

The Vale of Glamorgan Council

Healthy Living and Social Care Scrutiny Committee: 8th January, 2019

Report of the Managing Director

3rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2018/19

Purpose of the Report

1. To advise Members of progress in relation to the Scrutiny Committee recommendations and to confirm the Work Programme schedule for the Scrutiny Committee for 2018/19:
 - 3rd Quarter - October to December 2018 (Appendix A)
 - 2nd Quarter - April to June 2018 (Appendix B)
 - Municipal Year 2017/18 (Appendix C)
 - Updated Work Programme Schedule for 2018/19 (Appendix D).

Recommendations

1. That the views of the Committee on the status of the actions listed in Appendices A to C of the report be sought.
2. That the updated Work Programme schedule attached at Appendix D be approved and uploaded to the Council's website.

Reasons for the Recommendations

1. To maintain effective tracking of the Committee's recommendations.
2. For information.

Background

2. An integral part of effective scrutiny is a mechanism for Scrutiny Committees to monitor their recommendations to ensure that desired actions are carried out and where necessary progress is reported back.
3. The Work Programme schedule provides a breakdown of reports anticipated to be considered by the Scrutiny Committee over the forthcoming months.

Relevant Issues and Options

4. Appendices A to C attached to this report set out the recommendations of the Scrutiny Committee and Members are requested to review progress against each recommendation, to assess whether further action may be required, ensure the required action is undertaken and to confirm which recommendations are to be agreed as completed.
5. Where appropriate, progress on actions relating to a service area covered by a previous Scrutiny Committee are now included in the Appendices for the appropriate Committee's consideration.
6. It is important that decisions of Scrutiny Committees are tracked and monitored as failure to do so could result in a risk that recommended courses of action will not be followed and consequently lost. This would undermine the credibility of the scrutiny process.
7. Members are also requested to confirm approval of the updated Scrutiny Committee Work Programme Schedule attached at Appendix D, it being noted that the schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.
8. The Work Programme has been aligned to the Cabinet Forward Work Programme. The Scrutiny and Cabinet Roles and Responsibilities Protocol Point 7.6 states it is essential that the Cabinet Work Programme is taken into account when Scrutiny Committees are drawing up their own Work Programmes and also details reports that have been requested by the Scrutiny Committee together with items that require regular monitoring and scrutiny. Other reports will be added to the schedule as and when necessity arises. The schedule will also detail Requests for Consideration that have been received and the consideration given by officers of the likely date they can be reported to the relevant Committee. With regard to Call-in Requests that are made following decisions of Cabinet, as these are required to be dealt with within 20 working days of a Cabinet decision (as per the Council's Constitution) , they will be included within the programme as and when received.
9. Discussions in relation to broadening the work programmes of all Scrutiny Committees will be subject to further consideration by the Scrutiny Committee Chairmen and Vice-Chairmen Group having regard to resource implications and corporate priorities.
10. The Work Programme can also be found on the Council's website at the following link:

http://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/scrutiny/scrutiny_committees.aspx

Resource Implications (Financial and Employment)

11. None as a direct result of this report.

Sustainability and Climate Change Implications

12. None as a direct result of this report.

Legal Implications (to Include Human Rights Implications)

13. None as a direct result of this report.

Crime and Disorder Implications

14. None as a direct result of this report.

Equal Opportunities Implications (to include Welsh Language issues)

15. None as a direct result of this report.

Corporate/Service Objectives

16. Scrutiny contributes to all Corporate and Service Objectives contained in the Corporate Plan and there is also an important role for Scrutiny to play in monitoring the progress for delivering these objectives. There is also an integrated planning action contained in the Corporate Plan for 2016/17 "Review the current arrangements to support effective scrutiny and facilitate more robust challenge and improved accountability" of which this Work Programme forms a part.

Policy Framework and Budget

17. This report is in accordance with the recommendations of the WAO Democratic Renewal report and acknowledges the recommendations of the review of the Council's scrutiny function.

Consultation (including Ward Member Consultation)

18. Not applicable given the issue is an internal matter.

Relevant Scrutiny Committee

19. All.

Background Papers

Relevant Scrutiny Committee and Cabinet minutes.

Contact Officer

Gareth Davies, Democratic and Scrutiny Services Officer, Tel: (01446) 709249

Officers Consulted

Jeff Rees, Operational Manager (Democratic Services)

Responsible Officer:

Rob Thomas, Managing Director

Uncompleted Recommendations

3rd Quarter 2018-19

SCRUTINY DECISION TRACKING FORM HEALTHY LIVING AND SOCIAL CARE SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

9 October 2018				
Min. No. 394 - Representations, Complaints and Compliments (DSS) – Recommended	Healthy Living & Social Care			
(2) That the Committee continues to receive an annual report in relation to complaints and compliments received by the Social Services Directorate.			Added to work programme schedule.	Completed
Min. No. 397 – 2nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2018/19 (MD) – Recommended	Healthy Living & Social Care			
(1) That the updated work programme attached at Appendix C to the report be uploaded to the Council's website.			Updated work programme uploaded to the Council's website.	Completed
6 November 2018				
Min. No. 465 – Presentation – 12 Monthly Progress Update: Mrs. R. Whittle, Child and Adolescent Mental Health Service (CAMHS) – Recommended	Healthy Living & Social Care			
(2) That a further update report be presented in 6 months' time, following the analysis of outcomes from the engagement workshops.			Added to work programme schedule.	Completed
Min. No. 466 – The Vale of Glamorgan Leisure Strategy (REF) – Recommended	Healthy Living & Social Care			
(1) That the Vale of Glamorgan Leisure Strategy be referred back to Cabinet for revision.		}	Cabinet, at its meeting on 17 th December, 2018, noted the comments of the Scrutiny and resolved [2] That once amended, the strategy be referred to the Healthy Living and Social Care Scrutiny Committee prior to formal adoption by Cabinet. (Min. No. C508 refers)	Completed
(2) That the revised and amended Strategy be reported back to the Scrutiny Committee prior to formal adoption by Cabinet.				Ongoing

Uncompleted Recommendations

3rd Quarter 2018-19

SCRUTINY DECISION TRACKING FORM HEALTHY LIVING AND SOCIAL CARE SCRUTINY COMMITTEE

Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
Min. No. 468 – The Annual Report of The Vale, Valleys and Cardiff Regional Adoption Collaborative, 1st April 2017 to 31st March 2018 (DSS) – Recommended	Healthy Living & Social Care			
(2) That the Committee continues to receive annual reports in line with the requirements of the Partnership Agreement which underpins the Collaborative.			Added to work programme schedule.	Completed
4 December 2018				
Min. No. – Initial Revenue Budget Proposals 2019/20 and Revised Budget 2018/19 (DSS) – Recommended	Healthy Living & Social Care			
(2) That the Corporate Performance and Resources Scrutiny Committee pass on to Cabinet the Committee's comments regarding acknowledgement of the increase in demand for services for Adults and Children and the pressures on the service's budgets, and a call for an easing of the cost pressures that needed to be fully considered and applied.			Referred to Corporate Performance and Resources Scrutiny Committee meeting on 13 th December, 2018. (Minutes in process of being done)	Ongoing
Min. No. – Leisure Management Contract – Year 6 Performance Report (DEH) – Recommended	Healthy Living & Social Care			
(2) That a Year 7 Annual Report be presented to the Scrutiny Committee in December 2019.			Added to work programme schedule.	Completed
(3) That an update on Legacy Leisure's marketing strategy be provided when available.			Added to work programme schedule.	Completed

Uncompleted Recommendations

2nd Quarter 2018-19

Appendix B
July - Sep 2018

SCRUTINY DECISION TRACKING FORM HEALTHY LIVING AND SOCIAL CARE SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

11 September 2018				
Min. No. 265 – Deprivation of Liberty Safeguards Audit (DSS) – Recommended	Healthy Living & Social Care			
(3) That the report be referred to the Audit Committee for its consideration.			Referred to Audit Committee meeting on 19 th November, 2018, which noted the report. (Min. No. 496 refers)	Completed

Uncompleted Recommendations

2017-18

SCRUTINY DECISION TRACKING FORM HEALTHY LIVING AND SOCIAL CARE SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

15 January 2018

Min. No. 600 – Quarter 2 Performance: An Active and Healthy Vale (DSS) – Recommended	Healthy Living & Social Care			
(2) That a programme of site visits to Council run residential care homes be devised.			The Healthy Living & Social Care Scrutiny Committee visit to Ty Dyfan Care Home scheduled for 2:00pm on Wednesday, 14 th March, 2018. Further visits would be arranged over the next few weeks. (22 May Min No 22 refers)	Ongoing

HEALTHY LIVING AND SOCIAL CARE SCRUTINY COMMITTEE
FORWARD WORK PROGRAMME 2018/19

MONTH	REPORT TITLE
8 th January 2019	<ul style="list-style-type: none"> • *CFWP – Revenue and Capital Monitoring • Annual Update on the Cardiff and the Vale of Glamorgan Regional Partnership Board • Forward Work Programme and 3rd Quarter Decision Tracking • Autistic Spectrum Disorder annual report of the Adult Autism Team • Presentation – Progress Report on Cogan Wellbeing HuB (Jeff Walsh, UHB Director of Capital Estates and Facilities)
5 th February 2019	<ul style="list-style-type: none"> • *CFWP Corporate Safeguarding Report • An Overview of Meals Provision for Adult Residents Within the Vale of Glamorgan • Telecare Service Update
5 th March 2019	<ul style="list-style-type: none"> • *CFWP – Revenue and Capital Monitoring • *CFWP – Quarter 3 Performance Reporting • *CFWP – Service Plans • *CFWP – Target Setting • Cardiff and Vale Suicide and Self Harm Prevention Strategy • Corporate Plan Annual Delivery Plan 20**/20**
2 nd April 2019	<ul style="list-style-type: none"> • Improvement Plan – Part 1 - Improvement Objectives 2019/20 • Forward Work Programme and 4th Quarter Decision Tracking
May 2019	

Tracking of reports requested by the Committee. Please refer to both the previous Scrutiny Committee (Social Care and Health) and the current Healthy Living and Social Care Scrutiny Committee.

SCH – Scrutiny Committee (Social Care and Health)

HL&SC – Healthy Living and Social Care Scrutiny Committee

- Corporate Parenting Panel Minutes (as and when, distributed outside formal committee arrangements)

** CFWP – Cabinet Forward Work Programme

- The Vale Family Information Service further update be provided on an annual basis (Initial report 13 Apr 15: SCH Min No 1078, last report 12 June 18: Min No 77)
- Update on how the Council is managing increased demand for Family Support Services (22 Nov 16: Min No 553)
- Vale of Glamorgan Fostering Service (22 Nov 16: Min No 553)
- Regular updates in relation to the performance of the Food Service (08 Dec 16: Min No 593)
- Cardiff and Vale Suicide and Self-Harm Prevention Strategy 2017-2020 12 monthly update (12 June 17: Min No 24)
- Children and Young People Services Annual Placement Review – July 2019 (last received 11 Sep 18: Min No)
- Autistic Spectrum Disorder annual report of the Adult Autism Team (06 Nov 17: Min No 437)
- St. Paul's Church Scheme update report (04 Dec 17: Min No 503)
- Telecare Service Update (04 Dec 17: Min No 504)
- Annual Update on the Cardiff and the Vale of Glamorgan Regional Partnership Board (15 Jan 18: Min No 599)
- Meal provision for people accessing Adult Social Care Services within the Vale (12 Feb 18: Min No 686)
- Update report on the "Your Choice" pilot to be presented six months after roll out (15 May 18: Min No 21)
- Development of a Locality Model of Community Mental Health Provision in the VoG Update Report (10 Jul 18: Min. No. 130)
- Families First Annual Update report (10 Jul 18: Min. No. 131)
- Reshaping Services: Sustainable approach to a single user outdoor sports facilities update report (10 Jul 18: Min No 135)
- Annual Report on Complaints and Compliments received by Social Services (9 Oct 18: Min No 394)
- 6 Monthly Progress Update: Mrs. R. Whittle, Clinical Lead – Child and Adolescent Mental Health Service (CAMHS) (06 Nov 18: Min No 465)
- Vale of Glamorgan Leisure Strategy – Amended version (06 Nov 18: Min No 466)
- Annual Report of The Vale, Valleys and Cardiff Regional Adoption Collaborative (06 Nov 18: Min No 468)
- Leisure Management Contract Year 7 Report (04 Dec 18: Min No)

Requests for Consideration

NB The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.

** CFWP – Cabinet Forward Work Programme