

Meeting of:	Learning and Culture Scrutiny Committee
Date of Meeting:	Thursday, 09 February 2023
Relevant Scrutiny Committee:	Learning and Culture
Report Title:	3 rd Quarter Scrutiny Recommendation Tracking 2022/23 and Updated Committee Forward Work Programme Schedule 2022/23.
Purpose of Report:	To report progress on Scrutiny recommendations and to consider the updated Forward Work Programme together with any slippage for 2022/23.
Report Owner:	Rob Thomas, Chief Executive
Responsible Officer:	Liz Whitaker, Assistant Democratic Services Officer
Elected Member and Officer Consultation:	None.
Policy Framework:	This report is in accordance with the recommendations of the Audit Wales (formerly Wales Audit Office) Democratic Renewal report and acknowledges the recommendations of the review of the Council's scrutiny function.
<p>Executive Summary:</p> <ul style="list-style-type: none"> - The report advises Members of progress in relation to the Learning and Culture Scrutiny Committee's historical recommendations and the updated Forward Work Programme Schedule for 2022/23: - 3rd Quarter October – December 2022 (Appendix A), and - Updated Forward Work Programme Schedule for 2022/23 (Appendix B). 	

Recommendations

1. That the status of the actions listed in Appendix A to the report be agreed.
2. That the updated Forward Work Programme Schedule for 2022/23 attached at Appendix B be approved and uploaded to the Council's website.

Reasons for Recommendations

1. To maintain effective tracking of the Committee's recommendations.
2. For public information.

1. Background

- 1.1 An integral part of effective scrutiny is a mechanism for Scrutiny Committees to monitor their recommendations to ensure that desired actions are carried out and where necessary progress is reported back.
- 1.2 The Forward Work Programme Schedule provides a breakdown of reports anticipated to be considered by the Scrutiny Committee over the forthcoming months.

2. Key Issues for Consideration

- 2.1 Appendix A, as attached to this report, sets out the previous recommendations of the Scrutiny Committee and Members are requested to review progress against each recommendation, to assess whether further action may be required, ensure the required action is undertaken and to confirm which recommendations are to be agreed as completed.
- 2.2 It is important that Scrutiny Committee recommendations are tracked and monitored as failure to do so could result in a risk that recommended courses of action will not be followed and consequently lost. This would undermine the credibility of the scrutiny process.
- 2.3 The Committee's FWP has been aligned to the Quarterly Cabinet FWP as endorsed by Cabinet on 19th January, 2023.
- 2.4 Members are requested to confirm approval of the updated Scrutiny Committee Forward Work Programme Schedule attached at Appendix B, it being noted that the schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.
- 2.5 Since the beginning of the 2022-23 Municipal year, the Committee now receives separate Revenue and Capital Financial Monitoring reports to provide Members with a more in-depth view of the Council's overall financial position as well as matters within the Committee's remit. This is now reflected in the updated Forward Work Programme attached at Appendix B.

- 2.6** Following discussions at the 10th November, 2022 Committee meeting, an additional presentation will be brought by the Central South Consortium Joint Education Service (CSC) and their Education partners, relating to examples of interesting or innovative practice in schools, to address Members' interest in receiving such information. Other presentations brought by the CSC have been re-scheduled to accommodate this.
- 2.7** The Scrutiny and Cabinet Roles and Responsibilities Protocol Point 7.6 states it is essential that the Cabinet Work Programme is taken into account when Scrutiny Committees are drawing up their own Work Programmes and also details reports that have been requested by the Scrutiny Committee together with items that require regular monitoring and scrutiny. Other reports will be added to the schedule as and when necessity arises. The schedule will also detail Requests for Consideration that have been received and the consideration given by officers of the likely date they can be reported to the relevant Committee.
- 2.8** With regard to Call-in Requests that are made following decisions of Cabinet, as these are required to be dealt with within 20 working days of a Cabinet decision (as per the Council's Constitution), they will be included within the Programme as and when received.
- 2.9** In response to an Audit Wales (formerly Wales Audit Office) review into Scrutiny, the Council has aimed to deliver an annual scrutiny-driven issues planning process for each Scrutiny Committee. The Committee is therefore asked to closely consider its forward work programme (attached at Appendix B) by identifying:
- The specific areas of interest for the Committee
 - How to engage Stakeholders (including ward members and general public)
 - The most appropriate forms of scrutiny (e.g. 'task and finish', expert witnesses, site visits, joint approaches to scrutiny, etc.)
 - The issues where scrutiny can have the most impact and value to be gained from consideration.
- 2.10** Discussions in relation to broadening the Work Programmes of all Scrutiny Committees will be subject to further consideration by the Scrutiny Committee Chairs and Vice-Chairs Group having regard to resource implications and corporate priorities. The first meeting of the Group, post the May 2022 Local Government Election, is scheduled for Tuesday, 24th January, 2023 at 6pm.
- 2.11** In response to the 2019/20 Scrutiny Impact Member Survey, published in February 2020, the Scrutiny Committee Chairs and Vice-Chairs Group on 3rd March, 2021 agreed that Scrutiny Committee Chairs and Cabinet Members were best placed to present the Recommendation Tracking and Forward Work Programme Update Reports at Committee meetings to highlight the fact that both documents were under the Committee's ownership and management.
- 2.12** Published versions of the Forward Work Programme can also be found on the Council's website via the following link:
https://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/scrutiny/scrutiny_committees.aspx

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1** The Scrutiny Committees have a responsibility to report annually to the Council their future work programmes in the form of a 'Scrutiny Annual Report.' The 2021-22 Annual Report is scheduled to be presented to Full Council at its March 2023 meeting.
- 3.2** Scrutiny Committee Forward Work Programmes are published by the Council on a quarterly basis which encourages engagement / involvement by the public in the decision-making process.
- 3.3** The Scrutiny Public Participation Guide can be found at <https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Committee%20Information/Public-Speaking-Guides/21-07-26-%E2%80%93-Updated-Guide-for-Speaking-at-Scrutiny-Committees-as-approved-by-Full-Council-26-07-21.pdf>
- 3.4** The Scrutiny Forward Work Programme provides details of reports and items proposed to be considered by the Committee over the coming Municipal year (June 2022 – April 2023).

4. Climate Change and Nature Implications

- 4.1** None as a direct result of this report.

5. Resources and Legal Considerations

Financial

- 5.1** None as a direct result of this report.

Employment

- 5.2** None as a direct result of this report.

Legal (Including Equalities)

- 5.3** None as a direct result of this report.

6. Background Papers

[Q1&2 Tracking 2022/23](#)

[Q4 Tracking 2021/22.](#)

[Scrutiny Committees' Annual Report May 2019 - April 2021](#)

[Cabinet & Scrutiny Roles and Responsibilities Protocol.](#)

[Cabinet Forward Work Programme and Covering Report](#) taken to Cabinet on 19th January 2023

Uncompleted Recommendations

3rd Quarter 2022-23

SCRUTINY RECOMMENDATION TRACKING FORM LEARNING AND CULTURE SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

06 October 2022

Min. No. 328 – Elective Home Education (EHE) Update (DSL) - Recommended	Learning and Culture			
(2) That a further progress update report in relation to the ongoing delivery, and further measures to raise awareness of the use and impact of EHE grants for the support of EHE learners, be received by the Committee in 12 months' time.			Added to the Committee's Forward Work Programme.	Completed
Min No. 329 Education Update on the Syrian Resettlement Programme (DSL) – Recommended	Learning and Culture			
(2) That a further progress update as to ongoing delivery and support of pupils in the SRP and other pupils with refugee status be received by the Committee in 12 months' time.			Added to the Committee's Forward Work Programme.	Completed
Min No. 331 – 1st and 2nd Quarter Scrutiny Recommendation Tracking 2022/23 and Updated Committee Forward Work Programme Schedule 2022/23 (CX) – Recommended	Learning and Culture			
(2) That the updated Forward Work Programme Schedule for 2022/23, as attached at Appendix B to the report, be approved and uploaded to the Council's website.	Learning and Culture		Updated Forward Work Programme uploaded to Council's website.	Completed

10 November 2022

Min. No. 441 – Youth Engagement and Progression Update (DLS) – Recommended	Learning & Culture			
(2) That the Learning and Culture Scrutiny Committee receives a further progress update report in 12 months.			Added to the Committee's Forward Work Programme.	Completed

Uncompleted Recommendations

3rd Quarter 2022-23

SCRUTINY RECOMMENDATION TRACKING FORM LEARNING AND CULTURE SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

08 December 2022				
Min. No. 546 – Youth Service Update 2021-2022 (DSS) – Recommended	Learning & Culture			
(2) That a further progress update about ongoing delivery, alongside awareness of grants and potential risks, be received in 12 months (November 2023).			Added to the Committee's Forward Work Programme.	Completed
Min. No. 548 – Audit Wales National Study: Equality Impact Assessments (EIAS): More Than a Tick Box Exercise? (DCR) – Recommended	Learning & Culture			
(2) That the following comment be referred to the Governance and Audit Committee and thereafter on to Cabinet for its consideration and endorsement of the Council's proposed actions to address the Audit Wales recommendation (R4): - Committee consider that mental health inequality is under-reported and this issue has a significant impact on the population and workforce. Therefore, a focus on mental health-related disability is importantly needed in Equality Impact Assessments. This is particularly important in light of the post-pandemic world and the difficulty in re-engaging some young people and adults back into school or work.			Referred to Governance and Audit Committee meeting to be held on 27 th February, 2023.	Ongoing



Vale of Glamorgan Council
Learning and Culture Scrutiny Committee

Forward Work Programme

June 2022 – April 2023

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
June 2022	Annual Equality Monitoring Report 2020-21	Referred by Cabinet on 25th April, 2022	To seek approval of the Annual Equality Monitoring Report.	Allows the Council to meet its reporting duty under the specific duties for Wales and continue to make progress towards meeting the public sector equality duty and ensure its equality work is available for scrutiny by the Equality and Human Rights Commission and others.	Tom Bowring, Director of Resources 01446 709766, TBowring@valeofglamorgan.gov.uk	Presented to Committee on 9th June 2022 (Min No. 38) Slipped from March 2022.
June 2022	4 th Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2021/22.	Q3 reported in January 2022	To report progress on the Scrutiny recommendations [Jan, Feb, Mar] and to confirm the Committee's work programme for 2021/22.	To maintain effective tracking of the Committee's recommendations.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	Presented to Committee on 9th June 2022 (Min No. 40)
July 2022	Revenue and Capital Monitoring for the Period 1st April to 31st May, 2022. [Individual Reports]	Cabinet Forward Work Programme Item	To advise Committee of the progress relating to revenue expenditure and the Capital Programme.	The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Victoria Lloyd, Finance Support Manager / Accountant 01446 709251 vkloyd@valeofglamorgan.gov.uk	Presented to Committee on 7th July 2022 (Min No. 128 & 129)

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
July 2022	Annual Delivery Plan Monitoring Report: Quarter 4 (End of Year) Performance 2021/22	Cabinet Forward Work Programme Item	To present end of year performance results for the period 1st April 2022 to 31 st March 2022 in relation to our Well-being Objectives and Corporate Health priorities, including an update of our progress in addressing recommendations and improvement proposals from our external regulators.	Ensures that progress towards achieving key outcomes in line with the Corporate Plan is made.	Julia Archampong, Corporate Performance Manager - 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Presented to Committee on 7th July 2022 (Min No. 131)
July 2022	Annual Corporate Safeguarding Report: 2021/22	Cabinet Forward Work Programme Item	To update Committee on the work that has been undertaken to improve corporate arrangements for safeguarding and protecting children and adults who require specific Council services and to ensure that these arrangements are	To allow Committee to exercise effective oversight of this key area of corporate working and be assured of effective safeguarding taking place.	Jason Redrup, Safeguarding Officer - 01446 709867, jredrup@valeofglamorgan.gov.uk	Presented to Committee on 7th July 2022 (Min No. 126)

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			effective.			
July 2022	Presentation Curriculum for Wales: Journey to 2022 – Summer Term 2022 Update	Following recommendation made by Committee during the meeting of 8 th July, 2021 (Min No 202) <i>TBC with CSC</i>	Purpose: To update members on: <ul style="list-style-type: none"> - the implementation of the Curriculum for Wales - school developing practice in relation to the Curriculum for Wales 	Impact: <ul style="list-style-type: none"> - Members are well informed about curriculum reform - Members are aware of the approaches being developed by schools when implementing the Curriculum for Wales 	Carys Pritchard Principal Improvement Partner, Central South Consortium. Carys.pritchard@cscjes.org.uk	Presented to Committee on 7th July 2022 (Min No. 125)
September 2022	Welsh Language Standards Annual Monitoring Report 2021-22	Cabinet Forward Work Programme Item	To seek Committee Members' views on the Annual Welsh Monitoring Report.	Enables Committee to consider the contents of the report and appendices and allows the Council to meet its reporting duty to the Welsh Commissioner by publishing the Annual Welsh Language Monitoring Report 2021/22.	Tom Bowring, Director of Resources - 01446 709766, TBowring@valeofglamorgan.gov.uk	Presented to Committee on 8th September 2022 (Min No. 252)

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
September 2022	Closure of Accounts 2021/22 [Individual Reports for Revenue and Capital]	Last reported July 2021	To inform Scrutiny Committee of the provisional financial position of the Council for the 2021/22 financial year.	Members aware of the provisional financial position and actions that have been taken.	Victoria Lloyd, Finance Support Manager / Accountant 01446 709251 vkloyd@valeofglamorgan.gov.uk	Presented to Committee on 6th October 2022 Was on agenda for the September meeting which was adjourned due to death of the sovereign (Min no's 320-321)
September 2022	Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2022/23	Cabinet Forward Work Programme Item	To present Quarter 1 performance results for the period 1st April 2022 to 30th June 2022 in relation to the Corporate Plan Well-being Objectives.	Ensures that progress towards achieving key outcomes in line with the Corporate Plan is made.	Julia Archampong, Corporate Performance Manager - 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Presented to Committee on reconvened agenda on 6th October 2022 Was on agenda for the September meeting which was adjourned due to death of the sovereign (Min no. 319)
October 2022	Elective Home Education Update	Recommendation made in September 2021 (Min No. 353)	To make members aware of the changes occurring in Elective Home Education (EHE)	1) Members scrutinise the Council's legal obligations under the relevant Education	Keeva McDermott, Inclusion Manager - 01446 709113, kmcdermott@valeofglamorgan.gov.uk	Presented to Committee on 6th October 2022 (Min No. 328)

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
		that Committee receive an update in 12 months.	at both Local and National level.	legislation. 2) Members are updated as to the progress made in relation to the ongoing delivery, and further awareness raising of the use and impact of the EHE grants for the support of EHE learners. 3) Members have oversight and awareness of ongoing changes to the expectations and obligations placed on the LA.		
October 2022	Education Update on the Syrian Resettlement Programme	Recommendation made in September 2021 (Min No. 354) that Committee receive an	To make Members aware of the Syrian Resettlement Programme from an education perspective at a local level.	Members are aware of the progress made in the education remit of SRP in the last 12 months.	Martine Coles, Vulnerable Groups Manager - 01446 709735 MNColes@valeofglamorgan.gov.uk	Presented to Committee on 6th October 2022 (Min No. 329)

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
		update in 12 months.				
October 2022	1st Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2022/23	Previous report May 2022	To report progress on the Scrutiny recommendations [Apr, May, June] and to confirm the Committee's work programme for 2022/23.	To maintain effective tracking of the Committee's recommendations.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	Presented to Committee on 6th October 2022 (Min No. 331)
October 2022	2nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2022/23.	Q1 also reported in Oct 2022	To report progress on the Scrutiny recommendations [Jul, Sept] and to confirm the Committee's work programme for 2022/2023.	To maintain effective tracking of the Committee's recommendations.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	Presented to Committee on 6th October 2022 (Min No. 331)
October 2022	Governor Training Report for the 2021/22 Academic Year	Previous Report October 2021	To report on governor training for the 2019/20 Academic Year	To ensure Committee are aware of any developments in Governor training during the previous Academic Year.	John Sparks, Director of Learning and Skills. 01446 709 161 pham@valeofglamorgan.gov.uk	Presented to Committee on 6th October 2022 (Min No. 330)
October 2022	Revenue Monitoring for the period 1 st April to 31st August 2022.	Cabinet Forward Work Programme Item	To advise Committee of the progress relating	1.) To inform Committee of the	Victoria Lloyd, Finance Support Manager / Accountant	Presented to Committee on 6th October 2022

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			to revenue expenditure.	projected revenue outturn for 2022/23. 2.) To respond to emerging pay and price inflationary pressures in 2022/23. 3.) To ensure that Member are aware of the additional pressures on schools in 2022/23.	01446 709251 vkllloyd@valeofglamorgan.gov.uk	(Min No. 327)
November 2022	Initial Revenue Programme Budget Proposals	Cabinet Forward Work Programme Item	To inform Scrutiny Committee of the amended revenue budget for 2020/21 and to submit for consultation the initial revenue budget proposals for 2022/23.	Ensures Committee is consulted before making a final proposal on the budget.	Victoria Lloyd Finance Support Manager / Accountant 01446 709251 vkllloyd@valeofglamorgan.gov.uk	Presented to Committee on 10th November 2022 . (Min No. 437) Equivalent MTFP and budget strategy update received from Cabinet as a reference rather than stand-alone report for 2022
November 2022	Summary of Estyn Inspection Outcomes	Previous report in July 2022	To update Members on Estyn inspection outcomes of schools	1.) In order that Members are aware of	Carys Pritchard, Principal Improvement Partner, Central South Consortium	Presented to Committee on 10th

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	for Summer Term 2022		during the summer term 2022	Estyn findings about local schools.	Carys.pritchard@cscjes.org.uk	November 2022. (Min No. 440)
November 2022	Youth Engagement and Progression Update	Reported to Committee annually.	To make members aware of the progress made over the last 12 months of the Youth Engagement and Progression Framework and the current levels of young people Not in Education, Employment or Training (NEET)	1.) The Council has a strategic responsibility for implementing the Youth Engagement and Progression Framework (YEPF) to reduce the number of young people Not in Education, Employment or Training. 2.) That the Learning and Culture Scrutiny Committee has continued oversight of the YEPF.	Morwen Hudson Head of Standards and Provision 01446 709745 mhudson@valeofglamorgan.gov.uk Click here to enter text.	Presented to Committee on 10th November 2022. (Min No. 441)
November 2022	Capital Monitoring Report – 1 st April to 30 th September 2022	Cabinet Forward Work Programme Item	To advise Committee of the progress relating to the Capital Programme.	The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Victoria Lloyd Finance Support Manager / Accountant 01446 709251 vkllloyd@valeofglamorgan.gov.uk	Presented to Committee on 10th November 2022. (Min No. 439)

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
December 2022	Annual Delivery Plan Monitoring Report: Quarter 2 Performance 2022/23	Q1 received September 2022	To present Quarter 2 performance results for the period 1st July 2021 to 30th September 2022 in relation to the Corporate Plan Well-being Objectives.	Ensures that progress towards achieving key outcomes in line with the Corporate Plan is made.	Julia Archampong, Corporate Performance Manager - 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Presented to Committee on 8th December 2022 (Min No. 547)
December 2022	Presentation Curriculum for Wales: Journey to 2022 – Autumn Term 2022 Update	Following recommendation made by Committee during the meeting of 8 th July, 2021 (Min No 202)	Purpose: To update members on: - the implementation of the Curriculum for Wales - school developing practice in relation to the Curriculum for Wales	Impact: - Members are well informed about curriculum reform - Members are aware of the approaches being developed by schools when implementing the Curriculum for Wales	Carys Pritchard Principal Improvement Partner, Central South Consortium. Carys.pritchard@cscjes.org.uk	Presented to Committee on 8th December 2022 (Min no. 542)
December 2022	Youth Service Update 2021-2022	Reported to Committee annually.	To update members of the progress made by the Youth Service this year.	1. The Council has a strategic responsibility for implementing the Youth Engagement	Paula Ham, Director of Learning and Skills 01446 709161	Presented to Committee on 8th December 2022 (Min No 546)

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				<p>and Progression Framework to reduce the number of young people Not in Education Employment or Training (NEETs). This is impacted by projects including the ESF funded I2A and I2W, Youth Homelessness, Post16 Destination data, in all of which the Youth Service plays a key role.</p> <p>2. To ensure that Members of the Scrutiny Committee (Learning and Culture) continue to have oversight of the Youth Service.</p>	pham@valeofglamorgan.gov.uk	
December 2022	Audit Wales National Study: Equality Impact Assessments	Audit Wales National Study	To advise Members of the findings of Audit Wales's national study which looked at the	1. To advise members of the findings of Audit Wales's national study on Equality Impact	Tom Bowring, Director of Resources - 01446 709766, TBowring@valeofglamorgan.gov.uk	Presented to Committee on 8th December 2022 (Min No. 548)

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
	(EIAs): More Than a Tick Box Exercise?		overall approach to undertaking EIAs in public bodies in Wales.	Assessment approaches in the public sector and the Council's response to address the report findings.		
** January 2023 Meeting Cancelled due to lack of business**						
February 2023	Revenue Monitoring for the period 1 st April to 30 th November 2022.	Cabinet Forward Work Programme Item	To advise Committee of the progress relating to revenue expenditure.	To advise Committee of the progress relating to revenue expenditure.	Victoria Lloyd Finance Support Manager / Accountant 01446 709251 vkllloyd@valeofglamorgan.gov.uk	Slipped from November, December and January meetings.
February 2023	Capital Monitoring for the period 1 st April to 30 th November 2022.	Cabinet Forward Work Programme Item	To advise Committee of the progress relating to the Capital Programme.	To advise Committee of the progress relating to and the Capital Programme.	Victoria Lloyd Finance Support Manager / Accountant 01446 709251 vkllloyd@valeofglamorgan.gov.uk	Slipped from November, December and January meetings.
February 2023	3rd Quarter Scrutiny Recommendation Tracking and Updated	Q2 reported in October 2022	To report progress on the Scrutiny recommendations [Oct, Nov, Dec] and to	To maintain effective tracking of the Committee's recommendations.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855	Slipped from January Meeting.

	Work Programme Schedule 2022/23.		confirm the Committee's work programme for 2022/23.		arudman@valeofglamorgan.gov.uk	
March 2023	Presentation Curriculum for Wales: Journey to 2022 – Termly Update	Following recommendation made by Committee during the meeting of 8 th July, 2021 (Min No 202) <i>TBC with CSC</i>	Purpose: To update members on: - the implementation of the Curriculum for Wales school developing practice in relation	Impact: - Members are well informed about curriculum reform Members are aware of the approaches being developed by schools when	Carys Pritchard Principal Improvement Partner, Central South Consortium. Carys.pritchard@cscjes.org.uk	

March 2023	Service Plans and Target Setting to Deliver the Vale of Glamorgan Annual Delivery Plan (ADP) 2023/24	Previously reported in March 2022	To seek Members' endorsement of the draft ADP 2023/2024 prior to consideration by Council.	<ol style="list-style-type: none"> 1. Ensures the views of all key stakeholders including Scrutiny Committees, inform the Council's draft ADP, associated Service Plan activities and service improvement targets for 2023/2024. 2. Ensures that the Service Plans aligned to Committee's remit are accurate, up to date, relevant and become the main document through which performance against the Corporate Plan's ADP is monitored and measured during 2023/2024. 3. Ensures the Council's Corporate Plan Performance Measurement Framework identifies a relevant set of performance measures and targets against which the ADP can be monitored and measured during 2023/2024 in line with requirements of the Local Government (Wales) Measure 2009. 4. To ensure that in 	Julia Archampong, Corporate Performance Manager - 01446 709 318 jarchampong@valeofglamorgan.gov.uk	
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				delivering the ADP the Council takes into account the diverse needs of the local community.		
March 2023	Annual Delivery Plan Monitoring Report: Quarter 3 Performance 2022/23	Q2 reported in December 2022	To present Quarter 3 performance results for the period 1st October 2022 to 31st December 2022 in relation to the Corporate Plan Well-being Objectives.	Ensures that progress towards achieving key outcomes in line with the Corporate Plan is made.	Julia Archampong, Corporate Performance Manager - 01446 709 318 jarchampong@valeofglamorgan.gov.uk	
March 2023	Revenue Monitoring for the period 1st April to 31st January 2022.	Cabinet Forward Work Programme Item	To advise Committee of the progress relating to revenue expenditure.	The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Victoria Lloyd, Finance Support Manager / Accountant 01446 709251 vkloyd@valeofglamorgan.gov.uk	
March 2023	Capital Monitoring for the period 1st April to 31st January 2022.	Cabinet Forward Work Programme Item	To advise Committee of the progress relating to the Capital Programme	The Capital Economic Regeneration Reserve is managed effectively. and budgets are matched to operational responsibilities.	Victoria Lloyd, Finance Support Manager / Accountant 01446 709251 vkloyd@valeofglamorgan.gov.uk	
March 2023	Effectiveness and Efficiency Report Central South Consortium 2021 - 2022.	Last reported January 2021	To inform Members of the impact of work in the Central South Consortium's business plan on the region and the Vale of Glamorgan	Members are aware of the impact of Central South Consortium's work on schools in the Vale of Glamorgan.	Carys Pritchard, Principal Improvement Partner (CSC) Carys.pritchard@cscies.org.uk	
March 2023	School Inspections Outcome – Autumn Term	Regular report relating to	To update Members on the outcomes of school	In order that Members are aware of Estyn	Carys Pritchard, Principal Improvement Partner (CSC) Carys.pritchard@cscies.org.uk	

		inspections of schools.	inspections for the Autumn Term 2022	judgements about local schools.		
April 2023	CSC Presentation: Schools Good Practice Guide (Estyn)	Committee requested such information at November 2022 meeting.	To advise Committee on examples of good practice in schools		Carys Pritchard, Principal Improvement Partner (CSC) Carys.pritchard@cscies.org.uk	
April 2023	Annual Equality Monitoring Report 2021-2022.	Cabinet Forwards Work Programme Item	To seek approval of the Annual Equality Monitoring Report.	Allows the Council to meet its reporting duty under the specific duties for Wales and continue to make progress towards meeting the public sector equality duty and ensure its equality work is available for scrutiny by the Equality and Human Rights Commission and others.	Tom Bowring, Director of Resources 01446 709766, TBowring@valeofglamorgan.gov.uk	

Other reports requested by Committee to be added into schedule as and when available

Report	Responsible Officer and Contact Details	Commentary
Reports on attendance to be submitted to the Committee on a termly basis.		Reports to be presented biannually – mid-term and end of year (2 per year) To be reported <u>as and when available</u>
Examples of good practice in schools to be presented to Committee when available CYPS Commissioning Strategy and Action Plan six monthly updates.		Also target schools with excellent Estyn judgements and presentations from schools on how the new curriculum is being

		developed and implemented. The Strategy is currently being reviewed and will be reported on a future agenda when available
Update reports with regard to any future innovations considered for the Library Service in the Vale of Glamorgan (14 Nov 16: Min No 526)		
School Performance Reports (Foundation Phase, KS2-5) (12 Feb 18: Min No 691)		
Additional Learning Needs Regional Implementation Plan update re progression (13 Nov 18: Min No 481)		
Report on school buildings in the primary sector (12 Feb 19 – Min. No. 739)		
Presentation by Menter Bro Morgannwg		
*CFWP – Reshaping Services Review		
*CFWP – Catering Reshaping		
Follow up work on the T&F Review into the Provision of Sanitary Products at Secondary Schools (20 Jun 19: Min No 71)		
Report on maintenance and upgrades for all schools across the Vale (20 Jun 19: Min No 71)		
Pastoral care available in schools (20 Jun 19: Min No 71)		
Site visit to be arranged to the new Catering Service and to High Street Primary School (14 Nov 19: Min No 452)		
Presentation from the Sense of Place Board regarding cultural heritage (16 Jan 20: Min No 596)		
Presentation: Tackling Digital Exclusion in Schools	Trevor Baker / Sean Granville	Presented to the Cost of Schooling Task and Finish Group meeting on 28 th April, 2021, to be brought to Committee at Group Members' request. Will be brought to Committee once Officer availability is confirmed.

Annual Reports

Report	Responsible Officer and Contact Details	Commentary
Directorate Reports		
Governor Training Report for the 20**/** Academic Year.	Paula Ham, Director of Learning and Skills. 01446 709 161 pham@valeofglamorgan.gov.uk	Usually October each year.

Corporate Safeguarding Annual Report.	Jason Redrup, Safeguarding Officer - 01446 709867, jdredrup@valeofglamorgan.gov.uk	Usually in July each year. Reference from Cabinet.
School Admission Arrangements 20**/** (For the <u>following</u> academic year)	Paula Ham, Director of Learning and Skills. 01446 709 161 pham@valeofglamorgan.gov.uk	Usually* January each year following Cabinet referral in December. Does not always require Scrutiny involvement.
Performance Monitoring Reports		
Service Plans and Target Setting to Deliver the Vale of Glamorgan Annual Delivery Plan (ADP) 20**/**.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year.
Annual Equality Monitoring Report 2020-21	Tom Bowring, Director of Resources 01446 709766, TBowring@valeofglamorgan.gov.uk	Usually March each year.
Annual Delivery Plan Monitoring Report: Quarter 4 (End of Year) Performance 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually in July each year.
Financial Reports		
Closure of Accounts 20**/**.	Victoria Lloyd, Operational Manager for Accountancy. 01446 709 152 GHjones@valeofglamorgan.gov.uk	Usually in July each year.
Initial Revenue Programme Budget Proposals.	Victoria Lloyd, Operational Manager for Accountancy. 01446 709 152 GHjones@valeofglamorgan.gov.uk	Usually in December each year.
Initial Capital Programme Budget Proposals.	Victoria Lloyd, Operational Manager for Accountancy. 01446 709 152 GHjones@valeofglamorgan.gov.uk	Usually in December each year.

Biannual Reports

Report	Responsible Officer and Contact Details	Commentary
Corporate Safeguarding Mid-Year Report.	Jason Redrup, Safeguarding Officer - 01446 709867, jdredrup@valeofglamorgan.gov.uk	Usually in Dec/ January each year. Reference from Cabinet.

Quarterly Reports

Report	Responsible Officer and Contact Details	Commentary
4 th Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	Usually May each year. Reporting on Jan, Feb and Mar.
1 st Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	Usually July each year. Reporting on Apr, May and Jun.
2 nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	Usually October each year. Reporting on July and September.
3 rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	Usually January each year. Reporting on October, November and December.
Quarter 1 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually October each year. Reporting on April, May and June.
Quarter 2 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually December each year. Reporting on July and September.
Quarter 3 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year. Reporting on October, November and December.

Infrequent

- CSC Updates – E.G. - Presentation Curriculum for Wales: Journey to 2022 – Termly Updates in approx. December, March and July. Presented by members of the curriculum and professional learning team.
- Cabinet References.
- Revenue and Capital Monitoring Reports [6 reports per year; individual reports for Revenue and Capital; historically July, Oct and Jan].
- Requests for Consideration.
- Cabinet Call-in.

NB - The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.

Suggested Task and Finish Review Exercises

Group	Scope / Focus	Chair / Responsible Officer	Commentary
Museum Provision in the Vale of Glamorgan	<i>TBC</i>	Chair: <i>TBC</i> Responsible Officers: Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 arudman@valeofglamorgan.gov.uk	