	Previously received <a href="#">July 2023</a> .  Qtr 3 reported <a href="#">March 2024</a> .	To present end of year (quarter 4) performance results for the period 1st April 2023 to 31st March 2024 in delivering our Annual Delivery Plan commitments as aligned to our Corporate Plan	To ensure the Council clearly demonstrates the progress being made towards achieving its commitments in the Annual Delivery Plan 2023/24	Tom Bowring, Director of Corporate Resources 01446 709766 <a href="mailto:TBowring@valeofglamorgan.gov.uk">TBowring@valeofglamorgan.gov.uk</a> Marcus Goldsworthy, Director of Place <a href="mailto:mjgoldsworthy@valeofglamorgan.gov.uk">mjgoldsworthy@valeofglamorgan.gov.uk</a>	Presented to Committee on <a href="#">16th July 2024</a> .
16 <sup>th</sup> July 2024	Long Term Plan for Towns Progress	Cabinet Forward Work Programme Item.	Report on the long term plan for Towns progress following appointment of a Town Board and prior to the adoption of a long term plan.	To all the Scrutiny Committee to assess progress.	Marcus Goldsworthy, Director of Place <a href="mailto:mjgoldsworthy@valeofglamorgan.gov.uk">mjgoldsworthy@valeofglamorgan.gov.uk</a>	To be slipped to November's meeting. Awaiting further progress on this Plan, subject to further information from U.K. Government on what they want from Local Authorities, etc.

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16 <sup>th</sup> July 2024	Review of the Council's 2021 Residential Parking Permit Schemes	Reference from Cabinet. Initial report to Scrutiny <a href="#">April 2024</a> .	To review, and where necessary, propose amendments to the 2021 residential parking permit schemes implemented at Cosmeston, Cowbridge, Barry Island, the Knap and Ogmore by Sea.	To provide Committee with an update following a review.	Miles Punter, Director of Environment & Housing Services <a href="mailto:mepunter@valeofglamorgan.gov.uk">mepunter@valeofglamorgan.gov.uk</a> Head of Neighbourhood Services and Transport	This report will be deferred / slipped to a meeting, post recess, once details on the review have been finalised. (Date TBC).
16 <sup>th</sup> July 2024	Vale of Glamorgan – Tourism and Events.	New report.	To provide an overview of the impact of Tourism and Events in the Vale of Glamorgan.	To enable the Committee to consider the contents of the report.	Nia Hollins, Principal Tourism & Marketing Officer <a href="mailto:nhollins@valeofglamorgan.gov.uk">nhollins@valeofglamorgan.gov.uk</a> Phil Chappell, Operational Manager, Regeneration <a href="mailto:prchappell@valeofglamorgan.gov.uk">prchappell@valeofglamorgan.gov.uk</a>	Presented to Committee on <a href="#">16th July 2024</a> .

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
16 <sup>th</sup> July 2024	1 <sup>st</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule.	Last municipal year 4th Quarter received <a href="#">May 2024</a> .	To report progress on Scrutiny recommendations [Apr,May,June] and to consider the updated Forward Work Programme together with any slippage.	To maintain effective tracking of the Committee's recommendations and publication of the update work programme.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 <a href="mailto:methomas@valeofglamorgan.gov.uk">methomas@valeofglamorgan.gov.uk</a>	To be slipped to October's meeting in order to capture Q1 and Q2 data.
16 <sup>th</sup> July 2024	Vale of Glamorgan Replacement Local Development Plan (RLDP) 2021-2036 Preferred Strategy Initial Consultation Report.	Reference from Cabinet - 11th July, 2024.	For the Committee to consider the reference / report.	To seek approval for the proposed changes to the Preferred Strategy as set out in the Initial Consultation Report and to allow officers to progress with preparation of the Deposit RLDP in accordance with the Council's approved Delivery Agreement.	Ian Robinson, Head of Sustainable Development <a href="mailto:irobinson@valeofglamorgan.gov.uk">irobinson@valeofglamorgan.gov.uk</a> Marcus Goldsworthy, Director of Place <a href="mailto:mjgoldsworthy@valeofglamorgan.gov.uk">mjgoldsworthy@valeofglamorgan.gov.uk</a>	Presented to Committee on <a href="#">16th July 2024</a> .
<b>AUGUST RECESS – NO MEETINGS</b>						
17 <sup>th</sup> September 2024	Draft Corporate Plan 2025-2030.	Cabinet Forward Work Programme Item.	To approve the draft Corporate Plan for consultation.	To ensure the views of all key stakeholders including Scrutiny Committees, inform the Council's Draft Corporate Plan 2025-2030.	Tom Bowring, Director of Corporate Resources 01446 709766 <a href="mailto:TBowring@valeofglamorgan.gov.uk">TBowring@valeofglamorgan.gov.uk</a> Head of Neighbourhood Services and Transport Marcus Goldsworthy, Director of Place <a href="mailto:mjgoldsworthy@valeofglamorgan.gov.uk">mjgoldsworthy@valeofglamorgan.gov.uk</a>	To be slipped to October's meeting, in order for this to be ready to go to Cabinet in early October,

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
						and to be referred to this Committee.
17 <sup>th</sup> September 2024	Draft Vale of Glamorgan Annual Self-Assessment Report 2023/24	Cabinet Forward Work Programme Item.	To seek consideration of the Draft Vale of Glamorgan Annual Self-Assessment Report as part of the consultation.	For Scrutiny oversight of the Draft Vale of Glamorgan Annual Self-Assessment report	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a> Marcus Goldsworthy, Director of Place <a href="mailto:migoldsworthy@valeofglamorgan.gov.uk">migoldsworthy@valeofglamorgan.gov.uk</a>	Presented to Committee on <a href="#">17<sup>th</sup> September 2024.</a>
17 <sup>th</sup> September 2024	Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2024/25	Cabinet Forward Work Programme Item.	To present quarter 1 performance results for the period 1 <sup>st</sup> April 2024 to 30 <sup>th</sup> June 2024 for the Corporate Plan.	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes.	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a> Marcus Goldsworthy, Director of Place <a href="mailto:migoldsworthy@valeofglamorgan.gov.uk">migoldsworthy@valeofglamorgan.gov.uk</a>	Presented to Committee on <a href="#">17<sup>th</sup> September 2024.</a>
17 <sup>th</sup> September 2024	Quarter 1 Revenue Monitoring 2024/25.	Cabinet Forward Work Programme Item.	To advise Committee of the Quarter 1 Revenue Monitoring position for 2024/25	That Members are aware of the projected revenue outturn for the period and the original budget for 2024/25 for virement requests.	Gemma Jones, Operational Manager – Accountancy <a href="mailto:ghjones@valeofglamorgan.gov.uk">ghjones@valeofglamorgan.gov.uk</a> Head of Neighbourhood Services and Transport Marcus Goldsworthy, Director of Place <a href="mailto:migoldsworthy@valeofglamorgan.gov.uk">migoldsworthy@valeofglamorgan.gov.uk</a>	Presented to Committee on <a href="#">17<sup>th</sup> September 2024.</a>
17 <sup>th</sup> September 2024	Capital Monitoring 1 <sup>st</sup> April 2024 to 30 <sup>th</sup> June 2024.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to capital expenditure for the period 1 <sup>st</sup> April to 30 <sup>th</sup> June 2024.	That Members are aware of the progress on the Capital Programme, the use of Delegated Authority, the use of Emergency	Gemma Jones, Operational Manager – Accountancy <a href="mailto:ghjones@valeofglamorgan.gov.uk">ghjones@valeofglamorgan.gov.uk</a> Head of Neighbourhood Services and Transport Marcus Goldsworthy, Director of Place <a href="mailto:migoldsworthy@valeofglamorgan.gov.uk">migoldsworthy@valeofglamorgan.gov.uk</a>	Presented to Committee on <a href="#">17<sup>th</sup> September 2024.</a>

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				Powers and changes to the Capital Programme.		
17th September 2024	Closure of Accounts 2023/24 (Revenue)	Cabinet Forward Work Programme Item.	The accounts are complete and this report is to inform Cabinet of the provisional financial position of the Council for the 2023/24 financial year.	To review Revenue expenditure for 2023/24	Gemma Jones, Operational Manager – Accountancy <a href="mailto:ghjones@valeofglamorgan.gov.uk">ghjones@valeofglamorgan.gov.uk</a> Marcus Goldsworthy, Director of Place <a href="mailto:mjgoldsworthy@valeofglamorgan.gov.uk">mjgoldsworthy@valeofglamorgan.gov.uk</a>	Presented to Committee on <a href="#">17th September 2024</a> .
17th September 2024	Capital Closure of Accounts 2023/24	Cabinet Forward Work Programme Item.	The accounts are complete, and this report is to inform Committee of the provisional financial position of the Council's Capital Programme for the 2023/24 financial year.	To review Capital expenditure for 2023/24	Gemma Jones, Operational Manager – Accountancy <a href="mailto:ghjones@valeofglamorgan.gov.uk">ghjones@valeofglamorgan.gov.uk</a> Marcus Goldsworthy, Director of Place <a href="mailto:mjgoldsworthy@valeofglamorgan.gov.uk">mjgoldsworthy@valeofglamorgan.gov.uk</a>	Presented to Committee on <a href="#">17th September 2024</a> .
17th September 2024	Rights of Way Improvement Plan (ROWIP).	Reference from Cabinet - 11th July, 2024.	For Committee to consider the ROWIP.	To ensure appropriate scrutiny of the report.	David Hunt Countryside Access Manager (Public Rights of Way) <a href="mailto:dahunt@valeofglamorgan.gov.uk">dahunt@valeofglamorgan.gov.uk</a>	Presented to Committee on <a href="#">17th September 2024</a> .
22 <sup>nd</sup> October 2024	Draft Corporate Plan 2025-2030.	Cabinet Forward Work Programme Item.	To approve the draft Corporate Plan for consultation.	To ensure the views of all key stakeholders including Scrutiny Committees, inform the Council's Draft	Tom Bowring, Director of Corporate Resources 01446 709766 <a href="mailto:TBowring@valeofglamorgan.gov.uk">TBowring@valeofglamorgan.gov.uk</a> Colin Smith, Head of Neighbourhood Services and Transport <a href="mailto:ccsmith@valeofglamorgan.gov.uk">ccsmith@valeofglamorgan.gov.uk</a>	To be slipped to October's meeting, in order for this to be ready to go to Cabinet in

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				Corporate Plan 2025-2030.	Marcus Goldsworthy, Director of Place <a href="mailto:mjgoldsworthy@valeofglamorgan.gov.uk">mjgoldsworthy@valeofglamorgan.gov.uk</a>	early October, and to be referred to this Committee.
22 <sup>nd</sup> October 2024	Draft Tree Strategy (2024-2039)	Initial report in <a href="#">January 2024</a> .	To report the results of the public consultation exercise and to seek the views of Committee on the proposed final Draft of the Tree Strategy (2024-2039).	To ensure the Committee has an opportunity to consider the public consultation responses, in relation to the Draft Tree Strategy.	Colin Smith, Head of Neighbourhood Services and Transport <a href="mailto:ccsmith@valeofglamorgan.gov.uk">ccsmith@valeofglamorgan.gov.uk</a> Adam Sargent Neighbourhood Services Manager. <a href="mailto:asargent@valeofglamorgan.gov.uk">asargent@valeofglamorgan.gov.uk</a>	
22 <sup>nd</sup> October 2024	6-month update report on Local Bus Services in the Vale of Glamorgan.	Initial report <a href="#">April 2024</a> .	To provide the Committee with a 6 monthly update on bus services in the Vale of Glamorgan.	To allow the Committee to assess developments in relation to bus services since April 2024.	Colin Smith, Head of Neighbourhood Services and Transport <a href="mailto:ccsmith@valeofglamorgan.gov.uk">ccsmith@valeofglamorgan.gov.uk</a> Kyle Phillips, Operational Manager Transport Services <a href="mailto:kwphillips@valeofglamorgan.gov.uk">kwphillips@valeofglamorgan.gov.uk</a>	Slipped to November's meeting in order to fully collate and provide the information requested by the Committee.
22 <sup>nd</sup> October 2024	Vale of Glamorgan Local Development Plan 2011-2026: Annual Monitoring Report 2023/24	Cabinet Forward Work Programme Item. Reference from Cabinet	To report to Cabinet the findings of the Council's first Local Development Plan Annual Monitoring Report and to seek approval to submit it to the	To provide Cabinet with the views of the Scrutiny Committee.	Marcus Goldsworthy, Director of Place <a href="mailto:MJGoldsworthy@valeofglamorgan.gov.uk">MJGoldsworthy@valeofglamorgan.gov.uk</a>	

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			Welsh Government by the 31st October 2024.			
22 <sup>nd</sup> October 2024	1 <sup>st</sup> and 2 <sup>nd</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2024/25.	Last municipal year 4th Quarter received <a href="#">May 2024</a> .	To report progress on the Scrutiny recommendations and to confirm the Committee's work programme.	To maintain effective tracking of the Committee's recommendations.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 <a href="mailto:methomas@valeofglamorgan.gov.uk">methomas@valeofglamorgan.gov.uk</a>	
22 <sup>nd</sup> October 2024	Presentation: CCR Energy update on Aberthaw Power Station.	New presentation.	To report on the progress being made to the Committee.	To ensure that the Committee is kept informed on this development, for their consideration and scrutiny.	Marcus Goldsworthy, Director of Place <a href="mailto:MJGoldsworthy@valeofglamorgan.gov.uk">MJGoldsworthy@valeofglamorgan.gov.uk</a>	
12 <sup>th</sup> November 2024	Coastal Monitoring Update	Previous update to Committee <a href="#">Nov 2021</a>	To provide an update on coastal erosion,	To allow the Committee to assess the impact of coastal erosion.	Colin Smith, Head of Neighbourhood Services and Transport <a href="mailto:ccsmith@valeofglamorgan.gov.uk">ccsmith@valeofglamorgan.gov.uk</a> Clive Moon, Engineering Manager – Environment <a href="mailto:crmoon@valeofglamorgan.gov.uk">crmoon@valeofglamorgan.gov.uk</a>	
12 <sup>th</sup> November 2024	6-month update report on Local Bus Services in the Vale of Glamorgan.	Initial report <a href="#">April 2024</a> .	To provide the Committee with a 6 monthly update on bus services in the Vale of Glamorgan.	To allow the Committee to assess developments in relation to bus services since April 2024.	Colin Smith, Head of Neighbourhood Services and Transport <a href="mailto:ccsmith@valeofglamorgan.gov.uk">ccsmith@valeofglamorgan.gov.uk</a> Kyle Phillips, Operational Manager Transport Services <a href="mailto:kwphillips@valeofglamorgan.gov.uk">kwphillips@valeofglamorgan.gov.uk</a>	Slipped from October's meeting, as detailed above.
12 <sup>th</sup> November 2024	Shared Prosperity Fund	Cabinet Forward Work Programme Item.	Shared Prosperity Fund update.	To inform progress against the Shared Prosperity Fund Local Investment Plan	Marcus Goldsworthy, Director of Place <a href="mailto:MJGoldsworthy@valeofglamorgan.gov.uk">MJGoldsworthy@valeofglamorgan.gov.uk</a> Phil Chappell, Operational Manager, Regeneration	

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					<a href="mailto:prchappell@valeofglamorgan.gov.uk">prchappell@valeofglamorgan.gov.uk</a>	
12 <sup>th</sup> November 2024	Refresh of Medium Term Financial Plan 2025/26 to 2029/23	Cabinet Forward Work Programme Item.	To refresh spend and funding assumptions and update Cabinet on the next steps for approving the Medium Term Financial Plan and setting the 2025/26 Budget in March 2025	To allow scrutiny of the Financial Strategy.	Gemma Jones, Operational Manager – Accountancy <a href="mailto:ghjones@valeofglamorgan.gov.uk">ghjones@valeofglamorgan.gov.uk</a> Colin Smith, Head of Neighbourhood Services and Transport <a href="mailto:ccsmith@valeofglamorgan.gov.uk">ccsmith@valeofglamorgan.gov.uk</a> Marcus Goldsworthy, Director of Place <a href="mailto:mjgoldsworthy@valeofglamorgan.gov.uk">mjgoldsworthy@valeofglamorgan.gov.uk</a>	
12 <sup>th</sup> November 2024	Quarter 2 Revenue Monitoring 2024/25.	Cabinet Forward Work Programme Item.	To advise Committee of the Quarter 1 Revenue Monitoring position for 2024/25	That Members are aware of the projected revenue outturn for the period and the original budget for 2024/25 for virement requests.	Gemma Jones, Operational Manager – Accountancy <a href="mailto:ghjones@valeofglamorgan.gov.uk">ghjones@valeofglamorgan.gov.uk</a> Colin Smith, Head of Neighbourhood Services and Transport <a href="mailto:ccsmith@valeofglamorgan.gov.uk">ccsmith@valeofglamorgan.gov.uk</a> Marcus Goldsworthy, Director of Place <a href="mailto:mjgoldsworthy@valeofglamorgan.gov.uk">mjgoldsworthy@valeofglamorgan.gov.uk</a>	
12 <sup>th</sup> November 2024	Capital Monitoring 1 <sup>st</sup> April 2024/ to 30 <sup>th</sup> September 2024.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to capital expenditure for the period 1 <sup>st</sup> April to 30 <sup>th</sup> September 2024.	That Members are aware of the progress on the Capital Programme, the use of Delegated Authority, the use of Emergency Powers and changes to the Capital Programme.	Gemma Jones, Operational Manager – Accountancy <a href="mailto:ghjones@valeofglamorgan.gov.uk">ghjones@valeofglamorgan.gov.uk</a> Colin Smith, Head of Neighbourhood Services and Transport <a href="mailto:ccsmith@valeofglamorgan.gov.uk">ccsmith@valeofglamorgan.gov.uk</a> Marcus Goldsworthy, Director of Place <a href="mailto:mjgoldsworthy@valeofglamorgan.gov.uk">mjgoldsworthy@valeofglamorgan.gov.uk</a>	



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10 <sup>th</sup> December 2024	Initial Budget 2024/25 and Medium Term Financial Plan 2024/25 to 2028/29 Proposals for Consultation	Reference from Cabinet.	To refresh spend and funding assumptions and update Cabinet on the next steps for approving the Medium Term Financial Plan and setting the next Budget in March.	To ensure an open and transparent approach to financial management in line with the approved Financial Strategy.	Gemma Jones, Operational Manager – Accountancy <a href="mailto:ghjones@valeofglamorgan.gov.uk">ghjones@valeofglamorgan.gov.uk</a> Colin Smith, Head of Neighbourhood Services and Transport <a href="mailto:ccsmith@valeofglamorgan.gov.uk">ccsmith@valeofglamorgan.gov.uk</a> Marcus Goldsworthy, Director of Place <a href="mailto:mjgoldsworthy@valeofglamorgan.gov.uk">mjgoldsworthy@valeofglamorgan.gov.uk</a>	
10 <sup>th</sup> December 2024	Draft Capital Programme Proposals 2024/25 to 2028/29	Reference from Cabinet.	To gain approval for the Draft Capital Programme Proposals for 2024/25 to 2028/29.	In order that Cabinet be informed of the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Gemma Jones, Operational Manager – Accountancy <a href="mailto:ghjones@valeofglamorgan.gov.uk">ghjones@valeofglamorgan.gov.uk</a> Colin Smith, Head of Neighbourhood Services and Transport <a href="mailto:ccsmith@valeofglamorgan.gov.uk">ccsmith@valeofglamorgan.gov.uk</a> Marcus Goldsworthy, Director of Place <a href="mailto:mjgoldsworthy@valeofglamorgan.gov.uk">mjgoldsworthy@valeofglamorgan.gov.uk</a>	
10 <sup>th</sup> December 2024	Annual Delivery Plan - Quarter 2 2024/25 Performance Report.	Cabinet Forward Work Programme Item.	To present quarter 2 performance results for the period 1 <sup>st</sup> July 2024 to 30 <sup>th</sup> September 2024 for the Corporate Plan Well-being Outcomes.	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens.	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a> Colin Smith, Head of Neighbourhood Services and Transport <a href="mailto:ccsmith@valeofglamorgan.gov.uk">ccsmith@valeofglamorgan.gov.uk</a> Marcus Goldsworthy, Director of Place <a href="mailto:mjgoldsworthy@valeofglamorgan.gov.uk">mjgoldsworthy@valeofglamorgan.gov.uk</a>	

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10 <sup>th</sup> December 2024	UPDATE - Bathing water quality at designated bathing beaches in the Vale of Glamorgan.	Initial report <a href="#">April 2024</a>	To provide Committee with an updated of issues pertaining to bathing water quality in the Vale of Glamorgan, and to advise of the multi-agency arrangements aimed at improving bathing water quality.	To allow Scrutiny to assess progress and make recommendations.	Miles Punter, Director of Environment and Housing. <a href="mailto:mepunter@valeofglamorgan.gov.uk">mepunter@valeofglamorgan.gov.uk</a>  Daniel Humphrys (Welsh Water Dwr Cymru) David Letellier (Natural Resources Wales)	
14 <sup>th</sup> January 2025	Draft Annual Delivery Plan – 2025/26	Cabinet Forward Work Programme Item.	Member Consultation.	To seek Members' views.	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a> Colin Smith, Head of Neighbourhood Services and Transport <a href="mailto:ccsmith@valeofglamorgan.gov.uk">ccsmith@valeofglamorgan.gov.uk</a> Marcus Goldsworthy, Director of Place <a href="mailto:mjgoldsworthy@valeofglamorgan.gov.uk">mjgoldsworthy@valeofglamorgan.gov.uk</a>	
14 <sup>th</sup> January 2025	Project Zero – Climate Change Challenge Plan	Cabinet Forward Work Programme Item.	To consider the progress to achieve the Climate Change Challenge Plan.	To seek Members' views.	Tom Bowring, Director of Corporate Resources 01446 709766 <a href="mailto:TBowring@valeofglamorgan.gov.uk">TBowring@valeofglamorgan.gov.uk</a>	
14 <sup>th</sup> January 2025	Vale of Glamorgan Tree Strategy - update	Previously reported October 2024.	To provide a progress update on the Vale of Glamorgan	To allow assessment of progress and to make recommendations.	Colin Smith, Head of Neighbourhood Services and Transport <a href="mailto:ccsmith@valeofglamorgan.gov.uk">ccsmith@valeofglamorgan.gov.uk</a>	

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			Council Tree Strategy 2024/39.		Adam Sargent Neighbourhood Services Manager. <a href="mailto:asargent@valeofglamorgan.gov.uk">asargent@valeofglamorgan.gov.uk</a>	
14 <sup>th</sup> January 2025	Vale of Glamorgan Council – Proposed Fees and Charges	Cabinet Forward Work Programme Item.	To propose service changes.	To allow scrutiny of proposals.	Gemma Jones, Operational Manager – Accountancy <a href="mailto:ghjones@valeofglamorgan.gov.uk">ghjones@valeofglamorgan.gov.uk</a>	
14 <sup>th</sup> January 2025	3rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2024/25.	Previous update in October 2024.	To report progress on the Scrutiny recommendations [Oct, Nov & Dec] and to confirm the Committee's work programme for 2024/25.	To maintain effective tracking of the Committee's recommendations.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 <a href="mailto:methomas@valeofglamorgan.gov.uk">methomas@valeofglamorgan.gov.uk</a>	
11 <sup>th</sup> February 2025	Update on Recycling and Waste Service Changes	Service Changes to Waste and Recycling – 14 <sup>th</sup> February 2023.	To report the update position on the service changes.	To allow the Scrutiny Committee to assess progress.	Colin Smith, Head of Neighbourhood Services and Transport <a href="mailto:ccsmith@valeofglamorgan.gov.uk">ccsmith@valeofglamorgan.gov.uk</a>	
11 <sup>th</sup> February 2025	Levelling Up Fund Round 3 Update	Cabinet Forward Work Programme Item.	To update on progress with regard to Levelling Up Fund Round 3 projects	To allow the Scrutiny Committee to assess progress.	Marcus Goldsworthy, Director of Place <a href="mailto:mjgoldsworthy@valeofglamorgan.gov.uk">mjgoldsworthy@valeofglamorgan.gov.uk</a> Phil Chappell, Operational Manager, Regeneration <a href="mailto:prchappell@valeofglamorgan.gov.uk">prchappell@valeofglamorgan.gov.uk</a>	
11 <sup>th</sup> February 2025	Quarter 3 Revenue Monitoring 2024/25.	Cabinet Forward Work Programme Item.	To advise Committee of the Quarter 1 Revenue Monitoring position for 2024/25	That Members are aware of the projected revenue outturn for the period and the original budget for 2024/25 for virement requests.	Gemma Jones, Operational Manager – Accountancy <a href="mailto:ghjones@valeofglamorgan.gov.uk">ghjones@valeofglamorgan.gov.uk</a> Colin Smith, Head of Neighbourhood Services and Transport <a href="mailto:ccsmith@valeofglamorgan.gov.uk">ccsmith@valeofglamorgan.gov.uk</a> Marcus Goldsworthy, Director of Place	

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
					<a href="mailto:mjgoldsworthy@valeofglamorgan.gov.uk">mjgoldsworthy@valeofglamorgan.gov.uk</a>	
11 <sup>th</sup> February 2025	Capital Monitoring 1 <sup>st</sup> April 2024/ to 31 <sup>st</sup> December 2024.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to capital expenditure for the period 1 <sup>st</sup> April to 31 <sup>st</sup> December 2024.	That Members are aware of the progress on the Capital Programme, the use of Delegated Authority, the use of Emergency Powers and changes to the Capital Programme.	Gemma Jones, Operational Manager – Accountancy <a href="mailto:ghjones@valeofglamorgan.gov.uk">ghjones@valeofglamorgan.gov.uk</a> Colin Smith, Head of Neighbourhood Services and Transport <a href="mailto:ccsmith@valeofglamorgan.gov.uk">ccsmith@valeofglamorgan.gov.uk</a> Marcus Goldsworthy, Director of Place <a href="mailto:mjgoldsworthy@valeofglamorgan.gov.uk">mjgoldsworthy@valeofglamorgan.gov.uk</a>	
11 <sup>th</sup> March 2025	Service Plans and Target Setting to Deliver the Vale of Glamorgan Annual Delivery Plan 2025/26.	Cabinet Forward Work Programme Item.	To deliver Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	To ensure the views of all key stakeholders including Scrutiny Committees, inform the Council's draft Annual Delivery Plan (Improvement Plan Part 1)	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a> Colin Smith, Head of Neighbourhood Services and Transport <a href="mailto:ccsmith@valeofglamorgan.gov.uk">ccsmith@valeofglamorgan.gov.uk</a> Marcus Goldsworthy, Director of Place <a href="mailto:mjgoldsworthy@valeofglamorgan.gov.uk">mjgoldsworthy@valeofglamorgan.gov.uk</a>	
8 <sup>th</sup> April 2025	Annual Delivery Plan - Quarter 3 2024/25 Performance Report.	Cabinet Forward Work Programme Item.	To present quarter 3 performance results for the period 1 <sup>st</sup> October 2024 to 31 <sup>st</sup> December 2024 for the Corporate Plan Well-being Outcome.'	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes.	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a> Colin Smith, Head of Neighbourhood Services and Transport <a href="mailto:ccsmith@valeofglamorgan.gov.uk">ccsmith@valeofglamorgan.gov.uk</a> Marcus Goldsworthy, Director of Place <a href="mailto:mjgoldsworthy@valeofglamorgan.gov.uk">mjgoldsworthy@valeofglamorgan.gov.uk</a>	

## **Corporate Safeguarding Reports – sent out as “For Information Reports”**

- Annual Report 2023/24
- Mid Year Update 2023/24

## **Other matters requested by Committee to be added into schedule as and when available**

<b>Report/Presentations</b>	<b>Responsible Officer and Contact Details</b>	<b>Commentary</b>
1. Cardiff Region City Deal.	Marcus Goldsworthy, Director of Place.	

### **Site Visit –**

Visit to be arranged to the Food Recycling – Anaerobic site – Colin Smith.

### **Possible Task and Finish Group Suggestions:**

<b><u>Subject</u></b>	<b><u>Responsible Officer</u></b>	<b><u>Commentary</u></b>

## Annual Reports

Report	Responsible Officer and Contact Details	Commentary
<b>Performance Monitoring Reports</b>		
Service Plans and Target Setting to deliver the Annual Delivery Plan 20**/**.	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually March each year.
Annual Delivery Plan Monitoring Report: End of Year Quarter 4 Performance 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually in July each year.
Consultation Draft - Council Annual Self-Assessment Report 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually in September each year via a reference from cabinet.
Vale of Glamorgan Council: Annual Performance Calendar 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually in June each year.
Annual Delivery Plan 20**/** Consultation Draft. <b>(Reference from Cabinet).</b>	Helen Moses, Strategy and Partnership Manager. 01446 709366 <a href="mailto:HMoses@valeofglamorgan.gov.uk">HMoses@valeofglamorgan.gov.uk</a>	Usually in December each year.
Annual report / update on the progress being made with tourism and events within the Vale of Glamorgan.	Nia Hollins, Principal Tourism & Marketing Officer	Following the recommendation made on the initial report and update on tourism and

	<a href="mailto:nhollins@valeofglamorgan.gov.uk">nhollins@valeofglamorgan.gov.uk</a> Phil Chappell, Operational Manager, Regeneration <a href="mailto:prchappell@valeofglamorgan.gov.uk">prchappell@valeofglamorgan.gov.uk</a>	events within the Vale of Glamorgan at the meeting of the Committee on 16 <sup>th</sup> July 2024 (Min. No. 231), it was agreed that the Committee would receive an annual report on the progress being made in this area.
Annual progress report on the Rights of Way Improvement Plan.	David Hunt Countryside Access Manager (Public Rights of Way) <a href="mailto:dahunt@valeofglamorgan.gov.uk">dahunt@valeofglamorgan.gov.uk</a>	Following the recommendation made concerning the Rights of Way Improvement Plan at the meeting of the Committee on 17 <sup>th</sup> September 2024, it was agreed that the Committee would receive an annual report on the progress being made regarding this Plan.
<b>Financial Reports</b>		
Revenue Outturn Closure of Accounts 20 <sup>**</sup> / <sup>**</sup> .	Gemma Jones, Operational Manager – Accountancy <a href="mailto:ghjones@valeofglamorgan.gov.uk">ghjones@valeofglamorgan.gov.uk</a>	Usually in July each year.
Capital Outturn Closure of Accounts 20 <sup>**</sup> / <sup>**</sup> .	Gemma Jones, Operational Manager – Accountancy <a href="mailto:ghjones@valeofglamorgan.gov.uk">ghjones@valeofglamorgan.gov.uk</a>	Usually in July each year.
Revenue Refresh MTFP - Initial Revenue Programme Budget Proposals. <b>Pre-settlement.</b>	Gemma Jones, Operational Manager – Accountancy <a href="mailto:ghjones@valeofglamorgan.gov.uk">ghjones@valeofglamorgan.gov.uk</a>	Usually in November each year
Revenue Refresh MTFP - Initial Revenue Programme Budget Proposals. <b>Post-settlement.</b>	Gemma Jones, Operational Manager – Accountancy <a href="mailto:ghjones@valeofglamorgan.gov.uk">ghjones@valeofglamorgan.gov.uk</a>	Usually in December each year.
Capital Strategy - Initial Capital Programme Budget Proposals. <b>Post-settlement.</b>	Gemma Jones, Operational Manager – Accountancy <a href="mailto:ghjones@valeofglamorgan.gov.uk">ghjones@valeofglamorgan.gov.uk</a>	Usually in December each year.

## Quarterly Reports

<b>Report</b>	<b>Responsible Officer and Contact Details</b>	<b>Commentary</b>
4 <sup>th</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 20 <sup>**</sup> / <sup>**</sup> .	Mark Thomas, Democratic & Scrutiny Services Officer. 01446 709 279 methomas@valeofglamorgan.gov.uk	Usually May each year. Reporting on Jan, Feb and Mar.
1st Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 20 <sup>**</sup> / <sup>**</sup> .	Mark Thomas, Democratic & Scrutiny Services Officer. 01446 709 279 methomas@valeofglamorgan.gov.uk	Usually July each year. Reporting on Apr, May and Jun.
2nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 20 <sup>**</sup> / <sup>**</sup> .	Mark Thomas, Democratic & Scrutiny Services Officer. 01446 709 279 methomas@valeofglamorgan.gov.uk	Usually October each year. Reporting on July and September.
3rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 20 <sup>**</sup> / <sup>**</sup> .	Mark Thomas, Democratic & Scrutiny Services Officer. 01446 709 279 methomas@valeofglamorgan.gov.uk	Usually January each year. Reporting on October, November and December.
Quarter 1 20 <sup>**</sup> / <sup>**</sup> Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually October each year. Reporting on April, May and June.
Quarter 2 20 <sup>**</sup> / <sup>**</sup> Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually December each year. Reporting on July and September.
Quarter 3 20 <sup>**</sup> / <sup>**</sup> Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year. Reporting on October, November and December.

**NB - The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.**