

Meeting of:	Learning and Culture Scrutiny Committee
Date of Meeting:	Thursday, 16 September 2021
Relevant Scrutiny Committee:	All Scrutiny Committees and Cabinet
Report Title:	Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2021/22
Purpose of Report:	To present quarter 1 performance results for the period 1st April 2021 to 30th June 2021 in delivering our Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.
Report Owner:	Paula Ham, Director of Learning & Skills
Responsible Officer:	Paula Ham, Director of Learning & Skills
Elected Member and Officer Consultation:	Consultation has been undertaken with Directors and the Strategic Leadership Team. The performance report applies to the whole authority. Quarterly performance reports covering the Corporate Plan Well-being Objectives will be considered by all Scrutiny Committees and Cabinet.
Policy Framework:	This is a matter for Executive decision by Cabinet.
<p>Executive Summary:</p> <ul style="list-style-type: none"> • The performance report presents our progress at quarter 1 (1st April to 30th June 2021) towards achieving our Annual Delivery Plan (2021/22) commitments as aligned to our Corporate Plan Well-being Objectives. • We have made positive progress in delivering our in-year commitments in relation to our Annual Delivery Plan (2021/22). This performance has contributed to an overall GREEN status for the Plan at quarter 1 (Q1). • All 4 Corporate Plan Well-being Objectives were attributed a Green performance status at Q1 to reflect the progress made to date. This is positive given the ongoing challenges arising from the pandemic. • 97% (306 out of 315) of planned activities outlined in our Annual Delivery Plan have been attributed a Green performance reflecting the positive progress made during the quarter, 1% (2) an amber status and 2% (7) of planned activities were attributed a Red status. • Of the 7 actions attributed a Red performance status during the quarter, 29% (2) were directly as a result of service reprioritisation measures undertaken in response to the impact of the ongoing COVID-19 pandemic. In relation to these areas, where appropriate, work is now recommencing 	

as part of our recovery plans and strategy. Progress in relation to Coronavirus recovery is being reported to members in the presentation accompanying this performance report at Scrutiny Committee and focuses on highlighting issues pertinent to the Committee's remit. This Coronavirus recovery update forms part of quarterly performance reporting to ensure members maintain an oversight of the recovery issues impacting on the work of their respective Committees. From this perspective, members are requested to note the progress to date in relation to Coronavirus recovery.

- Of the 42 quarterly performance measures aligned to our Corporate Plan Well-being Objectives, data was reported for 34 measures where a performance status was applicable. 50% (17) measures were attributed a Green performance Status, 17% (6) an Amber status and 33% (11) a Red status. Data was unavailable for 8 quarterly measures due to reprioritisation measures undertaken in response to the impact of the ongoing COVID-19 pandemic. A performance status was not applicable for 107 measures including a number of annual indicators (89) and those establishing baseline performance for the year (18).
- In relation to the 11 measures attributed a Red performance status during the quarter, the impact of COVID-19 has contributed to 54% (6) missing target.
- In relation to the planned activities within the remit of the Learning and Culture Scrutiny Committee, 100% (100 out of 100) were attributed a Green performance status. Of the 4 quarterly measures reported, 40% (2) were attributed a Green performance status and 60% (3) were attributed Red status. In relation to the 3 measures attributed a Red status, the impact of COVID-19 has contributed to missing the target.
- The report seeks elected members' consideration of Q1 performance results and the proposed remedial actions to address areas of identified underperformance. Upon consideration, the Scrutiny Committee is recommended to refer their views and any recommendations to Cabinet for their consideration.

Recommendations

1. That members consider performance results and progress towards achieving the Annual Delivery Plan 2021/22 commitments as aligned to our Corporate Plan Well-being Objectives within the remit of the Committee.
2. That members consider the remedial actions to be taken to address areas of underperformance and to tackle the key challenges identified within the remit of the Committee, with their views and recommendations referred thereafter to Cabinet for their consideration and approval.
3. That members note the progress being made through our recovery strategy and Directorate Recovery plans in response to the ongoing Coronavirus pandemic.

Reasons for Recommendations

1. To ensure the Council clearly demonstrates the progress being made towards achieving its commitments in the Annual Delivery Plan 2021/22 aimed at making a positive difference to the lives of Vale of Glamorgan citizens.
2. To ensure the Council is effectively assessing its performance in line with the requirement to meet our performance requirements as outlined in the Local Government & Elections (Wales) Act 2021 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the well-being goals for Wales.
3. To ensure members maintain an oversight of the recovery issues impacting on the work of the Council and their respective Scrutiny Committees.

1. Background

- 1.1 The Council's Performance Management Framework is the mechanism through which our key priorities and targets are monitored and realised in order to secure continuous improvement and meet our performance requirements.
- 1.2 As part of the review of its Performance Management Framework, the Council has adopted a Corporate Plan (2020-25) which reflects the requirements of the Well-being of Future Generations (Wales) Act 2015 and identifies 4 Well-being Objectives for the Council. We have also refined our performance reporting and monitoring approach to enable us to meet our new duties under the Local Government & Elections (Wales) Act which came into effect from 1st April 2021.
- 1.3 Our performance framework is aligned to our Corporate Plan to enable us to track our progress on well-being objectives (keep our performance under review) and demonstrate how the steps we intend to take will contribute to achieving multiple well-being objectives and in turn the national goals.
- 1.4 In line with these performance arrangements, on a quarterly basis, Cabinet and all Scrutiny Committees will consider a single report that provides a high-level overview of our performance for each Well-being Objective including highlighting areas of improvement that may require greater scrutiny by members. This approach will enable Cabinet and Scrutiny Committees to look at the

achievement of the Corporate Plan holistically, from the perspective of their Committee's remit. In addition, it will enable Cabinet and Scrutiny Committees to flex their work programme to reflect any emerging performance issues that may require more intensive consideration.

- 1.5** Work will continue to further develop and enhance our performance monitoring and reporting arrangements in line with our duties as outlined in the WCFG (Wales) Act and the LG&E (Wales) Act with reference to the wider local government agenda. These discussions will continue to consider the best way to present information to elected members to facilitate scrutiny and identify and explore areas of interest.
- 1.6** [Appendix A](#) outlines our performance for the period 1st April to 30th June 2021 against our Annual Delivery Plan commitments for 2021/22. The quarterly performance report presents the reader with a more accessible view of performance in relation to our annual commitments and demonstrates the progress we are making towards achieving our Corporate Plan Well-being Objectives.
- 1.7** **Section 1:** States the overall RAG (performance) status attributed to the Annual Delivery Plan reflecting the progress made in delivering our priorities as aligned to our 4 Corporate Plan Well-being Objectives. It also provides an explanation of the performance terms used within the report. The performance report uses the traffic light system, that is, a Red, Amber or Green (RAG) status and a Direction of Travel (DOT) to aid performance analysis. Progress is reported for all key performance indicators and actions by allocating a RAG performance status.
- 1.8** **Sections 2 - 5:** Provides an overview of progress for each of the 4 Corporate Plan Well-being Objectives including:
- **Performance Snapshot:** Provides an overview for each Well-being Objective, describing the status of Corporate Plan actions and performance indicators. A RAG status is attributed to actions and measures under each Well-being Objective to reflect overall progress to date and contributes to the overall RAG status for the Well-being Objective.
 - **Performance Exceptions:** Provides key highlights of our achievements and areas we need to improve in relation to our Annual Delivery Plan activities as aligned to the Corporate Plan Well-being Objective.
 - **Appendices:** A hyperlink is provided from each section linking to the following Appendices.
 - **Appendix 1:** Provides, by Well-being Objective, detailed information relating to the Service Plan actions which have contributed to Corporate Plan commitments contained in the annual Delivery Plan 2021/22.
 - **Appendix 2:** Provides detailed performance indicator information linked to each Well-being Objective which show for our planned activities, how well we are performing. It must be noted that any annually reported performance indicators will be reported at end of year when data becomes available. In addition, new performance indicators that have been introduced in 2021 as part of the Council's revised Performance Management Framework will not have data available until end

of year as this year will be used to establish baseline performance. A Not Available (N/A) status will be attributed to all such measures with commentary provided confirming this status. We will continue to develop our key measures within each Well-being Objective to ensure these most accurately reflect our Corporate Plan Well-being Objectives. This appendix includes information for each action/indicator to indicate which Scrutiny Committee's remit it aligns with.

- 1.9 Section 6:** Provides links to five presentations covering all Scrutiny Committees. These explore the cross-cutting aspects of service activity related to our Corporate Plan Well-being Objectives as aligned to the scope of each of respective Scrutiny Committee. The presentations identify the key achievements and challenges as aligned to the remit of each committee and also provide members with an update on Coronavirus recovery. The section also provides links to various corporate health reports, such as the Insight tracker for regulatory recommendations, absence and finance information etc, to help members maintain an oversight of issues that may impact on the work of the Council and their respective scrutiny committees.
- 1.10** The key achievements and challenges as aligned to the remit of the Learning and Culture Scrutiny Committee including a Coronavirus update are provided at [Appendix B](#). For ease of scrutiny, performance exceptions, that is, all actions or PIs within the remit of the Committee that have been attributed a Red status are presented at [Appendix C](#) including a direction of travel and commentary on the performance.

2. Key Issues for Consideration

- 2.1** We have assessed progress in relation to our planned activities as outlined in our Annual Delivery Plan for 2021/22 and used local performance data where available. Over the past year, our statutory statistical obligations from the Welsh Government and the Welsh Local Government's Public Accountability Measures have been suspended indefinitely to enable us to focus on our response to COVID-19 pandemic. However, we are endeavouring to collect performance indicator information to support our performance reporting where possible, although this will still not be possible in all service areas.
- 2.2** All 4 Corporate Plan Well-being Objectives were attributed a Green performance status at Q1 to reflect the progress made to date. This is positive given the ongoing challenges arising from the pandemic.
- 2.3** 97% (306 out of 315) of planned activities outlined in our Annual Delivery Plan have been attributed a Green performance reflecting the positive progress made during the quarter, 1% (2) an amber status and 2% (7) of planned activities were attributed a Red status.
- 2.4** Of the 7 actions attributed a Red performance status during the quarter, 29% (2) were directly as a result of service reprioritisation measures undertaken in response to the impact of the ongoing COVID-19 pandemic. In relation to these areas, where appropriate, work is now recommencing as part of our recovery plans and strategy. Progress in relation to Coronavirus recovery is being reported to members in the presentation accompanying this performance report at Scrutiny Committee and focuses on highlighting issues pertinent to the

Committee's remit. This Coronavirus recovery update forms part of quarterly performance reporting to ensure members maintain an oversight of the recovery issues impacting on the work of their respective Committees. From this perspective, members are requested to note the progress to date in relation to Coronavirus recovery.

- 2.5 Of the 43 quarterly performance measures aligned to our Corporate Plan Well-being Objectives, data was reported for 34 measures where a performance status was applicable. 50% (17) measures were attributed a Green performance Status, 17% (6) an Amber status and 33% (11) a Red status. Data was unavailable for 4 quarterly measures due to reprioritisation measures undertaken in response to the impact of the ongoing COVID-19 pandemic. A performance status was not applicable for 121 measures including a number of annual indicators (104) and those establishing baseline performance for the year (8).
- 2.6 Of the 11 measures attributed a Red performance status during the quarter, the impact of COVID-19 has contributed to 54% (6) missing target.
- 2.7 A detailed report outlining the progress made this quarter towards achieving our Annual Delivery Plan commitments is provided at [Appendix A](#).
- 2.8 [Appendix B](#) provides a summary of the key achievements and challenges as aligned to the remit of the Learning and Culture Scrutiny Committee and also provides members with an update on Coronavirus recovery. For ease of scrutiny, performance exceptions, that is, all actions or PIs within the remit of the Committee that have been attributed a Red status are presented at [Appendix C](#) including a direction of travel and commentary on the performance.
- 2.9 In relation to the planned activities within the remit of the Learning and Culture Scrutiny Committee, 100% (100 out of 100) were attributed a Green performance status. Of the 4 quarterly measures reported, 40% (2) were attributed a Green performance status and 60% (3) were attributed Red status. In relation to the 3 measures attributed a Red status, the impact of COVID-19 has contributed to missing the target.
- 2.10 Elected Members are being asked to consider the Q1 performance results and the proposed remedial actions to address areas of identified underperformance. Upon consideration, the Scrutiny Committee is recommended to refer their views and any recommendations to Cabinet for their consideration.
- 2.11 Members are also asked to note progress being made through our recovery strategy and Directorate Recovery plans in response to the ongoing Coronavirus pandemic.

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1 Performance Management is an intrinsic part of corporate governance and integrated business planning which underpins the delivery of the Council's Corporate Plan and its Well-being Objectives and associated annual commitments in its Annual Delivery Plan 2021/22. Our Corporate Plan has been structured around the Well-being of Future Generations (Wales) Act 2015, through the development of four Well-being Objectives. By aligning our Well-

being Outcomes in the Corporate Plan with the Well-being Goals of the Act, this will enable us to better evidence our contribution to the Goals.

- 3.2 Performance reporting is an important vehicle for showing our progress, not only in terms of impacts across the national well-being goals through achievement of our well-being objectives but also in terms of the changes and improvements made in our approach to integrated planning.
- 3.3 The five ways of working are a key consideration in our corporate Performance Management Framework ensuring that we continue to focus on working differently and in an inclusive way to challenge why, what and how we respond to our key performance challenges.

4. Resources and Legal Considerations

Financial

- 4.1 There are no additional budgetary implications arising from this report, although underperformance in some areas may have a negative impact on external assessments of the Council and could put certain funding opportunities at risk.

Employment

- 4.2 There are no direct workforce related implications associated with this report. However, there are a number of issues contained within the performance report that if not effectively managed have the potential to impact on our staff establishment and performance overall. This may in turn impact adversely on achievement of key outcomes associated with the Corporate Plan.

Legal (Including Equalities)

- 4.3 The Local Government & Elections (Wales) Act 2021 requires that the Council keep its performance under review and consult and report on its performance in order to secure continuous improvement and meet its performance requirements.
- 4.4 The Well-being of Future Generations (Wales) Act 2015 requires the Council to set and publish annual Well-being Objectives that maximise its contribution to achieving the Well-being goals for Wales and report its progress in meeting these.

5. Background Papers

[Corporate Plan 2020-25](#)

[Annual Delivery Plan 2021/22](#)



VALE of GLAMORGAN COUNCIL ANNUAL DELIVERY PLAN MONITORING REPORT




Quarter 1 Performance: 1 April - 30 June 2021






Working
Together
for a Brighter
Future






1.0 Performance Summary Annual Delivery Plan 2021/22






Our overall RAG status for the Annual Delivery Plan is GREEN

Our Well-being Objective Summary Status

Presented below is a summary of our performance in relation to each of the Well-being Objectives outlined in our Corporate Plan. Against each of the Well-being Objectives an overall RAG Status and Direction of Travel is given, as well as an overall RAG status and Direction of Travel for the Annual Delivery Plan as a whole. The Direction of Travel provides an indication of the direction of performance when compared with a previous quarter. For instance, where our RAG status (performance) has improved it is indicated by , where our RAG status has remained the same compared with previous quarter it is shown by  and where our RAG Status has declined it is represented with .

Overall Actions	RAG	Direction of Travel
Objective 1		N/A
Objective 2		N/A
Objective 3		N/A
Objective 4		N/A
Annual Delivery Plan		N/A

Overall PI's	RAG	Direction of Travel
Objective 1		N/A
Objective 2		N/A
Objective 3		N/A
Objective 4		N/A
Annual Delivery Plan		N/A

Overall Objective	RAG	Direction of Travel
Objective 1		N/A
Objective 2		N/A
Objective 3		N/A
Objective 4		N/A
Annual Delivery Plan		N/A

Performance Key






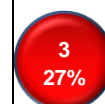
Measures (RAG)	Direction of travel (DOT)	Actions (RAG)	Overall (RAG) status Well-being Objective
Green: Performance is on or above target	↑: Performance has improved on the same quarter last year	Green: Action completed or on track to be completed in full by due date.	Green: Indicates that we are well on track to deliver the key outcomes relating to the Well-being Objective as set out in the Corporate Plan.
Amber: Performance is within 10% of target	↔: Performance has remained the same as the same quarter last year	Amber: Minor delay but action is being taken to bring action back on track.	Amber: Indicates that at this stage, we are on target to deliver the Well-being Objective, but some aspects need to be addressed in order to ensure we remain on track to fully achieve the Well-being Objective.
Red: Performance missed target by more than 10%	↓: Performance has declined compared to the same quarter last year	Red: Action has slipped with limited progress made and an explanation must be provided including any planned remedial action(s) and where appropriate a revised completion date.	Red: Indicates that at this stage, we are not on target to deliver key outcomes relating to the Well-being Objective as set out in the Corporate Plan.

2.0 Well-being Objective 1: To work with and for our communities

Our overall RAG status for 'Working with and for our communities' is **GREEN**

2.1 Performance snapshot

The report highlights our progress at quarter 1 in delivering the Annual Delivery Plan (ADP) activities aligned to our Corporate Plan commitments that contribute to Well-being Objective 1 for the period 2021/22. There are 24 ADP actions aligned to the 7 Corporate Plan commitments within Well-being Objective 1, 'To work with and for our communities'. In total, 135 service plan actions across a number of council services contribute to the delivery of these ADP priorities.

ACTIONS Our performance against Annual Delivery Plan actions gives us an overall GREEN RAG status for this Well-being Objective.					PERFORMANCE MEASURES Our performance against key measures gives us an overall AMBER RAG Status against this Well-being Objective.				
Service Plan Actions Well-being Objective 1: To work with and for our communities					Performance Measures Well-being Objective 1: To work with and for our communities				
			N/A	Total				N/A	Total
			2	135				28	39

Of the 3 actions contributing to the Well-being Objective, where limited progress has been reported during the quarter and therefore attributed a Red performance status, 1 (3%) was as a result of service reprioritisation measures undertaken in response to the impact of the ongoing COVID-19 pandemic.

Actions and Measures Contributing to this Well-being Objective		Number attributed 'Red' Performance status		Reasons for Red status: COVID-19		Reasons for Red status: Other/ Non-COVID	
Actions	Measures	Actions	Measures	Actions	Measures	Actions	Measures
135	39	4	3	1	2	2	1

2.2 Performance Exceptions

Below are key highlights of our achievements and areas where we need to improve in relation to our ADP activities aligned to this Well-being Objective for 2021/22.

2.2.1 What have we done well?

We recognise that we are reliant on online technology more now than ever and are committed to improving how we involve, engage and communicate with residents digitally/online. Key examples of our activity during quarter 1 include the continued provision of online library services, further development of e-billing, economic development advice services, children's support services, school learning and many more. In addition to this activity, our Communications Team are currently evaluating options for migrating the Council's website to a new platform, that will be better equipped to enable the development of a customer focused transactional website.



Engagement with residents continues to rise with the total numbers of subscribers to Vale Connect increasing by 18.25% in the past 12 months from 68,060 to 80,483 subscribers. Along with this our average daily reach on our social media platforms, Twitter and Facebook, continues to actively engage residents, enabling them to keep up to date with news across the Vale. Our Twitter page in particular has exceeded our target of 9,000 impressions (people seeing our tweets/posts) with an average of 12,300 impressions during the quarter 1 period.

We have continued to promote our Welsh Language Services and increase the Welsh Language skills of our staff during quarter 1. Our partners, Menter Bro Morgannwg have continued to provide online activities and learning throughout the pandemic, ensuring that all staff are supported with development of their Welsh Language skills. Staff continue to be encouraged to take up Welsh Language lessons and we have promoted and offered a free online taster course on the Learn Welsh page of the Vale website which staff can readily access. Along with this we are currently developing a digital Welsh Language Awareness module on iDev, and all staff will be encouraged to complete this. Social Services continue to respond to the More Than Just Words Framework, with the forum meeting regularly, extending their membership to include Cardiff and Vale Unitary Health Board and Cardiff and Vale College. The Forum have agreed to work collaboratively to set objectives and progress the aims of the Framework, based on the needs identified by the Senior Management Boards of member organisations.

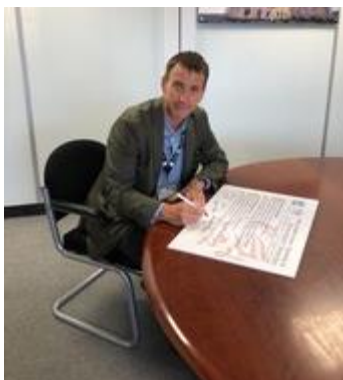




In June 2021 we marked Armed Forces Day with a flag-raising ceremony at our Civic Offices in Barry. During the quarter, we have continued to promote the support available under the Armed Forces Covenant, through relevant advice and support to all members of the Armed Forces Community in relation to a number of different services including housing, council tax, benefits, education, employment, leisure and many more. A Veterans Advice Service role has been integrated with the Regional Armed Forces Liaison Officer role to assist the coordination of activities and to engage better with regional and national initiatives. The Internal Armed Forces Covenant Group has been re-established and has been integrated with the Vale Heroes and Digital Inclusion groups to make best use of available resources.



We remain committed to develop more online services and improve the responsiveness of services including the use of assistive technology. For example, working in collaboration with Boots the Pharmacy and care home staff we re-cabled our first care home, Ty Dyfan Residential Home to enable the successful delivery of digital medication. In Adult Services we continue to explore opportunities to maximise digital services through development of our website to enable a stronger customer integration through electronic referrals, intelligent information sharing and self-assessment for our Telecare service. In the Adult Learning Disability Team, the regional ICF (Integrated Care Fund) Digital Support Officer is piloting a digital assessment tool which helps to identify people's strengths and areas for development enabling the team to target digital technology in the best way to support people's independence. In Learning Disability day services, the 'SeeMe' project continues to be rolled out to enable people to express how they wish to be supported via video.



As a Council we [signed a declaration to be a diverse Council](#). Endorsing the declaration is a key element in the Council's support for the Diversity in Democracy programme, led by the Welsh Local Government Association (WLGA), which aims to advance equality and diversity in councils before the 2022 elections. The declaration requires us to:

- Provide a clear, public commitment to improving diversity;
- Demonstrate an open and welcoming culture to all;

- Consider staggering Council meeting times and agreeing recess periods to support Councillors with other commitments; and
- Set out an action plan of activity ahead of the 2022 local elections.



Staff well-being continues to be a top priority for the Council, we have continued to assist our staff to work at home and in different ways for example, investing in development and well-being initiatives through our Well-being Champions, also well-being activities such as Yoga, mindfulness, HIIT classes, Hump Day Head Space, online nutrition and finance workshops, 365-counselling support, as well as organised outdoor Woodland well-being sessions and staff volunteering, all of which promote work-life balance and health and well-being.



We have continued to contribute to the development and co-ordination of a variety of activities to enhance inclusivity in the workplace, during quarter 1 we arranged a learning café event on the use of pronouns that promotes inclusivity of non-binary people. We have also successfully sourced training on race awareness and the socio-economic duty which will shortly be rolled out to all staff. We continue to support GLAM and the Ethnic Minorities Network, and regularly post articles on national and international equality awareness days to promote a better understanding of issues faced by disadvantaged groups. On May 24 we celebrated Pan Visibility Day, a day to recognise and celebrate those that identify as pansexual. Closely followed by Pride month in June, which recognises and celebrates all the LGBT+ communities all around the world

2.2.2 What do we need to improve?



Progress work to meet the needs of those living with or caring for someone with Dementia. We have used this quarter to resettle our day service attendees and endeavour to establish the positive working relationships we harnessed pre-pandemic with Carers Trust South East Wales (CTSEW) to jointly deliver our Older Person's Day Service. In the coming quarter, we will support the establishment of the Vale of Glamorgan Council's dementia working group internally which will enhance and support the work of the Dementia Champions and extend and develop the reach of Dementia Friendly Communities. We will need corporate support to move this forward so that the work is not siloed in Social Care.



Performance in relation to working days per full time equivalent local authority employee lost due to sickness absence has worsened from 1.69 days reported in Q1 last year to 2.63 in 2021/22 in the same period. Longer term absence days lost is notably higher than in the previous year and contributing to the performance being below the target of 2.33 days. Discussions are ongoing with our Senior Leadership Team to look into the reasons for the higher absence levels and identify remedial action where possible.



We have continued to work on the percentage of corporate complaints dealt within target timescales. During this quarter, 62.9% of complaints were dealt within timescale against a target of 75%, which is slightly lower than Q1 of 2020/21, 69.59%. A review of the process for recording and processing complaints has been initiated with a view to using new functionality available via the Digital Customer service platform to improve performance in this area. This may include reminders to complaint owners of when deadlines are approaching, the ability to "stop the clock" when waiting for information from the complainant and automated escalation to line managers when deadlines are breached.



Our financial position is set to become even more challenging given the emerging impacts of the recent COVID-19 pandemic. Like all local authorities across the country, the Vale has been at the forefront of the response to the coronavirus pandemic which has put pressure on its finances. Supporting communities and keeping vital services running has never been more critical but this has led to high increases in demand and necessary unforeseen expenditure for the Council. At the same time, however, we are facing significant and immediate reductions in income which is likely to impact on our ability to meet the agreed 2021/22 budget and proposed savings. The financial emergency support packages provided by both Westminster and the Welsh Government to help local authorities respond have been welcomed, however, this support is likely to only be available in the short term, potentially contributing to a significant increase in funding shortfall and impacting on the financial resilience of the Council.

Appendix 1: Provides, by Well-being Objective, detailed information relating to the Service Plan actions which have contributed to Corporate Plan commitments outlined in our Annual Delivery Plan 2021/22.




Appendix 2: Provides detailed performance indicator information linked to each Well-being Objective which show for our planned activities, how well we are performing. It must be noted that any annually reported performance indicators will be reported at end of year when data becomes available. In addition, new performance indicators that have been introduced in 2021 aligned to the new Corporate Plan will not have data available until end of year as this year will be used to establish baseline performance. A Not Available (N/A) status will be attributed to all such measures with commentary provided confirming this status. We will continue to develop our key measures within each Well-being Objective to ensure these most accurately reflect our Corporate Plan.

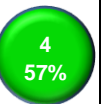


3.0 Well-being Objective 2: To support learning, employment and sustainable economic growth

Our overall RAG status for ‘Supporting learning, employment and sustainable growth’ is **GREEN**

3.1 Performance snapshot

The report highlights our progress at quarter 1 in delivering the Annual Delivery Plan (ADP) activities aligned to our Corporate Plan commitments that contribute to Well-being Objective 2 for the period 2021/22. There are 20 ADP actions aligned to the 8 Corporate Plan commitments within Well-being Objective 2, ‘To support learning, employment and sustainable economic growth’. In total, 37 service plan actions across a number of council services contribute to the delivery of these ADP priorities.

ACTIONS Our performance against Annual Delivery Plan actions gives us an overall GREEN RAG status for this Well-being Objective.				
Service Plan Actions Well-being Objective 2: To support learning, employment and sustainable economic growth				
			N/A	Total
			0	37

PERFORMANCE MEASURES our performance against key measures gives us an overall AMBER RAG Status against this Well-being Objective.				
Performance Measures Well-being Objective 2: To support learning, employment and sustainable economic growth				
			N/A	Total
			39	46

Actions and Measures Contributing to this Well-being Objective		Number attributed 'Red' Performance status		Reasons for Red status: COVID-19		Reasons for Red status: Other/ Non-COVID	
Actions	Measures	Actions	Measures	Actions	Measures	Actions	Measures
37	46	0	2	N/A	2	N/A	0

3.2 Performance Exceptions

Below are key highlights of our achievements and areas where we need to improve in relation to our ADP activities aligned to this Well-being Objective for 2021/22.

3.2.1 What have we done well?



We have continued to work in partnership to address issues arising from the impact of COVID-19 measures on schools and ensure that the specific needs of our vulnerable learners are addressed accordingly. Under the Childcare and Play grant we have delivered a small grant scheme to support sustainability, new childcare provision and additional childcare places. The management of the Childcare Development Fund is progressing well, providing support directly to children who have been affected by the COVID-19 restrictions. Capital work is progressing well with Gladstone Bach complete, pending Care Inspectorate Wales registration. Work has commenced on the new Meithrin on Ysgol Dewi Sant and Childcare Unit on Llanfair Primary, on track to complete in August 2021. Our Quality monitoring officer has provided all settings with relevant advice and guidance around temporary relaxation of National Minimum standards and ongoing support about general concerns on finances and business support.



We have continued to deliver new devices to schools to support remote learning in the unfortunate event of any further COVID-19 lockdowns. To date 6,500 new devices have been delivered to schools with a further 1,394 devices to follow during quarter 2.



All of our current projects in relation to delivering 21st Century Schools Programme improvements (Band B) including the expansion of Ysgol Y Deri, work on new school buildings across the Vale, expansion of primary school capacity in Cowbridge and development of a Centre of Learning and Well-being and specialist ALN resource base at Whitmore High School are currently on track. Whitmore High School's new building opened to pupils on 21st May 2021, including our autism resource base at Whitmore School. We continue focus on delivering the Centre for Learning and Wellbeing and the expansion of Cowbridge primary school places.



Initially our One Stop Shop advice service was via telephone only in line with COVID-19 restrictions, but we have been able to physically open this facility during quarter 1 (in accordance with restrictions) to deliver a full range of housing related support, advice and assistance regarding any issues our residents have. We have also continued to support victims of illegal money lending to access debt advice and rebuild their finances. The Wales Illegal Money Lending Unit is dealing with a surge of new cases arising from the financial difficulties some found themselves in as a result of the pandemic and associated lockdowns. Working in partnership, we continue to investigate illegal lenders and provide support to victims, along with the delivery of training of partner agencies.



We continue to support service users, predominantly the long-term unemployed and young people not in employment, education or training to help them into employment. We have had a positive start to the year in engaging people as part of the Communities for Work (C4W) programme, with 23% of people engaged against the target of 15%, an improvement against last year's figure of 10%. The over 25 age category especially, saw improvements in enrolment with over 65% people engaging. The percentage of Communities for Work plus (C4W+) people engaged against target has also continued to increase to 53% in comparison to 46% last year. Referrals have come in peaks but have enabled a steady first quarter.



We continue to explore opportunities for transport improvements throughout the Vale of Glamorgan in conjunction with Welsh Government, the Regional Transport Authority and the Cardiff Capital Region. During quarter 1, we have continued with our ongoing projects including the Barry Docks and Cogan interchanges, both of which are at WelTAG stage 3. We have successfully been awarded £1m Welsh Government funding for construction of the improved active travel route through St Athan and Next Bike expansion as well as a number of other active travel improvements throughout the Vale. Our Regeneration team have continued to work closely with our Transport team to secure Active Travel enhancements through planning permission. Examples include the application at Beggars Pound and St Athan secured land for Strategic Active Travel Route. Barry Docks Interchange WelTAG study Stage 2 has been reported to the Review Group and Cabinet for consideration. At present, consultants are working towards detailed design and approvals and a Stage 3 Business Case for submission to Welsh Government and Cardiff City Region.



Inevitably, the pandemic has had a detrimental effect on many businesses across the Vale. However, we are committed to supporting our town centres to recover and adapt following the effects of COVID-19. We have committed to do this by improving our public areas and green spaces and enhancing our transport infrastructure. For example, we have implemented a Town Centre Planting Scheme and during the quarter, have completed tree planting at Holton Road and Llantwit Major Station to improve the public realm and attractiveness of our town centres as well as to improve air quality and offset carbon emissions. We have also continued to implement a Town Centre first approach to retail and associated facilities through the planning system.

3.2.2 What do we need to improve?



We need to ensure appropriate provision is available to meet the bespoke needs of increasing numbers of children and young people presenting with acute anxiety and other social, emotional and mental health needs. We recognise that there is an urgent need for all our schools to work within an evidence based, psychologically informed framework that incorporates an understanding of Developmental Trauma, Adverse Childhood Experiences, Attachment and the neuroscience of mental health and ill health and have already made significant progress in this area during the pandemic. Our trauma informed Engagement Service and our provision for foundation phase children with SEMH is a first in Wales and work continues with Schools and our partners to expand the trauma informed approach across the Vale of Glamorgan and support our most vulnerable learners.



There is a need to ensure that all children and young people re-engage and catch-up on learning lost during the lockdowns and self-isolation to ensure they are not further disadvantaged. Whilst some funds have been allocated by Welsh Government to support learning recovery, the sheer scale of what needs to be achieved in the short to medium term will require significant and sustained investment over a number of years. School budgets were already under significant pressure and the impact of COVID-19 has further exacerbated the situation. Progressing with radical curriculum reforms against this backdrop will be challenging for all involved and may put its success at risk.

We are seeing increasing demand for Additional Learning Needs (ALN) provision and increasing customer expectations which continue to place additional pressure on both central education resources and on individual schools' budgets. The Additional Learning Needs and Education Tribunal Act places increased duties on the local authority which impacts on the teams to deliver services in line with these expectations. COVID-19 has impacted adversely on implementation of the ALN Act and this work is now being phased in order to provide more time to prepare for the full impact of the Act. This is a particularly complex area of change and the phased approach in the implementation of the Act will be needed.



There is clear evidence that COVID-19 has impacted on young people in terms of positive education destinations especially, Year 13 (18-year-olds). The number of NEET young people for the 2019/20 academic year doubled compared to the previous year

from 1.5% to 3%. This is an area where we are increasing support. We are also focusing our efforts on identifying those pupils listed as 'unknown' in terms of positive destination outcomes and are working collaboratively to reduce these numbers.

Appendix 1: Provides, by Well-being Objective, detailed information relating to the Service Plan actions which have contributed to Corporate Plan commitments outlined in our Annual Delivery Plan 2021/22.





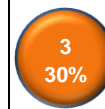

Appendix 2: Provides detailed performance indicator information linked to each Well-being Objective which show for our planned activities, how well we are performing. It must be noted that any annually reported performance indicators will be reported at end of year when data becomes available. In addition, new performance indicators that have been introduced in 2021 aligned to the new Corporate Plan will not have data available until end of year as this year will be used to establish baseline performance. A Not Available (N/A) status will be attributed to all such measures with commentary provided confirming this status. We will continue to develop our key measures within each Well-being Objective to ensure these most accurately reflect our Corporate Plan.

4.0 Well-being Objective 3: To support people at home and in their community

Our overall RAG status for ‘Supporting people at home and in their community’ IS **GREEN**

4.1 Performance snapshot

The report highlights our progress at quarter 1 in delivering the Annual Delivery Plan (ADP) activities aligned to our Corporate Plan commitments that contribute to Well-being Objective 3 for the period 2021/22. There are 37 ADP actions aligned to the 12 Corporate Plan commitments within Well-being Objective 3, ‘To support people at home and in their community’. In total, 100 service plan actions across a number of council services contribute to the delivery of these ADP priorities.

ACTIONS					PERFORMANCE MEASURES				
Our performance against Annual Delivery Plan actions gives us an overall GREEN RAG status for this Well-being Objective.					our performance against key measures gives us an overall AMBER RAG Status against this Well-being Objective.				
Service Plan Actions Well-being Objective 3: To support people at home and in their community					Performance Measures Well-being Objective 3: To support people at home and in their community				
			N/A	Total				N/A	Total
			2	100				37	47

Of the 2 actions contributing to the Well-being Objective, where limited progress has been reported during the quarter and therefore attributed a Red performance status, 1 (50%) was as a result of service reprioritisation measures undertaken in response to the impact of the ongoing COVID-19 pandemic.

Actions and Measures Contributing to this Well-being Objective		Number attributed 'Red' Performance status		Reasons for Red status: COVID-19		Reasons for Red status: Other/ Non-COVID	
Actions	Measures	Actions	Measures	Actions	Measures	Actions	Measures
100	47	2	3	1	2	1	1

4.2 Performance Exceptions

Below are key highlights of our achievements and areas where we need to improve in relation to our ADP activities aligned to this Well-being Objective for 2021/22.

4.2.1 What have we done well?



During quarter 1 we have successfully delivered a £2.3 million accessible housing development at Clos Holm View, Barry. In total 11 homes have been developed, built and finished to high standards. Of the 11 homes, 5 bungalows have been specifically built and adapted for disabled residents. This is just one of many projects aimed at boosting the Council's housing stock and follows the successful completion of a 28 home development at Brecon Court in the town last year. The project was part-financed through an Affordable Housing Grant via Welsh Government which enabled us to support a number of apprenticeships, both paid and unpaid work experience opportunities as part of the development.



We continue to contribute to the regional arrangements for Test, Trace, Protect (TTP) as one of the most significant mechanisms available to prevent the onward spread of the virus. These arrangements draw together colleagues from various partner organisations, including Shared Regulatory Services, Public Health, Communications HR and Social Services. The Council leads the communications workstream for TTP on behalf of the partnership and this work has informed the communications associated with the mass vaccination programme, with the Council working alongside the UHB to promote the importance of vaccination to residents across the Vale of Glamorgan. Vaccinations have been made available in a coordinated and timely manner for Council staff including Social Services staff with the vast majority having received both vaccinations. The PPE team have continued to support the vaccination programme by escalating the priority of social care staff who are top priority to be vaccinated. Lateral Flow Device tests have been circulated to all frontline staff with the encouragement to test twice a week. To ensure we are up to date with vaccinations in commissioned care home staff, we recently completed a review to identify any gaps in vaccinations.



We continue to work in partnership with the Public Services Board to implement the Move More, Eat Well Plan and encourage people of all ages to have active and healthy lifestyles. An additional post has been created within the Sport and Play Team, supported by Public Health Wales, providing additional resource to support the work to deliver the Vale's priorities. Since the launch of the Move More Eat Well Plan in July 2020, progress has been affected by COVID-19, however, work has continued to progress with examples of recent work including the collaboration between the Vale Healthy Living Team and

Flying Start to support families to remain active throughout lockdown. We also ran the virtual Food Vale Festival during March and April 2021 to celebrate food in the Vale, raise the profile of the Food Vale partnership and local businesses and promote the benefits of eating locally and well. The Food Vale Festival activities included virtual cook-a-longs, videos tours, recipe videos, online discussions and scavenger hunts to encourage people of all ages and backgrounds to get involved.



In June we supported National Bike Week by inviting cyclists to take their bikes to Cosmeston Country Park for sessions offering minor repairs and safety checks. We highlighted the range of cycle routes readily available across the Vale, including areas around Barry, Cowbridge, Dinas Powys, Llantwit Major, Penarth, Rhoose, St Athan and Sully. This initiative supports our commitment to improve health and wellbeing for residents and encourage more environmentally friendly and active travel.



We have continued to deliver the nextbike programme in Penarth and explore the potential for expansion of the scheme to Sully, Dinas Powys and Barry as part of promoting active travel in the Vale. During quarter 1, we have prepared and planned for the nextbike expansion in Sully and Dinas Powys to take place during quarter 2 and 3. We are also considering docking stations in Barry once the installations are completed in the Sully and Dinas Powys areas.



The Vale of Glamorgan Council's Art Central Gallery reopened on 26th April displaying over 90 exhibits by the Women's Arts Association Wales (WAAW). The exhibition showcased a variety of media, including sculptures, paintings, textiles, ceramics, photography and prints, enabling us to showcase first-time female artists.



We have continued to collaborate with partners to promote our schools and libraries as community and well-being hubs and increase the diversity of leisure, art and cultural learning opportunities available to citizens in the Vale. Although access to our public buildings continued to be restricted during quarter 1, we were able to deliver activities for young people and families outdoors in well ventilated spaces, in particular at Penarth Pier. In relation to our libraries, Penarth Library reopened on the 4th May with a fully refurbished ground floor space, providing more comfort for users and improving the customer experience as we begin to offer a range of activities for citizens moving forward.



Our Anti-Social Behaviour team worked through 782 ASB incidents during quarter 1. 267 of these were classed as 'environmental' and therefore relate mostly to Covid-19 breaches and were therefore referred to the Joint Enforcement Team. These figures show a reduction month to month indicating the reducing impact of Covid-19 on ASB and community cohesion as individuals and organisations continue to move further into the recovery phases of the pandemic. Of the 782 incidents, there were 329 Alcohol Related Anti-Social Behaviour referrals which is an increase from quarter 1 2020/21. This increase is in part a reflection of the habitual increase in ASB that is seen during the summer months with gradual increases noticed in the number of youth gatherings where anti-social behaviour causes disruption in certain hotspots across the Vale. The Council has implemented new 'Open Spaces' meetings, where, once a week, different departments within the Local Authority meet with local policing colleagues to discuss any issues arising with the Vale's open spaces and devise joint strategies to address issues or develop preventative solutions to emerging trends. These meetings have received positive feedback and success in delivering a coordinated and appropriate response to issues of crime and disorder that have an impact on multiple departments within the Council as well as South Wales policing colleagues.



As an integral component of community safety, the Vale has continued to engage with communities to provide safety messages, support safety and security campaigns and increase feelings of safety and well-being. During the quarter, 10 public engagement events were conducted, 1 home visit, 15 leaflet drops and 5 training sessions. In terms of engagement, we created 127 Twitter posts, 104 Facebook posts and 13 Instagram covering a range of community safety initiatives and issues generating increased followers across our social media platforms. We have also continued to create and publish insightful highlight reports to provide residents, partners and members with quick, clear and relevant information regarding the activities of the Community Safety Team and Safer Vale Partnership.

4.2.2 What do we need to improve?



Only 78% of domestic abuse victims reported that they felt safe as a result of target hardening, in comparison to quarter 1 2020/21 where 100% felt safer against the target of 100%. The complexity of the issues faced by individual victims of domestic abuse means there a variety of reasons why individuals may not feel safer simply as a result of the physical improvement of security of their property. Due to the increase of technology, we have found that certain devices give easy access to perpetrate domestic abuse, maintaining coercive control over a victim means that there are often multiple avenues through which a perpetrator can make a victim feel unsafe. It is also expected that as the team continues to increase the provision of target hardening to victims of domestic abuse, with the greater numbers will come a more diverse range of victims with differing thresholds and perceptions of feelings of safety. We will continue to offer victims additional support to aid with feelings of safety as well provide physical safety measures in their homes.



Sustaining and improving participation levels in physical activity at a time of diminishing resources will be a challenge this year. The COVID-19 pandemic has been a particularly challenging time with all direct delivery programmes ceasing and clubs/leisure centres across the county being closed. This led to the need to rethink how we deliver our services during this time, with more focus being placed on promoting family-based activities and utilising online platforms to promote these opportunities. Moving forward, for quite some time to come, sport and physical activity will look very different. We are working with our partners to plan what the future will look like and how residents can safely return to physical activity.



Homelessness is a growing national challenge and a significant challenge for the Vale. The publication of Welsh Government's Guidance to local authorities during the COVID-19 pandemic, placed a duty on the Authority to provide everyone with temporary accommodation, posing a major challenge over the past year and beyond. There is a need to find innovative rehousing solutions, as there are currently over 200 people in temporary accommodation waiting to be rehoused in the Vale. As at March 2021, there were nearly 5,000 housing applicants on the Vale of Glamorgan Housing Register.

Appendix 1: Provides, by Well-being Objective, detailed information relating to the Service Plan actions which have contributed to Corporate Plan commitments outlined in our Annual Delivery Plan 2021/22







[Appendix 2:](#) Provides detailed performance indicator information linked to each Well-being Objective which show for our planned activities, how well we are performing. It must be noted that any annually reported performance indicators will be reported at end of year when data becomes available. In addition, new performance indicators that have been introduced in 2021 aligned to the new Corporate Plan will not have data available until end of year as this year will be used to establish baseline performance. A Not Available (N/A) status will be attributed to all such measures with commentary provided confirming this status. We will continue to develop our key measures within each Well-being Objective to ensure these most accurately reflect our Corporate Plan.

Well-being Objective 4: To respect, enhance and enjoy our environment

Our overall RAG status for 'To respect, enhance and enjoy our environment' is **GREEN**

5.1 Performance snapshot

The report highlights our progress at quarter 1 in delivering the Annual Delivery Plan (ADP) activities aligned to our Corporate Plan commitments that contribute to Well-being Objective 4 for the period 2021/22. There are 20 ADP actions aligned to the 8 Corporate Plan commitments within Well-being Objective 4, 'To respect, enhance and enjoy our environment'. In total, 50 service plan actions across a number of council services contribute to the delivery of these ADP priorities.

ACTIONS					PERFORMANCE MEASURES				
Our performance against Annual Delivery Plan actions gives us an overall GREEN RAG status for this Well-being Objective.					our performance against key measures gives us an overall AMBER RAG Status against this Well-being Objective.				
Service Plan Actions Well-being Objective 4: To respect, enhance and enjoy our environment					Performance Measures Well-being Objective 4: To respect, enhance and enjoy our environment				
			N/A	Total				N/A	Total
			3	50				17	23

Of the 2 actions contributing to the Well-being Objective, where limited progress has been reported during the quarter and therefore attributed a Red performance status, 0 were as a result of service reprioritisation measures undertaken in response to the impact of the ongoing COVID-19 pandemic.

Actions and Measures Contributing to this Well-being Objective		Number attributed 'Red' Performance status		Reasons for Red status: COVID-19		Reasons for Red status: Other/ Non-COVID	
Actions	Measures	Actions	Measures	Actions	Measures	Actions	Measures
50	23	2	3	0	1	2	2

5.2 Performance Exceptions

Below are key highlights of our achievements and areas where we need to improve in relation to our ADP activities aligned to this Well-being Objective for 2021/22.

5.2.1 What have we done well?



In line with our commitment to reduce the impact of erosion, flooding and pollution on our coastal areas and watercourses, we have secured £150,000 Welsh Government funding to protect homes in the Vale from flood risk. This funding will be used to deliver flood protection to 22 properties in Sully. Following the flood damage to businesses and properties in Dinas Powys, Sully and Penarth in December 2020, specialist contractors are undertaking surveys of the properties affected and flood protection works will be completed later on in the year. This work will provide an additional level of protection against future risk of internal property flooding and provide our residents with assurance.



During the quarter, we have introduced an innovating grass-cutting regime to a variety of our green spaces to produce meadow areas of wildflowers as part of our one of our goals to tackle the environmental impact of carbon emissions. We have worked in partnership with Vale Local Nature Partnership, a group that consists of local businesses, charities and other organisations, to identify a number of sites around the Vale including an area of the Old Knap Lido, Marine Drive, Salisbury Road and Cliff Top in Penarth. Limiting the number of times, we cut the grass helps to increase the biodiversity in the area, assists pollinating insects and animals whilst off-setting our carbon emissions and contributing towards our goal of net zero emissions by 2030.



Good progress has been made towards developing a “Local Pantry Scheme” to reduce food poverty in the Vale and we are currently developing a food pod with residents in St Lukes Avenue, Penarth. We also have staff working alongside local volunteer groups, Fair Share and local shops in order to address the current food poverty concerns and ensure that all households on lower incomes have access to nutritional and good quality produce. Along with this, we continue to further develop an Education Centre and Plastic Bottle Green House at the Margaret Avenue garden project. The Education Centre is nearing completion at Margaret Avenue and we hope to formally launch the community garden when COVID-19 restrictions allow.



Our Neighbourhood Services Team continues to successfully remove reported fly tipping within the target timescale. During quarter 1, we cleared fly-tipping within an average of 1.06 days, exceeding our target of 2 days. We will continue to work with our community to ensure that the local environment is clean, attractive and well managed for all residents and visitors.



72% of household waste collected by the Council was prepared for reuse and/or recycled during quarter 1. This is a further improvement in relation to last year's performance at quarter 1 (70%) and we have also exceeded the statutory target for 2021/22 of 70%.

5.2.2 What do we need to improve?



We recognise that the temporary halt to normal life and successive lockdowns is neither sustainable nor enough to stop climate change and we have a lot of work to do if we are to reduce our carbon emissions to net zero before the Welsh Government's target of 2030. We will need to make representations to the Welsh and UK Government's, to provide the necessary powers, resources, and technical support to local authorities in Wales to help us successfully meet the 2030 target. We will also need to continue to work with partners across the region to develop and implement best practice methods that can deliver carbon reductions and help limit global warming. We will continue to consult stakeholders including Councillors, residents, young people, businesses and other relevant parties to develop a strategy in line with a target of net zero emissions by 2030 and explore ways to maximise local benefits of these actions in other sectors such as employment, health, agriculture, transport and the economy.



Salix funding is now available to replace another 3,700 lanterns to LED on strategic routes. At present 70% of the Council's street lighting has been converted to LED but we have fallen short of our target which is 90%. It is anticipated that this work will now be completed by September 2021. Completion of this scheme will contribute towards our goal of reducing the organisation's carbon emissions to net zero before 2030 and minimising the negative impact of our activities on the environment.



We need to revise the Local Flood Risk Management Strategy in response to the updating of the National Flood and Coastal Erosion Risk Management Strategy pending guidance from Welsh Government. We also need to develop a Strategy to promote the use and retrofit of Sustainable Drainage Systems (SUD) including an assessment of the benefits of producing new supplementary planning guidance regarding the use of SUDs to mitigate flood risk.

Although we continue to exceed the statutory recycling target for 2020/21 of 70% set by Welsh Government, we need to reduce further the levels of contamination in working towards achieving zero waste. By 2025, we will need to have significantly reduced our waste and aim to manage any waste that is produced in a way that makes the most of our valuable resources. We will continue to ensure that we engage and support residents to make these changes as easily as possible.



We recognise that we would benefit from having an overall Waste Management Strategy to help us continue delivering our waste management services and changes. With this in mind, we are developing a ten-year Waste Management Strategy and supporting action plan in line with Welsh Government statutory guidance and the Well-Being of Future Generations Act which states an expectation that public bodies look at least ten years ahead. This will be reported to Cabinet during 2021/22.

Appendix 1: Provides, by Well-being Objective, detailed information relating to the Service Plan actions which have contributed to Corporate Plan commitments outlined in our Annual Delivery Plan 2021/22

Appendix 2: Provides detailed performance indicator information linked to each Well-being Objective which show for our planned activities, how well we are performing. It must be noted that any annually reported performance indicators will be reported at end of year when data becomes available. In addition, new performance indicators that have been introduced in 2021 aligned to the new Corporate Plan will not have data available until end of year as this year will be used to establish baseline performance. A Not Available (N/A) status will be attributed to all such measures with commentary provided confirming this status. We will continue to develop our key measures within each Well-being Objective to ensure these most accurately reflect our Corporate Plan.

ANNUAL DELIVERY PLAN MONITORING REPORT 2021/22

Links to latest corporate health reports/information to enable members to maintain oversight of issues that may impact on the work of the Council and their respective committees.

[Q4 Corporate Risk Register](#)

[Q4 Sickness Absence Report 2020/21](#)

[Insight Board: Action Tracker June 2021](#) (incorporating progress updates against regulatory proposals and recommendations).

PERFORMANCE SUMMARY

ANNUAL DELIVERY PLAN 2021/ 2022

OVERALL RAG STATUS FOR THE ANNUAL DELIVERY PLAN IS **GREEN**

Overall Action	RAG	Direction of Travel	Overall PI's	RAG	Direction of Travel	Overall Objective	RAG	Direction of Travel
Objective 1	G	N/A	Objective 1	A	N/A	Objective 1	G	N/A
Objective 2	G	N/A	Objective 2	A	N/A	Objective 2	G	N/A
Objective 3	G	N/A	Objective 3	A	N/A	Objective 3	G	N/A
Objective 4	G	N/A	Objective 4	A	N/A	Objective 4	G	N/A
Annual Delivery Plan	G	N/A	Annual Delivery Plan	A	N/A	Annual Delivery Plan	G	N/A

WHAT HAVE WE ACHIEVED?

Objective 1: Work with and for our communities:

- Cadoxton Primary School won the 'Community and Collaboration' award at the [Tes School Awards](#), impressing judges with its Big Bocs Bwyd initiative and junk food café, providing low cost fresh food to families.
- Further enhanced ICT infrastructure in schools by enrolling over 900 windows devices into Microsoft InTune with a further 1,394 devices being delivered to schools to support remote learning and education continuity.
- Created and promoted a regional Welsh medium ALN resource directory to support provision and ensure consistency in practice. Also collaborated on developing a ground-breaking Welsh language reading test and comprehensive training directory for schools.
- Our outreach provision has supported inclusion in all education settings ensuring that learning experiences meet pupil needs and support their well-being.

Objective 3: Support People at home and in their community:

- Penarth Pier Pavilion hosted Wales' first live classical music event since lockdown restrictions eased. The Penarth Chamber music festival took place with a small audience in-person and a live stream through their [YouTube channel](#).
- As part of the Move More, Eat Well Plan, proactively promoted the "eat them to defeat them" campaign in schools, to encourage pupils to eat more vegetables.
- Successfully piloted a co-working pilot using empty spaces in town centres and rural locations and are expanding this initiative.
- Improved outcomes for children and young people and families in need by delivering targeted early intervention using innovative methods to engage with service users, assisted by the Children & Communities Grant.

Objective 2: Support learning, employment and sustainable economic growth:

- A Centre for Learning & Well-being is being established under the management of Ysgol Y Deri from September 2021. The autism resource base at Whitmore School is now open, ensuring appropriate provision to meet demand. The new build Whitmore High school opened in May 2021.
- Supported child care settings via the Childcare Development Fund, Gladstone Bach is complete, new Meithrin at Ysgol Dewi Sant and the Childcare Unit at Llanfair Primary school building are on track.
- Since going live with the Kick Start initiative, over 100 placements of the 146 placements across 51 local businesses have been filled.
- Created new accessible opportunities for volunteers and adult learners via the Palmerston Learning Centre community garden.




Objective 4: Respect, enhance and enjoy our environment:

- Engaged with schools and community groups to raise awareness about project Zero. During Q1, Barry Island Primary School took part in an Enrichment Week, learning about climate, biodiversity and clean energy, bringing Project Zero to life and building this into their new curriculum.
- Low and net zero carbon projects as part of the School Investment and the 21st Century Schools Programme remain on track, alongside the work with Cardiff University's K2n project to set up carbon monitoring once buildings are operational.
- Launched school ecology resources to support schools with enhancing outdoor areas for nature and play as part of supporting development of a Green Infrastructure Strategy.
- Nextbike expansion into Sully and Dinas Powys following its success.



PERFORMANCE SNAPSHOT:

LEARNING & CULTURE SCRUTINY COMMITTEE

Actions and measures within the remit of this Scrutiny Committee		PERFORMANCE STATUS					
		 GREEN		 AMBER		 RED	
Actions	Measures	Actions	Measures	Actions	Measures	<u>Actions</u>	<u>Measures</u>
53	4	100(100%)	2 (40%)	0 (0%)	0 (0%)	<u>0 (0%)</u>	<u>3 (60%)</u>

ACTIONS SLIPPED	
COVID-19 Related reasons	N/A
NON-COVID Related reasons	N/A

PERFORMANCE MEASURES SLIPPED	
COVID-19 Related reasons	3 /3 (100%)
NON-COVID Related reasons	0/0 (0%)

WHAT DO WE NEED TO IMPROVE?

Objective 1: Work with and for our communities:

- Ensure we meet the needs of our digitally excluded pupils as we progress with the new school attendance arrangements.
- Work collaboratively with key stakeholders, involving children and their families to meet the increased demand for specialist services and placements for children and young people.
- Strengthen our engagement with communities, parents and carers, and learners to inform our learning recovery plans.
- Progress the upskilling of staff in order to build the specialist skills and expertise required to support the shift in strategy for blended learning.

Objective 3: Support people at home and in their community:

- Work collaboratively to build on the cohesive approach taken in supporting our vulnerable children and families e.g. via the Vulnerable Children Tactical Group, Engagement, and the Attendance Well-being & Engagement Teams.
- Promote active travel options to improve children and young people's well-being (including those with disabilities) and help build independence.
- Increase diversity and opportunities for community participation in leisure, art and cultural learning online.
- Respond to the outcome of the consultation on the Council's Arts Strategy

Objective 2: Support learning, employment and sustainable economic growth:

- Ensure appropriate provision to meet the bespoke needs of increasing numbers of children and young people presenting with acute anxiety and other social, emotional and mental health needs.
- Ensure that all children and young people re-engage and catch-up on learning lost during the lockdowns to ensure they are not further disadvantaged.
- Work via the AWE and EWS teams to reduce further the number of pupils with low attendance.
- Work in partnership to ensure positive education destinations. Number of NEET young people at the end of Year 13 doubled compared to the previous year from 1.5% to 3%.

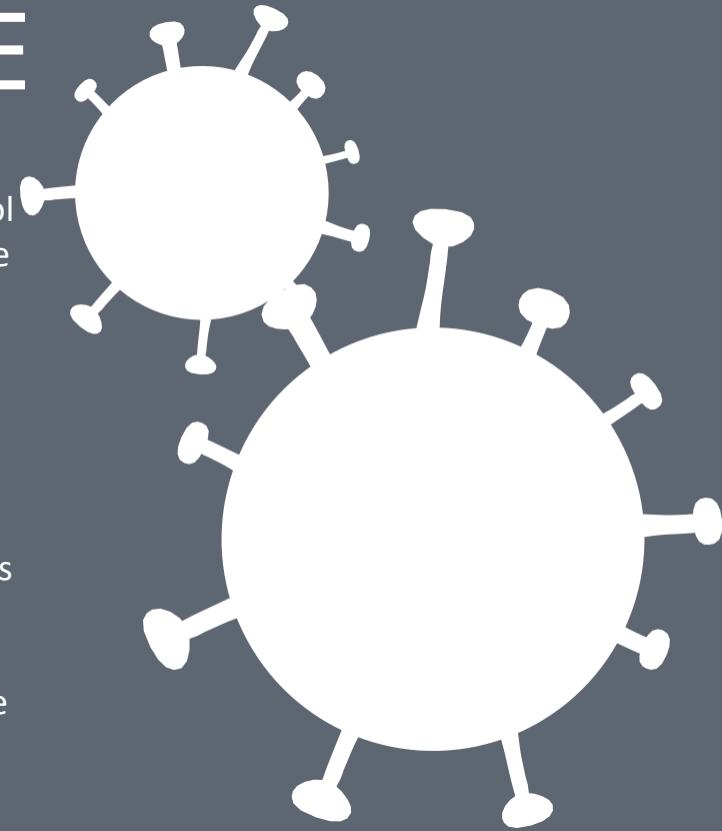
Objective 4: Respect, enhance and enjoy our environment:

- Progress work to implement active travel plans and improve air quality around schools.
- Maximise the contribution made through the education estate as part of the development of a Green Infrastructure Strategy.
- Progress work via the SIOB Decarbonisation Sub-Group to respond effectively to the Council's climate emergency.



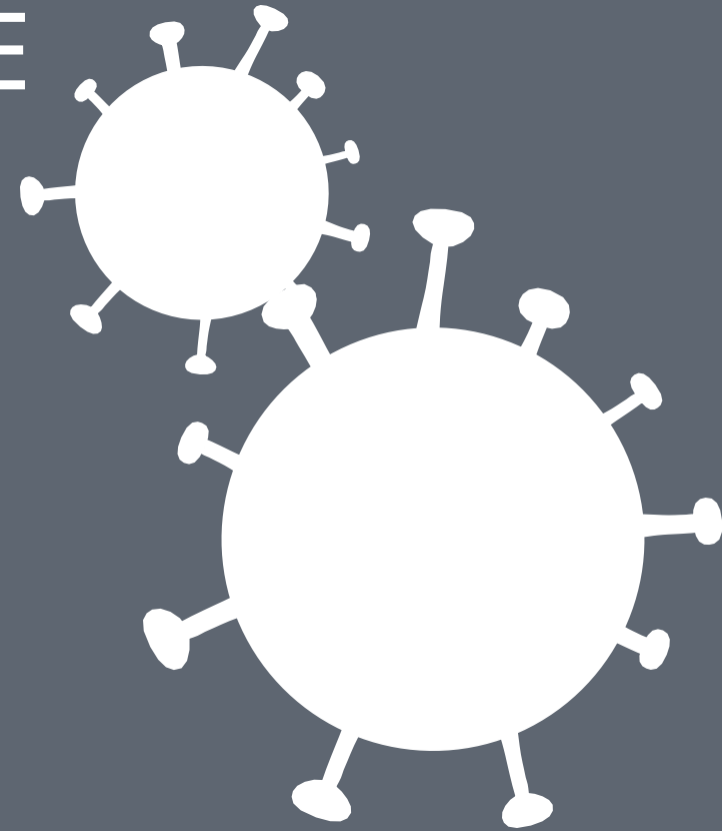
CORONAVIRUS RECOVERY UPDATE

- ❖ The Vulnerable Children Tactical Group, which supported vulnerable children and young people in accessing school hubs, school holiday play provision and assisted their return to schools has continued to work to ensure a cohesive approach in supporting our vulnerable children. Through additional funding from WG, the group has supported schools to provide holiday provisions at 4 schools across Barry and 1 in Llantwit Major.
- ❖ Collaboration with partners to reduce the risk of vulnerable learners becoming NEET, including support for transition to post 16 education and training for all vulnerable learners currently in Year 11. Additionally, pre and post 16 training from ESF programmes has supported more vulnerable learners from y11 and post16 to gain employment or work-related skills.
- ❖ The Youth Service has continued to support learners through its universal and targeted offer. Targeted support has continued digitally and where appropriate, face to face in schools or doorstep visits.
- ❖ ESF programmes, Inspire to Achieve (I2A) and Inspire to Work (I2W) continue to reduce NEET levels by targeting destinations data and supporting clients on the 5-tier model. Strong collaborative work between the Youth Service and Careers Wales has delivered a positive impact on NEETs.
- ❖ Additional provision for school-based counselling has been commissioned via Barnardo's Cymru to provide additional capacity. A specialist counsellor has also been commissioned to deliver a counselling service to primary aged pupils.
- ❖ In response to increased need, the capacity of the Engagement Service which works with schools to meet the SEMH needs of children and young people in the Vale has been increased. An additional specialist teacher has joined the team and plans are in place to appoint a clinical psychologist to add further expertise.
- ❖ The Motional Assessment tool has been purchased for schools for 3 years, 2021-2024. Motional is an online tool for identifying, assessing, and improving the emotional health and wellbeing of children and young people. It builds capacity within mainstream schools to respond quickly to mental distress as pupil assessments generate activity/intervention plans tailored to the emotional health profile of the individual. Schools have been provided with the following support to build emotional resilience of staff:



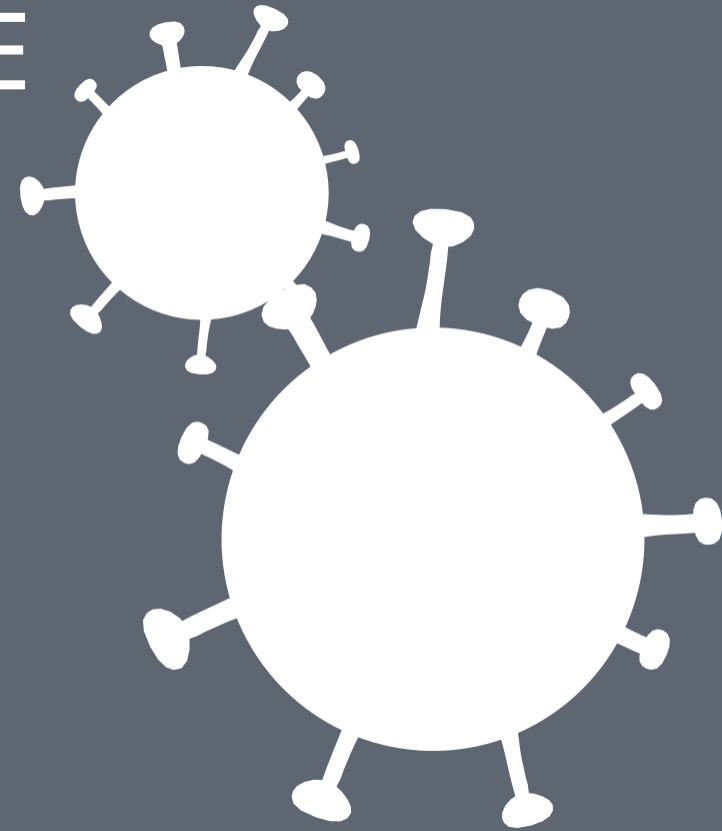
CORONAVIRUS RECOVERY UPDATE

- 2 x 45 minutes 'Recovery from Trauma' webinar Dr Coral Harper for all staff working in schools;
 - Action for Happiness initiative across all schools including resources and training for staff self-care, Keys to Happier Living journal;
 - Increased provision of clinical supervision for education staff working as trauma informed practitioners;
 - Subscription to The Happy Newspaper for all staffrooms.
- ❖ In addition to the comprehensive Trauma and Mental Health Informed Schools training already commissioned, further training has been made available to schools as follows:
- 'Supporting the Return to School' Trauma Informed Schools - 3 hr training for all education staff;
 - Additional Senior Leaders Trauma Informed Schools 2-day course for all pastoral leads/heads of year in secondary schools;
 - Mental Health first Aid training available for all schools;
 - Therapeutic workshops, Play, music, OT understanding the functions of behaviour;
 - DDP Level 1 training – for all secondary schools.
- ❖ The following additional resources have also been made available to schools:
- Action for Happiness Schools Toolkit – All primary schools and Year 7 pilot group;
 - Rainbow Pathway – Trauma informed PSE curriculum - all primary schools;
 - Comprehensive library of books and resources to support emotional well-being ;
 - Additional Welsh language books and resources;
 - Resources to support coordination and self-regulation including drum kits, balance boards, exercise balls stretchy bags/tunnels and bands, floor surfers, spinners.
- ❖ The Centre for Learning and Well-being will be opening in September 2021, albeit on the current site of the PRU. Also, the autism resource base will be welcoming pupils in September in new premises at Whitmore High School.
- ❖ A revised programme of ACL for 2020-21 has been submitted to Welsh Government and tutors have continued to teach and support their learners via digital means throughout the pandemic.
- ❖ Mechanisms are now in place to support pupils eligible for free school meals and required to isolate. Payments to families are now being provided directly via BACS bank transfer.



CORONAVIRUS RECOVERY UPDATE

- ❖ Collaborated via C4W to secure employment opportunities, work placements and training for clients needing qualifications or training to facilitate employment, including the launch of Kickstart aimed at 18-24 year olds.
- ❖ Art venues, public art exhibitions and library services have reopened to the public with some events remaining digital to support individuals and families.
- ❖ The newly created Attainment, Well-being and Engagement (AWE) Team is providing well-being and support for attendance and engagement in a flexible way, responding to evolving Covid needs and issues, for example, to support the increase in numbers of pupils EHE and to support engagement with remote learning.
- ❖ Brought online an interim well-being learning hub to enable contact for vulnerable learners receiving out of school tuition (OOST) to access face to face contact with tutors and provide a base for AWE team.
- ❖ CCG projects continue to provide early intervention services, focusing on supporting the most vulnerable.
- ❖ Revised EOTAS contracts are providing alternative arrangements that ensure access to the full curriculum for children and young people.
- ❖ Developing school projects with low or net zero carbon in-use as part of the 21st Century school's programme.
- ❖ Improving Active Travel routes around schools, including, scooterpods, balance bikes and cycle pods delivered to schools.
- ❖ Established a flexible model of remote working which has improved efficiency, reduced travel thereby reducing our carbon footprint.
- ❖ Supporting schools in managing the WG Accelerated Learning Programme Grant targeted to support year groups 7, 11, 12 and 13.
- ❖ Reflected on service delivery to schools to ensure services provided via SLA comply with COVID restrictions.
- ❖ In order to meet the needs of learners with high anxiety/disengagement issues largely as a result of Covid-19, a pilot Learning and Wellbeing Class (LWC) has been created at Ysgol y Deri.
- ❖ Over 8000 devices have been deployed within education to support learners. Refitting all schools sites with new networking infrastructure has also now been completed to cope with the additional technology and needs.



Learning and Culture Scrutiny Committee

Performance Exceptions

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	Direction of Travel	Commentary	Reason for Slippage
CPM/128: Percentage of I2A young people engaged against target.	18%	14%	18%	↓	Quarter has gone well considering coming out of restrictions and schools re-opening for the project. We have seen many yr11 leavers and are starting to focus on contact information and destination data with Careers Wales and others for the summer KIT days, alongside working with other partners to consider summer projects and training courses for those that may need some additional skill building or signposting to summer projects. Schools have had finance to support yr11,12 and 13 summer transition so much support will continue with these YEPF groups.	Covid Related
CPM/129: Percentage of I2W young people engaged against target.	12%	0%	12%	↓	I2W continues to run and is extremely busy, the new team member is in and we now have a project specific towards YOS post16's to support them immediately following criminal activity. The project is developing and goes from strength to strength alongside pulling additional finances from Newport for the programme moving forward rather than having a full ESF re-profile. Great news for the project and young people being supported. Due to issues on the reshape we have been told not to add any enrolments officially until sorted so this does not leave us looking good, however we do have September to backdate months of data and this will then go back to normal.	Covid Related

CPM/102: Number of visits to public libraries during the year per 1,000 population.	358	117.7	1560	↓	<p>The target for visits was based on the assumption that we might see one third of our normal visitors at libraries in 2021/22. The year has got off to a slow start. Even though libraries are now open for browsing and PC use take-up has been slow for these services. We are only just starting to arrange activities for children again, and these for very limited group sizes. It will be some time before we can build to normal sized group activities and activities and meetings for adults. We still have the rest of the year to meet our target and we hope to achieve it if conditions continue to improve. promotions will soon start to contact all library users with the information to encourage them to return.</p>	Covid Related
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APPENDIX 1: Service Plan Actions contributing to this Well-being Objective

Well-being Objective 1: To work with and for our communities

CP Commitment: 1.1		Improve how we involve, engage and communicate with others about our work and decisions				
Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP1 Make effective use of technology to improve how we provide information and communicate with people						
CS/A001: Explore opportunities to maximise our use of digital platforms to enhance our reach and engagement with and for children and young people and their families.	31/03/2022	25%	Digital platforms continue to complement our face-to-face interactions with children, young people and their families, and engagement is positive.	Green	Green	Corporate Performance and Resources Healthy Living and Social Care
RMS/A001: Further strengthen our resources and information available via Dewis.	31/03/2022	25%	Whilst somewhat restricted due to the restrictions of the COVID 19 Pandemic, we continue to make good progress towards maintaining the resources available via Dewis and looking towards further strengthening them as the restrictions are eased and staff are able to return to their substantive posts.	Green		Corporate Performance and Resources Healthy Living and Social Care
SP/A001: Work with Social Services, the Central South Consortium Joint Education Service (CSCJES), schools and other external agencies to strengthen our approach to engaging, involving and communicating with children and their families to deliver services that meet their learning needs within all education settings.	31/03/2022	25%	Through our SEMHP (social, emotional, mental health panel), we engage with parents and carers by requiring schools to seek permission from them prior to submitting a referral to SEMHP. Parents are kept abreast of decisions taken by panel and the reasons for them also. Equally, as a result of the pandemic, we are seeing an increase in the number of children and young people suffering from acute anxiety. To this end, we have worked rapidly with Ysgol y Deri to establish	Green		Corporate Performance and Resources Learning and Culture

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			<p>a trial provision which will cater for those pupils' bespoke needs. Once again, parents have been consulted and involved at every step of the decision-making process.</p> <p>There has been efforts to bridge the gap between the LEA's Strategic Equality Plan and the CSC's Equality and Equity plan. Making the E and E plan more aligned will support schools and external agencies and strengthen meaningful engagement with the communities they serve, by providing an evidence base for family engagement.</p>			
SP/A002: Work in partnership to ensure children and families of vulnerable groups receive the information they need to make informed decisions about their children's education.	31/03/2022	25%	The introduction of an EHE WG grant has enabled the LA to offer more support to EHE learners in the Vale (one of Estyn identified VG) this has included access to one day short courses and GCSE qualifications and other online resources-also improvements made to how we work with YOS to support YOS learners who are on less than full time hours - to ensure this is only where it is agreed to be in their best interests for a short period of time under a Pastoral support plan (PSP).	Green		Corporate Performance and Resources Learning and Culture
PB/A001: Develop and launch an Engagement and Communications Strategy which establishes new methods for promoting, monitoring and evaluating the impact of the wide range of communications work undertaken by the Council both internally and externally.	31/03/2022	25%	Work is underway on development of a new strategy for linking together the development of public engagement and public participation functions and establish a public perception dashboard for the Council. This will provide service leads and elected members with a repository for both qualitative and quantitative data to inform decision making.	Green		Corporate Performance and Resources

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
PB/A002: Commence the redevelopment of the Council's website.	31/03/2022	25%	The Communications Team is currently evaluating options for migrating the Council's website to a new CMS platform, better equipped to enable the development of a customer focused transactional website.	Green		Corporate Performance and Resources
PB/A003: Develop effective measures of accessibility and user experience for the council website and make these available to all those with a responsibility for developing and producing content for the website.	31/03/2022	25%	The Communications Team is currently reviewing its suite of performance measures for the Council's website with a view to establishing a new set of key metrics.	Green		Corporate Performance and Resources
PB/A004: Deliver a replacement CRM/ Customer Experience Platform for C1V.	31/03/2022	25%	CRM replacement has been procured, environments built, and core project training completed. Mapping of Waste management processes has commenced, and initial process build has been initiated. These services are due to go live in C1V during August 2021 with full roll out completed by November 2021.	Green		Corporate Performance and Resources
PB/A005: Complete the C1V refurbishment project.	31/03/2022	25%	Environment design agreed with partners. Tender exercise to be undertaken in Q2 with intention of starting and completing works during Q4.	Green		Corporate Performance and Resources
FS/A001: Expand the range of methods used to engage and communicate with Vale of Glamorgan citizens about our services, using digital technology.	31/03/2022	25%	Single Sign on has been procured from Capita to integrate into the new CRM system Granicus. This will enhance the way in which customers can engage with the Council to access online services within Revenues and Benefits and to increase take-up of on-line services such as e-billing	Green		Corporate Performance and Resources

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
RP/A001: Continue to focus on developing the digital delivery of services focusing on productivity and customer experience.	31/03/2022	25%	All staff working from home using remote technology. All planning and building control services are available on-line and the department functions as a paperless office. The regeneration team continues to work well from home using digital technology but also welcomes the return to the workplace for collaborative purposes.	Green	Green	Corporate Performance and Resources
SL/A001: Update Council Digital Strategy to reflect the changing needs of the council and its citizens, and to expand the range of digital methods used to engage and communicate with Vale of Glamorgan citizens.	31/03/2022	25%	CGI consulting has been commissioned to carry out some work on an ICT Maturity Assessment, the results of which will inform a new ICT Service Structure and the Digital Strategy.	Green		Corporate Performance and Resources
AS/A006: Develop a working group on meeting the needs of those living with or caring for someone with Dementia.	31/03/2022	0%	We have used this quarter to resettle our day service attendees and endeavour to establish the positive working relationships we harnessed pre-pandemic with CTSEW to jointly deliver our Older Person's Day Service. In the next quarter we will be looking to support the establishment of the VoGC's dementia working group internally. This will enhance and support the work of the Dementia Champions and extend and develop the reach of Dementia Friendly Communities by a proactive support of the existing partnerships. IN order to do this, we need corporate support to move this forward so that the work is not silo-ed in Social Care.	Red		Healthy Living and Social Care
SRS/A002: Maximise mobile working opportunities by reviewing ICT and mobile working needs across the service including evaluating options	31/03/2022	20%	The service continues to wait for ICT to respond to requests to source and cost a suitable device to increase our mobile working capacity. We are	Amber		Corporate Performance and Resources

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
for virtual communication between staff and other stakeholders to ensure service continuity.			hopeful however that progress will be made during Qtr 2.			
LD/A001: Continue to deliver efficiencies within Legal Services through the development of its case management software through increase in Team output and greater collaborative and remote working.	31/03/2022	25%	This work continues into 21/22 with on-going development of finding new ways of using our technology to deliver services more effectively and enable staff to work in new ways, increasing productivity and reducing costs. This will include capitalising on the product offer within our case management software providers and Team's output, as we move slowly towards becoming fully digital and paper light. The initiatives take account of regulatory compliance, cyber security and data protection.	Green		Corporate Performance and Resources
LD/A003: Continue to increase performance in service delivery through the Lexcel standard and achieve the Lexcel accreditation.	31/03/2022	25%	Accreditation following year 1 AMR - 5th and 9th July completed with Lexcel accreditation approved for a further 12 months.	Green		Corporate Performance and Resources
RP/A002: Further develop the content management system (Evolutive) to help facilitate efficient regional working particularly in the area of local business support and economic development.	31/03/2022	25%	A kickstart Regeneration Assistant has been employed to specifically develop the use of evolutive across the Regeneration Teams. He has been in place since early May and we now hope to add more functionality such as newsletters and filtering.	Green		Corporate Performance and Resources Environment and Regeneration
ADP2 Involve, engage and consult our residents and other stakeholders including the voluntary sector and town and community councils in redesigning services, ensuring that those who are seldom heard have the opportunity to be involved						
AS/A001: Undertake stakeholder engagement to inform a review of future service modelling.	31/03/2022	25%	We have engaged with people who attend our day services and ensured that day services are made increasingly available as result. This has been delayed as we try to recruit to a Service development manager position to assist us in engaging with the public and key stakeholders to	Green	Green	Corporate Performance and Resources

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			shape our future service models. We are also working with the Policy Assurance officer to undertake a survey of people's experiences of interacting with the workforce using digital means during the pandemic, so that we can understand what worked well when conducting assessments/reviews using technology and what we may have missed.			Healthy Living and Social Care
AS/A002: Consult with service users and stakeholders to re-commission Regional Advocacy Services.	31/03/2022	25%	Programme of consultation events taking feedback from case managers, carers support officers, relevant healthcare staff, care home providers, domiciliary care providers, advocacy providers and people who use advocacy took place during March/April 2021. This feedback has informed the development of the Cardiff and Vale Regional Advocacy Strategy. The final strategy will set out a vision for advocacy across the region and inform our approach to commissioning advocacy services from April 2022.	Green		Corporate Performance and Resources Healthy Living and Social Care
CS/A002: Explore and enhance opportunities for how we involve, engage and communicate with all children, young people and families that use our service (including those with protected characteristics).	31/03/2022	25%	Implementation of the 'Kitbag' and SBE sessions across the division has begun, which promotes effective engagement and communication with children, young people and families, working toward more meaningful interventions.	Green		Corporate Performance and Resources Healthy Living and Social Care
RMS/A002: Develop a broad range of engagement and consultation approaches to enable us to effectively engage with our citizens to help shape and define our services.	31/03/2022	80%	Work ongoing in the development of a Directorate wide Quality Assurance Framework. Also, work being undertaken with health colleagues and other partners in relation to consultation and engagement to support area plan priorities through the Regional Partnership Board.	Green		Corporate Performance and Resources Healthy Living and Social Care

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
SL/A002: Strengthen our approach to communicating, engaging and involving schools, parents and their children and other key stakeholders to ensure all pupils have access to an appropriate learning environment that meets their needs.	31/03/2022	25%	WESP engagement group met to look at ways to engage with parents and families from a young age (including pregnant mothers) in order to promote bilingual education. Further initiatives planned in Quarter 2 and 3.	Green		Corporate Performance and Resources Learning and Culture
HS/A001: Develop, adopt and implement a new Tenant and Leaseholder Engagement Strategy to improve how we involve, engage and communicate with our tenants and leaseholders.	31/03/2022	75%	A staff working group has been established to oversee the development of the new strategy and has been meeting regularly to take work forward. This includes undertaking SWOT analyses, reviewing best practise, gathering feedback from tenants. A number of key priorities have been identified and a range of actions which will drive service improvements. The draft Strategy will be considered by Cabinet and H&SC Scrutiny Committee in September 2021.	Green		Corporate Performance and Resources Homes and Safe Communities
NS/A001: Involve, engage and consult our residents and other stakeholders including the voluntary sector and town and community councils in redesigning waste, flood risk management, trees, transport and active travel services, ensuring that those who are seldom heard have the opportunity to be involved.	31/03/2022	25%	Transport - Phase 1 and 2 Active Travel Network Map consultation undertaken (12 week public consultation to follow in August). St Athan Active Travel design consulted upon and construction due to start August 2021. Both consultations were directed at residents, schools and Community Councils. We continue to work with volunteers to provide our Greenlinks community transport service. We have also been working with St Brides Community Council on a joint project to implement a pilot 20mph zone through the village.	Green		Corporate Performance and Resources Environment and Regeneration
SRS/A001: Improve engagement and consultation with stakeholders including service users and residents and review the effectiveness of	31/03/2022	25%	Building upon the work carried out last year, the service is now trialling alternative software to facilitate customer engagement online. This new software enables the use of QR codes that are	Green		Corporate Performance and Resources

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
current mechanisms used to access Shared Regulatory Services.			incorporated into correspondence enabling customers to access surveys more easily. We are currently piloting this with a view to extending its use across other customer surveys conducted by the service. In the Vale of Glam, discussions are taking place in relation to the adding of taxi licensing to online platforms being developed.			
FS/A002: Engage with Vale of Glamorgan citizens on budget issues to inform the Council's budget and its Transformational Change Programme for 2022/23.	31/03/2022	25%	This piece of work will be undertaken with the Comms team during December 2021	Green		Corporate Performance and Resources
PB/A006: Undertake a review of the customer relations operating model.	31/03/2022	25%	Initial analysis of future requirements has been undertaken and is being further developed subject to other corporate developments and implementation of the CRM replacement software.	Green		Corporate Performance and Resources
ALN/A001: As part of preparatory work for implementing the ALNET Reform Act, provide advice and guidance for parents/ carers about the new way of working and what provision and support they can expect from schools, the LA and its partners.	31/03/2022	25%	The Vale website area has been launched with information for parents. All schools have received information to put onto their school website and an overall list of what is needed. This will be continued and developed over the year.	Green		Corporate Performance and Resources Learning and Culture

CP Commitment: 1.2	Work innovatively, using technology, resources and our assets to transform our services so they are sustainable for the future.
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Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP3- Explore different and more innovative methods for undertaking Council business including scrutiny activities and options for greater public engagement.						
LD/A004: To provide advice on whether the development of policy and practice has shown due regard to the socio-economic duty (when in force) prior to clearance of reports.	31/03/2022	25%	Provided during consideration of reports within the committee report clearance process and on request for advice by service areas.	Green	Green	Corporate Performance and Resources
HS/A002: Continue to contribute towards the Council's Digital Vale programme by developing a Digital Transformation Strategy for Housing and Building Services.	31/03/2022	25%	The Housing team are a key partner in the development of the Councils Digital transformation work and contribute to a series of corporate groups and projects. In addition, a range of projects are continuing to support tenants to get online. These include purchase of tablets and laptops which are available for loan, provision of training for tenants via 'champions'. Engaged tenants i.e. people who are part of established tenants groups are being supported first, along with sheltered tenants. Others will be identified based on need following the completion of the tenant profiling exercise.	Green		Corporate Performance and Resources Homes and Safe Communities
HS/A003: Procure a new Housing Software System.	31/03/2022	25%	A pretender exercise has been completed including demonstrations from the main software providers. This has shaped a detailed system specification which will shortly be tendered. The evaluation of tenders will take place over the next 6 months with a view to appointing a contractor at the end of the year. Implementation is estimated to take a further 12 months.	Green		Corporate Performance and Resources Homes and Safe Communities

ADP4- Use our property and land assets to support changes in service delivery, including agile working, tackling climate change and achieving financial savings						
AS/A003: Undertake a review of our assets to enable the service to respond to our changing accommodation requirements in order to meet future service needs.	31/03/2022	25%	This quarter saw our social care teams enabled to return to office bases, adhering to social distancing measures and all WG guidelines reworking safely. This has now commenced a programme of blended working, which we will continue to monitor and assess. Our services work in an integrated way and we have continued to use the assets within the Vale locality portfolio flexibly, accommodating UHB staff in Council premises and vice versa where this is prudent to do so. This will continue to inform our accommodation needs moving forward. In addition, once the Service Development Manager is in post, we hope to recommence the accommodation needs of our day services through working with our attendees to shape the model and consider the accommodation requirements to deliver the agreed service model.	Green	Green	Corporate Performance and Resources Healthy Living and Social Care
NS/A002: Use our property and land assets to support changes in service delivery, including, agile working, tackling climate change and achieving financial savings. Schemes include leisure centre boiler replacements, construction of a reuse shop in Barry, extension of the electric bicycle hire scheme, use of alternatively fuelled vehicles, installation of electric charging points review of pool cars and technological improvements to bus shelters.	31/03/2022	25%	Transport - A number of bus shelters throughout the VOG have been upgraded and now include digital bus information boards. Nextbike is being rolled out into Sully and Dinas Powys following on from WG Active Travel grant. Electric charging points are being installed at car park and on street for e-taxis. Officers are working with the CCR office and TfW to look at problems and solutions for the decarbonisation programme - submitting an EOI to run passenger transport vehicles on biogas.	Green		Corporate Performance and Resources Environment and Regeneration
NS/A005: Further develop agile working within the service area and contribute to the renewal of the Corporate CRM.	31/03/2022	25%	First phase of asset management system currently being implemented. Supply of data has been submitted, localisation training has been completed in Quarter 1, this has involved staff from the front line and back office. Linking to the	Green		Corporate Performance and Resources

			Corporate CRM is currently in discussion. Training for Train the Trainer will be commencing end of August. Testing of the system will commence from 13th July 2021. This will involve key members of staff from the front line and back office. Also implemented issuing of Residential Parking Permits via online application. Also introduced new Countryside and Coastal Parking Permits, implemented new online payment process. This will be implemented in Quarter 2. Part of the first phase for street lighting will involve linkage into the corporate CRM system, meetings are in the process of being arranged for the implementation.			
NS/A006: Review the operation of the Council owned Community Centres.	31/03/2022	25%	Initial conversations on potential changes to the present model for managing Community Centres have taken place. Information is being gathered on current lease arrangements to assist in future discussions.	Green		Corporate Performance and Resources Environment and Regeneration
PB/A009: Contribute to projects that seek to use our property and land assets to support changes in service delivery, including agile working, tackling climate change and achieving financial savings.	31/03/2022	25%	During the quarter, the Service has contributed to key projects associated with the Council's assets. Interim guidance for the safe use of Council office accommodation was developed and communicated to colleagues and work started on developing a future approach to the use of office accommodation. The Pier Pavilion at Penarth was a key project for Policy & Business Transformation to support, following the surrender of the lease by PACL and a consultation exercise was undertaken to identify potential future uses for the building, receiving over 1000 responses. Work has also commenced on developing proposals for the future use of the Kymin, following the Penarth Esplanade Board's decision not to award the lease to those who submitted tender responses.	Green		Corporate Performance and Resources Environment and Regeneration

FS/A003: Review our property and land assets to support changes in service delivery, including agile working.	31/03/2022	25%	Commercial concessions have been developed and marketed at The Clifftops (Penarth) Cosmeston (food x2), Cosmeston Water Sports, Barry Island Eastern Promenade, Romilly Park and Former Train shed BSC2. In addition Interim arrangements have been put in place to assist service areas to return to the workplace where safe and appropriate to do so. Work is ongoing to support an agile workforce going forward.	Green		Corporate Performance and Resources
FS/A006: Migrate the Service's Oracle financial systems into Oracle Cloud to maximise application capacity and reduce software/ infrastructure maintenance costs.	31/03/2022	25%	The project is underway within system design to be signed off by the end of July.	Green		Corporate Performance and Resources
RP/A021: Seek to ensure that the Vale sees the maximum investment in fast broadband to enable better home working and working hubs.	31/03/2022	25%	The Council continues to work with Welsh and UK governments to promote local broadband schemes and will be doing a specific call out for this funding in Q2. It should be noted that reference to fast broadband should be fibre to premises and this is being supported both by BT, Open Reach and local fibre providers.	Green		Corporate Performance and Resources
ADP5- Deliver ICT infrastructure improvements within schools in line with the Welsh Government's Education Digital agenda and to support new ways of working resulting from COVID-19.						
SL/A003: Deliver ICT infrastructure improvements within schools in line with the Welsh Government's Education Digital agenda and to support new ways of working resulting from COVID-19.	31/03/2022	25%	1. 704 Windows devices have been enrolled into Microsoft InTune MDM for remote management. 2. Completed IOS Workshop this quarter and anticipate enrolling at least 200 Apple devices into Microsoft InTune MDM for remote management. 3. 1,394 new devices have been ordered under the Hwb funding for 2021/22, currently awaiting delivery of these devices.	Green	Green	Corporate Performance and Resources Learning and Culture
ADP6- Develop more online services and improve the responsiveness of services including the use of assistive technology.						

AS/A004: Investigate opportunities to improve provision and access to care and support services via digital means (e.g., Self-assessments, Telecare)	31/03/2022	25%	During qtr 1 we have worked in partnership with the Customer Relations division based at Contact 1 Vale, Adult Services will explore opportunities for maximising digital services through development of website to enable greater customer integration to enable: electronic referrals, intelligent information sharing, self-assessments for Telecare, minor adaptations/OT equipment real-time access to service user records. In the Adult Learning Disability Team, the regional ICF Digital Support Officer is piloting a digital assessment tool that case managers can use to identify people's strengths in using technology and also where they need further help. This will enable the team to target digital technology in the best way to support people's independence. In LD day services 'SeeMe' continues to be rolled out to enable people to express how they wish to be supported via video.	Green	Green	Corporate Performance and Resources Healthy Living and Social Care
RMS/A004: Explore the use of technology to support payment for certain services. (e.g. WCCIS Financial Module development)	31/03/2022	25%	WCCIS Finance Module work to be restarted from October 2021. Work has begun on looking at pre-payment cards for Direct Payment Service Users, which will alleviate the manual monitoring tasks currently undertaken. Business case due to be finalised by end September 2021. Currently consulting with DP service users to establish who would be interested in participating in the pilot scheme.	Green		Corporate Performance and Resources Healthy Living and Social Care
RMS/A005: Implementation of digital medication in our residential care homes.	31/03/2022	50%	Ty Dyfan is the only home which has had re-cabling completed which will enable digital medication introduction into that home. Contracts have been agreed with Boots pharmacy. ICT have undertaken IT survey, but more funding is required to change cabling in the 3 remaining homes. ICF has been	Green		Corporate Performance and Resources Healthy Living and Social Care

			applied for but this application has failed. Alternative funding sources to be explored.			
NS/A003: Develop further on-line services such as parking permits, waste and leisure services as well as automated systems for fleet and public transport and an asset management system for parks and other neighbourhood assets.	31/03/2022	25%	First phase of asset management system currently being implemented. Supply of data has been submitted, localisation training has been completed in Quarter 1, this has involved staff from the front line and back office. Linking to the Corporate CRM is currently in discussion. Training for Train the Trainer will be commencing end of August. Testing of the system will commence from 13th July 2021. This will involve key members of staff from the front line and back office. Also implemented issuing of Residential Parking Permits via online application. Also introduced new Countryside and Coastal Parking Permits, implemented new online payment process. This will be implemented in Quarter 2.	Green		Corporate Performance and Resources Environment and Regeneration
NS/A004: Review the electronic booking system introduced for Household Waste Recycling Centres.	31/03/2022	75%	Testing is currently taking place with the supplier, with some minor changes taking place. expectation is to go live in Qtr 2	Green		Corporate Performance and Resources Environment and Regeneration
PB/A010: Work with Social Services to review Telecare services.	31/03/2022	30%	Staff surveys and interviews have been undertaken to identify key service issues and gather ideas for developing service to ensure it meets the requirements of residents and other stakeholders. Steering Group has been established to oversee the review and operational groups created to move work forward. During Q2 work will commence to exploit functional opportunities offered by the Granicus Firmstep product (CRM replacement) to improve customer engagement and online application process.	Green		Corporate Performance and Resources Healthy Living and Social Care

PB/A013: Refresh and promote a revised set of corporate service standards and behaviours to ensure that across the Council there is a strong focus on a high standard of customer service, communication and engagement.	31/03/2022	25%	The Every Customer First programme of work has now been established to link together the various customer service initiatives currently underway. The programme will, among other things, seek to unify these initiatives under a single set of overarching standards.	Green		Corporate Performance and Resources
ADP7- Monitor and tackle the financial impact that coronavirus will continue to have on the Council's finances						
SL/A004: Support schools with COVID-19 financial impact analysis and claims against the COVID Hardship Fund.	31/03/2022	25%	Schools have been supported to claim from the hardship fund, but a full financial impact has not yet taken place.	Green	Green	Learning and Culture Corporate Performance and Resources
SL/A005: Support schools in managing Welsh Government's Accelerated Learning Programme Grant targeted to support year groups 7, 11, 12 and 13.	31/03/2022	25%	Schools have been advised of estimated accelerated learning grant allocations for the financial year which have been built into school budgets.	Green		Learning and Culture Corporate Performance and Resources
FS/A005: Monitor and tackle the financial impact that coronavirus will continue to have on the Council's finances.	31/03/2022	25%	Claims for additional expenditure have been submitted to WG for April and May and June's claim will be submitted by 15th July. Q1 lost income claim will also be submitted by the end of July	Green		Corporate Performance and Resources
ADP8- Develop the next iteration of the Council's Transformational Change Programme to respond to current and future organisational challenges.						
AS/A005: Review our new ways of working in response to the pandemic to inform the transformation of services going forward.	31/03/2022	25%	We have engaged with people who attend our day services and ensured that day services are made increasingly available as result. This has been delayed as we try to recruit to a Service development manager position to assist us in engaging with the public and key stakeholders to shape our future service models. We are also working with the Policy Assurance officer to undertake a survey of people's experiences of interacting with the workforce using digital means	Green	Green	Corporate Performance and Resources Healthy Living and Social Care

			during the pandemic, so that we can understand what worked well when conducting assessments/reviews using technology and what we may have missed.			
CS/A003: Determine our preferred operating model in terms of service delivery to inform future building / space requirements.	31/03/2022	25%	We are now at the implementation stage of service development plans, and this will involve the creation of advisory group/s. These are in process of being established.	Green		Corporate Performance and Resources Healthy Living and Social Care
RMS/A006: Determine our preferred operating model in terms of service delivery to inform future building requirements.	31/03/2022	25%	Feedback from staff on preferred working models going forward, which will be used in future work on POM.	Green		Corporate Performance and Resources Healthy Living and Social Care
PB/A011: Lead on the development and delivery of a new Transformational Change Programme with an emphasis on community, resources and new ways of working.	31/03/2022	25%	Following Cabinet's approval for the new Reshaping programme in March 2022, work has commenced on developing the focus of the Reshaping Board, including project monitoring arrangements, resources and any additional governance arrangements. The Programme's projects have made progress including the consultation on the Climate Change Challenge Plan and work on the Llantwit Major Food Poverty project.	Green		Corporate Performance and Resources
HR/A001: Support organisational-wide change as part of the next iteration of the Council's Transformational Change Programme and the COVID recovery Strategy including any HR and OD issues that may arise.	31/03/2022	25%	The HSW team continue to provide a flexible service across the council supporting change management by providing health, safety and well-being advice and guidance.	Green		Corporate Performance and Resources

CP Commitment: 1.3	Develop our strong culture of good customer service aligned to the Council's values of being ambitious. Open, together and proud
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Actions identified under well-being objective 1.3 are also linked to ADP2- ALN/A001: As part of preparatory work for implementing the ALNET Reform Act, provide advice and guidance for parents/ carers about the new way of working and what provision and support they can expect from schools, the LA and its partners. Also ADP1- PB/A013: Refresh and promote a revised set of corporate service standards and behaviours to ensure that across the Council there is a strong focus on a high standard of customer service, communication and engagement, LD/A003: Continue to increase performance in service delivery through the Lexcel standard and achieve the Lexcel accreditation.

CP Commitment: 1.4	Promote equality of opportunity and work with the community to ensure we are responsive to the diverse needs of our customers
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Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP9- Work with our partners and engage our citizens to respond to the impact of Brexit to ensure our services and communities are effectively prepared for change						
CS/A004: Continue to support children looked after and those leaving care where EUSS scheme application is applicable.	31/03/2022		No update provided		Green	Corporate Performance and Resources Healthy Living and Social Care
RMS/A007: Communicate clear messages to our care sector, providers and agencies to raise awareness of the need to ensure that EU nationals are aware of the requirements to apply for settled status	31/03/2022	100%	Several messages sent to all providers, and discussions at provider forums regarding the requirements of EU Settled Status.	Green		Corporate Performance and Resources Healthy Living and Social Care
SL/A006: Work with our partners and engage with schools to respond to the impact of Brexit with a particular focus on school transportation and support for school-based staff and pupils who need to apply for settled	31/03/2022	25%	This work is ongoing and will be developed further in the autumn term.	Green		Corporate Performance and Resources Learning and Culture

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
status through the EU Settlement scheme.						
HS/A004: Refine and enhance our Community Tensions Monitoring process for the Vale of Glamorgan to inform of potential community cohesion issues arising as a result of Brexit.	31/03/2022	25%	Community Tension Monitoring Referrals have continued to see an increase from the last year. This is seen as a positive indication of work of the team to promote the use of tension monitoring referrals among partner agencies. The Community Cohesion Group was revamped and met for the first time. Membership includes statutory partners as well as leads from a number of community groups including the Muslim Welfare Association, Chinese in Wales Association etc. Standing agenda items will see the group ensure that trends are flagged at the earliest opportunity and that perceptions are matched against crime and disorder data to establish a full picture of both real and perceived threats to social cohesion across the Vale. The team have begun developing plans for ASB awareness week next Qtr where there will be a drive to promote tension monitoring processes which will assist in monitoring the continuing upward trend of neighbours reporting neighbours for noise disturbance across the Vale. This trend has seen a gradual increase from last year, where the new ways of working and living that resulted in an increase in the amount of time people spent at home, have had a direct impact on the number of reports for ASB received that relate to noise disturbance, Across the Qtr, 14 cohesion meetings were held to look at resolving issues with community cohesion.	Green		Corporate Performance and Resources Homes and Safe Communities

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
HS/A005: Review access to housing services in light of legislative change relating to Brexit.	31/03/2022	100%	Internal legal advice sought, and appropriate training and guidance note issued to staff.	Green		Corporate Performance and Resources Homes and Safe Communities
NS/A007: Work with contractors (providers) to gain assurance for their readiness for the impact Brexit post transition.	31/03/2022	25%	Data capture form has been completed and processes put in place to capture data. Two profilers have been recruited and have started making telephone calls to tenants to gather profile data. It is hoped to recruit a third profiler shortly to increase the amount of information gathered.	Green		Corporate Performance and Resources
PB/A012: Work with our partners and engage our citizens to respond to the impact of Brexit to ensure our services and communities are effectively prepared for change.	31/03/2022	25%	<p>Work has continued during the quarter ahead of the deadline for EU citizens being required to register for settled status by 30th June. This has taken the form of a series of awareness raising sessions for key Council and partner service staff, arranged by the Council and delivered by the Citizens Advice Bureau. The Council has continued to use its social media channels to share information.</p> <p>The Council's Corporate Risk Register contains a corporate risk associated with Brexit and this has continued to be monitored during the quarter. A wider review of the implications of Brexit will be undertaken across the summer to identify any issues associated with these changes (for example, the supply of materials or labour). This will be reported following the summer recess.</p>	Green		Corporate Performance and Resources

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
LD/A010: Keep under review the granting or otherwise of an 'adequacy decision' in respect of data flow between the EU and the EEA and the UK and advise on appropriate action by the Council to ensure compliance with associated legislation.	31/09/2021	25%	The UK has secured an adequacy decision. This requirement was to ensure that the Council was compliant with its responsibility under data protection law. The UK Government has secured an adequacy decision from the EU.	Green		Corporate Performance and Resources
RP/A003: Work with partners in the region to ensure that a consistent approach is adopted to engage with the business community to communicate Business Wales, UK Government and Welsh Government advice around Brexit.	31/03/2022	25%	Regular meetings have been taking place across the region. Regular communication is being sent out to businesses around the Covid financial support available as a result of the pandemic. Local Authorities continue to administer substantial sums of Covid grant funding on behalf of UK Government led by Regeneration Teams across Wales. Brexit continues to prove challenging on a number of fronts for businesses in addition the pandemic continues to have an impact on business growth.	Green		Corporate Performance and Resources Environment and Regeneration
RP/A004: Work with UK Government, Welsh Government and Cardiff Capital Region to support and promote inward investment projects.	31/03/2022	25%	Work continues on a number of strategic sites including the airport, waterfront and island. Strategy development and master planning work for Barry is likely to take place in Quarters 2 & 3 in preparation for the UK Government Shared Prosperity Fund and the Levelling up Fund.	Green		Corporate Performance and Resources Environment and Regeneration
RP/A005: Work with Welsh and UK Government to try and secure replacement funding to deliver a range of regeneration initiatives formerly funded via the EU such as Creative Rural Communities.	31/03/2022	25%	Preparations are underway for a 2022 submission to the UK Government Levelling up and Shared Prosperity funds. Uncertainty remains around funding alternatives for existing EU programmes such as Creative Rural Communities. Should no funding be made available for this and other	Green		Corporate Performance and Resources

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			business support programmes, it is likely that the Council's ability to support communities and businesses will significantly diminish. Capital funding previously available for many smaller projects such as play areas, community facilities, heritage and business support is also likely to be reduced from 2022. This is due to the UK Governments desire to fund only major projects via the Levelling Up Fund.			Environment and Regeneration
HR/A002: Refresh our work with managers across service areas to support them in the identification of potential employees who are EU, EEA or Swiss nationals (taking into account the sensitivity of the matter) to support them in applying for settled status and continue with our staff engagement to raise awareness amongst affected staff of the requirements to apply for settled status by the deadline.	31/03/2022	100%	Employees have been directed to the government information on applying for EU settled status. It is the responsibility of the employee to make an application to the EU settlement scheme. The deadline to apply was 30th June 2021. As part of the Council's recruitment process, from 1st July 2021 we will be checking the Right to Work in line with the new guidance for applications. From 1st January 2021, the Council has not hired anyone from outside of the UK.	Green		Corporate Performance and Resources Environment and Regeneration
HR/A003: Communicate clear messages to our external providers and agencies to raise awareness of the need to ensure that EU nationals are aware of the requirements to apply for settled status.	31/03/2022	100%	As with HR/A003, we have made contact with our Agency providers to ensure they are aware of the scheme and appropriate checks are in place for the Right to Work.	Green		Corporate Performance and Resources

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
CP Commitment: 1.5	Promote the use of the Welsh Language and contribute to the Welsh Government target of 1 million Welsh speakers by 2050.					

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP10- Develop the role of outreach services to further support the inclusion of children and young people with social, emotional and mental health difficulties in all educational settings, including working with the Health Board to develop a range of services to support learners with these additional needs.						
ALN/A002: Develop the role of outreach services to further support the inclusion of children and young people with social, emotional and mental health difficulties in all educational settings, including working with the Health Board to develop a range of services to support learners with these additional needs.	31/03/2022	25%	The Engagement Service continues to develop skills and knowledge and is now a highly skilled team who are able to support mainstream schools to meet the needs of complex and vulnerable learners within an evidence based, psychologically informed framework that incorporates an understanding of Developmental Trauma, ACEs, attachment and the neuroscience of mental health and ill health. Schools are guided to adjust their expectations and practice around vulnerable children to correspond with their developmental capabilities and experiences. Pupils have access to specialist assessments, interventions and therapies within their mainstream schools via the service.	Green	Green	Learning and Culture
ALN/A003: Develop a shared understanding between the Health Board and LAs for identifying and supporting the needs of learners with ALN (0-25).	31/03/2022	25%	Continued meetings with the Health Board regarding a shared understanding of IDPs have been attended. Further work and discussion is needed in this area. A Careplan template has been developed to share with schools to give a consistent format for pupils with Health needs, this will be shared next term.	Green		Learning and Culture
ALN/A004: Continue our work with schools to ensure that pupils are happy, safe and free from discrimination.	31/03/2022	25%	Each school is undertaking a review of the VOG SER to ensure that their practice is reflective of the objectives contained within. Show Racism the Red Card (SRtRC) are engaging with schools and	Green		Learning and Culture

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			<p>delivering anti-racist training. Bullies Out are engaging with secondary schools to deliver anti-bullying training. All schools have received the 'Model Anti-bullying policy' and at this time are ratifying / implementing it individually. The L&S Safeguarding officer is engaging with all schools identified in 'Everyone's invited' (along with all other secondary schools subsequently) to ensure that processes / ethos within each school clearly demonstrates a zero-tolerance approach to any form of sexual harassment / sexist behaviour.</p>			
<p>ADP11- Provide local youth services for young people aged 11-25 which support their well-being and provide a range of programmes and activities to meet diverse needs including Welsh Language and support for those who are more vulnerable or marginalised.</p>						
<p>ALN/A005: Develop and implement a regional approach to increase ALN provision available to Welsh medium schools to ensure sufficiency of provision.</p>	<p>31/03/2022</p>	<p>25%</p>	<p>In the Vale of Glamorgan, we have worked with partners to develop and implement a regional plan to ensure that the Central South Region is able to meet the requirements of the Additional Learning Needs and Education Tribunal Act in transforming expectations and outcomes for children and young people with additional learning needs (ALN).</p> <ul style="list-style-type: none"> • The lack of appropriate assessment materials available in Welsh was highlighted. As a consequence, Cardiff University was commissioned to develop a Welsh language reading test. The reading test has now been developed which is a ground-breaking development which will have a positive impact across Wales. Currently the test is being piloted in a number of Welsh medium schools prior to wider implementation. 	<p>Green</p>	<p>Green</p>	<p>Learning and Culture</p>

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			<ul style="list-style-type: none"> • The lack of Welsh medium resources for ALN was also highlighted as a concern. In order to ensure that staff are aware of the range of resources available and to facilitate consistency in practice a central document which details all of the different Welsh medium resources currently in use across the region has been created. • The lack of training opportunities for staff working in Welsh medium settings was also identified as problematic. As a consequence, a directory listing all of the different professional development offered by specialist practitioners through the medium of Welsh has been created. The Central South Consortium (CSC) training directory has been a regional development and has enabled schools throughout the consortium to access a very wide range of training opportunities covering all aspects of ALN. 			
SP/A003: Provide local youth services for young people aged 11-25 which support their well-being and provide a range of programmes and activities to meet diverse needs including Welsh Language and support for those who are more vulnerable or marginalised.	31/03/2022	25%	The Youth Service continue to provide targeted support to young people in schools and in the community with our Youth Wellbeing, Youth Engagement Programme, I2A and I2W, and the youth homelessness projects. This has resumed to be delivered face to face, but digital contact remains a useful tool. The universal team have continued to deliver digital youth work sessions and have returned to delivering detached sessions, and 'pop up' youth clubs in communities across the Vale. Most delivery has remained outside in line with minimising covid risk. The service achieved the Bronze Youth Work Quality Mark indicating quality across the criteria of	Green		Learning and Culture

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			performance management, quality of youth work practice, young people's learning and development and legal requirements.			

CP Commitment: 1.6 Support the development and well-being of our staff and recognise their contribution to the work of the Council

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP12- Deliver year two of the Council's Strategic Equality Plan including the new Socio-Economic Duty, responding to emerging community needs as a result of COVID-19 and the Black Lives Matters movement and a review of the Equality Consultative Forum						
HS/A006: Work in partnership with Cardiff City Council to explore the Council's participation in a regional Global Resettlement initiative to ensure that we are able to meet the needs of refugees.	31/03/2022	25%	<p>Following consultation with Members of the Regional Leadership Group, on 23rd March 2020, Cabinet approved recommendations to participate in the global UK Resettlement Scheme for the first year of the UK Government programme, in partnership with Cardiff Council. Jointly, the Authorities pledged to receive up to ten families across the region. A Collaborative Agreement was signed to underpin this regional arrangement, to allow the sharing of personnel, resources and commissioned services.</p> <p>The new UKRS was intended to commence in March 2020, following successful completion of the Vulnerable Persons Resettlement Scheme (VPRS), however, due to restrictions on international travel caused by the global pandemic, the scheme did not conclude until the following year. The Vale of Glamorgan Council has continued to build on its remarkable contribution and has put in place arrangements to welcome</p>	Green	Green	Homes and Safe Communities

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			and support vulnerable refugees under this new scheme.			
PB/A014: Work with all council services and Member Champions to deliver year two of the Council's Strategic Equality Plan.	31/03/2022	25%	We have changed the format of the Equality Consultative Forum so that there is more discussion on the equality work of the Council and stakeholders. This has included discussion of race issues and the socio-economic duty. Our Equality Champions take an active role in meetings. We have provided targeted training on race awareness the socio-economic duty. We have asked a range of internal stakeholders for feedback on the Welsh Government's draft Race Equality Action Plan, including Services and the Ethnic Minorities Network.	Green		Corporate Performance and Resources
PB/A015: Review the Strategic Equality Plan to ensure issues arising from the 'Black Lives Matter' movement and the new socio-economic duty are adequately reflected, and decision-making processes and training are delivered.	31/03/2022	25%	Discussions have taken place with our Equalities Consultative Forum for their views on any required changes. We have also been consulting with Services and the Ethnic Minorities Network on the Welsh Government's draft Race Equality Action Plan, so this has given us some additional perspectives. We have arranged race awareness training for Councillors, and socio-economic duty training for Chief Officers, Cabinet Members, and Chairs / Vice Chairs of Scrutiny Committees. We will keep this under review and make changes to actions as required.	Green		Corporate Performance and Resources
PB/A016: Support the review of building/ street names and monuments.	31/03/2022	25%	Cabinet approved the final terms of reference for the review panel for building/street names and monuments in March 2022 and these were reported to Learning & Culture Scrutiny Committee during the quarter. Political groups have made nominations for the panel and social media has been used to call for public	Green		Corporate Performance and Resources Environment and Regeneration

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			representations to be made for the panel's consideration. A meeting is scheduled for July 2022 to appoint a chair for the panel and progress work in earnest.			
CS/A005: Progress engagement work with children, young people and families (including those with protected characteristics) to help identify and inform service developments.	31/03/2022	25%	We are now at the implementation stage of service development plans, and this will involve the creation of advisory group/s. These are in process of being established.	Green		Healthy Living and Social Care Corporate Performance and Resources
ADP13- Review recruitment practices to increase diversity within the Council's workforce.						
HR/A004: Develop an Engagement Strategy to increase diversity within the Council's workforce, including the Council's Apprenticeship and KickStart Schemes.	31/03/2022	25%	<p>The Kickstart scheme continues to progress and at the current point we have 34 positions filled; conversations have started with Tracy Dickinson and Rob Thomas about what options are there for retaining any high potentials we identify in this pool.</p> <p>Apprenticeship opportunities are still pushed and at the current time DWP are offering an incentive to take on apprentices. We continue to advocate apprenticeship as a recruitment option for any entry level position.</p> <p>We are exploring further options to improve our numbers of 16 - 24, including participation in the Public Sector Graduate Scheme; Apprenticeship Scheme for Kick-starters and options for our own Graduate programme.</p>	Green	Green	Corporate Performance and Resources
ADP14- Work with our partners to achieve Age Friendly status for the Vale						

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
CS/A006: Progress a review of Children and Young People Services Division's documentation to ensure that it is accessible and child friendly.	31/03/2022	25%	This is a complex piece of work that is needed to ensure our SBA work aligns across all parts of our system and involves workers across the directorate. Additional staff are being recruited to develop WCCIS alongside practitioners to take this work forward.	Green	Green	Healthy Living and Social Care
PB/A017: Progress work in partnership with the PSB to achieve Age Friendly status for the Vale.	31/03/2022	25%	The Older Peoples Commissioner attended the PSB meeting in April and partners have agreed to work together to apply for Age Friendly status from the World Health Organisation. This work will be supported by the Older Peoples Commissioners Office and work has commenced on the application which must demonstrate activities and services in the Vale across eight domains e.g. transport, housing social participation and respect and social inclusion. This work will be undertaken in tandem with the Well-being Assessment and the development of the new PSB Well-being Plan.	Green		Corporate Performance and Resources Learning and Culture
ADP15- Harness the power of volunteering and work with third sector partners and community groups to build a legacy for Vale Heroes.						
RMS/A003: Review our 'letters of understanding' in line with the corporate approach to volunteering.	31/03/2022	25%	LOU to be reviewed for this action once Supported Living procurement process has been completed (end of November 2021)	Green	Green	Corporate Performance and Resources Healthy Living and Social Care
RP/A009: Work with volunteers to deliver a range of regeneration, rights of way and country parks projects such as Vale Ambassadors and Barry Place Board; and secure a replacement programme for Creative Rural Communities	31/03/2022	10%	Lobbying efforts continue to highlight the benefits of Community Led Local Development. A regional document has been produced and is now widely being used by policy makers to inform their decision making. No obvious source of funding for these sorts of programmes has been identified. Creative Rural Communities project activity will	Red		Corporate Performance and Resources Environment and Regeneration

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			cease in December 2021. Volunteers require capacity building in order to deliver projects in communities. Funding to enable this will not be available and WLGA continues to lobby on behalf of Local Authorities across Wales to ensure that it is not lost as a result of Brexit.			
PB/A018: Work with GVS and other partners to build a legacy for Vale Heroes.	31/03/2022	25%	Audit Wales have completed their review of the Council's arrangements with the Third Sector as part of the work to deliver a sustainable legacy for Vale Heroes. A draft report is being compiled to be received shortly. Thereafter, a series of workshops will be held to develop an action plan in response. GVS are part of work being undertaken through the PSB and led by the Housing department to encourage and support volunteering as part of work to address inequalities. GVS are also involved in the food poverty pilot project in Llantwit Major. In 2020-21 WG funding was used for a project with GVS, Cardiff Third Sector Council, Cardiff Council and the Vale Council. The information gathered thorough this project and the materials developed including a video about volunteering are being used to raise the profile of volunteering and to build resilience into the sector.	Green		Corporate Performance and Resources
ADP17- Promote the support available under the Armed Forces Covenant.						
SL/A007: Promote the support available under the Armed Forces Covenant with a specific focus on school admissions, reviewing catchment areas and active engagement with SSSE, the Supporting Service Children in	31/03/2022	25%	Service family school admission applications processed appropriately with children securing admission to local schools without due delay. Continued monitoring of demand for school places in areas of service family demand. Continued engagement with SSSE network as appropriate.	Green	Green	Corporate Performance and Resources

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
Education Wales, Cymru network and other local and national organisations supporting service families and their communities.						
NS/A008: Under the Armed Forces covenant, continue to promote access to leisure facilities.	31/03/2022	25%	Contact has been made with the WLGA regarding the continuation of this scheme and Legacy Leisure are implementing the requirements of the scheme.	Green		Corporate Performance and Resources
PB/A019: Promote the support available under the Armed Forces Covenant	31/03/2022	25%	Veterans Advice Service role has been integrated with Regional Armed Forces Liaison Officer role to assist coordination of activities and engage better with regional and national initiatives. Internal Armed Forces Covenant Group has been re-established during Q1 and integrated with Vale Heroes and Digital Inclusion groups because of overlapping objectives and to make best use of available resources. External Partnership meetings to be re-established by September 2021 following cessation during pandemic.	Green		Corporate Performance and Resources
FS/A007: Promote the support available under the Armed Forces Covenant with specific focus on housing and council tax benefits.	31/03/2022	100%	We continue to disregard all armed forces related benefits to ensure maximum take up of benefits. This is now part of our normal working procedures.	Green		Corporate Performance and Resources
ADP18- Enhance and promote Welsh Language Services and increase the Welsh Language skills of Council staff, with a particular focus on Social Services in response to the More Than Just Words Framework.						
AS/A007: Build on the linguistic skills of the Division to support roll out the next stage of the Welsh Language Strategy.	31/03/2022	25%	As a leadership team we continue to promote the use of Welsh language within our Division. Our Head of Service is a Welsh learner supported through the Council to learn Welsh. It is acknowledged through our recruitment processes that we encourage Welsh speakers and we propose to develop better bi-lingual information via our web pages to support access to social care and provide accessible information to the public.	Green	Green	Learning and Culture

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
CS/A007: Build on the linguistic skills of the Division to support roll out the next stage of the Welsh Language Strategy.	31/03/2022	25%	<p>The availability of free online taster courses are promoted on the Learn Welsh pages of the Vale website and these highlight the availability of some that are tailored to Health and Social Care. The courses introduce everyday words and phrases and are available to everyone.</p> <p>A digital Welsh Language Awareness module is in development and will be promoted once it is available on IDev.</p> <p>The Regional More Than Just Words Forum continue to meet and have extended their membership to include Cardiff and Vale UHB and Cardiff and Vale College. They have agreed to work collaboratively to set objectives for the Forum to progress the aims of the Framework, based on the needs identified by the Senior Management Boards of the member organisations.</p> <p>A proposal for a Social Services Welsh Language Skills Strategy has been submitted for consideration by the Senior Management Team</p>	Green		Learning and Culture
RMS/A008: Review the implementation of the 'More than just Words' Framework across the Social Services.	31/03/2022	25%	<p>Initiatives being developed on a regional basis. Suggestion of making Person Specifications with tiered learning/qualifications currently being discussed.</p>	Green		Learning & Culture
SL/A009: Promote the online 'Learn Welsh' programme, including fast track courses, in addition to face to face and blended learning opportunities.	31/03/2022	25%	<p>The Learn Welsh Service lead Tutor has worked with the National centre for Learning Welsh marketing team to develop the promotion of online courses on a national level and Plans have been agreed to include more variety in the fastrack courses offered next academic year.</p>	Green		Learning and Culture
PB/A020: Continue to implement the Council's 5-year Welsh Language	31/03/2022	25%	<p>Year 4 progress was reported in June 2021 as part of the Annual Monitoring Report. We are now</p>	Green		Learning and Culture

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
Promotion Strategy, refresh the Strategy and encourage more staff to improve their skills.			beginning to prepare for the review of the strategy and to start the process of consultation on a new 5-year document.			
PB/A021: Continue to work with partners such as Menter Bro Morgannwg to provide a range of services for Welsh speakers in the Vale of Glamorgan.	31/03/2022	25%	Menter have continued to provide activities online throughout the lockdown. Funding for 20/21 which could not be used has been added to this year's budget to enable an increase in activities. In addition, Menter have worked closely with the Play Team to utilise funding from Welsh Government. Regular Monitoring meetings take place.	Green		Learning and Culture
PB/A022: Recommission and implement a new Welsh translation contract.	31/03/2022	25%	The contract is due to finish at the end of August 2021. Tenders were invited and we are currently in the process of selecting a supplier. Interviews and assessments are taking place during July. The new contract will be in operation from September 2021.	Green		Learning and Culture
ADP19- Implement the Vale of Glamorgan Welsh in Education Strategic Plan (WESP)						
SL/A008: Lead on implementing the Vale of Glamorgan Welsh in Education Strategic Plan (WESP), focusing on the six key priority areas.	31/03/2022	25%	WESP 2022-2032 preparation is continuing with regular WESP Forum, Focus Groups and Stakeholder meetings conducted and scheduled. First draft of plan prepared with aim to share with DMT and progress to consultation phase early in autumn term.	Green		Learning and Culture
ADP20- Implement a new HR strategy, with a particular focus on diversity and staff well-being, assisting staff to work at home and in different ways.						
AS/A008: Contribute to the development of a new HR Strategy that reflects the new ways of working within Adult Services.	31/03/2022	25%	As outlined at AS/A003, our teams have recently started to return to bases, we have become accustomed in supporting wellbeing whilst we have been away from the office environment and peers/colleagues via digital means - we now need to revise our plans and implement recovery and wellbeing plans for each team in recognition of individual and team differences that supports staff and managers to remain well, productive and in	Green	Green	Corporate Performance and Resources

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			<p>touch with colleagues and partners while working from both home and the office throughout the week in a blended manner. We have always worked closely with HR business partner and Trade Union colleagues regarding policies and processes to support our workforce, we will continue to work in this way to address the changing needs of our workforce.</p> <p>We are mindful of our individual and combined impact upon the climate, and our need to reduce our travel. We continue to ensure that we minimise our travel requirements and also our presence in accommodation. We have significantly reduced our use of printing and paper during the pandemic, and our presence in office accommodation - we will seek to embed this as we shape our reset and recovery of services.</p>			
AS/A009: Ensure a robust succession and growth plan to continue to deliver our Approved Mental Health Practitioner Service.	31/03/2022	25%	All adult social worker person specifications have been amended to include as an essential requirement that the person must train as an AMHP or BIA/AMCP. Two social workers went through the training in 20/21 and a further three social workers will undertake the training 21/22. Discussion with colleagues in Children's Services to explore a children's social worker undertaking the training has taken place and will be considered for year 22/23. The AMHP service, however, remains extremely fragile and an at risk service.	Green		Corporate Performance and Resources
CS/A009: Contribute to the development of the HR Strategy by consulting with the Children's Services workforce to develop an	31/03/2022		No update provided			Corporate Performance and Resources

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
appropriately agile offer that enhances and supports staff wellbeing.						
NS/A009: Work with the Neighbourhood Services and Transport HR Business Partner to implement a programme for succession planning.	31/03/2022	25%	Discussion held between HR business partner and Head of Service. SWOT analysis completed. Further work in quarter 2 on refinement of SWOT for area.	Green		Corporate Performance and Resources
SRS/A003: Continue to develop a recruitment strategy together with retention initiatives to address skill gaps within the Shared Regulatory Service.	31/03/2022	25%	Conversations are ongoing with Welsh Government on an apprenticeship regime that would form part of our wider R and R programme. The match funding opportunity programme has been circulated and five applications have been supported. HOS has worked with HR on succession planning toolkit which will also contribute toward the proposed programme.	Green		Corporate Performance and Resources
PB/A023: Establish effective internal communications campaign to embed the well-being agenda and the Council's values.	31/03/2022	25%	The Communications Team is currently working closely with colleagues in OD & Training on a campaign to launch the Vale Culture Book. This will be a significant campaign that showcases colleagues who through their work demonstrate a commitment to the organisation's values. It will include staff wellbeing as a key theme. The campaign is planned to launch in September 2021.	Green		Corporate Performance and Resources
PB/A024: Contribute to the development and co-ordination of a range of activities to enhance inclusivity in the workplace.	31/03/2022	25%	We have arranged a learning café event on the use of pronouns that promotes inclusivity of non-binary people. We have arranged training on race awareness and the socio-economic duty. We support GLAM and the Ethnic Minorities Network. We regularly post articles on national and international equality awareness days to promote a better understanding of issues faced by disadvantaged groups.	Green		Corporate Performance and Resources

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
PB/A025: Utilise the learning from the pandemic to define and establish new ways of working and develop our management team across the service.	31/03/2022	25%	Throughout the pandemic, the Policy & Business Transformation management team have met to identify areas of cross-over and opportunities to strengthen the connections between the teams. This is informing the development of the Insight function that will provide a strengthened evidence base for taking decisions and informing the teams' work.	Green		Corporate Performance and Resources
FS/A008: Promote and encourage staff involvement in directorate and corporate staff engagement and well-being initiatives and proactively support staff to work at home and in different ways.	31/03/2022	25%	All staff working from home where they are able to. All staff were encouraged to complete the recent staff survey.	Green		Corporate Performance and Resources
RP/A006: Conduct a review of Economic Development to identify synergies across teams, foster greater joint working and increase flexibility.	31/03/2022	10%	Much of this work will depend on the resources needed to develop and deliver new UK government programmes. The Council is working with consultants to identify these gaps in capacity. Work will take place in Q2 to prioritise resources.	Red		Corporate Performance and Resources
RP/A007: Continue the review of Building Control and implement a staff succession plan.	31/03/2022	100%	Following retirement of Principal BCO, Chris Keepins appointed as permanent successor. Apprentice BCO appointed into permanent Assistant BCO role. Have successfully recruited a permanent replacement Senior BCO.	Green		Corporate Performance and Resources
RP/A008: Review the Planning Team structure in light of increased demand for planning and other applications, the review of the Local Development Plan and the development of a new Strategic Development Plan.	31/03/2022	25%	Business case approved by Head of Service for new Senior Planner in Development Management and Assistant Planner in Policy. Recruitment to be undertaken in July 2021.	Green		Corporate Performance and Resources

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
HR/A005: Implement a new HR strategy, with a particular focus on employee culture, diversity and staff well-being, aligning with the Transformation Strategy, Climate Change Strategy and Accommodation Strategy.	31/03/2022	25%	The new HR Strategy is under consultation with all DMT groups currently and it has been presented to the diversity networks in Q1. A final draft is planned to be ready within quarter 2.	Green		Corporate Performance and Resources
HR/A006: Develop a strategic workforce plan for the next five years, which identifies skills gaps, growth areas, age profile etc and provides for mitigation.	31/03/2022	25%	Work has commenced to develop a Workforce Strategy Implementation Plan for 2021-25. The plan aims to align closely with the Council's Reshaping programme and reflects both internal and external activities. Work has progressed during Q1 to draft the plan, with input from a range of Officers. Once completed this will be shared wider across the organisation.	Green		Corporate Performance and Resources
ADP21- Implement a new Employee Development Programme.						
CS/A008: In partnership with the Training Unit conduct a Training Needs Analysis based on our new ways of working.	31/03/2022	25%	A training needs analysis informed this years' CYPS training programme including implementation of a strength-based approach. Discussion will be furthered throughout the year to understand the impact of the training and to identify immediate and future training needs, including consideration of our new ways of working.	Green	Green	Corporate Performance and Resources
RMS/A009: Inform the development and implementation of a local training team to support the identification of training needs.	31/03/2022	50%	Working group created with all stakeholders (CYPS and AS, private sector and fist meeting has taken place. Team members appointed with input of CYPS and AP representatives.	Green		Corporate Performance and Resources
HS/A008: Implement a training programme to respond to the feedback received from the digital questionnaire aimed at assessing staff IT skills.	31/03/2022	25%	Training needs identified and discussions with internal OD dept undertaken. A suite of iDev resources to be issued to staff and further retraining to be developed when the new Housing and Building IT system procured	Green		Corporate Performance and Resources

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
PB/A026: Contribute to the development of a new Employee Development Programme aligned with next phase of the Council's transformational change programme.	31/03/2022	25%	This work is being led by the Organisational Development Team; however, the Service continues to provide assistance in terms of content and communications.	Green		Corporate Performance and Resources
HR/A007: Implement a new Culture Book and Employee Development Programme.	31/03/2022	25%	<p>Culture book is progressing and due to be launched in August 2021. #Itsaboutme window has opened, and all staff below Chief Officer will need to complete their #Itsaboutme before 30th October - although we are advocating for all meetings to take place as early as possible. Once the #IAM window closes, we will be running analysis on Training and support requests.</p> <p>We will soon be surveying staff to obtain feedback on iDev content and analysis on what is being accessed within iDev to determine the scope of an employee development programme.</p>	Green		Corporate Performance and Resources

CP Commitment: 1.7	Ensure we have robust governance and scrutiny arrangements in place and support our elected members to fulfil their roles.
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Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP22- Respond to the changes introduced by the Local Government and Elections (Wales) Bill, including new performance monitoring arrangements to support the Corporate Plan.						

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
PB/A027: Enhance performance and risk reporting to reflect and respond to the changes introduced by the Local Government and Election (Wales) Bill.	31/03/2022	25%	Update is Work is underway to refresh our performance reporting format and Risk Management Strategy to ensure that they are in keeping with the new requirements of the LG&E Act. Work has also commenced on reviewing the format for a self-assessment document in line with the Act that will involve input from Elected Members through the establishment of a Member Working Group.	Green	Green	Corporate Performance and Resources
PB/A028: Develop the Insight function to further enhance and inform decision making with a focus on responding to the changes introduced by the Local Government and Elections (Wales) Bill.	31/03/2022	25%	Work has commenced during the quarter to build the Council's "Insight" function, drawing together public perception (consultation, engagement, involvement information), performance and data/research forms of insight. A series of discussions have been held at the Insight Board to discuss the public engagement database and a calendar of public engagement activities has been developed. This has been populated with key aspects of the Council's forthcoming engagement/consultation work, including the Well-being Survey to support the Well-being Plan and the work on Project Zero. A revised section on the intranet has been completed to provide access to this information for other colleagues. This work will inform the development of the Public Participation strategy which is required in 2022. During Q2, the "Insight" function will be further developed to draw together the above sources of insight to provide a strengthened evidence base for the Council and to support the development of impact assessments, such as those required under Equalities legislation.	Green	Green	Corporate Performance and Resources

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
LD/A005: Finalise the review of the house style of the Council's minutes production in light of the requirements of the Welsh Language Act.	30/09/2021	100%	House style of minutes have been reviewed and agreed by SLT. Decision notices of Committee decisions are also being completed as required by LG &E Act 21 to be implemented by 1st May 2021	Green		Corporate Performance and Resources
LD/A006: Respond and deliver the changes introduced by the Local Government and Elections (Wales) Act as the provisions are implemented and delivering the relevant actions as appropriate and as set out in the Action Plan (as endorsed by Cabinet in December 2020).	31/03/2022	25%	Officer working Group established to progress the action plan in respect of the provisions of the Act. Various elements have been implemented to date.	Green		Corporate Performance and Resources
LD/A007: Support and advise the responsible officers in relation to the legal implications arising during the full implementation of the provisions within the Local Government and Elections (Wales) Act as set out in the Action Plan.	31/03/2022	25%	This service is embedded within the service provided by LS in relation to the legal implications arising and risk management.	Green		Corporate Performance and Resources
LD/A008: Finalise implementation of the Action Plan developed to deliver the recommendations from the Wales Audit Office / Audit Wales review of Scrutiny arrangements to increase co-ordination between the Council's Cabinet and Scrutiny functions.	31/10/2021	95%	Action Plan presented to Scrutiny Committee in April 21 and Cabinet in May 21 . Scrutiny Public Participation guide to be considered for approval at Full Council on 26th July 2021. The Action Plan has been deemed business as usual.	Green		Corporate Performance and Resources
RP/A010: Following the implementation of the Local Government and Election Bill, work with the Cardiff Capital Region to	31/03/2022	25%	Awaiting establishment of Corporate Joint Committee to enable commencement of work on SDP	Green		Corporate Performance and Resources

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
reach agreement to progress a Strategic Development Plan for the Cardiff Capital Region in agreement with all South East Wales Local Authorities.						
ADP23- Strengthen the Council's approach to information governance to ensure our systems are robust, fit for purpose and compliant with current legislative requirements.						
SL/A010: Strengthen the Council's approach to information governance and security to ensure our systems are robust, fit for purpose and compliant with current legislative requirements.	31/03/2022	25%	A Welsh Government Cyber Security grant has been used to inform the external sharing functionality within Teams / OneDrive securely, and following a pilot within ICT, will be rolled out to the wider organisation. The information Governance Board continue to meet and make decisions and recommendations in relation to current Information Governance topics and issues.	Green	Green	Corporate Performance and Resources
FS/A009: Strengthen the Council's approach to information governance to ensure our systems are robust, fit for purpose and compliant with current legislative requirements.	31/03/2022	25%	The Information Governance Board continues to meet on a monthly basis. Changes to the ways of working due to Covid are discussed to ensure compliance	Green		Corporate Performance and Resources
FS/A010: Establish a Corporate Governance & Audit Committee to review the Council's response to self-assessment, peer assessment and combined assessment and governance reviews in line with the requirements of the Local Government and Elections (Wales) Bill.	31/03/2022	50%	Committee name changed, Terms of Reference updated., Forward work programme compiled. Training of Members and recruitment of lay members main tasks ahead.	Green		Corporate Performance and Resources
FS/A011: Safeguard the Council's assets and interests by complying with the National Fraud Initiative and	31/03/2022	25%	Good progress being made working through matches.	Green		Corporate Performance and Resources

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
implementing the Council's Fraud action Plan.						
LD/A009: Report on the number of 'covert surveillance' undertaken by the Council pursuant to the Regulation of Investigatory Powers Act 2000.	31/03/2022	25%	Nil - The figure relates to the number of RIPA cases undertaken accordingly the figure of nil does not represent any failure on the authority. The expectation with RIPA is they should only be undertaken if there is no alternative.	Green		Corporate Performance and Resources
LD/A011: Deliver Canvass for 2021.	31/03/2022	25%	This year's annual Canvass is underway. Data was collated and uploaded to the Cabinet office and is now being utilised to progress along route 1, with separate project stream addressing properties identified in route 2 and contact with special category residence for route 3. The data has been forwarded to our printers and the first letters should hit the doorstep on/around 26 July. Public awareness raising work is underway and early indications demonstrates an improvement as a result of last year's Canvass which sees an increase in the % properties matched within route 1	Green		Corporate Performance and Resources
LD/A012: Ensure public awareness of the extended franchise particularly for the Senedd Cymru elections and Police and Crime Commissioner elections in 2021 and the Local Government elections in 2022.	30/04/2021	25%	Project plan is being developed and to be publicised and website updated. The work around public awareness is well underway following the Senedd elections in May 2021 with the Vale seeing one of the highest % registrations of 16-17-year-olds registered to vote following the change in franchise. This work will continue ahead of the local government elections in May 2022.	Green		Corporate Performance and Resources
LD/A013: Implement the necessary electoral arrangements for the Vale of Glamorgan Council in line with a Senedd Cymru Order (if any) following the conclusion of the Local	31/03/2022	25%	The Order was made by WG for the VoG principal area on 15 July, work is underway in preparation of implementation of the boundary commission recommendations, including preparatory work as part of the May 2021 election de-brief which takes	Green		Corporate Performance and Resources

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
Democracy and Boundary Commissions Review.			account of the recommendations now implemented. The implementation of the recommendations are on course for September 2021.			
LD/A014: Effectively plan and undertake administrative and legal work in respect of the May 2022 Local Government elections.	31/03/2022	25%	The preparatory work is underway following the de-brief post the May 2021 elections and will continue throughout 2021 and in earnest from November 2021.	Green		Corporate Performance and Resources
ADP24- Undertake and utilise a range of assessments and data analysis to enhance our insight and understanding of customer needs and to inform service improvements.						
HS/A007: Undertake a Council Tenant Profiling exercise to improve and better target services to meet individual needs.	31/03/2022	25%	Data capture form has been completed and processes put in place to capture data. Two profilers have been recruited and have started making telephone calls to tenants to gather profile data. It is hoped to recruit a third profiler shortly to increase the amount of information gathered.	Green	Green	Corporate Performance and Resources
PB/A007: Work with PSB partners to undertake a Vale Well-being Assessment to be published in April 2022.	31/03/2022	25%	A timetable and approach has been agreed with PSB partners. An officer group has been established with Cardiff PSB colleagues and colleagues from the Regional Partnership Board to align the work on the two WBAs and the PNA. A data catalogue has been developed. A Consultation plan is also being developed and a well-being survey will be undertaken over the summer months. A joint workshop is being held jointly with Cardiff PSB to discuss the data with PSB partners. This will be in July, but planning is underway. Regional funding has been awarded by Welsh Government to help support the development of the Well-being Assessments.	Green		Corporate Performance and Resources
PB/A008: Establish mechanisms to ensure that across Council services, information is shared about planned	31/03/2022	25%	Work has commenced during the quarter to build the Council's "Insight" function, drawing together public perception (consultation, engagement,	Green		Corporate Performance and Resources

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
consultations, engagement and outcomes to reduce duplication and strengthen the Council's evidence-base.			involvement information), performance and data/research forms of insight. A series of discussions have been held at the Insight Board to discuss the public engagement database and a calendar of public engagement activities has been developed. This has been populated with key aspects of the Council's forthcoming engagement/consultation work, including the Well-being Survey to support the Well-being Plan and the work on Project Zero. A revised section on the intranet has been completed to provide access to this information for other colleagues. This work will inform the development of the Public Participation strategy which is required in 2022. During Q2, the "Insight" function will be further developed to draw together the above sources of insight to provide a strengthened evidence base for the Council and to support the development of impact assessments, such as those required under Equalities legislation.			

APPENDIX 2: Performance Indicators

Well-being Objective 1: To work with and for our communities

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
WO1.1 Improve how we involve, engage and communicate with others about our work and decisions							
CPM/001 (CPM/086) Average daily reach of Vale of Glamorgan Life Facebook page	11,553.3	9,347	10,000	Amber	↓	The two main social media channels continue to consistently engage large numbers of residents in news and information about the Vale of Glamorgan Council. There is considerable variation between posts but the average as well as total post reach for each account continues to rise.	Corporate Performance & Resources
CPM/002 (CPM/084) Average daily impressions achieved by @VOGCouncil Twitter account	25,100	12,300	9,000	Green	↓	The two main social media channels continue to consistently engage large numbers of residents in news and information about the Vale of Glamorgan Council. There is considerable variation between posts but the average as well as total post reach for each account continues to rise.	Corporate Performance & Resources
CPM/003 (CPM/076) Percentage residents who are satisfied with communications from the Council.						This performance indicator is monitored annually.	Corporate Performance & Resources
CPM/004 (CPM/065) The total number of subscribers to Vale Connect.	68,060	80,483	60,000	Green	↑	Total subscribers has increase by 18.25% over the 12 months to 30 June 2021. Engaging the subscriber base will be critical in promoting opportunities to sign up to an online customer account to report issues and request services during Q2.	Corporate Performance & Resources

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
CPM/005 (AD/0010) The number of contacts for adults received by statutory Social Services during the year.	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Performance & Resources Healthy Living & Social Care
CPM/006 (CH/002) The number of contacts for children received by statutory Social Services during the year. Of those identified: the number where advice and assistance was provided.	1035	699	No Target	N/A	↓	No commentary provided	Corporate Performance & Resources Healthy Living & Social Care
CPM/118 Percentage of Annual canvass returns (including secondary checks).	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Performance & Resources
WO1.2 Work innovatively, using technology, resources and our assets to transform our services so they are sustainable for the future							
CPM/007 (CPM/214) Spend against approved Council revenue programme.	25%	100.75%	25%	Green	↓	There is currently an overspend projected for the year as reported to Cabinet on 5th July 2021	Corporate Performance & Resources
CPM/008 (CPM/215) Spend against approved Council capital programme.	6.3%	30.6%	25%	Green	↑	No commentary provided	Corporate Performance & Resources
CPM/009 (CPM/216) Performance against savings targets.	25%	60%	25%	Red	↓	It is anticipated that not all savings will be achieved this year	Corporate Performance & Resources
CPM/011 (AD/029) The number of adults who paid the maximum weekly charge towards the cost of care or support for carers during the year						This performance indicator is monitored annually.	Corporate Performance & Resources Healthy living & Social Care

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
CPM/012 (AD/030) The number of adults who paid the flat-rate charge for care and support or support for carers during the year						This performance indicator is monitored annually.	Corporate Performance & Resources Healthy living & Social Care
CPM/013 (AD/031) The total number of adults who were charged for care and support						This performance indicator is monitored annually.	Corporate Performance & Resources Healthy Living & Social Care
WO1.3 Develop our strong culture of good customer service aligned to the Council's values of being ambitious. Open, together and proud							
CPM/014 (CPM/002) The percentage of customers who are satisfied with access to services across all channels.	No data available						Corporate Performance & Resources
CPM/015 (CPM/001) Customer enquiries to C1V resolved at first contact.	95.80%	89.6%	70%	Green	↓	This data is based on enquiries recorded on CRM. First Contact Resolution varies between services.	Corporate Performance & Resources
CPM/016 (CPM/223) Percentage of Corporate complaints dealt with within target timescales.	69.56%	62.9%	75%	Red	↓	A review of the process for recording and processing complaints has been initiated with a view to use new functionality available via the Digital Customer service platform to improve performance in this area. This may include reminders to complaint owners when deadlines are approaching, the ability to "stop the clock" when waiting for information from the complainant and automated escalated to line managers when deadlines are breached	Corporate Performance & Resources

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
CPM/017 (CPM/226) Number of Ombudsman complaints upheld against the Council (including Social Services).	1	0	5	Green	↑	No complaints have been upheld against the council during Q1.	Corporate Performance & Resources
CPM/018 (CPM/222) Percentage of customers satisfied overall with services provided by the Council.						This performance indicator is monitored annually.	Corporate Performance & Resources
CPM/019 (CPM/007) Percentage of service desk calls/tickets resolved within agreed timescales.	92.8%	93.6%	95%	Amber	↑	Changes to some process around mobile phone support and the roll out of InTune along with lower resolutions rates for other sections within IT have contributed this missed KPI for the first quarter in 2021.	Corporate Performance & Resources
CPM/020 (AD/001) The number of contacts for adults received by statutory Social Services during the year.						This performance indicator is monitored annually.	Corporate Performance & Resources Healthy Living & Social Care
CPM/021 (CH/002) The number of contacts for children received by statutory Social Services during the year. Of those identified: the number where advice and assistance was provided						This performance indicator is monitored annually.	Corporate Performance & Resources Healthy Living & Social Care
WO1.4 Promote equality of opportunity and work with the community to ensure we are responsive to the diverse needs of our customers							
CPM/022 (CPM/077) Percentage of black, minority and ethnic respondents to corporate consultation and engagement exercises.						This performance indicator is monitored annually.	Learning & Culture
CPM/024 (CPM/167a (PAM/046)) Percentage of Year 11 leavers known not to be in education, training or employment (NEET).						This performance indicator is monitored annually.	Learning & Culture

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
CPM/023 (CPM/167c) Percentage of Young people leaving year 13 who are not in education, employment or training.						This performance indicator is monitored annually.	Learning & Culture
CPM/025 (AD/032) The total number of adults during the year where the need for an independent professional advocate was identified						This performance indicator is monitored annually.	Learning & Culture Healthy Living & Social Care
CPM/026 (CH/053) The total number of children during the year who received the "Active Offer" of advocacy						This performance indicator is monitored annually.	Learning & Culture Healthy Living & Social Care
CPM/119 Increase in number of people registered to vote anonymously e.g. victims of Domestic violence, homeless people.						This performance indicator is monitored annually.	Learning & Culture Homes & Safe Communities
CPM/120 Number of passenger journeys undertaken on the Greenlinks service	N/A	584	No Target	N/A	N/A	The demand for the service is much lower than pre-pandemic; however, demand is steadily growing	Learning & Culture Environment & Regeneration
CPM/121 Number of Members who used the community transport service over the year	N/A	63	No Target	N/A	N/A	63 people have used the service in the 1st Quarter	Learning & Culture
WO1.5 Promote the use of the Welsh Language and contribute to the Welsh Government target of 1 million Welsh speakers by 2050							
CPM/027 (CPM/180) Percentage of Council staff completing Welsh language awareness training or taster						This performance indicator is monitored annually.	Learning & Culture

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
sessions to increase the numbers of Welsh language speakers in the Council.							
CPM/028 (CPM/181) Number of adult Welsh learners.						This performance indicator is monitored annually.	Learning & Culture
WO1.6 Support the development and well-being of our staff and recognise their contribution to the work of the Council							
CPM/029 (CPM/019 (PAM/001)) The number of working days/shifts per fulltime equivalent (FTE) local authority employee lost due to sickness absence.	1.69	2.63	2.33	Red	↓	Q1 Sickness absence stands at 2.63 days lost per FTE which is higher than the Q1 target of 2.33 days per FTE. Absence levels have increased since 2020/21, with long term absence days lost notably higher than in previous years and contributing to the overall total being over the quarterly target. Discussions are ongoing with SLT to look into the reasons for the higher absence levels.	Corporate Performance & Resources
CPM/030 (CPM/210) Employee turnover (voluntary).	0.90%	1.55%	1.87%	Green	↓	Q1 Voluntary turnover stands at 1.55 % which is lower than the target of 1.87%. In 2020/21, voluntary turnover figures were far lower than previous years. At this stage it is too early to tell if turnover will increase or stay relatively low following the pandemic.	Corporate Performance & Resources
CPM/031 (CPM/211) Percentage of staff appraisals completed.						This performance indicator is monitored annually.	Corporate Performance & Resources
CPM/032 (CPM/212) The number of working days/shifts per full time equivalent (FTE) local authority	0.21	0.54	No Target	N/A	↓	No target is set for short term sickness absence hence a performance status is not possible. On average, 0.54 days per FTE were lost	Corporate Performance & Resources

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
employee lost due to short term sickness absence.						due to short term sickness absence during quarter 1. This is higher than the Q1 figure for the previous year (0.21)	
CPM/033 (CPM/213) The number of working days/shifts per full time equivalent (FTE) local authority employee lost due to long term sickness absence.	1.49	2.09	No Target	N/A	↓	No target is set for long term sickness absence hence a performance status is not possible. On average, 2.09 days per FTE were lost due to long term sickness absence during quarter 1. This is higher than the Q1 figure for the previous year (1.49)	Corporate Performance & Resources
WO1.7 Ensure we have robust governance and scrutiny arrangements in place and support our elected members to fulfil their roles							
CPM/122 Percentage of cabinet items with scrutiny input.						This performance indicator is monitored annually	Corporate Performance & Resources
CPM/123 Percentage of scrutiny recommendations agreed by cabinet.						This performance indicator is monitored annually	Corporate Performance & Resources
CPM/124 The percentage of Scrutiny Members who state the Scrutiny Committees have had a positive impact on the work of the Council following Scrutiny involvement.						This performance indicator is monitored annually	Corporate Performance & Resources

APPENDIX 1: Service Plan Actions contributing to this Well-being Objective

Well-being Objective 2: To Support learning, employment and sustainable economic growth

CP Commitment: 2.1	Ensure there is appropriate access to quality early years nursery and education provision enabling people to achieve their best possible outcomes whatever their age.
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Service Plan Actions (will include service plan ref no)	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP25- Work in partnership with the Central South Consortium Joint Education Service to prepare our schools for the introduction of the new education curriculum in 2022.						
ALN/A006: Continue to develop early years ALN provision in line with the expectations of the ALNET (Wales) Act.	31/03/2022	25%	Early Years officer started in January, seconded from Cardiff. The Early Years forum has been set up to ensure a joint approach to EY pupils with ALN. Training for all settings has been offered and was well attended. A transition Officer has also been seconded to work with settings, parents and pupils around IDPs and identifying pupils needs. ALN EY toolkit has been published and shared with all settings.	Green	Green	Learning and Culture
SP/A004: Hold the CSCJES to account for the impact of their business plan on schools and learners across the Vale of Glamorgan.	31/03/2022	25%	As a result of the pandemic, many actions within the CSCJES' business plan from 20-21 were carried over to 21-22. It is too early to report on progress of the current business plan and its impact on learners, however, at our termly performance meetings with CSC, officers within Learning & Skills challenge the CSC about their impact on Vale schools and pupils, and also the additional expectations from the LA that we would expect if we had our own school improvement service, but which CSC undertake on our behalf. There are on-going discussions about CSC's ability to respond to our requests, regardless as to whether	Green	Green	Learning and Culture

Service Plan Actions (will include service plan ref no)	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			or not they are already actions or priorities identified within their business plan.			
ADP26: Work in partnership to address issues arising from the impact of COVID-19 measures on schools, ensuring continuity of learning and that the specific needs of vulnerable learners are addressed						
ALN/A007: Continue to provide support for childcare settings post COVID.	31/03/2022	25%	Under the Childcare and Play grant we are delivering a small grant scheme to support sustainability, new childcare provision and additional childcare places. Administering the Childcare Development Fund, which is progressing well giving support to children who have been affected by Covid restrictions. Capital work is progressing well Gladstone Bach is complete and waiting on CIW registration, new Meithrin on Ysgol Dewi Sant and Childcare Unit on Llanfair Primary school building work has started - due to complete in August. Quality monitoring officer has provided all settings with advice and guidance around temporary relaxation of National Minimum standards, also offering ongoing support about general concerns on finances and business support. Recently 2 childcare settings were told to close (for between 10 – 14 days) because of a number of positive cases within the setting. This has had implications for parents in work but also a financial implication for the setting. PPE equipment and direct work has taken place to support the providers and linked with WG.	Green		Learning and Culture
SP/A005: Work in partnership with the CSCJES to address issues arising from the impact of COVID-19 on schools and pupils, ensuring continuity of learning and that the specific needs of	31/03/2022	25%	•Discussions ongoing between improvement partners (IPs) and school leaders on the use and impact of the Accelerated Learning Programme grant. IPs working alongside leaders to support in monitoring the impact of the grant.	Green		Learning and Culture

Service Plan Actions (will include service plan ref no)	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
vulnerable learners are addressed, using the WG's Accelerated Learning Programme grant to target those cohorts of pupils identified as most at risk.			<ul style="list-style-type: none"> •Initial discussions underway between improvement partners and schools on the use of the PDG grant for 2021-22. •Planning for professional learning for new academic year ongoing with a strong focus on oracy and reading. •Successful relaunch of Welsh Language Charter in May 2021 with very good engagement by Vale schools. •Resource to support immersion of pupils who transfer from English medium school has been developed and shared with all Vale Welsh medium primaries. Resource also suitable to use with pupils who have been impacted due to Covid. 			
SP/A006: Develop a coherent strategy for the support, monitoring and delivery of EOTAS provision which ensures our most vulnerable learners and EOTAS learners not in education settings are able to access a curriculum that meets their needs and allows them to progress at a rate appropriate with their age and ability.	31/03/2022	25%	Via the SEMHP process packages of support have been implemented and a quality assurance process related to all EOTAS providers commissioned by SIW is underway.	Green		Learning and Culture
SP/A007: Work with schools to improve attendance rates and reduce persistent absence.	31/03/2022	25%	Ongoing issues for the EWS in terms of use of FPN and prosecution following covid and the return of learners to schools but the Inclusion team has responded by creating a new team to support attainment, wellbeing and engagement for learners impacted by the year of covid closures (AWE) team. This team of teachers and LSAs are supporting over 35 learners with attendance and	Green		Learning and Culture

Service Plan Actions (will include service plan ref no)	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			engagement issues, most of which have been covid linked and therefore the LA could not use a penal approach. EWS currently have 170 open referrals supporting learners with non-attendance for a range of reasons.			
SL/A011: Work in partnership to address issues arising from the impact of COVID-19 measures on schools, ensuring continuity of learning and that the specific needs of vulnerable learners are addressed.	31/03/2022	25%	As per action SL/A003, we are continuing to deliver new devices to schools to support with remote learning in the event of further COVID lockdowns, to date 6,500 new devices have been delivered to schools with a further 1,394 to following in the next quarter.	Green		Learning and Culture
SL/A012: Strengthen our approach to school place planning to ensure there are sufficient and quality diverse school places in the Vale of Glamorgan to meet the needs of learners now and in the future.	31/03/2022	25%	A School Investment Strategy Group has been set up in order to inform future strategy. The three Key elements are: 1. School Organisation and demand for school places 2. Condition and suitability of school buildings and 3. Tackle decarbonisation of school assets. The group will report t to SI Project Board on initial position in quarter 2.	Green		Learning and Culture
ADP27- In readiness for Additional Learning Need (ALN) reform, provide training to school staff to facilitate the roll out of person-centred planning and Individual Development Plans in a range of educational settings.						
ALN/A009: In readiness for Additional Learning Needs (ALN) reform, provide training to school staff to facilitate the roll out of person-centred planning and Individual Development Plans in a range of educational settings.	31/03/2022	25%	Half termly ALNCO days have been well attended and well received. PCP tool kit has been updated and re shared, further training around PCP processes has been offered. New ALNCO training has been well attended. IDP training has been an integral part of ALNCO days , additional cluster and individual support / training has also been offered.	Green	Green	Learning and Culture

CP Commitment: 2.2	Invest in our schools to provide the right learning environment for the 21 st century and facilities which benefit the wider community.
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Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP28- Deliver 21st Century Schools Programme improvements (Band B) including the expansion of Ysgol Y Deri, work on new school buildings across the Vale, expansion of primary school capacity in Cowbridge and development of a Centre of Learning and Well-being and specialist ALN resource base at Whitmore High School.						
ALN/A008: Develop additional specialist resource base and special school places to meet current and projected need.	31/03/2022	25%	The autism resource base at Whitmore School is now open and young people are attending. This is a hugely important development and pupil numbers will increase over time as the provision develops.	Green	Green	Learning and Culture
SP/A008: Work with the 21st Century Schools' team and other stakeholders to establish the Centre for Learning and Wellbeing that meets the increasing need to support children with identified social and emotional health needs.	31/03/2022	25%	This project is on track to be delivered by January 2023. Y Daith will effectively close on the 31/8/21 and the Centre of Learning and Wellbeing will open on 1/9/21 in preparation for January 2023.	Green		Learning and Culture
SL/A013: Deliver 21st Century Schools Programme improvements (Band B) including the expansion of Ysgol Y Deri, new school buildings for Sant Baruc, Llancarfan, St. David's, Bro Morgannwg, Pencoedtre and Whitmore schools, expansion of primary school capacity in Cowbridge and development of a Centre of Learning and Well-being and specialist ALN resource bases at Whitmore and Gladstone	31/03/2022	25%	All projects on track against programme. Key milestones: Whitmore High School - new build opened May 21 Morgan Sindall appointed to deliver Centre for Learning and Wellbeing and Cowbridge schemes. Planning application submitted for Ysgol Y Deri.	Green		Learning and Culture
ADP29-Expand the Council's Apprenticeship Scheme to provide a greater number and range of opportunities and engage proactively with the Kick Start scheme.						
ALN/A011: Work with partners and others including key businesses, to support employment and the	31/03/2022	25%	Continue to work regionally with the LA Cluster Employment and Skills group exploring opportunities for new funding initiatives. CFW has	Green	Green	Learning and Culture

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
development of skills for the future post Brexit, including the delivery of initiatives such as Kick Start.			been submitted in a regional bid and a local bid to Whitehall and we await the launch of SPF to see if this can be taken forward as well. Have successfully been approved as a kick-start provider and had 146 placements across 51 local businesses approved, Kick Start places currently live; 76 and 28 places filled since go live.			

CP Commitment: 2.3 Work with schools, families and others to improve the services and support for those with additional learning needs.

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP30- Work with others including key businesses to support employment and the development of skills for the future including the delivery of initiatives for young people such as Inspire to Work (I2W) and Inspire to Achieve (I2A).						
SP/A009: Work with partners and others including key businesses, to support employment and the development of skills for the future post Brexit, including the delivery of initiatives for young people such as Inspire to Work (I2W) and Inspire to Achieve (I2A).	31/03/2022	25%	WG funding for EHE has enabled the LA to support EHE learners in year 11 equivalent for the first time in gaining GCSES and also a range of one day certified short courses in vocational areas.	Green	Green	Learning & Culture
SL/A014: Work with others including key businesses to support employment and the development of skills for the future through initiatives such as Communities4Work, the Employability Hub and the Council's Apprenticeship Scheme for young people.	31/03/2022	25%	Working with C4W via Steering Group. Arranging joint virtual job fair (possibly in collaboration with Cardiff Council). Working with contractors to restart work experience and site tours.	Green		Learning & Culture

CP Commitment: 2.4	Work with education, training providers, businesses and other agencies to provide a range of advice, support and training opportunities which improve people's skills and readiness for work.
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Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP31- Enhance people's skills and readiness for work through community investment opportunities including the Council housebuilding programme, Supporting People Scheme and 21st Century Schools Programme training and work opportunities						
SL/A015: Work in collaboration with partners to promote the benefits of accessible and supported opportunities for volunteering and community learning through our community libraries, the Vale Learning Community and the 21st Century School Investment Programme to increase take up and enhance citizen well-being.	31/03/2022	25%	The building of a raised bed community garden/allotment at Palmerston Learning Centre via the 21st Century Schools benefits programme has created many new accessible opportunities for volunteers and adult learners in the Vale.	Green	Green	Learning and Culture
HS/A009: Enhance people's skills and readiness for work through community investment opportunities including the Council housebuilding programme, Supporting People Scheme 21st Century Schools and training opportunities.	31/03/2022	25%	Community benefit clauses are included in large building contracts and are used to create apprenticeships, training and volunteering opportunities for local people. Of particular note were the two recent new build Council housing estates at Brecon Court and Holm View, Barry. This approach continues to evolve and develop and will be adopted for future schemes.	Green		Learning and Culture Environment and Regeneration

CP Commitment: 2.5	Work with partners to ensure people can access appropriate money advice, information and debt support relating to housing, benefits, education training and employment.
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Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP32- In readiness for ALN reform, collaborate with further education and training providers to develop and promote education and training opportunities for young people 16-25 with additional learning needs.						
ALN/A010: In readiness for ALN reform, collaborate with further education and training providers to develop and promote education and training opportunities for young people 16-25 with additional learning needs.	31/03/2022	25%	A transition leads group has been established and is well attended. The group has developed and agreed a Transition Protocol with easy read version, and this is under consultation. Senior officers from across Cardiff and the Vale Education and social Services are meeting to discuss post 16 Specialist College placements and the intention of Welsh Government to delegate funding for this provision to LAs. A protocol is being written to replace the current Welsh Government Guidance Document.	Green	Green	Learning and Culture
ADP33- Establish a one stop shop to provide residents with money advice, information and debt support on a range of issues including housing, benefits, employment and training.						
HS/A011: Establish a 'One Stop Shop' to provide residents with money advice, information and debt support on a range of issues including housing, benefits, employment and training.	31/03/2022	100%	The One stop shop is now open. In line with Covid restrictions, this was initially via telephone however face to face drop-in services have now commenced. A full range of housing related support, advice and assistance is being provided regarding a broad range of issues.	Green	Green	Homes and Safe Communities
SRS/A010: Support victims of illegal money lending to access debt advice, rebuild their finances and make a sustainable transition to legal credit and carry out enforcement to remove loan sharks from communities.	31/03/2022	25%	The Wales Illegal Money Lending Unit is dealing with a surge of new cases arising from the financial difficulties some found themselves in as a result of the pandemic and associated lockdowns. Work is underway to investigate the illegal lenders to support victims. Training of partner agencies has continued throughout this time.	Green		Homes and Safe Communities
ADP34- Work across the Council and with partners to support residents as changes to the welfare system are rolled out.						

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
HS/A012: Work across the Council and with partners to support residents as changes to Welfare Reform are rolled out.	31/03/2022	25%	The Income Officers and Money Advisors continue to work with Council tenants to mitigate the impact of welfare benefit changes and also the adverse effects of Covid. No evictions or Court applications have been made for over 12 months and whilst arrears have increased, the rate of increase remains lower than other Councils. Processes are currently being developed to administer the new WG tenant hardship grant which is designed to support private sector tenants in employments who have suffered reductions to their income during the pandemic. It is anticipated this will reduce the risk of people losing their tenancies.	Green	Green	Corporate Performance and Resources Homes and Safe Communities
FS/A012: Work across the Council and with partners to support residents as changes to the welfare system are rolled out.	31/03/2022	25%	Work has commenced with the council's 'Vale Heroes' project to ensure customers can access the advice and information required to support customers with their Housing Needs.	Green		Corporate Performance and Resources Homes and Safe Communities

CP Commitment: 2.6	Support and promote volunteering and community learning recognising the range of benefits to individuals and the community.
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Actions identified under well-being objective 2.6 are also linked to ADP31 (SL/A015: Work in collaboration with partners to promote the benefits of accessible and supported opportunities for volunteering and community learning through our community libraries, the Vale Learning Community and the 21st Century School Investment Programme to increase take up and enhance citizen well-being.) and ADP15 (RP/A009: Work with volunteers to deliver a range of regeneration, rights of way and country parks projects such as Vale Ambassadors and Barry Place Board; and secure a replacement programme for Creative Rural Communities)

CP Commitment: 2.7	Work as part of the Cardiff Capital Region to progress strategic planning and transport initiatives and promote sustainable economic growth and employment.
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Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP35- Explore opportunities for transport, planning and regeneration improvements throughout the Vale of Glamorgan in conjunction with Welsh Government and the Cardiff Capital Region.						
NS/A010: Subject to obtaining WG funding, continue to progress the WelTAG studies which deliver transport improvements for Penarth to Cardiff Bay, M4 Junction 34 to A48 and Dinas Powys.	31/03/2022	25%	Both the M4 Junction 34 and Dinas Powys bypass schemes did not receive WG funding and have been shelved. Active Travel Improvements between Penarth and Cardiff Bay will form part of the WelTAG Stage One study that Cardiff Council are undertaking which will look at corridor from Newport, through Cardiff and onto the Vale. VOGC will work on this project from inception.	Green	Green	Environment and Regeneration
NS/A011: Explore opportunities for transport improvements throughout the Vale of Glamorgan in conjunction with Welsh Government, RTA and the Cardiff Capital Region.	31/03/2022	25%	On-going projects - Barry Dock and Cogan Interchanges - both WelTAG stage 3. WG funding awarded for construction of £1m scheme to improve active travel route through St Athan, Next bike expansion and a number of AT improvements throughout the Vale. Road Safety Capital funding also received from WG to improve road safety in Gileston and Aberthaw.	Green		Environment and Regeneration
RP/A011: Work with the Transport Services Team to explore opportunities for transport, planning and regeneration improvements including plans for a transport interchange for Barry, in conjunction with Welsh Government and the Cardiff Capital Region.	31/03/2022	25%	Continue to work with Transport team to secure Active Travel enhancements through planning permission e.g. application at Beggars Pound, St Athan secured land for Strategic Active Travel Route. Barry Docks Interchange Weltag study Stage 2 reported to the Review Group and then both to Cabinet and Scrutiny meetings. Consultants working towards a Stage Gate of detailed design and approvals and a Stage 3 Business Case for submission to WG and City Region.	Green		Environment and Regeneration

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
RP/A022: Start the Local Development Plan review before June 2021.	01/06/2021	100%	Work on the LDP Review started in May 2021. The draft Review Report and draft Delivery Agreement will be reported to Cabinet in the early Autumn to seek approval for consultation purposes. A 6-week public consultation will then take place and the final documents will be submitted to Welsh Government in December 2021 in accordance with the LDP Manual.	Green		Environment and Regeneration
ADP36- Work with partners to progress plans for a transport interchange for Barry						
NS/A013: Subject to receipt of Welsh Government funding, work with partners to progress plans for a transport interchange for Barry.	31/03/2022	25%	Continue to work with Transport team to secure Active Travel enhancements through planning permission e.g., application at Beggars Pound, St Athan secured land for Strategic Active Travel Route. Barry Docks Interchange Weltag study Stage 2 reported to the Review Group and then both to Cabinet and Scrutiny meetings. Consultants working towards a Stage Gate of detailed design and approvals and a Stage 3 Business Case for submission to WG and City Region.	Green	Green	Environment and Regeneration
RP/A013: Use Section 106 funding from development to support the development of sustainable transport links to the airport including cycle, bus and rail links.	31/03/2022	25%	S106 £130k has earmarked to match-fund a walking/cycling scheme between Weycock Cross and Cardiff Airport, and the Council's Transport division are progressing the bid for WG funding.	Green		Environment and Regeneration
ADP37- Work with partners including the Cardiff Capital Region, Welsh Government and landowners to develop sustainable transport links to the airport including cycle, bus and rail links						
NS/A012 : Work with partners including the Cardiff Capital Region, Welsh Government and landowners to develop sustainable transport links to the airport including cycle, bus and rail links.	31/03/2022	25%	On-going project - design funding from WG awarded. Land ownership investigation undertaken. Q2 will see radar and ecology surveys and further design undertaken.	Green	Green	Environment and Regeneration

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP38- Work with partners including the Cardiff Capital Region and Welsh Government to support the recovery and ultimately growth of the Enterprise Zone at St Athan and Cardiff Airport.						
RP/A012: Work with partners including the Cardiff Capital Region and Welsh and UK Governments to support the recovery and ultimately growth of Bro Tathan and Cardiff Airport Enterprise Zone.	31/03/2022	25%	Advanced legal negotiations are ongoing with Cardiff and Vale College regarding the disposal of Council owned land near the airport for a proposed new multi-million-pound educational campus, subject to contract and statutory consents. If delivered the campus will be located on land earmarked for an “Educational Centre” use that sits alongside a proposed “Airport Business/Commercial Park” uses identified in the Illustrative Master Plan identified in Appendix 10 of the adopted Supplementary Planning Guidance for the Cardiff Airport & Gateway Development Zone (Dec 2019).	Green	Green	Environment and Regeneration

CP Commitment: 2.8 **Support economic growth through regeneration, improved infrastructure and support for town centres, tourism and industry.**

ADP39- Deliver an Economic Recovery and Growth Plan for the Vale and support local businesses to trade in a safe, environmentally sustainable and financially viable manner reflective of the economic situation.						
RP/A014: Deliver an Economic Recovery and Growth Plan for the Vale and support local businesses to trade in a safe, environmentally sustainable and financially viable manner reflective of the economic situation.	31/03/2022	25%	Work is underway to procure services to support the further development of a growth plan, identify employment sites and also undertake some master planning work. Much of this is linked to the work needed to prepare for future rounds of UK Government funding but also to inform the Council's investment strategy and joint working with Welsh Government. It is likely that external consultants will be commissioned to complete this work.	Green		Environment and Regeneration
RP/A019: Support reshaping of Council procurement and internal charging practices to support work	31/03/2022	100%	Suggest that this action is split. Foundational Economy project made recommendations to SLT around the reshaping of Council procurement. Will	Green		Environment and Regeneration

around climate change and build on the foundational economy project.			be subject to finance / SLT decision and then would be taken forward corporately / externally. Foundational economy can be built up on subject to the decision on this. Suggest we remove reference to internal charging here as that is not really something regeneration can influence despite attempts to look at different models.			Corporate Performance and Resources
ADP40-Reshape procurement practices and policies to ensure our procurement activities contribute to the national Well-being Goals, support work around climate change and build on the foundational economy project						
FS/A004: Reshape procurement practices and policies to ensure our procurement activities contribute to the national well-being goals and support work around climate change.	31/03/2022	25%	Internal review of the service commenced in this quarter with feedback being received from all Directorates	Green	Green	Corporate Performance and Resources
LD/A002: Provide support to officers in relation to the review of procurement practices and policies to ensure our procurement activities contribute to the national well-being goals and support work around climate change.	31/03/2022	15%	No approach yet made by the procurement team for LS to feed into this review, but available resource to do so.	Amber	Green	Corporate Performance and Resources
RP/A015: Support procurement from local businesses and drive local spending, in turn creating stronger supply chains within the local economy to support both businesses and communities.	31/03/2022	100%	The Foundational Economy Project has now completed. The ability to do this will be subject to a decision around the reshaping of procurement. Potentially need to remove this action subject to this decision. SLT / Finance decision	Green	Green	Corporate Performance and Resources Environment and Regeneration
ADP41- Support our town centres to recover and adapt to the effects of COVID-19, including improving public realm and the development of a mix of business premises and homes						
NS/A014: Support our town centres to recover and adapt following the effects of COVID-19, by improving green spaces, public areas and transport infrastructure.	31/03/2022	80%	Town Centre Planting Scheme and tree planting at Holton Road Completed/Llantwit Station Planter completed. Remaining 20% of work will be watering and maintenance of works with a small amount of winter planting during Q3	Green	Green	Homes and Safe Communities

						Environment and Regeneration
NS/A015: Approve the Policy for New Café Style Licences.	31/04/2021	25%	Vale of Glamorgan Council supports and encourages the provision equipment on the highway asset, as they make a positive contribution by adding vitality, colour, life and interest to the street scene. They can help maximise the use of public spaces, aid the local economy and add to the facilities offered to people who visit, live, and work in the Vale of Glamorgan. New policy live from 1st July 2021 onward with many businesses already applying as of 6/7/21.	Green		Homes and Safe Communities
RP/A016: Support our Town Centres to recover and adapt following the effects of COVID-19, by supporting the development of a mix of business premises and homes within town centre locations, promoting a town centre first approach.	31/03/2022	25%	We will continue to implement a Town Centre first approach to retail and associated facilities through the planning system. Capital projects are now being completed to support town centres in each of our centres. Work is ongoing with Welsh Government to identify funding for a regional project supporting town centre businesses using revenue money.	Green		Environment and Regeneration Homes and Safe Communities
RP/A018: Identify grant support for businesses and investment in regeneration project and deliver Welsh Government COVID-19 Grant Schemes as required.	31/03/2022	25%	Implementation of 20/21 committed spend in Vale Town Centres has continued during the course of Q1. Budget details for 21/22 financial year are expected during the course of Q2	Green		Environment and Regeneration

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP42- Work with partners to support the ongoing recovery and regeneration of Barry, Barry Waterfront and the further development of the Innovation Quarter ensuring a diversity of both business and education facilities.						
RP/A017: Work with partners to support the recovery and regeneration of Barry, Barry	31/03/2022	25%	Work continues to seek to secure a quality regeneration of Barry Waterfront e.g. the completion of the District Centre ready for	Green	Green	Environment and Regeneration

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
Waterfront and the completion of the Innovation Quarter ensuring a diversity of both business and education facilities.			beneficial occupation of commercial premises secured in May 2021. The Council is currently considering a planning application for the Primary School at Barry Waterfront secured by the S106 Agreement. Advanced legal negotiations are ongoing with Cardiff and Vale College regarding the disposal of Council owned land at the Innovation Quarter for a proposed new multi million pound educational campus, subject to contract and statutory consents. If delivered the campus will be located on land alongside the Goods Sheds and next to the proposed Waterfront Primary School. The Council continues to develop employment space within the Innovation Quarter including significant improvements to the BSC2.			
ADP43- Implement a road and pavement surfacing programme for 2021/2022.						
NS/A016: Improve the condition of the Council's local highway by delivering the Highway Resurfacing programme, including a programme of footway improvements for 2021/2022.	31/03/2022	25%	Resurfacing sites are continuing to be assed and works completed. The preservation works of surface dressing and micro asphalt are due to commence in quarter 2.	Green	Green	Environment and Regeneration
ADP44- Review the Capital Programme and the use made of the Council's assets to support recovery and economic growth including the development of an investment strategy for the Council.						
NS/A017: Improve structures within Dinas Powys to enhance access to existing school and community establishments.	31/03/2022	50%	The contract to undertake the replacement of the Library bridge was awarded and commenced on site on 30th March 2021 with a temporary pedestrian access installed in Q1 to maintain safe access to the Murch junior school and Murch Library sites to enable construction works to proceed. Regrettably the works have subsequently been delayed by the Prescence of a previously unidentified WPD cable beneath the existing	Green	Green	Environment and Regeneration

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			bridge structure which requires diversion to be agreed and completed by WPD. These works are currently planned to recommence in Q2 with a completion for whole of the scheme of 10 to 12 weeks. The Murch community centre access works is programmed to be tendered towards the end of the calendar year with main construction works re-programmed for Q1 2022 due to NRW constraints on working in watercourses.			
NS/A018: Review the Capital Programme and the use made of the Council's assets to support recovery and economic growth including the consideration of an investment strategy. Projects for this year include improvement works on Penarth Esplanade, making the most of our assets and delivering concessions at our resorts.	31/03/2022	50%	The improvement works on Penarth Esplanade are progressing well and due for completion by end of August. Resurfacing works will then be programmed outside the main Summer period for October 2021. The works are generally on budget with no additional costs anticipated at this time.	Green		Environment and Regeneration Corporate Performance and Resources
FS/A013: Review the Capital Programme and the use made of the Council's assets to support recovery and economic growth including the consideration of an investment strategy.	31/03/2022	25%	An Investment Strategy is in the process of being prepared	Green		Corporate Performance and Resources
RP/A020: Work with Financial Services to review the Capital Programme and the use made of the Council's assets to support recovery and economic growth including the consideration of an investment strategy.	31/03/2022	25%	Funding has been allocated via the Transforming Towns WG funding to support projects in town centres. All funding awards were approved prior to Q1 and projects continue to be monitored. Some projects completed in Q1 include the refurbishment of Llantwit Major Train Station car park and public realm. Improvements to planting	Green		Corporate Performance and Resources

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			and public realm have also been completed in Holton Road.			

APPENDIX 2: Performance Indicators

Well-being Objective 2: To Support learning, employment and sustainable economic growth

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
WO2.1 Ensure there is appropriate access to quality early years, nursery and education provision enabling people to achieve their best possible outcomes whatever their age.							
CPM/034: Percentage of all pupils (including LAC) in any LA maintained school in year 11 who leave compulsory education, training or work-based learning without an approved external qualification.						This performance indicator is monitored annually.	Learning & Culture
CPM/035: Percentage of pupils in local authority care in any LA maintained school, in year 11 who leave compulsory education, training or work-based learning without an approved external qualification.						This performance indicator is monitored annually.	Learning & Culture
CPM/036: Percentage of Year 11 leavers known not to be in education, training or employment (NEET).						This performance indicator is monitored annually.	Learning & Culture
CPM/037: Percentage of Young people leaving Year 12 who are not in education, employment or training.						This performance indicator is monitored annually.	Learning & Culture
CPM/038: Percentage of pupil attendance in Primary schools.						This performance indicator is monitored annually.	Learning & Culture
CPM/039: Percentage of pupil attendance in Secondary schools.						This performance indicator is monitored annually.	Learning & Culture
CPM/040: Percentage of schools judged good or better by Estyn (in all 5 judgements).						This performance indicator is monitored annually.	Learning & Culture
CPM/041: The percentage of school days lost due to fixed-term exclusions during the academic year in primary schools.						This performance indicator is monitored annually.	Learning & Culture
CPM/042: The percentage of school days lost due to fixed-term exclusions during the academic year in secondary schools.						This performance indicator is monitored annually.	Learning & Culture

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
WO2.2 Invest in our schools to provide the right learning environment for the 21st century and facilities which benefit the wider community.							
No measures identified.							
WO2.3 Work with schools, families and others to improve the services and support for those with additional learning needs.							
No measures identified.							
WO2.4 Work with education, training providers, businesses and other agencies to provide a range of advice, support and training opportunities which improve people's skills and readiness for work.							
CPM/043: Percentage success rate on accredited courses for priority learners.						This performance indicator is monitored annually.	Learning & Culture
CPM/044: The percentage of young people in contact with the youth service who achieve an accredited outcome.						This performance indicator is monitored annually.	Learning & Culture
CPM/045: Percentage of those taking up the Digital Champion service who report feeling more confident in using ICT on a day-to-day basis.						This performance indicator is monitored annually.	Learning & Culture
CPM/128: Percentage of I2A young people engaged against target.	18%	14%	18%	Red	↓	Quarter has gone well considering coming out of restrictions and schools re-opening for the project. We have seen many yr11 leavers and are starting to focus on contact information and destination data with Careers Wales and others for the summer KIT days, alongside working with other partners to consider summer projects and training courses for those that may need some additional skill building or signposting to summer projects. Schools have had finance to support yr11,12 and 13 summer transition so much support will continue with these YEPF groups.	Learning & Culture
CPM/129: Percentage of I2W young people engaged against target.	12%	0%	12%	Red	↓	I2W continues to run and is extremely busy, the new team member is in and we now have a project specific towards	Learning & Culture

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
						YOS post16's to support them immediately following criminal activity. The project is developing and goes from strength to strength alongside pulling additional finances from Newport for the programme moving forward rather than having a full ESF re-profile. Great news for the project and young people being supported. Due to issues on the reshape we have been told not to add any enrolments officially until sorted so this does not leave us looking good, however we do have September to backdate months of data and this will then go back to normal.	
CPM/130: Percentage of C4W people engaged against target.	10%	23%	15%	Green	↑	A good start to the year with the over 25 age categories having more than 65% on the enrolments. There is a reprofile taking place and we would expect outcome figures to change. This will be readjusted in Q2	Learning & Culture
CPM/131: Percentage of C4W+ people engaged against target.	46%	53%	40%	Green	↑	A good start to the year. An increase in figures compared to last year's Q1. Referrals have come in peaks and troughs but on the whole a steady first quarter. There is a reprofile taking place that will see targets increased. This will be implemented in Q2	Learning & Culture
WO2.5 Work with partners to ensure people can access appropriate money advice, information and debt support relating to housing, benefits, education, training and							
CPM/046: Number of tenancies maintained six months after receiving Money Advice.						This performance indicator is monitored annually.	Homes & Safe Communities
WO2.6 Support and promote volunteering and community learning recognising the range of benefits to individuals and the community.							
No measures identified.							

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
WO2.7 Work as part of the Cardiff Capital Region to progress strategic planning and transport initiatives and promote sustainable economic growth and employment.							
CPM/047: Value of investment levered into the Council that is dedicated to transport improvement schemes.						This performance indicator is monitored annually.	Environment & Regeneration
WO2.8 Support economic growth through regeneration, improved infrastructure and support for town centres, tourism and industry							
CPM/048: Public satisfaction with facilities on Barry Island where they are rated as 'Good' or 'Excellent'.						This performance indicator is monitored annually.	Environment & Regeneration
CPM/049: The number of jobs created in the Vale of Glamorgan Enterprise Zone.						This performance indicator is monitored annually.	Environment & Regeneration
CPM/050: Total number of visitors to the Vale of Glamorgan for Tourism purposes (as measured by STEAM survey).						This performance indicator is monitored annually.	Environment & Regeneration
CPM/051: Amount of s106 money secured in the financial year.						This performance indicator is monitored annually.	Environment & Regeneration
CPM/052: The percentage of householder planning applications determined within 8 weeks or subject to Planning Performance Agreement or Extension of Time.	93.46%	95.7%	93%	Green	↑	No commentary provided	Environment & Regeneration
CPM/053: Average vacancy rate in the Vale's main town centres. (IO)						This performance indicator is monitored annually.	Environment & Regeneration
CPM/054: Amount of s106 money spent in the financial year.						This performance indicator is monitored annually.	Environment & Regeneration
CPM/055: Total number of staying visitors to the Vale of Glamorgan for tourism purposes (as measured by STEAM survey).						This performance indicator is monitored annually.	Environment & Regeneration
CPM/056: The percentage of staying visitors to the Vale of Glamorgan for tourism purposes that have						This performance indicator is monitored annually.	Environment & Regeneration

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
a serviced stay (this includes hotels, guest houses and B&Bs) (as measured by STEAM survey).							
CPM/057: Percentage of customers satisfied with Heritage Coast Project as determined via satisfaction survey.						This performance indicator is monitored annually.	Environment & Regeneration
CPM/058: The percentage of staying visitors to the Vale of Glamorgan for tourism purposes that have a non-serviced serviced stay (this includes self-catering, C&C and alternative e.g. Shepherds Huts etc) (as measured by STEAM survey).						This performance indicator is monitored annually.	Environment & Regeneration
CPM/059: The percentage of staying visitors to the Vale of Glamorgan for tourism purposes that have a SFR stay (staying with friends or relatives) (as measured by STEAM survey).						This performance indicator is monitored annually.	Environment & Regeneration
CPM/060: Percentage of Listed Building applications determined within 8 weeks or subject to Planning Performance Agreement or Extension of Time.	50%	90%	75%	Green	↑	No commentary provided	Environment & Regeneration
CPM/061 (PAM/018): The percentage of all planning applications determined within 8 weeks or subject to Planning Performance Agreement or Extension of Time.	89.3%	91.9%	92%	Amber	↑	1 further application determined within time would have resulted in the 92% target being met. This is an excellent result given the complexities of the current working environment and remote working generally	Environment & Regeneration
CPM/062 (PAM/019): Percentage of all appeals dismissed.						This performance indicator is monitored annually.	Environment & Regeneration
CPM/132: Number of community lead organisations advised to deliver our regeneration priorities						This performance indicator is monitored annually.	Environment & Regeneration
CPM/133: Number of local businesses advised in relation to funding, business planning and new start-ups.						This performance indicator is monitored annually.	Environment & Regeneration

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
CPM/134: Number of new business start-ups that have received support from the Council.						This performance indicator is monitored annually.	Environment & Regeneration
CPM/135: Number of community lead organisations that are financially supported.						This performance indicator is monitored annually.	Environment & Regeneration

Additional National Performance Indicator Measures

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
WO2.1 Ensure there is appropriate access to quality early years, nursery and education provision enabling people to achieve their best possible outcomes whatever the							
PAM/040: Percentage of Welsh Public Library Standards Quality Indicators (with targets) achieved by the library service.						This performance indicator is monitored annually.	Learning & Culture
PAM/032: Average Capped 9 score for pupils in year 11.						This performance indicator is monitored annually.	Learning & Culture
WO2.4 Work with education, training providers, businesses and other agencies to provide a range of advice, support and training opportunities which improve people's skills and readiness for work.							
PAM/044: Number of apprentices, excluding teachers, on formal recognised apprenticeship schemes within the authority during the year per 1,000 employees.						This performance indicator is monitored annually.	Corporate Performance & Resources
WO2.8 Support economic growth through regeneration, improved infrastructure and support for town centres, tourism and industry							
PAM/021: Percentage of principle B roads that are in overall poor condition.						This performance indicator is monitored annually.	Environment & Regeneration
PAM/022: Percentage of non-principle C roads that are in overall poor condition.						This performance indicator is monitored annually.	Environment & Regeneration
PAM/020: Percentage of principle A roads that are in in overall poor condition.						This performance indicator is monitored annually.	Environment & Regeneration

APPENDIX 1: Service Plan Actions contributing to this Well-being Objective

Well-being Objective 3: To support people at home and in their community.

CP Commitment: 3.1		Encourage people of all ages to have active and healthy lifestyles to promote better physical and mental well-being.				
Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP45- Work in partnership to respond to the COVID-19 pandemic including delivery of the Test, Trace and Protect (TTP) service, supporting a programme of mass vaccination and supporting our care homes, schools and vulnerable residents.						
CS/A019: Support the delivery of the mass testing and vaccination programme within the CYPS division.	31/03/2022	100%	Vaccinations have been made available in a timely and coordinated way, with the majority of staff having received both vaccinations. LFD tests have been circulated to all frontline staff with encouragement to test twice weekly.	Green	Green	Healthy Living and Social Care
RMS/A019: Support the monitoring of vaccine uptake and the collation of information regarding Council and commissioned staff.	31/03/2022	25%	The PPE team continue to support the vaccination programme by escalating the priority of social care staff who need to be vaccinated. A recent survey has also been completed to enable us to have an accurate and up to date picture of commissioned care home staff.	Green		Healthy Living and Social Care
RMS/A020: Continue to support mechanisms to ensure care settings are following the latest prevention control processes in line with TTP requirements.	31/03/2022	25%	Discussed regularly at provider forums, plus emails as and when guidance changes. Questionnaires sent to all homes with an outbreak, with Outbreak Meetings taking place as appropriate.	Green		Healthy Living and Social Care
SRS/A007: Work in partnership to respond to the COVID-19 pandemic by leading on the Test, Trace Protect service and supporting care homes, schools and nurseries.	31/03/2022	25%	During Qtr 1, officers from SRS continued to support the investigation and management of Covid cases and outbreaks in care homes, domiciliary care providers and homeless hostels, alongside partner agencies (PHW, Social Services, CIW, Homeless Teams). A total of 39 incidents were managed and overseen and the team dealt	Green		Healthy Living and Social Care

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			with 274 escalated referrals concerning the care and educational sectors.			
PB/A031: Work as part of the Test, Trace and Protect (TTP) Regional Operational Board and with colleagues across the Council to respond to the Covid-19 pandemic and to further develop and deliver our Recovery Strategy.	31/03/2022	25%	The Council's Communications Manager remains the lead for communications associated with the TTP programme. During the quarter, a series of communications activities have supported a range of stakeholders both internally and externally, including schools, social care and the public. The Head of Service attends the UHB's mass vaccination programme board to ensure linkages are made between that programme and the Council's contribution to other coronavirus/preventative actions.	Green		Healthy Living and Social Care Corporate Performance and Resources
ADP46- Administer the requirements set out in the national Public Health response plan for Coronavirus, including enforcement of the regulations in place at any particular time, supporting partners in the management of outbreaks and leading on all matters pertaining to the control of communicable disease.						
SRS/A004: Encourage healthy lifestyles by delivering the actions set out within the Communicable Disease and Health Service Plan, Health and Safety Enforcement Service Plan and Food and Feed Law Service Plan.	31/03/2022	25%	All three plans are currently being drafted in readiness for presentation at Joint Committee in September.	Green	Green	Healthy Living and Social Care
SRS/A008: Support local businesses to trade in a COVID-19 safe environment by ensuring compliance with social distancing and other COVID-19 controls through the provision of advice and increased enforcement activity.	31/03/2022	25%	The work of the Covid Enforcement Teams has ensured compliance as the restrictions have begun to ease. At the same time, detailed advice has been given to individual businesses to support them in reopening and adapting to the quickly changing regulatory landscape.	Green		Environment and Regeneration
SRS/A009: Support partners in management of outbreaks and leading on all matters pertaining to the control of communicable disease.	31/03/2022	25%	SRS continued to work alongside a range of partners for the Covid-19 work. Care home cases were managed and investigated alongside PHW. Regular communications continued with our partners in Social Services to ensure they were	Green		Environment and Regeneration

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			aware of the Covid landscape in the care home and domiciliary care sectors. SRS were represented in multi-agency support meetings where care settings had active, ongoing incidents and officers provided regular engagement with colleagues to facilitate feedback into Welsh Government for the ongoing development of guidance for the educational and childcare sectors.			
SRS/A011: Work with key businesses to support employment and skills development through the provision of accredited training offerings such as food safety, health and safety and Hazard Analysis and Critical Control (HACCP).	31/03/2022	25%	Training provision has been reviewed following the enforced break in provision in 2020 and early 2021. Level 2 and 3 food safety courses have recommenced in an online format and online allergens training has been developed for local businesses in the run up to the change in the law on allergens labelling which will come into force on 1 October 2021.	Green		Environment and Regeneration
ADP47- Develop the range of recreational and educational activities available to citizens at our country parks, community green spaces, the heritage coast and schools and encourage people to exercise outdoors.						
NS/A019: Develop the range of recreational activities available to citizens at our country parks, community green spaces, the heritage coast and schools and encourage people to exercise outdoors.	31/03/2022	25%	Funding has been secured from the Sport Wales Recovery Fund to look at outdoor activity development in addition to a number of projects already undertaken by the Sports Development team.	Green	Green	Environment and Regeneration
NS/A020: Work with partners to increase levels of participation and physical activity opportunities in the Vale of Glamorgan to encourage active and healthy lifestyles for all.	31/03/2022	25%	Implementation of the 2021/22 Sports Development plan has begun. Given the challenges presented by the restrictions put in place related to Covid-19 a number of activities are also restarting and whilst it is likely that it will take time to obtain the same levels of participation as previously experienced a clear	Green		Healthy Living and Social Care

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			focus is being put on the enabling role of sports Development to ensure opportunities exist.			
NS/A021: Work with partners to evaluate the regionalisation of Sports Development services being implemented by Sport Wales.	31/03/2022	25%	A meeting has been held with the new regionalisation manager from Sport Wales with further discussions planned.	Green		Environment and Regeneration
RP/A023: Expand opportunities for physical activity at country parks, countryside and the Heritage Coast to encourage people of all ages to have active and healthy lifestyles.	31/03/2022	25%	A number of PROW improvements have been undertaken to develop new linear links from town to coast (Llantwit Major, Porthkerry), helping develop access for all. A successful bid has been made to WG with regards to Countryside sites hosting family activities that enable access to the coast and countryside, these activities will be run in conjunction with third party organisations and will be free to participants. In addition, a tender opportunity has been advertised for a third party organisation to operate water based activities on the East lake at Cosmeston for residents and visitors.	Green		Environment and Regeneration
RP/A024: Rebrand and update facilities in our country parks to improve the experience and attract new visitors.	31/03/2022	25%	Tender document submitted to Sell2Wales to obtain the services of a third-party organisation to help deliver a unique brand for the Country parks. Provider chosen and work has progressed with regards to development of a theme and forward strategy. The works will help encourage a greater understanding and use of the sites. In addition, capital funding has been provided to develop a series of activities at the country parks that will be accessible by all, develop the visitor experience and attract new visitors. Tender document submitted to Sell2Wales to obtain the services of a third-party organisation to help deliver a unique brand for the Country	Green		Environment and Regeneration

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			parks. Provider chosen and work has progressed with regards to development of a theme and forward strategy. The works will help encourage a greater understanding and use of the sites. In addition, capital funding has been provided to develop a series of activities at the country parks that will be accessible by all, develop the visitor experience and attract new visitors.			
ADP48- Work in partnership to facilitate and promote inclusive opportunities for play and sports development with a particular focus on tackling inequalities, working with groups/in areas with low participation rates.						
NS/A022: Work in partnership to facilitate and promote inclusive opportunities for leisure and sports development with a particular focus on tackling inequalities, working with groups/in areas with low participation rates.	31/03/2022	25%	A focus on the Welsh Government 'Summer of Fun' scheme involving a cross Directorate working group, has been a key area of work at the beginning of the year. A key theme of this scheme is tackling inequalities, working in partnership and targeting areas of low participation.	Green	Green	Environment and Regeneration Healthy Living and Social Care
NS/A023: Deliver the "Review of Outsourced Leisure Services – Action Plan" in response to the review of leisure services.	31/03/2022	25%	Further information has been provided directly to Audit Wales on the financial effectiveness of the Vale's Leisure contract in comparison with other contract arrangements across the whole Wales. The Vale contract is easily the most efficient in terms of revenue costs and is also very competitive in terms of its charges for its customers.	Green		Environment and Regeneration Healthy Living and Social Care
NS/A024: Work in partnership to deliver a comprehensive play programme that improves the well-being of children and their families.	31/03/2022	25%	The Play service has continued to provide a service for vulnerable children throughout the pandemic at key times. Schemes are planned to continue throughout the year with a particular emphasis on the School summer holidays as a result of the additional funding opportunities provided as part of the 'Summer of Fun' scheme.	Green		Environment and Regeneration Healthy Living and Social Care
ADP49- Work in partnership with the Public Services Board to implement the Move More, Eat Well Plan with a focus on workplace settings and schools.						

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
CS/A010: Ensure healthy lifestyle messages, as informed by the 'Move More Eat Well' Plan, are effectively disseminated across our 'Early Help' services.	31/03/2022	25%	General messages provided across the service. Review of staff training needs to be completed in Q2 to ensure enhanced delivery across rest of the year.	Green	Green	Healthy Living and Social Care
ALN/A012: Deliver a Travel training programme to help support the independence of young people with disabilities, increasing use of active travel options including public transport and reducing the long-term financial costs to statutory services.	31/03/2022	25%	This project has restarted following the Covid close down. Work with young people, parents and schools is a priority to build confidence in using public transport.	Green		Learning and Culture Environment and Regeneration
SL/A016: Work in partnership with the Public Services Board to implement the Move More, Eat Well Plan with a focus on workplace settings and schools.	31/03/2022	25%	We are still promoting the "eat them to defeat them" campaign within the school setting, to encourage pupils to eat more vegetables. Regular meetings with the Vale healthy schools partnership to help implement the Move More, Eat Well plan.	Green		Learning and Culture Healthy Living and Social Care
NS/A025: Work in partnership with the Public Services Board to implement the Move More, Eat Well Plan.	31/03/2022	25%	The additional of new posts within the sport and play team, supported by Public Health Wales, has provided additional resources to assist in the implementation of this initiative. Work is underway to ensure that the objectives of this plan are implemented in the Vale of Glamorgan.	Green		Healthy Living and Social Care
PB/A029: Work with relevant Council services to assist in the delivery of the Cardiff and Vale Move More, Eat Well Plan.	31/03/2022	25%	Since the launch of the Move More Eat Well Plan on 27 July 2020 progress has been affected by COVID-19, however work has continued to take place across the Vale to deliver the Plan and its goals. Examples of recent work include the collaboration between the Vale Healthy Living Team and Flying Start settings to support families to remain active throughout lockdown and changing COVID restrictions, and the virtual Food	Green		Healthy Living and Social Care

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			Vale Festival that ran from 22 March – 4 April 2021 to celebrate food in the Vale, raise the profile of Food Vale as a partnership (which the Council is a member of), shine a light on local businesses and promote the benefits of eating well and eating locally. The Food Vale Festival activities include virtual cook-a-longs, videos tours, recipe videos, online discussions and scavenger hunts to encourage people of all ages to get involved. Work is now progressing around advertising and also healthy workplace activities.			
HR/A008: Develop a Wellbeing Strategy that supports Employee wellbeing and works in partnership with the Public Services Board to implement the Move More, Eat Well Plan with a focus on workplace settings and schools.	31/03/2022	25%	Staff wellbeing continues to be a key focus within the organisation. Work has commenced on the Move More eat Well (MMEW) Plan which is being led by Cardiff and Vale Public Health Team. Support from HR will be provided for the Healthy Workplace part of the MMEW Plan. Learning will be made from seeing what activities happen across our partner organisations.	Green		Healthy Living and Social Care Corporate Performance and Resources
ADP50-Implement the Community Investment Strategy to improve our tenants' quality of life and well-being through the development of a single gateway for employability advice and support, the investigation of digital timebanking opportunities and a review of Social Value clauses.						
HS/A010: Implement the Community Investment Strategy to improve our tenants' quality of life and wellbeing through the development of a single gateway for employability advice and support expansion of Timebanking and review social value clauses.	31/03/2022	25%	Following a pause in face to face contact for community investment projects, it has been possible to restart several initiatives, including the employability training sessions and digital engagement. The new Digital Engagement and Volunteering Officer is now in post and is developing an action plan to expand volunteering initiatives and address inequality. Two related projects have been developed in conjunction with GVS and also Benthgy Cymru, which is a social enterprise supporting people to recycling, reuse and loan items.	Green	Green	Homes and Safe Communities

CP Commitment: 3.2	Provide more opportunities for cycling and walking and develop a range of travel options to encourage people out of their cars.
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Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP51- Encourage and support sustainable changes to people’s travel patterns and increase safe walking, cycling and public transport infrastructure in existing areas and new housing developments.						
NS/A026: Encourage and support sustainable changes to people’s travel patterns and increase safe walking, cycling and public transport infrastructure in existing areas.	31/03/2022	25%	WG and S106 funding being used to encourage residents to travel more sustainably. Work also undertaken with a number of schools to encourage the Living Streets WOW (Walk once a week to school) and green travel plans. Bus Shelters upgraded and construction of AT improvements undertaken.	Green	Green	Environment and Regeneration Healthy Living and Social Care
SRS/A013: Consult on the adoption of Welsh Government guidance on improving the standards of taxis.	31/03/2022	25%	The Licensing Manager in Cardiff is part of the working group with other managers from throughout Wales helping to shape the changes proposed for national standards in Wales.			Environment and Regeneration
RP/A025: Encourage and support sustainable changes to people’s travel patterns and increase safe walking, cycling and public transport infrastructure in existing areas and new housing developments either through direct provision or through the Section 106 process.	31/03/2022	25%	Schemes continue to be developed to improve walking, cycling and public transport infrastructure in existing areas and new housing developments either through direct provision or through the Section 106 process. For example, a scheme to link The Grange Park with Tarrws Close in Wenvoe has been completed. Improvements to walking/cycling/scooter infrastructure outside of St. David’s CW Primary School, Colwinston are being developed. A new 20mph limit trial is being developed for Aberthin.	Green		Environment and Regeneration Healthy Living and Social Care
ADP52- Deliver the Next Bike programme in Penarth and explore the potential for expansion of the scheme to Sully and Barry as part of promoting active travel and a review of existing Active Travel Routes						

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
NS/A027: Deliver the Nextbike programme in Penarth and explore the potential for expansion of the Scheme to Sully, Dinas Powys and Barry as part of promoting active travel and a review of existing Active Travel Routes.	31/03/2022	25%	Q2/Q3 will see the Next bike expansion into Sully and Dinas Powys. Barry was to form part of a UK Levelling Up bid, but this has been put on hold. Docking stations in Barry will be considered once the installations are completed in the two areas.	Green	Green	Healthy Living and Social Care Environment and Regeneration
NS/A028: Improve cycle and pedestrian facilities and create new Active Travel Network Maps for the Vale of Glamorgan in accordance with Welsh Government Requirements.	31/12/2021	25%	ATNM phase 1 and 2 consultation undertaken. 12-week statutory consultation on improved maps to be undertaken from August.	Green		Healthy Living and Social Care Environment and Regeneration
ADP53-Work on a more regional basis via the Regional Transport Authority (RTA) to further progress transport schemes which have a regional dimension.						
NS/A030: Work on a more regional basis via the Regional Transport Authority (RTA) to further progress transport schemes which have a regional dimension.	31/03/2022	25%	Metro Enhanced Framework corridors, e-taxi try before you buy, electric car park and on-street charging all being progressed with the RTA and CCR.	Green	Green	Environment and Regeneration
ADP54- Review the support given to the Greenlinks Community Transport service to transport passengers around the Vale seeking to provide a service which better matches customer demand.						
NS/A029: Review the support given to the Greenlinks Community Transport service to transport passengers around the Vale seeking to provide a service which better matches customer demand.	31/03/2022	25%	On-going but due to Covid restrictions expanding the service at present is not possible. However, the team are looking at bio-gas fuelled vehicles to reduce the carbon footprint of the scheme.	Green	Green	Environment and Regeneration

CP Commitment: 3.3	Promote leisure, art and cultural activities which meet a diverse range of needs.
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Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP55- Deliver safe events that support the economy of town centres, resorts and country parks by working in partnership with providers in line with recommendations by the Welsh Government Events Taskforce						
RP/A026: Refocus the 2021/22 events programme to deliver safe events that support the economy of town centres, resorts and country parks by working in partnership with providers in line with recommendations by the Welsh Government Events Taskforce.	31/03/2022	25%	The re-focused events programme for the Vale has been approved by Cabinet, and the tendering process to deliver each of the elements now complete and organisations appointed to help us deliver in accordance with the Events Report. JamJar were appointed to deliver the Town Centre events programme for 2021/22. The programme is split into 3 main themes: Summer - Festival of Flowers / Autumn: Halloween Festival with Pumpkin Trail / Winter: Christmas Festival with Elf Trail and Santa's Post Office. All events have been designed to drive footfall to the town centres, in an appropriate and safe manner. No 'event' will encourage any clustering of groups with participants encouraged to attend and enjoy at their leisure. All Town Councils and Town Chamber Orgs have been met with to share plan and explore opportunities for working together. County Park and Coastal Events now also commissioned. Again, all events designed in a manner that allows for safe participation. These include: A big Beach Build at Barry Island, Pumpkin Trail and Pumpkin Golf at Porthkerry, Green Guy Festival at Porthkerry, Raindeer Dash at Ogmere by Sea beach, and a Vale wide Easter Egg Hunt for Spring 2022.	Green	Green	Environment and Regeneration
ADP56-Respond to the outcome of the consultation on the Council's Arts Strategy.						

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
SL/A017: Respond to the outcome of the consultation on the Council's Arts Strategy.	31/03/2022	25%	A report outlining the response to the arts consultation has been presented to Cabinet and will be discussed at Scrutiny Board on the 22nd of July.	Green	Green	Learning and Culture
ADP57-Develop the Makerspace project in Penarth and identify further opportunities to expand the use of local creative spaces in communities across the Vale.						
SL/A018: Develop the Makerspace project in Penarth and identify further opportunities to expand the use of local creative spaces in communities across the Vale.	31/03/2022	25%	The Makerspace is complete and interviews for the post of 'Makerspace Development Worker' will take place on the 13th of July. A project team has been set up from across the service to guide and support the new worker.	Green	Green	Learning and Culture
RP/A027: Identify further opportunities to expand the use of empty spaces for use by local creative and co-working communities across the Vale.	31/03/2022	25%	A coworking pilot took place in Q1 across a number of empty spaces in town centres and other rural locations. An evaluation of this pilot will follow in due course. Work continues in Barry to support meanwhile uses and funding is being identified to support similar actions. Application submitted for regional project to Welsh Government led by RCTBC.	Green		Environment and Regeneration
ADP58- Collaborate with partners to promote our schools and libraries as community and well-being hubs and increase the diversity of leisure, art and cultural learning opportunities available including digital opportunities.						
SL/A019: Collaborate with partners to promote our schools and libraries as community and well-being hubs and increase the diversity of leisure, art and cultural learning opportunities available including digital opportunities.	31/03/2022	25%	Access to public buildings has been restricted during this quarter however, activities for young people and families have been held outdoors and in well ventilated spaces i.e. Penarth pier pavilion and a full programme of activities has been planned for the summer holidays. Penarth Library reopened on the 4th May with a fully refurbished ground floor space. The library provides far more comfortable and efficient surroundings which will improve the user experience. Shelving is now movable to enable the space to be reconfigured for library activities when needed. The project was	Green	Green	Learning and Culture

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			funded by the Council with the support of a WG £120k grant.			

CP Commitment: 3.4	Work in partnership to provide more seamless health and social care services.
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Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP59-Implement a sustainable approach to meeting the needs of older people in accommodation with care to support greater independence.						
HS/A013: Implement the Older Person Accommodation with Care, Care Ready and Support Strategy to meet the needs of older people.	31/03/2022	10%	A terms of reference has been written with a view to outsourcing the development of the Strategy to a consultant who specialises in Older Persons Accommodation needs and who undertook the previous needs assessment across Cardiff and the Vale. Initial discussions have taken place with the consultant and funding has been identified. A task group has also been developed including colleagues from partners and they are due to finalise the specification shortly.	Red	Red	Homes and Safe Communities Healthy Living and Social Care
ADP60-Agree a regional care home contract with the Health Board and providers to improve outcomes for adults who need care and support						
RMS/A013: Implement the regional care home contract in consultation with partners.	31/03/2022	25%	Analysis of sign-up to regional contract to be completed. Monitoring framework to be agreed via Regional Commissioning Board members. Review of contract documents being arranged for September 2021	Green	Green	Healthy Living and Social Care
ADP61- Support integrated services operated jointly with the Health Board as part of the 'Healthier Wales' agenda.						
AS/A010: Progress the work of the Alliance Model through the extension of Transformation funding by 12 months.	31/03/2022	25%	Significant progress has been made in scoping the Alliance projects during Qtr 1 under the overarching @Home locality-based model of the Transformation funding. Close alignment of the various funding streams, project resources and work programmes for each of the key pillars that	Green	Green	Healthy Living and Social Care

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			underpin the @home programme have been determined. A meeting is planned for July for the organisational leads to meet to seek their permission to pursue the Alliance model with its own governance and partnership agreement to be drafted for consideration late Qtr 2.			
AS/A011: Recommence engagement plans in relation to the 'Wellbeing Matters' project and implement outcomes from the engagement exercise.	31/03/2022	25%	The 'wellbeing matters' project has been reinstated and incorporates the work under the previous GP Triage pilot project. There has also been alignment with the @home locality based workstreams under the Access element, which is being progressed. In addition, we continue to develop the former SPOA which is being relaunched and expanded under Wellbeing Matters Service, but there are risks given that a significant proportion of the funding for this core service is short term grant funding within ICF and Transformation Schemes. The team have been working to understand the HR and financial implications if funding ceases and also the service risks if this project was to cease as a consequence of no replacement funding past the current financial year.	Green		Healthy Living and Social Care
AS/A012: Implement actions arising from Vale Community Resource Service review.	31/03/2022	0%	This has paused in the first quarter whilst we concentrated on a move of the team back to base at Barry Hospital. In addition, we have seen a dramatic increase in the number of care and support hours delivered in the first quarter, despite staffing shortages. We are about to put an advert out for a Business Improvement Manager position to give additional capacity to the leadership team to assist with maintaining momentum on this review.	Red		Healthy Living and Social Care

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
<p>AS/A013: Evidence the effectiveness of projects delivered through the provision of short-term grant funding - Integrated Care Fund (ICF) and Transformation funding and determine future options for sustainability of funding for those deemed effective, and identify the risks associated with ceasing these projects.</p>	<p>31/03/2022</p>	<p>25%</p>	<p>There are many projects that are funded through ICF and Transformation funding - due to cease March 2022. (Reference to AS/A010 and AS/A011) In addition, we have other sources of temporary funding including recovery monies and winter planning. The Older Person's Projects - Residential reablement, Discharge to Assess (D2RA), VCRS enhanced capacity and bridging, get me Home Plus (GMH+), Single Point of Access (SPoA) and GP triage, now Wellbeing matters service and the projects under the @home locality model - including Vale Alliance, Access, Intermediate care and accelerated clusters, have all been explored for exit strategies to understand the financial, HR and service risks. The LD Revenue Projects have also conducted the same exercise. The ICF Capital programmes - Castle Avenue Smart Transition house funded through ICF capital monies is a joint partnership between LA/Health and Innovate Trust, is now complete. People with an LD will be moving in throughout August to develop their digital and independent living skills for up to two years before moving on into longer-term accommodation. Complex Needs LD Day Service have two young people transitioning from Ysgol Y Deri into the service in July 2021. The money spent from ICF on digital/sensory and manual handling equipment and the revenue funded post has enabled families and individuals to see there is a positive in county offer for them, rather than out of county residential colleges. Development and growth of this service will need to be planned for over the next 2-3 years. ICF</p>	<p>Green</p>		<p>Healthy Living and Social Care</p>

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			capital money secured this quarter for 21/22 Smart bungalow for two people with profound disability with attached self-contained studio flat for a person with LD to develop independent living skills. This will be completed by March 2022. Risk registers have been completed for all LD ICF funded projects and these will be reviewed in Quarter 3.			
RMS/A010: Review the Regional Commissioning Work Plan to support the Healthier Wales agenda.	31/03/2022	25%	Regional Commissioning Board meeting on monthly basis. Current work includes Market Stability Report, Market Sustainability Report and contribution to Population Needs Assessment.	Green		Healthy Living and Social Care
ADP62-Develop more integrated models of care that provide increased choice and reduce dependence.						
AS/A015: Create a sustainable (in the expected absence of grant funding) and integrated model for single point of access to Well-being Matters Services (via the Contact Centre).	31/03/2022	25%	As per AS/A011 and AS/A013, we are working with customer relations to maximise opportunities for digital referrals and self-assessment through a revision of the Adult Services website so sufficient, yet proportionate information is gathered to enable Intake & Assessment team to make informed decisions and targeted advice and assistance.	Green	Green	Healthy Living and Social Care Corporate Performance and Resources
AS/A016: Enable safe discharges from hospital through models of care which provide choice and control for service users.	31/03/2022	25%	Continue to develop the integrated single point of access for all care & support discharges through working in partnership with VCRS. Developed referral protocol for discharge of patients from the Assessment Unit and link wards at UHW with C1V to avoid admission where possible via the programme Right Bed, First Time initiative due to commence in the UHB in July 2021.	Green		Healthy Living and Social Care

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
RMS/A011: Review effectiveness of isolation beds with the view of reintroducing for reablement services.	31/03/2022	50%	Isolation has stopped on the Bay Unit. Refurbishment will commence 1/7/21 with aim to restart reablement in September. Discussions re future of the reablement service has taken place with stakeholders.	Green		Healthy Living and Social Care
RMS/A012: Review and roll out of the 'Your Choice' model in co-ordination with other operational services.	31/03/2022	25%	Your Choice Officer post currently out to advert.	Green		Healthy Living and Social Care
RP/A028: Review the Disabled Facilities Grant function considering the pandemic and possible duplicated roles across the Council.	31/03/2022	25%	A cross directorate meeting took place to begin this reshaping project in Q1. Unfortunately, the lead officer is now leaving the council, and this may affect the speed of delivery of this service. Future options for the service will be considered as part of the re-shaping project.	Green		Healthy Living and Social Care

CP Commitment: 3.5 Provide care and support to children and families in need which reflects their individual strengths and circumstances.

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP63-Implement a regional strategy that supports carers and recognises their contribution.						
RMS/A014: Develop and deliver a consistent and coherent regional strategy for carers that recognises the vital contribution they make within their communities and the people they care for.	31/03/2022	75%	A National Carers Strategy was launched in March 2021, this outlined 4 new national priorities. Cardiff & Vale will revisit the draft carers strategy to align to the new national strategy. The timescales for completion of this strategy has slipped due to operational changes within the team to support the Covid-19 pandemic response.	Green	Green	Healthy Living and Social Care
ADP64-Seek further opportunities through the Children and Communities Grant and Housing Support Grant to target interventions for children and young people and their families ensuring that services adapt in response to issues arising from COVID-19.						

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
CS/A011: In contributing to the implementation of Children and Communities Grant, maximise opportunities for aligning services and minimising duplication in service delivery whilst continuing to deliver in required areas.	31/03/2022	25%	CCG continues to fund a wide variety of C&YP services. WG Guidance has been used to provide services throughout the pandemic although often at a reduced rate. All projects continue to report regularly and delivering what is expected although Covid19 has hindered direct 1-1 work. There have been more meetings with providers to ensure they are responding well to local needs and seeking ways to fill gaps in provision. Additional funds were identified to support some vulnerable groups (Young Carers and those with special needs) increasing their budgets. Projects have responded positively continuing to use innovative methods to keep in contact with service users. Monitoring has been ongoing and RBA report cards are due mid July 2021 and will reflect how well these continue to be managed in the current crises. Funds for a summer of Fun will see a lot of activities being run and many vulnerable children supported - this is not CCG but related as it directly links to 2 of the existing CCG grants. Progress on the concept of developing a hub is ongoing bringing a number of teams to one centre. This would help with merging back-office functions and creating a venue for local residents/clients available.	Green	Green	Healthy Living and Social Care
ALN/A013: Seek further opportunities through the Children and Communities Grant and Housing Support Grant to target interventions to support children and young people and their families ensuring that services continue to respond to issues arising from COVID-19.	31/03/2022	25%	CCG continues to fund a wide variety of C&YP services. WG Guidance has been used to provide services throughout the pandemic although often at a reduced rate. All projects continue to report regularly and delivering what is expected although Covid19 has hindered direct 1-1 work. There have been more meetings with providers to ensure they are responding well to local needs and seeking	Green		Learning and Culture

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			ways to fill gaps in provision. Additional funds were identified to support some vulnerable groups (Young Carers and those with special needs) increasing their budgets. Projects have responded positively continuing to use innovative methods to keep in contact with service users. Monitoring has been ongoing and RBA report cards are due mid July 2021 and will reflect how well these continue to be managed in the current crises. Funds for a summer of Fun will see a lot of activities being run and many vulnerable children supported - this is not CCG but related as it directly links to 2 of the existing CCG grants.			
ADP65- Work with partners to implement a new way of working with children and their families that maximises their strengths to improve outcomes and enhance their well-being.						
CS/A012: Implement a strength-based model for working co-productively with children and their families.	31/03/2022	50%	We have commissioned and begun work with all levels of the organisation to deliver and embed an consistent strength based approach. The first workshops have taken place and been well received. Work continues in this area to ensure that all parts of our system enhance our practice with children, young people and families.	Green	Green	Healthy Living and Social Care
CS/A013: Work with partners to continue delivery of the Corporate Strategy for children who need care and support.	31/03/2022	25%	The Management Group has continued to meet to report progress against the action plan, which reflects strong partnership working.	Green		Healthy Living and Social Care Corporate Performance and Resources
CS/A014: Through the therapeutic panel, continue to oversee delivery of the Psychology Service for Children Looked After to ensure that	31/03/2022		No update provided			Healthy Living and Social Care

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
it continues to meet the needs of children supported in the Vale of Glamorgan.						

CP Commitment: 3.6	Provide person-centred care and support to adults in need
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Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP66- Increase the number of foster carers through improved recruitment and retention to enhance placement stability for children and young people in need of care and support.						
CS/A015: Enhance and strengthen our regional approach to recruitment and retention of foster carers.	31/03/2022		No update provided			Healthy Living and Social Care
ADP67: Develop a new model of joint working with the Health Board to commission adult care services with a particular focus on sustainable long-term care and nurse assessor services.						
AS/A014: Develop new models of joint working with the Health Board with a particular focus on sustainable integrated services.	31/03/2022	25%	Many of our services are integrated and the @home locality programme means that we will be encouraged and supported to do this further. There are no current plans to integrate teams at this time, we continue to integrate our services where it is appropriate to do so and beneficial to the citizen. For example, during the pandemic we operated a joint team across our integrated Discharge Service (hospital social work) and our VCRS teams - this enabled better patient flow upon discharge and improved resilience for the team. The anticipated progression that will be brought about as we develop the Vale Alliance will further cement our integrated services and plans and this is the area we will be focusing on in this financial year.	Green	Green	Healthy Living and Social Care

CP Commitment: 3.7	Work with our partners to ensure timely and appropriate mental health and emotional well-being support.
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Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP68-Support residents whose physical or mental health has been negatively impacted by COVID-19						
AS/A017: Enhance opportunities to support and actively promote community services to improve our citizen's physical and mental health both in the short and longer term in response to the impact from the pandemic.	31/03/2022	25%	Within LD service Workstream 5 - Education, Volunteering and day opportunities continue to work towards developing community provision for people with an LD. Examples are links with Cardiff and vale College in developing pre-entry level, flexible courses at the Barry Campus, extending Vision 21's social enterprise offer in the Vale, support planning developing their gardening project and allotment. In LD and MH staff are linking in with Time, Grow, Gain a project funded by PHW to expand time banking and volunteering in the Vale of Glamorgan.	Green	Green	Healthy Living and Social Care
RMS/A015: Recommence respite services to support resident's physical and mental health.	31/03/2022	50%	Initial plans to create a designated respite unit have been abandoned as respite can take place and has recommenced providing the care home does not have any positive cases + , providing respite client has had both vaccines and a negative test.	Green		Healthy Living and Social Care
ALN/A014: Deliver a programme of support and play and activities for children and young people via Families First (and its Disability Strand services) ensuring an informal respite service for families, vulnerable and isolated young people.	31/03/2022	25%	Both FFHC and IYP (teen scheme) continuing to run. Extra days will be offered as this links into the 'Summer of fun' funds. This will also see a huge growth in fun/play activities through summer and is just being planned.	Green		Learning and Culture
ADP69- Work with schools to implement trauma-informed approaches to meet the social, emotional and mental health needs of pupils.						
ALN/A015: Further develop the School and Community Based Counselling service for vulnerable	31/03/2022	25%	Tender document drafted and with procurement. Cabinet report drafted and with Line Manager for secondary SBC service. Dynamic purchasing tender	Green	Green	Learning and Culture

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
children, young people and families (funding permitting), seeking to expand the offer to provide both primary and digital offers.			out on STW. Current primary Counsellor going on planned sick leave due back in September. Report on progress to date being drafted. report on website requirement received and Barnardo's have submitted costs for a website which have been approved.			
ALN/A016: Continue to implement the Social, Emotional and Mental Health Action Plan and provide professional learning opportunities to staff in schools to develop the trauma informed approach to enable them to meet the SEMH needs of children and young people.	31/03/2022	25%	In addition to the comprehensive Trauma and Mental Health Informed Schools training already commissioned and continuing 2019-22 additional training has been made available to schools in response to the pandemic, this includes the following: <ul style="list-style-type: none"> • 'Supporting the Return to School' Trauma Informed Schools 3 hour training for all education staff. • Additional Senior Leaders Trauma Informed Schools 2 day course for all pastoral leads and/or heads of year in secondary schools and all additional learning needs co-ordinators (ALNCOs) in primary and secondary schools. • Mental Health first Aid training available for all schools. 	Green		Learning and Culture Healthy Living and Social Care
ADP70- Work with people to address issues arising from the temporary suspension of preventative, early intervention and support services by safely restarting or putting in place new service models.						
CS/A018: Implement the learning from the pandemic in relation to delivery of services to children and families.	31/03/2022	25%	The Division has learnt new ways to communicate with children and families and where virtual arrangements can add value to the delivery of future practice.	Green	Green	Healthy Living and Social Care
HS/A019: Review our Housing Solutions Delivery model considering the lessons learnt during the	31/03/2022	25%	Working practices have adapted in the last 12 months in line with the pandemic. Homes and Safe Scrutiny task and Finish group established which	Green		Homes and Safe Communities

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
pandemic (for example digital working).			will review current practice and inform future changes.			
ADP71- Work in partnership to protect vulnerable citizens from the adverse effects of rogue trading, scams, harmful substances and products, slavery and exploitation						
SRS/A005: Work in partnership to safeguard the vulnerable to ensure that children are protected from harmful substances and products, older people are protected from rogue traders and scams and vulnerable people are not subject to exploitation, slavery and exploitation.	31/03/2022	25%	One underage sales operation focussing on alcohol, knives, tobacco and nicotine inhaling liquids was conducted in the Bridgend area resulting in one failure. The service also received 48 service requests relating to scams, doorstep crime and safeguarding.	Green	Green	Homes and Safe Communities

CP Commitment: 3.8	Undertake our safeguarding duties to protect people from harm
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Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP72- Deliver the Wales Safeguarding Procedures and the Regional Safeguarding Board priorities and embed a consistent approach to safeguarding our citizens.						
AS/A018: Support the roll out of the Wales Safeguarding procedures to ensure the workforce are fully trained in adhering to the procedures in keeping our citizens safe. (includes Adult Practice Reviews.	31/03/2022	25%	We continue to promote Safeguarding procedures to our staff and adherence to them. We are also actively encouraging staff to consider any cases for the potential to refer for an Adult Practice Review.	Green	Green	Healthy Living and Social Care
CS/A016: Complete an annual review of the 'paper light' duty arrangements implemented in March 2020.	31/03/2022	25%	Formal review scheduled for Q3 following the implementation of functional split of the team	Green		Healthy Living and Social Care
RMS/A016: Implement and put into practice the Wales Safeguarding procedures to ensure a consistent	31/03/2022	25%	Future availability depends on COVID-restrictions. Currently 2 homes closed to new admissions due to positive cases among staff.	Green		Healthy Living and Social Care

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
and coherent approach to embedding the procedures across the region.						
RMS/A018: Support implementation of the Regional Safeguarding Board Priorities.	31/03/2022	90%	The priorities of the Regional Safeguarding Board are overseen and monitored through representation and engagement with the regional board work. This has been reflected across the service area.	Green		Healthy Living and Social Care
ADP73- Implement the Corporate Safeguarding Work Plan.						
RMS/A017: Implement the Social Services elements of the Safeguarding Work Plan and work with other directorates to co-ordinate their contribution to delivery of the plan.	31/03/2022	90%	Work continues to ensure a consistent approach through operational practice, review of policies and procedures and planning for the availability of training to support practitioners.	Green	Green	Healthy Living and Social Care
ALN/A017: Contribute to the implementation of the Corporate Safeguarding Work Plan.	31/03/2022	25%	L&S are part of VOG Corporate Safeguarding Group. The Corporate Safeguarding Plan for 2021-22 has been completed and awaits Scrutiny committee sign off. At this time a CS work plan has not been put in place	Green		Healthy Living and Social Care Learning and Culture
ALN/A018: Ensure that all school staff, governors and all central staff have continued access to appropriate safeguarding training via virtual methods and the use of IDev.	31/03/2022	25%	The safeguarding training being delivered to all school and Directorate based DSP/DDSP is running at over90% compliance. All school based staff requiring level 1 safeguarding now have access on IDEV and compliance monitoring can be accessed via this portal. School Governor training continues with over 70 school Governors receiving safeguarding training this year. A bespoke Dedicated Safeguarding Governor training package is being devised jointly between Cardiff and Vale Education teams.	Green		Healthy Living and Social Care Learning and Culture

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
SP/A010: Contribute to the implementation of the Corporate Safeguarding Work Plan.	31/03/2022	25%	L&S Safeguarding make significant contribution to the VOG Corporate Safeguarding Report on an annual basis and form part of the Corporate Safeguarding Group, engaging in work plans	Green		Healthy Living and Social Care Learning and Culture
SL/A020: Contribute to implementing the Corporate Safeguarding Work Plan.	31/03/2022	25%	Learning & skills form part of the Local Authority Corporate Safeguarding Group and as part of this a Corporate Safeguarding Annual Plan is produced and at this time work is undergoing to put in place a Corporate Safeguarding Work Plan.	Green		Healthy Living and Social Care Learning and Culture
HS/A014: Implement the Corporate Safeguarding Work Plan and ensure all staff complete the relevant safeguarding training.	31/03/2022	25%	Front line staff have continued to promote Safeguarding and have attended awareness raising sessions related to Child and Adult Practise reviews during the last 12 months. All front line staff have received appropriate training and forms part of staff starter induction.	Green		Healthy Living and Social Care
NS/A031: Implement the Corporate Safeguarding Work Plan and ensure all staff complete relevant safeguarding training.	31/03/2022	25%	Information was provided in relation to the Annual Safeguarding report. Safeguarding remains a regular agenda item on team meeting agenda's and staff have completed further training.	Green		Healthy Living and Social Care
SRS/A006: Implement the Corporate Safeguarding Work Plan and ensure all staff are up to date with corporate safeguarding training.	31/03/2022	25%	The service attends corporate safeguarding meetings and contributed to the new VOG Corporate Safeguarding Plan 2021-22.	Green		Healthy Living and Social Care
PB/A030: Contribute to the implementation of the Corporate Safeguarding Work Plan	31/03/2022	25%	The Head of Service and Operational Manager (Customer Relations) are both members of the Corporate Safeguarding Group and attend regularly to contribute to the implementation of relevant actions contained in the Corporate Safeguarding Work Plan.	Green		Healthy Living and Social Care

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
FS/A014: Implement the Corporate Safeguarding Work Plan with a focus on the Safer Recruitment Policy and ensuring that all frontline staff have up to date safeguarding training.	31/03/2022	25%	All staff are able to access the training materials available on iDev	Green		Healthy Living and Social Care
LD/A015: Implement the Corporate Safeguarding Work Plan and ensure all staff are up to date with relevant safeguarding training.	31/03/2022	25%	This work is on-going throughout 2021/2022. The OM LS attends the Corporate Safeguarding Board meetings and ensures compliance with mandatory safeguarding training via iDev.	Green		Healthy Living and Social Care
RP/A029: Implement the Corporate Safeguarding Work Plan and ensure all staff complete relevant safeguarding training.	31/03/2022	25%	All staff reminded of the need to undertake mandatory Safeguarding training on iDev	Green		Healthy Living and Social Care
HR/A009: Support the Corporate Safeguarding Group to monitor and challenge compliance with the Council's Safeguarding Policy in line with our responsibilities and contribute to implementation of the Corporate Safeguarding Work Plan.	31/03/2022	25%	Attendance by HR at the Corporate Safeguarding Group is provided as required. Information specifically on safer recruitment is provided on a weekly basis to ensure that actives are monitored, and any non-compliance is addressed immediately. Information is also provided to cabinet and scrutiny which took place during Q1 and was well received. The number of staff recruited in 2021/2022 looks significantly higher than the previous year which may be linked to COVID.	Green		Healthy Living and Social Care
ADP74- Work with partners and the community to address issues of social cohesion and to implement the Vale of Glamorgan Community Safety Strategy and the Regional Violence against Women, Domestic Abuse and Sexual Violence Strategy (VAWDASV)						
HS/A015: Work with partners to deliver pathways and provide advice and support to people who experience abuse, harassment and stalking, hate crime, including women from ethnic minorities, disabled women, women with	31/03/2022	25%	During Qtr. 1 the MARAC discussed 81 cases. Of these, 75 were women and 6 were male. 60 of these cases involved a total number of 166 children. As was identified during the last quarters of the last financial year, there have been increases in the incidences of harassment, particularly online harassment which is a national trend that has been identified in most other	Green	Green	Homes & Safe Communities Healthy Living & Social Care

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
complex needs, children and young people and men.			<p>community safety partnership areas across the UK. Work in this area is being developed through the VAWDASV strategy.</p> <p>Across the Qtr 101 cases were discussed during the twice weekly discussions. Feedback from partners demonstrated that this significantly eased the pressure on the MARAC enabling both a more effective MARAC function and a more rapid and efficient response for cases that required instant attention as opposed to waiting up to two weeks for the MARAC meeting to be held. The Community Safety Team supported the commissioning of the new contract for a specialist service for domestic abuse victims and their families across the Vale. This commissioning was successful, and the new contract will be announced in Qtr 2.</p> <p>25 properties were in receipt of target hardening across the Qtr which included the installation of burglar alarms, CCTV and the changing of locks. Across the quarter, 14 of these properties completed their quality control feedback of which 11 said they felt safer and 13 were happy with the service. This number of properties is an increase from the previous quarter. Hate crime figures have remained consistent and the new Community Cohesion Group for the Vale monitor and scrutinise changes in hate crime to monitor trends and provide joint responses. The highlight report for the month of April provided a specific focus on Hate Crime to support the promotion of how to report hate crime and the importance of doing so</p>			

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			to ensure that statutory bodies are able to respond to incidents of hate across the Vale.			
HS/A016: Work with partners and the community to address issues of social cohesion and to implement the Vale of Glamorgan Community Safety Strategy and the Regional Violence against women, domestic abuse and sexual violence strategy (VAWDASV).	31/03/2022	25%	The Safer Vale Partnership action plan has continued to progress in its delivery of priorities for the quarter. The progression has involved the development of a new communications strategy that will support the Vale and partners to promote the work of the partnership in a way that will assist the community in understanding the role of the Safer Vale Partnership and how it can work to help improve community cohesion and feelings of safety across the Vale. The Community Cohesion Officer has worked with community groups throughout the quarter to further review their membership and begin developing recruitment campaigns where needed. The community groups drive forward a lot of the campaign around social cohesion and Neighbourhood Watch is now able to make full use of Vale Connect to help disseminate community messages across the Vale. The Vale have continued to work with Cardiff to deliver actions from the regional Violence against Women, Domestic Abuse and Sexual Violence Strategy and actions are progressing as planned.	Green		Homes & Safe Communities Healthy Living & Social Care
HS/A017: Improve community safety and well-being for those that live, work and visit the Vale of Glamorgan by working with our partners to reduce crime and disorder.	31/03/2022	25%	The ASB team worked through 782 ASB incidents across Qtr 1. 267 of these were classed as 'environmental' and therefore relate mostly to Covid-19 breaches that will have been referred to the JET team. These figures are have seen a reduction from month to month indicating the reducing impact of Covid-19 on ASB and community cohesion as individuals and organisations continue to move further into the	Green		Homes & Safe Communities Healthy Living & Social Care

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			<p>recovery phases of the pandemic. Of these 782 incidents, there were 329 ASB referrals which is an increase from the previous Qtr of the last financial year. This increase is in part a reflection of the habitual increase in ASB that is seen during the summer months with gradual increases noticed in the number of youth gatherings where antisocial behaviour causes disruption in certain hotspots across the Vale. The Council has implemented new 'Open Spaces' meetings, where once a week different relevant departments within the Local Authority meet with Local Policing colleagues to discuss any issues arising with the Vale's open spaces and devise joint strategies to address any issues or to develop preventative solutions to emerging trends across the Vale. These meetings have received positive feedback and success in delivering a coordinated, appropriate response to issues of crime and disorder that have an impact on multiple departments within the Council as well as SW policing colleagues.</p> <p>As an integral component of community safety, the Vale has continued to engage with communities to provide safety messages, support safety and security campaigns and increase feels of safety and wellbeing. Across the Qtr, 10 public engagement events were conducted, 1 home visit, 15 leaflet drops and 5 training sessions. 127 Twitter posts, 104 Facebook posts and 13 Instagram were published covering a range of community safety initiatives and issues. This has seen a subsequent increase in the followings of residents across these different platforms. The</p>			

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			<p>Vale have continued to create and publish highlight reports to provide residents, partners and members with quick, clear and relevant information regarding the activities of the Community Safety Team and Safer Vale Partnership. The issues of the Qtr included an in-depth feature on Hate Crime, Neighbourhood Watch and the Partnership's annual report. Across the Qtr Community Safety coordinated the Council's response to the Protect Duty Guidance issued by the Home Office. This new guidance proposes to impose additional legislation on those responsible for public spaces, to ensure that risk assessments are carried out and security measures are put in place to mitigate against the threat of terrorism and extremism across the Vale.</p>			
<p>HS/A018: Review the provision of the Councils Corporate CCTV service in collaboration with partner agencies.</p>	<p>31/03/2022</p>	<p>25%</p>	<p>The Vale has successfully increased the deployable camera stock to 10 deployable CCTV cameras and has implemented informal and easy to access systems, via the Safer Vale Operational Group, for partners to request use of deployable CCTV across the Vale. Across the Qtr, the cameras have demonstrated particular success in the identification of perpetrators of ASB in incidents of ASB in Kings Square Barry and have had a noticeable impact on resident's fear of crime and disorder in other areas, in particular Penarth Esplanade, where incident reports and complaints from residents reduced significantly following the installation of the cameras.</p> <p>Meetings have continued with South Wales Police to look at developing the corporate public safety static CCTV camera provision across the Vale. A</p>	<p>Green</p>		<p>Homes & Safe Communities</p>

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			report is being presented to Business Cabinet at the start of the next QTR highlighting some of the outcomes from these meetings. The Vale provided a light touch update to the CCTV review that was conducted in 2019.			

CP Commitment: 3.9	Work in partnership to develop cohesive communities and promote community safety
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Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP75- Work with partners to implement the Youth Offending Service Recovery Plan to enhance young people's outcomes						
CS/A017: Work with partners to implement the Youth Offending Service Recovery to enhance young people's outcomes.	31/03/2022	50%	As part of recovery planning, the YOS alongside partners have reintroduced preventative and early intervention services, delivering part physical and part virtual individual sessions with children and young people subject to 2 stage risk assessment process. As restrictions ease, the YOS will be looking to reinstate group preventative constructive activities with children in the community.	Green	Green	Healthy Living & Social Care

CP Commitment: 3.10	Keep people safe through strong and resilient emergency planning and regulatory services which protect the public, consumers and business.
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Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP76- Deliver a public awareness campaign and programme of inspections to ensure retailers are complying with the Minimum Unit Pricing (MUP) controls for alcohol that came into force in the Spring of 2020.						
SRS/A012: Deliver a programme of inspections together with a public awareness campaign to ensure	31/03/2022	25%	During Qtr 1, officers inspected 40 retail premises across Bridgend, Cardiff and VOG to check compliance with the regulations. As a result of	Green	Green	Homes and Safe Communities

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
retailers are complying with the Minimum Unit Pricing (MUP) controls for alcohol.			these inspections four premises were found to be selling alcohol above the minimum unit price of 50p. These non-compliant premises were issued with written warnings and will be subject to re-visits in the future.			
SRS/A014: Deliver the actions identified in the Shared Regulatory Service Business Plan 2021/22.	31/03/2022	25%	The SRS Business Plan contains numerous actions to be delivered throughout 2021/22. At the end of Qtr 1, one action has been completed, 16 are in progress, 22 are on target for completion by the end of the year, 7 are not due, one remains overdue and one we were unable to complete due to circumstances beyond our control.	Green		Homes and Safe Communities

CP Commitment: 3.11 **Increase the supply of good quality, accessible and affordable housing by working in partnership to address housing need.**

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP77- Complete Holm View Phase 1 and commence development of over 100 new Council Homes at 5 sites across the Vale of Glamorgan including Barry, Penarth and the rural Vale.						
HS/A020: Increase the supply of Council rented accommodation by completing Phase 1 of Holm View and commence development of over 100 new Council Homes at 5 sites across the Vale of Glamorgan including Barry, Penarth and the rural Vale.	31/03/2022	25%	Holm View Phase 1 - completed 10.05.21; St Cyres Road - in contract start on-site Sept. 2021; Hayes wood Road and Maes y Ffynnon - planning determination 21.07.21; Holm View phase 2 and Colcot Clinic site - Welsh Government technical approval.	Green	Green	Homes and Safe Communities Environment and Regeneration

CP Commitment: 3.12	Provide housing advice and support to prevent homelessness
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Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP78- Explore options to Identify a potential Gypsy and Traveller site						
HS/A028: Continue to explore options to identify a potential Gypsy & Traveller site.	31/03/2022	25%	Potential sites continue to be considered when identified. This is in tandem to exploration of the scope to make improvements at the Hayes Road site.	Green	Green	Homes and Safe Communities
ADP79- Implement a five-year Local Housing strategy to address housing need.						
HS/A021: Implement a new Local Housing Strategy to address housing need.	31/03/2022	75%	The LHS has been written in draft and has been subject to two rounds of consultation. It is due to be considered by Cabinet in July and be adopted in the Autumn 2021. The Strategy sets out key priorities and will run for the next five years. Implementation of the Strategy will be monitored by the Overarching Housing Forum.	Green	Green	Homes and Safe Communities
ADP80- Increase the supply of good quality, accessible and affordable housing by maximising opportunities through the planning system and by working in partnership with housing associations.						
HS/A022: Increase the supply of good quality, accessible and affordable housing by maximising opportunities through the planning system and by working in partnership with Housing Associations.	31/03/2022	25%	Increasing the supply of affordable housing is a key priority in the revised Local Housing Strategy. Continuation of close working with Planning colleagues to maximise provision of affordable homes on market sites across the Vale. Also, working with RSLs to maximise the delivery of social rented homes via the Social Housing Grant Programme, including maximising slippage. SHG allocation is fully committed.	Green	Green	Homes and Safe Communities Environment and Regeneration
RP/A030: Increase the supply of good quality, accessible and affordable housing by maximising opportunities through the planning system and by working in partnership with housing colleagues.	31/03/2022	25%	The Council has secured off-site S106 affordable housing contributions equalling £233,252.82. Continue to meet with Strategic Housing Forum and Overarching Housing Forum.	Green		Homes and Safe Communities Environment and Regeneration

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
RP/A031: Work with colleagues across the Council to deliver the Empty Homes Strategy and ensure the Vale of Glamorgan Council continues to be pro-active in its approach to returning empty properties back into use.	31/03/2022	25%	The end of year (20/21) figure and supporting evidence for PAM/045 was submitted during Q.1. The equivalent end of year (20/21) information for PAM/013 was delayed by a backlog of empty property and occupancy information updates with Council Tax. As a result, the end of year (20/21) information for PAM/013 will be submitted in Q.2. The Empty Homes Survey (2021) will therefore commence in Q.2. The Housing Loans workstream continues to progress as planned during Q.1 and a range of loan assisted projects are being successfully implemented across the county.	Green		Homes and Safe Communities Environment and Regeneration
RP/A032: Review the Empty Homes Strategy function and actions in light of upcoming guidance and support from Welsh Government.	31/03/2022	25%	As regards the Empty Property Management Support Programme, officers have produced an Action Plan for cross service working and possible future enforcement action on prioritised empty properties. As part of this workstream a draft Enforced Sale Policy has been prepared for Cabinet and the relevant Scrutiny Committees to consider in Q.2.	Green		Homes and Safe Communities Environment and Regeneration
ADP81- Work with partners to sustain the reduction in homelessness achieved during the crisis and implement a Housing Support Programme Strategy						
HS/A023: Continue to work to the Welsh Government COVID-19 Homelessness Plan, phase 1, providing bed and breakfast accommodation for homeless persons as defined by the new Welsh Government Duty placed on Local Authorities.	31/03/2022	25%	Block booking of rooms at three hotels is in place through till the end of September 2021. Awaiting update from Welsh Government in respect of the funding of B&B rooms post September. Task and Finish Group of Homes and Safe Communities Scrutiny Committee is developing options for move on accommodation and to increase the supply of more permanent single persons accommodation.	Green	Green	Homes and Safe Communities
HS/A024: Work with partners to sustain the reduction in homelessness achieved during the	31/03/2022	25%	Four weekly coordination cell meeting takes place with key partners to provide operational response to issues in respect of homelessness during the	Green		Homes and Safe Communities

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
crisis and implement a Housing Support Programme Strategy.			pandemic. Partners are contributing to the development of proposals to sustain reductions in homelessness and ensure there is not a return to pre pandemic issues.			
HS/A025 Deliver and promote equality of access to housing and housing services.	31/03/2022	25%	Review of Homes 4 u and allocations underway in relation to protected characteristics. LGBTQ+ training delivered to front line housing staff and review of literature and policies underway.	Green		Homes and Safe Communities
HS/A026 Maximise any grant funding opportunities for longer term accommodation to address the increased homelessness demand.	31/03/2022	25%	Several proposals were submitted under phase 2 of the Welsh Government's Covid-19 Homelessness Plan and funding was secured to develop the MMC scheme at Court Road. In addition, increases in Housing Support Grant are enabling the extension of housing related support to vulnerable people.	Green		Homes and Safe Communities
HS/A027 Contribute to the work of the Scrutiny Committee Task and Finish Group to review Homelessness Services.	31/03/2022	25%	Two meetings have taken place and task group members have started to identify potential responses to assist the move on options from B&Bs and increasing the supply of more permanent accommodation, especially for single people. The next meeting will take place on the 12 July and will focus on themes of vulnerability and support, examining issues and identifying work needed to ensure people receive support and are able to access a range of health, counselling and therapeutic services needed to improve their well-being.	Green		Homes and Safe Communities

APPENDIX 2: Performance Indicators

Well-being Objective 3: To Support People at Home and in their Community

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
WO3.1: Encourage people of all ages to have active and healthy lifestyles to promote better physical and mental well-being.							
CPM/063 (CPM/028): Number of sports clubs which offer either inclusive or specific disability opportunities.	N/A	61	56	Green	N/A	These figures represent the number of clubs that are registered on our database as offering inclusive or disability specific opportunities. Due to the impact of Covid and restrictions, some of these organisations are still not offering opportunities so it is not yet possible to get an accurate picture of those who will still be offering inclusive opportunities following the removal of Covid restrictions. However initial indications highlight that the majority of organisations will continue to offer opportunities. The Disability Sport Development Officer has left post and replacement is not yet in place. When in post, they will contact all clubs to check on their status in relation to opportunities for disabled people.	Healthy Living & Social Care
CPM/064 (CPM/191): Percentage of adults reporting that they participate in sports/ physical activity three or more times a week.						This Performance Indicator is monitored annually.	Healthy Living & Social Care
CPM/065 (CPM/196): Percentage of Council catered schools that offer healthy food options.						This Performance Indicator is monitored annually.	Healthy Living & Social Care Learning & Culture

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
PAM/042: Percentage of NERS clients whose health had improved on completion of the exercise programme.	N/A	N/A	N/A	N/A	N/A	The NERS scheme in the Vale only restarted at the end of May 2021 after Public Health Wales approved our delivery plans. We have been receiving new referrals since. Due to the length of the scheme we won't have data on completions until next quarter as this is a restart of the programme after 15months of virtual programme provision.	Healthy Living & Social Care
PAM/017 (LCS/002b): Number of visits to local authority sport and leisure facilities during the year where the visitor will be participating in physical activity per 1,000 population.	N/A	205	No Target	N/A	N/A	Low quarterly figure due to no usage figures from key contributors including schools. Leisure Centres only partial reopening.	Healthy Living & Social Care
WO3.2: Provide more opportunities for cycling and walking and develop a range of travel options to encourage people out of their cars							
CPM/066 (CPM/155): Satisfaction with public transport including a) accessibility and b) road safety.						This Performance Indicator is monitored annually.	Environment & Regeneration
CPM/067 (CPM/258): Satisfaction with public transport in the Vale of Glamorgan.						This Performance Indicator is monitored annually.	Environment & Regeneration
CPM/068 (CPM/017): Percentage of adults 60+ who have a concessionary bus pass.						This Performance Indicator is monitored annually.	Environment & Regeneration
WO3.3: Promote leisure, art and cultural activities which meet a diverse range of needs							
CPM/069 (CPM/174): Percentage of people attending or participating in arts, culture or heritage activities at least 3 times a year.						This Performance Indicator is monitored annually.	Learning & Culture
WO3.5: Provide care and support to children and families in need which reflects their individual strengths and circumstances							

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
CPM/070 (CPM/170): Percentage of users showing satisfaction with a Families First service accessed.						This Performance Indicator is monitored annually.	Homes & Safe Communities Healthy Living & Social Care
CPM/071 (CH/006): The total number of new assessments completed for children during the year						This Performance Indicator is monitored annually.	Healthy Living & Social Care
CPM/072 (CH/007a): The total number of assessments completed by the IAA service during the year where: Needs were only able to be met with a care and support plan	N/A	72	No Target	N/A	N/A	No commentary provided	Healthy Living & Social Care
CPM/073 (CH019a): The number of reviews completed within statutory timescales that were: child protection reviews	15	54	No Target	N/A	↑	No commentary provided	Healthy Living & Social Care
CPM/074 (CH/019b): The number of reviews completed within statutory timescales that were: looked after reviews (including pathway plan reviews and pre-adoption reviews)	112	166	No Target	N/A	↑	No commentary provided	Healthy Living & Social Care
CPM/075 (CH/019c): The number of reviews completed within statutory timescales that were: reviews of children in need of care and support						This Performance Indicator is monitored annually.	Healthy Living & Social Care
CPM/076 (CH/039): The number of children looked after at 31st March	262	290	No Target	N/A	↑	No commentary provided	Healthy Living & Social Care
WO3.6: Provide person-centred care and support to adults in need							
CPM/077 (CPM/107): Percentage of Supporting People service users who confirm that the support that they have received has assisted them to maintain their independence.						This Performance Indicator is monitored annually.	Homes & Safe Communities Healthy Living & Social Care

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
CPM/078/ (CPM/112): Percentage of Supporting People clients satisfied with support provided.						This Performance Indicator is monitored annually.	Homes & Safe Communities Healthy Living & Social Care
CPM/079 (CPM/206): Percentage of telecare customers satisfied with the telecare monitoring service.						This Performance Indicator is monitored annually.	Healthy Living & Social Care
CPM/080 (CA/004): The total number of carers needs assessments for adults undertaken during the year	49	57	No Target	N/A	↑	No commentary provided	Healthy Living & Social Care
CPM/081 (AD/015b): The total number of services started during the year where that service is: Domiciliary Care	238	128	No Target	N/A	↓	No commentary provided	Healthy Living & Social Care
CPM/082 (AD/15c): The total number of services started during the year where that service is: Day Care	1	4	No Target	N/A	↑	No commentary provided	Healthy Living & Social Care
CPM/083 (AD/016): The number of care and support plans that were due to be reviewed during the year	440	317	No Target	N/A	↓	No commentary provided	Healthy Living & Social Care
CPM/084 (AD/017): The number of care and support plans that were due to be reviewed during the year Of those, the number whose reviews were completed within the statutory timescales	N/A	252	No Target	N/A	N/A	No commentary provided	Healthy Living & Social Care
CPM/085 (AD/018): The number of adults supported with direct payments that were due for review during the year	N/A	25	No Target	N/A	N/A	No commentary provided	Healthy Living & Social Care
CPM/086 (AD/019): The number of adults supported with direct payments that were due for review during the year Of those, the number that were completed within statutory timescales	N/A	10	No Target	N/A	N/A	No commentary provided	Healthy Living & Social Care

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
WO3.7: Work with our partners to ensure timely and appropriate mental health and emotional well-being support							
CPM/136: Percentage of schools rated by Estyn as good or excellent in KQ2 "Well-being"						This Performance Indicator is monitored annually.	Learning & Culture
WO3.8: Undertake our safeguarding duties to protect people from harm							
CPM/087 (AD/020): The total number of reports of an adult suspected of being at risk received during the year	215	158	No Target	N/A	↓	No commentary provided	Healthy Living & Social Care
WO3.9: Work in partnership to develop cohesive communities and promote community safety							
CPM/088 (CPM/124): Percentage of domestic abuse victims that report that they feel safer as a result of target hardening.	100%	78.5%	100%	Red	↓	The complexity of the issues faced by victims of domestic abuse means that there are a number of reasons why individuals may not feel safer simply as a result of the physical improvement of security of their property. Increases in the use of technological devices to perpetrate domestic abuse and maintain coercive control over victims means that there are often multiple avenues through which a perpetrator can make a victim feel unsafe. It is also expected that as the team continues to increase the provision of target hardening to victims of domestic abuse, with the greater numbers will come a more diverse range of victims with differing thresholds and perceptions of feelings of safety. Victims are offered additional support to help with feelings of safety as well as actual safety and importantly, the Vale will be monitoring the effectiveness of the target hardening against the evidence showing whether victims have been actually	Homes & Safe Communities Healthy Living & Social Care

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
						safer in their homes as a result of the target hardening. The team will work with victims in receipt of target hardening to look at any options around improving feelings of safety as a result of target hardening.	
WO3.10: Keep people safe through strong and resilient emergency planning and regulatory services which protect the public, consumers and business							
PAM/023: Percentage of food establishments which are 'broadly compliant' with food hygiene standard.	97.35%	97.1%	94%	Green	↓	Percentage of food establishments which are broadly compliant.	Homes & Safe Communities
WO3.11: Increase the supply of good quality, accessible and affordable housing by working in partnership to address housing need							
CPM/091 (CPM/260): The percentage of tenants satisfied with the programmed works.	N/A	N/A	N/A	N/A	N/A	This Performance Indicator is monitored annually.	Homes & Safe Communities
CPM/092 (CPM/010): Average number of working days to let an empty property (standard condition). (Housemark)	17.1 days	21.3 days	19.57 days	Amber	↓	The impact of the pandemic is still having an effect on our void performance. Higher absence times due to isolation or illness has impacted on the amount of properties returned on time from the Void Team. Also, a rise in the number of properties now being considered for adaptations has increased the number of major works voids, therefore reducing the standard let totals. The standard voids performance is 21.3 days and should improve as the year progresses.	Homes & Safe Communities
CPM/093 (CPM/026): Percentage of people who have received a Disabled Facilities Grant who feel the assistance has made them safer and more independent in their own home.						This Performance Indicator is monitored annually.	Healthy Living & Social Care Homes & Safe Communities

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
CPM/094 (CPM/027) (PAM015): Average number of calendar days taken to deliver a Disabled Facilities Grant.	255 days	359 days	350 days	Amber	↓	We are still suffering the effects of the Covid pandemic, with adaptations still being completed from the original two covid surges of transmission. Contractors are also once again feeling the effects of the latest rise in transmission with many site based staff having to self- isolate. Also, sub-contractors are also in high demand due to the sharp rise in Private Sector works delayed previously.	Healthy Living & Social Care Homes & Safe Communities
CPM/095 (CPM/064) (PAM/013): The percentage of private sector dwellings that have been vacant for more than six months at 1 April that were returned to occupation during the year through direct action from the local authority.						This Performance Indicator is monitored annually.	Homes & Safe Communities
PAM/045: Number of new homes created as result of bring empty properties back into use.						This Performance Indicator is monitored annually.	Homes & Safe Communities
PAM/037: Average number of days to complete all repairs.	0.9 days	No update provided	N/A	N/A	N/A	No update provided	Homes & Safe Communities
PAM/036: Number of additional affordable housing units delivered during the year per 10,000 households.						Annual national performance indicator. To be reported at quarter 4.	Homes & Safe Communities
CPM/137: Number of new accessible/adapted homes delivered	0	5	10	Red	↑	4 adapted bungalows and 1 adapted house delivered at Holm View phase 1	Homes & Safe Communities Healthy Living & Social Care
WO3.12: Provide housing advice and support to prevent homelessness.							
PAM/012: Percentage of households successfully prevented from becoming homeless.	88.63%	64.5%	82%	Amber	↓	The Housing Solutions Team has continued to face challenges as a result	Homes & Safe Communities

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
						of the pandemic. There is still a ban on court evictions and as a result there is very little movement in the private rented sector which also means there are very little options available to consider in order to prevent households from becoming homeless. In the absence of private rented options, more households end up becoming homeless and having a S73 duty.	
CPM/096 (CPM/012): Percentage of all households where a positive prevention action succeeded in preventing/relieving homelessness.	N/A	N/A	N/A	N/A	N/A	This Performance Indicator is monitored annually.	Homes & Safe Communities

Additional National Performance Indicator Measures

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
WO3.1: Encourage people of all ages to have active and healthy lifestyles to promote better physical and mental well-being.							
PAM/041: Percentage of NERS clients who completed the exercise programme.	N/A	N/A	N/A	N/A	N/A	The NERS scheme in the Vale only restarted at the end of May 2021 after Public Health Wales approved our delivery plans. We have been receiving new referrals since. Due to the length of the scheme we won't have data on completions until next quarter as this is a restart of the programme after 15months of virtual programme provision.	Healthy Living & Social Care
WO3.3: Promote leisure, art and cultural activities which meet a diverse range of needs							
PAM/040 Percentage of Welsh Public Library Standards Quality Indicators (with targets) achieved by the library service.						This Performance Indicator is monitored annually.	Learning & Culture
WO3.4: Work in partnership to provide more seamless health and social care services.							
PAM/025: Rate of people kept in hospital while waiting for social care per 1,000 population aged 75+	N/A	N/A	N/A	N/A	N/A	Data not available/published by WG	Healthy Living & Social Care
WO3.5: Provide care and support to children and families in need which reflects their individual strengths and circumstances							
PAM/028: Percentage of child assessments completed in time.	N/A	56.7%	85%	Red	N/A	The pandemic has continued to have a knock-on effect with the social workers ability conclude assessments during the quarter but is not a reflection of the level of activity responding to priority needs of the children and their families during the period of involvement, albeit without completed assessment. A functional split of IFST has been developed and live from 12/07/21, this	Healthy Living & Social Care

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
						should enable completion nearer to target in Q2-4.	
PAM/029: Percentage of children in care who have had to move 3 or more times.	N/A	1.7	9	Green	N/A	No commentary provided	Healthy Living & Social Care
WO3.11: Increase the supply of good quality, accessible and affordable housing by working in partnership to address housing need							
PAM/038: Landlord Services: Percentage of homes that meet the Welsh Housing Quality Standard (WHQS).	100%	No update provided	N/A	N/A	N/A	No update provided	Homes & Safe Communities
PAM/039: Landlord Services: Percentage of rent lost due to properties being empty.	N/A	0.002	1.5	Green	N/A	Performance remains strong in quarter 1 with standard voids being relet quickly. There are a number of more complex, long term voids which are being worked on or where works are being tendered. These properties will continue to be monitored regularly and actions taken to expedite contract award and repairs completion.	Homes & Safe Communities

Note: In addition to the above listed Public Accountability Measures, the Welsh Government also require that Social Services reports metrics annually as part of its Performance and Improvement Framework for Social Services aligned to the *Social Services and Well-being (Wales) Act 2014* and the associated Code of Practice. This [Framework](#) contains metrics categorised by Adults, Children and Carers that have been split across the 9 thematic of the *Social Services and Well-being (Wales) Act 2014*.

APPENDIX 1: Service Plan Actions contributing to this Well-being Objective

Well-being Objective 4: To respect, enhance and enjoy our environment

CP Commitment 4.1	Work to reduce the organisation's carbon emissions to net zero before 2030 and encourage others to follow our lead as part of minimising the negative impact of our activities on the environment
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Service Plan Actions (will include service plan ref no)	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP82- Work with our partners to take collective action to tackle the climate emergency and implement our Climate Emergency Action Plan.						
CS/A020: Review our working practice to operate more sustainably.	31/03/2022	25%	New working arrangements reduce travel and lessen our reliance on buildings.	Green	Green	Corporate Performance and Resources Environment and Regeneration
RMS/A021: Optimise agile working practices to enable us to define a more sustainable operating model.	31/03/2022	25%	All services continue to be provided from home, with the exception of weekly payments and some administrative tasks that are required to be completed in the office. FABA continue to offer virtual meetings where appropriate and only visiting in person if no other option is available.	Green		Corporate Performance and Resources Environment and Regeneration
SL/A022: Work via the SIOB Decarbonisation Sub-Group to consider the behaviour change, asset renewal strategy and infrastructure required to respond effectively to the Council's climate emergency and advise SLT and schools.	31/03/2022	25%	Working with the Carbon Trust and industry partners to develop retrofit model. Working group continuing to meet and develop strategy. Completed annual monitoring of school energy usage and results feedback to working group and SIOB.	Green		Corporate Performance and Resources Environment and Regeneration
SRS/A015: Engage and respond to the Welsh Government White Paper on Clean Air (Wales) Bill and the	31/03/2022	100%	SRs contributed to the Public Protection Wales response which has been sent to Welsh Government	Green		Corporate Performance and Resources

Service Plan Actions (will include service plan ref no)	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
consultation on Reducing Emissions from Domestic Burning of Solid Fuels.						Environment and Regeneration
PB/A032: Work with our partners to take collective action to tackle the climate change emergency and engage with the local community about priorities for the Vale as part of developing our response to the climate change emergency declaration.	31/03/2022	25%	<p>Consultation was undertaken on the Climate Challenge Plan as part of Project Zero. This included a survey, twitter polls and online discussion groups and scrutiny. The revised plan will be considered by Cabinet and Council in July. Project zero activity involves services across the Council and includes work on green infrastructure, food, transport etc.</p> <p>Engagement has been undertaken with schools and community groups to raise awareness about the issues and to continue the conversation on climate change which will shape our work e.g. in Wenvoe and with Barry Island Primary School. PSB partners have combined the Asset Management Group and Climate Change group and as part of the PSB Climate Emergency Charter will develop joint work including awareness raising. Partners recently met with Town and Community Council representatives to discuss joint work and a specific meeting on climate change will be arranged. New guidance on monitoring carbon across the public sector has been issued by Welsh Govt and officers from across the Council are working together to develop our approach to data collection and reporting.</p>	Green		<p>Corporate Performance and Resources</p> <p>Environment and Regeneration</p>
FS/A015: Contribute to the Council's work with partners to take collective action to tackle the climate	31/03/2022	25%	Officers attend corporate working groups on this matter. The Carbon Management Plan is to be updated to reflect the requirements of the Council	Green		Corporate Performance and Resources

Service Plan Actions (will include service plan ref no)	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
emergency and implement our Climate Emergency Action Plan.						Environment and Regeneration
FS/A016: Progress and meet our commitments under the CRC Energy Efficiency scheme and achieve annual certification.	31/03/2022	25%	New guidance for the calculation of carbon footprint and emissions was released by Welsh Government in May 2021. The team are working with various services to ensure the baseline dataset is accurate to enable us to report in line with the new WG Net Zero reporting requirements. A new Service plan Action of progressing and meeting our commitments under the new WG Net Zero guidelines will now replace the action referred to currently in FS/A016 (relating to the former CRC Energy Efficiency Scheme), going forward.	Green		Corporate Performance and Resources Environment and Regeneration
FS/A017: Work towards achieving our targets in the Vale of Glamorgan Council Carbon Management Plan 2018-22.	31/03/2022	25%	A programme of energy works is being developed to assist with the Councils aims of reducing our emission to zero. These works will need to complement the existing school maintenance programme and will be funded partially from Welsh Government SALIX funding. The installation of EV charging points at the Alps and Civic Offices are being undertaken, alongside work to assist the fleet team assess the long-term option of electrifying vehicles.	Green		Corporate Performance and Resources Environment and Regeneration
RP/A033: Contribute to the Council's response to the declared climate change emergency and develop specific plans and strategies to support this work.	31/03/2022	30%	Work is currently ongoing on the Green Infrastructure Strategy and the Assessment stage of the Strategy is ongoing. Currently an audit has been undertaken of all green spaces within the Vale of Glamorgan which accounts for 41,752.34ha of green/blue space in the authority boundary. NRW have recently released guidance note for Green	Green		Corporate Performance and Resources Environment and Regeneration

Service Plan Actions (will include service plan ref no)	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			Infrastructure Assessments (GN042 refers) in June 2021 which outlines the relevant NRW's datasets and how they can use them as part of a Green Infrastructure Assessment. The Audit has been reviewed to be in accordance with NRW's guidance. Additionally, the Council is part of a working group to produce a UK wide Nature Tool to assess environmental net gain of green infrastructure. A prototype tool has been produced and the Council are undertaking 2 case studies to test the tool before using it more widely within the Assessment process. It is anticipated this tool can be used to evaluate the identified green infrastructure assets within the Vale of Glamorgan which will feed into the overall Green Infrastructure Plan and forms the main part of the Green Infrastructure Assessment. In addition to the technical work, which is ongoing, the draft framework for the Green Infrastructure Plan has been drafted and will be key to the development of the future strategy.			
HR/A010: Review and rationalise our corporate policies to invest in supporting infrastructure to encourage more freedom, trust and empowerment.	31/03/2022	25%	The current Health, Safety and Well-being policies are to be replaced with corporate procedures signed off at SLT level these will sit under the umbrella HSW policy, this is an efficient means of keeping Council procedures up to date.	Green		Corporate Performance and Resources
HR/A011: Develop a H&S and Fire Strategy which focuses on the development of a workforce safety and well-being culture and ensuring	31/03/2022	25%	Work has progressed well during Q1, with HSW Policy being completed along with a list of corporate procedures that will sit under it this has been shared and owned by the Senior	Green		Corporate Performance and Resources

Service Plan Actions (will include service plan ref no)	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
the establishment of a robust H&S review process.			Leadership Team (SLT). The work surrounding fire safety is still of concern, therefore, during Q2 a review of the H&S function will take place to ensure any risks and gaps can be identified. The Fire risk assessment schedule for the Council has been reviewed and updates are progressing. It is important that we can still provide a robust H&S service to our corporate departments and schools, especially as we come out of the pandemic.			
ADP83- Develop a more environmentally sustainable fleet including the use of electric and hybrid vehicles						
NS/A032: Continue to develop a more environmentally sustainable fleet including the use of hybrid, alternatively fuelled and electric vehicles.	31/03/2022	25%	On-going. Energy Service Wales putting a report together to look at fleet options and zero emission infrastructure. Bio-gas fuelled vehicles put forward to CCR as a pilot project for VOGC and Monmouth to run together.	Green	Green	Environment and Regeneration
ADP84- Improve existing school buildings and deliver new buildings for St David's and Llancarfan Primary Schools, making them low carbon and where possible zero carbon buildings to operate and create an adaptable and scalable school design in partnership with the construction industry						
SL/A021: Improve existing school buildings and deliver new buildings for St David's and Llancarfan Primary Schools, making them low carbon and where possible zero carbon buildings to operate and create an adaptable and scalable school design in partnership with the construction industry.	31/03/2022	25%	Low and net zero carbon projects on track. Working with Cardiff University's k2n project to set up carbon monitoring once buildings are operational.	Green	Green	Environment and Regeneration Learning and Culture
ADP85- Deliver near zero carbon, or at a minimum A rated new Council homes and utilise Optimised Retrofit Programmes that include Modern Methods of Construction and off-site manufacturing to meet carbon reduction targets for the existing Council housing stock.						
HS/A029: Deliver near zero carbon, or at a minimum A rated new Council homes and utilise Optimised	31/03/2022	25%	St Cyres Road, Penarth - EPC A rated development currently in contract with a September 2021 start on site.	Green	Green	Environment and Regeneration

Service Plan Actions (will include service plan ref no)	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
Retrofit Programmes that include Modern Methods of Construction and off-site manufacturing to meet carbon reduction targets.						
HS/A030: Continue to improve thermal efficiency in our existing housing stock by maximising the performance of the existing components and materials of our homes and looking at alternative fuel supplies to support carbon reduction and reduce fuel poverty.	31/03/2022		No update provided			Environment and Regeneration
HS/A031: Develop a sustainable alternative sewage arrangement for residents at Channel View, Marcross and Croft John, Penmark.	31/03/2022		No update provided			Environment and Regeneration
ADP86- Complete the LED Street Lighting Replacement programme.						
NS/A033: Complete the Main Road LED Street Lighting Replacement programme with the use of SALIX finance.	31/12/2021	25%	Fairoaks parking and environmental scheme is ready for delivery with work commencing in July. Works at the Buttrill's continue to be delivered with works to improve defensible space following on from entrance and communal area works.	Green	Green	Environment and Regeneration

CP Commitment: 4.2	Work with and empower community groups and other partners to sustain local facilities including public toilets, libraries, parks, play areas and community centres
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Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP87- Use the Strong Communities Fund to support community projects with a focus on recovery and resilience within the community.						
RP/A034: Continue to offer grants and support through the Strong Communities Fund to support community projects with a focus on recovery and resilience within the community.	31/03/2022	25%	The new round of the Strong Communities Grant Fund opened in Q1 and over 70 queries have been received. The fund closes on July 20th with the panel meeting in August. Reports on completed projects will continue to be published.	Green	Green	Environment and Regeneration
ADP88- Develop a “Local Pantry Scheme” to reduce food poverty and further develop an Education Centre and Plastic bottle Green House at the Margaret Avenue garden project.						
HS/A032: Develop a “Local Pantry Scheme” to reduce food poverty and further develop an Education Centre and Plastic Bottle Green House at the Margaret Avenue garden project.	31/03/2022	25%	A Food Pod is being developed at the resident’s base in St Luke’s Avenue, Penarth. This will address food poverty concerns and enable households on low incomes to access good quality, nutritious food. Staff are working with a local volunteer group, Fair share and local shops. The Education Centre is nearing completion at Margaret Avenue and it is hoped to formally launch the community garden when Covid restrictions allow.	Green	Green	Environment and Regeneration
HS/A033: Deliver a range of environmental projects through the Community Investment scheme to include communal space improvements at Fair Oaks, Dinas Powys; Trebeferad, Llantwit Major and Buttrills, Barry to enhance the local area and improve neighbourhoods.	31/03/2022	25%	Fairoaks parking and environmental scheme is ready for delivery with work commencing in July. Works at the Buttrill's continue to be delivered with works to improve defensible space following on from entrance and communal area works.	Green		Environment and Regeneration
PB/A033: Work with the PSB and partners to deliver a food poverty pilot in Llantwit Major and utilise	31/03/2022	25%	Work is progressing well to develop the pilot food poverty project in Llantwit Major. The Food Poverty Network group have developed an	Green		Corporate Performance and Resources

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
lessons learnt from the pilot to further develop the model, so that it can be applied to other areas.			engagement matrix outlining potential engagement methods that will be explored to engage with each of the 4 target groups to explore their experiences of food poverty in Llantwit Major. A short public survey on access to food has been drafted and will shortly be launched to develop a greater understanding of people experience of food poverty in Llantwit Major, helping identify areas of future focus. A weeklong Bro Radio media campaign is being developed to promote the project, local food poverty support services and encourage participation in the projects survey. A draft webpage has also been developed with partners that will be hosted on the Food Vale website to outline the project, signpost residents to method of engagement e.g., survey and promote the food poverty related support services that are available in the Vale. The network continues to meet on a regular basis to share examples of good practise and explore opportunities for collaboration.			Homes and Safe Communities
ADP89- Review and implement options for other organisations to operate facilities such as sports grounds, parks, open spaces, allotments and public conveniences.						
NS/A034: Review and implement the options for the transfer of assets including sports grounds, parks, open spaces, allotments, public conveniences and clubs to Town and Community Councils and other third parties.	31/03/2022	25%	Following the success of the transfer of Bowling Greens a further phase of consultation has now started following a break caused by the pandemic. A report to Cabinet is planned for later in 2021.	Green	Green	Environment and Regeneration

CP Commitment: 4.3	Protect, preserve and where possible enhance our natural and built environment and cultural heritage.
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Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP90- Invest in education, sustainable transport and community facilities as a result of negotiating Section 106 payments from developers, including a new primary school for St. David's CiW Primary School in Colwinston and Ysgol Sant Baruc at Barry Waterfront, proposals for footway/cycleway and public transport improvements in Dinas Powys, Colwinston, Rhoose, Wick and Llantwit Major and a number of community/open space/public art enhancements across the Vale.						
NS/A040: Invest in sustainable transport, community facilities and parks as a result of negotiating Section 106 payments from developers.	31/03/2022	25%	Bus shelter upgrades and digital bus time information boards have been installed as well as AT improvements undertaken	Green	Green	Environment and Regeneration
RP/A035: Deliver the statutory planning function in order to protect, preserve and where possible enhance our natural and built environment and cultural heritage.	31/03/2022	25%	All planning decisions protect the built, natural and cultural heritage of the Vale of Glamorgan in accordance with LDP Policies; SP10, MG19, 20, 21 & 27, MD 1 & 2. During Q4 390 planning applications have been determined, 365 of these applications were approved (93.6% of decisions). Out of the approved applications, 9 related to Listed Building Consents (LBCs). A further 42 Tree applications were also determined; 28 TCA's (Work to trees in a conservation area) and 14 TPO's (Work to trees covered by a Tree Preservation Order). No new Tree Preservation Order have been confirmed. 165 planning enforcement cases were resolved during the quarter. Out of the 365 approved planning applications the following decisions related to decisions within planning designations: 43 were approved in a Special Landscape Area (SLA) but it was considered that none of the proposed development would have a detrimental impact upon the SLAs by nature of their design and scale; 6 applications were approved in Green Wedges but neither approval impacted upon	Green		Environment and Regeneration

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			<p>the openness of the green wedge or the other reasons for their designation; 17 applications were approved within the Glamorgan Heritage Coast. The majority of approvals within the Heritage Coast related to householder or minor developments, however, all approvals were considered to not detract from the character of the Heritage Coast, the remaining approvals related to discharge of conditions and variation of conditions applications which did not impact upon the Heritage Coast; No applications were approved in a SSSI; 5 applications were approved within a SINC, however, these related to a householder application, discharge of condition and a proposal for a new cycle track and car park. All applications were considered to not detract from the qualities of the SINC.</p> <p>During this Quarter, no applications have been received which increases the amount of open space within the Authority. It is also noted that no applications have resulted in the loss of open space during this Quarter either. The remaining applications were approved outside of designations important to protecting and enhancing the historic, built and natural environment of the Vale of Glamorgan. Additionally, the Council has previously adopted the following SPGs to ensure development proposals respect the built and natural environment: Residential and Householder Development SPG; Conversion and Renovation of Rural Buildings SPG; Public Art SPG and Trees, Hedgerows, Woodlands and Development SPG. The Council also has an adopted Biodiversity and Development SPG and Design in the Landscape SPG, however, these</p>			

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			documents are currently under review to reflect changes to national planning policy in edition 11 of PPW.			
RP/A039: Invest in education, sustainable transport and community facilities as a result of negotiating Section 106 payments from developers.	31/03/2022	25%	The Council continues to use S106 contributions to invest in education, sustainable transport and community facilities as a result of negotiating Section 106 payments from developers. For example, £41,900 S106 for Community Facilities from the redevelopment of the Subway Road, Barry development, has been allocated in this quarter to Barry Leisure Centre to develop a scheme to create an outdoor fitness space utilising an existing paved area in the grounds of the leisure centre (where the water shoot is).	Green		Environment and Regeneration
RP/A040: Ensure new developments deliver appropriate recreation and sports facilities and protect existing facilities where necessary.	31/03/2022	25%	There have been no Major Housing developments approved during Q1. However, where planning applications are currently being considered this form an intrinsic part of their assessment.	Green		Environment and Regeneration
RP/A041: Support Education colleagues to deliver the 21st Century Schools programme with Section 106 funding and planning policy agent services support.	31/03/2022	25%	Earlier this year a review was undertaken to ensure that the use of S106 Education contributions is allocated to Band B Projects in an equitable way, and that contributions towards education facilities that serve the whole of the Vale of Glamorgan come from all new developments (where possible). Following this, in accordance with the Cabinet Resolution dated 16 July 2018, Section 106 education contributions have now been allocated to support the Council's 21st Century Schools Band B Programme. The Council's LPA and LEA will continue to meet monthly to ensure that new developments and are closely monitored.	Green		Environment and Regeneration

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP91- Develop a Green Infrastructure Strategy which will focus on promoting and developing green assets including the development of a tree strategy and a response to Ash Dieback						
SL/A023: Work in partnership to implement strategies to improve Active Travel routes and air quality around schools, including car parking, signage, bollard installations, scooterpods, cycle racks, balance bikes and cycle pods.	31/03/2022	25%	Q2/Q3 will see the Next bike expansion into Sully and Dinas Powys. Barry was to form part of a UK Levelling Up bid, but this has been put on hold. Docking stations in Barry will be considered once the installations are completed in the two areas. New cycle shelter ordered for Ysgol Pen-y-Garth, due to be installed July, additional scooter storage provided for Sully Primary. Storage for Year 5&6 bikes in deprived areas on order to be delivered Q2. Funding received from PHW to get officer support from Cardiff Council to assist with the development of Active Travel Plans in schools. Discussions held with PHW to fund pencil bollard installation outside schools. AT route in St Athan consulted upon to improve AT to St Athan Primary School. Q2 will see consultation on AT route along Llanmaes Road enabling an increase in AT to all schools in Llantwit Major. AT team assisted Barry Island Primary School with their transport project by providing resources they could use in their work.	Green	Green	Environment and Regeneration
SL/A024: Support development of a Green Infrastructure Strategy with a focus on maximising the contribution made through the education estate.	31/03/2022	25%	Launched school ecology resources to support schools with enhancing outdoor areas for nature and play. Working with pilot schools on enhancement and monitoring activities. Continuing to engage with relevant Council teams (i.e. maintenance, parks and ecology).	Green		Environment and Regeneration
NS/A035: Work with colleagues in Regeneration Services to develop a Green Infrastructure Strategy to promote and develop green space, sustainable drainage, green travel	31/03/2022	30%	Working with VoGC ecologist and Local Nature Partnership Co-ordinator we are promoting, consulting on and modifying cutting regimes for areas throughout the Vale (to manage as Meadows) which will enhance / increase / improve the	Green		Environment and Regeneration

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
routes, ecology and tree coverage, including reference to a tree strategy for our towns and villages which will also provide a response to Ash Dieback.			biodiversity within such areas and increase our green corridors for pollinators etc			
NS/A036: Contribute to enhancing biodiversity and addressing climate change sustainability by implementing the relevant actions contained within the Biodiversity Forward Plan, including the drafting of an Interim Tree Management Plan and an action plan to manage Ash Dieback.	31/03/2022	60%	Draft Interim Tree Management Plan completed and circulated by AS and SP - comments received and taken into account, interim tree management plan to now be circulated to ensure acceptable to proceed with.	Green		Environment and Regeneration
NS/A037: Develop a Strategy to promote the use and retrofit of Sustainable Drainage Systems (SUD) including an assessment of the benefits of producing new supplementary planning guidance regarding the use of SUDs.	31/03/2022	0%	No progress to date	Red		Environment and Regeneration
RP/A036: Work with colleagues in Neighbourhood Services to develop a Green Infrastructure Strategy which will focus on promoting and developing green assets including the development of a tree strategy and a response to Ash Dieback.	31/03/2022	30%	Work is currently ongoing on the Green Infrastructure Strategy and the Assessment stage of the Strategy is ongoing. Currently an audit has been undertaken of all green spaces within the Vale of Glamorgan which accounts for 41,752.34ha of green/blue space in the authority boundary. NRW have recently released guidance note for Green Infrastructure Assessments (GN042 refers) in June 2021 which outlines the relevant NRW's datasets and how they can use them as part of a Green Infrastructure Assessment. The Audit has been reviewed to be in accordance with NRW's guidance.	Green		Environment and Regeneration

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			Additionally, the Council is part of a working group to produce a UK wide Nature Tool to assess environmental net gain of green infrastructure. A prototype tool has been produced and the Council are undertaking 2 case studies to test the tool before using it more widely within the Assessment process. It is anticipated this tool can be used to evaluate the identified green infrastructure assets within the Vale of Glamorgan which will feed into the overall Green Infrastructure Plan and forms the main part of the Green Infrastructure Assessment. In addition to the technical work, which is ongoing, the draft framework for the Green Infrastructure Plan has been drafted and will be key to the development of the future strategy.			
ADP92- Work with partners to provide safe and accessible public spaces recognising the value placed on these during the COVID-19 restrictions.						
NS/A038: Work with Keep Wales Tidy, our community and partners to provide safe and accessible public spaces recognising the value placed on these during the COVID-19 restrictions.	31/03/2022	25%	The service area is continuing to work and meet with Keep Wales Tidy on a local and national level to provide safe and secure open spaces. Additionally, the service area regularly reviews the operational arrangements to ensure compliance with the Corona Virus (Wales) Regulations.	Green	Green	Environment and Regeneration Homes and Safe Communities
ADP93- Implement the Biodiversity Forward Plan with a particular emphasis on increasing staff awareness about the importance of embedding biodiversity across the work of the Council.						
FS/A018: Contribute to the Council's response to maintain and enhance biodiversity in the Vale of Glamorgan by incorporating biodiversity gains in new farm business tenancy agreements and renewals as appropriate and maximising the biodiversity value of	31/03/2022	25%	A licence has recently been agreed to enable the licence holder to use Council land for wildflower planting. The team will continue to work with tenants in order to enhance the biodiversity of Council land where opportunities arise.	Green	Green	Environment and Regeneration

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
untenanted land by reducing cutting regime of hedgerows.						
RP/A037: Implement the Biodiversity Forward Plan with an emphasis on increasing staff awareness about the importance of embedding biodiversity across the work of the Council.	31/03/2022	25%	Implementation of the plan is a Council wide action. The Biodiversity team collate the updates from various departments, and this will be reported in future reporting periods	Green		Environment and Regeneration
ADP94- Establish a Local Nature Partnership to work together to improve the local natural environment.						
RP/A038: Establish a Local Nature Partnership to work together to improve the local natural environment.	31/03/2022	25%	The LNP has brought together over 80 organisations from the public, private and third sectors to work together to improve opportunities both for biodiversity but also for people to interact with nature. Already there are impacts as changing mowing regimes allow wildflowers to bloom on our road verges and green spaces, whilst the small community grants are having an impact with local organisations, schools and wildlife groups making a range of changes and observing and recording our native wildlife. Work continues to re-introduce grazing at the two country parks and to restore a community growing space at Dunraven Castle walled gardens	Green	Green	Environment and Regeneration

CP Commitment: 4.4	Work with the community and partners to ensure the local environment is clean, attractive and well managed
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Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP95- Work with the community and our partners to deliver a variety of activities to improve Local Environmental Quality (LEQ) including litter prevention and awareness raising.						
NS/A039: Work with the community and our partners to deliver a variety of activities to improve Local Environmental Quality (LEQ) including litter prevention and awareness raising.	31/03/2022	30%	The service area has continued to work with Keep Wales tidy and a coordinated approach to working to improve Local Environmental Quality. In the first quarter we engaged with our local stakeholders and continued to support litter hubs. These are now operational and will received support from the operational service. Working with KWT / Caru Cymru to deliver community litter picking projects, educational / preventative methods for 2021.	Green	Green	Environment and Regeneration

CP Commitment: 4.5	Work with the community, developers and others to ensure that new developments are sustainable and that developers mitigate their impacts, integrate with local communities and provide necessary infrastructure
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Actions identified under well-being objective 4.6 are also linked to ADP90 ,RP/A041- Support Education colleagues to deliver the 21st Century Schools programme with Section 106 funding and planning policy agent services support. RP/A040- Ensure new developments deliver appropriate recreation and sports facilities and protect existing facilities where necessary. RP/A039- Invest in education, sustainable transport and community facilities as a result of negotiating Section 106 payments from developers. NS/A040- Invest in sustainable transport, community facilities and parks as a result of negotiating Section 106 payments from developers. ADP91- SL/A024- Support development of a Green Infrastructure Strategy with a focus on maximising the contribution made through the education estate.

CP Commitment: 4.6	Provide effective waste management services and work with our residents, partners and businesses to minimise waste and its impact on the environment.
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Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP96- Deliver a range of improvements to waste management including the creation of a Re-Use Facility, completion of the Resource Recovery Centre and the development of a Household Waste Recycling Centre in the Western Vale.						
NS/A041: Complete a business plan to deliver a 10-year waste strategy.	31/03/2022	75%	A new 10-year waste strategy and business plan is on target to be completed in quarter 2 and they will both be reported to Cabinet thereafter.	Green	Green	Environment and Regeneration

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
NS/A042: Ensure there are sufficient and appropriate end designations for the resale and reuse of recyclate material and minimise the export of recycling and waste wherever possible.	31/03/2022	25%	The roll out of the collections blueprint is minimising the export of recycling material. Once the changes to flats and apartments are made, this will also reduce any risk as the material will be collected separately. Additionally, on completion of the proposed new Resource Recovery Facility this will replace any residual comingled collections to complete a more sustainable collection and treatment process.	Green	Green	Environment and Regeneration
NS/A043: Deliver a range of improvements to waste management including the creation of a Re-Use Facility, completion of the Resource Recovery Centre and the development of a Household Waste Recycling Centre in the Western Vale	31/03/2022	25%	The re-use shop is in development and subject to planning, it will be operational by the end of this calendar year. The Resource Recovery Facility has obtained planning permission to proceed, and construction commences 19th July 2022 on a phased approach. The development of a new western Vale HWRC is progressing, and land options identified. Once a preferred site is selected, due diligence will be undertaken, and a Cabinet report prepared for consideration.	Green		Environment and Regeneration
ADP97- Roll out new recycling arrangements in Penarth to complete the introduction of the source separated recycling system for the Vale.						
NS/A044: Roll out new recycling arrangements in Penarth to complete the introduction of the source separated recycling system for the Vale.	31/03/2022	25%	It is intended to roll out the remaining collection blueprint in 2022 but this will depend on the construction progress of the Resource Recovery Facility which has been delayed due to Covid-19 and the site drainage requirements.	Green	Green	Environment and Regeneration
NS/A045: Engage with residents, Housing Associations and other landowners to roll out source separated collections to flats and apartments across the Vale.	31/03/2022	25%	All the vehicles and bins have been ordered and the roll out is expected to commence in quarter 3.	Green		Environment and Regeneration
ADP98- Work with our communities to re-energise and re-focus our commitment to reduce, reuse and recycle						

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
NS/A046: Achieve the National Domestic Waste Recycling Target for 2024 / 2025.	31/03/2022	25%	We are on track to achieve the 2025 recycling rate in 2021/22.	Green	Green	Environment and Regeneration

CP Commitment: 4.7 Minimise pollution recognising the detrimental impact it may have on the environment and people’s wellbeing.

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP99- Review the Enforcement Policy and priorities for the Enforcement Team including Civil Parking Enforcement, environmental enforcement and the use of a camera car						
NS/A047: Review the Enforcement Policy processes and priorities for the Enforcement Team including Civil Parking Enforcement, environmental enforcement and the use of cameras.	31/03/2022	25%	Enforcement report has been completed and is at review/consultation stage. Aiming to submit to Cabinet Quarter 2 / Quarter 3 for consideration.	Green	Green	Environment and Regeneration Corporate Performance and Resources
ADP100- Implement a range of parking regulation orders, resident parking arrangements and revised parking management systems in Penarth (Cosmeston), Ogmere by Sea, Barry Island and Cowbridge to address road safety and environmental concerns.						
NS/A048: Implement a range of parking regulation orders, resident parking arrangements and revised parking management systems in Penarth (Cosmeston) and Porthkerry Country Parks, Ogmere by Sea, Barry Island, Wyndham Streetcar Park, Barry, Llandough and Cowbridge to address road safety and environmental concerns.	31/03/2022		No update provided			Environment and Regeneration Homes and Safe Communities

CP Commitment: 4.8	Work to reduce the impact of erosion, flooding and pollution on our coastal areas and watercourses.
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Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
ADP101- Implement the Shoreline Management Plan including coastal monitoring and revise the Local Flood Risk Management Strategy						
NS/A050: Revise the Local Flood Risk Management Strategy in response to the updating of the National Flood and Coastal Erosion Risk Management Strategy.	31/03/2022	0%	Update on hold pending guidance from Welsh Government.	Red	Green	Environment and Regeneration
NS/A051: Progress the Llanmaes Flood Risk Management Scheme.	31/03/2022	25%	Detailed design of the scheme is substantially complete. Pre-planning consultation has been completed and full application in preparation for submission in July 2021.	Green		Environment and Regeneration
NS/A052: Monitor and assess changes in coastal morphology, including the beach and cliffs, in accordance with the appropriate Shoreline Management Plans.	31/03/2022	25%	Topographic beach surveys were undertaken, via the WCMC, at Penarth, Aberthaw and Llantwit Major in June 2021. The collection of wave, water level and meteorological data at Penarth Pier has resumed following a 2 month break due to equipment and access issues.	Green		Environment and Regeneration
NS/A049: Maintain environmental standards by retaining our awards for Green and Blue flags.	31/06/2022	50%	The coastal awards have been received for 2021 and all awards have been retained with the exception of the blue flag at Whitmore bay which we could not apply for, as it did not meet the required level of water quality from 2020 testing. The Parks awards will be known in quarter 2. Green Flag parks have been re-assessed and await results; we are progressing with modifying our cutting regimes to increase biodiversity within our environment. We will be reducing our "annual bedding" and replacing with more biodiverse perennial displays. Our Green Flag parks continue	Green		Environment and Regeneration

Service Plan Actions	In Year Completion Date	% Complete	Progress & Outcomes Description	Service Plan Action RAG status	ADP Action RAG Status	Relevant Scrutiny Committee
			to be pesticide free. We have planted additional trees within our Green Flag parks and Open Spaces and will continue to do so in Q3/Q4			

APPENDIX 2: Performance Indicators

Well-being Objective 4: To respect, enhance and enjoy our environment

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
WO4.1: Work to reduce the organisation's carbon emissions to net zero before 2030 and encourage others to follow our lead as part of minimising the negative impact of our activities on the environment.							
CPM/097: Percentage of change in the average Display Energy Certificate (DEC) score within local authority public buildings over 1000 square metres.						This performance indicator is monitored annually.	Corporate Performance and Resources Environment & Regeneration
CPM/098: Percentage change (reduction) in carbon dioxide emissions in the non-domestic public building stock.						This performance indicator is monitored annually.	Corporate Performance and Resources Environment & Regeneration
CPM/100: Percentage of Council streetlights that are LED.	68%	70%	90%	Red	↑	Salix funded project to replace 3700 lanterns to LED on Strategic Routes is near completion, it's hoped work will be completed by September 2021	Corporate Performance and Resources Environment & Regeneration
WO4.2: Work with and empower community groups and other partners to sustain local facilities including public toilets, libraries, parks, play areas and community centres.							
CPM/101: Number of assets transferred to the community.						This performance indicator is monitored annually.	Corporate Performance and Resources

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
							Environment & Regeneration
CPM/102: Number of visits to public libraries during the year per 1,000 population.	358	117.7	1560	Red	↓	The target for visits was based on the assumption that we might see one third of our normal visitors at libraries in 2021/22. The year has got off to a slow start. Even though libraries are now open for browsing and PC use take-up has been slow for these services. We are only just starting to arrange activities for children again, and these for very limited group sizes. It will be some time before we can build to normal sized group activities and activities and meetings for adults. We still have the rest of the year to meet our target and we hope to achieve it if conditions continue to improve. promotions will soon start to contact all library users with the information to encourage them to return.	Learning & Culture
WO4.3: Protect, preserve and where possible enhance our natural and built environment and cultural heritage.							
CPM/103: Number of facilitated visits to country parks and heritage coast.						This performance indicator is monitored annually.	Environment & Regeneration
CPM/104: Percentage of customers satisfied with Country Parks						This performance indicator is monitored annually.	Environment & Regeneration
CPM/105: Percentage of Dangerous Structures inspected within 1 working day of receipt.	100%	100%	100%	Green	↔	No commentary provided	Environment & Regeneration

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
CPM/107: Number of Green Flag Parks.						This performance indicator is monitored annually.	Environment & Regeneration
CPM/108: Number of m2 of Parks, Open Spaces & Highways land that has been sown with wildflowers or being maintained as a naturalised area						This performance indicator is monitored annually.	Environment & Regeneration
WO4.4: Work with the community and partners to ensure the local environment is clean, attractive and well managed.							
CPM/109: The Cleanliness Index						This performance indicator is monitored annually.	Environment & Regeneration
CPM/010: The percentage of highways and relevant land inspected of a high or acceptable standard of cleanliness						This performance indicator is monitored annually.	Environment & Regeneration
CPM/111: The percentage of reported fly tipping incidents which lead to enforcement activity.	3.2%	4%	10%	Red	↑	4 % lead to enforcement action being taken, although under the target of 10% this was an improvement based on the same period as last year.	Environment & Regeneration
CPM/112: Percentage of people satisfied with cleanliness standards.						This performance indicator is monitored annually.	Environment & Regeneration
WO4.5: Work with the community, developers and others to ensure that new developments are sustainable and that developers mitigate their impacts, integrate with local communities and provide necessary infrastructure.							
CPM/113: Value of investment levered into the Council that is dedicated to transport improvement schemes.						This performance indicator is monitored annually.	Environment & Regeneration
CPM/114: Amount of s106 money secured in the financial year.						This performance indicator is monitored annually.	Environment & Regeneration
CPM/115: Amount of s106 money spent in the financial year.						This performance indicator is monitored annually.	Environment & Regeneration
WO4.6: Provide effective waste management services and work with our residents, partners and businesses to minimise waste and its impact on the environment.							

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
CPM/116: Kilograms of local authority municipal waste that is not reused, recycled or composted during the year per person.						This performance indicator is monitored annually.	Environment & Regeneration
WO4.7: Minimise pollution recognising the detrimental impact it may have on the environment and people's wellbeing.							
<i>No Performance Indicators identified</i>							
WO4.8: Work to reduce the impact of erosion, flooding and pollution on our coastal areas and watercourses.							
CPM/117: Number of beach awards achieved.						This performance indicator is monitored annually.	Environment & Regeneration

Additional National Performance Indicator Measures

Performance Indicator	Q1 2020/21	Q1 2021/22	Q1 Target 2021/22	RAG Status	Direction of Travel	Commentary	Relevant Scrutiny Committee
WO4.4: Work with the community and partners to ensure the local environment is clean, attractive and well managed.							
PAM/035: Average number of working days taken to clear fly-tipping incidents.	0.95 days	1.06 days	2 days	Green	↑	Decrease in flytipping compared with same period last year. Average number of days to collect is 1.06 compared with a target of 2 days.	Environment & Regeneration
WO4.6: Provide effective waste management services and work with our residents, partners and businesses to minimise waste and its impact on the environment.							
PAM/030: The percentage of municipal waste collected by local authorities and prepared for reuse and/or recycled, including source segregated bio- wastes that are composted or treated biologically in another way.	70%	72.1%	70%	Green	↑	Good qtr. 1 performance on 72.17% against a target of 70%.	Environment & Regeneration