

Meeting of:	Learning and Culture Scrutiny Committee
Date of Meeting:	Thursday, 20 June 2019
Relevant Scrutiny Committee:	Learning and Culture
Report Title:	4th Quarter Scrutiny Decision Tracking of Recommendations and Proposed Work Programme Schedule 2019/20
Purpose of Report:	To report progress on the Scrutiny recommendations and to confirm the Committee's work programme for 2019/20
Report Owner:	Rob Thomas, Managing Director
Responsible Officer:	Karen Bowen, Principal Democratic and Scrutiny Services Officer, 01446 709856
Elected Member and Officer Consultation:	None
Policy Framework:	This report is in accordance with the recommendations of the WAO Democratic Renewal report and acknowledges the recommendations of the review of the Council's scrutiny function
<p>Executive Summary:</p> <ul style="list-style-type: none"> • The report advises Members of progress in relation to the Scrutiny Committee's recommendations and confirms the proposed Work Programme Schedule for 2019/20: <ul style="list-style-type: none"> - 4th Quarter January to March 2019 (Appendix A) - 3rd Quarter October to December 2018 (Appendix B) - Proposed Work Programme Schedule for 2019/20 (Appendix C). 	

Recommendations

1. That the views of the Committee on the status of the actions listed in Appendices A and B to the report be sought.
2. That the proposed Work Programme Schedule attached at Appendix C be considered, approved and uploaded to the Council's website.

Reasons for Recommendations

1. To maintain effective tracking of the Committee's recommendations.
2. For information.

1. Background

- 1.1 An integral part of effective scrutiny is a mechanism for Scrutiny Committees to monitor their recommendations to ensure that desired actions are carried out and where necessary progress is reported back.
- 1.2 The Work Programme Schedule provides a breakdown of reports anticipated to be considered by the Scrutiny Committee over the forthcoming months.

2. Key Issues for Consideration

- 2.1 Appendices A and B attached to this report set out the recommendations of the Scrutiny Committee and Members are requested to review progress against each recommendation, to assess whether further action may be required, ensure the required action is undertaken and to confirm which recommendations are to be agreed as completed.
- 2.2 It is important that decision of Scrutiny Committees are tracked and monitored as failure to do so could result in a risk that recommended courses of action will not be followed and consequently lost. This would undermine the credibility of the scrutiny process.
- 2.3 Members are also requested to confirm approval of the proposed Scrutiny Committee Work Programme Schedule attached at Appendix C, it being noted that the schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.
- 2.4 The Work Programme has been aligned to the Cabinet Forward Work Programme. The Scrutiny and Cabinet Roles and Responsibilities Protocol Point 7.6 states it is essential that the Cabinet Work Programme is taken into account when Scrutiny Committees are drawing up their own Work Programmes and also details reports that have been requested by the Scrutiny Committee together with items that require regular monitoring and scrutiny. Other reports will be added to the schedule as and when necessity arises. The schedule will also detail Requests for Consideration that have been received and the consideration given by officers of the likely date they can be reported to the relevant Committee.

With regard to Call-in Requests that are made following decisions of Cabinet, as these are required to be dealt with within 20 working days of a Cabinet decision (as per the Council's Constitution), they will be included within the Programme as and when received.

2.5 In response to the recent Wales Audit Office review into Scrutiny, the Council has aimed to deliver an annual scrutiny-driven issues planning process for each Scrutiny Committee. The Committee is therefore asked to closely consider its forward work programme (attached at Appendix C) by identifying:

- The specific areas of interest for the committee;
- How to engage stakeholders (including ward members and the public);
- The most appropriate forms of scrutiny for each (e.g. 'task and finish', expert witnesses, site visits, joint approaches to scrutiny etc.);
- The issues where scrutiny can have the most impact and value to be gained from consideration

2.6 Discussions in relation to broadening the Work Programmes of all Scrutiny Committees will be subject to further consideration by the Scrutiny Committee Chairmen and Vice-Chairmen Group having regard to resource implications and corporate priorities.

2.7 The Work Programme can also be found on the Council's website at the following link: https://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/scrutiny/scrutiny_committees.aspx

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

3.1 The Scrutiny Committees have a responsibility to report annually to the Council their future work programmes.

3.2 Scrutiny Committee forward work programmes are published by the Council which encourages engagement / involvement by the public in the decision making process.

3.3 The Scrutiny Public Participation Guide can be found at <https://www.valeofglamorgan.gov.uk/Documents/Our%20Council/Scrutiny/Guidance/Public-Scrutiny-Booklet.pdf>

3.4 The Scrutiny work programme provides details of the reports / items proposed to be considered by the Committee over the coming year.

4. Resources and Legal Considerations

Financial

4.1 None as a direct result of this report.

Employment

4.2 None as a direct result of this report.

Legal (Including Equalities)

4.3 None as a direct result of this report.

5. Background Papers

Relevant Scrutiny Committee and Cabinet minutes.

Uncompleted Recommendations

4th Quarter 2018/19

SCRUTINY DECISION TRACKING FORM LEARNING AND CULTURE SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

15 January 2019				
Min. No. 664 – 21st Century Schools Programme – Band B Update and Current Position (REF) – Recommended	Learning & Culture			
(2) That the Committee urges the Cabinet to consider that the £11.387m being the reduction in the Council's contribution for the 21 st Century schools be utilised for older primary schools that required attention and / or refurbishment.			Cabinet, on 18 th February, 2019, noted the comments of the Scrutiny Committee. (Min. No. C579 refers)	Completed
Min. No. 666 – 3rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2018/19 (MD) – Recommended	Learning & Culture			
(2) That the amendments to the work programme as outlined above be undertaken and the updated work programme uploaded to the Council's website as appropriate.			Work programme schedule updated and uploaded to the Council's website.	Completed
12 February 2019				
Min. No. 739 – Proposals to Increase the Number of Primary Welsh Medium School Places in Barry (REF) – Recommended	Learning & Culture			
(1) That Cabinet be informed that the Scrutiny Committee unanimously supports the proposal to increase the number of primary Welsh medium schools places in Barry as contained within the report.			Cabinet, at its meeting on 4 th March, 2019, resolved that Cabinet notes the unanimous support of the proposal to increase the number of primary Welsh Medium schools places in Barry of the Learning and Culture Scrutiny Committee. (Min. No. C602 refers)	Completed
(2) That a further report on school buildings in the primary sector be presented to the Scrutiny Committee under its work programme.			Added to work programme schedule.	Completed

Uncompleted Recommendations

4th Quarter 2018/19

SCRUTINY DECISION TRACKING FORM LEARNING AND CULTURE SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
Min. No. 740 – Summary of School Inspection Reports of Autumn Term 2018 (DLS) – Recommended	Learning & Culture			
(1) That letters of congratulations be forwarded to High Street Primary School and Ysgol Sant Curig in respect of the inspection outcomes for each of the schools.			Letters sent.	Completed
(2) That a site visit be arranged to High Street School in view of the progress made to date.			Date to be determined	Ongoing
Min. No. 741 – Annual Equality Monitoring Report 2017-2018 (MD) – Recommended	Learning & Culture			
That the Annual Equality Monitoring report be endorsed and referred to Cabinet for approval with the Committee's comments.			Cabinet, on 4 th March, 2019, noted the comments of the Scrutiny Committee and resolved (2) That the Annual Equality Monitoring Report be approved and endorsed. (Min. No. C601)	Completed
12 March 2019				
Min. No. 849 – Proposed Reconfiguration of Primary Provision in the Western Vale (REF) – Recommended	Learning & Culture			
That the report detailing the implementation of the proposal to reconfigure primary provision in the Western Vale and the written representation received by the Committee be forwarded to Cabinet for their final determination.			Cabinet, on 18 th March, 2019, resolved [1] That the comments of the Learning and Culture Scrutiny Committee, including the written representation received by the Committee for its consideration in relation to the Abracadabra Playgroup be noted. [2] That implementation be approved of the proposal to reconfigure primary provision in the Western Vale by: <ul style="list-style-type: none"> • Creating a new 210 place primary school building with a 48 part time place nursery class for Llancarfan Primary School; • Transferring staff, pupils and the Governing Body from the existing Llancarfan Primary School building into the new school building, and; • Changing the age range of Llancarfan Primary School from 4-11 to 3-11 years. 	Completed

Uncompleted Recommendations

4th Quarter 2018/19

Appendix A
Jan - Mar 2019

SCRUTINY DECISION TRACKING FORM LEARNING AND CULTURE SCRUTINY COMMITTEE

Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
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			[3] That the use of Article 14.14.2 (ii) of the Council's Constitution (urgent decision procedure) be authorised in respect of Resolution (2) above. (Min. No. C627 refers)	
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Uncompleted Recommendations

3rd Quarter – 2018/19

SCRUTINY DECISION TRACKING FORM LEARNING AND CULTURE SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

11 December 2018				
Min. No. 577 – Initial Revenue Budget Proposals (2019/20 and Revised Budget 2018/19 (DLS) – Recommended that the Scrutiny Committee recommend to Corporate Performance and Resources Scrutiny Committee	Learning & Culture			
(1) That Cabinet be requested to consider carefully the impact for the service areas should it decide not to fund some of the cost pressures noted for the Directorate.			Referred to the Corporate Performance and Resources Scrutiny Committee meeting on 13 th December, 2018, which concurred with the recommendation and referred it to Cabinet, which was to be considered on 21 st January, 2019. Cabinet, on 21 st January, 2019 resolved that the contents of the report be noted and passed to the Budget Working Group for consideration in concluding the budget proposals for 2019/20. (Min. No. C552 refers)	Completed
Min. No. 578 – Initial Capital Programme Proposals 2019/20 to 2023/24 and Capital Monitoring 2018/19 (DLS) – Recommended	Learning & Culture			
(1) That Cabinet be requested to consider that if there was any additional funding forthcoming for asset renewals in schools, that the aspects of dignity and privacy for pupils be considered.			Referred to the Corporate Performance and Resources Scrutiny Committee meeting on 13 th December, 2018, which concurred with the recommendation and referred it to Cabinet, which was to be considered on 21 st January, 2019. Cabinet, on 21 st January, 2019 resolved that the contents of the report be noted and passed to the Budget Working Group for consideration in concluding the budget proposals for 2019/20. (Min. No. C551 refers)	Completed

LEARNING AND CULTURE SCRUTINY COMMITTEE
FORWARD WORK PROGRAMME 2019-20

MONTH	REPORT TITLE
20 th June, 2019	<ul style="list-style-type: none"> • School Inspection Reports • Work programme schedule and 4th Quarter decision tracking
18 th July, 2019	<ul style="list-style-type: none"> • *CFWP – Revenue and Capital Monitoring • *CFWP – Closure of Accounts 2018/19 • *CFWP – Reshaping Services Review • *CFWP – Catering Reshaping • *CFWP – Arts Central • Young Carers Annual Update (Reference Healthy Living & Social Care) • Corporate Safeguarding Annual Report (reference from Cabinet) • Transgender Inclusion Toolkit Assessment Report • School Place Planning (May/June) • Presentation by Menter Bro Morgannwg • Welsh Standards Annual Monitoring Report • Work programme schedule and 1st Quarter decision tracking
19 th September, 2019	<ul style="list-style-type: none"> • *CFWP – Vale of Glamorgan Annual Report (Part 2 Improvement Plan)
17 th October, 2019	<ul style="list-style-type: none"> • *CFWP – Revenue and Capital Monitoring • *CFWP – Q1 2019/20 Performance Report • Youth Engagement and Progression 12 month progress report • Scrutiny Committees' Draft Annual Report • Work programme schedule and 2nd Quarter decision tracking
14 th November, 2019	
12 th December, 2019	<ul style="list-style-type: none"> • *CFWP – Initial Capital Programme Budget Proposals • *CFWP – Initial Revenue Programme Budget Proposals • Q2 2019/20 Performance Report • Corporate Safeguarding Mid-Year Report (reference from Cabinet)
16 th January, 2020	<ul style="list-style-type: none"> • *CFWP – Revenue and Capital Monitoring • Improvement Objectives Part 1 / Corporate Plan • Work programme schedule and 3rd Quarter decision tracking

** CFWP - Cabinet Forward Work Programme (annual / quarterly)

13 th February, 2020	•
19 th March, 2020	<ul style="list-style-type: none"> • *CFWP – Revenue and Capital Monitoring • *CFWP – Council Annual Self-Assessment • *CFWP – Vale of Glamorgan Wellbeing Objectives and Improvement Plan Part 1 • Q3 Performance Reporting 2019/20 • Corporate Plan Annual Delivery Plan (including Service Plans and Target Setting)
23 rd April, 2020	<ul style="list-style-type: none"> • Work programme schedule and 4th Quarter decision tracking
May 2020	•

Other reports requested by Committee to be added into schedule as and when available.

To be reported Annually

1. Young Carers Annual Update (19 Jun 18: Min No 99)
2. Youth Engagement and Progression 12 month progress report (16 Oct 18: Min No 431)

To be reported Biannually (twice a year)

3. Reports on attendance to be submitted to the Committee on a termly basis. **(reports to be presented biannually – mid-term and end of year) (2 per year)**

To be reported as and when available

4. Examples of good practice in schools to be presented to Committee when available **Also target schools with excellent Estyn judgements**
5. Central South Consortium Business Plan updates as available
6. CYPS Commissioning Strategy and Action Plan six monthly updates. **The Strategy is currently being reviewed and will be reported on a future agenda when available**
7. Pupil Deprivation Grant Funding update reports on impact of funding to be presented as and when appropriate
8. The excellence identified in Vale schools to be presented to future Scrutiny Committee meetings – as and when appropriate
9. School and Community Based Counselling Service monitoring (20 Jun 16: Min No 113)
10. School Balances update reports including detail in relation to the schools
11. Update reports with regard to any future innovations considered for the Library Service in the Vale of Glamorgan (14 Nov 16: Min No 526)
12. Report on the Donaldson Review (13 Feb 17: Min No 783)

** CFWP - Cabinet Forward Work Programme (annual / quarterly)

13. Site Visit to Ty Deri – to be arranged following receipt of the Consultants' report (23 Jan 17: Min No 713)
14. Accelerated Improvement Board update report (20 Mar 17: Min No 950)
15. Presentation re promotion of the Library Service via Social Media (11 Dec 17: Min No 536)
16. School Performance Reports (Foundation Phase, KS2-5) (12 Feb 18: Min No 691)
17. Young Carers Annual Update (19 Jun 18: Min No 99)
18. Pupil Referral Unit Update – Reference from Cabinet (17 Jul 18: Min No 185)
19. Update on the Changing Curriculum in Wales (17 Jul 18: Min No 185)
20. Presentation by the Pupil Deprivation Grant Looked After Children Regional Lead of the Central South Consortium (17 Jul 18: Min No 185)
21. Additional Learning Needs Regional Implementation Plan update re progression (13 Nov 18: Min No 481)
22. Issues in relation to e-FSM and FSM on Key Stage 4 and use of the Pupil Deprivation Grant (11 Dec 18: Min No 579)
23. Report on school buildings in the primary sector (12 Feb 19 – Min. No. 739)

Requests for Consideration

Museum Provision in the Vale of Glamorgan – Councillor Dr. I.J. Johnson

N.B. The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.

** CFWP - Cabinet Forward Work Programme (annual / quarterly)