

Date/Dyddiad 21 Apr, 2017  
Ask for/Gofynwch am Karen Bowen  
Telephone/Rhif ffôn 01446 709856  
Fax/Ffacs  
Your Ref/Eich Cyf  
My Ref/Cyf JS/KB/pn  
e-mail/e-bost kbowen@valeofglamorgan.gov.uk

**The Vale of Glamorgan Council**  
Civic Offices, Holton Road, Barry CF63 4RU  
Telephone: (01446) 700111  
Textphone: (01446) 741219  
**Cyngor Bro Morgannwg**  
Swyddfeydd Dinesig, Heol Holton, Y Barri CF63 4RU  
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www.valeofglamorgan.gov.uk  
www.bromorgannwg.gov.uk



Vale of Glamorgan School Cluster Groups -  
Barry, Penarth, Rural Vale and Welsh Medium

Dear Colleague,

**Non-Voting Observer Vacancies on the Learning and Culture Scrutiny Committee**

The Vale of Glamorgan Council is seeking to fill non-voting observer positions on the Learning and Culture Scrutiny Committee as below:

- Headteachers' Representative
- Primary Schools' Representative
- Secondary Schools' Representative
- Special School Representative
- Welsh Medium Schools' Representative.

Accordingly, nominations for these vacant positions are invited and a nomination form is attached for this purpose. Nominations for the Headteacher position are restricted to existing Vale Headteachers, nominations for the Primary position are restricted to existing teachers from within the Vale Primary School sector, nominations for the Secondary position are restricted to existing teachers from within the Vale Secondary School sector, nominations for the Special position are restricted to existing teachers from within the Vale Special School sector and nominations for the Welsh Medium position are restricted to existing teachers from within Welsh Medium Schools.

We would be grateful if you could make arrangements for this letter and details of the vacant positions to be distributed accordingly with completed nomination forms to be returned to Janine Hoare at [jhoare@valeofglamorgan.gov.uk](mailto:jhoare@valeofglamorgan.gov.uk) by no later than Friday 26 May 2017 at 12noon.

Nominees are invited to submit information about themselves limited to a single typed sheet of A4. In the event of more than one nomination for each position being received, the applications will be presented to the Headteachers' Steering Group for consideration with the successful nominees to be agreed by that Group.

For information, the representatives appointed will serve until the date of the Council elections in May 2022. Dates and times of meetings of the Learning and Culture Scrutiny Committee can be found on the Vale of Glamorgan Council's website at the following link:

[http://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/Committee%20Information/Calendar-of-Meetings/2017-18/17-04-05-updated.pdf](http://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Committee%20Information/Calendar-of-Meetings/2017-18/17-04-05-updated.pdf)

One of the fundamental principles of scrutiny is the ability to hold the Council's Executive to account and the Learning and Culture Scrutiny Committee is one of five Scrutiny Committees in the Vale of Glamorgan Council. The areas in the remit of the Scrutiny Committee being:

- Schools
- Pupil Support
- School Improvement
- Post 16 Education and Training
- Libraries
- Community Education
- Youth Service
- Equality
- Welsh Language
- Arts Development.

Should you have any queries relating to the process for nomination, please do not hesitate to contact me at [jsparks@valeofglamorgan.gov.uk](mailto:jsparks@valeofglamorgan.gov.uk) or by direct line on (01446) 709106.

With regard to the specific role of a representative on the Scrutiny Committee, enquiries should be addressed to Karen Bowen, Democratic and Scrutiny Services Officer on (01446) 709856.

Yours faithfully

**John Sparks**  
Head of Governor Support



**VALE OF GLAMORGAN COUNCIL**  
**NON VOTING OBSERVER VACANCIES ON**  
**THE LEARNING AND CULTURE SCRUTINY COMMITTEE**

I would like to nominate \_\_\_\_\_

to the following position on the Council's Learning and Culture Scrutiny Committee.

**\*Please tick the appropriate box below**

**HEADTEACHERS' REPRESENTATIVE**

**PRIMARY SCHOOLS' REPRESENTATIVE**

**SECONDARY SCHOOLS' REPRESENTATIVE**

**SPECIAL SCHOOL REPRESENTATIVE**

**WELSH MEDIUM SCHOOLS' REPRESENTATIVE**

**School** \_\_\_\_\_

**Signature of Headteacher/Teacher** \_\_\_\_\_

I accept the above nomination and submit the information about myself below

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Email address:** \_\_\_\_\_ **Tel. No.** \_\_\_\_\_

**Signed:** \_\_\_\_\_

**Candidate Information** - Please submit information about yourself in support of your nomination, limited to a single typed sheet of A4 as overleaf.

**Please email completed forms to Janine Hoare, Governor Support Unit at [jhoare@valeofglamorgan.gov.uk](mailto:jhoare@valeofglamorgan.gov.uk) by no later than Friday 26 May 2017 at 12 noon.**

Date/Dyddiad 14 November 2017  
Ask for/Gofynwch am Jeremy Morgan  
Telephone/Rhif ffôn 01446 709108  
Fax/Ffacs  
Your Ref/Eich Cyf  
My Ref/Cyf  
e-mail/e-bost JMorgan@valeofglamorgan.gov.uk

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In order to maximise impact and contribution to the Committee, representation from serving teachers are being sought in the first instance. Those currently working in schools will have access to, or be members of, a number of ongoing working groups, fora, teaching teams, specialist service provision etc. as well as being actively responsible for delivering dynamic services which may be discussed as part of the Committee. With changes to teaching, funding and services, the Committee would benefit from perspectives that include both established best-practice across schools as well as new opportunities and potential impact from changes in policy etc. across a range of on-going work across clusters.

Accordingly, nominations for these vacant positions are invited and a nomination form is attached for this purpose. Nominations for the Headteacher position are restricted to existing Vale Headteachers, nominations for the Primary position are restricted to existing teachers from within the Vale Primary School sector, nominations for the Secondary position are restricted to existing teachers from within the Vale Secondary School sector, nominations for the Special position are restricted to existing teachers from within the Vale Special School sector and nominations for the Welsh Medium position are restricted to existing teachers from within Welsh Medium Schools.

We would be grateful if you could make arrangements for this letter and details of the vacant positions to be distributed within your school and staffroom accordingly with completed nomination forms to be returned to

Janine Hoare at [jhoare@valeofglamorgan.gov.uk](mailto:jhoare@valeofglamorgan.gov.uk) by no later than midday on Friday 1 December 2017.

Nominees are invited to submit information about themselves limited to a single typed sheet of A4. In the event of more than one nomination for each position being received, the applications will be presented to the Headteachers' Steering Group for consideration with the successful nominees to be agreed by that Group.

For information, the representatives appointed will serve until the date of the Council elections in May 2022. Dates and times of meetings of the Learning and Culture Scrutiny Committee can be found on the Vale of Glamorgan Council's website at the following link:

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- Youth Service
- Equality
- Welsh Language
- Arts Development.

Should you have any queries relating to the process for nomination, please do not hesitate to contact me at [JMorgan@valeofglamorgan.gov.uk](mailto:JMorgan@valeofglamorgan.gov.uk) or by direct line on (01446) 709108.

With regard to the specific role of a representative on the Scrutiny Committee, enquiries should be addressed to Karen Bowen, Democratic and Scrutiny Services Officer [KBowen@valeofglamorgan.gov.uk](mailto:KBowen@valeofglamorgan.gov.uk) or by direct line on (01446) 709856.

Yours faithfully

**Jeremy Morgan**  
Governor Support Unit