

First Name		Surname		Known As	
				Service User ID	

**Appendix 6a**

First Name		Surname		Known As	
				Service User ID	

Photograph

Date of Birth		Religion	C o f E				Date of Admission	6/12/2015			
Home Address		Ethnic Origin	White British				Referring Team				
		Carer Pref.	M		F		No Pref	✓	Date of Transfer		
		Pref. bed times	Rising	06.00	Retiring	21.30	Transferred to				
Post Code		Medical Conditions				Key/Link Worker					
Telephone No.						Dentist	Register with community dentist				
Mobile No.						Optician					
Marital Status						Chiropodist					
Next-of-Kin						Wishes on Death					
Relationship						Cremation	✓	Burial			
NOK Address						Golden Charter Plan					
NOK Post Code						Funeral Director – Green Willows Dinas Powys					
NOK Tel No.						Date of Death					
NOK Mobile No.											
G.P.						<b>Allergies (in red)</b>				Administration of Finances	
G.P. Address						Self		Family	✓	Other	
G.P. Post code						Funding Authority					
G.P. Tel No.						Vale of Glamorgan					
<b>Person to contact in Emergency</b> (If different from Next of Kin)		Next of Kin Wishes (When available for contact, escort and review)				Power of Attorney Details					
						??? has 3 <sup>rd</sup> party mandate for bank account only					
						Folder Number:					

First Name		Surname		Known As	
				Service User ID	

### Service Delivery Plan

**General Health and Mental Health** (Significant events, medical history, disabilities and effects. Medication, allergies, communication and risks)

My name is ??? I was living alone and not coping well and suffered some falls, my daughter ??? was helping me and I have been feeling increasingly anxious and I am concerned about the prospect of returning home I have now decided I would like residential care.

I had an accident resulting in the loss of my 2 small toes. I was admitted to hospital on ??? due to decreased mobility, painful knees and shortness of breath.

I suffer with atrial fibrillation, diabetes- tablet controlled, hypertension, osteoporosis, bilateral cataracts which were operated on 10 years and glaucoma in both eyes. I have pain in my hands and pain in my knees; stage 3 chronic kidney diseases, peripheral vascular disease.

Diagnosed Breast cancer right breast on ???.

Care staff to order, store and administer medication that has been prescribed by GP. Care staff to contact health care professionals when required and inform NOK of any outcomes.

Care staff to liaise with health care professionals involved in my care and asks the GP to review the medication I am prescribed regularly.

I'm allergic to aspirin staff to inform health care professionals of my allergy to aspirin.

I'm able to communicate well and can speak to the GP and other health care professionals when they visit but may need help from Care staff or my daughter.

**Mobility** (Level, aids, on/off chair, on/off bed, on/off toilet, personal care etc.)

I mobilise with the aid of a zimmer frame with supervision of one carer when indoors and a rollator when I go out and about. Care staff to clean and maintain my Zimmer frame and Rollator and change ferrules when needed.

My mobility has worsened prior to being admitted relating to being diagnosed with osteoarthritis this has also affected my hand dexterity, care staff offer prescribed pain relief.

I had suffered several falls at home but with no significant injuries and no falls noted since being admitted to hospital. Since being admitted to Ty Dewi Sant I have had no further falls. Although my knees cab lock on occasions when I bend over. I may need staff to assist me with a wheelchair for long distances or if I am short of breath.

I am independent of getting up during the night to use the commode and am independent of all transfers.

First Name		Surname		Known As	
				Service User ID	

**Personal Care and Continence Management (Washing, dressing, continence and bathing)**

I will press the call system when I'm ready to get up in the morning for staff to support me.

I will require assistance from care staff with washing and dressing when I'm unable to do this myself when I get up staff to fill my sink and to give assistance if needed please apply my creams as prescribed.

I'm able to choose what clothing I like to wear daily and able to dress myself although I will need assistance with my top and trousers.

Continence I like to wear pull-ups for my own confidence but I don't suffer with incontinence to-date I will ask the care staff to contact my daughter if I require more pull ups. I'm able to manage independently walking to the toilet and back to my preferred location in the home.

I like to sit in the main lounge in C wing with other residents for company during the day and early evening.

I prefer a shower at least once a week staff assist with washing my back legs and feet and any areas I'm unable to reach, staff monitor skin all intact at present.

I have no preferences to male or female staff.

**Physical wellbeing** (Vision, hearing, dental, hair care, shaving, makeup, nail care, chiropody, eating, drinking)

I have glaucoma in both eyes and bilateral cataracts which were operated on 10 years ago. I wear glasses for reading or I will sometimes uses a magnifying glass But I don't think my sight is too bad. Staff to make sure my glasses are cleaned and maintained and will arrange visits to ??? eye centre for annual eye tests and liaise with my daughter who will escort.

I wear a hearing aid in my right ear as I have a problem hearing. Care staff to ensure my hearing aid is worn daily and maintain and change batteries when required. Care staff to face me when speaking.

I wear a full set of dentures which I take out at night clean them and put them to soak.

I would like to have my hair done weekly by the hairdresser that visits the home, I would like to be reminded when she is here I manage to brush my hair independently, staff to check my brush to make sure it is kept clean to maintain good hygiene. I use an electric razor to remove my facial hair my daughter assists with my shaving and eyebrows.

I would like the care staff to cut and clean my nails, staff to liaise with my daughter regarding visits to the chiropodist at the health centre in ???.

I have no food allergies. Care staff to make sure that I receive a good nutritional diabetic diet and I have agreed not to have too many puddings and try and stick to a diabetic diet only to maintain a healthy blood sugar level and maintain good health.

First Name		Surname		Known As	
				Service User ID	

I have a good appetite and lost weight when in hospital but have since put a lot on after coming to live at Ty Dewi Sant – after intervention from the dietician and GP I have agreed to try and cut down on calories but maintain a healthy weight and nutrition. Staff to monitor weight and record monthly contact GP with any concerns. 5 kg lost in the last year and stable at present.

I like fish meat, and liver and baked beans but don't like Salmon and greens, but will eat **Broccoli** and **cauliflower** and I am willing to try vegetables.

**Social and Cultural needs** (Hobbies and past times, relationship with others, smoking, alcohol, cultural)

I enjoyed dancing, bingo and socializing and also loved singing. I used to go to ??? Café in ??? Town Centre and also to Tesco every Friday where people knew me I Worked in ??? hospital as a cleaner for many years until I retired.

My daughter lives in ??? and my son lives in ???. Daughter informed us that her mother doesn't have contact with her other son.

I gave up smoking about 30 years ago.

I rarely drink but may have a glass on special occasion's staff to record in the kardex. Daughter will bring in alcohol for her mother to have and will keep it in the care office in a lockable cupboard. Care staff to assist giving aggie a drink of her alcohol which will probably be Brandy when she requires it.

**Domestic Issues and Additional Information** (Daily choices, housekeeping, keys to room)

I like to get up around 6am in the morning , I like an early morning cup of coffee with 2 sweeteners and I would like a milky coffee around 10.30am and again around 20.00pm

Unable to give key to lock her room as it is a fire exit room. Key to be given to lockable drawer on admission if needed for safe keeping of small amounts of money or valuables.

There was an incident a few months ago when I was leaving my purse containing money in an unlocked drawer in my room and money went missing and was not found – a POVA referral was made by the home and an investigation by the police and strategy meeting was held. The money was not found and no further action was taken by the police. Due to the timescale and the amount of people who had access to my room. I have a key to my room and a key to my locked drawer and I now make sure it is locked and the key kept on my person. This incident upset me very much.

I like to do the Bonus Ball at the home weekly. All purchases in the home are paid for out of the office petty cash and billed along with my accommodation fees monthly which makes it safer and easier for me.

I like my room to be kept clean and tidy and the communal toilets – staff to please ensure this happens.

I love to go on the bus trips in the Summer months and with my daughter to the café for coffee.

First Name		Surname		Known As	
				Service User ID	

**Family Responsibilities and Financial** (Relationship with family, correspondence)

Care staff to give any correspondence to ??? to read, offer assistance if needed and then ????? will keep anything significant for her daughter. Daughter assists with all mothers finances.

**Risks** (Identified risks – SURA's and manual handling assessment) SURA'S FRAT, Pressure area RA and Manual handling RA

Staff to read all Risk Assessments  
Updated 05/05/2017  
Updated 21/09/2017

# The Life Story of

---

You



What is your full name? \_\_\_\_\_

Were these names chosen for a reason? \_\_\_\_\_

\_\_\_\_\_

What is your birth date? \_\_\_\_\_

When were you born? \_\_\_\_\_

How much did you weight at birth? \_\_\_\_\_

How old were your parents when you were born? \_\_\_\_\_

# Brother and Sisters



How many brothers and sisters did you have? \_\_\_\_\_

What are the name of your brothers and sisters?

_____	_____
_____	_____
_____	_____

Who was the best behaved? \_\_\_\_\_

Who as the naughtiest? \_\_\_\_\_

Who did you fight with? \_\_\_\_\_

Who did you get on well with? \_\_\_\_\_

What do you remember about your brothers and sisters from your childhood?

_____	_____
_____	_____
_____	_____
_____	_____

What were their occupations as adults?

_____	_____
_____	_____
_____	_____
_____	_____

What are your memories of them in adult life?

_____	_____
_____	_____
_____	_____



# Home Life



Where did you live when you were young? \_\_\_\_\_

Did you have a bedroom of your own? \_\_\_\_\_

What do you remember about your home? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Did you have a garden? \_\_\_\_\_

Did you move when you were young? \_\_\_\_\_

Where else did you live? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What are your earliest memories? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What was your favourite toy? \_\_\_\_\_

What games did you play? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Did you have any pets? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What were your favourite and least favourite meals?

Favourite

Least Favourite

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Did you ever argue with your parents? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Were you given pocket money? \_\_\_\_\_

If so, how much was it and did you have to earn it? \_\_\_\_\_

What did you like to spend your pocket money on? \_\_\_\_\_

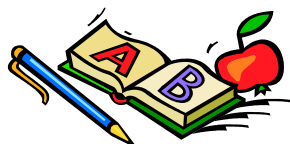
Did you do any chores around the house, in order to earn your pocket money?

Which was your best birthday and why was it so special? \_\_\_\_\_

What was the best present you ever received? \_\_\_\_\_

Did you have any family traditions at Christmas? \_\_\_\_\_

## Schooldays



Describe your first school \_\_\_\_\_

How old were you when you went there? \_\_\_\_\_

What do you remember about your teachers? Did you like it there? \_\_\_\_\_

Which school did you move on to after that? \_\_\_\_\_

How did you get to school? \_\_\_\_\_

Did you have a best friend? \_\_\_\_\_

Who were your other friends? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What were your favourite and least favourite subjects? \_\_\_\_\_

\_\_\_\_\_

Who was your favourite teacher and why? \_\_\_\_\_

\_\_\_\_\_

How much homework were you given? \_\_\_\_\_

Did you have to wear a uniform? Describe it \_\_\_\_\_

\_\_\_\_\_

Were you well-behaved or did you get into trouble at school? \_\_\_\_\_

\_\_\_\_\_

Did you learn any musical instruments? \_\_\_\_\_

Were you good at sports? \_\_\_\_\_

What sports did you play? \_\_\_\_\_

Did you have a part-time or Saturday job when you were older? \_\_\_\_\_

How old were you when you left school? \_\_\_\_\_

Did you go on to further studies? \_\_\_\_\_

If so, where did you go and what did you study? \_\_\_\_\_

If not, what did you do? \_\_\_\_\_

What qualifications did you gain? \_\_\_\_\_

\_\_\_\_\_

What are your best memories of this time? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Did you know what you wanted to do in life? \_\_\_\_\_

# Working Life



What was your first full-time job? \_\_\_\_\_

Did you enjoy it? \_\_\_\_\_

How much were you paid? \_\_\_\_\_

Was it easy or hard to make ends meet? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How did you travel to work? \_\_\_\_\_

What hours did you work? \_\_\_\_\_

What were your colleagues like? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How long did you stay in your first job? \_\_\_\_\_

Where have you worked since? \_\_\_\_\_

\_\_\_\_\_

Where did you most enjoy working? \_\_\_\_\_

\_\_\_\_\_

What was your main occupation during your working life? \_\_\_\_\_

\_\_\_\_\_

# Your Social Life



Did you listen to music? \_\_\_\_\_

What sort of music did you like? Who was your favourite singer? \_\_\_\_\_

\_\_\_\_\_

Were you allowed to wear what you wanted? \_\_\_\_\_

Can you remember the first clothes you bought with your own money? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Did you have a favourite actor, actress or film star? \_\_\_\_\_

\_\_\_\_\_

Was there anywhere you used to go regularly in the evenings or at weekends?

\_\_\_\_\_

\_\_\_\_\_

Who was your first kiss with? \_\_\_\_\_

How old were you? \_\_\_\_\_

Who was your first boyfriend/girlfriend? \_\_\_\_\_

How long were you together? \_\_\_\_\_



## Your Health

Have you generally enjoyed good health? \_\_\_\_\_

Have you had any serious illnesses? \_\_\_\_\_

Have you ever had to go to hospital because of an accident? \_\_\_\_\_

\_\_\_\_\_

Have you ever broken any bones? How did they get broken? \_\_\_\_\_

\_\_\_\_\_

Did you like to do any regular exercise or sports to keep fit? \_\_\_\_\_

\_\_\_\_\_



## The War Years

How old were you during the Second World War? \_\_\_\_\_

Do you remember anything about it? Were you evacuated? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How did the war interfere with daily life (If you were too young, what did your parents tell you?)

\_\_\_\_\_

\_\_\_\_\_

Were you in the Armed Forces? Did you serve overseas? \_\_\_\_\_

\_\_\_\_\_

Did you do National Service? \_\_\_\_\_

\_\_\_\_\_

# Your Spouse



How did you meet your future husband/wife? \_\_\_\_\_

---

---

---

How old were you both? \_\_\_\_\_

What were your first impressions of each other? \_\_\_\_\_

---

---

Where did you go on your first date? \_\_\_\_\_

---

How long were you together before you got engaged? \_\_\_\_\_

How long was your engagement? \_\_\_\_\_

How did the proposal take place? \_\_\_\_\_

---

---

---

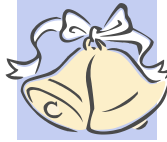
How did your parents greet the news of your engagement? \_\_\_\_\_

---

Describe the engagement ring? \_\_\_\_\_

---

# Your Wedding



What the date of your wedding? \_\_\_\_\_

How old were you both when you got married? \_\_\_\_\_

Where did the ceremony take place? \_\_\_\_\_

What did you wear on your wedding date? \_\_\_\_\_

\_\_\_\_\_

Who was the best man? \_\_\_\_\_

Who was your bridesmaid? \_\_\_\_\_

\_\_\_\_\_

How many guests did you have? \_\_\_\_\_

Did you have a reception? \_\_\_\_\_

Where was it held? \_\_\_\_\_

What did you have to eat? \_\_\_\_\_

Did you dance to a special song? \_\_\_\_\_

What are your main memories of your wedding day? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Did you have a honeymoon? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



# Married Life



Where was your first home together? Describe it \_\_\_\_\_

---

---

Why did you choose to live there? \_\_\_\_\_

---

---

How long did you live there? \_\_\_\_\_

How long did you wait before having children? \_\_\_\_\_

How many children did you have? \_\_\_\_\_

What are their names? \_\_\_\_\_

---

---

What are your favourite memories from when they were small? \_\_\_\_\_

---

---

Was there anywhere you went to often on family holidays? \_\_\_\_\_

---

---

# Your Father



What was your Fathers name? \_\_\_\_\_

When and where was he born? \_\_\_\_\_

What did he look like? \_\_\_\_\_

What was his occupation? \_\_\_\_\_

What were his interests and hobbies? \_\_\_\_\_

\_\_\_\_\_

What are your fondest memories of your father? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Your Mother



What was your Mothers full name before she was married? \_\_\_\_\_

When and where was she born? \_\_\_\_\_

What did she look like? \_\_\_\_\_

What were her interests and hobbies? \_\_\_\_\_

\_\_\_\_\_

Did she have a job? Did she continue to work after her marriage? \_\_\_\_\_

\_\_\_\_\_

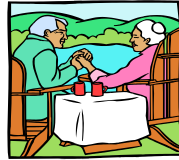
What are your fondest memories of your mother? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Your Grandparents



Mother's Side

Father's Side

What were your Father's parents names? \_\_\_\_\_

What were their occupations? \_\_\_\_\_

How old were they when they died? \_\_\_\_\_

What were your Mother's parents names? \_\_\_\_\_

What were their occupations? \_\_\_\_\_

How old were they when they died? \_\_\_\_\_

# Friends



Who have been your best friends during your life? \_\_\_\_\_

\_\_\_\_\_

How did you meet them and get to know them? \_\_\_\_\_

\_\_\_\_\_

Why do you think you get one so well? \_\_\_\_\_

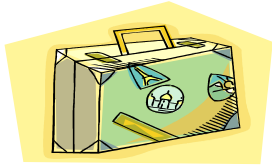
\_\_\_\_\_

What are the happiest memories you have of your friends? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Holidays



What sort of holidays did you go on as a child? \_\_\_\_\_

\_\_\_\_\_

Where was your favourite place to visit as a child and why?

\_\_\_\_\_

\_\_\_\_\_

Have you been back to any of these places with your own children? Was it as good as you remembered?

\_\_\_\_\_

\_\_\_\_\_

Did you go on any memorable holidays after you left school? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you ever lived in another country? Did you enjoy it? \_\_\_\_\_

\_\_\_\_\_

What has been your favourite place to visit as an adult and why? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Where would you like to visit that you haven't been to yet? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## In your Lifetime



Have you ever met any famous people? \_\_\_\_\_

\_\_\_\_\_

Have you witnessed any exciting or significant historical events? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What have been the most important historical events to take place in your lifetime?

\_\_\_\_\_

\_\_\_\_\_

Do you have any regrets? \_\_\_\_\_

\_\_\_\_\_

What are you most proud of? \_\_\_\_\_

\_\_\_\_\_

What is the best piece of advice you ever received? \_\_\_\_\_

\_\_\_\_\_

Which person in your life has had the best influence on you? \_\_\_\_\_

\_\_\_\_\_

If you could choose any occupation for a single day, what would it be and why? \_\_\_\_\_

\_\_\_\_\_

## The Next Generation



How many grandchildren do you have? \_\_\_\_\_

What are their names? \_\_\_\_\_

If you could give them one piece of advice, what would it be?

\_\_\_\_\_

\_\_\_\_\_

Date/Dyddiad  
Ask for/Gofynwch am  
Telephone/Rhif ffon: 01446 739438  
Fax/Ffacs 01446 733434  
Your Ref/Eich Cyf:  
My Ref/Cyf:  
e-mail/e-bost

The Vale of Glamorgan Council  
Cartref Porthceri  
Residential Care Home for the Elderly  
91 Salisbury Road  
Barry  
CF62 6PU



## Appendix 6c

Dear

### **Quarterly Care Plan Review Meeting**

We review our resident care plans on a monthly basis and recognise that you may be able to provide a valuable contribution to this process. To this aim we will invite you to attend one of these meetings on a quarterly basis.

The next meeting will take place on \_\_\_\_\_ at \_\_\_\_\_ and will be attended by the resident key worker and a member of the management team.

If you are unable to attend, I would be grateful if you could notify me, in order for us to arrange a mutually convenient time.

Yours sincerely

Officer in Charge

## CARE HOME ACTIVITIES CALENDAR 2018 SOUTHWAY

### Appendix 6d

	OWN HOME EVENTS.	SPECIAL DAYS	EVENTS WITH OTHER HOMES
JANUARY	<p>12<sup>th</sup> Lost Chords            16<sup>th</sup> memory Jar club- Church            23<sup>rs</sup> Memory Jar- Cinema- Church            25<sup>th</sup> Robert Burns night            Weekly walks to sensory garden            (weather permitting)</p>		
FEBRUARY	<p><b>2<sup>nd</sup> 95<sup>th</sup> birthday</b> ME            13<sup>th</sup> Shrove Tuesday            14<sup>th</sup> valentines day – reminisce            and sherry            16<sup>th</sup> Chinese New Year (Rooster) –            Chinese buffet.            20<sup>TH</sup> Memory Jar- cinema- church            Weekly walks to sensory garden            (weather permitting)</p>	<p>13<sup>th</sup> Shrove Tuesday            14<sup>th</sup> valentines day –            16<sup>th</sup> Chinese New Year (Rooster) –</p>	<p><b>SOUTHWAY – 2<sup>nd</sup> 95<sup>th</sup> birthday – 3+ carer from            other homes (share bus)</b></p>
MARCH	<p>1<sup>st</sup> Eisteddfod- singing, poetry art            choir.            11<sup>th</sup> Mothers day lunch            17<sup>th</sup> St Patricks day party (EG)            25<sup>th</sup> Palm Sunday            30<sup>th</sup> Good Friday            Weekly walks to sensory garden            (weather permitting)</p>	<p>1<sup>st</sup>- St Davids Day            17<sup>th</sup> St Patricks Day            11<sup>th</sup> Mothers Day            25<sup>th</sup> Palm Sunday            30<sup>th</sup> Good Friday</p>	
APRIL	<p>1<sup>st</sup>- Easter Celebrations            23<sup>rd</sup> St Georges Day party. (dt fm)            Weekly walks to sensory garden</p>	<p>1<sup>st</sup><sup>h</sup> Easter Sunday            23<sup>rd</sup> St Georges Day</p>	

## CARE HOME ACTIVITIES CALENDAR 2018 SOUTHWAY

### Appendix 6d

	(weather permitting)		
MAY	15 <sup>th</sup> - 85 <sup>th</sup> Birthday - PE Weekly walks to sensory garden (weather permitting)	7 <sup>th</sup> May Day 15 <sup>th</sup> Ramadan begins (muslim) 28 <sup>th</sup> spring bank holiday	<b>SOUTHWAY 15<sup>TH</sup> - 85<sup>TH</sup> birthday – 3+carer from each home.(shared bus)</b>
JUNE	17 <sup>th</sup> Fathers Day lunch Weekly walks to sensory garden (weather permitting)	9 <sup>th</sup> trooping of the colours 17 <sup>th</sup> Fathers Day 14 <sup>th</sup> Ramadan ends	
JULY	4 <sup>th</sup> USA Independence Day Weekly walks to sensory garden (weather permitting)		
AUGUST	Weekly walks to sensory garden (weather permitting)	27 <sup>th</sup> Summer Bank Holiday	
SEPTEMBER	Weekly walks to sensory garden (weather permitting)	18-19 <sup>th</sup> Yom Kippur (Jewish)	
OCTOBER	8 <sup>th</sup> 80 <sup>TH</sup> BIRTHDAY MG 31 <sup>st</sup> Halloween party Weekly walks to sensory garden (weather permitting)	7 <sup>th</sup> grandparents day 28 <sup>th</sup> summertime ends – clocks back 31 <sup>st</sup> Halloween	<b>SOUTHWAY – 8<sup>TH</sup> – 80<sup>TH</sup> PARTY 3+carer from other homes (share bus)</b>
NOVEMBER	5 <sup>th</sup> bonfire and fireworks 11 <sup>th</sup> Poppy Day lunch 30 <sup>th</sup> st Andrews Day lunch Weekly walks to sensory garden	5 <sup>th</sup> Bonfire night 11 <sup>th</sup> Armistice Day 11 <sup>th</sup> Remembrance Sunday 22 <sup>rd</sup> Thanksgiving USA	



## CARE HOME ACTIVITIES CALENDAR 2018 SOUTHWAY

### Appendix 6d

	(weather permitting)	30 <sup>th</sup> St Andrews Day	
DECEMBER	(DIARY LEAD UP EVENTS TO XMAS) 9 <sup>th</sup> 90 <sup>th</sup> birthday party - CG ? Xmas Party 31 <sup>st</sup> New years eve Party. Weekly walks to sensory garden (weather permitting)	2 <sup>th</sup> Hannuka begins (Jewish) ? Xmas Party 31 <sup>st</sup> New years eve	<b>SOUTHWAY – 9<sup>TH</sup>- 90<sup>TH</sup> BIRTHDAY PARTY. 3+carer from other homes (share bus)</b>

Date/Dyddiad 11<sup>th</sup> January 2018

Ask for/Gofynwch am Marijke Jenkins

Telephone/Rhif ffon: 01446 731106

Fax/Ffacs

Your Ref/Eich Cyf:

My Ref/Cyf:

e-mail/e-bost [MAJenkins@valeofglamorgan.gov.uk](mailto:MAJenkins@valeofglamorgan.gov.uk)

The Vale of Glamorgan Council  
Cartref Porthceri  
Residential Care Home for the Elderly  
91 Salisbury Road  
Barry  
CF62 6PU



## Appendix 6e

Dear Resident/Relative/Friend/Colleague,

### Person in Control Visit Ty Dewi Sant

In compliance with Regulation 27 of the Care Standards and Care Homes (Wales) Regulations 2002, it is my duty in my role of Team Manager Residential and Respite Services to visit the home at least once every three months. The purpose of these visits as stated in above regulations is to:

- a) interview, with their consent and in private, such of the service users and their representatives and persons working at the care home as appears necessary in order to form an opinion of the standard of care provided in the care home;
- b) inspect the premises of the care home, its record of events and records of any complaints; and
- c) prepare a written report on the conduct of the care home.

I will be visiting **Ty Dewi Sant** on **Thursday 25<sup>th</sup> January 1:30 – 5:00.**

If you would like to meet with me, please visit me in the manager's office or if you wish to make an appointment to see me on another date/at a different venue, please contact my clerical assistant Liz Hendy on 01446 731108 to arrange an appointment.

Kind regards



Marijke Jenkins  
Operational Manager