

Appendix B – Voluntary Sector Compact Work Plan 2017/18

This work plan is agreed annually by the Voluntary Sector Joint Liaison Committee and provides a basis for a report to each meeting of the Committee on the progress being made to meet the objectives of the Compact.

Theme 1: Communication, Consultation & Participation		
<ul style="list-style-type: none"> To encourage the development and maintenance of a range of mechanisms for effective and transparent communication on issues of shared interest. 		
Action	Responsible	Status Update (Date)
Update the Committee on the relevant work being undertaken by GVS.	RC	GVS reports to the October meeting of the Committee on:- <ol style="list-style-type: none"> GVS Annual Report Vale Third Sector Consortium Development Monetary Value of Volunteering (February 2018)
Update the Committee on the work being undertaken by the Council's Communications Team with GVS to identify and promote stories that illustrate the work of the partners via the Council's various communications channels.	HI/RC	<p>The Council continues to publish media releases that highlight work that is done in partnership with community groups. All of these are featured on social media as well as in the local press. A few recent examples are provided below:</p> <p>Volunteer-run-community-library-in-Sully-marks-one-year-anniversary.aspx</p> <p>GVS-calls-on-community-groups-across-the-Vale.aspx</p> <p>GVS-voluntary-and-community-network-events-head-to-Barry.aspx</p> <p>Why-not-volunteer-in-the-Vale-countryside.aspx</p> <p>Glamorgan Voluntary Services (GVS) secures monthly show at Bro Radio</p>

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		<p>Your chance to volunteer across the Vale of Glamorgan and help make a difference this new year</p> <p>New grant scheme to offer up to £900 for youth projects across the Vale of Glamorgan</p> <p>We shared tweets and a post on Facebook from 30 days of Wellbeing re GVS:</p> <p>Did you know that we have one of the highest percentages of informal volunteering in Wales? GVS support volunteering in the Vale</p> <p>On Thursday 12th October GVS will be hosting the BIG Volunteering Fair in Barry Arts Centre. The event is a fantastic opportunity to find out more information about volunteering in the Vale. (January 2018)</p>
<p>Develop the section of the Council’s website to host content that promotes and provides information about the work of the third sector, community asset transfers and provides a link to the GVS website.</p>	<p>HI</p>	<p>The Council’s website currently provides some information in this area, such as Community Asset Transfers: http://www.valeofglamorgan.gov.uk/en/our_council/Community-Asset-Transfer.aspx and also includes links to a number of third sector organisations, including GVS.</p> <p>There is potential for this area of the website to be developed to include more information about the third sector in the Vale. Consideration will be given with GVS as to how best to promote the website of GVS, for example, by providing links from the Council’s site to GVS’, in line with how the Council promotes the work of other partners. (October 2017)</p>

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Theme 2: Partnership Working		
<ul style="list-style-type: none"> To encourage good practice in participation, consultation and decision making; To maximise the role of Glamorgan Voluntary Services (GVS) in maintaining and developing the interface between the Council and other public and private sector organisations in the Vale of Glamorgan To encourage the development of appropriate mechanisms for reviewing statutory and voluntary services together with opportunities to become involved in review programmes in line with national and local priorities. 		
Action	Responsible	Status Update (Date)
Engage with the third sector in the development of key Council strategies and plans.	HI	<p>The Council has previously engaged with the third sector via GVS on a range of key Council strategies and plans. For example, GVS were a consultee to the Council's Reshaping Services strategy and the Corporate Plan.</p> <p>The involvement of the third sector on the Public Services Board has enabled engagement on the development of the Well-being Assessment and most recently on the Well-being Plan introduced as a result of the Well-being of Future Generations (Wales) Act 2015 which is due to be considered by PSB partners imminently and implementation will commence in 2018/19.</p> <p>GVS also continue to participate in work being undertaken to integrate health and social care services across Cardiff and the Vale. (February 2018)</p>
Produce and present third sector relevant updates from the PSB and associated partnerships to the Voluntary Sector Joint Liaison Committee	HI	The draft Well-being Plan was presented to the Committee in October 2017 and is currently being progressed for approval by partners. (February 2018)
Ensure that implications and involvements of the third sector are included in reports to the Council's Cabinet and Committees by including information relevant to		The Council is finalising the new format for Committee reports and developing guidance notes, in line with the on-going implementation of arrangements associated with the

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<p>the sector in guidance for writing reports, with particular relevance to the “collaboration” and “involvement” ways of working introduced by the Well-being of Future Generations (Wales) Act.</p>		<p>Well-being of Future Generations Act and the associated “five ways of working”. The draft guidance notes will include advice to ensure the third sector is used as an example of collaboration and involvement. (October 2017)</p>
<p>Progress the sharing of resources, such as training courses and programmes, between the Council, voluntary sector and other members of the Voluntary Sector Joint Liaison Committee</p>	<p>Voluntary Sector Joint Liaison Committee</p>	<p>The Council has recently appointed a new Organisational Development & Training manager who is now reviewing the way this function operates. As this review completes and training courses are scheduled, opportunities to share opportunities will be further investigated. Opportunities to discuss the role of the voluntary sector within the Council’s induction process are underway. (February 2018)</p>
<p>Ensure the third sector is represented in the development and delivery of the Council’s Reshaping Services programme.</p>	<p>HI</p>	<p>The Chief Executive Officer of GVS, is a member of the Reshaping Services Programme Board and attends regular meetings of the Board and associated project teams. (February 2018).</p>
<p>Develop linkages between the work of the Council, the third sector and Town and Community Councils in partnership working, for example, through the Reshaping Services Programme.</p>	<p>HI, RC, Mike Cuddy</p>	<p>HI, RC and MC are all regular attendees at the Council’s Reshaping Services Town & Community Councils and the Voluntary Sector project team meeting. This project team has delivered and promoted updated Community Asset Transfer guidance and is coordinating the development of proposals with individual Town and Community Councils and the voluntary sector. The Strong Communities Grant Fund (see below) is also now in place and is a useful vehicle to support the development of these linkages. Work to review a national recommendation from the WAO relating to the completion of a checklist around the funding of the third sector by local authorities is underway. It is proposed that completing this checklist to identify any actions required will further develop linkages in this area (February 2018).</p>
<p>Represent the third sector on the Council’s Reshaping Services Programme Board and Town & Community Councils and Voluntary Sector Project Team.</p>	<p>RC</p>	<p>RC is a regular attendee at the Reshaping Services Programme Board and associated project team meetings. (February 2018)</p>
<p>Support the development of project proposals by the Council and other organisations through programmes</p>	<p>RC</p>	<p>RC is a regular attendee at the Reshaping Services Programme Board and associated project team meetings. (February 2018)</p>

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such as the Reshaping Services Programme.		
Promote the opportunities for community asset transfer (CAT) and support the development of proposals by organisations to progress these.	RC/HI	GVS is currently undergoing a CAT process as an organisation itself and as part of this has drawn in over £250k in funding from RCDF. The Council and GVS have provided information and advice to assist community groups in the development of CAT applications. (February 2018)

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Theme 3: Funding & Resources		
<ul style="list-style-type: none"> To develop and maintain mechanisms for making the best use of the available funding and resources for the voluntary sector and Council by working transparently and creatively together and with others 		
Action	Responsible	Status Update (Date)
Maximise and promote the use of Sell2Wales for procurement activity that could be of interest to the third sector, making GVS aware of any opportunities of particular relevance to the third sector.	CL	The Council regularly uses Sell2Wales as a portal for advertising procurement opportunities. GVS are signed up to Sell2Wales. The Council has communicated again with all directorates via the Insight Board the commitment to alert GVS of any particular contracts that may be of interest and continue to ensure linkages are made with the relevant Reshaping Services project teams. (October 2017)
Promote the use of Sell2Wales as an opportunity to bid for work by third sector organisations.	RC	GVS continues to regularly publicise Sell2Wales opportunities. (February 2018)
Present a report annually to the Voluntary Sector Joint Liaison Committee on the work of GVS to include: <ul style="list-style-type: none"> The additional funds brought into the Vale by the voluntary sector. The outcomes delivered by the third sector. The financial value of volunteering and the nature of volunteering work. 	RC	These annual reports were presented to the October meeting of the VSJLC.

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<p>Monitor the arrangements for funding that is provided to the third sector to facilitate effective long-term planning by minimising wherever possible, the use of short-term (i.e. in-year) funding.</p>	CL	<p>In addition to the WAO recommendation from the national study highlighted above, the Council has recently undertaken a review of external grants made available to the third sector, including the creation of a new grant fund – the Strong Communities Grant Fund. This fund provides opportunities to bid for funding three times per year and for a period of up to three years. The first round of applications was announced in August 2017 and the evaluation panel met in October 2017 to review initial bids. The outcome of this review was reported to Cabinet on 20th November and agreed funding of £75,519.51. Work to deliver these schemes will now commence, with a further evaluation panel meeting in January 2018 to review further bids. The next round of applications closes (February 2018)</p>
<p>Develop proposals for a “Strong Communities Fund” to support the work of the third sector, town and community councils and other community groups to support strong communities in the Vale of Glamorgan, including the development of simplified and standardised application forms, proposals for assessment panels and the criteria for awards to be made.</p>	CL	<p>Please see action update above.</p>
<p>Promote and monitor the administration of the “Strong Communities Fund” to support the work of the third sector, town and community councils and other community groups to support strong communities in the Vale of Glamorgan.</p>	CL	<p>Please see action update above.</p>

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Theme 4: Volunteering		
<ul style="list-style-type: none"> To encourage voluntary action and volunteering initiatives that demonstrate a potential to add value to existing services and meet unmet needs. 		
Action	Responsible	Status Update (Date)
Develop proposals for a volunteering policy and good practice guidance for involvement in delivery of Council services.	HI	Work has commenced to gather the various departmental policies and approaches from across the Council in order to identify how to take this work forward and this is being coordinated by the Reshaping Services Town and Community Council and Voluntary Sector Project Team (February 2018)
Promote the availability and capability of volunteers to assist in the delivery of Council services.	RC	GVS continues to promote the availability and capability of volunteers to assist in the delivery of Council services. GVS is currently working with VoGC on the implementation of a Time Banking project. (February 2018)