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| Meeting of: | Healthy Living and Social Care Scrutiny Committee |
| Date of Meeting: | Tuesday, 15 September 2020 |
| Relevant Scrutiny Committee: | Healthy Living and Social Care |
| Report Title: | Revenue and Capital Monitoring for the Period 1st April to 31st July 2020 |
| Purpose of Report: | To advise Scrutiny Committee of the progress relating to revenue and capital expenditure for the period 1st April to 31st July 2020 |
| Report Owner: | Report of the Director of Social Services |
| Responsible Officer: | Carys Lord Head of Finance/ Section 151 officer |
| Elected Member and Officer Consultation: | Each Scrutiny Committee will receive a monitoring report on their respective areas. This report does not require Ward Member consultation |
| Policy Framework: | This report is for executive decision by the Cabinet |
| <p>Executive Summary:</p> <ul style="list-style-type: none"> • The revenue position for 2020/21 is challenging with additional pressure for the service both operationally and financially as a result of the Covid 19 pandemic. This has impacted both as a result of incurring additional expenditure but also from a loss of income. Funding has been provided by Welsh Government to cover some of the issues. • A savings target for the year has been set at £100k. • The currently approved capital budget has been set at £4.104m. | |

Recommendation

1. That Scrutiny Committee consider the position with regard to the 2020/21 revenue and capital budgets.

Reason for Recommendation

2. That Members are aware of the projected revenue outturn for 2020/21.

1. Background

- 1.1 Council on 26th February 2020 approved the Revenue Budget for 2020/21 (minute no C212).

2. Key Issues for Consideration

Revenue

- 2.1 It is anticipated that Social Services will require a potential unplanned transfer from reserves at year end of £1.5m.

| | 2020/21 | 2020/21 | Variance |
|---|----------------|---------------|------------------------------|
| Directorate/Service | Revised Budget | Projected | (+)Favourable (-) Adverse |
| | £000 | £000 | £000 |
| Children and Young People | 17,255 | 17,255 | 0 |
| Adult Services | 50,526 | 52,026 | -1,500 |
| Resource Management & Safeguarding | 371 | 371 | 0 |
| Unplanned use of reserves to fund overspend | 0 | (1,500) | +1,500 |
| Leisure Services | 1,151 | 1,151 | 0 |
| Total | 69,303 | 69,303 | 0 |

- 2.2 Children and Young People Services - There is continuing pressure on the children's placements budget given the complexities of the children currently being supported and the high cost placements some of these children require to meet their needs. Work continues to ensure that children are placed in the most appropriate and cost effective placements. £500k of the 2020/21 WG Social Care

Workforce and Sustainability Pressures Grant has been allocated to this service which has been received for a second year and with additional funding provided by the Council as part of the budget setting process for 2020/21, the budget is currently projected to breakeven. The outturn position could fluctuate as the year progresses if the number of looked after children and/or complexity of needs change, particularly with the potential high cost of each placement.

- 2.3** Adult Services - The service is now projecting an overspend at year end of around £1.5m. This is after Social Care Workforce and Sustainability Pressures Grant funding has been received from WG for a second year and this year £1.1m of this grant has been allocated to Adults Services. Of the overspend, £1m is due to the pressures on the Community Care Packages budget which is extremely volatile and therefore difficult to predict. As part of the Council's commitment to acknowledge and support the work Council staff are undertaking in the care sector during the Covid 19 pandemic, a temporary pay increase of 10% has been provided. There has also been a similar payment totalling around £500k to staff working for external domiciliary providers and residential and nursing home providers. WG is not prepared to fund this additional payment to Council or external provider's staff via the Hardship grant as it is a local decision and therefore the costs have to be financed by the Council. Other support provided to external care providers such as the provision of PPE and additional staffing hours due to sickness/shielding etc will be funded by WG. Payments made to care home providers for void beds and for void beds in the Council's own care homes for the 3 months ending 30th June 2020 has been claimed from WG during July and it is anticipated that this funding will be agreed shortly. The service has needed to purchase large quantities of PPE over the past months and funding for these costs has been received from the WG Hardship grant. It is very early in the financial year and these figures could fluctuate however any overspend at year end will be funded from the Social Services Legislative Changes reserve.
- 2.4** Leisure Services - The Parks element of the revenue budget can no longer be reported separately, as operationally it is an integrated part of the new Neighbourhood Services. It is therefore only possible to report the Leisure and Play element under this heading. As Parks capital schemes are separately identifiable they will continue to be reported to this Committee.

2020/21 Efficiency Targets

- 2.5** As part of the Final Revenue Budget Proposals for 2020/21, an efficiency target of £100k was set for the Committee. Attached at Appendix 1 is a statement detailing all efficiency targets for 2020/21 and it is anticipated that this will be achieved in full by year end.
- 2.6** Appendix 2 provides further detail of the savings within the Social Services Budget Programme. In order to allow sufficient time for any efficiencies to be identified and implemented in future years, work will be undertaken in the

coming months to review processes and provision and this appendix will be updated accordingly. The corporate programme board and project teams overseeing the plan will continue to monitor and ensure its delivery.

Capital

- 2.7** Appendix 3 details financial progress on the Capital Programme as at 31st July 2020. Members should be aware that Appendix 3 includes requests for unspent committed expenditure to be slipped from the 2019/20 Capital Programme into 2020/21 as approved by emergency powers on 23rd July 2020. The following changes have been made to the Capital Programme since the last report to Committee.
- 2.8** ICF- Transition Smart House - The Council has been awarded funding of £240k from the Integrated Care Fund (ICF) for this scheme. The grant will be used to renovate and upgrade an existing building to facilitate remodelling to a short-term Transitional Support Service for younger adults with a learning disability and associated conditions, to gain independence before moving to other types of accommodation. The most proven Smart House devices will be installed which will assist people with learning disabilities to live independently in their home and remain in their local communities. Emergency powers have been used to increase this scheme budget by £240k to be funded from Welsh Government grant.
- 2.9** Flying Start Capital Grant - The Council has been awarded funding of £134.5k in relation to Flying Start Capital grant for 2020/21. The Funding relates to the period June 2020 to March 2022, and covers the projects set out below:-
- Cylch Meithrin Pili Pala, New play area £42.5k
 - External path, kitchen improvements and provision of a canopy £40k
 - Gibbonsdown, Skomer Road Extension £52k
- Emergency powers have been used to include these schemes into the 2020/21 Capital Programme to be funded by a grant from Welsh Government. The funding has been awarded to the Council over two years due to the current situation however it has all been added to the 2020/21 Capital Programme as the schemes will progress this year.
- 2.10** Cowbridge Leisure Centre Replacement Water Heaters/Replacement Flue - Following recent servicing checks urgent works are required at the leisure centre to replace the water heaters/replacement flue. This work is essential to enable Cowbridge Leisure Centre to reopen following the recent closure due to lockdown. Delegated authority has been used to vire £32k from the 2020/21 All Services Asset Renewal Budget to fund these works.
- 2.11** Ogmere Community Facility and Associated Play Area - Delegated authority has been used to increase the 2020/21 Capital Programme by £44k from Section 106 contributions received from the developments in Ogmere by Sea to support

Ogmore Village Hall Association for the construction of a footpath ramp, cycle storage associated works, to serve Ogmore Village Hall.

- 2.12** Dinas Powys Community Council Stage Lighting and Parish Hall - Delegated authority has been used to include a new scheme into the 2020/21 Capital Programme of £20k using a Section 106 Community Facilities contribution received from the development at Cardiff Road/Cross Common Road to issue a grant to Dinas Powys Community Council for stage lighting and for the Parish Hall.
- 2.13** Wick Multi Use Games Area - Delegated authority has been used to include a new scheme of £78k into the 2020/21 Capital Programme for the installation of a new Multi Use Games Area following community mapping undertaken by Wick Community Council which highlighted the need for such a facility. The scheme will be funded from s106 monies.
- 2.14** The Knap Gardens Water and Biodiversity Project - Delegated authority has been used to include a new scheme of £110k in total to the Capital Programme, split as follows: £5k in 2020/21 for design, feasibility and preliminary surveys, and £105k in 2021/22 for main works. This scheme will make improvements to the water canal leading to the Knap lake and biodiversity enhancements. The scheme will be funded from s106 monies.
- 2.15** Central Park Play Area Improvements - Delegated Authority has been used to include a new scheme of £143k in total to the Capital Programme, split as follows: £5k in 2020/21 for design, feasibility and preliminary surveys, and £138k in 2021/22 for main works. This scheme will make improvements within the park and enhance the equipped play area following consultation undertaken in March 2020. The scheme will be funded from s106 monies.
- 2.16** Central Park Play Area Improvements - Works have progressed more than originally anticipated within 2020/21, with equipment currently being procured. Delegated Authority has been used to bring forward £50k from 2021/22 into the 2020/21 Capital Programme.

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1** The revenue budget has been set in order to support services in the delivery of the Council's Well-being objectives. It is therefore important for expenditure to be monitored to ensure that these objectives are being delivered.
- 3.2** The revenue budget has been set and is monitored to reflect the 5 ways of working.

- 3.3 Looking to the long term** - The setting of the revenue budget requires planning for the future and takes a strategic approach to ensure services are sustainable and that future need and demand for services is understood.
- 3.4 Taking an integrated approach** - The revenue budgets include services which work with partners to deliver services e.g. Health via ICF.
- 3.5 Involving the population in decisions** – As part of the revenue budget setting process there has been engagement with residents, customers and partners.
- 3.6 Working in a collaborative way** – The revenue budgets include services which operate on a collaborative basis e.g. Shared Regulatory Service, Vale Valleys and Cardiff Adoption Service.
- 3.7 Understanding the root cause of issues and preventing them** – Monitoring the revenue budget is a proactive way of understanding the financial position of services in order to tackle issue at the source as soon as they arise.

4. Resources and Legal Considerations

Financial

- 4.1** As detailed in the body of the report

Legal (Including Equalities)

- 4.2** There are no legal implications.

5. Background Papers

None

PROGRESS ON APPROVED EFFICIENCIES 2020/21

| Title of Saving | Total Efficiency | Projected Efficiency | RAG Status | Update Comments, Issues & Actions | Relevant Scrutiny Committee | Project Manager |
|------------------------------|------------------|----------------------|------------|---|-----------------------------|-----------------|
| | £000 | £000 | | | | |
| SOCIAL SERVICES | | | | | | |
| Adults Services | | | | | | |
| Review of Complex Cases | 100 | 100 | Green | Cases in the process of being reviewed and anticipated full achievement by year end | Health Living & Social Care | Suzanne Clifton |
| Total Adults Services | 100 | 100 | | | | |
| TOTAL SOCIAL SERVICES | 100 | 100 | | | | |

Green = on target to achieve in full
 Amber = forecast within 20% of target
 Red = forecast less than 80% of target



Vale of Glamorgan Council

Social Services Budget Programme

All Projects Summary Highlight Report

August 2020

An Introduction to the Social Services Budget Programme

The Social Services Budget programme was established several years ago to ensure a focus was maintained on managing the budgetary savings and pressures facing the directorate.

The Budget Programme Board comprises:

- **The Leader of the Council**
- **Cabinet Member for Social Services**
- **Managing Director**
- **Head of Business Improvement and Policy**
- **Director of Social Services**
- **Head of Service (Adults)**
- **Head of Children & Young Peoples Services**
- **Head of Resource Management & Safeguarding**
- **Operational Manager Commissioning and Information**
- **Head of Finance**
- **Operational Manager, Accountancy**
- **Business Improvement Partner**

The Social Services Budget Programme reports to the Reshaping Services Programme Board due to the synergies which exist between the two programmes. The All Projects Summary Highlight Report is updated for each Social Services Budget Programme meeting and is regularly reported to the Healthy Living & Social Care Scrutiny Committee to ensure oversight of the delivery of savings.

All Projects Summary Highlight Report

This All Projects Summary Highlight Report gives an overview of the Social Services Budget Programme and is used by the Programme Board to manage and monitor the programme's delivery. This report comprises the following sections:

- 1 – Financial Savings Summary
- 2 – Financial Savings Projects Report

For each savings project, an overall status indicator is set each month by the Programme Board. The status indicator is expressed as red, amber or green. These savings projects are complex and their achievability is potentially impacted by a range of issues and risks. The status indicator shows the Board's holistic assessment of the project in terms of overall achievability and as such they are essentially an indicator of risk. The Board consider the project as a whole and form a view of the status considering such things as the timing for the delivery of savings, the scale of savings to be delivered and any risks which have been identified by the project (examples including those relating to potential reputational risk and the extent of change required).

The All Projects Summary Highlight Report also contains details of the cost pressures being experienced by the Directorate, in order to enable the visibility, management and monitoring of mitigating actions alongside the savings to be delivered.

1 – Social Services Financial Savings Summary

| 1a – Financial Savings Targets | | | |
|---|---------------------------|---------------------------|-------------------------|
| | 2020/21 (£000) | 2021/22 (£000) | Total (£000) |
| Service Area | | | |
| Adult Services | 100 | 0 | 100 |
| Resource Management & Safeguarding | 0 | 0 | 0 |
| Children & Young Peoples Services | 0 | 0 | 0 |
| Total Savings Required | 100 | 0 | 100 |

1b – Social Services Budget Financial Savings Plan

| Year | Total Savings Required (£000) | Total Savings Identified (£000) | In Year Surplus/ (Shortfall) (£000) | Cumulative Surplus/ (Shortfall) (£000) |
|----------------|--------------------------------------|--|--|---|
| 2020/20 | 100 | 100 | 0 | 0 |
| 2021/22 | 0 | 0 | 0 | 0 |
| Total | 100 | 100 | 0 | 0 |

2 – Financial Savings Projects Report**2a Savings Project Targets**

| Ref | Project | Target 2020/21 (£000) | Forecast 2020/21 (£000) | Target 2021/22 (£000) | Forecast 2021/21 (£000) | Total (£000) |
|---------------------------------|-----------------------------|------------------------------|--------------------------------|------------------------------|--------------------------------|---------------------|
| SS5 | Complex Cases Review | 100 | 100 | 0 | 0 | 100 |
| Total Savings Identified | | 100 | 100 | 0 | 0 | 100 |

2b – Savings Projects Updates

| Ref | Project Description | Project Manager | Start Date (MM/YY) | End Date (MM/Y Y) | In Year RAG Status | Overall RAG Status | Update |
|------------|----------------------------|------------------------|---------------------------|--------------------------|---------------------------|---------------------------|--|
| SS5 | Complex Cases Review | Suzanne Clifton | 04/19 | 03/21 | Green | Green | Currently achieved £33k through review processes. £27k identified from continuing health care (CHC). SC to follow up on whether these have been achieved recurrently and/or are pending a claim to Health. |

Key to RAG statuses:

Green = on target to achieve financial savings in full

Amber = forecast to achieve financial savings within 20% of target

Red = forecast to achieve financial savings less than 80% of target

| PROFILE TO DATE | ACTUAL SPEND 2020/21 | | APPROVED PROGRAMME 2020/21 | PROJECTED OUTTURN 2020/21 | VARIANCE AT OUTTURN 2020/21 | PROJECT SPONSOR | COMMENTS |
|-----------------|----------------------|---|----------------------------|---------------------------|-----------------------------|-----------------|--|
| £000 | £000 | | £000 | £000 | £000 | | |
| | | Adult Services | | | | | |
| 0 | 0 | Radon | 10 | 10 | 0 | A Phillips | Works to be programmed for autumn. |
| 0 | 0 | Ty Dyfan and Cartref Dementia Improvements | 244 | 244 | 0 | A Phillips | Preparation works have been completed. Works due to commence end of September. |
| | | Slippage | | | | | |
| 0 | 0 | Ty Dewi Sant Electrical Upgrade- Asset Renewal | 22 | 22 | 0 | A Phillips | Continuation of last years scheme. |
| 0 | 0 | Southways Replace fixed vanity units, basins and plumbing/TMV valves Southway | 103 | 103 | 0 | A Phillips | Works to commence mid August, due to complete mid September. |
| 0 | 0 | ICT Infrastructure | 100 | 100 | 0 | A Phillips | To be allocated. |
| 5 | 5 | IT Developments in Homes | 13 | 13 | 0 | A Phillips | Continuation of last years scheme. |
| | | ICF | | | | | |
| 0 | 0 | ICF Ty Dewi Sant | 116 | 116 | 0 | A Phillips | Works are on site, works to complete mid August. |
| 0 | 0 | ICF Southway -Dementia Friendly Environment | 9 | 9 | 0 | A Phillips | Continuation of last years scheme. |
| 0 | 0 | ICF- Ty Dyfan | 2 | 2 | 0 | A Phillips | Access from corridor to balcony to be made into a ramp. |
| 0 | 0 | ICF- Transition Smart House | 252 | 252 | 0 | A Phillips | Emergency powers detailed as part of this report. |
| 0 | 0 | ICF Southway Community Facility | 19 | 19 | 0 | A Phillips | Quotation for fencing has been received. |
| 5 | 5 | | 890 | 890 | 0 | | |
| | | Children's Services | | | | | |
| 0 | 0 | Flying Start - Cylch Meithrin Pili Pala - New play area | 43 | 43 | 0 | R Evans | Welsh Government grant |
| 0 | 0 | Flying Start - External path, kitchen improvements and provision of a canopy | 40 | 40 | 0 | R Evans | Welsh Government grant |
| 0 | 0 | Flying Start - Gibbonsdown, Skomer Road Extension | 52 | 52 | 0 | R Evans | Welsh Government grant |
| 0 | 0 | | 135 | 135 | 0 | | |
| | | Leisure & Tourism | | | | | |
| 0 | 0 | Penarth Leisure Centre, Boiler Renewal | 350 | 350 | 0 | D Knevet | Scheme due to go out to tender imminently. |
| 0 | 0 | Penarth Leisure Centre, Lift Renewal | 50 | 50 | 0 | D Knevet | Scheme has been designed, order to be placed imminently. |
| 0 | 0 | Llantwit Major Leisure Centre, Lift Renewal | 50 | 50 | 0 | D Knevet | Scheme has been designed, order to be placed imminently. |
| 0 | 0 | Cowbridge Leisure Centre Replacement water heaters/replacement flue | 32 | 32 | 0 | L Cross | Delegated authority detailed as part of this report. |
| | | Slippage | | | | | |
| 127 | 127 | Capital Bid - Electrical Rewire Barry & Penarth Leisure Centres | 854 | 854 | 0 | D Knevet | Barry Leisure Centre rewire complete. Works at Penarth due to complete 7th August. |
| 0 | 0 | Barry Leisure Centre Hall Floor | 200 | 200 | 0 | D Knevet | Order to be placed imminently. |
| 0 | 0 | Cowbridge Leisure Centre Roofing | 354 | 354 | 0 | D Knevet | Discussions currently taking place in order to progress this scheme. |
| 0 | 0 | Barry Leisure Centre Dry Changing Rooms | 100 | 100 | 0 | D Knevet | Quotations being sought. |
| 0 | 0 | Barry and Penarth LC Upgrade Changing Rooms | 189 | 189 | 0 | D Knevet | Scheme complete, account to be finalised. |
| 0 | 0 | Sports Wales Grant | 32 | 32 | 0 | D Knevet | New grant to fund swimming equipment. Scheme underway. |
| 0 | 0 | Llantwit Major Leisure Centre - Rebuild brickwork | 80 | 80 | 0 | D Knevet | Scheme to commence shortly. |
| 0 | 0 | Leisure Centre Refurbishment | 26 | 26 | 0 | D Knevet | Structural repairs to Barry Leisure Centre viewing gallery. |
| 0 | 0 | Community Centres Works | 9 | 9 | 0 | D Knevet | Continuation of previous years scheme. |
| 127 | 127 | | 2,326 | 2,326 | 0 | | |
| | | Parks and Grounds Maintenance | | | | | |
| 1 | 1 | Playground Refurbishment - Troes Play Area | 85 | 85 | 0 | A Sarqent | Tender documents have bene prepared. Scheme will be out to tender imminently ,tenders are due back 21st September. |
| 69 | 69 | Cemetery Approach | 95 | 95 | 0 | J Dent | Scheme complete. |
| 0 | 0 | Green Flaq Parks | 12 | 12 | 0 | C Smith | Progressing fencing. |
| 0 | 0 | Asset Renewal | 7 | 7 | 0 | C Smith | Continuation of previous years scheme. |
| 0 | 0 | Flood lights Jenner Park Stadium | 21 | 21 | 0 | D Knevet | Continuation of previous years scheme. |
| 0 | 0 | Playgrounds Refurbishment | 67 | 67 | 0 | D Knevet | Scheme complete. Account to be finalised. |
| 70 | 70 | | 287 | 287 | 0 | | |

CAPITAL MONITORING
FOR THE PERIOD ENDED 31ST JULY 2020

APPENDIX 3

| PROFILE TO DATE | ACTUAL SPEND 2020/21 | | APPROVED PROGRAMME 2020/21 | PROJECTED OUTTURN 2020/21 | VARIANCE AT OUTTURN 2020/21 | PROJECT SPONSOR | COMMENTS |
|-----------------|----------------------|--|----------------------------|---------------------------|-----------------------------|-----------------|--|
| £000 | £000 | | £000 | £000 | £000 | | |
| | | S106 Funding | | | | | |
| 0 | 0 | Maes Dyfan Open Space Improvements | 2 | 2 | 0 | M Goldsworthy | Continuation of previous years scheme. |
| 21 | 21 | The Grange Play Area | 29 | 29 | 0 | M Goldsworthy | Scheme complete, play area now open. |
| 0 | 0 | Murch Play Area | 2 | 2 | 0 | M Goldsworthy | Continuation of previous years scheme. |
| 134 | 134 | Ogmore Community Facility and associated play area | 212 | 212 | 0 | M Goldsworthy | The grant has been issued to Ogmore Village Hall association. Scheme underway and contractor on site. |
| 0 | 0 | Dinas Powys Community Council Stage Lighting and Parish Hall | 20 | 20 | 0 | M Goldsworthy | Delegated authority detailed as part of this report. |
| 1 | 1 | Wick Multi Use Games Area | 78 | 78 | 0 | M Goldsworthy | Tenders have been returned and are being assessed. Delegated authority detailed as part of this report. |
| 0 | 0 | The Knap Gardens – Water and Biodiversity project | 5 | 5 | 0 | M Goldsworthy | Scheme is in design stage . Delegated authority detailed as part of this report. |
| 0 | 0 | Central Park – Play Area Improvements | 55 | 55 | 0 | M Goldsworthy | Scheme is being done in two phases. Phase one is the installation of the interactive play unit at the end of August, phase two will be carried out in 21/22. Delegated authority detailed as part of this report. |
| 0 | 0 | North Penarth Open Space Improvements | 63 | 63 | 0 | M Goldsworthy | Enhancements and the provision of new play and recreational facilities have been completed at Plassey Square, Paget Road, Cogan Skate Park, and most recently, the new railings and entranceway into Dingle Open Space. Remainder of the works are to be programmed. |
| 156 | 156 | | 466 | 466 | 0 | | |
| 358 | 358 | COMMITTEE TOTAL | 4,104 | 4,104 | 0 | | |