

No.

## SENIOR MANAGEMENT APPOINTMENT COMMITTEE

Minutes of a meeting held on 23<sup>rd</sup> July, 2024.

The Committee agenda is available [here](#).

The recording of the meeting is available [here](#).

Present: Councillor L. Burnett (Chair); Councillor B.E. Brooks (Vice-Chair);  
Councillors G.D.D. Carroll, P. Drake, Dr. I.J. Johnson and E. Williams.

### 262 ANNOUNCEMENT –

Prior to the commencement of the business of the Committee, the Chair read the following statement: “May I remind everyone present that the meeting will be live streamed as well as recorded via the internet and this recording archived for future viewing.”

### 263 MINUTES –

RESOLVED – T H A T the minutes of the meeting held on 4<sup>th</sup> June, 2024 be approved as a correct record.

### 264 DECLARATIONS OF INTEREST –

No declarations of interest were received.

### 265 RECRUITMENT AND SELECTION ARRANGEMENTS FOR THE OPERATIONAL MANAGER (STATUTORY HEAD OF) DEMOCRATIC SERVICES (CX) –

The Director of Corporate Resources presented the report which requested the Committee to identify and confirm (following interview under Part II of the agenda) a suitable candidate for appointment for the post of Operational Manager (Statutory Head of) Democratic Services.

The Job Description and Person Specification for the post were included in the Recruitment Pack which was attached to the report as Appendix A. Members were asked to identify and confirm (following interviews under Part II of the agenda) a suitable candidate for appointment.

Following consideration of the report, it was

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RESOLVED –

(1) T H A T interviews be undertaken under Part II of the agenda in relation to the post of Operational Manager (Statutory Head of) Democratic Services and for Elected Members of the Committee to make a final determination to appoint a suitable candidate.

(2) T H A T residual appointment details be delegated, as appropriate, to the Chief Executive, in consultation with the Director of Corporate Resources, should a suitable applicant be confirmed by Elected Members of the Committee.

Reasons for decisions

(1) To ensure an appointment to the post was conducted in accordance with the Council's Constitution.

(2) To ensure that all Council functions were met within this area.

266 EXCLUSION OF PRESS AND PUBLIC –

RESOLVED – T H A T under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 4 of Schedule 12A (as amended) of the Act, the relevant paragraphs of the Schedule being referred to in brackets after the minute heading.

267 RECRUITMENT AND SELECTION ARRANGEMENTS FOR THE OPERATIONAL MANAGER (STATUTORY HEAD OF) DEMOCRATIC SERVICES (CX) (EXEMPT INFORMATION – PARAGRAPH 15) -

The Director of Corporate Resources presented the report which sought Committee approval to identify and confirm (following interview) a suitable candidate for appointment for the post of Operational Manager (Statutory Head of) Democratic Services. The Director advised that following the first stage of the interview process, being the assessment process, which had included psychometric testing, a technical interview and a presentation in consultation with colleagues involved in the assessment process three candidates had been identified for interview by Committee.

One candidate had withdrawn from the process for a personal reason and as such the Committee interviewed two candidates under Part II.

Following the interviews by Committee, the Director also provided feedback on candidates' performance at the first stage of the process, with it subsequently being

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RESOLVED –

- (1) T H A T James Langridge-Thomas be appointed to the post of Operational Manager (Statutory Head of) Democratic Services.
- (2) T H A T residual appointment details be delegated, as appropriate, to the Chief Executive, in consultation with the Director of Corporate Resources.

Reasons for decisions

- (1) Following the interviews of the candidates by the Committee.
- (2) To ensure that all Council functions were met within this area.