

Meeting of:	Healthy Living and Social Care Scrutiny Committee
Date of Meeting:	Tuesday, 09 March 2021
Relevant Scrutiny Committee:	Healthy Living and Social Care
Report Title:	Revenue and Capital Monitoring for the Period 1st April 2020 to 31st January 2021
Purpose of Report:	To advise Scrutiny Committee of the progress relating to revenue and capital expenditure for the period 1st April 2020 to 31st January 2021
Report Owner:	Report of the Director of Social Services
Responsible Officer:	Carys Lord Head of Finance/ Section 151 Officer
Elected Member and Officer Consultation:	Each Scrutiny Committee will receive a monitoring report on their respective areas. This report does not require Ward Member consultation
Policy Framework:	This report is for Executive decision by the Cabinet
<p>Executive Summary:</p> <ul style="list-style-type: none"> • The revenue position for 2020/21 is challenging with additional pressure for the service both operationally and financially as a result of the Covid 19 pandemic. This has impacted both as a result of incurring additional expenditure but also from a loss of income. Funding has been provided by Welsh Government to cover some of the issues. • A savings target for the year has been set at £100k. • The currently approved capital budget has been set at £3.974m. 	

Recommendation

1. That Scrutiny Committee consider the position with regard to the 2020/21 revenue and capital budgets.

Reason for Recommendation

2. That Members are aware of the projected revenue and capital outturn for 2020/21.

1. Background

- 1.1 Cabinet on 16th November 2020 approved the revised budget for 2020/21 (minute number c372).

2. Key Issues for Consideration

Revenue

- 2.1 It is anticipated that the services under this Committee's remit will require a potential unplanned transfer from reserves at year end of £750k.

	2020/21	2020/21	Variance
Directorate/Service	Revised Budget	Projected	(+)Favourable (-) Adverse
	£000	£000	£000
Children and Young People	17,220	17,120	+100
Adult Services	50,461	51,461	-1,000
Resource Management & Safeguarding	284	284	0
Unplanned use of reserves to fund overspend	0	(750)	+750
Leisure Services	715	715	0
Total *	68,680	68,830	-150

* The adverse variance will be funded by a £150k underspend projected on the Youth Offending Service which is covered by Homes and Safer Communities Scrutiny Committee.

- 2.2 Children and Young People Services – It is anticipated that the outturn at year end could be around £100k underspent. In recent months there has been

growing pressure on the Division due to an increased demand for the service, partly as a result of the COVID 19 pandemic and it will therefore be necessary to try to increase staff capacity to manage this demand. There still remains pressure on the children's placements budget given the complexities of the children currently being supported and the high cost placements some of these children require to meet their needs. This is further impacted by the COVID-19 pandemic and the significantly higher demand for placements. However, work continues to ensure that children are placed in the most appropriate and cost effective placements and it is anticipated that the budget could underspend by £100k by year end. There are other pressures across the service due to legal costs being incurred as a result of complex court cases that require Counsel's involvement and in addition this year there have been greater costs incurred in relation to children being placed for adoption outside the Vale Valleys and Cardiff Adoption partnership area which does not reflect more children being placed in agency placements this year, rather that the staggered payments made for these placements have fallen more significantly in this financial year. Specific grants received from WG as a result of the COVID-19 pandemic, which have acknowledged the pressures in Children's Services, have helped the financial position of the service, however the outturn position could still fluctuate if the number of children looked after and/or complexity of needs change, particularly with the potential high cost of each placement.

2.3 Adult Services - The service is now projecting an overspend at year end of around £1m. There is continuing pressures on the Community Care Packages budget which is extremely volatile and therefore difficult to predict, however, it is anticipated that it could overspend by around £1m. It is projected that there will be an underspend within the remainder of Adults Services of around £500k mainly as a result of staff vacancies. As part of the Council's commitment to acknowledge and support the work Council staff are undertaking in the care sector during the COVID-19 pandemic, a temporary pay increase of 10% has been provided. There has also been a similar payment totalling around £500k to staff working for external domiciliary providers and residential and nursing home providers. WG is not prepared to fund this additional payment to Council or external provider's staff via the Hardship grant as it is a local decision and therefore the costs have to be financed by the Council. Other support provided to external care providers such as the provision of PPE and additional staffing hours due to sickness/shielding etc will be funded by WG. Payments made to care home providers for void beds and for void beds in the Council's own care homes for the 10 months ending 31st January 2021 have been claimed from WG. The service has needed to purchase large quantities of PPE over the past months and funding for these costs has been received from the WG Hardship grant. Figures could fluctuate during the remainder of the year however any overspend at year end will be funded from the Social Services Legislative Changes reserve.

2.4 Leisure Services - The Parks element of the revenue budget can no longer be reported separately, as operationally it is an integrated part of the new Neighbourhood Services. It is therefore only possible to report the Leisure and

Play element under this heading. As Parks capital schemes are separately identifiable they will continue to be reported to this Committee.

2020/21 Efficiency Targets

- 2.5** As part of the Final Revenue Budget Proposals for 2020/21, an efficiency target of £100k was set for the Committee. Attached at Appendix 1 is a statement detailing all efficiency targets for 2020/21 and it is anticipated that this will be achieved in full by year end.
- 2.6** Appendix 2 provides further detail of the savings within the Social Services Budget Programme. In order to allow sufficient time for any efficiencies to be identified and implemented in future years, work will be undertaken in the coming months to review processes and provision and this appendix will be updated accordingly. The corporate programme board and project teams overseeing the plan will continue to monitor and ensure its delivery.

Capital

- 2.7** Appendix 3 details financial progress on the Capital Programme as at 31st January 2021. The following changes have been made to the Capital Programme since the last report to Committee.
- 2.8** Radon - This scheme will not commence until next financial year and it has therefore been requested to carry forward £10k into the 2021/22 Capital Programme.
- 2.9** Penarth Leisure Centre High Level Glazing Panels - A capital bid was submitted for Penarth Leisure Centre High Level Glazing Panels. Isolated emergency repairs have previously been carried out, but further remedial works to all the remaining glazing at this level is urgently required. Unless remedial works are carried out there is a health and safety risk. Emergency powers have therefore been used to include this new scheme into the Capital Programme with a budget of £60k, to be profiled £15k in 2020/21 and £45k in 2021/22. The £15k will be funded by a revenue contribution from the Leisure Centre Maintenance budget and the £45k will be funded from the Miscellaneous Building Fund reserve.
- 2.10** Sports Wales Grant - The Council had received a revised offer letter for 2020/21 in relation to the Sports Wales Grant. The funding relates to the period 1 April 2020 to 31 March 2021. The offer includes an additional £106k sport and leisure recovery package. This investment has been provided by Welsh Government as an additional fund to support partners 'thrive' from the COVID-19 pandemic. The £106k is split between revenue (£37.1k) and capital (£68.9k). Emergency powers have been used to include a new scheme with a budget of £30k in the 2020/21 Capital Programme called Romilly Tennis Courts and to also increase the Sports Wales Grants scheme by £38.9k in the 2020/21 Capital Programme.

- 2.11** All Wales Play Opportunities Grant - The Council had received an award of funding of £154,973 in relation to the All Wales Play Opportunities Grant from Welsh Government. The funding relates to the period 1 April 2020 to 31 March 2021. The capital allocation of this grant is for £132,973. The purpose of the funding is to enable the Council to meet some of the actions within their 2020/21 Play Sufficiency Assessment (PSA) Action Plan. Emergency powers have been used to include a new scheme in the 2020/21 Capital Programme with a budget of £132,973, to be funded by a grant from Welsh Government.
- 2.12** Penarth Leisure Centre, Lift Renewal - This scheme is delayed due to equipment and parts delays of 8 weeks due to Brexit and operational programming issues due to COVID-19. This scheme will commence early in the new financial year and it has therefore been requested to carry forward £45k into the 2021/22 Capital Programme.
- 2.13** Llantwit Major Leisure Centre, Lift Renewal - This scheme is delayed due to equipment and parts delays of 8 weeks due to Brexit and operational programming issues due to COVID-19. This scheme will commence early in the new financial year and it has therefore been requested to carry forward £45k into the 2021/22 Capital Programme.

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1** The revenue budget has been set in order to support services in the delivery of the Council's Well-being objectives. It is therefore important for expenditure to be monitored to ensure that these objectives are being delivered.
- 3.2** The revenue budget has been set and is monitored to reflect the 5 ways of working.
- 3.3** **Looking to the long term** - The setting of the revenue budget requires planning for the future and takes a strategic approach to ensure services are sustainable and that future need and demand for services is understood.
- 3.4** **Taking an integrated approach** - The revenue budgets include services which work with partners to deliver services e.g. Health via ICF.
- 3.5** **Involving the population in decisions** – As part of the revenue budget setting process there has been engagement with residents, customers and partners.
- 3.6** **Working in a collaborative way** – The revenue budgets include services which operate on a collaborative basis e.g. Shared Regulatory Service, Vale Valleys and Cardiff Adoption Service.
- 3.7** **Understanding the root cause of issues and preventing them** – Monitoring the revenue budget is a proactive way of understanding the financial position of services in order to tackle issue at the source as soon as they arise.

4. Resources and Legal Considerations

Financial

4.1 As detailed in the body of the report

Legal (Including Equalities)

4.2 There are no legal implications.

5. Background Papers

None

Title of Saving	Total Efficiency	Projected Efficiency	RAG Status	Update Comments, Issues & Actions	Relevant Scrutiny Committee	Project Manager
	£000	£000				
SOCIAL SERVICES						
Adults Services						
Review of Complex Cases	100	100	Green	Cases in the process of being reviewed and anticipated full achievement by year end	Health Living & Social Care	Suzanne Clifton
Total Adults Services	100	100				
TOTAL SOCIAL SERVICES	100	100				

Green = on target to achieve in full
 Amber = forecast within 20% of target
 Red = forecast less than 80% of target



Vale of Glamorgan Council

Social Services Budget Programme

All Projects Summary Highlight Report

January 2021

An Introduction to the Social Services Budget Programme

The Social Services Budget programme was established several years ago to ensure a focus was maintained on managing the budgetary savings and pressures facing the directorate.

The Budget Programme Board comprises:

- **The Leader of the Council**
- **Cabinet Member for Social Services**
- **Managing Director**
- **Head of Business Improvement and Policy**
- **Director of Social Services**
- **Head of Service (Adults)**
- **Head of Children & Young Peoples Services**
- **Head of Resource Management & Safeguarding**
- **Operational Manager Commissioning and Information**
- **Head of Finance**
- **Operational Manager, Accountancy**
- **Business Improvement Partner**

The Social Services Budget Programme reports to the Reshaping Services Programme Board due to the synergies which exist between the two programmes. The All Projects Summary Highlight Report is updated for each Social Services Budget Programme meeting and is regularly reported to the Healthy Living & Social Care Scrutiny Committee to ensure oversight of the delivery of savings.

All Projects Summary Highlight Report

This All Projects Summary Highlight Report gives an overview of the Social Services Budget Programme and is used by the Programme Board to manage and monitor the programme's delivery.

This report comprises the following sections:

- **1 – Financial Savings Summary**
- **2 – Financial Savings Projects Report**

For each savings project, an overall status indicator is set each month by the Programme Board. The status indicator is expressed as red, amber or green. These savings projects are complex and their achievability is potentially impacted by a range of issues and risks. The status indicator shows the Board's holistic assessment of the project in terms of overall achievability and as such they are essentially an indicator of risk. The Board consider the project as a whole and form a view of the status considering such things as the timing for the delivery of savings, the scale of savings to be delivered and any risks which have been identified by the project (examples including those relating to potential reputational risk and the extent of change required).

The All Projects Summary Highlight Report also contains details of the cost pressures being experienced by the Directorate, in order to enable the visibility, management and monitoring of mitigating actions alongside the savings to be delivered.

1 – Social Services Financial Savings Summary

1a – Financial Savings Targets			
	2020/21 (£000)	2021/22 (£000)	Total (£000)
Service Area			
Adult Services	100	0	100
Resource Management & Safeguarding	0	0	0
Children & Young Peoples Services	0	0	0
Total Savings Required	100	0	100

1b – Social Services Budget Financial Savings Plan				
Year	Total Savings Required (£000)	Total Savings Identified (£000)	In Year Surplus/ (Shortfall) (£000)	Cumulative Surplus/ (Shortfall) (£000)
2020/20	100	100	0	0
2021/22	0	0	0	0
Total	100	100	0	0

2 – Financial Savings Projects Report

2a Savings Project Targets						
Ref	Project	Target 2020/21 (£000)	Forecast 2020/21 (£000)	Target 2021/22 (£000)	Forecast 2021/22 (£000)	Total (£000)
A3	Physical Disability Day Services	0	0	0	0	0
SS5	Complex Cases Review	100	100	0	0	100
PC1	Pool Car Scheme	0	0	0	0	0
Total Savings Identified		100	100	0	0	100

2b – Savings Projects Updates

Ref	Project Description	Project Manager	Start Date (MM/Y Y)	End Date (MM/YY)	In Year RAG Status	Overall RAG Status	Update
A3	Physical Disability Day Services This saving will be achieved through a range of initiatives relating to operating costs.	Andy Cole	04/19	03/21	Green	Green	Full year effect savings of £10k were achieved in 2019/20 and £40k was identified in 2019/20 from elsewhere in the Adult Services budget to meet the in-year savings target. Work will be completed in 2020/21 to deliver recurring savings to meet this target.
SS5	Complex Cases Review	Suzanne Clifton	04/19	03/21	Green	Green	Currently achieved £33k through review processes. £27k identified from continuing health care (CHC). SC to follow up on whether these have been achieved recurrently and/or are pending a claim to Health.

2b – Savings Projects Updates

Ref	Project Description	Project Manager	Start Date (MM/Y)	End Date (MM/YY)	In Year RAG Status	Overall RAG Status	Update
PC1	Pool Car Scheme	Suzanne Clifton	04/20	03/21	Green	Green	Potential project to be developed.

Key to RAG statuses:

Green = on target to achieve financial savings in full

Amber = forecast to achieve financial savings within 20% of target

Red = forecast to achieve financial savings less than 80% of target

PROFILE TO DATE	ACTUAL SPEND 2020/21		APPROVED PROGRAMME 2020/21	PROJECTED OUTTURN 2020/21	VARIANCE AT OUTTURN 2020/21	PROJECT SPONSOR	COMMENTS
£000	£000		£000	£000	£000		
		Adult Services					
0	0	Radon	10	0	10	A Phillips	Requested to carry forward £10k to the 2021/22 Capital Programme
56	56	Ty Dyfan and Cartref Dementia Improvements	244	244	0	A Phillips	Works are on site at Ty Dyfan and Cartref.
5	5	Ty Dewi Sant Electrical Upgrade- Asset Renewal	32	32	0	A Phillips	Works are progressing and will be complete by the end of the financial year.
103	83	Southways Replace fixed vanity units, basins and plumbing/TMV valves Southway	103	103	0	A Phillips	Scheme complete. Account to be finalised.
0	0	ICT Infrastructure	100	100	0	A Phillips	To be allocated.
13	5	IT Developments in Homes	13	13	0	A Phillips	IT works in residential homes
0	1	External Ground works, Youth Offending and Cartref Porthceri buildings	0	1	(1)	A Phillips	Overspend to be funded from revenue.
0	1	Hen Goleg Day Centre Lighting Upgrade	0	1	(1)	A Phillips	Overspend to be funded from revenue.
		ICF					
116	62	ICF Ty Dewi Sant	116	116	0	A Phillips	Scheme complete. Account to be finalised.
0	0	ICF Southway -Dementia Friendly Environment	9	9	0	A Phillips	Minor works outstanding, will be complete by the end of the financial year.
2	1	ICF- Ty Dyfan	2	2	0	A Phillips	Scheme complete.
50	0	ICF- Transition Smart House	252	252	0	S Clifton	Works have commenced and are progressing well.
13	13	ICF Southway Community Facility	19	19	0	A Phillips	Scheme nearing completion.
358	227		900	892	8		
		Children's Services					
43	38	Flying Start - Cylch Meithrin Pili Pala - New play area	43	43	0	R Evans	Welsh Government grant. Scheme complete.
18	18	Flying Start - External path, kitchen improvements and provision of a canopy	40	40	0	R Evans	Welsh Government grant, the canopy is complete. Quotes have been obtained for the external path and kitchen.
0	0	Flying Start - Gibbonsdown, Skomer Road Extension	52	52	0	R Evans	Welsh Government grant. Planning permission has been granted and work is due to start on site in quarter 4.
61	56		135	135	0		
		Leisure & Tourism					
15	15	Penarth Leisure Centre, Boiler Renewa	350	350	0	D Knevet	Scheme on site.
0	0	Penarth Leisure Centre, Lift Renewa	50	5	45	D Knevet	Requested to carry forward £45k into the 2021/22 Capital Programme
0	0	Llantwit Major Leisure Centre, Lift Renewal	50	5	45	D Knevet	Requested to carry forward £45k into the 2021/22 Capital Programme
32	28	Cowbridge Leisure Centre Replacement water heaters/replacement flue	32	32	0	D Knevet	Scheme complete.
0	0	Penarth Leisure Centre High Level Centre	15	15	0	D Knevet	Emergency powers detailed as part of this report
		Slippage					
319	246	Capital Bid - Electrical Rewire Barry & Penarth Leisure Centres	520	520	0	D Knevet	Scheme complete. Account to be finalised.
125	2	Barry Leisure Centre Hall Floor	125	125	0	D Knevet	Scheme complete. Account to be finalised
0	0	Cowbridge Leisure Centre Roofing	5	5	0	D Knevet	2021/22 scheme.
6	6	Barry Leisure Centre Dry Changing Rooms	100	100	0	D Knevet	Scheme complete.
133	133	Barry and Penarth LC Upgrade Changing Rooms	189	189	0	D Knevet	Scheme complete, account to be finalised.
19	19	Sports Wales Grant	71	71	0	D Knevet	Grant funded scheme. Various schemes underway. Emergency powers detailed as part of this repor
0	0	Llantwit Major Leisure Centre - Rebuild brickwork	5	5	0	D Knevet	Scheme to be retendered. 2021/22 scheme.
13	13	Leisure Centre Refurbishment	26	26	0	D Knevet	Structural repairs to Barry Leisure Centre viewing gallery complete
662	462		1,538	1,448	90		
		Parks and Grounds Maintenance					
13	13	Playground Refurbishment - Troes Play Area	85	85	0	A Sargent	Works are on site and are progressing well
95	85	Cemetery Approach	95	95	0	J Dent	Scheme complete.
0	0	Asset Renewal	7	7	0	C Smith	Continuation of previous years scheme
0	0	Flood lights Jenner Park Stadium	21	21	0	D Knevet	Work will commence in March. Scheme anticipated to be complete by year end
64	62	Playgrounds Refurbishment	64	64	0	D Knevet	Scheme complete.
0	0	Romilly Tennis Courts	150	150	0	D Knevet	A report was taken to Cabinet on the 25th January detailing this scheme. Emergency powers detailed as part of this report
35	35	All Wales Play Opportunity Grant	133	133	0	D Knevet	Emergency powers detailed as part of this report
207	195		555	555	0		

**CAPITAL MONITORING
FOR THE PERIOD ENDED 31st JANUARY 2021**

APPENDIX 3

PROFILE TO DATE	ACTUAL SPEND 2020/21		APPROVED PROGRAMME 2020/21	PROJECTED OUTTURN 2020/21	VARIANCE AT OUTTURN 2020/21	PROJECT SPONSOR	COMMENTS
£000	£000		£000	£000	£000		
		S106 Funding					
2	1	Maes Dyfan Open Space Improvements	2	2	0	M Goldsworthy	Scheme complete.
161	161	Penarth Heights Public Art	396	396	0	M Goldsworthy	Scheme to support Public Art Strategy funded by S106. The Penarth Library/ Makerspace scheme is complete. Fabrication is underway for the scheme at Arcot Street. Phase 1 has now been completed at Dingle Park and the artist has been appointed for phase II. The Paget Road scheme is in design stage.
29	28	The Grange Play Area	29	29	0	M Goldsworthy	Scheme complete.
2	1	Murch Play Area	2	2	0	M Goldsworthy	Scheme complete.
215	215	Ogmore Community Facility and associated play area	218	218	0	M Goldsworthy	Original scheme complete.
11	8	Wick Multi Use Games Area	78	78	0	M Goldsworthy	Scheme nearing completion.
3	3	The Knap Gardens – water and biodiversity project	13	13	0	M Goldsworthy	Delegated authority detailed as part of this report.
44	45	Central Park – Play Area Improvements	55	55	0	M Goldsworthy	Scheme is being done in two phases. Phase one is the installation of the interactive play unit which is complete, phase two will be carried out in 21/22
12	12	North Penarth Open Space Improvements	18	18	0	M Goldsworthy	Scheme continues into 2021/22. Scheme should go out to tender in the next couple of weeks
10	10	Replacement railings in Alexandra Park	10	10	0	M Goldsworthy	Scheme complete.
0	0	Windmill Lane Play Area	5	5	0	M Goldsworthy	Delegated authority detailed as part of this report
2	2	Belle Vue Pavilion in Penarth	20	20	0	M Goldsworthy	Scheme is in design stage. Planning application to be submitted imminently
491	486		846	846	0		
1,779	1,426	COMMITTEE TOTAL	3,974	3,876	98		