

No.

## SENIOR MANAGEMENT APPOINTMENT COMMITTEE

Minutes of an in person meeting held in Training Room 5 in the Civic Offices on 19th September, 2023.

The Committee agenda is available [here](#).

Present: Councillor L. Burnett (Chair); Councillor B.E. Brooks (Vice-Chair), Councillors G.D.D. Carroll, P. Drake and Dr. I.J. Johnson.

### 351 APOLOGY FOR ABSENCE –

This was received from Councillor S.M. Hanks.

### 352 MINUTES –

RESOLVED – T H A T the minutes of the meeting held on 7<sup>th</sup> July, 2023 be approved as a correct record.

### 353 DECLARATIONS OF INTEREST –

No declarations were received.

### 354 RECRUITMENT AND SELECTION ARRANGEMENTS FOR THE HEAD OF DIGITAL (DCR) –

The Director of Corporate Resources presented the report which set out the proposed recruitment and selection arrangements for the above position, with the report having set out the final interview schedule for the above position . The job description and person specification were attached as an Appendix to the report. Members were asked to identify and confirm (following interviews to follow directly after the meeting) a suitable candidate for appointment.

Following consideration of the report it was,

#### RESOLVED –

(1) T H A T interviews be conducted on 19<sup>th</sup> September, 2023 in relation to the post of Head of Digital and for Members to make a final determination to appoint a suitable candidate.

(2) T H A T residual appointment details be delegated, as appropriate, to the Director of Corporate Resources, in consultation with the Leader and Chief Executive, once a suitable applicant has been confirmed by Elected Members of the Committee.

No.

Reasons for decisions

- (1) To ensure an appointment to the post was conducted in accordance with the Council's constitution.
- (2) To ensure that all Council functions were met within the area.

355 EXCLUSION OF PRESS AND PUBLIC –

RESOLVED – T H A T under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 4 of Schedule 12A (as amended) of the Act, the relevant paragraphs of the Schedule being referred to in brackets after the minute heading.

356 RECRUITMENT AND SELECTION ARRANGEMENTS FOR THE HEAD OF DIGITAL (DCR) (EXEMPT INFORMATION – PARAGRAPH 15)–

Following consideration of the report and having regard to the Assessment Process, three candidates had been shortlisted for interview whose application forms were attached to the report. Following the interview of the three candidates by the Committee it was subsequently

RESOLVED –

- (1) T H A T following final interviews on Tuesday 19<sup>th</sup> September, 2023 that N.J. be appointed to the post of Head of Digital.
- (2) T H A T residual appointment details be delegated, as appropriate, to the Director of Corporate Resources, in consultation with the Leader and Chief Executive, once a suitable applicant had been confirmed by Members.

Reasons for decisions

- (1) To ensure an appointment to the post was conducted in accordance with the Council's Constitution.
- (2) To ensure that all Council functions were met within the area.