

D When did the incident take place?

**E Are there any witnesses who can confirm what you say?
If so, give their full names and contact details if known.**

I understand and accept that my identify and the details of my complaint will be forwarded on to the Member who I am making a complaint about (within 7 working days of submitting this complaint form to the Monitoring Officer) and such other individuals as referred to in the Council's Local Dispute Resolution Procedure. I also understand and accept that the details of my complaint may become public knowledge. I confirm that I am prepared to give oral evidence in private in support of my complaint.

Signature _____ Date _____

Please send to:

Debbie Marles
Head of Legal Services and Monitoring Officer
Civic Offices
Holton Road
Barry
CF63 4RU

Email: DMarles@valeofglamorgan.gov.uk
Tel: 01446 709402